



DRAYTON PARISH COUNCIL

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Minutes of the Meeting of the Finance and Personnel Committee of Drayton Parish Council held online at 2pm on 2 June 2025

Present:

Cllrs Pat Athawes (Chair), Richard Wade, Elaine Wade, Pervin Shahin (until 3:00pm), and Andrew Cherriman.

In attendance:

Anita James (Clerk/RFO), Chris Price (Deputy Clerk), and Jonathon Fowler (Programme Manager).

12/25: Apologies for Absence

None. All members were present.

13/25: Declarations of Interest

No pecuniary or non-pecuniary declarations of interest were made.
No written requests for dispensations were received by the Clerk.

14/25: Minutes of the Previous Meeting

The Committee considered the minutes of the Finance Meeting held on 29 April 2025 (previously circulated).

Resolved: To recommend the minutes for approval to Full Council.

15/25: Annual Governance and Accountability Return (AGAR)

The Clerk presented the following documents for the year ending 31 March 2025:

- Annual Accounts
- Annual Internal Audit Report
- Annual Governance Statement
- Accounting Statements
- Variance Report

Resolved: The Committee accepted and approved all presented documents.

Action: All documents to be confirmed and signed at the Full Council meeting on 9 June 2025.

16/25: Capital Costs – Walnut Meadows Sports Facilities

The Programme Manager, Jonathon Fowler, provided a detailed breakdown of the estimated capital costs associated with the proposed new pavilion at Walnut Meadows. He also summarised potential funding sources, including earmarked reserves and S106 contributions, and outlined the requirement for a Public Works Loan to finance the project, including repayment implications.

Action: Clerk to clarify the figures and the impact of loan financing on the precept.

17/25: Date of Next Meeting

The next meeting of the Finance and Personnel Committee will be held online at **2:00pm on Monday 30 June 2025**.