

Agenda for the Drayton Parish Council Meeting
Notice is hereby given that the next Parish Council Meeting
will be held on 11th August 2025 at 7:00pm in the Caudwell Day Centre

Members of the Parish Council are hereby summoned to attend the meeting of Drayton Parish Council for the purpose of transacting the following business set out in the agenda hereunder. Members of the public are welcome to attend and participate during the public participation session.

Councillors are reminded to declare an Interest for relevant agenda and a request for dispensation if required. (Please contact the clerk if you are unsure).

Signed: *Anita James*
Anita James (Clerk)

Published: 6th August 2025
Clerk@DraytonPC.org

78/25 Apologies for Absence. Council to receive, review and approve apologies submitted.

79/25 Public Participation. (15 minutes maximum).
Subject to standing order 3(f), a member of the public shall not speak for more than 5 minutes.

80/25 Declarations of Interest, Dispensations or Use of Delegated Powers.

81/25 Report from Chairperson. (5 minutes maximum).

82/25 Report from VWHDC Councillor Adrian Cooke. (5 minutes maximum).

83/25 Report from OCC Councillor Peter Stevens. (5 minutes maximum).
Broken VAS along the High Street. Update.

84/25 Minutes of the Previous Meeting. To accept and approve.

85/25 Action Checklist from the Previous Meeting. To note the list of actions undertaken and completed since the last meeting.

86/25 Financial Management.

a) Payments (Clerk & RFO)

i) To receive and note the list of payments.

ii) To approve the payments to be made following the meeting.

iii) To confirm the two Councillors who will authorise the on-line payments between this and the next Parish Council meeting.

b) Bank Statements and Reconciliation. To sign the bank reconciliation and note the bank statements for the quarter to 31 Aug 2025.

c) Disposition of Council Funds. To note the disposition of council funds.

87/25 Planning Committee (Elaine Wade).

Planning Applications. To note the planning applications discussed by the Planning Committee.

88/25 Neighbourhood Development Plan Working Group (Programme Manager).

a) Programme Managers Report. To note the monthly report from the Programme Manager.

b) Miller Homes Buried Waste on the Walnut Meadow Sports Field. To discuss and agree next steps in relation to the unauthorised waste material buried at Walnut Meadows by Miller Homes.

c) Pavilion architect. To approve the Pavilion architect to produce amended plans for a reduced building footprint at a cost of £2,460.00.

d) Quantity Surveyor. To approve the Quantity Surveyor to update the Pavilion cost plan at a cost of £840.00. (quotes attached)

e) MUGA Electrical Trench. To review and approve the quotes received for the MUGA electrical trench and pavement excavation at Walnut Meadows (attached)

f) MUGA Electric Meter. To review and approve the quotes received for the MUGA electric meter installation at Walnut Meadows.

g) MUGA Path. To agree the quote from the sports pitch contractor to implement a 1.2m self-binding gravel path at the MUGA (attached)

89/25 Rights of Way & Conservation Working Group (Richard Wade).

90/25 Landscape Management Plan Working Group (Richard Wade).

91/25 Public Art Working Group (Pervin Shahin).

- a) Way Finding update and costings, attached.
- b) Council to approve wayfinding maps cost of £2,000.
- b) Stolen Walnut. To approve using the insurance money from the stolen walnut to replace it with a new one.

92/25 Sutton Wick Lane Pond (Elaine Wade). Update on application for funds to drain, dredge, clean Sutton Wick pond.

93/25 Communication Strategy (Elaine Wade and Andrew Cherriman). The need for a communication strategy and to “reach” younger members of the community.

94/25 Walnut Meadow Small POS Fence. To discuss legal advice obtained by the Clerk (attached)

95/25 Village Hall (Pervin Shahin). Management committee meeting report. S106 Improvements. Grant Application (attached)

96/25 Deed of Easement for 28 and 30 Church Lane. Council to discuss and approve the previously circulated Deed of Easements and Plans (attached)

97/25 Burial Ground. To agree to apply for S106 funding to cover the legal fees incurred to remove the covenant from the burial ground.

98/25 Request to spend S106 - P25V1046 - Dovecote (Drayton) Management Company, £15,240.00 towards an artistic labyrinth (details attached)

99/25 Wreath from Parish Council for Drayton War Memorial (£35.00) (see attached)

100/25 Any items to be noted from Parish Councillors. (No decisions will be taken under this item).

101/25 Date of the next Parish Council Meeting. 8th September 2025.

Reserved Business. Exclusion of the Public and Press. In view of the nature of the business to be transacted any members of the public and press are to be excluded from the meeting (Public Bodies (Admission to Meetings) Act 1960 s.1).

102/25 Henley's Lane Dangerous Trees. Update.

Standing Order 3. Meetings Generally (x) A meeting shall not exceed a period of 3 hours.