



Agenda for the Drayton Parish Council Meeting
Notice is hereby given that the next Parish Council Meeting will be
held on 13th April 2026 at 7:00pm in the Caudwell Day Centre

Members of the Parish Council are hereby summoned to attend the meeting of Drayton Parish Council for the purpose of transacting the following business set out in the agenda hereunder.

Members of the public are welcome to attend and participate during the public participation session.

Councillors are reminded to declare an Interest for relevant agenda and a request for dispensation if required. (Please contact the clerk if you are unsure).

Signed: Anita James
Anita James (Clerk)

Published: 8th April 2026
Clerk@DraytonPC.org

63/26 Apologies for Absence. Council to receive, review and approve apologies submitted.

64/26 Public Forum. (15 minutes maximum).

Subject to standing order 3(f), a member of the public shall not speak for more than 5 minutes.

65/26 Declarations of Interest, Dispensations or Use of Delegated Powers.

66/26 Report from Chairperson. (5 minutes maximum).

67/26 Report from VWHDC Councillor Adrian Cooke. (5 minutes maximum).

68/26 Report from OCC Councillor Peter Stevens. (5 minutes maximum). a)

Vehicle Activated Sign. Update on broken VAS along the High Street.

b) Sutton Wick Flooding. Update on blocked/broken drain down Sutton Wick Lane.

69/26 Minutes of Previous Meetings.

a) To accept and approve the minutes from the 9 March 2026.

b) Minutes of the meeting held on 12th January 2026.

70/26 Action Checklist from the Previous Meeting. To note the list of actions undertaken and completed since the last meeting.

71/26 Financial Management. a)

Payments (Clerk & RFO)

i) To receive and note the list of payments.

ii) To approve the payments to be made following the meeting.

iii) To confirm the two Councillors who will authorise the on-line payments between this and the next Parish Council meeting.

b) Bank Statements and Reconciliation. To sign the bank reconciliation and note the bank statements to 31 Mar 2026.

c) Disposition of Council Funds. To note the disposition of council funds.

72/26 Burial Ground Fees. To resolve to increase by 10%.

73/26 IT Policy. To approve the Drayton Parish Council IT Policy.

73/26 Domain. To consider renewing the draytonpc.org domain for a further year at a cost of £13.70.

Page 1 of 2

74/26 Planning Committee (Elaine Wade).

- a) Planning Applications. To note the planning applications discussed by the Planning Committee.
- b) P25/V0180/O - Land west of Little Smiths Farm, Drayton. Parish Council's response to planning application and does the Parish Council will want to take on the Public Open Space for this site?

75/26 Neighbourhood Development Plan Working Group (Programme Manager).

- a) Programme Managers Report. To note the monthly report from the Programme Manager.
- b) MUGA Venue Booking Software. To approve the alternative Scribe accounting software and integrated booking package.
- c) Padel Courts. To discuss the inclusion of 3 Padel courts at Walnut Meadows.

76/26 Public Art Working Group (Pervin Shahin). a)

Way Finding. Update.

- b) Christmas Lights. To consider purchasing Xmas lights for the Village Green.
- c) Tree Guard. To consider purchasing a Black Country Metal Works 'Hercules' Tree Guard - 1.5m Brand: Black Country Metal Works from Amazon for £159.79.

77/26 Rights of Way & Conservation Working Group (Richard Wade).

78/26 Sutton Wick Lane Pond. Update on flooding and cleaning of Sutton Wick Pond.

79/26 Hera Fence Panels. To consider lending / giving the leader of the Drayton Tommy group a few Hera Fence Panels for their Remembrance display on the green each November.

80/26 Any items to be noted from Parish Councillors. (No decisions will be taken under this item).

81/26 Allotment Access / 28 Church Lane. Council to resolve to re-affirm its decisions of 2016 and 2023 to sell a small portion of the garden at 28 Church Lane to the owner of the house subject to valuation and to note that there are outstanding legal fees owed (from the easement work undertaken last year by Wellers Solicitors) by the owners of 28 and 30 Church Road that should be settled before any more work is undertaken by the any employee or Councillor of the Parish Council for the benefit of the owners.

82/26 Date of the next Parish Council Meeting. 11th May 2026.

Reserved Business. Exclusion of the Public and Press. In view of the nature of the business to be transacted any members of the public and press are to be excluded from the meeting (Public Bodies (Admission to Meetings) Act 1960 s.1).

83/26 Short- and longer-term cover for the Clerk and Responsible Finance Officer, following the notice of resignation of the Clerk received on the 5 March 2026. The Clerk's last date is the 30 April 2026.

Standing Order 3. Meetings Generally (x) A meeting shall not exceed a period of 3 hours.

