

Agenda for the Drayton Parish Council Meeting
Notice is hereby given that the next Parish Council Meeting
will be held on 8th September 2025 at 7:00pm in the Caudwell Day Centre

Members of the Parish Council are hereby summoned to attend the meeting of Drayton Parish Council for the purpose of transacting the following business set out in the agenda hereunder. Members of the public are welcome to attend and participate during the public participation session.

Councillors are reminded to declare an Interest for relevant agenda and a request for dispensation if required. (Please contact the clerk if you are unsure).

Signed: *Anita James*
Anita James (Clerk)

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Clerk@DraytonPC.org

102/25 Apologies for Absence. Council to receive, review and approve apologies submitted.

103/25 Public Participation. (15 minutes maximum).
Subject to standing order 3(f), a member of the public shall not speak for more than 5 minutes.

104/25 Declarations of Interest, Dispensations or Use of Delegated Powers.

105/25 Report from Chairperson. (5 minutes maximum).

106/25 Report from VWHDC Councillor Adrian Cooke. (5 minutes maximum).

107/25 Report from OCC Councillor Peter Stevens. (5 minutes maximum).
Broken VAS along the High Street. Update.

108/25 Minutes of the Previous Meetings. To accept and approve.
a) 7th July 2025.
b) 11th August 2025.

109/25 Action Checklist from the Previous Meeting. To note the list of actions undertaken and completed since the last meeting.

110/25 Financial Management.

- a) Payments (Clerk & RFO)
 - i) To receive and note the list of payments.
 - ii) To approve the payments to be made following the meeting.
 - iii) To confirm the two Councillors who will authorise the on-line payments between this and the next Parish Council meeting.
- b) Bank Statements and Reconciliation. To sign the bank reconciliation and note the bank statements to 31 August 2025.
- c) Disposition of Council Funds. To note the disposition of council funds.

111/25 Council to Approve the Grants Policy As recommended by the Finance Committee on the 3 September 2025.

112/25 Council to Receive and Note the External Auditors Report.

113/25 To agree when the Annual Asset Check will take place.

114/25 Planning Committee (Elaine Wade).

Planning Applications. To note the planning applications discussed by the Planning Committee.

115/25 Neighbourhood Development Plan Working Group (Programme Manager).

- a) Programme Managers Report. To note the monthly report from the Programme Manager.
- b) Miller Homes Buried Waste on the Walnut Meadow Sports Field. To discuss and agree next steps in relation to the unauthorised waste material buried at Walnut Meadows by Miller Homes.

c) To review and select a quotation for the purchase and delivery of a 20ft container to provide storage at Walnut Meadows.

116/25 Council to Approve Section 106 funding agreement for the construction of the Multi-Use Games Area (MUGA) at Walnut Meadow, Drayton £189,728.

117/25 Rights of Way & Conservation Working Group (Richard Wade).

118/25 Landscape Management Plan Working Group (Richard Wade).

119/25 Public Art Working Group (Pervin Shahin).

a) Way Finding. Update.

b) Stolen Walnut. Update on replacement.

120/25 Sutton Wick Lane Pond (Elaine Wade). Update to drain, dredge and clean Sutton Wick Pond.

121/25 Walnut Meadow Small POS Fence (Chris Price). Update on fence repair and to approve quotation.

122/25 Any items to be noted from Parish Councillors. (No decisions will be taken under this item).

123/25 Date of the next Parish Council Meeting. 13th October 2025.

Reserved Business. Exclusion of the Public and Press. In view of the nature of the business to be transacted any members of the public and press are to be excluded from the meeting (Public Bodies (Admission to Meetings) Act 1960 s.1).

124/25 Henley's Lane Dangerous Trees. Update.

Standing Order 3. Meetings Generally (x) A meeting shall not exceed a period of 3 hours.

125/25: Date of next meeting 14 October 2025. Agenda items by the 4 October please.