

DRAYTON PARISH COUNCIL

Minutes of the Meeting of Drayton Parish Council held at Drayton Village Hall on Monday 5 January 1998

PRESENT: Mr Andrew Thomas (Chairman)
 Mr Graham Ash
 Mr Andrew Bax
 Mr Keith Clough
 Mr John Killick
 Mr Robert Matthews
 Mr Michael Morris
 Mrs Heather Morrison
 Mr Norman Stimpson
 Dr Richard Wade

APOLOGIES: Mrs Margaret Mackenzie (County Councillor)

1/98 PUBLIC PARTICIPATION

A resident from Marcham Road was present to hear of the progress on the lighting issue.

2/98 REPORT FROM PC ROBINSON

There had been 40 reported crimes in Drayton for the last six months. 22 of these concerned the community and these included theft from a vehicle in Sutton Wick lane, two thefts of cycles, two thefts from cars, a shed broken into and a mower stolen, slashing of vehicle tyres, theft of a vehicle and five incidents relating to a group of youngsters using a catapult. On the night of the 16/17 December there had been 8 cars broken into which was probably the work of one person. It was also apparent that Henley's Lane was a particularly vulnerable area. PC Robinson was very unhappy with the numbers of incidents and although the Police were fairly certain of the identity of some of the culprits, there was no hard evidence to be used to arrest them.

PC Robinson had attended a Neighbourhood Watch meeting and Mr Peter Fleming had suggested that a Special Constable be recruited for Drayton. PC Robinson was very enthusiastic about this and asked that the Parish Council help promote the idea through the Drayton Chronicle. Recruiting a Special Constable would begin with any interested party accompanying PC Robinson for a couple of days on his rounds. If the person remained interested in the position after that, then a formal application would be made and following that ten weekends would be spent at the Police Training School at Sulhampstead outside Reading. On completion of the training the person would have the same powers as a full-time, uniformed, Policeman, but their jurisdiction would be within the village. This was a totally voluntary position and the hours would be about 4 a week. PC Robinson was certain that a foot patrol round Drayton would stop many of the petty crimes that were being committed, such as graffiti. At present there are a group of 14 to 16 year olds who were causing many of the problems. PC Robinson had confiscated a catapult but unless any of the youths were caught in the act then they could not be cautioned. An additional policeman would have a very positive effect on the crime in the village.

With regard to other matters, PC Robinson would again ask for speed checks on the High Street and for late night checks. There would also be a clamp down on cycling on the pavements and cyclists with no lights. He would also attend to the matter of the VW parked on the verge at the Hilliat Fields junction. The travellers currently on

the A34 slip road had been served a notice and should move on during the next seven days. The problem with youths round the village hall seemed to have disappeared, they had moved to gathering round the bus stop at one time but have at present dissipated and any problem with drugs seems to be in abeyance at present. PC Robinson's answer-phone number is 01235 776614 for reference.

3/98 MINUTES OF THE MEETING OF THE 1 DECEMBER 1997

Mr Paul Knight had given apologies for absence for the meeting and when his name had been added the minutes were signed as a correct record.

4/98 MATTERS ARISING

129/97 Marcham Road Lighting – The quotes that Mr Matthews had received for placing illuminated bollards along this section of road were in the region of £300 for each bollard. A single street light would cost £700. It was felt that at the present time the Parish Council simply did not have enough money available for new lighting in this area. The County Council would not pay for additional lighting as they had no money and the present lighting level met current legislation. The only other avenue was to get Ashby Engineering to pay for lighting. The bollards were originally put along the pavement to stop Ashby Engineering workers from parking on that side of the road and it was possible Ashby may pay for these bollards to be illuminated. Although the Parish Council sympathised with the requests for additional lighting it was beyond their finances to take this matter further at present.

Bryant Homes – The Clerk had written to them concerning the naming of Conifer Drive but had had no reply as yet. The Clerk was requested to write to them about the damage to The Green from vehicles going to the site. Although reinstating had been done it was not particularly good.

Vehicles parked on roadside – PC Robinson was attending to this.

17 Haywards Road – use of premises for business – the Vale Enforcement Officer was looking into this.

Pedestrian Crossing for Abingdon Road – The Clerk had received a letter from OCC to say that the request would be forwarded to the Highways & Road Safety Sub-committee for discussion at their February meeting.

133/97 Drayton Hall & Recreation Ground Committee – The Clerk had received confirmation from OALC that the Parish Council would be able to claim VAT back on the next phase of the roof repairs. Mr Stimpson asked the Clerk to check with the Abingdon Town Council Clerk about this as there had been recent change in legislation. Mr Ash proposed that the Clerk obtain an indemnity from the Village Hall Committee to the effect that the Village Hall would undertake to pay the VAT on the next phase should the Customs & Excise inform the Parish Council that the VAT can not be reclaimed. It was agreed that this should be done.

138/97 Footpath running from 4 Church Lane – Mr Killick reported that in the definitive map this footpath was not marked and no longer existed.

5/98 THAMES WATER RESERVOIR

The Chairman reported that he had received a reply to his letter to Communique concerning the Parish Council's decision not to meet with Thames Water at the present time. Communique would be in touch as soon as more information had become available that they felt should be discussed with the Parish Council.

6/98 SPEED RESTRICTIONS

Mr Ash reported that he had been very disappointed that the response from OCC to his letter concerning the extension of the 30mph limit to the end of the houses along the Steventon Road had been so negative. It seemed that there was little that could be done before the implementation of the OCC's speed limit policy for villages. This should start in 1998 in South Oxfordshire but the problem of funds meant that this

could be delayed. The Clerk was asked to reply to the letter from the OCC of 10 December asking that Parish Councils contribute financially towards this project by stating that Drayton would be prepared to consider this when the costs for the moving of the 30mph signs from under the A34 bridge to the same site as the 'Drayton' village sign was had been received and assurance that the signs would be moved.

7/98 PLANNING APPLICATIONS

SUT/9729/1 153 Drayton Road Erection of 2 storey extensions,
Sutton Courtenay new garage & boundary wall &
 relocation of access.
 - **no objection**

DRA/15184 Gone Fishing 2 storey side extension & new
65 Hilliat Fields porch
 - **recommended refusal**

Mr Matthews asked why the Planning Committee had recommended refusal on this application as he felt the request was reasonable. Mr Stimpson explained that the Hilliat Fields Estate was particularly well planned and whilst there was no objections to rear extensions, side and front extensions would ruin the visual effect of the estate.

DRA/14904/1 26 Corneville Road **NOTICE OF APPEAL**
APP.V3120/A/97/286233 Appeal on non-determination of planning
 application. Representations to be
 submitted by 14 January 1998.

The Parish Council felt that it need make no representation with regard to this Appeal as the District Council's decision with regards to refusing this application was not at issue here.

8/98 DISTRICT COUNCIL PERMISSIONS/REFUSALS

DRA/9582/2 31 High Street Amended plans for demolition of single
(- no objection) storey & erection of single storey
 - **Granted** with condition materials to be approved by VWHDC

9/98 ACCOUNTS FOR APPROVAL

Clerk	Salary & Expenses for January	£ 384.75
Inland Revenue	Employer NI/Clerk NI & Tax	£ 34.83
Postage & Telephone	Oct/Nov/Dec	£ 71.32
Village Caretaker	Claim for December	£ 67.12 + VAT
N F Green	Litter clearance for December	£ 19.09
Copy Cat Services	Photocopying for December	£ 28.40 + VAT
Thames Water	Allotment/Burial Ground water supply	£ 6.29

The Parish Council agreed to pay for half of the Drayton Recreation Ground Grass cutting costs for 1997. This would be paid on receipt of an invoice.

REPORT FROM FINANCE COMMITTEE MEETING OF 8 DECEMBER 1997:

The following recommendations were considered:

- a Donations for 1997/8
- Abingdon Citizen's Advice Bureau £70.00
- Abingdon District Volunteer Centre £70.00
- Oxfordshire Playing Fields Association £35.00

The Clerk had obtained more information about the South & Vale Carers Centre and as they supported 16 carers in Drayton giving them advice, support and help with

obtaining benefits and services it was proposed by Mrs Morrison that the Parish Council donate £50.00 to them. This was seconded by Mr Morris and all agreed.
 South & Vale Carers Centre £50.00

b Revision of Burial Fees

Burials

	Present Fees	Proposed Fees
For the interment of an inhabitant or parishioner over 16 years of age in earthen grave	£15.00	£40.00
For the interment of a non-inhabitant or non-parishioner over 16 years of age in earthen grave	£30.00	£80.00
For the interment of cremated remains of a parishioner or inhabitant over 16 years of age in an earthen grave	£10.00	£25.00
For the interment of cremated remains of a non-parishioner or non-inhabitant over 16 years of age in earthen grave	£20.00	£50.00
Monuments		
A flat stone not exceeding 6'x2'6"	£10.00	£25.00
A headstone, not exceeding 2'6"x2'6"	£10.00	£25.00
Kerbstones or border stones	£10.00	£25.00
Any other monument as authorised	£10.00	£25.00
For inscription (after the first)	£5.00	£12.00

It was agreed that it should be recommended that no charge be made for the interment of a person under the age of 16. It was agreed that there should be a recommendation that a registration fee should be introduced for the reservation of a grave space of £50.00 and this should be with immediate effect. These fees should be reviewed in four years time, ie 2001.

Mr Stimpson proposed that these fees be adopted by the Parish Council. This was seconded by Mr Ash and all agreed.

c Precept for 1998/9

Mr Clough proposed that the precept for 1998/9 should be increased by £1,500 making the total precept £16,500. This was seconded by Mr Ash and agreed unanimously by the Council.

10/98 LEISURE & GENERAL PURPOSES WORKING GROUP

a Village Caretakers report for December 1997 - pruning and bramble and nettle clearing had been the main work carried out. Mrs Dixon had asked if the Parish Council would consider paying for a pair of 'thorn-proof' gloves for her at £7.95. This was agreed.

b Burial Ground - Mr Green had promised to cut the hedge during January. Decisions must be made about the earth spoil from graves and other

recommendations from the meeting in November. These matters would be on the Agenda for next month.

c Lock Way Play Area – It was agreed that the quote of £1,735.00 (+VAT) from the Play Architects at Chipping Norton be accepted for the repairs to the surface under the swings. The Clerk was instructed to take up a reference for this company and, if satisfactory, instruct them to proceed with the work.

The Clerk had received a letter from a Mrs Loshak about the graffiti on the play equipment at Lock-Way. It was explained that the Parish Council has to comply with the Health & Safety legislation with regards to any work in a play ground and could not simply paint out the offending lettering. Neither was it possible to replace the play equipment that had been defaced. The Clerk would contact the District Council to see if there was anything that could be used to remove the writing, otherwise the Parish Council had to stress that it was the whole communities responsibility to see that equipment provided for the village was looked after by the whole village. The Clerk had also spoken to the lady who had written a letter in the Chronicle about the state of the play area. The Clerk would contact the District Council about Biffa checking this play area for rubbish on a regular basis. The Village Caretaker did check this area every month.

d Lyford Close Play Area – no further news to report at present.

11/98 RIGHTS OF WAY/CONSERVATION WORKING GROUP

Mr Matthews reported that the bridge on footpath 21 had been repaired but the repairers had not cleared the old wood. The state of footpath 25 was appalling but it would be February before the Parish Council could write to Mr Burgess at OCC about this. Various stiles needed repair and Mr Burgess had been notified of this.

12/98 MILLENNIUM COMMITTEE

The Chairman reported that an application for Site Preparation Grant had been received at the beginning of December for completion, if possible, by the end of December. This grant would be towards the designing, in consultation with the village, of the Millennium Green. The forms had been completed as far as possible and information was now waited for from the VWHDC. Mrs Coleman at the Countryside Commission had had a draft application form for comments and had been satisfied with the information supplied so far. The costs of the site preparation would be in the region of £2,500.00, the Parish Council paying in the region of £1,000 and the Countryside Commission £1,500.

13/98 COMMUNICATIONS RECEIVED

a OALC – County Circular (December) – The OALC Winter General Meeting would be held on 19 January. Mr Morris would attend, as the main subject was speed limits. Other contents were noted.

b VWHDC – Publicising of Agendas for Meetings of Committees – noted and the Clerk would reply that the Parish Council would be interested in receiving these details.

c SPISE – Newsletter Winter 1997 – noted with special reference to the problems of increased housing in rural areas.

d VWHDC – Local Services Point – Wantage – noted.

e OCC – Cycle Path, Abingdon Road – noted.

f ORCC – Transport Officer – noted.

G OCC – Grasscutting & weedkilling budget reductions – noted.

H OCC – Four Plus 3 – plans for children in Oxfordshire – noted.

14/98 ANY OTHER BUSINESS

a Urgent matters – by agreement of the meeting

Mr Knight asked if Stage Coach were informing the Transport Officer of changed bus

times. It appeared they were not.

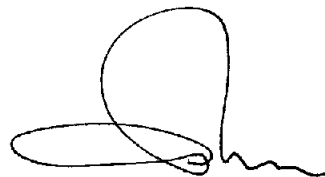
Mr Matthews asked if the householder responsible for the hedge along the North East side of the Green could be written to to ask them to cut it back so that the path, which was now completely overgrown, could be used again. This would be attended to.

Dr Wade reported that he had been late attending this meeting due to being at the VWHDC Planning Committee meeting where the application by Ashby Engineering was being discussed again. The Planning Committee had approved the application but the Vale would now tighten up on the conditions being enforced on this site.

Mr Ash asked if an update on the bus stop sign along the Steventon Road could be given at the next meeting. He also gave his apologies for the next meeting as he would be away.

15/98 DATE OF NEXT MEETING TO BE CONFIRMED AS MONDAY 2 FEBRUARY 1998
Millennium Committee meeting 26 January 1998 at 7.45pm at Drayton Village Hall

The meeting was declared closed at 10.08pm.



.....Chairman

2/2/98

.....Date

DRAYTON PARISH COUNCIL

Minutes of the Meeting of Drayton Parish Council held at Drayton Village Hall on Monday 2 FEBRUARY 1998

PRESENT: Mr Andrew Thomas (Chairman)
 Mr Andrew Bax
 Mr Keith Clough
 Mr John Killick
 Mr Robert Matthews
 Mr Michael Morris
 Mrs Heather Morrison
 Mr Norman Stimpson
 Dr Richard Wade

APOLOGIES: Mrs Margaret Mackenzie (County Councillor), Mr Graham Ash

15/98 PUBLIC PARTICIPATION

Mr & Mrs Gross of Corneville Road informed the Council that they had been in touch with Mr Lewis of the Vale of White Horse District Council concerning the planning appeal on 4 February on Corneville Road. The District Council thought that there was a possibility that the refusal would be overturned. The residents would be making representation to the Inspector and would mention that work was being carried out to the site at the present time. They would also take the photographs that had been shown to the District Council Planning Committee at the time this application had been refused. The Chairman informed them that the Parish Council would be represented at the appeal.

Mr Cross of East Way asked if the Parish Council were aware of the poor state of the road between Vickarys and the bus stop. The Clerk would write to the Highways Depot about this.

16/98 MINUTES OF THE MEETING OF THE 5 JANUARY 1998

These were signed as a true record.

17/98 MATTERS ARISING

4/98 Bryant Homes – The Clerk had received a letter stating that the Coal Yard Development was considered part of the High Street and that the naming of the houses was the responsibility of the residents. No comments had been received about the state of the Green.

Drayton Hall & Recreation Ground Committee – Written assurance had been received from the Committee that they would pay the VAT should the Customs & Excise decide that this money could not be reclaimed.

5/98 Thames Water – All Parish Councillors had been passed a copy of the District Council's initial view on the proposed reservoir.

6/98 Speed Restrictions – The Clerk had written saying that the Parish Council would consider contributing towards the cost of the extension of the 30mph limit along the Steventon Road when more specific costings had been received. In reply OCC had stated that the work would cost about £2,000. Mr Morris reported that at the OALC winter meeting those present had been informed that no parish would be penalised if they did not contribute towards the costs of implementing this scheme. The scheme would be done by area, all 40mph areas within villages would become 30mph, and it was likely that the stretch between Drayton and Steventon would also become 30mph. OCC had appointed W S Atkins as contractors and work would be

commencing in South Oxfordshire very shortly. Dr Wade recommended that the Parish Council confirm that they supported the scheme fully and would consider any financial contribution towards it when work was being carried out in the Vale.

13/98 Report from OALC Winter General Meeting – Mr Morris reported that as Abingdon Town Council had decided not to contribute towards OALC this year, subscriptions would be increased. It was voted that £70 should be considered as the new rate. The issue of tape recording Parish Council meetings had been discussed. This was causing many problems to one Oxfordshire parish and OALC recommended that Parish Council's include in their constitution a resolution concerning the use of tape recorders. This item would be on the agenda for the March meeting.

14/98 Bus Timetables – Mr Killick reported that the timetables provided by OCC were inaccurate and had written to them concerning the matter. No reply had been forthcoming and it was agreed that the Clerk write to Stagecoach thanking them for putting up the new timetables and asking if they could extend this service to the other bus stops in the parish.

Hedge on east side of The Green – The Clerk had written to the householder responsible and had received a telephone call to say that the cutting back of this hedge was in hand.

Bus stop sign on Steventon Road – Mr Alan Whitton of the OCC Transport Team had this on his list of bus signs to replace and would be dealing with the matter as soon as possible.

18/98 PLANNING APPLICATIONS

DRA/14904/1 26 Corneville Road
APP.V3120/A/97/286233

NOTICE OF APPEAL

Mr Clough and Mr Killick would attend.

The Chairman reported that he had been telephoned by Mr Prior who lived at 'Gone Fishing', Hilliat Fields about the Parish Council's recommendation that his application for an extension to the front of his house be refused by the Vale. Mr Prior had been very unhappy with this recommendation and was not satisfied with the way the Parish Council had arrived at its decision. A lengthy discussion ensued as to the historical reasons for the Parish Council not wanting to see Hilliat Fields altered by extensions to the sides or fronts of the houses. It was agreed that the Parish Council was satisfied with the decision they had made on this application, but the policy towards Hilliat Fields may well have to be reviewed if the Vale permitted this application. The Vale had granted permission to a side extension at 39 Hilliat Fields and it would be difficult for the Parish Council to maintain a position if the Vale decide to grant applications on properties on this estate. The Clerk had written to Mr Prior explaining that all Parish Council meetings had an allotted time for public participation and he was very welcome to attend any meeting.

19/98 DISTRICT COUNCIL PERMISSIONS/REFUSALS

DRA/15130 39 Hilliat Fields Erection of a two storey side
(rec. refusal) extension
- Granted

20/98 ACCOUNTS FOR APPROVAL

Clerk	Salary & Expenses for January	£	384.75
Inland Revenue	Employer NI/Clerk NI & Tax	£	34.86
Village Caretaker	Claim for January	£	57.95
Copy Cat Services	Photocopying for January	£	27.40 + VAT
Drayton Football Club	Grass cutting for 1997	£	199.50

Abingdon Citizen's Advice Bureau	Donation	£	70.00
Abingdon District Volunteer Centre	Donation	£	70.00
South & Vale Carers Centre	Donation	£	50.00
Oxfordshire Playing Fields Association	Donation	£	35.00
Oxfordshire Playing Fields Association Course – Children's Play Area Maintenance		£	22.00
Oxfordshire Association of Local Councils Course – Facilities for Teenagers		£	11.76

BALANCE SHEET FOR FINANCIAL YEAR 1996/97

The Clerk presented the amended balance sheet, which had been approved by KPMG in draft form. This was duly signed and the auditors would be sending their notes on receipt of this amended balance sheet. It was hoped that next years accounts would be more straightforward having been through the new accounting procedures once.

21/98 LEISURE & GENERAL PURPOSES WORKING GROUP

a Village Caretakers report for January - Mrs Dixon had attempted to clean off some of the graffiti at the junction between Whitehorns Way and Marcham Road, with only marginal success. Quotes would be obtained with special reference to the Lock-Way play area, from various firms that specialised in graffiti removal. The Clerk would list Henley's Lane and Church Lane as areas needing to be looked at in February.

b Burial Ground – It was agreed that the existing rubbish bins be moved from their present siting to either side of the path so that they would be more evident. A quote would be obtained from Mr McKenna for removing and disposing of the excess soil from the graves. The dead saplings would be cut down and not replaced. The Clerk would ask Mrs Dixon if she could do this. Mr Killick would put a notice in the Drayton Chronicle that graves whose relatives no longer lived in the area or were unable to be tended, could be levelled so that the Parish Council's contractor could mow the grass on them. The flowering cherry's lower branches would be cut back. The Clerk would ask Mrs Dixon if she could do this when the cherry was budding.

c Lock-Way Play Area – The work to the surface under the swings should commence at any time.

d Lyford Close Play Area – Dr Wade reported that the Vale's initial designs for a cycle track for this area were a little too expensive and they were redesigning the scheme. Mary Lambe who had been dealing with the site for the Vale was going on sabbatical for a year so the Clerk would write to the Vale and remind them that the Parish Council were waiting a decision from them over this play area.

e Playground Inspections – The Clerk reported that as the Health and Safety legislation on playgrounds became more involved, she had been informed by the Oxfordshire Playing Fields Association that the Parish needed to be seen to undertake certain measures to demonstrate that responsible and reasonable vigilance was being maintained on the condition of the play areas. It was agreed that the Clerk would prepare a report on the Parish's responsibilities for the next meeting.

22/98 RIGHTS OF WAY/CONSERVATION WORKING GROUP

Mr Killick reported that the working group had the following recommendations to make to the Parish Council:

a Footpath 25. It was felt that there was little value in contacting Iain Burgess of OCC with regard to this issue. Mr Matthews would prepare a specification of works needed to this path. Quotes would then be obtained and work to improve the

condition of this path would proceed on this basis. A letter would be written to the OCC stating that the Parish Council had carried out and paid for work that was the responsibility of OCC.

b The East Way bridlepath would be kept as clear as possible now that OCC had removed the scrub and undergrowth.

c The Clerk would write to the Vale and ask for quotes for the signposting of three of the old paths within the village; Gravel Lane, Love Lane and ~~Nettle~~ Lane. Mrs Morrison would also obtain quotes for this. Kiln

d A list of footpaths within the Parish would be circulated to all Parish Councillors so that the paths could be allocated to ensure they were monitored on a regular basis.

f The Clerk would contact Mr Matten of the Parks Department of the Vale about a possible tree planting scheme along the Abingdon Road just outside of the village speed signs. Suggested trees were Oak and Chestnut.

The Clerk would write to Iain Burgess thanking him for the replacement of the footbridge on footpath 21 and asking that the old wood be removed. A letter would also be written to Mr Paul Cauldwell about a broken fence post adjacent to footpath 21.

23/98 MILLENNIUM COMMITTEE

The minutes of this meeting were circulated by the Clerk. Mr Stimpson said that an additional question should be added to the questionnaire to be included in the next Drayton Chronicle as to whether people would be prepared to organise or help with any events or celebrations.

The Chairman explained that the Countryside Commission had informed the Clerk that a grant to the sum of £1,500 was available for the Parish to carry out community consultation and a feasibility study with regard to the Millennium Green. An acceptance of this grant would commit the Parish Council to spending the £1,000 already set aside for this project. The Chairman then put forward the proposals made by the Millennium Committee to the Parish Council with regard to the Site Preparation Grant Offer:

it was unanimously agreed that a recommendation go before the Parish Council next week to accept the offer of grant from the Countryside Commission and proceed with the next stage of this project.

The Parish Council voted unanimously in favour of this proposal and the Chairman duly signed the form of acceptance to the Countryside Commission. It was further agreed that Adams Habermahl be formally appointed as Consultants for the preparation of the site.

The Clerk had received information of a seminar being held by the Countryside Commission on Millennium Greens in March in Cheltenham. Mr Bax would be able to go and perhaps one other person. As the Countryside Commission met the seminar costs the Clerk would reply that two representatives from Drayton would attend.

24/98 COMMUNICATIONS RECEIVED

a OCC – Library Service Consultation – The Clerk reported that all threatened libraries in the county had been reprieved.

b VWHDC – Town/Parish Liaison meetings – noted.

c VWHDC – Dog Fouling – Dog waste bin service – noted that the cost of providing and emptying these bins on adopted highways and footpaths. The Clerk would liaise with the Village Caretaker as to the best sites for these bins in Drayton.

d Environment Agency – Thames & Ock LEAP – public meeting 23 February – The Clerk would report on anything likely to affect Drayton. Poor water quality in the Oday Hill ditches were mentioned in the report.

e OALC – County Circular – training courses were being run for facilities for teenagers and children's play area maintenance. The Parish Council agreed that two representatives would attend each.

f ORCC Newsletter – the introduction of the Regional Development Agencies (RDAs) was noted.

g Wantage Town Council – Multiplex Cinema at Abingdon – the contents were noted and this matter would be put on the agenda for the next meeting.

h OCHA Affordable Housing – the Parish Council agreed that their position on the site outside the village boundaries on the Abingdon Road had not altered and the Clerk would reply to OCHA accordingly.

i Oxfordshire Structure Plan 2011 Proposed Modifications – noted, with particular reference to the growth of Didcot with an additional 5,250 houses proposed by 2011 and the possible implications this could have for Drayton.

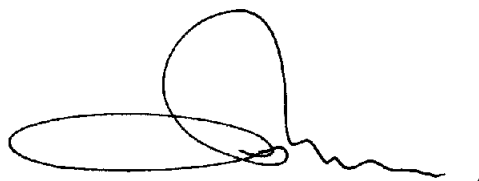
25/98 ANY OTHER BUSINESS

Mr Matthews stated that Comtel should be asked why the Parish Council had not been informed that additional work would be carried out to the High Street. They should also be asked what they intended to do with regards reinstating the grass verges along the High Street that had been damaged by vehicles being forced to drive over them in order to avoid contractors vehicles obstructing the road. The Clerk would write to Comtel regarding these issues.

26/98 DATE OF NEXT MEETING

Confirmed as MONDAY 2 MARCH 1998 at 7.45pm in Drayton Village Hall
Millennium Committee meeting Monday 9 March at 7.45pm in Drayton Village Hall

The meeting was declared closed at 10.10pm.



2/3/98 .

DRAYTON PARISH COUNCIL

**Minutes of the meeting of the Millennium Committee held at Drayton Village Hall on
Monday 9 March 1998**

Present: Mr Andrew Thomas (Chairman)
Mr Andrew Bax
Mr Nick Hamilton
Mr John Killick
Mr Richard Seamark
Mr Tom Shebbeare
Mr Norman Stimpson

Representatives: Mr Stanbridge (Royal British Legion), Mrs S Middleton (Drayton School), Mrs Hamilton, Mr Webber, Mr John Cross, Theresa Scott (St Peter's Church), Mrs L Cook (Derby & Joan & Drayton Chapel), Mrs A V Webb (Drayton WI)

Apologies: Mrs O'Hare (Drayton Players), Mrs Hale (Drayton Baptist Church), Mrs Long (Drayton Wives) Dr G Long (Drayton Chronicle), Dr Richard Wade, Mr Pardey (Drayton Village Hall)

1 INTRODUCTION

The Chairman welcomed all visitors to the meeting.

2 MINUTES OF THE LAST MEETING

The minutes of the meeting held on Monday 26 January 1998 were approved and signed.

3 MATTERS ARISING

Mrs Middleton said that the whole school would like to be involved in any event to mark the acquisition of the green by the Village. The Chairman hoped that all villagers would attend such a celebration.

4 GENERAL MILLENNIUM CELEBRATIONS

The questionnaire about Millennium celebrations has been distributed in the March issue of the Drayton Chronicle and discussion was therefore brief as little could be done until the completed questionnaires had been looked at. Thanks were expressed to Dr Long and Mrs Bell for all the hard work that they had put into the questionnaires.

Rev Scott told the committee that the Church bells would be rung probably at midnight to mark the coming of the New Year, as was traditionally done in Drayton, but they could also be rung at midday on New Years day to coincide with the national bell ringing. There would also be a service at some time at New Year, but that could be arranged to fit in with other village celebrations. In generally though, St Peter's would be looking to have their major celebrations at Pentecost (Whit Sunday).

It was emphasised that the Chronicle dairy of events would be crucial for people so that they could slot events in around each other.

5 MILLENNIUM GREEN

The Clerk explained that since the last meeting the Parish Council had confirmed the appointment of Adams Habermahl as consultants for the Millennium Green and that a

small group, Mr Thomas, Mr Bax, Mr Hamilton and Mrs Middleton or Mrs Caudle from the school, were liaising with Adams Habermahl over the Sutton Wick land and the community consultation process. The District Valuer had also visited the site at Sutton Wick and the Clerk expected to receive his formal valuation at any time. The questionnaire in the March issue of the Chronicle had a whole section on the Millennium Green and replies were needed by the end of March to enable plans to be drawn up in time for the Community Consultation day.

Mr Shebbeare asked if there was any news about the Manor Farm Appeal. The Chairman informed him that the Inspectors report had just been received and that the recommendation was to allow the first application by Manor Farm with the provision of the east half the field between Manor Farm and Henley's Lane being given to the Village as amenity space. The rest of the field will remain as grazing land with the farmhouse. A discussion as to the ownership of the gifted land arose. Under existing arrangements it would become the responsibility of the Parish Council. The Sutton Wick land would become the responsibility of the Millennium Green Trust when it is set up. The Clerk would check if the Manor Farm land would be gifted on a freehold basis.

It was agreed that the Clerk would contact Alice Coleman of the Countryside Commission and inform her of the situation at Manor Farm. The Countryside Commission was aware of the possibility of this land becoming available and that the village had always envisaged a green area running through the village from Manor Farm to Sutton Wick. It was also resolved that Mr Bax would contact Dr Bell and inform him of the current situation. In addition Adams Habermahl would be asked to look at how this additional land could be incorporated into their designs for the Sutton Wick land.

Mr Shebbeare recommended that progress should now be made on three fronts:

A Along the present lines with regard to the Sutton Wick land.

B Inclusion of the Manor Farm land in the designs and discussions on the enlargement of the project with Countryside Commission.

C Look at the Sutton Wick field, Manor Farm land and Dr Bell's parcel of land as a whole development and see what could be achieved using the whole area.

Discussion then turned to the Community Consultation day. It was resolved that this would be held on Sunday 19 April from 11.00am to 4.00pm. The Clerk would look into obtaining a scout tent for the day. A rota would be made of people to man the site. Tables and display boards would also be needed. A table with a flat survey of the field with movable objects on was suggested. Alice Coleman and the National Trust would be informed of the day and Mrs Coleman invited to attend. Rev Scott asked how detailed the plans on display would be as that would be very important to people living close to the site.

Mr Bax would assist with advertising the consultation day which would be called the Millennium Green Open Day and be advertised in the April Drayton Chronicle. Activities to attract families may be arranged for the day. It was stressed that anyone who contributed towards this stage of the project by either providing equipment or time and experience could be counted as an 'in kind' contribution towards the cost of the Site Development Project.

As there was no further business the meeting was declared closed at 9.00pm.

The date of the next meeting would be Tuesday 5 May 1998 at 7.45pm.

DRAYTON PARISH COUNCIL

Minutes of the Meeting of Drayton Parish Council held at Drayton Village Hall on Monday 2 MARCH 1998

PRESENT: Mr Andrew Thomas (Chairman)
 Mr Keith Clough
 Mr John Killick
 Mr Robert Matthews
 Mr Michael Morris
 Mrs Heather Morrison
 Mr Norman Stimpson

APOLOGIES: Mrs Margaret Mackenzie (County Councillor), Mr Andrew Bax, Dr Richard Wade

27/98 PUBLIC PARTICIPATION

Mr Prior from Hilliat Fields was in attendance. He addressed the Parish Council over the matter of his planning application that he had submitted to the Vale of White Horse District Council in December 1997. Although the Vale had now approved this planning application the Parish Council had recommended refusal. Mr Prior told the Parish Council that he had been disappointed and upset by the Parish Council's recommendation as he had spent money, time and effort on the plans for the proposed extension only to then hear that the Parish Council preferred rear extensions to front or side extensions on the Hilliat Fields Estate. Further, no notification had been given of the Parish Council's comments other than in the Parish Council's minutes. Mr Prior further stated that a rear extension on his property was not a practical option as his rear garden area was very small and if any of the Parish Councillor's had come to look at the site then they would have realised this. In view of the Vale now approving his application he felt that the Parish Council should now review its attitude to extensions on properties at Hilliat Fields. The Chairman thanked Mr Prior for his comments and explained that the Parish Council only commented on plans and the Vale made the final decision. However, Mr Prior's comments would be noted in the future.

28/98 MINUTES OF THE MEETING OF THE 2 FEBRUARY 1998

After amending minute 22/98.c. from 'Nettle Lane' to 'Kiln Lane', the minutes were signed as a true record.

29/98 MATTERS ARISING

17/98 Parish Council meetings being recorded – the Clerk had spoken to OALC about this matter, and it had been recommended that any adoption of a Standing Order wait until OALC had produced a model for this.

Bus Timetables – the Clerk had written to Stagecoach but, as yet, had received no reply.

Drayton Hall & Recreation Ground Committee – the Clerk would write to the Hall Committee asking that they also guarantee to pay any interest that might accrue if the VAT had to be repaid to Customs & Excise.

24/98 Wantage Town Council – Multiplex Cinema at Abingdon – after some discussion it was resolved that a note go in the Drayton Chronicle canvassing opinion with regard to this proposal.

25/98 ComTel – the Clerk had received a reply to her letter and it was resolved that reinstatement work carried out by ComTel should be monitored.

30/98 PLANNING APPLICATIONS

DRA/15251 Magpie Cottage Erection of double garage with store
30 High Street over. Demolition of single garage.
Erection of 2.13m boundary wall.
- **no objections**

DRA/7230/1 3a Meads Close Demolition of conservatory. Erection
Of a two storey rear extension.
- **no objections** provided neighbours
do not object

OCC/V.06/94 Drayton Recycling & Extension of hours of working
Reception Centre

Discussion arose with regard to the acceptability of having this site commence operations at 7.00am on Sundays and Bank Holidays as well as weekdays. **It was therefore proposed by Mr Clough that this application be rejected.** This was seconded by Mr Matthews and passed by a vote of 4 to 3. The reasons that would be stated for the rejection would be:

- a Too early a start time.
- b That an extension of the afternoon hours to 5.00 or 5.30 would be more favourably received by the Parish Council.
- c There are no appreciable benefits to the users of the site, ie, no extension of opening hours.

DRA/15279 10 Gravel Lane Erection of dormer window
After discussion as to the extensive nature of this 'dormer window' it was decided that while the Parish Council did **not object** to these plans the issues of materials used in a conservation area and the size of the window would be commented on to the Vale.

Corneville Road Appeal

Mr Clough and Mr Killick had attended the Appeal. The Applicants had employed a professional to state their case at the Appeal. Much of the argument centred on whether development of the garden constituted an extension of the village boundary. An outcome to the Appeal should be expected in the next month.

31/98 DISTRICT COUNCIL PERMISSIONS/REFUSALS

DRA/445/14-X East Paddocks Development of two dwellings with
(rec refusal) Milton Road linked garages
- **refused**

DRA/15184 Gone Fishing Two storey side extension and new
(rec refusal) 65 Hilliat Fields porch
- **granted**

32/98 ACCOUNTS FOR APPROVAL

Clerk	Salary & Expenses for March	£	384.95
Inland Revenue	Employer NI/Clerk NI & Tax	£	34.63
Village Caretaker	Claim for February	£	62.46 + VAT
N F Green	Litter clearance for January & February	£	38.18
Copy Cat Services	Photocopying for February	£	27.25 + VAT
The Play Architects	Replacing surface under swing area at Lock-Way (as per quote)	£	1,735.00 + VAT
OALC	VAT on 97/98 subscription of £214.57	£	0.00 + VAT

N F Green	Cutting back of Burial Ground hedge and trimming back of Cherry Trees	£ 414.00
Messrs Carter	Reimbursement of part of burial fee	£ 40.00

RECEIPTS

Burial Fee	Messrs Carter re Mrs Mobbs	£ 80.00
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33/98 LEISURE & GENERAL PURPOSES WORKING GROUP

- a Report from Village Caretaker for February – Litterpicking and graffiti cleaning had been covered over the last month. The Clerk would ask Mrs Dixon to look at the trees on the Green next month and loosen tree ties on young trees.
- b Playground Maintenance – It was agreed that the Parish Council would ask RoSPA to carry out an inspection of the playgrounds. The Clerk would ask Mrs Dixon if she was prepared to take on additional work with regards to the playgrounds and attend a course in playground maintenance. The Parish Council would undertake to make monthly inspections of the play areas and maintain an inspection book. Mr Michael Morris was also prepared to take on an active role with regard to the play areas. The Clerk would check the current insurance cover of the Parish for the playgrounds.
- c Lock-Way play area maintenance, Lyford Close play area and the Burial Ground – these would be covered by a meeting of the Working Group who would report back to the Parish Council.

34/98 RIGHTS OF WAY/CONSERVATION WORKING GROUP

- a Minutes of meeting of 2 February – these were noted and Mr Matthews would make a schedule of work for Footpath 25 for consideration by the Working Group.
- b Allocation of footpaths to members of the Parish Council – this was discussed and an amended schedule would be distributed together with a plan of footpaths.
- d Signposting footpaths within the village – Mrs Morrison had contacted someone who did signs at an approximate cost of £20 per sign. Mr Matthews proposed and Mr Knight seconded that a green, arrow shaped sign be ordered for Love Lane that could be affixed to a wall. Mrs Morrison would proceed with this.
- e Trees along the Abingdon Road – the Vale had agreed with this proposal and the Clerk would contact Mr Caudwell for permission to plant trees on his land.
- f Footpath 21 – Mr Caudwell had made great improvements along this path and Mr Matthews would report further at the next meeting.

35/98 MILLENNIUM COMMITTEE

- a Update on Questionnaire – this had been distributed around the village in the March Drayton Chronicle.
- b Update on Millennium Green – the District Valuer had inspected the Sutton Wick Field and the Clerk was awaiting a letter from him with regards to the value. A meeting with the Consultants Adams Hambermahl was scheduled for Thursday 5 March.

36/98 COMMUNICATIONS RECEIVED

- a OCC – Annual Report 1997 - noted
- b ORCC – Briefing on Local Government & Rating Act – 11 March – Mr Killick would attend as Transport Representative.
- c VWHDC – National Spring Clean 17/26 April 1998 – the Clerk would order 100 sacks.
- d ORCC – Best Kept Village Competition 1998 – the Village would again enter.
- e OCC – Citizen's Charter Performance indicators 1996/7 - noted

- f VWHDC – Sports Facility Data Base – Mr Stimpson would look at this.
- g VWHDC – Statement of Accounts 1996/7 - noted
- h VWHDC – Abingdon Arts Festival leaflet - noted
- i Thames Water – Planning for Future Water Resources (Draft) – The Clerk reported that the document was very open to interpretation and in view of the Thames Water Reservoir proposals Drayton should be aware of this. It was agreed that the Clerk would write to Thames Water stating that the document was being circulated and the Parish Council would send in their comments as soon as possible.
- J OCC – Commercial Services – noted
- K Rural Development Commission – 1997 Survey of Rural Services findings – noted
- L CPRE – Talk by John Gummer, 30 April 1998 – noted
- M English Nature – Profile of Thames Valley – noted and circulated
- N Buscot Parish Council Annual Quiz – noted

37/98 ANY OTHER BUSINESS

Mr Stimpson proposed that a letter be sent to the new Vicar welcoming her to the village on behalf of the Parish Council. This was agreed and the letter would also compliment the Church on its restoration of the weathercock.

Mr Clough would be away for the next Parish Council meeting.

Mr Matthews asked why the Village Hall was asking for funds for the roof when it was alleged they had other funds in reserve.

39/98 DATE OF NEXT MEETING

Confirmed as MONDAY 6 APRIL 1998 following on from the Annual Parish Assembly which will commence at 7.45pm.

Millennium Committee meeting – Monday 9 March at 7.45 pm in Drayton Village Hall

 _____ SIGNED

_____ 6/4/98. DATED

DRAYTON PARISH COUNCIL

Minutes of the Meeting of Drayton Parish Council held at Drayton Village Hall on Monday 6 APRIL 1998 following on from the Annual Parish Assembly

PRESENT: Mr Andrew Thomas (Chairman)
 Mr Graham Ash
 Mr Andrew Bax
 Mr John Killick
 Mr Paul Knight
 Mr Robert Matthews
 Mr Michael Morris
 Mrs Heather Morrison
 Mr Norman Stimpson

APOLOGIES: Mrs Margaret Mackenzie (County Councillor), Mr Keith Clough

40/98 PUBLIC PARTICIPATION

Mr Cross informed the Parish Council that he had heard that Manor Farm was now being offered for sale. The Clerk would endeavour to find out more by the next meeting.

Mr Cross also asked who was responsible for the maintenance of the junction between East Way and the Steventon Road. It was not the Parish Council's responsibility and it was an unadopted road. It therefore came under the jurisdiction of the County Council Highways Department and Mr Cross would contact them about the state of repairs of this area.

Mr Simon Murray asked if there was any chance that proper reflective strips or circles could be placed on the wooden bollards along Marcham Road. He quite understood that illuminated bollards were beyond the Council's budget but perhaps cheaper alternatives could be found. Improving the lighting along Marcham Road was not one of the conditions attached to the planning permission for the extension of the Ashby Engineering works in Marcham Road, but the Parish Council would write to suggest that Ashby Engineering contribute in some way towards making the footpath along this road safer at night. Mr Murray also said that two consecutive lights along Whitehorns Way, No 5 outside 37 and No 6 outside 68, were not working. He had been in touch with the County Council and Southern Electricity had been to look at the problem, but no repairs had been carried out. The Clerk would write to the County on this matter but due to budget shortfalls it was unlikely that anything would be done.

Mrs Weng of 83 High Street asked the Parish Council if anything could be done about the excessive speed of traffic using the High Street. She had been in touch with the police and the County Council about the problem. The police had monitored the speed of traffic that they admitted was excessive. The County Council had told Mrs Weng that the Parish Council had funds to deal with this matter. This was incorrect. The Parish Council had asked the County to put a speed strip at the entrance to the village, similar to that on the B4017, and had been given a quote in excess of £800. The Parish did not have these funds at present, but would write to both the police and the County Council about this matter. It was also mentioned that Sutton Courtenay were raising funds for extending the speed bumps, further information about this would be obtained.

41/98 MINUTES OF THE MEETING OF THE 2 MARCH 1998

These were signed as correct.

42/98 MATTERS ARISING

29/98 Bus Timetables – The clerk had received a reply from Stagecoach and they were going to arrange for more bus-stop timetable cases to be erected.

Drayton Hall & Recreation Ground Committee – The grant from the VWHDC had been received in respect of the second phase of the Drayton Hall roof repairs and the processing of these monies, together with the Parish Council's £500 grant was now proceeding.

Wantage Town Council – It was agreed that the Clerk would reply to the letter saying that as far as Drayton was concerned a cinema in Abingdon would be a benefit.

36/98 Thames Water: Planning for Future Water Resources (Draft) – the Clerk would send comments in.

37/98 New Vicar – a letter had been received thanking the Parish Council for their welcome and expressing interest in attending the Millennium Committee meetings.

43/98 PLANNING APPLICATIONS

DRA/315/3	117 Abingdon Road	Porch extension, re-roofing of garage with lobby link to rear of bungalow
DRA/652/4	23 Abingdon Road	WC/Shower in loft space
DRA/445/16	Drayton Mill House	Erection of 10 houses with garages, access and parking. (Demolition of existing house) - no objections
DRA/15231/1-LB	Magpie Cottage	Demolition of single garage - no objections
DRA/5009/1	28 Steventon Road	First Floor extension over existing garage - no objections
DRA/7230/1	3A Meads Close	Amended Plans It was agreed that plans had been amended in the light of the objections raised by neighbours to the first plans submitted. The Parish Council had no objection but comments to the VWHDC would be made so that attention was given to the worries of the elderly neighbours. - no objections
DRA/10592/1	69 Steventon Road	Extension & conversion of 2 x 1 bedroom flats to form 4 bedroom semi-detached house - no objections

44/98 DISTRICT COUNCIL PERMISSIONS/APPROVALS

DRA/15283 7 Haywards Road Single storey kitchen extension
(no objections)
- Approved

DRA/15279 10 Gravel Lane Erection of dormer window
(no objections – except it had been pointed out to the VWHDC that the 'dormer

and would be ready over the Easter weekend.

(f) Mr Bax asked if there was any news of the VW parked at the junction of the Abingdon Road and Hilliat Fields. The Clerk would remind PC Robinson about this.

(g) Mr Bax asked if the setting up of a separate working group to look at fund raising for the village could be put on the Agenda for the next meeting. There was vast potential for applying for grants for village facilities or all sorts and Drayton should take advantage of this.

(h) A letter had been received from Mrs Atkinson about the Youth Worker scheme proposed by the five parishes of Drayton, Steventon, Sutton Courtenay, Milton and Appleton. The Parish Council was asked to support the project in principle up to £100 so that an application could be forwarded to the National Lotteries Charities Board for a 'Community Involvement' grant. After some discussion it was agreed that this should be done although the Parish still felt that the project was somewhat unrealistic in it's goals.

(i) A letter from Mr Barry Winter of the Caudwell Day Centre had been received asking if the Parish Council would consider making a donation towards the cost of refurbishing the Centre. An application for funds had been sent to the VWHDC and the proposed work would cost in the region of £15,400. Mr Stimpson proposed and Mr Bax seconded that £50.00 should be donated. This was agreed.

(j) A letter from Mrs Evans, Supervisor for the PAWS school club based at Drayton School had been received. The club was asking if the Parish Council could contribute towards funds for play schemes run during the Easter and Summer holidays, and in particular towards the cost of coaches for trips for the children on the scheme. Mr Stimpson proposed and Mr Bax seconded that £50.00 should be contributed. This was agreed.

47/98 CONFIDENTIAL MATTERS

The Chairman declared that further items to be discussed were of a confidential nature and the public session of the Parish Council meeting was therefore closed.

48/98 NEXT MEETING

THIS WOULD BE THE ANNUAL PARISH COUNCIL MEETING ON MONDAY 11 MAY 1998 at 7.45pm

MILLENNIUM COMMITTEE MEETING – TUESDAY 5 MAY at 7.45pm

The meeting was declared closed at 9.36pm


 _____ SIGNED

11/5/98.
 _____ DATED

47/98 CONFIDENTIAL MATTERS

The minutes of the Planning Committee of Monday 16 March were signed as a true record.

There was little further to discuss other than to endorse the decisions made at the meeting of the 16 March.

It was agreed that no further steps could be taken until confirmation of the sale of the farm had been received. The Clerk would contact the VWHDC Planning Department after Easter about the Section 106 agreement and the transfer of the land.

DRAYTON PARISH COUNCIL

Minutes of the Annual Meeting of Drayton Parish Council held at Drayton Village Hall on Monday 11 May 1998

PRESENT: Mr Andrew Thomas (Chairman)
 Mr Graham Ash
 Mr Andrew Bax
 Mr Keith Clough
 Mr John Killick
 Mr Paul Knight
 Mrs Margaret Mackenzie (County Councillor)
 Mr Robert Matthews
 Mrs Heather Morrison

APOLOGIES: Mr Michael Morris, Mr Norman Stimpson

49/98 PUBLIC PARTICIPATION

Mr Cross informed the Council that there had been a number of incidents with vandals in Lime Close and Marcham Road. The perpetrators were five or six big young lads. The Clerk had also received reports of vandalism on the Allotments from the Allotment Wardens. A letter would be written to the Police about these incidents and PC Robinson would report to the Parish Council at the June meeting.

50/98 DRAYTON SCHOOL MANAGEMENT

Mr Michael Bell, the Parish Council Representative School Governor, gave a presentation on Drayton School. The school currently had 139 children who were taught by four full time teachers, including the Headmistress, and four part-time staff. These children were divided into three stages, Lower, Middle and Upper units, and although the numbers in the units will alter from year to year depending on any 'bulge' in children of certain ages, it represented a consistent number attending Drayton School over the years. At present there are twelve children from the Kingfisher School, Abingdon (catering for children with special needs) attending Drayton.

The School is generally well supported by parents and regular meetings are held between the teachers and parents. The National Curriculum has changed to place more emphasis on English, Maths, Science, Information Technology and Religious Education. From September 1998 school performance targets will be set by Heads and Governors and will be published in the Annual Report to parents. With a small school such as Drayton performance figures can alter dramatically from year to year as the numbers taking tests is so small.

The Governors take part in a 'Governor of the Month' scheme when each non-teaching Governor takes a particular interest in the school in an allocated month. Friends of Drayton School Association (FODSA) supports the school in any way it can, its financial contribution towards providing extras becoming increasingly important. PAWS the after school provision for pupils is proving a very successful venture with the scheme operating after school during term-time and for whole weeks during the holidays.

The financial situation will reach a crisis in the next financial year. By Summer 1998/99 all the school's financial reserves will have been used up and unless significant improvements in funding takes place by then, unacceptable but

unavoidable reductions in equipment, services and even staffing will become necessary to avoid a serious overspend by the school. The shortfall will be in the region of £1,000 per month next year. The school already relies heavily on voluntary help and it is difficult to see how there cannot be a loss of educational standards if staffing levels have to fall.

Finally Mr Bell commented on the school security. There had been a number of occasions during the winter when a member of staff working alone in the school at night had contacted other staff to come to the school because of intimidating behaviour by people outside the school. The Police had asked that they be called in future.

Thanks were expressed to Mr Bell for giving his report and he, in turn, invited any of the Parish Council to visit the school at any time.

51/98 ELECTION OF CHAIRMAN FOR THE YEAR 1998/99

Mr Matthews proposed that Mr Thomas stand as Chairman for the coming year. Mrs Morrison seconded this proposal. There were no other nominations and Mr Thomas was willing to continue as Chairman and was therefore elected unanimously.

52/98 DECLARATION OF ACCEPTANCE OF OFFICE BY CHAIRMAN

Mr Thomas duly signed the Acceptance of Office.

53/98 ELECTION OF VICE-CHAIRMAN FOR THE YEAR 1998/99

The Chairman proposed that Dr Wade stand as Vice-Chairman for the coming year. Dr Wade was willing to stand if the Parish Council accepted that due to District Council commitments there would be occasions when he could not attend Parish Council meetings. Mr Clough seconded the proposal and it was carried unanimously.

54/98 APPOINTMENT OF COMMITTEES/REPRESENTATIVES FOR 1998/99

It was felt that in general the existing arrangement of Committees and Working Groups worked well and should remain. With regards to changing members of the Committees they would remain the same except Mrs Morrison would become a member of the Finance Committee, Mr Morris would join the Footpaths Working Group and Mr Clough would retire from the Footpaths Working Group.

COMMITTEES:

Finance	Mr Clough (Chairman), Mr Ash, Mr Killick, Mrs Morrison, Mr Thomas, Mr Stimpson, Dr Wade
Planning	Mr Stimpson (Chairman), Mr Clough, Mr Matthews, Mrs Morrison, Mr Thomas, Dr Wade
Millennium	Mr Thomas (Chairman), Mr Bax, Mr Killick, Mr Stimpson, Dr Wade

WORKING GROUPS

Footpaths	Mr Killick (Chairman), Mr Bax, Mr Morris, Mr Thomas, Mr Knight
General Purposes	Mrs Morrison (acting Chair), Mr Ash, Mr Knight, Mr Matthews, Mr Morris, Mr Thomas

REPRESENTATIVES:

The following representatives would remain as they were:
Public Transport

Mr Killick

Drayton Hall & Recreation Ground Management Committee Mr Ash
 Drayton Youth Centre Charity Management Committee Mr Knight

Mr Knight asked if anyone knew about the Drayton Youth Centre Charity as he had been unable to contact anyone about meetings. The Chairman explained that there were only two meetings a year, in March and April but that if Mr Knight contact Theresa Fleming then she was the secretary of the Committee.

Mr Matthews reported that there had been no liaison meetings during the last year with the Shippon Barracks and that they were in abeyance at present.

REVIEW OF DATE OF PARISH COUNCIL MEETINGS

During the last year there had been several instances of Parish Council meetings clashing with District Council planning meetings making the attendance at Parish Council meetings of both Dr Wade and Mrs Mackenzie difficult. There had also been a number of occasions when Parish Councillors had needed to attend Planning Meetings held on the same evening as Parish Council meetings as applications relating to Drayton were being discussed and representations by the Parish Council had to be made. It was hoped that there would be no further planning matters coming up in the future, but the date of Parish Council meetings needed to be discussed. The Chairman instructed the Parish Councillors to consider this matter before the next Parish Council meeting when it would be discussed again.

55/98 ENCLOSURE AWARD

1998/99 Retention arrangements would be the same as the previous year, being held at the Chairman's house. The Clerk also held a number of volumes of Parish Council minutes at her house and concern was expressed as to the safety of these historical documents. Information would be obtained as to the costs of purchasing a fireproof cabinet or placing the documents in a deposit or safe.

56/98 STANDING ORDERS

Each member of the Parish Council had received an up-dated version of the National Association of Local Council's guide to Standing Orders and Chairmanship. These detailed the ways that Parish Council's could order their meetings and it was recommended that the Councillor's read this booklet. The Clerk informed the Parish Council that there was no need, in general, to adopt a Standing Order unless an occasion arose where it was necessary.

57/98 "NO SMOKING" AT MEETINGS

This rule was unanimously adopted.

58/98 MINUTES OF THE MEETING OF 6 APRIL 1998

The minutes were signed as a true and correct record.

59/98 MATTERS ARISING

40/98 Marcham Road Lighting – A letter had been written to Ashby Engineering but no reply had been received as yet. The streetlights in Whitehorns Way had been repaired by Southern Electric and should now be working again.

Traffic in the High Street – letters had been sent to both the Police and OCC about the problems but no responses had been forthcoming as yet.

46/98 Allotment Hedge – Mr Green had been cut this. The Clerk would find out about the disposal of the cuttings.

VW parked on Abingdon Road – PC Robinson had been reminded about this matter. Mrs Mackenzie recommended that the District Council be written to about this matter.

60/98 PLANNING APPLICATIONS

DRA/4028/3	115 Abingdon Road	Reroofing of flat roofed dormer window with pitched roof - no objections
DRA/15351	6 East Way	Demolition of garage & out-buildings. Extend bungalow & construct new pitched roof with 3 bedrooms in roof space & rebuild attached garage. - no objections
DRA/635/28-T	Drayton Golf Club	Renewal of temporary permission for club house. - no objections
DRA/15379	58 Hilliat Fields	Single storey side extension to provide granny annex - no objections

Discussion as to the building of extensions in general in Hilliat Fields arose. It was generally felt that there was little point in objecting to applications as the presumption was in favour of development and various extensions had been approved making it very difficult for the Council to object to new plans. Dr Wade felt very strongly that this application, and all similar ones, should be refused. It was suggested that if a Village Appraisal had been done and Hilliat Fields listed as an estate where side and front extensions should be resisted then the Parish Council may have had more success objecting to extensions such as this one.

61/98 DISTRICT COUNCIL PERMISSIONS/REFUSALS

DRA/315/3	117 Abingdon Road	Front porch extension, re-roof garage with pitched roof & linked to rear of bungalow with lobby.
- Approved		
DRA/652/4	23 Abingdon Road	WC/Shower in loft space
- Approved		
DRA/7230/1	3A Meads Close	Demolition of conservatory. Erection of 2 storey rear extension
- Approved		
DRA/5009/1	28 Steventon Road	First floor extension over existing Garage.
- Approved		
DRA/15251/1-LB	Magpie Cottage 30 High Street	Demolition of single garage
- Approved		
DRA/445/16	Drayton Mill House	Erection of 10 houses with Garages, access and parking. (demolition of existing house)
- Refused		

Mrs Mackenzie expressed her disappointment with this District Council decision. The area at Drayton Mill was a disgraceful mess and this application had provided

the opportunity of tidying up the area. The District Council had refused the application on the grounds of inappropriate development in a rural area. This seemed to be inconsistent with previous decisions made for this site. Drayton Parish Council had had no objections to this or the previous application.

Notice of Appeal by Mr & Mrs Bird of 9 Gravel Lane, Drayton, on condition of District Council approval on application to demolish existing garage and rebuild double garage.

Notice from OCC on proposed amendment to working hours at Drayton Civic Amenity Site. A letter had been received from OCC stating that in view of the Parish Council's objections to the proposed operation times (7.00 to 16.30 daily) the operators of the site had revised the proposed times to 07.30 to 16.30 Monday to Saturday and 08.00 to 16.30 on Sundays and Bank Holidays. After some discussion it was agreed that the Clerk should write asking them that a starting time on Saturday of 08.00 should also be considered.

The District Council had been informed of the work already carried out on 10 Gravel Lane but had had no acknowledgement. Mrs Mackenzie urged that the Parish Council follow up the letter. This would be done.

Mr Killick explained that after the Corneville Road appeal he had written a letter to the Abingdon Herald and the Oxford Times about the planning process and the frustration felt by villages. The letter had been published and had been followed up by an article on planning in the Abingdon Herald and the Oxford Times.

MANOR FARM

The land to the rear of the farm that was promised as Public Amenity Land would be transferred to the District Council. The Parish Council should then apply to the District Council to take over the area. With regard to the Green, the ownership of the land needed to be established. An index search had been carried out but had not identified the landowners. It was recommended that the Parish Council should order a search to be carried out at the Land Registry to establish exactly which pieces of land were registered as Village Green. This would cost about £5.00. It was agreed that this should be done and further advice as to how ownership of the land could be established would be sought. With regard to the sale of Manor Farm, the Earl of Plymouth Estates was offering the land to the West of the village for sale and not the Manor Farm site itself.

62/98 ACCOUNTS FOR APPROVAL

Clerk	Salary & Expenses April	£ 385.37
Inland Revenue	Employer NI/Clerk NI & Tax	£ 34.24
Village Caretaker	Claim for April	£ 61.35
N F Green	Litter clearance for April	£ 263.85
ORCC subscription	(Due November 1996)	£ 20.00
The Play Architects	Sand & new joiners for play equipment	£ 55.50 + VAT
Copy Cat Services	Photocopying for April	£ 23.30 + VAT
Drayton St Leonard	Hire of tent for Millennium Open Day Parish Council	£ 50.00
Cornhill Insurance	Premium for 1998/99	£ 308.12
Octopus Signwriting	Footpath sign for Love Lane	£ 20.00
OALC	Standing Orders & Chairmanship book	£ 4.30
Adams/Habermahl	Millennium Green design fee	£1,544.87 + VAT

RECEIPTS

VWHD

Precept

£8,250.00

63/98

LEISURE AND GENERAL PURPOSES COMMITTEE

a Village Caretaker – Due to the poor weather during April Louise Dixon's hour's litter-picking had been less than usual. Mr Knight would be contacting her with regard to the playgrounds.

b Report from Working Group meeting of 29 April

Play Areas

It was agreed that Mr Matthews would purchase scalpings to fill the puddle by the entrance gate to the Lock Way play area. A brush would be purchased for Louise Dixon to use in the playgrounds and a letter would be written to McDonalds about a litterbin for the Lock Way play area. It was proposed by the Chairman and seconded by Mrs Morrison that the Clerk should have authority to order essential items for play ground safety up to £50 without having to consult the Parish Council. This was agreed unanimously. The graffiti in the Lock-Way play area would be inspected at the beginning of the next Parish Council meeting.

Young People

Provision for young people in the village should be seriously considered and Mrs Morrison would look at suitable schemes, such as one at Carterton and report back to the Parish Council with ideas. Ownership of the Recreation Ground should be established and Mr Ash would report to the Parish Council further on this matter.

Village Caretaker

Louise Dixon had agreed to take on the responsibility for the regular inspections of the playgrounds. In view of this, and the fact that she has not enjoyed a pay-rise since starting as Village Caretaker in November 1996, it was proposed that her pay should increase by £1.00 an hour taking it to £4.00 an hour. This was agreed unanimously.

Burial Ground

The Clerk would try and contact a Mr Sullivan to see if he could move the mound of earth at the side of the burial ground. The Clerk and Louise Dixon would move the bins in the burial ground to a more suitable place.

Allotments

It was agreed that the allotments could have a delivery of manure using the track leading to the Burial Ground once a year. The Clerk would get a map of the footpath that went along the west side of the allotments laminated and posted at the entrance to the allotments.

c Report from Mr Knight on Playground seminar - The seminar had been very informative and Mr Knight would liaise directly with Louise Dixon over regular monthly inspections of the playgrounds. A checklist would be drawn up and arrangements made for the inspection reports to be filed and kept for a least fifteen years. Weekly inspections were felt to be unnecessary. The Parish Council needed to look at the wear and tear of the moving parts in the playgrounds, any vandalism that occurred and the general upkeep of the seats, gates, fences, bins and so on were important.

64/98

RIGHTS OF WAY/CONSERVATION COMMITTEE MATTERS

a Footpath 20 and Bridleway 3 – These matters had arisen from the proposed trees along the Abingdon Road. Mr Caudwell had asked if the village could support him in asking OCC to reinstate the old route along Bridleway 3 and in closing the old, and unused, footpath 20. It was agreed that support should be given over

Bridleway 3 but that the Council was reluctant to become involved in Footpath 20. Attention would also be given to getting trees planted along the Abingdon Road on the Highways verge.

b Proposed walks - Mr Killick arranged that the first of these would take place on Wednesday 10 June.

c Footpath 25 - A schedule of work had been provided by Mr Matthews. The Council agreed that quotes should be obtained for this work..

d Footpath 21 - It was agreed that Mr Caudwell be asked to attend to the broken down fence along this path. The Village Caretaker should also be asked to cut back the cow parsley along this way.

e East Way - It was pointed out that this path was now so potholed that walking the footpath was almost impossible when the weather was bad.

f Love Lane - The sign was now completed and Mr Matthews and Mrs Morrison would arrange for it to be put up.

g Bus Timetables - The timetables on the southbound stop along the Steventon Road were completely out of date. The Clerk would again write to Stagecoach and ask when it was possible for their timetables to be displayed at this stop.

65/98 **MILLENNIUM COMMITTEE**

The Chairman reported from meeting of 5 May 1998. The Open Day had been a success and the Site Preparation stage of the project would be completed by the end of May.

66/98 **COMMUNICATIONS RECEIVED**

a Oxfordshire Playing Fields News - Heath & Safety Risk Assessment Manual - noted

b Sovereign - Show sites for playground equipment - noted

c OCC - Library opening hours & Conference on Saturday 16 May - noted

d OCC - 'New Look' Monitoring papers - noted

e VWHDC - Review of Court Houses & Petty Sessional Division Boundaries - noted and the Clerk would write expressing the Council's concern at the closure of these Courts. It was stressed that any resident of the Vale would now have to travel to either Didcot or Oxford to attend a District Court.

f Vale of White Horse Conservation Volunteer Group - noted

g Thames Water - planning new water resources - noted

h VWHDC - Planning & Development Progress Report - noted

i Thames Valley Police - Policing Plan 1998/99 - noted

j Sane Planning in the South East (SPISE) newsletter - noted

k VWHDC - Spring/Summer 1998 Countryside Events Programme - noted

l Community Hospital Consultation Public Meetings - noted

m VWHDC - Official guide & street plan - noted

n SDK Kilsyth - Dog Litter Bins - it was noted that Drayton would be getting two bins, one in Whitehorns Way and the second on the green area at the top of Steventon Road.

67/98 **MATTERS RAISED BY COUNCILLORS**

a Mr Ash asked Mrs Mackenzie if she knew anything of the £50.50 paid by the Parish Council to the COIF funds? Mrs Mackenzie had no knowledge of the matter and advised Mr Ash to speak to Mr Stimpson about the matter.

b Mr Matthews asked if the householder by the entrance to the allotments could be asked to trim back his *lylandii* hedge that was obstructing the footpath. The Clerk would look into this.

c Mr Matthews asked if anyone knew how many people lived in the village. The electoral role now numbered about 1,752 and it was thought that there were 2,100 inhabitants of the village. He was advised to find out from the last census statistics in 1991.

d Mr Matthews thought that the Parish Council should consider moving the meetings to another location. The Village Hall was not the cheapest place to hire for meetings. This would be considered at the next meeting.

68/98 NEXT MEETING

This was confirmed as MONDAY 1 JUNE 1998 at 7.45pm

The meeting was declared closed at 10.52pm.


_____ SIGNED

1/6/98
_____ DATED

THURSDAY, May 7, 1998

Protest after inspectors back developers

Planning rules favour firms, claims parish

The power of villagers to fight developments on their doorsteps is being undermined by a planning system which favours house builders, parish councillors say.

Members of the parish council at Drayton say the situation has left residents feeling powerless to resist unsightly and excessive building in their village.

The protest comes after developers won planning permission to build three detached houses, close to the village boundary, in Corneville Road.

Residents had come out in force to petition against the development and it was rejected by the Vale of White Horse District Council's planning committee.

However, the application was approved by a government-appointed inspector from the Planning Inspectorate after the developers appealed against the decision.

This was the third similar case

By Matthew Childe

In two years of a planning inspector approving a housing development in Drayton despite strong local opposition — the others being in Manor Farm and Church Lane.

Parish councillors say the decisions are undermining faith in local democracy.

Mr Andrew Thomas, chairman of Drayton Parish Council, said: "I understand that the inspectors are giving an objective viewpoint but someone completely divorced from the area is saying you can develop that land. It makes you wonder why we bother."

Mr John Killick, a Drayton parish councillor for three years, added: "We are always trying to get people involved in local democracy, but when people do show concern, their views fall on deaf ears."

"A clear message is sent — that big developers' views

count and those of local people, elected parish councillors and elected district councillors, don't."

About one per cent of planning applications in the Vale go before a Government inspector and are approved on appeal. The inspectors, experts in planning law, are expected to make an impartial decision on an application and guard against corruption.

Mr John Rawling, chief planning and engineering officer for the Vale, said Drayton had simply been unlucky in recent years.

He said: "Local people get the opportunity to air their views but this was one of those occasions where the inspector did not share those views."

"It is unfortunate when you get two or three together. It feels like a conspiracy and we have genuine sympathy for their concerns. But I would not single out Drayton as being particularly badly done by."

'Powerless' villagers lose to planners

THE power of villagers to fight developments on their doorsteps is being undermined by a planning system which favours house builders, parish councillors claim.

Members of the parish council at Drayton, near Abingdon, say the situation has left residents feeling powerless to resist unsightly and excessive development in their village.

The protest comes after developers won planning permission to build three detached houses, close to the village boundary, in Corneville Road despite opposition from residents and the Vale of White Horse District Council's planning committee.

However, the application was approved by a government-appointed inspector after the developers appealed against the decision.

It was the third case in two years of a planning inspector approving a development in Drayton despite strong local opposition — the others were in Manor Farm and Church Lane.

Mr Andrew Thomas, the chairman of Drayton Parish Council, said: "I understand that the inspectors are giving an objective viewpoint but someone divorced from the area is saying you can develop that land. It makes you wonder why we bother."

Mr John Killick, a councillor for three years, added: "A clear message is sent — big developers' views count and those of local people, elected parish councillors and elected district councillors don't."

All is not well with our planning applications

Sir — All is not well with our system for planning applications. My examples happen to come from Drayton but are surely far from unique.

Three big planning applications have come up in the last four years. Each attracted much local opposition (80 per cent of the residents who attend parish council meetings have come about planning matters), each was opposed by the parish council and each was rejected by the district council.

But developers have greater resources than local people and local councils and all of them lodged appeals; all the applications were later approved in full.

I recognise that at times the Planning Inspectorate, with its wider knowledge of national issues, may rightly make decisions that counter the not-in-my-backyard tendency. But when the score becomes: Developers 3, Local People 0, then a clear message is sent — that big developers' views count.

parish councillors and elected district councillors don't.

To make matters worse, one developer has been awarded costs against the district council. The inspector in his letter on the award of costs ruled that the district council had acted unreasonably. Yet he admitted twice that it was a 'subjective matter' and once a 'personal opinion' whether the site in question was or was not outside the main built-up area of Drayton. Only a legal challenge can reverse this decision — a costly, slow and uncertain business.

The costs awarded ultimately come from council tax payers and go to a developer who by winning his appeal is already well-off. I made a similar protest about the award of costs following a development near Milton more than ten years ago. The system has clearly not improved since then.

John Killick

DRAYTON PARISH COUNCIL

Minutes of the Meeting of Drayton Parish Council held at Drayton Village Hall on Monday 1 JUNE 1998

PRESENT: Dr Richard Wade (Vice-Chairman)
Mr Graham Ash
Mr Andrew Bax
Mr Keith Clough
Mr John Killick
Mrs Margaret Mackenzie (County Councillor)
Mr Robert Matthews
Mrs Heather Morrison
Mr Norman Stimpson

APOLOGIES: Mr Andrew Thomas (Chairman), Mr Michael Morris

69/98 PUBLIC PARTICIPATION

Mrs Sheila Cook asked the Parish Council what could be done about Footpath 25 between Henleys Lane and Gravel Lane. The cow parsley and other vegetation had now completely overgrown the path and it was impossible to get a pushchair along the path. Mrs Cook was informed that this path was on the Agenda and would be discussed under Rights of Way later in the meeting.

70/98 REPORT FROM PC ALAN ROBINSON

PC Robinson was unable to attend the meeting due to pressure of work. The Clerk would write and invite him to the next meeting and also say that the Parish Council would be delighted if he were able to come to every meeting.

71/98 MINUTES OF THE MEETING OF THE 11 MAY 1998

These were signed as a true record.

72/98 MATTERS ARISING

49/98 Vandalism in the Parish – The Clerk had written to PC Robinson about these matters.

55/98 Security of archive material – Nothing further to report at this meeting.

59/98 Traffic in the High Street – Letters had been sent to both the Police and the County Council. There had been various speed checks in the village and on the 29 May there had been a mobile Police Exhibition Unit in place at the top of the High Street. Mr Stimpson reported that anyone caught speeding between 32 and 38mph had been sent to see the exhibition in this unit.

Allotment Hedge – One quote for the removal of the mound of earth and hedge clippings had been obtained by telephone from Mr Shealey of Milton for the sum of £300, further quotes would be obtained. Mr Stimpson pointed out that the concrete path to the Burial Ground was not suitable for heavy vehicles. Potential contractors should be made aware of this.

VW on Abingdon Road – The Vale of White Horse District Council had received a letter concerning this but no further news was forthcoming.

Mrs Mackenzie suggested that the Inspector at Abingdon Police Station be contacted if there was no progress on this matter.

67/98 Leylandii Hedge outside No 28 Church Lane – The Clerk had not written about this as yet due to lack of time, but would do so before the next meeting.

73/98 DATES AND VENUES OF MEETINGS

The dates of the Vale's Planning Committee meetings for the Southern Area, did not seem to clash for the next year so it was agreed that the meetings would remain on the first Monday of the month. A suggestion was made that an August meeting was unnecessary but it was agreed that it should be scheduled otherwise the September meeting would be too long.

Mr Matthews proposed that consideration be given to holding the Parish Council meetings in the Caudwell Day Centre. The cost was similar to the Village Hall. The problems with the noise of the heating during the winter meetings made it very difficult for the public to hear what was being discussed at the current venue. After much deliberation Mr Clough proposed that one meeting be held at the Day Centre. This was seconded by Mr Killick and it was agreed that the August meeting be held there with a view to perhaps the winter meetings being held at the Day Centre whilst the summer meetings be held at the Village Hall. The Clerk would confirm with Mrs Day that the July and September meetings would be held at the Village Hall.

74/98 PLANNING APPLICATIONS

DRA/14126/9 of	Courtyard Cottage	Fit 2 velux windows and conversion Oday Hill roof space to bedroom & bathroom and fit staircase from ground floor - no objections
DRA/14126/10-LB	Courtyard Cottage	Same as above - no objections
DRA/635/29	Drayton Park Golf Club	Extension to existing driving range to provide professionals shop - no objections
DRA/10592/1	69 Steventon Road	Amended plans for conversion of two one bedroom flats to four bedroom house - no objections

Thames Water, Planning for Future Water Resources – Site Selection Methodology (Draft)

This was discussed at length and it was agreed that the document would finish going round the Planning Committee but would also go to John Killick. A response would be made to the Vale and Mr John Rawling of the Planning Department and not to Thames Water as it had been agreed that the Parish Council should deal with the Vale on all reservoir related matters.

75/98 DISTRICT COUNCIL PERMISSIONS/REFUSALS

DRA/4028/3 (no objections) - permitted	115 Abingdon Road	Re-roof flat roofed dormer with new pitched roof
DRA/15351 (no objections) - permitted	6 East Way	Demolish garage & outbuildings. Extend bungalow & construct new pitched roof with 3 beds in roof-space & rebuild attached garage

DRA/635/26-T Drayton Park Golf Renewal of temporary permission
 (-no objections) Club for club house
 - permitted

DRA/15279 10 Gravel Lane
 The Clerk had contacted the Enforcement Officer at the Vale about the progress on this matter. The matter was now in the hands of the Legal Department at the Vale. It was also noted that the Clerk had received another planning application for this property on the morning of the 1 June. These plans had been handed to the Planning Committee.

Drayton Mill House
 Mrs Mackenzie had written to the Vale Planning Department about her disappointment that the last application to develop the site had been turned down. She felt that the opportunity to ensure that this site was tidied up and improved had been lost. During the discussion Mr John Rawling, Chief Planning Officer admitted that ensuring the present owners of the site would tidy the area up would be difficult in spite of their undertakings on paper.

76/98 ACCOUNTS FOR APPROVAL

Village Caretaker	Claim for May	£	100.00
N F Green	Litter clearance & grasscutting for May	£	199.76
Copy Cat Services	Photocopying for May	£	34.25 + VAT
Clerk	Salary & Expenses for June	£	384.57
Inland Revenue	Employer NI/Clerk NI & Tax for May	£	35.04
Michael Morris	Petrol allowance for Millennium Green		
	Open Day. 85 miles @ 35.1p	£	29.83
District Valuers	Valuation of Millennium Green Site	£	265.00 + VAT

RECEIPTS

VWHDC	Grant for litter clearing for 1997/98	£	254.00
Thomas & Jarvis	Burial Fee	£	40.00
Allotment Rents	1998/99	£	154.00
Allotment Access	Rent 1998/99	£	104.00

77/98 LEISURE & GENERAL PURPOSES WORKING GROUP

a Village Caretaker's report for May – Inspections on the play areas were being carried out on an almost weekly basis. The Caretaker would be asked to clear Love Lane, although try to ensure that greenery remained along the path and it was not totally cleared of undergrowth.

It was pointed out that several other paths needed immediate attention, especially Footpath 25 between Henleys Lane and Gravel Lane. It was agreed that the Clerk would contact Mr Green and ask if it was possible for him to trim and remove the undergrowth from Footpath 25, Footpath 9 and Footpath 13. Again it was agreed that what was required was not complete removal of all growth but rather to cut a path of around 1.5m width. If not, the Clerk would ask the Caretaker to attend to cutting back the growth and various Parish Councillors had agreed to remove the cuttings thereafter.

b Play Areas – It was felt that the graffiti problem was not sufficient to justify expenditure on cleaning it off. The Clerk would write to the firms who had quoted for this work.

c Allotments – vandalism and map – A map had been produced and would be laminated so that Mr Cox could display it at the entrance to the allotments. The issue of vandalism would be discussed with PC Robinson at the next meeting. It

was reported that the Old Chapel in Henleys Lane had been the target of stone throwing and windows had been broken. The police had been informed of these incidents.

d Young People – Mrs Morrison had looked at the cost of personal stereos and they were in the region of £15 to £20 and it was agreed that this should entice the 10 to 16 year age group to attend a meeting. It was felt that a meeting could be set up in October. Further arrangements would be discussed at the next meeting, but it was agreed that only Parish Councillors should be present at the meeting as more adults present could discourage the young people.

e Village Hall & Recreation Ground Committee – Mr Ash reported that he had attended the AGM in May for which he had received no official announcement. He had arrived at the time he had been advised of 8.30 to find that the meeting had begun at 8.00pm. The accounts for 1997/98 had shown a £1,000 deficit. However, in real terms it appeared that the overall deficit was £9,000 as £8,000 had been transferred from the Deposit Account in order to reduce the deficit. Mr Ash believed this was misleading. The annual receipts were £15,000 while the rental income on the Hall had improved over the previous year from £10,000 to £11,500. However there were opportunities to improve further on rental income as last year only 15 Fridays and 36 Saturdays had been booked. For the year ending 31 March 1998 the Village Hall had about £3,000 in cash and current account and £21,000 on deposit.

Notification from the COIF Charity Funds shows the latest value at £7,500. According to the Charity Commissioners this asset should be shown as a Village Hall asset and included in their accounts. Mr Ash enquired of the Village Hall Chairman why this asset was not included in the Village Hall accounts but no adequate response was given. Questions arose from Parish Councillors as to the COIF Charity Funds into which the Parish Council pays £50.50 a year. The COIF fund was set up after the sale of the old Village Hall and it was as part of the condition of sale, according to Mr Stimpson, that the Charity Commissioners directed that the Trustees pay a yearly sum equal to £0.35% of the sum expended for a period of 60 years.

Mr Ash had then asked questions on Drayton Enterprises, which had made payments of £1,000 and £1,650 to the Village Hall in the year 1997/98 but these were rejected by the Chairman. The Village Hall Accounts were then accepted by a majority. Mr Ash voted against acceptance.

It appeared that some of the members of Drayton Enterprises which runs the Village Hall bar are also members of the Village Hall. The accounts of Drayton Enterprises were accepted. The Chairman advised that Drayton Enterprises was a Friendly Society. In 1997/98 sales from the bar were £22,000 compared to £27,000 in the previous financial year. The surplus for 1997/98 was £5,400, £2,000 less than the previous year. Drayton Enterprises currently has assets of £22,000. The Chairman advised that in the event of the winding up of Drayton Enterprises the assets would go to the Village Hall. Thus the Village Hall would have assets totalling £53,500 (including the COIF funds).

The Parish Council asked Mr Ash questions concerning the registration of Drayton Enterprises with the Association of Friendly Societies and the submission of audited accounts to the Association of Friendly Societies and also the submission of audited accounts to the Charity Commissioners by the Village Hall Committee. Mr Ash had been so far unable to get answers to these questions.

Mr Ash was warmly congratulated on finding out so much and it was agreed that the Parish Council fully endorsed Mr Ash's investigation into the accounts of the Village Hall. It was further agreed that the Clerk should write and ask for a signed copy of the formally inspected accounts of the Village Hall and Drayton Enterprises for the years ending the 31 March 1997 and the 31 March 1998. In addition the date of submission of the accounts ending the 31 March 1997 to the Charity Commissioners and the Association of Friendly Societies.

A copy of the unaudited accounts from Drayton Hall and Drayton Enterprises for the year ending 31 March 1998 is attached to these minutes.

78/98 RIGHTS OF WAY/CONSERVATION WORKING GROUP

a Footpath 20 and Bridleway 3 – The Clerk had discussed the matters with Iain Burgess of the County Council. It appeared that Bridleway 3 now followed the original route, which had not been used for many years, as there had been no bridges over the streams. It was agreed that the Clerk write to Mr Caudwell and say that the Parish Council could not involve itself in these matters.

b Footpath 25 – The Clerk would obtain quotes for the work to the path from Smith & Wooley and other contractors.

c Footpath 21 – The Clerk had not as yet written on this matter to Mr Caudwell but would do so before the next meeting.

d Love Lane – Mr Matthews would speak to the owner of the wall on which it was hoped that the sign would go.

g Bus Timetables - Further problems had arisen about the accuracy of the timetables as they appeared from the County Council after any changes in the bus services had been implemented. The Clerk would write to both the Oxford Bus Company and Stagecoach asking them to ensure that correct current timetables were always displayed in the village. They would also be reminded that buses had always stopped on the Steventon Road opposite the Doctors surgery if requested.

h Footpath Map – a new footpath map would be copied to all Parish Councillors for their reference.

79/98 MILLENNIUM COMMITTEE

The Clerk reported that the final design for the Green had been submitted to the Countryside Commission on Friday 29 May. The grant application for this stage was now awaiting a receipted invoice from the District Valuers. Once this had been received the grant form would be submitted to the Countryside Commission. The last two weeks had been a somewhat nerve wracking time but now that the plans had been submitted there would be a lull before the Countryside Commission would inform the village of their decision on this project. The entire cost of the enterprise was in the region of £120,000. Of this, the village would need to raise £12,000 in actual cash, and of the remaining 90% hopefully 50% would come from the Countryside Commission and the other 40% from other grant sources such as the Land Fill Tax. Mrs Mackenzie congratulated the Parish Council on the project. Mr Bax also thanked the Clerk on behalf of the Council for all the work she had done towards this scheme.

80/98 COMMUNICATIONS RECEIVED

a VWHDC – Town & Parish Councils' Planning Evening – 30 June 1998 – noted but no one was able to go.

b VWHDC – Proposed Reservoir – This detailed Thames Waters timetable as to local consultation in one way or another. A Scoping Report was scheduled for early June and further meetings with Parish Councils were suggested for the end

of the summer.

c VWHDC – Publicising of Agendas for meetings of Committees and Sub-Committees – noted.

d VWHDC – Millennium Grants – It was noted that the deadline for these would be the 15 September.

e OCC – Mobile Library Service – It was noted that this would be on Thursday mornings between 9.30 and 10.30 every fortnight.

f Oxfordshire Playing Fields Association – Study of Recreational Open Space in the Vale of White Horse District – It was important that this was completed. The Clerk would liaise with Mr Stimpson over this.

81/98 ANY OTHER BUSINES

a Mr Clough pointed out that on the new address sheet the members of the Committee and Working Parties needed to be checked.

b The Car Boot Sales were again causing problems for the residents of Sutton Wick Lane. The Clerk would write to the organisers of Thames Valley Fairs and ask them to add “no parking” on the “no entry” sign that was placed at the top of Sutton Wick Lane and if additional cones could be placed along the Lane.

82/98 DATE OF NEXT MEETING

This was confirmed as **MONDAY 6 JULY 1998 at 7.45 pm**
Millennium Committee meeting – Monday 29 June at 7.45pm

The meeting was declared closed at 10.10pm.

 _____ SIGNED

_____ 6/7/98 _____ DATED

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D R A Y T O N H A L L

RECEIPTS AND PAYMENTS ACCOUNT - FOR THE YEAR ENDED

	<u>31ST MARCH 1998</u>	<u>1997</u>
<u>RECEIPTS</u>		
Hire of Hall	11,206.50	10,020
Hire of Crockery and Tables	70.00	122
Contribution towards Hall Running		
Cost - Drayton Enterprises	1,000.00	1,000
Electric & Telephone Meters	64.80	92
Extension Licence Fees	22.00	38
21st Party Income	-	1,452
Interest Received	100.37	44
Donations - Roof Appeal	900.00	1,200
Grants - Drayton Enterprises	1,650.00	12,315
Transferred from Special Fund	8,000.00	-
Claim - Damaged Window	17.50	-
	23,031.17	26,283
<u>LESS EXPENSES:</u>		
Water Rate	233.11	264
Hire of Waste Bins	778.73	875
Electricity & Gas	2,541.03	2,013
Insurance	1,100.91	1,043
Cleaners Wages	3,611.50	3,908
Cleaning Materials	524.79	514
Rodent Control	-	25
Salaries - Booking Secretary	900.00	900
- Key Holder	104.00	104
Postages and Telephone	578.66	557
Repairs and Upkeep	1,881.73	3,196
Printing and Stationery	30.55	18
Performing Rights Society	164.91	118
Subscription - Oxford Rural Community Council	40.00	15
Theatre Licence	7.00	6
Extension Licence Fees	44.00	28
Sundries	50.89	39
Cost of Hall - 21st Party	-	1,668
Roof Repairs - Stage II	11,506.91	8,723
	24,098.72	24,014
<u>(DEFICIT FOR YEAR)</u>	£(1,067.55)	SURPLUS £2,269
<u>REPRESENTING</u>		
Balance - 1 April 1997	4,088.41	1,811
<u>Add:</u> Surplus for Year	-	2,269
<u>Less:</u> Deficit for Year	1,067.55	-
	£3,020.86	£4,088
Cash in Hand - 31 March 1998	443.59	10
Cash at Bank - 31 March 1998	2,577.27	3,988
	£3,020.86	£4,088

D R A Y T O N H A L L

SPECIAL FUND RECEIPTS AND PAYMENTS ACCOUNT - FOR THE YEAR ENDED

	<u>31ST MARCH 1998</u>	<u>1997</u>
Balance in Hand - 1 April 1997	28,062.47	27,227
<u>Add:</u> Interest for Year	1,058.53	835
	<hr style="width: 100%;"/>	<hr style="width: 100%;"/>
	29,121.00	28,062
<u>Less:</u> Transferred to Current Account for Roof	8,000.00	-
	<hr style="width: 100%;"/>	<hr style="width: 100%;"/>
<u>BALANCE IN HAND - 31ST MARCH 1998</u>	<u>£21,121.00</u>	<u>£28,062</u>
	<hr style="width: 100%;"/>	<hr style="width: 100%;"/>

DRAYTON ENTERPRISES

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BAR ACCOUNT - FOR THE YEAR ENDED - 31ST MARCH 1998

1997

<u>SALES</u>	22,498.65	27,147
<u>Less: Purchases</u>	11,723.31	13,818
<u>Add: Stock - 1 April 1997</u>	1,917.78	2,105
	<u>13,641.09</u>	<u>15,833</u>
<u>Less: Stock 31 March 1998</u>	<u>2,222.72</u>	<u>1,918</u>
	<u>11,418.37</u>	<u>13,915</u>
<u>GROSS PROFIT</u>	11,080.28	13,222
<u>Add: Hire of Glasses</u>	<u>78.50</u>	<u>118</u>
	<u>11,158.78</u>	<u>13,350</u>
<u>LESS EXPENSES:</u>		
Wages	2,050.00	2,294
Expenses - Admin. Staff	624.00	624
Contribution - Hall Running Cost	1,000.00	1,000
Printing, Stationery, Telephone and Postages	39.80	37
Maintenance of Burglar Alarm	198.06	517
Purchase of Glasses	86.36	138
Purchase of Wine Cabinet	-	695
Bar Sundries	198.89	289
Christmas Decorations and Lights	10.00	15
Repairs to Floor	-	323
Bar Licence	30.00	-
Repairs to Refrigerator	54.31	-
Fire Alarm System	<u>1,468.15</u>	<u>-</u>
	<u>5,759.57</u>	<u>5,932</u>
<u>SURPLUS FOR YEAR</u>	<u>£ 5,399.21</u>	<u>£7,418</u>

BALANCE SHEET - AS AT 31ST MARCH 1998

1997

ASSETS

Stocks at Cost	2,222.72	1,918
Cash in Hand	650.00	650
Cash at Bank	<u>20,554.12</u>	<u>17,648</u>
	<u>23,726.84</u>	<u>20,216</u>

Less: Liabilities

Creditors BOC	(26.96)	(17)
VAT	142.50	359
Morland	<u>1,638.21</u>	<u>2,277</u>
	<u>1,753.75</u>	<u>2,619</u>
	<u>£21,973.09</u>	<u>£17,597</u>

REPRESENTING

Fund as at 1 April 1997	17,597.44	21,920
<u>Add: Surplus for Year</u>	<u>5,399.21</u>	<u>7,418</u>
Interest Received	626.44	574
	<u>23,623.09</u>	<u>29,912</u>
<u>Less: Grants - Drayton Hall</u>	<u>1,650.00</u>	<u>12,315</u>
	<u>£21,973.09</u>	<u>£17,597</u>

DRAYTON PARISH COUNCIL

Minutes of the Meeting of Drayton Parish Council held at Drayton Village Hall on Monday 6 JULY 1998

PRESENT: Mr Andrew Thomas (Chairman),
Mr Graham Ash
Mr Andrew Bax
Mr Keith Clough
Mr John Killick
Mr Robert Matthews
Mr Michael Morris
Mrs Heather Morrison
Dr Richard Wade

APOLOGIES: Mr Norman Stimpson, Mrs Margaret Mackenzie (County Councillor)

83/98 PUBLIC PARTICIPATION

Mr Cross reported that Bridleway 1 was overgrown. The Clerk would write to the VWHDC and ask if this path could be cleared. Also the Lyford Close Play area was in a dreadful state with uncut grass and broken bottles and glass lying about. This play area was coming under discussion later in the meeting.

84/98 REPORT FROM PC ALAN ROBINSON

PC Robinson was not in attendance.

85/98 MINUTES OF THE MEETING OF THE 1 JUNE 1998

These were signed as a true record.

86/98 MATTERS ARISING

72/98 Security of Archive Material – It was only possible to obtain three or four drawer fire proof filing cabinets which were unsuitable for the purpose required. Further investigations would be undertaken.

VW on Abingdon Road – The vehicle had been removed over the weekend.

81/98 Thames Valley Fairs – A letter had been written to the organisers of the fair and it had been noted that cones had been placed further down Sutton Wick Lane.

87/98 YOUNG PEOPLE – MEETING IN THE AUTUMN

The Clerk was authorised to purchase a personal stereo to act as an incentive to getting the 10 to 17 year old age group along. Final arrangements would be discussed by the Leisure & General Purposes Working Group ready for the October meeting.

88/98 THAMES WATER RESERVOIR

The response to the document 'Planning for Future Water Resources' was discussed and the Clerk would send the comments made by Mr Killick to John Rawlings at the VWHDC. It was agreed that the Parish Council is not technically able to comment on these documents. It was resolved that the Parish Council would fully support GARD (Group Against Reservoir Development) in its objectives; ie, to oppose the development of a reservoir in the area. Mr Ash and Mr Bax were currently the Parish Council representatives on GARD.

With regard to the suggestion of joint parish meetings with Communique and Thames Water, then an agenda would be requested in advance and depending on the content the Parish Council would then decide whether to join in the meetings or not. The

VWHDC would be notified of the comments of the Parish Council in this matter.

89/98 PLANNING APPLICATIONS

DRA/10313/1	83 High Street	Extensions to existing dwelling and new garage - objections to position of garage
DRA/15447	1 Comeville Road	Demolish existing bungalow. Erect 4 bedroom chalet bungalow with integral garage - no objections
DRA/15467	55 Steventon Road	Remove roof to main house, extension and garage. Erect 2 storey rear extension, single storey garage & roof extension over existing house - no objections
DRA/3872/1	11 Whitehorns Way	Single storey dining extension - no objections
Footpath 12	VWHDC	Diversion of footpath across Drayton Golf Course - no objections

The Clerk would respond with a suggestion that this path be tied up with the footpath running from Steventon to Milton and a request that negotiations with Milton Parish take place in order that this can be achieved.

Planning Appeal 10 Gravel Lane
Resolved to reiterate it's comments when the application was first submitted.

Manor Farm Development – this would be discussed in a confidential session at the end of the meeting.

Didcot expansion plans – Resolved that although the expansion did not directly effect Drayton, the traffic implications of some of the proposed development could. The Parish Council was now aware of the proposals. A letter would be sent to the VWHDC and SODC pointing out that Drayton is (a) cautious of any development that may add to the traffic burden in the village, (b) that it supported development in Didcot as it had strategic transport links and (c) the proposals were not advocating ribbon development.

Abingdon Integration Transport System – Halcrow Fox newsletter – The Clerk had been in touch with Halcrow Fox about the lack of leaflets being delivered in Drayton. The Clerk would contact the VWHDC and inform them of the lack of communication. The transport exhibition would be in the VWHDC offices for another week and the Parish Councillors would make their responses to the document by 15 July when they would be collated by the Clerk and sent to Halcrow Fox.

90/98 DISTRICT COUNCIL PERMISSIONS/REFUSALS

DRA/15378 (no objections) - permitted	58 Hilliat Fields	Single storey side extension to provide granny annex
DRA/10592/1 (no objections)	69 Steventon Road	Extension & conversion of 2 x 1 bed flats into 4 bed semi-detached house

- permitted

DRA/14126/7 & DRA/14126/8-LB (no objections) - permitted	Stonehill House Oday Hill	Demolition of area with modern brickwork to be re-built using old bricks. Renovation of single storey wing converted into double storey residence
DRA/2971/4 (no objections) - permitted	22 High Street	Erection of single storey rear extension demolition of garage and rebuild
DRA/15279/2 (no objections) - permitted	10 Gravel Lane	Erection of dormer window and insertion of 2 high level velux windows
DRA/15441 (no objections) - permitted	82 Abingdon Road	Single storey pitched roof kitchen extension & conservatory
DRA/635/29 (no objections) - permitted	Drayton Golf Club	Extension & provision of professionals shop
DRA/14126/9 & DRA/14126/10-LB (no objections) - permitted	Courtyard Cottage Oday Hill	2 velux windows & conversion of roof space to bedroom & bathroom

91/98 ACCOUNTS FOR APPROVAL

Village Caretaker	Claim for June	£ 87.50
N F Green	Litter clearance & grasscutting for June	£ 247.76
Copy Cat Services	Photocopying for June	£ 23.90 + VAT
Clerk	Salary & Expenses for July	£ 392.97
Inland Revenue	Employer NI/Clerk NI & Tax for July	£ 26.64
Clerk	Postage & Telephone March/April/May	£ 79.23
Thames Water	Water supply to Allotments & Burial Ground	£ 5.92
PAWS	Grant for children's summer school as agreed at meeting of 6 April	£ 50.00
Adams/Habermahl	Expenses for completion of Millennium Green Designs	£ 46.53 + VAT
OALC		£ 241.29 + VAT
Drayton Hall	Room hire April/May/June	£ 40.00

RECEIPTS

Burial Fees	£ 50.00
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Adoption of Accounts for year ending 31 March 1997/98

These were signed by the Chairman as a true representation of the income & expenditure of the Parish Council for the year ending March 1998.

92/98 LEISURE & GENERAL PURPOSES WORKING GROUP

a Village Caretaker's report for June – The chain link fencing at the end of Haywards Road needs repairing, the Clerk would find out who's responsibility this was. It was agreed that the Hawthorn hedge at the back of the green area at the top of Steventon Road should be left.

- b Play Areas – the Lyford Close play area needed urgent attention for safety reasons. Rubbish clearance, grass cutting and removal of the climbing frame would proceed immediately.
- d Burial Ground – quotes for removal of earth mound for £360 was accepted.
- e Drayton Hall & Recreation Ground Committee – this would be discussed in a confidential session at the end of the meeting.

03/98 RIGHTS OF WAY/CONSERVATION WORKING GROUP

- a Footpath 25 – The overgrowth had been cut back by Mr Green. Quotes were still waited for on the repairs to the path.
- b Footpath 21 – Nothing further to report.
- c Love Lane – Mr Matthews had obtained permission to put the sign up on the wall by the owner of the wall.
- d Bus Timetables – A letter had been received from the Oxford Bus Company that they would look into the matter of providing their own timetables and reminding drivers that buses should stop on request opposite the Doctor's surgery. There had been no response from Stagecoach as yet.
- e Mr Killick reported on the increased funding for the rural bus network in Oxfordshire. The funding would enable the rural network to be brought back to the 1993 levels of service. Drayton would not be effected.

04/98 MILLENNIUM COMMITTEE

Report from meeting of 29 June received. It was resolved that:

- a **The legal process for the purchase of the land be started on the basis that the finalisation of the proceedings would be subject to a grant from the Countryside Commission.**
- b **An application for change of use of land be processed with the VWHDC.**
- c **That as Morland & Sons should be appointed to act in this matter. The Clerk declared an interest in that her husband now ran Morland & Sons office.**

05/98 COMMUNICATIONS RECEIVED

Noted as Agenda list.

VWHDC – Parish Liaison meeting – Tuesday 15 September – Resolved that Mr Clough, Mr Matthews, Mr Stimpson, Mrs Morrison and Mr Knight would attend.


06/98 ANY OTHER BUSINESS

- a Mr Ash informed the Council that another injury accident had happened on the Steventon Road. It was agreed that the Clerk writes to OCC with this suggestion, and emphasises that action on road safety must be taken before there is a fatality on this stretch of road.
- b The Clerk and Mr Morris would draft a letter to the Chronicle that stated that the Parish Council were fully supportive of the police in their endeavours to make the roads in Drayton safer.
- c Mr Killick asked for Parish Conservation Plan to be included in the next Agenda.

07/98 DATE OF NEXT MEETING

Monday 3 August in the CAUDWELL DAY CENTRE at 7.45pm

The meeting was declared closed at 9.49pm.

 SIGNED

3/8/98. DATED

CONFIDENTIAL MATTERS
5 JULY 1998

08/98 MANOR FARM

A meeting had been arranged between Mr Sant, Mr Leigh of Cooke & Arkwright, agents for the Estates and Mr Julian De Haan. The Chairman, Dr Wade and Mr Clough (in place of Mr Stimpson who was away on holiday) had represented the Parish Council. The discussion had centred on the access over the Village Green and whether the Parish Council would enter into discussions with the Estates at this stage, or leave any discussions until the land had been sold to a developer and enter into discussions with the developer.

The Inspector had made it a condition of his report on the appeal by the Estates, that no housing could be occupied in the Manor Farm development until the access over the Village Green had been improved.

As a result of this discussion, it was proposed that the Parish Council should seek professional advice in this matter. Lambert Smith Hampton, based in Oxford, had been contacted for the purposes of obtaining very preliminary advice and quotes for work of this nature. There would be an initial fee of between £300 and £400 for a nominal consultation and if they were appointed to carry out negotiations for the Parish Council then a fee of about 5% of the total amount achieved from the negotiations would be payable. Solicitors fees should be paid for by the Estates.

It was resolved that:

- a The Parish Council would be open to discussions with the Estates.**
- b The delegation of these discussions be made to Mr Thomas, Mr Clough and Dr Wade.**
- c The appointment of Lambert Smith Hampton to undertake to look at the matter and give the Parish Council advice as to the strength of their negotiating power.**
- d The appointment of solicitors.**

The Parish Council had to be very clear of the conditions being imposed by the Inspector and that it must be clearly demonstrated that the best deal is obtained for the village.

09/98 DRAYTON HALL & RECREATION GROUND COMMITTEE

The Chairman reported that he had had a meeting with Peter Fleming concerning the relationship between the Hall Committee and the Parish Council. A letter had subsequently been received, a copy of which is attached.

Mr Ash was concerned that on a number of points the letter was inaccurate and these were noted. The Parish Council was unanimous in it's support for Mr Ash and the action he was taking in order to clarify the financial position of the Hall.

The Parish Council was quite clear that they did not want the Hall Committee to feel that they were being pushed into a situation where they should all resign, but it was essential that any confusion over the financial position of the Hall be clarified. It was agreed that a reply to the Hall Committee's letter be written in a way that should try and defuse some of the anxiety expressed in it.

Finally, Mr Ash pointed out that as he had objected to the approval of the Hall accounts at the AGM, he was duty bound to relay these objections to the Charity Commissioners by the end of the year. However, he was fully prepared to withdraw this objection should the problems be resolved before that time.

The meeting was declared closed at 10.45pm.

PARISH COUNCIL OF DRAYTON (OXON)

BALANCE SHEET AS AT 31 MARCH 1998

Long term assets

Current assets

Investments: National Savings Investment Account	18,432.62	
Cash in hand: Trustees Savings Bank Account	4,392.09	
Debtors:	254.00	
TOTAL ASSETS	£	<u>23,078.71</u>

Current liabilities

Creditors	(1,007.48)
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NET ASSETS **£** **22,071.23**

Represented by:

Opening Balance	22,140.03	
Adjustments due to changes of accounting basis		
96/7 Income received in 97/8	82.00	
96/7 Expenditure paid in 97/8	(2,112.32)	<u>(2,030.32)</u>
Revised Opening Balance		20,109.71

1997/8 Surplus

Income	16,779.57	
Expenditure	<u>14,818.05</u>	<u>1,961.52</u>
		1,961.52
	£	<u>22,071.23</u>

The above statement represents fairly the financial position of Drayton Parish Council as at 31 March 1998 and it reflects its income and expenditure during the year.

Approved by Drayton Parish Council *6 July* 1998

Signed (Chairman)

Signed *Jane Forewster* (Responsible Financial Officer)

NB / *REVISED*
1/2/99

INCOME & EXPENDITURE 1997/98

INCOME		1996/97	1997/98 RECEIPTS	ADJUSTMENTS		1997/98 INCOME
				1996/97 +/-	1998/99 +/-	
	14,500.00	Precept	15,000.00			15,000.00
	246.00	Allotment Rent	254.20			254.20
	82.00	Agency Services Reimbursed (a)	82.00	-82.00	254.00	254.00
	1,053.55	Interest on Investments	1,000.39			1,000.39
	215.00	Burial Ground Fees	245.00			245.00
	120.00	Donations	10.00			10.00
	105.00	Insurance Claims/Refund Payments	15.98			15.98
	-	Loan/Capital receipts	-			-
	-	Sale of Assets	-			-
	-	Income for each Committee	-			-
	20.67	Sale of Consols & Interest	-			-
	16,342.22		16,607.57	- 82.00	+254.00	16,779.57
	235.85	VAT	437.06			437.06
EXPENDITURE						
EXPENDITURE		1996/97	1997/98 PAYMENTS	ADJUSTMENTS		1997/98 EXPENDITURE
				1996/97 +/-	1998/99 +/-	
	5,800.29	Clerk Salary & Expenses	4,915.97			4,915.97
	1,942.26	Clerk - Gratuity	1,942.26	-1,942.26		-
	1,825.27	General Administration (b)	1,550.71	-110.97	433.39	1,873.13
	261.00	S137 Payments (c)	305.51			305.51
	50.50	Hall Recoupment Payments	50.50			50.50
	500.00	Grants (d)	-		500.00	500.00
	434.74	Burial Ground Maintenance	643.73			643.73
	989.23	Play/Recreation Ground Maintenance	1,748.00			1,748.00
	1,823.93	Public Amenities (e)	2,520.03	-59.09	74.09	2,535.03
	2,246.18	Allotment Loan Re-payments	2,246.18			2,246.18
	-	Capital Schemes	-			-
	-	Provision for doubtful debts	-			-
	-	Interest on long term debts	-			-
	-	Expenditure for each Committee	-			-
	15,873.40		15,922.89	- 2,112.32	+ 1,007.48	14,818.05
	-	VAT	437.06			437.06

RAYTON PARISH COUNCIL
BUDGETED AND ACTUAL RECEIPTS & PAYMENTS ACCOUNT 1997/98
 Expenditure 1995/96 & 1996/97 for Information

	1995/96	1996/97	1997/98 ACTUAL	1998/99 BUDGET
OPENING BALANCES				
Trustee Savings Bank	3,420.92	2,204.90	3,184.02	
National Savings Investment Account	15,422.74	17,404.03	18,956.01	
INCOME				
Precept	11,500.00	14,500.00	15,000.00	16,500.00
Allotments Rent	246.00	246.00	254.20	254.20
District/County Council Grants	284.00	7,192.00	82.00	
Bank & Investment Account Interest	1,022.02	1,053.55	1,000.39	1,000.00
Burial Ground Fees	250.00	215.00	245.00	500.00
Donations	322.56	120.00	10.00	
Consols Interest & Sale	1.44	20.67	-	
VE/VJ Anniversary	106.00	-	-	
VAT Refund			437.06	
Insurance Claims/Refund payments	50.00	105.00	15.98	
TOTAL	33,106.72	44,415.45	39,184.66	18,254.20
GRAND EXPENDITURE				
	13,677.79	22,275.42	16,359.95	
CLOSING BALANCES				
Trustee Savings Bank	2,024.90	3,184.02	4,392.09	
National Savings Investment Account	17,404.03	18,956.01	18,432.62	
TOTAL	19,428.93	22,140.03	22,824.71	
National Savings Investment Account comprised of the following funds:				
Capital Fund	3,412.62	3,669.63	3,871.46	
Open Spaces Fund	2,866.60	3,073.63	3,242.01	
War Memorial Refurbishment Fund	682.68	734.28	554.28	
Millennium Green Fund	-	1,000.00	1,055.00	
Allotment Development Fund	412.81	654.09	690.06	
Clerk Gratuity Fund	500.00	2,030.96	560.16	
Lyford Close Play Area Project Fund	-	-	-	
General Surplus	9,529.32	7,794.03	8,459.65	

October 1992 for 10 years

Vale of White Horse District Council for £7,500.00

PAYMENTS	1995/96	1996/97	1997/98	1997/98	1997/98
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
Clerk Salary (including Tax & National Insurance)	3,667.40	5,367.00	5,000.00	4,516.01	5,000.00
Expenses	349.92	433.29	400.00	399.96	462.00
GENERAL ADMINISTRATION				4,915.97	5,462.00
Inland Revenue (Employers NI Contributions)	-	279.16	150.00	135.00	155.00
Postage	94.60	84.67	120.00	119.09	123.00
Telephone	65.95	50.28	100.00	85.81	102.00
Stationery/Printing	287.39	399.48	350.00	341.45	362.00
Room hire	157.00	143.00	200.00	175.00	206.00
Insurance	260.12	280.55	300.00	303.61	310.00
Audit Fee	246.75	258.50	280.00	-	280.00
OALC (Oxfordshire Association of Local Councils)	197.00	206.00	210.00	215.00	220.00
NALC Journal (National Association of Local Councils)	7.95	8.95	10.00	8.95	10.00
Oxford Fieldpaths Society	2.00	2.00	2.00	2.00	2.00
ORCC (Oxfordshire Rural Community Council)	15.00	15.00	15.00	15.00	17.00
Best Kept Village Competition	10.00	10.00	10.00	8.51	12.00
Drayton Hall Recruitment Payment	50.50	50.50	51.00	50.50	51.00
Training & Courses & Books	18.00	98.77	150.00	101.29	150.00
Rebate on Burial Fee	30.00	-	-	40.00	-
Parish Council Elections	30.00	-	-	-	-
Clerk Gratuity Fund	500.00	1,500.00	100.00	1,942.26	2,000.00
GRANT/DONATIONS/SECTION 137				3,543.47	
Earl Haig Fund	30.00	66.00	30.00	30.00	
Abingdon Citizens Advice Bureau	70.00	70.00	70.00	70.00	
Abingdon Volunteer Centre	70.00	70.00	70.00	70.00	
Oxon Playing Fields Association	35.00	35.00	35.00	35.00	
Drayton Pre-School Play Group	45.00	-	-	-	
Drayton Hall	8,812.50	-	-	-	
Local Centenarian	20.00	-	-	-	
South Vale Carers Association	50.00	-	-	50.00	
Expenses payment	50.00	-	-	50.51	
BURIAL GROUND			500.00	305.61	515.00
General Upkeep	58.75	12.00	200.00	414.00	206.00
War Memorial maintenance	-	25.05	35.00	14.73	36.00
Thames Water	-	25.05	35.00	14.73	36.00
PLAY/RECREATION GROUNDS				643.73	242.00
General Maintenance	1,409.43	740.00	200.00	13.00	206.00
Equipment	905.00	102.00	500.00	-	515.00
Repairs to Lock-Way	-	-	-	1,735.00	3,000.00
PUBLIC AMENITIES/OPEN SPACES				1,748.00	3,821.00
Village 'Caretaker'	626.43	269.04	1,000.00	770.00	1,030.00
Improvements/Bus stops, etc	499.72	379.05	100.00	78.14	103.00
Seats/Notice Boards	-	356.57	100.00	25.00	103.00
Grass Cutting/Litter	1,507.00	1,278.88	1700.00	1,440.60	1,752.00
ALLOTMENTS				2,313.74	2,988.00
Loan Repayments	2,246.18	2,246.18	2,250.00	2,246.18	2,250.00
Maintenance	229.13	28.00	100.00	-	103.00
Thames Water	-	78.00	60.00	6.29	62.00
RIGHTS OF WAY				2,252.47	2,415.00
Maintenance	-	-	500.00	200.00	515.00
Signs/Structures	-	-	300.00	-	309.00
VAT payments 1 April 97 to 31 March 98				200.00	824.00
TOTAL EXPENDITURE				16,359.95	

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DRAYTON PARISH COUNCIL

Minutes of the meeting of the MILLENNIUM COMMITTEE held on Monday 29 June 1998 at Drayton Village Hall

- | | |
|------------------|---|
| Present | Mr Andrew Thomas (Chairman) |
| | Mr Andrew Bax |
| | Mrs Barbara Bell |
| | Mr Nick Hamilton |
| | Dr Richard Wade |
| Representatives: | Rebecca, Sophie and Edward Webber, Mr Stanbridge (Royal British Legion), Rev Dorothy Derrick (St Peter's Church), Mrs C S Middleton (Drayton School), Mrs V M Hale (Drayton Baptist Church), Mrs L Cook (Derby & Joan & Drayton Chapel), Mrs B Hamilton |
| Apologies: | Mr John Killick, Dr Long (Drayton Chronicle), Mrs Long (Drayton Wives), Mr Norman Stimpson, Mr Tom Shebbeare |

1 WELCOME TO NON-MEMBERS PRESENT

The Chairman welcomed all those attending the meeting.

2 APPROVAL OF MINUTES OF PREVIOUS MEETING OF 5 MAY 1998

These were signed as a true record.

3 MATTERS ARISING

Mr Bax asked, on behalf of Mr Shebbeare, who had been responsible for cutting the Sutton Wick field and should they be asked to do it again as it had been merely topped. The Clerk explained that after the last meeting she had contacted the National Trust, as asked, to see what was going to happen about the cutting of the field. The National Trust has asked that someone local be found to do the job. The Clerk had contacted Mrs Teresa Scott who had put her in touch with Mr James Gillies who had carried out the work. An invoice was with the National Trust at the moment.

5 GENERAL MILLENNIUM CELEBRATIONS

a To examine the response from the March Questionnaire – Mrs Barbara Bell reported that the results of the survey were with Dr Long at present. From her recollection street parties and processions were among the ideas for celebrating the Millennium and various people had volunteered to help. It was agreed that the results should be published as soon as possible in the Chronicle.

b Millennium Grants to Vale of White Horse District Council – The Clerk explained that these grants were for the celebration of the Millennium and that any applications needed to be with the VWHDC by the 15 September. The District Council also required that any applications made needed to be co-ordinated by the Parish Council and put into order of priority. Notice of this grant application form would go into the next Chronicle in order that any applications be looked at in the September Parish Council meeting.

6 MILLENNIUM VILLAGE GREEN PROJECT

a Up-date on position of Millennium Design submission to the Countryside Commission – The formal application had been submitted early in June and news was awaited as to the outcome of the Grant by the Countryside Commission. The total cost of the project was £118,450.00. This included £30,000 for the laying of electricity cables underground. The Clerk explained that the total costs of the project took into account the purchase of the land, the establishment and the provision for maintenance of the site. Although the sum seemed very large the grant application to the Countryside Commission was for half of this sum, ie £59,250.00. Of the total sum the village would have to raise 10% in cash, ie £11,850.00. The remainder of the money would be found from a variety of sources, some voluntary contributions, the Land Fill Tax, District Council, County Council and a number of smaller bodies such as BBONT who could be approached for grants towards specific areas of the scheme such as establishing the pond. Dr Wade was confident that the District Council would

1998/99
BUDGET
5,000.00
462.00
5,462.00
155.00
123.00
102.00
362.00
206.00
310.00
280.00
220.00
10.00
2.00
17.00
12.00
51.00
150.00
2,000.00
515.00
206.00
36.00
242.00
206.00
515.00
3,000.00
3,821.00
1,030.00
103.00
103.00
1,752.00
2,988.00
2,250.00
103.00
62.00
2,415.00
515.00
309.00
824.00

give a grant towards the scheme. It must be remembered that although the project seems very ambitious at this stage, the benefits for the village over the coming years from having this amenity space were tremendous.

Mr Bax explained that there was now a scheme to revitalise the Drayton Amenity Society in order to raise money for projects within the village, the Millennium Green being the first of these. Mr Hamilton added that the eventual aim was to build up an endowment fund to finance the long-term maintenance of the Green.

b Formation of Millennium Green Trust – application to the Charity Commissioners – The Clerk informed the Committee that if the village now wanted to go ahead with the purchase of the land at Sutton Wick, regardless of the outcome of the Countryside Commission grant, then they needed to start proceedings to establish the Millennium Green Trust. It was envisaged that work would start on the site in the autumn of this year and it would be necessary to begin negotiations to purchase the land now. **Dr Wade therefore proposed that it be recommended to the Parish Council that we go ahead with the purchase, irrespective of the Countryside Commission decision. This was seconded by Mr Bax and all agreed.**

The suggested Trustees of the Drayton Millennium Green Trust were as follows: Mr Andrew Thomas, Chairman; Mrs Jane Hornsby, Secretary; Mrs Barbara Bell, Treasurer; Mrs Shaun Middleton, Mr Tom Shebbeare, Mr Nick Hamilton, Dr Long and Mr Bax. This list was in no way definitive, but was merely a starting point and showed the Countryside Commission that the Trust would not have a disproportional amount of Parish Council's as Trustees. Other representatives from other village organisations could become Trustees at any time. **Dr Wade proposed that the provisional list of Trustees be accepted for purposes of applying to the Charity Commissioners for charitable status when setting up the Millennium Green Trust. This was agreed unanimously.**

c Formation of Finance Committee – Mr Bax explained that the re-vamped Amenities Society would perform the role of a Finance Committee for the Millennium Green project.

d Application to Vale of White Horse District Council for planning permission for change of use for land at Sutton Wick – The Parish Council had allocated certain funds for the Millennium Green project and there remained enough to enable certain tasks to be carried out such as the cost of applying for change of use for the land. The Chairman therefore proposed that this application now goes ahead, Mr Bax seconded this.

e Appointment of Solicitors to act on behalf of the Millennium Committee - The Clerk would contact the VWHDC to see if the Parish could make use of the Vale Solicitor's for the Millennium Green project, otherwise the Parish Council solicitors were Morland & Son, now known as Cole & Cole, in Abingdon. **It was agreed** that Mr Bax, Mr Thomas and Mr Hamilton would continue to act as a sub-committee in pushing forward the Millennium Green project.

7 REVIEW OF MILLENNIUM COMMITTEE AS IT STANDS

The Chairman felt that once the Millennium Green Trust had been formed much of the work of the Millennium Committee was accomplished and the Millennium Celebrations could become the work of a smaller body. It was felt that the Millennium Committee had a function until January 2001 as a co-ordinating body for the celebrations. The Chairman explained that once the Millennium Green Trust was in place he would no longer be Chairman of this Committee. It was felt to be of vital importance that a diary of planned celebrations should now start to appear in the Chronicle.

8 ANY OTHER BUSINESS

Mrs Bell reported that Mrs Diane Piercy who had offered her services as a professional organiser of events and fundraiser to the village for the Millennium Celebrations and Green had contacted her. This offer was greatly appreciated by all.

9 DATE OF NEXT MEETING

Monday 14 September 1998 at 7.45pm.

Signed

DATE

DRAYTON PARISH COUNCIL

Minutes of the Meeting of Drayton Parish Council held at The Caudwell Day Centre on Monday 3 AUGUST 1998

PRESENT: Mr Andrew Thomas (Chairman)
Mr Andrew Bax
Mr Keith Clough
Mr John Killick
Mrs Margaret Mackenzie (County Councillor)
Mr Robert Matthews
Mr Michael Morris
Mrs Heather Morrison
Mr Norman Stimpson
Dr Richard Wade

APOLOGIES: Mr Graham Ash

98/98 PUBLIC PARTICIPATION

Mr Stimpson of 30 Steventon Road asked if the hedge that bounded the west side of the grass area at the top of Steventon Road could be cut back. It was so overgrown the footpath was almost obscured. The Clerk would write to the County Council and ask for this to be attended to.

Mrs Cook asked if anyone had noticed that the Lime Tree on the Green had a split trunk and was losing its leaves already. This would be looked at.

Mrs Stimpson asked permission to take a photograph of the Council for a history project she was working on. This was agreed.

99/98 REPORT FROM PC ALAN ROBINSON

PC Robinson's absence was again noted and the Clerk would try to ensure that he attended the next meeting. A note of his telephone number would be included in the Drayton Chronicle in future.

100/98 MINUTES OF THE MEETING OF THE 6 JULY 1998

These were signed as a true record.

101/98 MATTERS ARISING

96/98 The Clerk had received a letter asking for clarification on markings on the southern stretch of the Steventon road. It was agreed that solid white edge lines would be requested. A site meeting with the County Engineer would also be requested. Mr Matthews reported that Mrs Warwick, who lived along this stretch, had been involved in two accidents in one week.

102/98 MARCHAM ROAD LIGHTING

Mr Killick reported that there were complaints about boys playing football until late now that the parking area at the front of Ashby Engineering was lit at night. It was agreed that this matter was up to Ashby Engineering.

103/98 WHITEHORNS WAY SEWERAGE

Mr Killick asked if there was any possibility of Thames Water adopting the sewers on this estate. Dr Wade reported that there had been a meeting between the Vale,

the residents and Thames Water and that a survey was currently being carried out. Another public meeting would be held once the results of the survey were known. The situation was very difficult but while the Parish Council sympathised with the residents it was not a matter they could become involved in.

104/98 PLANNING APPLICATIONS

DRA/14134/4-LB	Manor Farm	Removal of modern farm buildings, domestic buildings & electricity sub-station - no objections
DRA/14232/1	Land between 39a & 41 Sutton Wick Lane	Extension to provide ground floor bedroom & provision of bedroom to first floor. Alterations to garage The Parish Council was unhappy with this application but saw no real reasons for recommending refusal. A letter would be written to the Vale outlining the misgivings. - no objections
DRA/2780/1	46 Abingdon Road	Single storey extension to provide enlarged kitchen & shower/wc - no objections
SUT/9729/2	153 Drayton Road Sutton Courtenay	Amendment to position of garage - no objections
DRA/15525	15 Whitehorns Way	Demolition of garage, erection of garage, utility & wc - no objections
Planning Appeal	10 Gravel Lane	Withdrawn

105/98 DISTRICT COUNCIL PERMISSIONS/REFUSALS

DRA/15447 (no objections) - granted	1 Corneville Road	Demolish existing bungalow. Erect 4 bedroom chalet bungalow & integral garage
DRA/15467 (no objections) - granted	55 Steventon Road	Remove roof to main house, extension & garage. Erect 2 storey rear extension, single storey garage & roof extension over existing house
DRA/3872/1 (no objections) - granted	11 Whitehorns Way	Single storey dining extension

106/98 ACCOUNTS FOR APPROVAL

Village Caretaker	Claim for July	£ 60.00
N F Green	Litter clearance & grasscutting for July	£ 199.76
Copy Cat Services	Photocopying for July	£ 14.55 + VAT
Clerk	Salary & Expenses for August	£ 388.97
Inland Revenue	Employer NI/Clerk NI & Tax for August	£ 30.64
OALC	Subscription for OALC Review	£ 8.95

VWHDC	Planning Application fee for Change of Use for land at Sutton Wick (Millennium Green)	£ 95.00
Playground Management Services	RoSPA playground inspection of Lyford Close and Lock Way	£ 97.00 + VAT

It was agreed that the Clerk would ask the District Council if a planning fee was necessary for a change of use application from a Parish Council.

RECEIPTS

Countryside Commission	Grant for site preparation plan for Millennium Green	£ 1,500.00
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107/98 LEISURE & GENERAL PURPOSES WORKING GROUP

- a Report from Village Caretaker for July – noted.
- b Play Areas – A report had been received from RoSPA and all urgent matters raised in the report had been dealt with. The climbing frame at Lyford Close had been removed. New safety surfaces for the equipment at Lyford Close would be included in the redesign of this area.
- c Burial Ground – no other quotes for removing the soil mound had been received so the Clerk would instruct Mr Shealy to proceed with this work.
- d Drayton Hall & Recreation Ground Committee – nothing further to report as yet.

108/98 RIGHTS OF WAY/CONSERVATION WORKING GROUP

- a Parish Conservation Plan – Mr Killick outlined the extensive work that he had carried out so far in surveying wildlife in the Parish. The Parish Council confirmed their support for this project and Mr Killick recommendation that he approach the Abingdon Naturalists Society for help with the survey and also put an advert in the Drayton Chronicle for support.
- b Bridleway 1 – The work to clear this path had been carried out.
- d Bus Timetables & Bus stops – It was agreed that the Clerk should arrange a site meeting to see where bus stop signs would be most appropriate on the Steventon Road near the Doctors Surgery. With regard to timetables, the County hoped that no further delays would occur in sending new tables.
- c Footpath 25 – Obtaining quotes for repair work was now in hand.

109/98 MILLENNIUM COMMITTEE

The Countryside Commission had offered a grant of £57,901.74 to the Village to buy the land at Sutton Wick and create a Millennium Green. It was unanimously agreed that this be accepted. The Parish Council also agreed that the initial stages of setting up a Trust should proceed. The Trust would have four nominated Trustees (one each from the Parish Council, the School, the Amenity Society/Drayton Chronicle and the Church) and four other representatives. The term of office would be four years. Mr Bax would prepare a press release for the end of August to put in the local papers and include in the Drayton Chronicle.

110/98 COMMUNICATIONS RECEIVED

- a OCC – Deposit of Construction and Demolition Waste at Civic Amenity Sites – a copy of this notice would be included in the next Drayton Chronicle if possible.
- b Drayton Table Tennis Club – Mr Stimpson proposed that a grant of £50.00 be given to the Club. This was agreed unanimously.

c Thames Water Utilities – Scoping Report (Draft) – Mr Killick would look at the document.

111/98 ANY OTHER BUSINESS


- a Mr Morris reported that there had been a letter other than the Parish Council's in the August Chronicle about why the police needed to have speed traps in the village.
- b Mr Stimpson reported on a liaison meeting with the Vale of White Horse District Council Planning Department that had been held on July 31. It appeared that there would be a housing needs survey carried out in the Vale area next year.
- c Mr Morris reported that the road running into Binnings Close was in a very bad condition.
- d Mr Knight reported that there were several blocked drains in the village, the Clerk would write to the County about this.
- e It was agreed that the Parish Council meetings in September and October would be held in the Village Hall. From November onwards they would be held at the Caudwell Day Centre.
- f It was agreed that the Leisure & General Purposes Working Group would have a meeting on Wednesday 19 August. The Finance Committee would meet on Monday 21 September to discuss next year's budget.

g. Write to the CC about cutting back overgrowth on the cycle path.

112/98 DATE OF NEXT MEETING

MONDAY 7 SEPTEMBER AT 7.45 IN THE VILLAGE HALL
Millennium Committee on Monday 14 September at 7.45 in the Village Hall

The meeting was declared closed at 9.45pm

 _____ SIGNED

_____ 7/9/98 . DATED

DRAYTON PARISH COUNCIL

**Minutes of the Meeting of Drayton Parish Council held at Drayton Hall on
Monday 7 September 1998**

PRESENT: Mr Andrew Thomas (Chairman),
Mr Graham Ash
Mr Andrew Bax
Mr Keith Clough
Mr John Killick
Mr Paul Knight
Mr Robert Matthews
Mr Michael Morris
Mrs Heather Morrison
Mr Norman Stimpson
Dr Richard Wade

APOLOGIES: Mrs Margaret Mackenzie (County Councillor)

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113/98 PUBLIC PARTICIPATION

Mrs Cook reported that the streetlights leading from Gravel Lane to Caudwell Close had stopped working three weeks ago. SEB had dug a large hole and nothing more had happened for a week or more now. Two of the elderly residents in Caudwell Close had fallen down as a result of the lack of light. The Clerk would chase up SEB.

114/98 REPORT FROM PC ALAN ROBINSON

It was noted that PC Robinson had not attended a meeting since January. There were several matters that the Parish Council would like to raise with him and a letter would be written to the Inspector asking him to encourage PC Robinson to come to the next meeting and also to let the Council know the exact duties of a beat officer.

115/98 MINUTES OF THE MEETING OF THE 3 AUGUST 1998

An item was added to 111/98 concerning the overgrowth along the cycle track between Abingdon and Drayton. The minutes were then signed as a true record.

116/98 MATTERS ARISING

101/98 Speed restrictions on Steventon Road – A meeting was being arranged with Mr Wilson of OCC to look at the possible road markings for this stretch of road. OCC had distributed leaflets about speed and it was agreed that the Clerk would order a sufficient quantity to deliver to the houses in the village.

111/98 Binnings Close – The condition of the road would be looked at by OCC Highways.

Blocked drains – These had been cleared by OCC.

117/98 PLANNING APPLICATIONS

Manor Farm Progress report and consideration of response to proposals from Earl of Plymouth Estates – It was agreed that this would be discussed at the close of the meeting in confidence.

DRA/15546 Sutton Wick Lane Change of use of land from Agricultural to Village Green

Copies of two letters of objection had been received. The objections concerned access and the current privacy enjoyed by the houses along Crabtree Lane. It was felt that the concern over increased traffic was a valid point, but it had been

in this area. A meeting was being held with the VWHDC Leisure Services officer to get the plans for the area progressing. The manufacturers of the equipment would be asked about suitable paint to use to repaint graffiti covered equipment. The Village Caretaker would be asked to check the site more regularly. A 'no dogs' sign would be obtained for the site.

Meeting with Young People – Monday 5 October at 6.30pm in the Village Hall. Raffle tickets would be obtained for the personal stereo and a notice would be put in the Drayton Chronicle as well as posters printed to put around the village and sent to the school.

Burial Ground – The removal of the mound of earth was now urgent and if not done by the end of September the Clerk would contact Mr Shealy again.

b Report from Village Caretaker for August – The Clerk would let Louise Dixon know that any rubbish left on the verge of the B4017 after the car boot sales is the responsibility of the VWHDC and they should be contacted to remove it. The Clerk would ask Mrs Dixon to look at pruning any alien species in the Burial Hedge, checking the Lyford Close play area and bulb planting ready for the spring.

c Drayton Hall & Recreation Ground Committee – nothing further to report.

121/98 RIGHTS OF WAY/CONSERVATION WORKING GROUP

a Footpath 25 – Mr Matthews was trying to find the address of another contractor. The Clerk would remind Mr Miles that he should contact Mr Matthews about this path.

b Bus stops – A formal request had gone to OCC to put up a sign on the Steventon Road opposite the Doctors Surgery. Mr Ash reported that the bus stop sign outside No 224 Steventon Road had been removed and if a replacement could be put there.

c Trees along the A34 – A request had been made to the Parish Council for support for this proposal. It was agreed that further work on canvassing support amongst the residents of Steventon Road should be done by those making this request before the Parish Council could become involved.

d Footpath 9, Northern Section – part of this path was now steeply inclining into the ditch and a request would be made to OCC to build this section up again.

122/98 MILLENNIUM COMMITTEE

a Update on Millennium Green – Fund-raising through the Drayton Community Trust was now being spearheaded by Mr Bax. The Parish Council had been suggested as a Trustee as it would offer continuity to the Trust, as it is not an individual. The Clerk would find out if the Parish Council can act as a Trustee for the Drayton Community Trust. The Trust Deed for the Millennium Green Trust was now being prepared. Dr Wade would obtain the necessary information from the VWHDC to apply for major grant funding from the Vale towards the Millennium Green.

b Consideration of Millennium grant applications to VWHDC for Millennium Projects
The order of priority for the three applications would be:

- 1 Drayton Local History Club – production of photographic booklet illustrating the History of Drayton as at the year 2000
- 2 Drayton County Primary School – project involving an artist in residence to create tiles to form part of the Millennium Green Sundial
- 3 Drayton Parochial Charities – Provision of commemorative gardens for the residents of the Drayton Almshouses

123/98 COMMUNICATIONS RECEIVED

- a OCC – 30mph speed limit project and 'Speedwatch' Campaign – dealt with under 116/98
- b Multiple Sclerosis Therapy Centres – request for financial assistance – referred to Finance Committee
- c The Van – mobile information centre for 14 – 25 year olds – The Clerk would request if this centre could be available on the evening of the 5 October

- d Oxfordshire's Biodiversity Action Plan – information leaflet - noted
- e OCC – August news - noted
- f ORCC – AGM – 20 October 1998, talk on 'The Future of the Village Shop' - noted
- g VWHDC – Wiltshire Structure Plan response (Response to proposals on extensive housing growth to east of Swindon) - noted
- h Abingdon Town Council – Abingdon Hospital bed closures - noted
- i RPS Nigel Moor – Request for information on PC's response to Didcot expansion plans – The Clerk would reply that this information was available at the VWHDC
- j VWHDC – Parish Council Elections – 6 May 1999 – referred to Finance Committee
- k VWHDC – Response to Thames Water's Scoping Report – noted
- l Communique – Suggested agenda for meeting to discuss Thames Water's proposals – response from Parish Council would be made to the effect that we will contact them at some future date.
- m Mr Clerk of Abingdon – Copy of his response to the Abingdon Integrated Transport proposals – The Clerk would write and thank him having noted his points


124/98 ANY OTHER BUSINESS

- a Mr Stimpson asked if the Clerk would request the Post Office to provide a larger posting box outside the Village Post Office.
- b Mr Ash reported that Thames Water's contractors, AMEC, had dug up the pavement outside No 220 blocking both the driveway and pavement, without notifying the residents. The Clerk would contact Thames Water about this.
- c Mr Ash requested that the Clerk contact SEB about the overhead electricity wires running along the back of the gardens of the properties to the south of the A34. SEB had promised that these wires were to be laid underground.
- d Mr Clough gave his apologies for the next meeting.

125/98 DATE OF NEXT MEETING

MONDAY 5 OCTOBER AT 7.45 IN THE VILLAGE HALL
 Millennium Committee on Monday 14 September at 7.45 in the Village Hall
 Finance Committee on Monday 21 September at 7.45 in the Village Hall

The meeting was declared closed at 10.00pm


 _____ SIGNED

5/10/98.
 _____ DATED

126/98 CONFIDENTIAL ITEMS

Manor Farm

Letters had been received from Mr Sant of Harmer Partnership outlining the proposals of the Earl of Plymouth Estates for the re-organisation of the Green. The proposals stated that the Estates considered the village would have adequate compensation for the alterations to the Green in increased area of Green that would result in the closing of two of the existing accesses.

It was agreed that the Clerk would instruct the Parish Council agents for this matter, Lambert Smith Hamptons, that the Parish Council was happy with the design of the altered Green, but that it did not consider the compensation offered to the village as sufficient in any way.

It was also agreed that the Clerk would instigate proceedings to ensure that the existing trees on the Green had a Tree Preservation Order placed on them.

DRAYTON PARISH COUNCIL

Minutes of the Meeting of Drayton Parish Council held at Drayton Hall on Monday 5 October 1998

- PRESENT:** Mr Andrew Thomas (Chairman),
Mr Andrew Bax
Mr John Killick
Mr Paul Knight
Mrs Margaret Mackenzie (County Councillor)
Mr Robert Matthews
Mr Michael Morris
Mr Norman Stimpson
Dr Richard Wade
- APOLOGIES:** Mr Graham Ash, Mr Keith Clough, Mrs Heather Morrison

127/98 PUBLIC PARTICIPATION

Mr Cross informed the Council that a man had been seen measuring the crossroads outside the Wheatsheaf public house and claimed it was for traffic lights. Mrs Mackenzie would try and find out if this information was correct. If any person was seen measuring the highway in future then it would assist matters if they were asked who they were working for.

Mrs Cook informed the Council that the hole at the end of Gravel Lane had still not been filled in although the lights in Gravel Lane were now working. The Clerk had been in touch with SEB about this but would chase them up again.

128/98 REPORT FROM PC ALAN ROBINSON

A letter had been sent to PC Robinson requesting his presence and a copy of this letter had gone to the Inspector at Abingdon Police Station. No response had yet been received and no apologies for this meeting. In view of Abingdon Fair it was decided that the Council should wait for a response from the police before writing again. A list of duties for community officers had also been requested.

129/98 MINUTES OF THE MEETING OF THE 3 AUGUST 1998

An amendment was made to item d of 121/98. Mr Killick had found that this should be footpath 23 and not 9. The minutes were then signed as a true record.

130/98 MATTERS ARISING

116/98 Speed restrictions – The Clerk had not been able to find Mr Tony Newman's address to ask if he could distribute the speed leaflets. It was 78 Whitehorns Way.

123/98 The Van – This had already been booked for October but the Clerk would inform them of the date of any future meetings with the young people of Drayton.

124/98 Post Box – A letter had gone to the Post Office and a reply was now awaited.
SEB wires along Steventon Road – No progress in this matter.

131/98 TOWN TWINNING

Mrs Barbara Bell presented a paper on Town Twinning to the Parish Council (copy attached to these minutes). She was looking for support for a proposal to twin Drayton with a town in the Medoc region of France, Lesparre. After some discussion it was agreed that the Parish Council would support this initiative with the understanding that Mrs Bell would co-ordinate the project. The Parish Council would elect a representative to the Twinning Committee when the project had progressed. Mrs Mackenzie said that Drayton would be the first parish in its group to consider twinning with another town.

132/98 PLANNING APPLICATIONS

DRA/15589	58 Abingdon road	Construction of vehicular access & hard standing - no objections
DRA/15594	60 Steventon Road	Erection of a conservatory - no objections
DRA/14134/5	Manor Farm house.	Erection of garage/stable for existing house. Construction of boundary wall - no objections
DRA/10252/1	109 Abingdon Road	2 new dormer windows to front elevation & alterations to rear - no objections

VWHDC
PLANNING
COMMITTEE

Land between 39a & 41 Sutton Wick Lane

Dr Wade would be at the District council Planning Committee when this proposal was discussed. Mr Matthews reported that there was a sign lying behind the hedge of this site that stated that there were 2 dwellings for sale. This would be checked.

APPEAL East Paddocks Development of 2 dwellings with
 Milton Road linked garages

The Parish Council objected to this, the VWHDC refused the application and an Appeal has been registered. The Parish Council had reiterated their original comments.

Manor Farm – This would be discussed under confidential items.

133/98 DISTRICT COUNCIL PERMISSIONS/REFUSALS

DRA/15447/1 (no objections) - granted	1 Corneville Road	Demolish existing bungalow. Erect new bungalow
DRA/10311/1 (no objections) - granted	47 Steventon Road	Erection of a conservatory/sunlounge

134/98 ACCOUNTS FOR APPROVAL

Village Caretaker	Claim for September	£ 85.00
N F Green	Litter clearance & grasscutting for September	£ 199.76
Copy Cat Services	Photocopying for September	£ 23.50 + VAT
Clerk	Salary & Expenses for October	£ 486.77
Inland Revenue	Employer NI/Clerk NI & Tax for October	£ 88.36
Clerk	Stationary, Postage & Telephone June/July/August	£ 118.53 + VAT
Thames Water	Water supply to Allotments & Burial Ground	£ 6.20
Oxford Fieldpaths	Annual subscription	£ 2.00
Drayton Hall	Room hire for July/August/September	£ 44.00
Oxfordshire Playingfields Association	Annual donation	£ 35.00
Public Loans Board	Allotment loan repayment	£ 748.09
VWHDC	Allotment loan repayment	£ 750.00

RECEIPTS

VWHDC

Half years precept

£8,250.00

Report and recommendations from Finance Committee meeting of 21 September. The Finance Committee had reviewed the Clerk's salary and the recommendations that the salary be increased from £4,750 to £4,992 and backdated to 1 April were approved. Approval was also given to the recommendation that the quarterly telephone allowance be put at £20. Mrs Mackenzie recommended that a letter be written to Oxfordshire Association of Local Councils asking them to send Parish Council's the recommended pay increases for Clerks in advance of Council's preparing their annual budgets and not six months too late.

Mr Stimpson recommended that the Parish Council consider paying off an additional sum from the Allotment loan the end of this financial year if surplus funds were available.

135/98 LEISURE & GENERAL PURPOSES WORKING GROUP

a Village Caretaker's report for September – Mrs Dixon would be asked to give the seat at Sutton Wick some attention and prune any stray branches on footpath 25.

b Report from meeting with Young People – Mr Morris reported that two teenagers had turned up to this meeting and the Village Caretaker. The poor attendance was without doubt due to Abingdon Fair. However, the two who attended had useful suggestions for the Working Group to give consideration. The main problems with providing facilities for the 10 to 16 age group is the tension that can arise between the younger section of this group and the older teenagers. It seems that the young people would really like to have a football wall or field to kick a ball about it and a youth club. A BMX or skateboarding track was not a favoured project. Further consideration would be given to these suggestions and another meeting would be organised in the next few months. It was important that the Parish Council should be seen by the young people to be making progress on any suggestions and meetings.

d Drayton Hall & Recreation Ground Committee – The Clerk read out a letter from Mrs Griffiths, secretary to the Hall, which invited the Parish Council to return to the Hall for meetings at any time. Work is planned by the Hall Committee to quieten the heating system and add a loop system for the hard of hearing. Mr Ash would report further at the next meeting.

136/98 RIGHTS OF WAY/CONSERVATION WORKING GROUP

a Footpath 25 – The Clerk had reminded Mr Miles who was going to quote for the work on the path, to contact Mr Matthews prior to visiting the path again. Mr Matthews was trying to get the name of another contractor to quote for this job.

b Footpath 23 – The Clerk would inform Mr Burgess of OCC that the problem was on footpath 23 and not 9 as previously thought.

c Bus Timetables – The Clerk would write to Alan Witton at OCC to point out that again the new timetables had been delivered late. The buses had been running on the new times since September 9th and the timetables had not been received until September 24.

d Working Group meeting – at 7.00pm prior to the November Parish Council meeting.

137/98 MILLENNIUM COMMITTEE

a Report from meeting of 14 September – The Trust Deed had been adopted and duly signed and was now with the Charity Commissioners for registration. A grant application had been submitted to the VWHDC. The application had been looked at briefly in the September meeting but any decision had been deferred until the VWHDC Grant meeting on December 16th. Dr Wade would do some lobbying before this date.

Although the Millennium Green would be the responsibility of the Trustees when the registration of the Charity had been completed, they would continue to report progress through the Millennium Committee meetings until such time as that Committee ceased to function.

b Consideration of Millennium Clock for The Green – the Millennium Committee recommended that the Parish Council should apply for a Millennium Grant from the VWHDC for this project. After some discussion of costs and desirability of a free standing clock, Mr Stimpson showed the Council plans drawn up for another project of a roofed structure with a pediment suitable for a clock. This design would afford ample space for a notice board, timetable displays for buses and a shelter for those waiting for the bus. The approximate cost was £3,500. It was agreed that this would address many of the requests made by those answering the Millennium Questionnaire and Mr Stimpson would let the Clerk have more details of the proposal.

138/98 COMMUNICATIONS RECEIVED

- a Best Kept Village – The Clerk read out the report and was irritated by the criticism levelled by the judges on certain matters.
- b OCC September news – A proposed rail station for Wantage & Grove was noted.
- c Rural Development Commission – Transport for all - noted
- d SUSTRANS – Public Meeting in Didcot Civic Hall on 14 October to discuss a cycle route from Oxford to Didcot – the Clerk would write and enquire why Drayton had not been written to about this.

139/98 ANY OTHER BUSINESS

- a Mr Bax informed the Council that there was a bollard on the roof of the bus shelter. Mr Knight would undertake to remove it.
- b Mr Stimpson had checked the boundary of the houses backing onto the burial ground and the existing fences were in the correct position.
- c Mrs Mackenzie reported that she had spent the day with SODC discussing the proposed expansion of Didcot and where the houses should go.
- d Mr Bax reported that there were cars speeding down Henley's Lane and he had made enquiries at OCC as to the cost of speed humps. He would be pursuing this matter further and asked for it to appear on November's agenda.
- e Dr Wade reported that the condition of the path between Lock Way and Steventon Road at the Steventon Road end was very bad. The Clerk would write to Mr Burgess and ask him to investigate the nature of the liquid in the puddles along this section.
- f Mr Morris reported that he had received a letter from Thames Water about work commencing in the village on the 12 October which would mean properties would be cut off at times. The Clerk would write and ask why the Council had not been informed of this work.
- g Mr Knight reported that at a VWHDC meeting on planning issues a 'Winchester' formuler had been mentioned. It appeared that this formuler related to a legal test case in Winchester that resulted in compensation being awarded to a local authority for the construction of new houses in certain cases.

140/98 DATE OF NEXT MEETING

Monday 2 November at 7.45pm in the Caudwell Day Centre

The ~~Millennium Committee~~ Working Group would meeting on 2 November at 7.00pm in the Caudwell Day Centre

Millennium Committee – Monday 16 November at 7.45 in the Caudwell Day Centre

The meeting was declared closed at 9.30pm

2/11/98

DATED


Signed

CONFIDENTIAL MATTERS**141/98 MANOR FARM**

The Chairman reported that there had been a meeting with Mr Sant of Harmer Partnerships and Mr Knight of Cooke & Arkwright representing the Earl of Plymouth Estates and Mr Clough and Mrs Hornsby and Mr Richard Waterson of Lambert Smith Hamptons acting for the Parish Council on Thursday 1 October. The meeting had been suggested by Mr Sant to progress matters in relating to the proposed alterations to the Green. After much discussion the matter of financial compensation to the Parish for alterations to the Green had been addressed. The Parish Council representatives had suggested that the Parish Council might consider a figure in the region of £150,000 as reasonable compensation for these alterations.

The Parish Council representatives had arrived at this figure by taking into account the 'new build' factor of the development only. The Estates could convert the existing buildings to form dwellings without having to alter the access over the Green. In arriving at the £150,000 they had also taken into account the likely costs of the Estates contesting the Inspectors decision in the Courts or starting the entire development project again from scratch. However, no figure had been confirmed in writing and the representatives had emphasised that all negotiations were subject to the agreement of the whole Parish Council.

Mr Knight had been dismissive of this figure but had agreed to put it to the Trustees of the Estate. He reported that they considered the village had ample compensation already on offer in the form of half the field at the rear of the development, open space within the development and the proposal for the Green which would result in a larger Green. However, he would inform the Clerk on Monday of any decision that had been made.

A letter had been received by FAX from Mr Knight that afternoon stating that the Trustees of the Estate considered that £10,000 was adequate financial compensation. The Parish Council considered that this was derisory and in no way acceptable. The Clerk would inform Mr Waterson of the Parish Council's decision and would ask him to reply on their behalf.

Further investigations were also being carried out as to the legal procedures involved in altering a registered Village Green. It now appeared certain that the Parish Council were the owners of the Green.

DRAYTON PARISH COUNCIL

Minutes of the Meeting of Drayton Parish Council held at Drayton Hall on Monday 2 November 1998

PRESENT: Mr Andrew Thomas (Chairman),
Mr Graham Ash
Mr Andrew Bax
Mr Keith Clough
Mr John Killick
Mr Paul Knight
Mrs Margaret Mackenzie (County Councillor)
Mr Robert Matthews
Mr Michael Morris
Mrs Heather Morrison
Mr Norman Stimpson
Dr Richard Wade

142/98 REPORT FROM PC ALAN ROBINSON

The Clerk had received no apologies from PC Robinson and no reply to her letter of September nor any response to the letter sent to the Inspector at Abingdon Police Station. Mr Clough reported that both his property and another in Sutton Wick had been burgled in early October. Mrs Mackenzie informed the Council that other Parish's were disgruntled at the lack of communication with their Community Police Officer. Mr Ash reported that the Village Hall was also unhappy about the lack of communication from PC Robinson. The Clerk would write to the Chief Constable about the lack of response.

143/98 MINUTES OF THE MEETING OF THE 5 OCTOBER 1998

The meeting of the Leisure & General Purposes Working Group on the 2 November should have read the Footpaths & Rights of Way Working Group. The minutes were signed after this amendment had been made.

144/98 MATTERS ARISING

127/98 SEB hole, Caudwell Close – This had now been filled in although Thames Water had now dug a hole in the vicinity.

130/98 Post Box – The Post Office were monitoring the fullness of the post box outside the Post Office. The Clerk would check that the Sunday collection was monitored.

138/98 SUSTRANS – A letter had been received outlining the proposed route through Oxford and Abingdon to Didcot. It was agreed that letter would be sent asking a SUSTRANS representative to attend a Parish Council meeting. Mrs Mackenzie suggested that SUSTRANS be asked which proposed route they were considering between Drop Short Lane and Drayton.

139/98 Thames Water – An apology had been received that the Parish Council had not been informed of the current works taking place in the village. It was agreed that it was too late to have a presentation made by Thames Water on the work being carried out. A letter would be sent saying that the barriers they were using on the roads were hazardous as they were at the eye level of motorists. The reinstatement work being carried out, especially to the grass verges would be carefully monitored.

145/98 SPEEDING

a Henley's Lane – Paul Wilson of OCC Environmental Services will look

at the possibility of speed humps along this road before the December meeting. As a rule traffic calming schemes using humps cost about £1,000 per hump.

b Steventon Road, South of the A34 – Mr Ash gave the Parish Council a brief history of the traffic problems on this stretch of road. A quote had been obtained from Paul Wilson of OCC for speed calming measures on this section which amounted to about £800 and consisted of heavier markings to the centre of the road, markings to the side of the carriageway and a red marking strip across the road. Letters had also been received from 10 of the residents along this section all asking that something be done about the speed of traffic and overtaking traffic. It was accepted that when the blanket 30mph speed limit was implemented in this area next year by OCC, this section of road would become 30mph, but until that time it was a 60mph stretch of road. Dr Wade pointed out that there were long standing problems on the High Street with speeding traffic. A quote had been received some time ago for the placing of a red band with a 30mph roundel at the entrance to the village from Sutton Courtenay costing about £800. After much discussion **Mr Ash proposed that the Parish Council accept the quote from OCC for the work on the Steventon Road. This was seconded by Mr Killick and the proposal was carried. Dr Wade proposed that the Parish Council accept the quote from OCC for the work on the High Street. This was seconded by Mr Stimpson and the proposal was carried.** The Clerk would write to OCC and ask if there was any discount if all the work was carried out at once, and if there would be any possibility of bringing forward the date of the implementation of the 30mph limit along the Steventon Road.

c Speedwatch Campaign – Dr Wade would find out if any of the young people in the village would deliver the speed leaflets for the Parish Council.

146/98 PLANNING APPLICATIONS

DRA/4162/12	Orchard Barn Sutton Wick Lane	Re-roof garage with pitched roof - no objections
DRA/15279/3	10 Gravel Lane	Erection of garage
Work to Trees	Old Lodge, Henleys Lane	
Work to Trees	44 Henleys Lane	
Manor Farm	Under Confidential Matters	

147/98 DISTRICT COUNCIL PERMISSIONS/REFUSALS

DRA/2780/1 (no objections) - granted	46 Abingdon Road	Single storey extension to provide enlarged kitchen & shower/WC
DRA/15589 (no objections) - granted	58 Abingdon Road	Construction of vehicular access and hard standing
DRA/ 15594 (no objections) - granted	60 Steventon Road	Erection of a conservatory
DRA/14232/1 (objected) - granted (note extensive conditions)	Land between 39A & 41	Erection of new dwelling (amendment to DRA/14232)

DRA/102525/1 109 Abingdon Road Two new dormer windows on front elevation and alterations to the rear
 (no objections)
 - granted

Appeal East Paddocks Outline Permission of development of 2 houses with linked garages
 (objected) Milton Road
Dismissed by Inspector

148/98 ACCOUNTS FOR APPROVAL

Village Caretaker	Claim for October	£ 88.49 + VAT
N F Green	Litter clearance & grasscutting for October	£ 19.09
Clerk	Salary & Expenses for November	£ 401.97
Inland Revenue	Employer NI/Clerk NI & Tax for November	£ 29.24
Royal British Legion	Poppy Day Appeal	£ 30.00

RECEIPTS

149/98 LEISURE & GENERAL PURPOSES WORKING GROUP

a Report from Village Caretaker for October – Much time was spent on clearing nettles and brambles. Mrs Dixon had suggested that the Parish Council consider the purchase of a strimmer for her in order to utilise her time more efficiently. The cost of a suitable strimmer would be in the region of £300.00 plus safety equipment. The Clerk would investigate the health and safety and insurance aspects of purchasing such equipment.

b Drayton Hall & Recreation Ground Committee – Mr Ash reported that the Hall Committee were very disappointed that the Parish Council would no longer meet in the Hall. It had been decided that in future all the funds from Drayton Enterprises would go to Drayton Hall.

c Lock-Way Play Area – Mrs Morrison was obtaining quotes for the replacement of the safety surface around part of the play equipment.

150/98 RIGHTS OF WAY/CONSERVATION WORKING GROUP

a Report from Working Group meeting of 2 November – The matter of a strimmer for the Village Caretaker would be considered. Some of the funding for this could come out of the Rights of Way budget. Quotes were still awaited for work to Footpath 25. The Clerk had written to Environmental Health at VWHDC about the nature of the liquid in the puddles on the footpath between Lockway and Steventon Road. Mr Burgess of OCC had put Footpath 23 on his schedule. Mr Killick would investigate possible sources of funding for a Parish Conservation Map. Signing the footpath through the Allotments would also be considered.

b Allotments – the Clerk would contact the Allotment Wardens about the encroachment on the footpath through the Allotments.

c Bus Timetables – The Clerk had not yet heard from Mr Witton at OCC, Mrs Mackenzie reported that OCC is not notified by the bus companies of any timetable changes within the agreed time.

151/98 MILLENNIUM COMMITTEE

The Clerk reported that the Drayton Millennium Green Trust had now been registered with the Charity Commissioners and the Charity Number was 1072020. The next step was to open a bank account. The Clerk had obtained details from Barclays Bank for the Trust. **Mr Morris proposed that an account at Barclays be opened. Mr Ash seconded this and it was agreed unanimously.** The Clerk then informed the Council that a grant of £2,500 had

been approved by Bass Breweries towards the pond on the Millennium Green.

Dr Wade was concerned that the responsibilities of each of the groups involved in the Millennium be established, that is the Millennium Committee, the Drayton Millennium Green Trust and the Working Party who liaise with the landscape designers. It was agreed that this would be discussed fully at the Millennium Committee on the 16 November. A letter had been received asking the Parish Council to nominate a member to be a Trustee on the Drayton Millennium Green Trust. This would be discussed at the next Parish Council meeting. The first Trustees of the Trust as it stands are Mr Andrew Thomas, Mr Tom Shebbeare, Mr Nick Hamilton and Mrs Barbara Bell. Invitations to nominate a Trustee had also gone to Drayton CP School, Drayton Community Trust and St Peter's Church.

With regard to the planning application for change of use for the field at Sutton Wick, the application would go before the VWHDC Planning Committee on December 14. The application had been amended as the land would not belong to the Parish Council but the Drayton Millennium Green Trust. This meant that any provision for car parking or paths or accesses must go through the planning procedure.

152/98 COMMUNICATIONS RECEIVED

- a VHWDC – Vale Youth Forum – Mr Morris was the contact for the Parish
- b Oxfordshire Health Authority – Seminar Friday 13 November - noted
- c VWHDC – Service Plan for 1998/99 – noted
- d OALC AGM – 16 November – noted
- e Harwell Nursery School – request for £50.00 – noted but unable to help
- f Letters from Mrs P Bachrach and Mrs Caudwell – The letters concerned an incident at the weekend at the end of footpath 25 when a dog had bitten another dog. The Clerk would write to those concerned.

153/98 ANY OTHER BUSINESS

- a Public Meeting by Oxfordshire Health Authority Trust – The Clerk had been contacted by Mr Evans of the OHA about the impending retirement on 31 January 1999 of Dr Casson. The OHA wanted the Parish Council to chair a public meeting to discuss this matter. The Parish Council was willing to do this and the Clerk would discuss the arrangements with Mr Evans.
- b Mrs Mackenzie informed the Council that the direction of the Didcot development was undecided. The VWHDC had voted for the development to the North East and SODC had voted for it to the West.
- c Mr Morris reported a fallen branch that needed to be cleared along the Steventon Road.
- d Mr Matthews reported the presence of gypsies on the A34 slip road again. The Clerk would contact the gypsy officer at the VWHDC.
- e Mr Knight gave his apologies for the next meeting.

154/98 DATE OF NEXT MEETING

MONDAY 7 DECEMBER AT 7.45 IN THE CAUDWELL DAY CENTRE
 Millennium Committee on Monday 16 November at 7.45 in the Village Hall
 Finance Committee on Monday 14 December at 7.45 in the Caudwell Day Centre

The meeting was declared closed at 10.02pm

7/12/98.

DATED

 SIGNED

CONFIDENTIAL ITEMS
155/98 MANOR FARM

Confirmation of the Parish Council's ownership of the Green had been obtained. Information had also been obtained as to the legal procedure of changing a Village Green. The Parish Council's solicitors were now looking at this. Mr Waterson of Lambert Smith & Hampton could now proceed with the reply to the Earl of Plymouth Estates letter.

DRAYTON PARISH COUNCIL

Minutes of the Meeting of Drayton Parish Council held at the Caudwell Day Centre on Monday 7 December 1998

PRESENT: Mr Andrew Thomas (Chairman)
Mr Graham Ash
Mr Andrew Bax
Mr Keith Clough
Mr John Killick
Mr Robert Matthews
Mr Michael Morris
Mrs Heather Morrison
Mr Norman Stimpson
Dr Richard Wade

APOLOGIES: Mr Paul Knight, Mrs Margaret Mackenzie (County Councillor)

159/98 PRESENTATION FROM SUSTRANS

Mr Jeremy Iles of Sustrans gave an illustrated presentation about the proposed cycle routes through Oxfordshire and in particular those affecting Drayton. The route from Abingdon to Didcot goes along Peep-o-Day Lane to the B4016 and it is proposed that from that point the route will either go east to Sutton Courtenay along the B4016 and then south down Sutton Courtenay High Street or across farmland linking with Drayton's East Way if local landowners agree. Dr Wade felt that it was a great pity that the track was not closer to Drayton but Mr Iles suggested that linking the village could be considered in the future and he was willing to discuss this further. In response to a comment from Mr Bax that in villages such as Drayton which has a busy main road cutting off half of the village from the school the 'Safe Routes to School' initiative could be looked at.

160/98 PUBLIC PARTICIPATION

Mr Comley of Corneville Road spoke on behalf of many of the residents of Corneville Road about their concerns for the new and amended planning applications that had been submitted to the VWHDC for developing 26 Corneville Road. He explained that he had been in touch with the VWHDC Planning Department who said that the decision of the Inspector on the appeal for the last planning application had established a principle of building on the site. However, when the Inspectorate in Bristol had been contacted they had been very firm in saying that no principle had been established and any planning application had to be considered on its own merit. The Parish Council listened to the concerns of the residents of Corneville Road, especially with regard to the increase in the number of houses being proposed for this site in the new applications. Dr Wade explained that the VWHDC Planning Department would be very cautious in their approach to these new applications having lost the last appeal.

Mrs Cook said that the reinstatement work on the Green by Thames Water had left the path crossing the Green very muddy and non-negotiable to elderly pedestrians.

161/98 MINUTES OF THE MEETING OF THE 2 NOVEMBER 1998

An amendment was made to item 151/98b so that it read 'It had been decided that the rules of Drayton Enterprises had been amended so that in future all funds from Drayton Enterprises would go to Drayton Hall'. The minutes were then signed as a true record.

162/98 MATTERS ARISING

142/98 Report from Community Police Officers – The Clerk reported that following a letter sent to the Area Commander, Michael Page, she had received an apology about the lack of communication. Inspector Sutherland had also contacted her to apologise and

offered to come to the January meeting of the Parish Council. It was agreed that this would be appropriate. The Clerk had also received a letter and apology from PC Robinson.

145/98 Post Box – Nothing further to report. It was noted that the box had again been full on several occasions.

146/98 Speeding: Henleys Lane – It was stressed that the information being obtained with regard to this road was being done on behalf of the residents of the lane and the Parish Council were merely acting as an intermediary. The figure of £3,000 to £4,000 was too vague and the Clerk would write and try to obtain a more specific quote for any scheme along this lane.

Steventon Road – The Clerk reported that Mr Paul Wilson of OCC Environmental Services had written to the Parish Council recommending that it did not go ahead with the markings on the road, as they would need to be redone when the 30mph limit was enforced. The Clerk had also received a letter to say that the 30mph limit would be in place by April 2000. After some discussion it was agreed that the Clerk should pursue a more exact quote from OCC for the Steventon Road and High Street road markings and proceed with this matter as decided at the November meeting.

Speedwatch Campaign – Dr Wade said that the charge for distribution of the Speedwatch leaflets would be 0.1p per copy that would make a total of about £20.00. It was agreed the deliveries should go ahead as soon as possible.

156/98 Public Meeting on Dr Casson's retirement – The Chairman reported that the meeting had been very well attended and had provoked some lively discussion. The Health Authority would be interviewing candidates for the Surgery in mid December and if no suitable replacement were found then they would readvertise the position. If no replacement had been appointed by Dr Casson's retirement at the end of January then a locum Doctor would run the practice. It was stressed that patients should continue using the practice as usual and they would be receiving a letter updating them of the situation around Christmas.

Gypsies on A34 slip road – A letter had been received from the Gypsy Liaison Officer saying that she had been to the camp on several occasions and felt that there were no problems there. The Gypsies had now moved. The Clerk would write to the Highways Agency to ask what the long-term plans for the slip road were. Mr Killick asked that the Agency be reminded about the nature conservation value of the verge on the slip road.

163/98 PLANNING APPLICATIONS

DRA/14126/11 &	Stonehill House	Conversion of barn: Ground floor storage & facilities for chapel. First & second floor 3 bed dwelling.
DRA/14126/12-LB	Oday Hill	Rebuild walls

The Clerk would write to the VWHDC saying that the Parish Council found it difficult to make a decision on this application, as there was no explanation as to the long-term plans for this site although the proposal was well designed.

DRA/15546	Sutton Wick Field	Amended application for Millennium Green site - No Objections
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The Chairman would attend the VWHDC Planning Committee meeting on December 14 and speak on behalf of the Parish Council on this application.

DRA/14904/3	26 Corneville Road	Erection of 2 detached dwellings & garages
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DRA/14904/4	26 Corneville Road	Amendments of previous plans for erection of 2 detached dwellings with double garages
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The Parish Council was unhappy about these applications from Berkeley Homes. It was acknowledged that the objections to the previous proposals could not be reiterated, and whatever the outcome of these applications, approval had already been given to develop the site. Objections would be on the grounds of density of development, size of the proposed houses and accessibility. The proposed development would be overpowering to the adjoining properties.

164/98 DISTRICT COUNCIL PERMISSIONS/REFUSALS

DRA/14134/5 Manor Farm Erection of garage/stables for
(no objections) existing dwelling. Construction of
- granted brick boundary wall

DRA/4162/12 Orchard Barn Re-roof garage with pitched roof
(no objections) Sutton Wick Lane
- granted

165/98 ACCOUNTS FOR APPROVAL

Village Caretaker	Claim for November	£ 81.79 + VAT
N F Green	Litter clearance & grasscutting for November	£ 19.09
Copy Cat Services	Photocopying for October & November	£ 61.95 + VAT
Clerk	Salary & Expenses for December	£ 401.97
Inland Revenue	Employer NI/Clerk NI & Tax for December	£ 47.24

An invoice had been received from Mr Shealy for removal of the mound of earth from the burial ground. It was agreed that this invoice could wait until January when it had been established where the earth had been tipped.

RECEIPTS

Burial Fees £ 12.00

166/98 LEISURE & GENERAL PURPOSES WORKING GROUP

a Report from Village Caretaker for November – Litter picking and pruning had been the main work for November. The Clerk would ask the caretaker to look at cutting back the overgrowth on the footpath through the allotments.

b Report on possibility of strimmer – Insurance cover for a strimmer would be £7.70 per annum. The Parish Council was adequately covered for public liability. The cost of the strimmer and safety equipment would be in region of £368. It was agreed that the Clerk would enquire about reconditioned strimmers and the cost of hiring for a day.

c Drayton Hall & Recreation Ground Committee - Consideration of financial assistance towards Phase III of roof – It was agreed that the Parish Council would write to the VWHDC explaining that they had supported both Phase I and Phase II of the roof repairs but as they now had projects that needed considerable funding they could not give a grant towards this phase of the project. However, in order to show support they were willing to process the order for the work and thus enable the Hall to reclaim the VAT. The Clerk would make sure that the order could still be processed as before and would ask that the Hall guarantee that they would undertake to pay the VAT if the Customs & Excise that demanded the VAT.

d Lyford Close Play Area – Plans were awaited from the VWHDC.

e Lockway Play Area – The Clerk would sort out the re-gluing of the rubber tiles around the play elephant.

167/98 RIGHTS OF WAY/CONSERVATION WORKING GROUP

a Bus Timetables – Mr Morris would contact Stagecoach to see if they would provide their own timetables for the village. A meeting with Mr Witton of OCC had been arranged for Wednesday 9 December to discuss the bus stop opposite the Doctors surgery on

Steventon Road.

- b Footpath through Allotments – The path was being obscured by overgrowth along the side of the fences of houses backing onto the allotments. The Clerk would ask the caretaker to deal with this.
- c Letter from Mr Goodenough about the paths in the centre of the village – a reply would be sent saying that his criticisms should be directed to the County Council. The Clerk would again try and obtain quotes for the work to Footpath 25.
- d Parish Conservation Plan – The Clerk would find out from ORCC about grants towards this plan.

168/98 MILLENNIUM COMMITTEE

- a Report from Millennium Committee meeting of 16 November – noted.
- b Nomination of Parish Council Trustee to Drayton Millennium Green Trust – The Chairman nominated Dr Wade and Mr Morris seconded this. Mr Stimpson expressed concern that the Trustees all came from the Sutton Wick end of the village.
- c Millennium Bus Shelter – The Clerk had been in touch with the VWHDC Planning Department to see if planning permission were needed as the proposed site was in the Conservation Area. As long as the shelter was less than 4 metres high and 200 cubic metres in capacity this was not necessary. Further, if the Parish Council were prepared to take trouble with the design of such a building, then a Village Improvement Grant could be applied for. It was agreed that the Clerk should contact local architects to see if they were interested in such a project. A letter had been sent to the VWHDC Grants Officer registering the Parish Council's intention of applying for a Millennium Grant for this project.

169/98 COMMUNICATIONS RECEIVED

- a Stanford-in-the-Vale Parish Council – letter concerning 'Winchester Formulae' with which the Parish had asked the Parish if they would write to the VWHDC to include this formulae in the local plan. This was agreed.
- b OCC Environmental Services Factsheet - noted
- c SPISE (Sane Planning in the South East) newsletter - noted
- d OCC Review of Community Education and Lifelong Learning - noted
- e VWHDC Planning & Development Progress Report – noted
- f David Hodson – Licence application for Mr & Mrs Dix of 40 Abingdon Road - noted
- g St Peter's Church – letter concerning Christmas Decorations for the Church – the Clerk would let the Rev Derrick know that the Parish Council was happy for the Parocia Church Council to decide on any decorations.
- h SEB - Letter concerning overhead supply at back of houses south of A34 bridge on Steventon Road – noted
- i Thames Water - letter about recent works in village – noted and Thames Water would appear on next Agenda.


170/98 ANY OTHER BUSINESS

- a Mr Stimpson had been to the Carol Service in the Village Hall the previous evening and thanks had been expressed to the Parish Council for paying for the Hall for this evening.
- b Mr Matthews reported that some of the cobbles on an old path on the Green had been exposed and exposing the rest could be a project for the future.

171/98 DATE OF NEXT MEETING

MONDAY 4 JANUARY 1999 AT 7.45 IN THE CAUDWELL DAY CENTRE
 Finance Committee on Monday 14 December at 7.45 in the Caudwell Day Centre
 Millennium Committee on Monday 25 January 1999 at 7.45 in the Village Hall

The meeting was declared closed at 10.30pm.

 SIGALD

4/1/99 - JATED

