

Agenda for the Drayton Parish Council Meeting
Notice is hereby given that the next Parish Council Meeting
will be held on 9th June 2025 at 7:00pm in the Caudwell Day Centre

Members of the Parish Council are hereby summoned to attend the meeting of Drayton Parish Council for the purpose of transacting the following business set out in the agenda hereunder.

Members of the public are welcome to attend and participate during the public participation session.

Councillors are reminded to declare an Interest for relevant agenda and a request for dispensation if required. (Please contact the clerk if you are unsure).

Signed: *Anita James*
Anita James (Clerk)

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Clerk@DraytonPC.org

30/25 Apologies for Absence. Council to receive, review and approve apologies submitted.

31/25 Public Participation. (15 minutes maximum).
Subject to standing order 3(f), a member of the public shall not speak for more than 5 minutes.

32/25 Declarations of Interest, Dispensations or Use of Delegated Powers.

33/25 Report from Chairperson. (5 minutes maximum).

34/25 Report from VWHDC Councillor Adrian Cooke. (5 minutes maximum).

35/25 Report from OCC Councillor Peter Stevens. (5 minutes maximum).

- a) **Broken VAS along the High Street.** Update.
- b) **Henleys Lane Junction.** Update.
- c) **Village Green OCC Highways Land.** Update.

36/25 Minutes of the Previous Meeting. To accept and approve.

37/25 Action Checklist from the Previous Meeting. To note the list of actions undertaken and completed since the last meeting.

38/25 Financial Management.

a) Payments (Clerk & RFO)

- i) To receive and note the list of payments made since the last meeting.
- ii) To approve the payments to be made following the meeting.
- iii) To confirm the two Councillors who will authorise the on-line payments between this and the next Parish Council meeting.

b) Bank Statements and Reconciliation. To sign the bank reconciliation and note the bank statements to 31 May 2025.

c) Disposition of Council Funds. To note the disposition of council funds.

39/25 2024/2025 Annual Accounts and Annual Governance & Accountability Return (Reviewed and Recommended Approval by the Personnel and Finance Committee who met remotely on the 2 June 2025)

- i. Review and Approve Annual Accounts.
- ii. Annual Internal Audit Report Received and Approved
- iii. Annual Governance Statement (Section 1 AGAR) Reviewed, Approved and signed by the Chair.
- iv. Accounting Statements Reviewed (Section 2 AGAR), Approved and signed by the Chair.
- v. Dates and Notice of Commencement Public Rights: 1 July to 11 August inclusive (30 working days including the first working day of July)

40/25 Planning Committee.

Planning Applications. To note the planning applications discussed by the Planning Committee.

41/25 Neighbourhood Development Plan Working Group (Programme Manager).

- i. **Programme Managers Report.** To note the monthly report from the Programme Manager.
- ii. **Miller Homes Buried Waste on the Walnut Meadow Sports Field.** Discuss buried waste on the Walnut Meadow sports field.
- iii. **MUGA Regrading.** To agree to fund an additional £620 +VAT for regrading of the surrounding land where the goal is located at the western end of the MUGA.
- iv. **MUGA Drainage.** To agree to fund the sports pitch contractor (AgriPower) to install a drainage outfall for the MUGA, Pavilion and Car Park area at a cost of £4,284.00.
- v. Proper Officer and Councillors to sign the section 106 Funding Agreement from the VOWHDC for sports pitches and a cricket wicket at Walnut Meadow, Drayton.

42/25 Rights of Way & Conservation Working Group Update form Richard Wade.

43/25 Public Art Working Group (Pervin Shahin).

a) **Way Finding.** Update.

b) **Stolen Walnut.** Insurance Update.

44/25 Sutton Wick Lane Pond. Update.

45/25 Village Green CCTV. Discussion / Proposal from Pervin Shahin to install a CCTV camera, with a sign saying that the area is under surveillance.

46/25 Burial Ground Reservations. To consider allowing plot reservations again.

47/25 New Parish Councillors. Briefing/mentoring for new Parish Councillors.

48/25 Any items to be noted from Parish Councillors. (No decisions will be taken under this item).

49/25 Date of the next Parish Council Meeting. 7th July 2025.

Reserved Business. Exclusion of the Public and Press. In view of the nature of the business to be transacted any members of the public and press are to be excluded from the meeting (Public Bodies (Admission to Meetings) Act 1960 s.1).

50//25 Deed of Access for 28 Church Lane. Update.

51/25 Henley's Lane Dangerous Trees. Update.

52/25 Drayton Youth and Community Charity. Update

Standing Order 3. Meetings Generally (x) A meeting shall not exceed a period of 3 hours.