



Agenda for the Drayton Parish Council Meeting
Notice is hereby given that the next Parish Council Meeting
will be held on 9th March 2026 at 7:00pm in the Caudwell Day Centre

Members of the Parish Council are hereby summoned to attend the meeting of Drayton Parish Council for the purpose of transacting the following business set out in the agenda hereunder. Members of the public are welcome to attend and participate during the public participation session.

Councillors are reminded to declare an Interest for relevant agenda and a request for dispensation if required. (Please contact the clerk if you are unsure).

Signed: Anita James
Anita James (Clerk)

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Clerk@DraytonPC.org

42/26 Apologies for Absence. Council to receive, review and approve apologies submitted.

43/26 Public Forum. (15 minutes maximum).
Subject to standing order 3(f), a member of the public shall not speak for more than 5 minutes.

44/26 Declarations of Interest, Dispensations or Use of Delegated Powers.

45/26 Report from Chairperson. (5 minutes maximum).

46/26 Report from VWHDC Councillor Adrian Cooke. (5 minutes maximum).

47/26 Report from OCC Councillor Peter Stevens.

48/26 Minutes of Previous Meetings Council to state the error (s) in the minutes of the 12 January, to be noted and approved. Council to approve the minutes of the 9 February; the draft minutes of which were circulated to all members for review before publication.

49/26 Approval of Statutory Documents

- i. Updated Standing Orders
- ii. Updated Financial Regulations
- iii. Updated Financial/Operational Risk Assessment
- iv. IT Policy
- v. Biodiversity Policy

50/26 Council to note the Annual Inspection of Assets completed in October 2025 and the Asset Register updated

51/26 Approval of the effectiveness of Internal Control

52/26 Financial Management

- i. To approve the payments to be made following the meeting.
- ii. To confirm the two Councillors who will authorise the payments for approval following the meeting.
- iii. To sign the bank reconciliation and note the bank statements to 28 February 2026.
- iv. To note the disposition of council funds.

53/26 Action Checklist from the Previous Meeting To note the list of actions undertaken and completed since the last meeting.

54/26 Planning Committee (Elaine Wade).

To note the planning applications discussed by the Planning Committee.

55/26 Neighbourhood Development Plan Working Group (Programme Manager).

- i. To note the monthly report from the Programme Manager.
- ii. To approve the alternative Scribe accounting software and integrated booking package.
- iii. To approve the purchase of 150m of plastic grass reinforcing mesh to provide a walkway from the car park to the MUGA at a cost of £700.00 and to agree the purchase of 200 x 6 inch garden stakes at a cost of £20.00.
- iv. To approve the establishment of a steering group, entitled “Walnut Meadows Sports Facilities Advisory Group”. The objective of the group will be to liaise with residents and capture opinions and support for the new pavilion building whilst making recommendations for the operational aspects of the Walnut Meadows Sports Facilities.
- v. To approve to modify the pavilion plans to increase the size of the office by removing the covered cycle space”.
- vi. To approve the publication of the estimated Council Tax band increases for 2027/28 (Bands A – H) because of a Public Works Loan required to build the pavilion.

56/26 Public Art Working Group (Pervin Shahin).

- i. Way Finding update
- ii. To consider suggestions for Xmas lights on the Village Green.

57/26 Rights of Way & Conservation Working Group (Richard Wade).

58/26 Sutton Wick Lane Pond. Update on flooding and cleaning of Sutton Wick Pond.

59/26 Local Government Reorganisation Consultation. To consider the councils response to an on-line survey previously circulated.

60/26 To consider compensation for financial loss to the Village Hall due to vandalism

61/26 Any urgent items to be noted from Parish Councillors (No decisions will be taken)

62/26 Date of the next Parish Council Meeting 13th April 2026. Agenda items to the Clerk by the 3 April.