



Drayton Parish Council

Minutes of the Finance and Personnel Committee Meeting

Held on 6 January 2026 at 10.00am in the Caudwell Day Centre

Present: Councillors Patricia Athawes (Chair), Richard Wade, Pervin Shahin, Elaine Wade, Andrew Cherriman

Absent: None

In Attendance: Anita James (Clerk and RFO), Christopher Price (Deputy Clerk), Jonathan Fowler (Programme Manager)

Public: None

1/26 Apologies for Absence

None.

2/26 Declarations of Interest, Dispensations or Use of Delegated Powers

Elaine Wade declared an interest as a trustee of the Abingdon Bridge, as an allotment holder, and as the spouse of Councillor Richard Wade.

Richard Wade declared an interest as a trustee of the Millennium Green and as the spouse of Councillor Elaine Wade.

Pervin Shahin declared an interest as a trustee of the Damascus Youth Project.

3/26 Minutes of the Previous Meeting

RESOLVED: That the minutes of the meeting held on 24 November 2025 be approved as a correct record and signed by the Chair.

4/26 Budgets

(a) Current Budget Update to 30 November 2025

The Clerk presented the actual budget update to 30 November 2025.

(b) 2026/27 Draft Precept Budget

The Clerk presented the draft precept budget for the 2026/27 financial year.

ACTION: The Clerk to notify the Vale of White Horse District Council that the precept request will be submitted by 10 February 2026 following public consultation.

(c) Section 137 Grant Donations

Councillors Elaine Wade and Richard Wade left the meeting and took no part in the discussion or vote.

RESOLVED: To award the following Section 137 grants:

- £4,000 to Abingdon Bridge
- £700 to Friends of Drayton School
- £700 to Citizens Advice

RESOLVED: That grants to the Damascus Youth Project and the Drayton Chronicle be suspended for the 2026/27 financial year due to the level of reserves held.

ACTION: The Clerk to notify all applicants of the outcome.

5/26 Pavilion Build Options

The Programme Manager presented three pavilion build options (Full Size, Reduced Footprint, and Timber Framed) and the impact on the 2026/27 precept.

RESOLVED: To proceed with the Full Size Pavilion option.

ACTION: The Deputy Clerk to arrange resident consultation via a presentation and/or drop-in session in early February 2026 and to confirm Village Hall availability.

6/26 Business Plan

The Programme Manager presented the revised Business Plan.

7/26 Date of Next Meeting

To be arranged.

The meeting closed at 12.15pm.