



Drayton Parish Council

Minutes of the Parish Council Meeting

Held on Monday 10 November 2025 at 7:00pm in the Caudwell Day Centre

Councillors Present:

Richard Wade (Chairperson), Pervin Shahin (Vice-Chairperson), Patricia Athawes (Vice-Chairperson), Elaine Wade, Andrew Cherriman, Elizabeth Sheppard.

Councillors Absent:

Adrian Cooke, William Brewer.

In Attendance:

Christopher Price (Deputy Clerk), Jonathan Fowler (Programme Manager).

Public:

6 members of the public were present.

153/25 Apologies for Absence

Apologies were received from Adrian Cooke.

154/25 Public Participation

a) Parish Council Wreath – Drayton War Memorial: A parishioner thanked the Parish Council and Richard Wade for laying the wreath on Remembrance Sunday.

b) Reservoir: Derek Stork (GARD Chair) provided an update regarding the reservoir proposals.

ACTION: Deputy Clerk to add “Thames Water’s Public Consultation” to the next meeting agenda.

155/25 Declarations of Interest, Dispensations or Use of Delegated Powers

Elaine Wade declared an interest in The Abingdon Bridge.

Pervin Shahin declared an interest in DAMASCUS.

Richard Wade declared an interest in The Abingdon Bridge as the spouse of a trustee.

156/25 Chairperson's Report

a) Remembrance Wreath: The Chair confirmed he laid the wreath.

b) David Pointer: Council agreed to send condolences to his family.

ACTION: Chair to draft and send a condolence letter.

c) MUGA: Youths accessing the site despite it being a construction zone; area secured.

157/25 Report from VWHDC Councillor

Not present and no report received.

158/25 Report from OCC Councillor

No report as Cllr Peter Stevens was not present.

159/25 Minutes of the Previous Meeting

The minutes were approved and signed by the Chair.

Proposed: Patricia Athawes | Seconded: Pervin Shahin | Resolved: Unanimous

160/25 Action Checklist from the Previous Meeting

See Appendix A for full list.

- Walnut Meadow POS Fence: Repaired; action complete.

- Assets Check: Damaged bench reported, Crime Ref 43250530657.

ACTION: Clerk to submit insurance claim.

- Village Green Litter Bin: Caretaker instructed; action complete.

161/25 Financial Management

See Appendix B

Payments and income for October 2025 noted.

Post-meeting payments approved.

Proposed: Elaine Wade | Seconded: Patricia Athawes | Resolved: Unanimous

Online Payment Authorisation: Patricia Athawes and Elaine Wade.

162/25 Planning Committee Report

See Appendix C.

163/25 Neighbourhood Development Plan Working Group

Programme Manager's Report noted (Appendix D).

Mission Statement adopted.

3G Pitch Proposal discussed.

Quantity Surveyor quote approved: £840 + VAT.

Proposed: Elaine Wade | Seconded: Andrew Cherriman | Resolved: Unanimous

164/25 Rights of Way & Conservation Working Group

A meeting will be scheduled.

165/25 Landscape Management Plan Working Group

Nothing to report.

166/25 Public Art Working Group

Wayfinding map progressing; funding applied for noticeboard.

Walnut sculptures installation scheduled for 21 November 2025.

167/25 Proposal to Purchase Perspex Sheet for Bus Stop

Approved purchase of replacement Perspex window (£107.03 + £14.95 delivery, inc VAT).

Proposed: Pervin Shahin | Seconded: Elaine Wade | Resolved: Unanimous

168/25 Sutton Wick Lane Pond

Revised quotation approved for silt removal: £4,500 + VAT, minus £1,000 donation.

Proposed: Pervin Shahin | Seconded: Elaine Wade | Resolved: Unanimous

169/25 Burial Ground Rules and Regulations

Revised rule to allow a vase up to 8" x 14" x 6".

Proposed: Richard Wade | Seconded: Pervin Shahin | Resolved: Unanimous

170/25 Items from Parish Councillors

Agreed to invite Martin Holliss (Wilts & Berks Canal Trust) to next meeting.

ACTION: Deputy Clerk to send invitation.

171/25 Date of Next Meeting

Monday 8 December 2025.

Appendix A – Action Checklist

- Henley's Lane Trees: Clerk to confirm powers and responsibilities.
- Assets Check: Clerk to submit insurance claim for a new bench.
- DAMASCUS Project: Clerk to respond re 2025 donation.
- Reservoir: Deputy Clerk to add 'Thames Water's public consultation' to next months agenda.

- David Pointer: Chair to send condolence letter.
- Wilts & Berks Canal Trust: Invite Martin Holliss to the next meeting.

Appendix B – Financial Management

Income and Expenditure for October 2025

31-Oct-25	Service Charge	-8.1
31-Oct-25	B/P to: OCC Pension Fund	-1130.2
31-Oct-25	B/P to: HMRC Cumbernauld	-750.92
31-Oct-25	VWHDC ACCOUNTS PAY	189728
30-Oct-25	ABING MARATHON	250
29-Oct-25	SALARIES	4236.46
29-Oct-25	EXPENSES	251.28
29-Oct-25	TONKS BR LTD SW	310
24-Oct-25	VWHDC ACCOUNTS PAY	51067.84
24-Oct-25	VWHDC ACCOUNTS PAY	3733.36
23-Oct-25	B/P to: Agripower	-61281.4
20-Oct-25	Direct Debit (CASTLE WATER LTD)	-65.11
15-Oct-25	B/P to: Andrew Mckeown	-1746
15-Oct-25	B/P to: E.T.C Sports	-8348.4
15-Oct-25	B/P to: ORM Fencing Ltd	-108
15-Oct-25	B/P to: Communit Heartbeat	-61.14
15-Oct-25	B/P to: Hill Residential	-8360
15-Oct-25	B/P to: AL Vickery & Son	-8.7
03-Oct-25	B/P to: Containers Direct	-3354
03-Oct-25	B/P to: Oxford Oak	-517.2

Balances as of 31 October 2025:

Current Account: £316,058.15

Savings Account: £47,708.10

Total: £363,766.25

Appendix C – Planning

P25/V1496/HH and P25/V1497/LB. Installation of an Air Source Heat Pump. Dove Cottage Stonehill Drayton Abingdon OX14 4AA.

PC: Noted. VWHDC: Planning Permission on 23rd October 2025.

P25/V1889/HH. Rebuild of existing attached annex to side of house. 11 Crabtree Lane Drayton Abingdon Oxfordshire OX14 4HS.

PC: Response: This rebuild of an existing attached annex could be developed into an extra private dwelling which would lead to additional traffic and car parking issues on an already narrow and congested road. VWHDC: Planning Permission on 30th October 2025.

P25/V1856/HH. Erection of a single-storey wrap around extension for a new family and kitchen area. 11 Friars Mews Drayton Abingdon OX14 4GS.

PC: Noted. VWHDC: Planning Permission on 12th November 2025.

P25/V1961/HH. Erection of a two-storey rear extension. October House 64 High Street Drayton Abingdon OX14 4JR.

PC: Noted. VWHDC: Planning Permission on 30th October 2025.

P25/V1778/HH, P25/V1779/LB. Single storey extension to rear, 2no new window openings to south and west elevations, associated internal alterations. Gilbourns Farmhouse 155 Drayton Road Sutton Courtenay Abingdon OX14 4HA.

PC: Noted. VWHDC: Pending.

P25/V2033/FUL. Demolition of existing single dwelling and associated outbuildings and structures and erection of 15 dwellings together with associated access, parking, landscaping, drainage and associated works. 1 The Green Drayton Abingdon OX14 4JA.

PC: Objection: Drayton Parish Council objects on the following grounds: 1. The proposed number of houses has increased from 8 to 15. The Parish Council believes that this represents over-development of a 0.4 acre plot. 2. The road surface leading from Steventon Road to the entrance to the proposed development is in poor state with deep ruts and puddles in winter. The PC are concerned about the impact of increased traffic on this road. 3. The PC has serious concerns about the number of car journeys that a development of 15 houses will incur. The entrance to the proposed site is accessed from the narrow piece of road referred to above. There is considerable concern about the visibility for access both left and right onto the Steventon Road. The proposed development allows for 30 parking spaces plus 3 for visiting vehicles which we believe will add significantly to our already overcrowded village roads. 4. The transport plan set out in the planning application is misleading. Drayton is served by the X2 bus that leaves approximately every 20 minutes. It is misleading to include school buses and a night service bus in the overall totals to demonstrate transport links. VWHDC: Pending.

P25/V2067/HH. Single storey side and rear extensions with disability adaptation. Kingston 10 East Way Drayton Abingdon OX14 4JZ.

PC: Pending. VWHDC: Pending.

P25/V2270/HH. Erection of single storey timber frame structure forming garden room. 11 Corneville Road Drayton Abingdon OX14 4HN.

PC: Pending. VWHDC: Pending.

Appendix D – Programme Manager Report

Walnut Meadows: The Chair, Cllr Cherriman and I recently met with Sir Tom Shebbeare and Andrew Bax to discuss funding for the Pavilion. The consensus view was that we would struggle to raise the shortfall in Pavilion funding from charitable sources since large Capital grants tend to be focused towards socio-economic deprived areas. The way forward following the meeting is to obtain accurate costings for the rebuild of the originally sized Pavilion, then estimate the PWL cost and impact on the Precept. The Chair and I also attended a Teams meeting with Abingdon Youth Football Club and the Football Association. The FA are keen to fund a 3G artificial pitch in this area and would potentially also provide funding towards a Pavilion. Further details will be provided at the Full Council meeting. Following 3 previous missed appointments, Eon have finally installed an electric meter into the feeder pillar at Walnut Meadows meaning the lights on the MUGA can now be connected. The lighting contractor visited the site recently and discovered they need to provide a new larger feeder pillar next to the MUGA. It appears a number of youths have been using the MUGA after entering the Walnut Meadows site through the fencing. Since the MUGA is not yet operational, coded padlocks have been installed on the MUGA gates. Miller Homes have completed the work to install a drainage gully into Chestnut Drive to prevent the road flooding this winter. This is an interim measure until the road is rebuilt next year. A 20ft storage container has been installed near the MUGA to store the netball posts, tennis nets etc. plus any other items required for the MUGA / Pavilion. The sports pitch contractor has seeded the sports pitch area. They will shortly be commencing work on the Perimeter Track and the path around the MUGA.