

## DRAYTON PARISH COUNCIL

Minutes of the meeting held at Drayton Village Hall on Monday 7 April 1997

**PRESENT:** Mr Andrew Thomas (Chairman)  
Mr Andrew Bax  
Mrs Barbara Bell  
Mr Keith Clough  
Mr John Killick  
Mr Robert Matthews  
Mrs Heather Morrison  
Mr Norman Stimpson  
Dr Richard Wade (District Councillor)  
Mrs Margaret Mackenzie (County Councillor)

**APOLOGIES:** Mr Keith Edwards

Mr Paul Knight together with 2 members of the public were also present

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### 1/97 PUBLIC PARTICIPATION

Mr Cross of 3 Eastway Home Park addressed the Council concerning the planning application for Ashby Engineering. He stressed to the Council that the engineering works gave valuable employment to village residents and that the April report in the Drayton Chronicle seemed to imply that the Parish Council were not in favour of business development within the parish. He was assured that this was not the case. The Parish Council had decided on the issue after considering the representations made to it by residents adjacent to the works. Their decision was a reflection of the feeling that Ashby Engineering had now outgrown the site it presently occupied.

Mrs Mackenzie informed Mr Cross that if he contacted the Vale he would be able to put forward his views at the appropriate planning meeting.

### 2/97 MINUTES APPROVED

The minutes of the meeting of the 3 March 1997 were signed as a true record.

### 3/97 MATTERS ARISING

No matters were raised.

### 4/97 CASUAL VACANCY IN MEMBERSHIP OF THE COUNCIL

Mr Paul Knight of 4, The Green, was introduced to the Parish Council by the chairman. He had had a long association with the village and now that time allowed wished to be further involved in village issues. He was unanimously accepted onto the Council as a co-opted member. His Declaration of Acceptance of Office would be made at the next meeting.

### 5/97 ACCOUNTS FOR PAYMENT

Oxfordshire Rural Community Council	Best Kept Village Entry Fee	£	10.00
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Clerk	Salary & Expenses April	£ 392.03
Inland Revenue	Employer NI/Clerk NI & Tax	£ 27.55
Village Caretaker	Claim for March	£ 47.50
Copy-Cat Services	Printing for March	£ 29.32
N F Green	Litter clearance for March	£ 19.09
CIPFA	Accounts & Audit Regulations	£ 9.99
Clerks retirement gratuity		£1,942.26
Drayton Hall & Recreation Cmtt	Hire of Hall Jan/Feb/Mar	£ 40.00

#### 6/97 PLANNING APPLICATIONS

DRA/9424/1 Drayton Sewage Treatment Works  
Erection of 18m high mast for scientific research  
**- no objection**

DRA/14414/1 54 Church Lane  
Extension to side, storm porch and new garage  
**- no objection**

DRA/7477/1-X Land to rear of 2 and 8 High Street  
Erection of a dwelling and Garage

This application would be objected to on the grounds that any additional backland development here would cause serious problems for the very limited access that the site enjoyed. Further Mr Webb had signed a Section 106 which stated that only three houses would use this access and access to any further development would be denied. The original permission given to Mr Webb was for the development of a brownfield site to residential housing which the village viewed as an improvement. It did not now want this to create a precedent for continued backland development of this nature.

**- objected**

#### 7/97 PLANNING DECISIONS OF THE DISTRICT COUNCIL

DRA/14748 208 Steventon Road  
Erection of a two storey extension  
**- Granted**

DRA/5000/2 40 Steventon Road  
New vehicular access and formation of dropped curb  
**- Granted**

#### 6/97 INTERMENT OF CREMATED REMAINS

The Parish Councillors were asked to reconsider their resolution with regard to memorials for cremated remains with regard to a request from Mrs Whiting for the interment of her husband's remains. It was **resolved** that as Mr Whiting's remains were to be in an area of the burial ground where standard gravestones stood that the Council would agree to her request for a memorial 18"x18"x2".

With regard to future requests the Council **resolved** to abide by its decision of 3 March 1997 "that memorials for cremated remain graves in the Council's Burial Ground be restricted to tablets, maximum size of 18" square (installed level with the ground surface) inscribed and, if required, having facility to insert holders for floral tributes."

**8/97 URGENT MATTERS**

- a** The Clerk was requested to find out if the sacks had been delivered for the Annual Parish Spring Clean.
- b** Mrs Louise Dixon, the village caretaker, was to be requested to trim any vegetation growth on footpaths, attend to any seats that needed treatment, deadhead daffodils and trim back any brambles, branches or baby tree suckers that required attention.
- c** A letter from OCC Environmental Services had been received detailing traffic calming measures that were to be implemented as soon as possible along the B4017.
- d** Mr Stimpson asked that the hedge in the Burial Ground be attended to as it was very overgrown. The Clerk would contact Mr Green with regard to a quote for this work.
- e** The Clerk informed the Council of a letter from Mrs Sue Birchenough regarding the notice board for the Home Help Agency on the High Street. This was to be removed.
- e** Mrs Mackenzie had been asked by a resident of Halls Close about the planting of the trees. Mr Killick would contact the Vale regarding this. The Clerk would remind the Councillors of this issue in September.
- f** The Clerk informed the Council that a quote was awaited from Messrs Thomas & Jarvis with regard to the Memorial Lychgate.
- g** Mr Bax noted that the stonewall at the end of the High Street had been rebuilt. However he was concerned that the wall along footpath 21 had been demolished. It was suggested that these stones may have been used to repair the High Street wall. The Clerk was requested to write to Mr Caudwell and ask what the situation was.
- h** Mr Clough asked if the cycle track on the B4017 was to have any more lines to enable a motorist to distinguish the kerb along the road at night. He was informed that this was very unlikely.
- i** Mrs Morrison had moved house and was now at Willow House, Willow Lane, Milton. Telephone 01235 820 163. Mrs Morrison would not be an acting member of the Planning Committee; a review of the Planning Committee would take place at the May meeting.
- j** Mr Matthews had received a complaint about the parking in front of the Post Office. It was hoped the problem would cease once the OCC had put the traffic calming measures in place which includes a pedestrian island in the vicinity of the Post Office. It would also make crossing the road less dangerous.
- k** Mrs Bell said that she had been contacted by Mr Peter Fleming from the Village Hall Committee. She had been unable to attend the last meeting but understood

that an application was to be made to the extend the hall. It was felt that priority should be given to roof repairs rather than applications for extensions.

Mr Thomas informed the Council that he had had a letter from Mr Fleming formally asking for a £500 grant from the Parish Council towards the cost of Phase II of the roof project. It was agreed that the Drayton Hall & Recreation Ground Committee be written to asking how many quotes it had received for the work in question and stating that the Parish Council had not budgeted for a grant of this size. It was also to be asked to submit accounts to the Parish Council for inspection.

- l Dr Wade informed the Council about a new scheme for improving and upgrading play areas being run by the Vale. A Mrs Mary Lambe would be very willing to come and inspect the Lyford Close Play Area as this could be a scheme that the Vale would consider giving a grant towards. Dr Wade would arrange a meeting with Mrs Lambe.
- m With regard to the lid for the water stand pipe, Dr Wade was now looking for tack welding equipment that he could borrow to weld on the lid,
- n The Clerk was asked to ring the Planning Department with regard to temporary roadside signs. There was a very large "To Let" sign presently in the High Street.
- o Mr Killick would bring a list of proposed walks for consideration at the next meeting.

**8/97 NEXT MEETING**

The Annual Parish Council Meeting would be on Monday 12 May 1997 at 7.30pm at Drayton Hall, Lock-Way.

The meeting was closed at 10.00pm.

  
\_\_\_\_\_  
CHAIRMAN

12/5/97  
\_\_\_\_\_  
DATE

## DRAYTON PARISH COUNCIL

Minutes of the Annual Meeting of Drayton Parish Council held at Drayton Village Hall on Monday 12 May 1997

**PRESENT:** Mr Andrew Thomas (Chairman)  
Mr Andrew Bax  
Mrs Barbara Bell  
Mr Keith Clough  
Mr John Killick  
Mr Paul Knight  
Mr Robert Matthews  
Mrs Heather Morrison  
Dr Richard Wade  
Mrs Margaret Mackenzie (County Councillor)

**APOLOGIES:** Mr Norman Stimpson, Mr Keith Edwards

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**9/97 PUBLIC PARTICIPATION**

No members of the public were present.

**10/97 APOLOGIES FOR ABSENCE**

Mr Thomas informed the Parish Council that Mr Edwards had handed in his resignation as a member of the Parish Council due to other commitments. The Clerk was instructed to send a letter to Mr Edwards thanking him for all his help whilst a member of the Council. The Returning Officer would be informed of the new vacancy on the Council.

**11/97 CASUAL VACANCY**

Mr Paul Knight signed the Declaration of Acceptance of Office.

**12/97 ELECTION OF CHAIRMAN FOR THE YEAR 1997/98**

Mr Thomas was willing to stand as Chairman again. As there were no other nominations he was proposed and unanimously accepted as Chairman for the year 1997/98.

**13/97 DECLARATION OF ACCEPTANCE OF OFFICE BY CHAIRMAN**

Mr Thomas signed the Declaration.

**14/97 ELECTION OF VICE-CHAIRMAN FOR THE YEAR 1997/98**

As Mr Edwards was no longer a member of the Parish Council, Dr Richard Wade was proposed and unanimously accepted as Vice-Chairman for the year 1997/98.

**15/97 APPOINTMENT OF COMMITTEES/REPRESENTATIVES FOR 1997/98**

It was agreed that the system of holding Committee meetings at 7.00pm before the main Parish Council meeting had not been entirely successful. It was therefore decided that Committees be convened only when necessary. It was further agreed that the Footpaths Committee and the General Purposes

Committee become Working Groups. Recommendations made by these working groups would be ratified by the Parish Council. It was important that the public be aware that business would be conducted in an open manner at all times and that reports from the working groups be listed on the Parish Council Agenda.

The following arrangements were agreed:

**COMMITTEES:**

**Finance** Mr Clough (Chairman), Mr Bax, Mrs Bell, Mr Killick, Mr Thomas, Mr Stimpson, Dr Wade

**Planning** Mr Stimpson (Chairman), Mr Clough, ~~Mr Knight~~, Mr Matthews, Mrs Morrison, Mr Thomas, Dr Wade

**Millennium** Mr Thomas (Chairman), Mr Bax, Mrs Bell, Mr Killick, Mr Stimpson, Dr Wade

**WORKING GROUPS:**

**Footpaths** Mr Killick (Chairman), Mr Bax, Mr Clough, Mr Thomas, ~~Dr Wade~~ <sup>Mr Knight.</sup>

**General Purposes** Mrs Bell (Chairman), Mr Knight, Mr Matthews, Mrs Morrison, Mr Thomas

**REPRESENTATIVES:**

The following members agreed to be Parish Council representatives:

Public Transport	Mr Killick
Drayton Hall & Recreation Ground Management Committee	Mrs Bell
Drayton Youth Centre Charity Management Committee	Mr Knight

**15/97 ENCLOSURE AWARD**

Mr Thomas confirmed that the documents were with him.

**16/97 STANDING ORDERS**

These were adopted. The Clerk would inform the Council of the exact nature of these standing orders at a later meeting.

**17/97 "NO SMOKING" AT MEETINGS**

This was agreed unanimously.

**18/97 MINUTES OF THE MEETING OF 1 APRIL 1997**

The Clerk amended Mrs Mackenzie's name and noted that Dr Wade was a Parish Councillor as well as a District Councillor. The minutes were then signed as a true record.

**19/97 MATTERS ARISING**

7/97 (a) Burial Ground Hedge The Clerk informed the Council that Mr Green had submitted a quote for £386.00 to trim and shape the hedge. It was agreed that the work should go ahead.

(b) Thomas & Jarvis - Lychgate quote The quote had still not arrived. The Clerk would chase this up again.

(c) Wall along footpath 21 The Clerk had contacted Mr Paul Caudwell about the demolished wall. He confirmed that stones had been used to repair the wall along the Sutton Courtney road. He had also informed the Clerk that this repaired wall had collapsed when the old gate was reinstated and that further repairs would be carried out to remedy this. The wall along FP21 would not be repaired as much of the stone was unusable. The Clerk was instructed to contact Mr Caudwell and ask him what sort of fence would be put along the footpath and indicate that barbed wire was not acceptable along a public footpath.

(d) "To Let" sign in High Street The Clerk informed the Council that the Highways Authority were aware of the sign.

#### **20/97 DRAYTON SCHOOL MANAGEMENT**

Mr Michael Bell presented a report to the Parish Council as the Parish Council representative on the School Board of Governors. He informed the Council that the Governing Body had two sub-committees, one responsible for the financial affairs of the school and one for the curriculum. Financially the school has to take a very tough attitude and 1997/98 may well be the last financial year to benefit from a carry over of funds from the previous year. If there is no change in funding levels there will need to be drastic cuts in future budgets.

There are 133 children in the school, of these 13 have special needs. The Playgroup moved on to the school site last November and is now fully operational. PAWS, the after school provision, is working very well and is oversubscribed at times. Friends of Drayton School have raised in excess of £3,000 through the year and their efforts are greatly appreciated. All items raised in the last school inspection have been or are being addressed. In addition homework on a voluntary basis has been introduced and two groups of children are taught French privately at the school. Parental support is greatly appreciated and encouraged with regular parent conferences. Also links with other local schools are strong.

Mr Bell concluded his presentation with an invitation for any Parish Councillor to visit the school. Each Friday afternoon at 2.30 an assembly was held which was open to all. This was a good opportunity to see what work had been carried out over the week by the children.

Mr Bell confirmed that he was happy to continue on the Board of Governors until 2000 when his term of appointment finishes.

#### **21/97 DRAYTON HALL & MANAGEMENT COMMITTEE**

The Clerk reported that Mr Fleming had asked the Parish Council to reconsider its decision as to whether they could support Phase II of the roof project with a grant of £500. He had explained that without the Parish Council's assurance of a contribution, further funding from the District Council would be put in jeopardy. The Chairman had also received a letter from Mr Fleming enclosing a copy of the Drayton Hall & Management Committee's Receipts and Payments account for the year ending 31 March 1996. **It was agreed** that the Parish Council had a duty to support the Hall and it was therefore proposed that a letter be written to the Management Committee thanking them for the Receipts and Payments accounts and stating that the Parish Council will give the Hall a grant of £500

but would like to receive the balance sheet for the year 1995/96. It was also agreed that the Finance Committee invite the Hall Committee for an informal meeting to discuss the setting up of an annual liaison group to help improve relationships between the Hall Management Committee and the Parish Council.

**22/97 PLANNING APPLICATIONS**

DRA/652/3 23 Abingdon Road New pitched roof over front dormer and rear flat roof

- no objection

DRA/14877 71 Steventon Road Erection of a two storey and a single storey extension

- no objection but state that the proximity to the neighbouring property is unsatisfactory

DRA/1443/4 Land to the rear of 8 High Street

DRA/7477/1-X Land to the rear of 2 and 8 High Street

The Clerk had received notice of a Planning Committee meeting on 19 May where the above two applications would be discussed. Mr Clough agreed to attend on behalf of the Parish Council.

DRA/14134 Manor Farm Development

The Chairman reported that he had responded to a report from the VWH Planning Department about housing land supply in the district which was based on figures of October 1996. This report indicated that there was a comfortable margin of housing land in the area and the Manor Farm development was put at 13 units. The Chairman had therefore written to the Planning Department restating the Parish Council's objections to the density of development proposed.

The Clerk was instructed to write to the Planning Department with regard to the Manor Farm development as the Parish Council was still awaiting formal notification for the reasons for refusal. The application had quite clearly been refused at the planning meeting at Grove on the 17 February last.

**23/97 DISTRICT COUNCIL PERMISSIONS/REFUSALS**

DRA/11626/1 3 Corneville Road Erection of garage, garden store and conservatory to replace existing garage and shed  
(no objection)  
- granted

**24/97 ACCOUNTS FOR APPROVAL**

Clerk	Salary & Expenses April	£ 380.35
Inland Revenue	Employer NI/Clerk NI & Tax	£ 39.23
Village Caretaker	Claim for April	£ 80.00
N F Green	Litter clearance for April	£ 187.76
Mr B C Mott	Expenses Jan-April 1997	£ 46.02
ORCC subscription	(Due November 1996)	£ 15.00
Cornhill Insurance	1997/98 Premium (£280.55 96/97)	£ 303.61
OALC	Reference Books	£ 36.80
	(Arnold-Baker "Local Council	

Administration and NALC "Powers  
and Constitution of Local Councils")

**RECEIPTS**

VWHDC

Precept

£7,500.0

**25/97 LEISURE AND GENERAL PURPOSES COMMITTEE**

(a) Village Caretaker - report for April The Clerk reported that Mrs Dixon continued to ensure that the village was kept tidy and had brought several matters to the attention of the Council for minor repairs. The Council agreed to her repairing a signpost and repainting signs around the village. It also agreed that the hours worked in the winter and summer be altered, from August, to 18 hours per month in the summer and 12 hours in the winter. The Clerk was asked to thank Mrs Dixon for her enthusiasm and to instruct her to continue the good work.

(b) Lyford Close Play area No meeting with Mrs Mary Lambe of the District Council had as yet been arranged due to the General Election. The Clerk was asked to contact the District Council to see what progress the grant application submitted by Mr Mott had made.

**26/97 RIGHTS OF WAY/CONSERVATION WORKING GROUP**

(a) Maintenance of FP25 The Clerk was asked to contact the County Council and inquire why the work which had been promised to this footpath had not been carried out and state that the Parish Council was disappointed that no progress was being made in this matter.

(b) Names of Rights of Way It was agreed that the footpath map be included in the Drayton Chronicle again to try and name all the footpaths in the village. The Working Group would make progress in this matter.

(c) Proposed walks Mr Killick suggested various dates for walks and it was decided that a Sunday morning walk on June 15 take place, possibly along the old canal to Marcham; Thursday 10 July in the evening possibly going east to Abingdon and the Ock and Wednesday 6 August in the evening possibly to Sutton Courtney.

**27/97 MILLENNIUM COMMITTEE**

The Clerk reported that a meeting with Mrs Alice Coleman of the Countryside Commission had taken place with the Chairman on the 23 April. The sites had been looked at for the proposed Millennium Green and it was now a question of obtaining a price from the National Trust as to the purchase of the land at Sutton Wick. Mrs Coleman had intimated that the Parish now need to decide which site was most appropriate for the proposal in terms of whether it was available and the cost. The Countryside Commission would not approve grants for land that became available as a result of a 'trade off' for development. This could apply to the Manor Farm site. The Clerk had written to the National Trust requesting a price for the land at Sutton Wick and progress should now be made in this matter before the Millennium meeting on 9 June.

**28/97 COMMUNICATIONS RECEIVED**

(a) OCHA - Affordable Housing Sites It was felt that the Abingdon Road site was unsuitable for this type of development, not least because it encroached on

the agricultural land separating Drayton from Abingdon. A site tucked up at the back of the village behind Lyford Close could possibly be identified, or smaller sites within the main village. Further discussion was postponed until the next meeting.

- (b) OALC AGM - 30 June 1997 at Exeter Hall, Kidlington - noted.
- (c) OALC - Advice Surgeries for 1996/97 Accounts The Clerk reported that she had attended a surgery and was now attempting an Income & Expenditure report for 1996/97 financial year in order to comply with the new accounting procedures introduced for Parish Councils.
- (d) OALC - Community Halls The Clerk informed the Parish Council that funding for Community Halls had now been cut as a direct result of Government capping for Oxfordshire.
- (e) OCC - Marcham Road lighting This letter detailed costs of installing another street light in Marcham Road in response to a letter to OCC from Mrs Murray of Whitehorns Way who had fallen over one of the wooden bollards when walking along Marcham Road at night. This was not the first incident of this nature. The Clerk was instructed to find out the costs of lighted bollards and the subject would be discussed further at the next meeting.
- (f) Rural Development Commission - 1997 Survey of Rural Services. Mrs Bell kindly undertook to complete this survey.
- (g) OCC Pre-school vouchers - noted
- (h) Thames Valley Police Authority - meetings of Community/Police consultative groups on 10 June at Wootton and 9 September at Sutton Courtney.
- (i) Thames Valley Police Authority - New Police Area Boundaries would come into force in April 1999. At present it is planned that the rural area of South Oxfordshire be co-ordinated from Abingdon. This could have benefits for Drayton. The Parish Council will be notified of further developments.
- (j) VWHDC - Energy Efficiency - noted
- (k) Thames Water The Clerk had received a letter detailing studies to be carried out by Thames Water on the proposed site of the New Reservoir. This would be discussed at the next meeting.
- (K) OCC - Annual Report 1996 - The Clerk had a copy of this if anyone required it.

## **29/97 MATTERS RAISED BY COUNCILLORS**

### **Agenda for next meeting:**

- (a) Road Traffic & Safety - Road Markings on B4017
- (b) Litter Bins
- (c) Fence between Lyford Close and the School - current state of this and who owns it.

### **Urgent Action, by approval of the meeting:**

- (a) Black bin liners had been delivered to all Parish Councillors with a view to tidying litter prior to the preliminary judging for the Best Kept Village which would take place between the 31 May and 15 June. The Clerk would also inform Mr Green of these dates so that the grass can be kept well mown.
- (b) It had been noted that a white Peugeot was regularly left outside 87 The High Street and this obstructed the road and was dangerous. The Clerk would write to the Police informing them of the problem.

- (c) The remaining elm trees in Henleys Lane were now dead and needed to be removed. The Clerk would inform the Highways Authority of this.
- (d) The gateway into the Burial Ground was in need of repair. The latch needed welding back on. The Clerk would find someone to attend to this.
- (e) The footpath along Steventon Road on the east side was becoming very narrow in places. The Clerk would inform the Highways Authority of this.
- (f) The Clerk informed the Parish Council that she would be on holiday from Wednesday 21 May until Sunday 1 June.

**30/97 NEXT MEETING**  
MONDAY 2 JUNE 1997 AT 7.30 pm.

The meeting closed at 10.25 pm.

Signed \_\_\_\_\_

A handwritten signature in black ink, consisting of a large, stylized loop at the top and a series of smaller, connected loops below it, all written over a horizontal line.

Dated \_\_\_\_\_

2/6/97

## DRAYTON PARISH COUNCIL

Minutes of the Meeting of Drayton Parish Council held at Drayton Village Hall on Monday 2 June 1997

**PRESENT:** Mr Andrew Thomas (Chairman)  
Mrs Barbara Bell  
Mr Keith Clough  
Mr John Killick  
Mr Paul Knight  
Mr Robert Matthews  
Mrs Heather Morrison  
Mr Norman Stimpson  
Dr Richard Wade

**APOLOGIES:** Mr Andrew Bax, Mrs Margaret Mackenzie (County Councillor)

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### 31/97 PUBLIC PARTICIPATION

Mr John Beames of Lock-Way and Mr Frank Beames of 28 High Street were present. Mr Frank Beames informed the Parish Council that having lived next to the Foundry in the High Street for many years and tolerated the noise and traffic generated by the business there, life was much more peaceful and he hoped that any new tenants would not make as much noise as the previous ones. Although BT had shown an interest in the site, no tenant had yet been found.

### 32/97 CASUAL VACANCY

Neither the Chairman or the Clerk had received any interest in the existing vacancy and it was agreed that it should now be advertised in the Drayton Chronicle.

### 33/97 MINUTES OF THE MEETING OF THE 12 MAY 1997

Mr Knight pointed out that he was a member of the Footpaths Working Group and not the Planning Committee. Dr Wade was not a member of the Footpaths Group. After these amendments had been made the minutes were signed as a true record.

### 34/97 MATTERS ARISING

19/97 (a) Lychgate Quote Mr Stimpson had met Mr Jarvis and looked at the gates. A quote for £215.00 ex VAT had been received from Thomas & Jarvis for the work. It was agreed this should go ahead.

(b) Footpath 21 The demolished wall had not acted as a retaining wall for many years and did not require replacing with any barrier. The fence on the Sutton Courtney side of the path was barbed wire and it was agreed that the Clerk write to the County Council about this. It was noted that barbed wire had been used to fence the northern end of Footpath 9 and the southern end of Footpath 13. This would be mentioned in the letter to the County Council.

26/97 Footpath 25 It was agreed that the Parish Council would pay an additional £50.00 towards the cost of repairs to the path but would insist that the work be done by the middle of July.

28/97 Marcham Road Lighting The Clerk had contacted two firms about illuminated bollards. Information had been received from one firm. It was agreed that further quotes be obtained and the matter raised at the next meeting.

29/97 (a) Parked Car outside 87 High Street The Clerk had written to the Police about the vehicle but had received no reply as yet.

(b) Elm Trees in Henleys Lane & Footpath along Steventon Road  
These matters would be dealt with by the Highways Authority.

(c) Burial Ground Gateway Mr Jarvis would arrange for the blacksmith to repair the catch and weld a stop on to the catch having looked at the gate with Mr Stimpson.

### **35/97 THAMES WATER - PROPOSED RESERVIOR**

It was felt that Thames Water would have less sympathy for a new reservoir from the new Labour Government. The Parish Council should still have a representative on the GARD Committee. With regard to the Thames Water letter, the Clerk was instructed to reply saying the Parish Council were unhappy about the proposals. It was felt no further action was needed as yet.

### **36/97 AFFORDABLE HOUSING**

Dr Wade said that any site for such housing was going to be on the edge of the village but that it should be easily accessible for pedestrians to the village school, shops and centre. It was agreed that a letter be written to OCHA reiterating the Parish Council's objections to the Abingdon Road site and stating that it is too far from the rest of the village and had no suitable pedestrian access. However the Parish Council was still sympathetic to a housing scheme as the survey by OCHA had shown a need for it.

### **37/97 ROAD TRAFFIC AND SAFETY**

Mr Matthews felt that the new road markings on the Abingdon and Steventon Roads were totally unsuitable for a rural village. He was also very angry that the Highways Authority had not consulted the village at all about the scheme, having promised to do so. It was felt that the Highways Authority were very remiss in this. However, some of the Councillors felt that the markings were having a calming effect on the general speed of traffic using the Abingdon and Steventon Roads. Vehicle speed seemed to have decreased to between 30 and 35 mph.

It was agreed that the Clerk write a letter to the Highways Authority about the lack of consultation for the traffic calming scheme and would also ask them if they would be monitoring the traffic going through the area. The letter would also request that a red strip with a 30 mph sign be put on the road at the entrance to the village from the Sutton Courtney direction. In addition a request would be made for a pedestrian crossing on the Abingdon Road near the general stores. The Chairman urged the Councillors to try and encourage people to travel at 30 mph through the village. A suggestion was also made about asking the residents in the Abingdon Road to park only on the road and not straddling the pavement. Mrs Morrison pointed out that most of those cars lost their wing mirrors regularly and more damage could be done if they parked in any other way. It was also agreed that Mrs Morrison put a letter in the Drayton Chronicle asking for reactions to the new road markings.

**38/97 LITTER BINS**

One of the litter bins on The Green is often full of 'free' newspapers and during the summer the bins are frequently full to overflowing. The Clerk was asked to let the Village Caretaker have the telephone number of the appropriate department at the District Council so that she could inform them when the bins need emptying.

The subject of dog mess was also raised. Under the new Dogs Fouling of Land Act which comes into force in July, it will be an offence for a dog to mess any land with open access. The Clerk was asked to obtain further information about this as the Vale were offering bins specifically for the disposal of dog mess to the Parishes.

**39/97 FENCE BETWEEN LYFORD CLOSE AND SCHOOL**

The fence was the responsibility of the District Council and had been repaired. Mr Gifford of the District Council had been in contact with the School and plans were being made to try and prevent any future damage to the fence.

**40/97 DATES FOR MEETINGS FOR 1997/98**

These were confirmed as:

7 July	4 August	8 September	6 October
3 November	1 December	5 January 1998	2 February
2 March	6 April (Annual Parish Assembly)		11 May (AGM)
1 June			

The Parish Councillors were asked to note that the September meeting was on the second Monday of the month.

**41/97 DRAYTON HALL & MANAGEMENT COMMITTEE**

The Clerk had written to Mr Fleming asking for the accounts for 1996 which included analysis of all assets held by the Committee. No reply had been received as yet. The Chairman had also written informally to Mr Fleming. Mrs Bell reported that at the last Committee meeting she had attended it had become apparant that the monies from the bar were held by Drayton Enterprises, a sub-committee, who, in turn, funded the Management Committee. The Hall was actually running at a loss and it was only the bar that made a profit. The Management Committee had also applied for a grant from the Sports Council to extend the Hall. It was felt that no further action could be taken on this matter until the Parish Council had heard further from the Drayton Hall & Management Committee.

**42/97 PLANNING APPLICATIONS**

DRA/14895	95 Steventon Road	Construction of dropped kerb - no objections
DRA/477/5T	Barton Garage	Retention of portakabin - no objections

**43/97 DISTRICT COUNCIL PERMISSIONS/REFUSALS**

DRA/14134	Manor Farm	(objected)
DRA/14134/1LB		- refused

The Clerk had received notification from the Vale of the reasons for refusal for the Manor Farm planning application. Dr Wade explained that a new officer had been appointed to the case and that it would be advisable for the Parish Council to write to the Planning Officer, Mr Terry Stock about the background to this application. The letter should also say that the Council agree with the reasons for refusal and express the hope that any appeal on this decision be defended.

DRA/1443/4	Coal Yard Land rear of 8 High Street	(objected) - <b>granted</b>
DRA/7477/1-X	Land to rear of 2 & 8 High Street (outline)	(objected) - <b>granted</b>

Mr Clough had attended the District Council's Planning Committee meeting with regard to the developments at the back of the High Street. The Parish Council's position was made very clearly. Unfortunately permission was given for the proposed developments.

DRA/14414/1	54 Church Lane	Extension to side, storm porch and new garage
(no objection)		
- <b>granted</b>		

**44/97 ACCOUNTS FOR APPROVAL**

Clerk	Salary & Expenses April	£ 380.15
Inland Revenue	Employer NI/Clerk NI & Tax	£ 29.32
Village Caretaker	Claim for April	£ 78.00
N F Green	Litter clearance for April	£ 187.76
Copycat Services	Photocopying for May	£ 29.32

**RECEIPTS**

Allotment Rents		£ 150.20
Mr B Williams	Rent for land on Church Road	£ 52.00

**ADOPTION OF ACCOUNTS FOR 1996/97**

Income & Expenditure Account

The Clerk explained that the new accounting procedures that came into force last year demand that Parish Council's with an income over £5,000 prepare an Income & Expenditure account as well as Receipts & Payments. It was agreed to hold a Finance Committee meeting on Monday 30 June. The accounts must be approved at the next Parish Council meeting in order to be ready for the Annual Audit by KPMG. The Councillors were asked to note that in future all sums for payment would be listed ex VAT in accordance with the new regulations.

**45/97 LEISURE & GENERAL PURPOSES WORKING GROUP**

a. Village Caretaker The report for May had been received. The Clerk would give her the appropriate number at the District Council to tell them of any full litter bins or any bags of dumped rubbish that needed collecting. It was also suggested that she see if any of the village seats needed attention as well as looking at any young trees to see if their ties need loosening.

b. Lyford Close Dr Wade would contact Mary Lambe and arrange a meeting. The Vale had deferred any grant for the play area until further funds had been raised by the village towards the proposed scheme.

**46/97 RIGHTS OF WAY/CONSERVATION WORKING GROUP**

Mr Killick asked that newly planted and young trees be watered during the summer and that any tree ties be examined to see if they should be loosened.

**47/97 MILLENNIUM COMMITTEE**

The Clerk had written to the National Trust as a response was needed by the meeting of the Millennium Committee on Monday 9 June.

**48/97 COMMUNICATIONS RECEIVED**

a OCC - Environmental Services' Factsheet This detailed information as to where to obtain information and quotes about various services. The Clerk drew the Council's attention to "Kill your speed" signs which would cost in the region of £70 - £134.

b VWHDC - Town & Country Planning Service Plan This communication detailed all proposed strategies for the next twelve months. The Clerk drew the Council's attention to various items including a possible scheme for Appleford, Sutton Courtney and Drayton for landscape enhancement; the possible inclusion of development sites to the west of Didcot in the VWH district; the Abingdon transport policy, the proposed cinema complex development at Abingdon and its possible traffic consequences for Drayton. Dr Wade commented that the District want to encourage the growth of town centres but that it could be argued that the cinema complex fails to do this. The old site of the cinema in Abingdon is currently being examined for a office and flats development.

c Group Travel Guide for the Vale of White Horse - noted

d VWHDC - Design awards scheme - noted

e VWHDC - Tree Planting Scheme It was felt that the Parish ought to suggest sites for tree planting. These could include along the Abingdon Road and on Sutton Wick Green. Mr Killick would look further into this matter as the application has to be with the Vale by early July.

**49/97 MATTERS RAISED BY COUNCILLORS**

a. Mr Clough asked that the Highways Authority be informed about the damaged tree <sup>on the green</sup> by the pond at Sutton Wick. Mr Clough also enquired if he should contact the police about parking by those attending the car boot sales on Abingdon Road. It was agreed that he should do so as there was ample parking provided by car boot sale organisers.

b. Mr Stimpson reported that Mrs Stimpson had been informed that an enclosure award relating to Sutton Wick was in Oxford and that this might be examined to find out names of old footpaths and rights of way.

c. Mr Killick asked if the Clerk could find out who was responsible for the cutting of small areas of grass verges such as Hall's Close.

d. Mr Matthews asked if it would be possible to ask the County Council to extend the opening hours of the tip on one week day evening.

e. The Chairman reported that Mrs Alexander would like to replace one of the dead trees in the Burial Ground with a Rowan tree, to commemorate her

husband. The tree would be planted around September. There were no objections.

**50/97 NEXT MEETING**

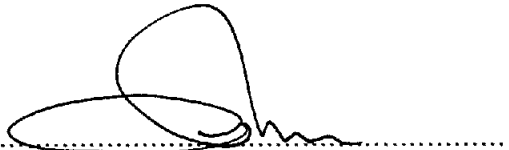
Millennium Committee meeting - Monday 9 June at 7.30 pm.

Finance Committee meeting - Monday 30 June at 8.00 pm.

Parish Council meeting - Monday 7 July at 7.30 pm.

The meeting closed at 9.48 pm.

Chairman .....



7/7/97.

## DRAYTON PARISH COUNCIL

Minutes of the Meeting of Drayton Parish Council held at Drayton Village Hall on Monday 7 July 1997

**PRESENT:** Mr Andrew Thomas (Chairman)  
Mr Andrew Bax  
Mrs Barbara Bell  
Mr Keith Clough  
Mr John Killick  
Mr Paul Knight  
Mr Robert Matthews  
Mrs Heather Morrison  
Mr Norman Stimpson  
Dr Richard Wade  
Mrs Margaret Mackenzie (County Councillor)

**APOLOGIES:** There were no apologies

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**51/97 PUBLIC PARTICIPATION**

Mr & Mrs Richardson of Manor Close informed the Parish Council that residents in Manor Close had now to tolerate both an alcoholic and a young man who was a glue sniffer living in the flats. Many of the other residents felt aggrieved not just because of the very antisocial behaviour of these people but that their rent was being subsidised while others, such as the Richardsons, had to pay full rent. The flats in Manor Close were originally built for the elderly and they do not want to live there now.

Mr Comley repeated the concerns of the Corneville Road residents about the proposed planning application for Corneville Road that had been expressed at the Planning Committee's meeting held prior to the Parish Council meeting.

**52/97 CASUAL VACANCY**

Mr Thomas introduced Mr Graham Ash of 218 Steventon Road (tel 831 622) who was the only applicant for the existing Parish Council vacancy. Mr Ash informed the Council that he was an accountant who had lived in the village for 6 years and now that his work was primarily in England and not abroad as before, wanted to become more involved in Parish affairs.

It was agreed unanimously that Mr Ash be co-opted as a member of the Parish Council. Mr Ash therefore signed the Declaration of Acceptance of office and was duly welcomed onto the Parish Council.

**53/97 MINUTES OF THE MEETING OF 2 JUNE 1997**

A note was added to 49/97 "on the green by the pond". The minutes were then signed as a true record.

**54/97 MATTERS ARISING**

34/97 Marcham Road lighting The Clerk had obtained further details from companies with regard to illuminated bollards. Mr Matthews was also waiting

details from other suppliers. This matter would be discussed at the next meeting.

35/97 Thames Water Reservoir The Chairman reported that a meeting had taken place with representatives from Thames Water last week. The meeting had been set up on an informal basis and Thames Water were doing the same with all the surrounding villages. A report on the meeting would be circulated with the next Parish Council agenda. Although Thames Water had stated that the original designs for the reservoir had been put to one side and that they wanted to get ideas from the local villages before a new scheme was made, they could not be drawn on what areas the local villages could influence. Dr Wade expressed concern that according to Thames Water gravel would need to be brought into the area in vast quantities. Mrs Mackenzie informed the Council that gravel from excavations at Mapledurham would be stored at Sutton Courtney. It was noted that in the original application one of the reasons Thames Water gave for favouring the Abingdon site was that it had all the necessary materials and none would need to be brought in. Mr Ash informed the Council that Thames Water would be able to pay their shareholders an increased dividend in the event of a new reservoir, whereas no increased dividend would result from the repairs of leakages.

Mrs Mackenzie informed the Council that the next GARD meeting was the AGM in September. Thames Water had written to GARD expressing dislike that Mrs Mackenzie was their Chairman. She urged that at least two members of the Parish Council attend the meeting. Mrs Bell would continue to attend. Dr Wade also informed the Council that the District Council working party had a meeting with Thames Water on the 17 July. Mrs Morrison would be interested in attending the next meeting with Thames Water, as would Mr Killick. The Chairman asked the Councillors to think about this issue for the next Parish Council meeting. The setting up of a working group would be of value. With regard to all the blue marks in the village, the Clerk would write to Thames Water asking them what work they were intending to do in the village and why the Parish Council had not been informed?

36/97 Affordable Housing The Chairman reported that he and the Clerk had had a meeting with OCHA with regard to their proposals. They had restated the Council's objections to the Abingdon Road site. The proposal was for 8 units and an early plan for the development had been given to the Chairman. In the light of the planning application for Comeville Road, the Parish Councillors were even more nervous about the proposed site. It was felt that OCHA needed to come up with more concrete alternatives and approach other landowners before any further steps could be taken on this matter. OCHA would not go ahead with any scheme without the support of the Parish Council.

38/97 Litter bins/Dog fouling The Vale had contacted the Clerk informing her that the bottom of the litter bin outside Vickerys had rotted away. The Clerk was instructed to find out about obtaining a new liner.

With regard to dog fouling, the Clerk had received a schedule from the VWHDC that could be copied and posted on the notice boards about the Dogs Fouling of Land Order 1997. This order makes it an offence for any dog owner not to clear up any dog mess on designated land with the Vale District that is open to the air and to which the public had access. It was decided that no further steps be taken over bins for dog mess at present, however the Clerk would enquire of the Vale for new signs to be put in the village with regard to this subject.

**55/97 ROAD TRAFFIC AND SAFETY**

The Clerk informed the Parish Council that she had received a letter from Oxfordshire County Council with regard to the roads in Drayton. They had apologised about lack of consultation over the B4017 road scheme. This scheme was being monitored. With regard to a red strip at the entrance to the village on the B4016, the County would not fund this as there was no proven need. The Clerk was asked to obtain costs from the County for this work. Mrs Morrison would report to the Parish Council at the next meeting on traffic.

**56/97 CRIME**

The Clerk reported that there had been a number of incidents in the village with regard to petty theft from shops. It was agreed that the Clerk write to the Vale Housing Association concerning one of the residents in Manor Close. It was also agreed that the Police be invited to come along to the Parish Council meetings to keep the village informed about policing matters in general.

**57/97 YOUTH WORKER**

The Rev Dr Susan Cole-King had been in touch with the Chairman over a proposal amongst the five parishes of Drayton, Steventon, Milton, Sutton Courtney and Appleford to appoint and fund a Youth Worker to work in the parishes. The five parishes were looking for additional financial assistance from the Parish Councils. A Youth Worker would cost in the region of £18,000 annually. The aim was to look at appointing someone next year so that budgets could be allocated ahead. The Clerk was asked to find out what sort of contribution was being looked for and more information about the proposed post.

**58/97 BURIAL GROUND**

The Clerk informed the Council that she had been contacted by Mrs Mobbs with regard to the cutting of grass on untended graves in the cemetery and the pruning of the mature cherry tree there. There were also several dead new trees in the cemetery. It was agreed that this matter be looked into by the Leisure and General Purposes working group.

**59/97 PLANNING APPLICATIONS**

DRA/14134/2	Manor Farm	Remove agricultural buildings, conserve & convert farm buildings to form 6 dwellings. Alter existing cottage, erect 13 new houses & access. New garage for existing farmhouse.
DRA/14134/3-LB	Earl of Plymouth Estates	

**- objected**

Mr Stimpson reported that the Planning Committee had raised the same objections as to the last application.

DRA/14904/1	26 Comeville Road	Erection of 3 detached dwellings with garages. Double garage for no 26.
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**- objected**

Mr Stimpson reported that the Planning Committee had unanimously rejected this application. It was agreed that Andrew Thomas, Mr Clough and possibly

Mrs Bell would attend the VWH Planning Committee meeting at Shrivenham on Monday 14 July and submit the Councils objections.

DRA/14977	3 Steventon Road	Alterations and refurbishment to rear wing including new roof. - <b>no objections</b>
DRA/14978	49 Whitehorns Way	Two storey side extension (demolish existing garage). - <b>no objections</b>
DRA/5992/1	16 Binning Close	First floor extension - <b>no objections</b>
DRA/1365/2	8 Haywards Road	Rear extension, loft conversion, new front porch and detached garage. - <b>no objections</b>
DRA/3106/3	Pusey Cottage 15 Henleys Lane	Demolition of existing garage. erection of new double garage, garden room and pergola. - <b>no objections</b>

Mr Bax declared an interest and took no part in any discussion with regard to this submission. It was agreed that as the application for Pusey Cottage had been submitted by a member of the Parish Council, the Parish Council must be seen to deal with the matter openly on principle. There were no objections to this application.

**60/97 DISTRICT COUNCIL PERMISSIONS/REFUSALS**

DRA/14895 (no objection) - <b>granted</b>	95 Steventon Road	Construction of dropped kerb
DRA/14877 (no objection) - <b>granted</b>	71 Steventon Road	Erection of 2 storey and single storey extension

**61/97 ACCOUNTS FOR APPROVAL**

Clerk	Salary & Expenses July	£410.13
Inland Revenue Clerk	Employer NI/Clerk NI & Tax	£ 25.43
Clerk	Postage & telephone Mar/Ap/May	£ 40.78
Village Caretaker	Claim for June	£ 98.72
N F Green	Litter clearance for June	£187.76
Copycat Services	Photocopying for June	£ 15.20 + VAT
Thames Water	Cemetary & Allotments water supply	£ 8.44
Drayton Hall	Room hire for April/May/June	£ 40.00

**RECEIPTS**

Burial Ground	Memorial fees	£ 20.00
Thames Water	Contribution for room hire	£ 10.00

## **ADOPTION OF ACCOUNTS FOR 1996/97**

The Chairman signed the Balance Sheet as required by the new auditing regulations. The Clerk informed the Council that the Audit would probably take place in August.

### **62/97 DRAYTON HALL & MANAGEMENT COMMITTEE**

The Chairman reported that he had spoken to Mr Fleming who reported that the Standing Committee of Mr Von Hoven, Mr Church, Mrs Griffiths and Mrs Messenger was not very enthusiastic about having informal liaison with the Parish Council. However, it was agreed that the Chairman, Dr Wade, Mr Clough and Mrs Bell would meet with the Standing Committee and the Chairman would contact Mr Fleming over an informal agenda. It was hoped that this would mark the beginning of better relations between the two groups. The Village Hall Committee was very concerned about the decline in bookings.

### **63/97 LEISURE AND GENERAL WORKING GROUP**

(a) Village Caretaker - report for June The Clerk reported that Mrs Dixon had painted some of the village seats. She had also attended to trees and was concerned with the number of dead hedgehogs on the Abingdon Road. The Clerk would look at acquiring a temporary sign for "hedgehogs crossing". The Council had no specific instructions for July.

(b) Lyford Close Play area Dr Wade reported that he and Mrs Bell had met Mary Lambe of the Vale at the Play Area. She had suggested getting a Mr Mons to come and assess the site for a cycle track. Dr Wade would report further on this matter.

### **64/97 RIGHTS OF WAY/CONSERVATION WORKING GROUP**

Mr Killick informed the Parish Council that he had been contacted by a Mrs Didcock seeking compensation for a shirt torn on a barbed wire fence on footpath 13. Mr Killick had put her in contact with Mr Burgess of OCC Countryside Services. Mr Killick, as a result of this incident, had walked most of the paths in the village and sent a report on their state to Mr Burgess. The Clerk would write to Mr Burgess about this matter and send a copy to Mrs Didcock informing her that footpath matters were a County Council issue. The Clerk had written to OCC after the last Parish Council meeting, informing him of the paths in the village which had barbed wire fencing along them. The strimming of the paths is the responsibility of the County.

Mr Killick had submitted the application for tree planting to the Vale. He also reminded Councillors of the walk at 6.30pm on Thursday 10 July to Abingdon.

### **65/97 MILLENNIUM COMMITTEE**

The Clerk reported that there had been a Millennium meeting on Monday 9 June. Confirmation was now awaited from the National Trust as to the re-valuation of the Sutton Wick site. The Chairman also informed the Council that the Clerk was looking into setting up a separate fund for the Millennium Green.

### **66/97 COMMUNICATIONS RECEIVED**

(a) Petition from the Tenants of Manor Close

Mrs Mackenzie urged the Parish Council to support the people complaining about the unsuitable residents in the Close. The Vale Housing Association needed to know the problems so that they could be dealt with properly. The

Chairman read the petition, which was signed by 19 residents of the Close and it was agreed that the Clerk would write, on behalf of the Parish Council supporting the views in the petition. A letter would also be sent to Mrs Samuels of Manor Close.

- (b) Thames Valley Police - Annual Policing Plan (attached) - noted
- (c) OALC - Annual report and accounts 1996/97 - noted
- (d) OCC - County Youth Orchestras - noted
- (e) OCC - Emergency Plan - noted
- (f) Cuxham with Easington Parish Meeting - speed restrictions (attached) - the Councillors were urged to think about this matter for the next meeting.
- (g) OCC - Environmental Services Parish Council meeting - 10 July 1997 - The Clerk passed this on to Mrs Morrison together with the Environmental Factsheet.
- (h) Village Lock-up Association - Mr Stimpson would give this to Mrs Stimpson.
- (i) VWHDC Town/Parish Liason Meetings - Thursday 30 October 1997, 7.00pm at East Hanney War Memorial Hall - The Clerk would reply to this and say that herself and two other Councillors would attend.

**67/97 MATTERS RAISED BY COUNCILLORS**

The Chairman proposed that Mr Ash become a member of the Finance Committee and the Leisure and General Purposes Working Group. This was agreed. Mr Bax resigned from the Finance Committee.

Mrs Mackenzie reported that she does not receive the Drayton Chronicle. The Clerk had also not received any copies. Mr Knight would undertake to collect copies from Vickerys prior to each Parish Council meeting.

Dr Wade would write an article for the Drayton Chronicle asking all village residents to observe the 30mph speed restrictions. The Parish Councillors were already setting an example.

Mr Knight reported that he had been approached about the lack of light in the Steventon Road. The lighting was erratic but it was felt that nothing further would be done.

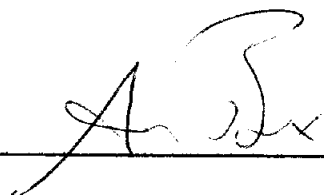
Mr Knight reported that some of the branches of the overhanging trees in the lower part of Steventon Road needed to be cut back. The Clerk would inform the Highways Authority of this.

**68/97 NEXT MEETING MONDAY 4 AUGUST 1997, 7.30 pm**

Both the Chairman and Dr Wade would be absent at this meeting, a Chairman would be elected on the evening.

The meeting closed at 10.18pm

SIGNED



DATE

4th August 1997

# PARISH COUNCIL OF DRAYTON (OXON)

## BALANCE SHEET AS AT 31 MARCH 1997

### Long term assets

Investments: National Savings Investment Account		
(Comprised of following funds:		
Open Spaces Fund	3,073.00	
Capital Fund	3,669.63	
War Memorial Fund	734.28	
Millennium Green Fund	1,000.00	
Allotment Development Fund	654.09	
Clerk Gratuity Fund	2,030.96	
Lyford Close Place Area Fund	-	
General Surplus	7,794.05	18,956.01

### Current assets

Cash in hand: Trustees Savings Bank Account	<u>3,184.02</u>
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**TOTAL ASSETS** **£22,140.03**

### Current liabilities

Creditors	0
Temporary borrowing	<u>0</u>

**NET ASSETS** **£22,140.03**

### Represented by:

Fund balance	3,184.02
Reserves	<u>18,956.01</u>
	22,140.03

The above statement represents fairly the financial position of Drayton Parish Council as at 31 March 1997 and it reflects its income and expenditure during the year.

Approved by Drayton Parish Council ..... 1997

Signed ..... (Chairman)

Signed ..... (Responsible Financial Officer)

**DRAYTON PARISH COUNCIL  
INCOME AND EXPENDITURE 1996/97**

INCOME		RECEIPTS		ADJUSTMENTS		TOTAL INCOME		EXPENDITURE		BUDGET 97/98	
1995/96		1997/98+/-	1995/96+/-	1997/98+/-	1995/96+/-	1997/98+/-	1995/96+/-	1997/98+/-	1995/96	1997/98	
11,500.00	Precept	14,500.00							15,000.00		
246.00	Allotment Rent	246.00							246.00		
284.00	Agency Services reimbursed"	192.00		82.00	-192.00	82.00			200.00		
481.04	VAT on income & repayments	189.48		4.37	-100.42	93.43					
	Loan/Capital receipts	-									
	Sale of Assets	-									
	Income for each Committee	-									
1,022.02	Interest on investments	1,053.55			-183.09	870.46			1,053.35		
250.00	Burial Ground Fees	215.00				215.00			215.00		
428.56	Donations	120.00				120.00					
50.00	Insurance Claims	105.00				105.00					
1.44	Sale of Consols and Interest	20.67				20.67					
<b>13,263.06</b>		<b>16,641.70</b>			<b>16,641.70</b>	<b>16,232.56</b>			<b>16,214.35</b>		
<b>EXPENDITURE</b>		<b>PAYMENTS</b>		<b>ADJUSTMENTS</b>		<b>TOTAL EXPENDITURE</b>		<b>BUDGET 97/98</b>			
1995/96		1997/98+/-	1995/96+/-	1997/98+/-	1995/96+/-	1997/98+/-	1995/96+/-	1997/98+/-	1995/96	1997/98	
3,667.40	Clerk Salary & Expenses	5,800.00							5,400.00		
500.00	Clerk - Gratuity	-		1,942.26	-124.93	1,942.26			100.00		
1,878.74	General Administration	1,836.30		90.34	-192.00	1,801.71			2,297.00		
284.00	Agency Services	192.00		82.00		82.00					
210.00	S137 Payments	296.00				296.00					
	Capital Schemes	-									
	Provision for doubtful debts	-									
	Interest on long term debts	-									
	Expenditure for each Committee	-									
481.04	VAT on payments	189.48		4.37	-100.42	93.43			51.00		
50.50	Hall recoupment payment	50.50				50.50			500.00		
	Grants*	500.00				500.00					
465.35	Burial Ground maintenance	487.74			-33.00	434.74			735.00		
2,804.63	Play/recreation ground maintenance	989.23				989.23			1,100.00		
1,965.48	Public amenities	1,811.62		66.59	-54.28	1,823.93			2,860.00		
2,246.18	Allotment loan repayments	2,246.18				2,246.18			2,250.00		
<b>15,153.42</b>		<b>14,382.15</b>			<b>14,382.15</b>	<b>16,039.98</b>			<b>15,293.00</b>		

**Village Hall**  
 Vale of White Horse District Council grant for repairs to Village Hall £4,000  
 County Council grant for repairs to Village Hall £3,000  
 \*Drayton Parish Council grant £ 500  
 These sums were paid to the Parish Council who then directly paid them to the Midland Felt Roofing Company to settle their bill of £7,500 (ex VAT) on behalf of the Village Hall.  
 The VAT (£1,312.50) on the payment to the Midland Felt Roofing was then reclaimed.

**Assets**  
 Sale of 2.5 Government Stock 19.65

**Value of Community Assets**

Burial Ground	0.00
Allotments	0.00
Village Greens	0.00
Lyford Close Play Area	0.00
Bus Shelter	2,060.25
Seats	3,697.83
Play equipment	9,929.22
Litter Bins	<u>324.25</u>
	<b>16,011.55</b>

At close of business on 31 March 1997 the following loans to the Council for the purchase of the Allotment Field, were outstanding:  
 Public Works Loan Board for £10,000.00 October 1992 for 10 years 7,382.92 outstanding  
 Vale of White Horse District Council for £7,500.00 October 1992 for 10 years 4,500.00 outstanding

**Section 137 Payment for year 1996/97**

Royal British Legion	75 Anniversary donation	36.00
Council gift to centenarian		20.00
Royal British Legion	Poppy Appeal	30.00
Oxfordshire Rural Community Council	Subscription 1996/97	15.00
Abingdon & District CAB	Grant 1996/97	70.00
Abingdon District Volunteer Centre	Grant 1996/97	70.00
Oxfordshire Playingfields Ass.	Grant 1996/97	<u>35.00</u>
		<b>£ 276.00</b>

**"Agency Work**

During the year the Council undertook the following agency work on behalf of other authorities:  
 Vale of White Horse District Council Litter Clearing £82.00

**Transfer of Funds**

None took place during the financial year.

## DRAYTON PARISH COUNCIL

### Minutes of the Meeting of Drayton Parish Council held at Drayton Village Hall on Monday 4 August 1997

**PRESENT:** Mr Graham Ash  
 Mr Andrew Bax  
 Mrs Barbara Bell  
 Mr Keith Clough  
 Mr John Killick  
 Mr Paul Knight  
 Mr Robert Matthews  
 Mrs Heather Morrison  
 Mr Norman Stimpson  
 Mrs Margaret Mackenzie (County Councillor)

**APOLOGIES:** Mr Andrew Thomas (Chairman), Dr Richard Wade

**69/97 APOLOGIES FOR ABSENCE**

As both the Chairman and Vice-Chairman were absent it was proposed that Mr Bax take the Chair for the evening. This was agreed unanimously and the meeting proceeded.

**70/97 PUBLIC PARTICIPATION**

Mrs Richardson of Manor Close asked if the Parish Council had any further information concerning the troublesome resident of Manor Close. She was informed that the Clerk had written to the Vale Housing Association supporting the petition sent by the residents of Manor Close. The Clerk had received a reply from the Vale that measures had been put in place to enable the Association to apply to the County Court for the eviction of the tenant concerned.

Mr Gross of Comeville Road informed the Council that he had been in touch with a Mr Mark Lignis of the Highways Department in connection with the planning application for Comeville Road. He was informed that if a bridlepath was used for access then it must have a passing place of a certain width. When Mr Gross had measured the width available for access he had found that it was insufficient to comply with the requirements. Mr Lignis had been informed of this and also Miss Langdon of the VWH Planning Department who would go and measure the available width. Mr Comley of 12 Comeville Road was anxious that the Parish Council do as much as possible to support the objectors to the proposed development. The Chairman explained that the decision was up to the District Council now. However, representation would be made by the Parish Council at the forthcoming VWHDC Planning Meeting on the 11 August.

**71/97 MINUTES OF THE MEETING OF 7 JULY 1997**

The minutes were duly signed as a correct record.

**72/97 MATTERS ARISING**

54/97 Marcham Road lighting – Mr Matthews was awaiting more brochures.  
 Thames Water – The Clerk had distributed notes to all the Parish

Councillors concerning the meeting with Thames Water about the proposed reservoir. The Clerk had received notes from Thames Water and these would be distributed with the next Agenda. It was felt that Thames Water should take the initiative to convene any more meetings. With regard to the blue marks on the roads through the villages, the Clerk had written to Thames Water and had received a very unsatisfactory reply and would write again asking for more specific information.

Litter bins – an order for a new liner for the bin outside Vickerys on the Green was in hand.

56/97 Crime – The Clerk reported that she had written to PC Robinson about the police giving a report to the Parish Council and it was arranged that he would attend the September meeting. This would hopefully become a regular item on the Parish Council agenda.

57/97 Youth Worker – The Clerk had contacted the Rev Theresa Scott who would send more information concerning the proposal for consideration at a future meeting.

66/97 Manor Close – The Clerk had reported on this under Public Participation. A brief report had been received about an incident in the Close on the 1 August which was detailed to the Council. It was felt that the matter was now well in hand and should be resolved by the next meeting.

Cuxham with Easington Parish Meeting letter – It was agreed that a letter of support be sent to Cuxham and the County Council leaders for the proposal for a mandatory speed limit of 30mph to be introduced in all villages, regardless of the existence of street lighting or not.

67/97 Trees in Steventon Road – The Clerk reported that the Highways Department had not found any problem along the road and it was therefore agreed that this matter had been dealt with.

73/97

#### **ROAD TRAFFIC AND SAFETY**

Mrs Morrison reported that she had had two responses concerning road safety in the village. Both of these concerned the possibility of a crossing in the Abingdon Road.

With regard to a band of red surfacing at the entrance to the village on the B4016 from Sutton Courtney, the cost would be in the region of £720.00. It was agreed that the Parish should press for this measure to be prioritised by the County Council, but that the Parish Council should take this item into account in the next budget.

Mr Stimpson reported that the cycle track to Abingdon was almost too narrow to cycle along due to the encroachment of weeds on the track. The Clerk would ask the County Council to deal with this matter. Mrs Mackenzie reported that Sustrans were proposing to link Sutton Courtney to Didcot and Milton to Didcot with cycle tracks by the Millennium.

Mr Ash enquired as to why the houses along the Steventon Road south of the A34 were not included in the 30mph speed restriction. It was agreed that the Clerk should write to the County Council asking that the speed restriction be moved to incorporate this part of the village.

74/97

#### **DRAYTON HALL & MANAGEMENT COMMITTEE**

Mrs Bell reported that the Drayton Hall & Management Committee had no

interest in meeting with the Parish Council

**75/97 PLANNING APPLICATIONS**

DRA/14904/1 26 Corneville Road

Mr Clough reported that the VWHDC Planning Committee had postponed a decision on this planning application. There had been representations made at the Planning meeting by the Parish Council and the local objectors but no supporters for the scheme had come forward. The Clerk reported that this matter would come before the VWHDC Planning Committee on the 11 August at East Hanney. It was agreed that Mr Clough should represent the Parish Council at this meeting.

DRA/14134/2 Manor Farm  
DRA/14134/3-LB

The Clerk reported that this application would come before the VWHDC Planning Committee on the 11 August at East Hanney. It was agreed that Mrs Morrison should represent the Parish Council at this meeting. The Chairman reminded the Parish Council that prior to the original application had been submitted there had been an informal meeting with the Earl of Plymouth Estates to discuss the proposals.

Mr Stimpson reported that he had been contacted by Mr Bettles in the Abingdon Road about the possible development of land behind the Abingdon Road. It was agreed that Mr Stimpson and Mr Thomas should meet Mr Bettles to hear what his proposals were.

DRA/5097/1 13 Binning Close Erection of single storey extension to provide granny annex  
**- no objection**

**78/97 DISTRICT COUNCIL PERMISSIONS/REFUSALS**

DRA/477/5-T Barton Garage Retention of portakabin  
(no objection)  
**- granted** (until 31 July 2002)

DRA/14978 49 Whitehorns Way Two storey side extension  
(no objection) (demolish existing garage)  
**- granted**

DRA/14414/2 54 Church Lane Extension at first floor level (above approved single storey extension) & repositioning of approved garage.  
(no objection)  
**- granted**

DRA/14977 3 Steventon Road Alterations and refurbishment to rear wing including new roof.  
(no objections)  
**- granted**

DRA/5992/1 16 Binning Close First floor extension  
(no objections)  
**- granted**

DRA/1365/2      8 Haywards Road      Rear extension, loft conversion, new  
(no objections)      front porch and detached garage.  
- granted

DRA/14149/1      Barton Green      Temporary mobile office  
(no objection for one year)  
- granted until July 1999

**79/97      ACCOUNTS FOR APPROVAL**

Clerk	Salary & Expenses August	£ 384.75
Inland Revenue	Employer NI/Clerk NI & Tax	£ 34.83
Village Caretaker	Claim for July	£ 83.29
N F Green	Litter clearance for July	£ 187.76
Oxfordshire CC	Re-surfacing of footpath 25	£ 200.00
OALC	Annual Subscription	£ 215.00
OALC	Annual Subscription for Review	£ 8.95
Copycat Services	Photocopying for July	£ 13.50 + vat

**RECEIPTS**

Memorial fees      £ 30.00

**AUDIT**

The audit of the accounts for the year ending 31 March 1997 will take place between 11 August and 1 September at the Vale of the White Horse District Council Offices in Abingdon by KPMG. The books will be available for inspection by any persons during that period.

**80/97      LEISURE AND GENERAL WORKING GROUP**

a) Village Caretaker – The Clerk reported that Mrs Dixon had varnished the seat on Sutton Wick green amongst other things. She had also mentioned the dumping of rubbish at Gypsy Lane and had reported this to Richard Knight at the Vale. The Clerk would ask Mrs Dixon to look at the nettles on the footpath running from the High Street past the Vicarage. Also to see if the Notice Board on the Green needed revarnishing and if she would be willing to plant bulbs in certain areas of the village.

b) Lyford Close Play Area – The Clerk reported that Dr Wade had met with Mrs Lambe of the Vale Leisure Department together with a Mr Mons who was an expert on skateboarding and two surveyors. Mrs Lambe would report back to Dr Wade when plans had been drawn up for the area.

c) Burial Ground – Mrs Bell would report at the next meeting on the mowing of the grass on the graves, the dead saplings and the trimming of the cherry tree.

d) Mrs Bell reported that an area under the swings in the playground at Lock-way had been picked away by vandals. This matter needed to be looked at promptly.

**81/97      RIGHTS OF WAY/CONSERVATION WORKING GROUP**

Mr Killick informed the Council that he had been along the footpaths in the village and measured the width of path in several places where there was barbed wire. In all instances the measurements were less than the 1.5m proscribed by Mr Burgess, Field Officer of the VWHDC in his letter of the 14 July as not posing a danger to the users of paths. The Clerk was therefore

asked to write to Mr Burgess asking him to apply to the magistrate to remove the barbed wire in question. It would also be pointed out that the path where Mrs Didcock tore her shirt was less than 1.5m wide.

Mr Matthews then asked if the repairs to footpath 25 had been completed as the work done to date was not sufficient to bring the path into good repair. It was agreed that the Clerk would inspect the path with Mr Matthews and would also write to Mr Burgess asking when the work would be completed but enclosing the cheque for payment of the account.

Mr Killick had been down to Haywards Road and the grass area on the junction with Binning Close needed attention. It was very overgrown with nettles in part and in the long term would benefit from the planting of ground cover to prevent the problem arising again. It was agreed that the Clerk should ask Mr Green to cut the nettles back and then to ask Mrs Dixon to keep the verge tidy until a decision had been taken as to planting this area. Mr Killick would bring suggestions as to what should be planted to a future Parish Council meeting.

Mr Matthews reported that the path from Sutton Wick to the High Street had a section that dropped and would become very slippery and dangerous in wet weather. This should be monitored.

**82/97      MILLENNIUM COMMITTEE**

The Clerk had not heard from the National Trust about the figure agreed by the Regional Committee for the land at Sutton Wick. She would write again and ask that the Parish Council be informed of any decision by the next Parish Council meeting.

**83/97      COMMUNICATIONS RECEIVED**

- (a) OCC Road Safety Plan 1997/98 – this was noted and passed to Mrs Morrison.
- (b) Drugs: The facts and how to access help and advice – noted
- (c) VWHDC Town & Parish Councils' Planning Evening – this was to take place on 24 September. The Clerk would reply that two members of the Council would attend.
- (d) VWHDC Planning & Development Progress Report – noted
- (e) OALC County Circular – A leaflet on delegating decisions would be distributed with the next Agenda. The Local Agenda 21 was also mentioned, as this did have implications for Parish Councils it was important that Councillors be aware of its existence.

**84/97      MATTERS RAISED BY COUNCILLORS**

Mr Bax reported that a plate in the road outside Vickery's rattled. As it was a box for a stop cock. The Clerk would write to Thames Water and ask them to deal with the matter.

Mrs Mackenzie reported that the County Council would be meeting on the 5 August to reset the budget to come within the cap set by the Government. This capping would have ramifications for libraries, museums, roads and other services in the county.

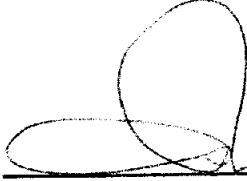
Mr Ash reported that a bus stop sign outside 222 Steventon Road had been removed from the pavement several months ago during road works and had never been reinstated. The Clerk would write and request reinstatement.

Mr Clough reported that horses had used the footpath across the field from Oday Hill to Sutton Wick. The Clerk would write to the Riding School and remind them that this was a footpath and not a bridleway.

It was agreed that in future all Parish Council meetings would be convened at 7.45 to avoid confusion as to the meeting time should a Committee meet before the main Council meeting.

**85/97**      **NEXT MEETING - TO CONFIRM AS MONDAY 8 SEPTEMBER 1997, 7.45 pm**  
Millennium Committee meeting Monday 15 September 1997 at 7.30 pm

The meeting was declared closed at 9.45pm.

  
\_\_\_\_\_  
SIGNED

2/9/97      \_\_\_\_\_  
DATE

## DRAYTON PARISH COUNCIL

Minutes of the Meeting of Drayton Parish Council held at Drayton Village Hall on Monday 8 September 1997

**PRESENT:** Mr Andrew Thomas (Chairman)  
Mr Andrew Bax  
Mr Keith Clough  
Mr John Killick  
Mr Paul Knight  
Mr Robert Matthews  
Mrs Heather Morrison  
Mr Norman Stimpson  
Dr Richard Wade

**APOLOGIES:** Mrs Margaret Mackenzie (County Councillor), Mr Graham Ash

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**86/97 PUBLIC PARTICIPATION**

Mrs Richardson from Manor Close thanked the Parish Council for the help and support they had given to the residents of Manor Close over the matter of the unsuitable tenant. The unsuitable tenant had now been moved and the Close was once again peaceful.

**87/97 CASUAL VACANCY**

The Chairman reported that Mrs Barbara Bell had resigned from the Parish Council at the end of August. Her decision had been for a number of reasons; she had been a Parish Councillor for 9 years and felt increasingly disillusioned at the Council's inability to husband the parish and parishioners due to increased bureaucracy. The Chairman felt very sorry that Mrs Bell had resigned as she had given much time and effort to her role as a Parish Councillor over the years. Mr Bax endorsed this view and the Clerk was asked to write to Mrs Bell, on behalf of the Council to express their thanks and best wishes for the future. It was hoped that a suitable candidate for her replacement would be quickly found and the Clerk was instructed to post the required notices round the village.

**88/97 MINUTES OF THE MEETING OF THE 4 AUGUST 1997**

These were signed as a true record.

**89/97 MATTERS ARISING**

72/97 Marcham Road Lighting. Mr Matthews was still waiting for more information with regard to illuminated bollards.

Thames Water Reservoir. The Clerk had distributed a letter from the Vale of White Horse District Council to the Councillors concerning the reservoir. Mr Rawlings from the Vale would convene a meeting with all the villages directly effected by the proposal in the near future. Copies of the Council's notes on the meeting with Thames Water had been sent to Mr Rawlings.

Thames Water – Road Markings. The Clerk had received further information from Thames Water concerning these and it appeared that any work to be carried out in the village would be in early 1998. Thames Water would inform the Parish when it would commence nearer the time.

Cuxham with Easington Parish Meeting letter. A reply had been received from Councillor Bill Bradshaw concerning the letter sent supporting a blanket 30mph restriction in all villages. It had also been mentioned in the OCC August News bulletin.

73/97 Road Traffic and Safety. The Clerk reported that the County Council

had written to say that present funding restrictions made it unlikely that it would be able to assist in providing the red strip to the B4016, however they could help with advice on procedures. They had also noted our request for an extension of the 30mph restriction on the B4017 and it would be included in the next round of assessments reported to the Highways Sub-Committee.

84/97 Footpath 19 – Sutton Wick to Oday Hill The Clerk had received a telephone call from Mr Webb of the Riding School in response to her letter requesting that horses should not use this footpath. He informed her that much of the damage was being done by youths using the path to ride motor bikes along. It was felt that this matter be left for the present and reviewed when the new Bridlepath 29 was open, as this should provide good access for horses making it unnecessary for them to use Footpath 19.

## 90/97 CRIME

PC Alan Robinson addressed the meeting and reported that in the last six months there had been 18 offences in the parish. There had been 4 burglaries (1 from a shed and 1 from the OCC depot), 2 thefts from vehicles, 2 thefts of vehicles, 1 theft (OCC depot), 3 shoplifting, 3 criminal damage (2 at the Village Hall), 1 assault (a road rage incident), 1 attempted theft of vehicle (at the Red Lion). The Village Hall incidents had been drinking related and PC Robinson had talked to the village off licences and was keeping a close eye on the area, he was also now involved with the Village Hall Management Committee. Dr Wade informed PC Robinson that some of the older children were smoking cannabis and showing off to the younger children at the back of the Village Hall. PC Robinson noted this and would try and stop this.

With regard to speeding traffic in the village, a speed check had been done at East Way without much success. Mr Matthews suggested that between 10pm and 11pm along the High Street might be a good time to catch persistent speeders. PC Robinson was also aware of the problem with the Citroen being parked on the pavement at the end of the High Street and would address this problem.

Generally, now that the resident at Manor Close had been moved, the situation in Drayton was good. A quarter of the crimes committed had been at the OCC depot and not within the actual village. PC Robinson could be contacted on either 01235 555959 or on his ansaphone on 01235 776614. It was agreed that he would try and come to the Parish Council meetings once a quarter in future.

## 91/87 PLANNING APPLICATIONS

DRA/14134/2 & Manor Farm

DRA/14134/3-LB Earl of Plymouth Estates

Mrs Morrison had spoken on behalf of the Parish Council at the VWHDC Planning meeting in August. She reported that the Vale Officers had recommended refusal and had voiced their feelings that the plans had crammed more houses onto the site in order to bring it within the lines of the Local Plan, and that the village stood to gain nothing by the proposal.

The Clerk had received notification that the Earl of Plymouth Estates was going to appeal and that the Parish Council needed to respond by the 30 September. A meeting with the Vale Planning Department would be arranged as soon as possible so that the Parish Council could ensure that their objections strengthened the Vale's opposition. The Clerk would also ensure that all those residents of Drayton who had written opposing the original application would be informed as to where to write to oppose the appeal.

DRA/14904/1 Corneville Road

Mr Clough had spoken on behalf of the Parish Council at the VWHDC Planning meeting in August and he reported that a decision had been deferred until the Vale had received an independent traffic report. The Vale appeared to be unhappy with the application on two other points, the extension of the village boundary and the size of the proposed houses. It was noted how many residents of Corneville Road had attended the planning meeting and that the photographic evidence provided by Mrs Dix had been very strong.

Mr Bettles

The Parish Council had received a letter from Mr Bettles concerning the development of land to the rear of the Abingdon Road. Mr Stimpson and Mr Thomas had met Mr Bettles and Mr Shaft on site for an informal inspection of the proposed site. One of the problems with the site was that it was land locked and in order to gain adequate access buildings would have to be demolished. Mr Bettles suggested in his letter that the village might benefit from any development of the site by the implementation of a traffic-calming scheme in the village. The Parish Council agreed that the Clerk should write to Mr Bettles and inform him that no decision could be made about any traffic calming until either outline plans, or a full planning application had been submitted to the Vale. They further instructed the Clerk to add that the only identifiable housing requirement in the village was for social housing.

**92/87 DISTRICT COUNCIL PERMISSIONS/REFUSALS**

DRA/3106/3 (no objection) - granted	Pusey Cottage Henleys Lane	Demolition of existing garage. Erection of new double garage, garden room and pergola
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DRA/652/3 (no objection) - refused	23 Abingdon Road	New pitched roof over front dormer and rear flat roof
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(It was noted that this application had been refused on the grounds that it would have a detrimental impact on the adjoining property to the north.)

DRA/5097/1 (no objection) - granted	13 Binning Close	Erection of a single storey extension to provide a granny annex
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DRA/15029 (no objection) - granted	The Old Dairy Halls Close	Erection of a kitchen extension
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**93/87 ACCOUNTS PAID**

Clerk	Salary & Expenses September	£ 384.77
Inland Revenue	Employer NI/Clerk NI & Tax	£ 27.23
Village Caretaker	Claim for August	£ 73.00
N F Green	Litter clearance for August	£ 187.76
Copycat Services	Photocopying for August	£ 22.05 + VAT
Glasdon UK Ltd	Galvanised litter bin liner	£ 25.86 + VAT
MRH Services	Playground inspection	£ 13.00
OALC	Declarations of Interest seminar	£ 15.00

**RECEIPTS**

None

94/97

## LEISURE & GENERAL PURPOSES WORKING GROUP

- (a) Village Caretaker – the Clerk reported that the suggested areas for planting bulbs were in Hilliat Fields and on the junction of Haywards Road and Binning Close. This was agreed and Mr Stimpson could get a half cwt sack of bulbs for about £20.00.
- (b) Lyford Close play area – Dr Wade reported that Mary Lambe had passed the surveyor's report to Mr Mons and were now waiting to hear from him as to a design. The Parish Council now needs to think about how they are going to fund this project. One channel could be to apply to the Leisure Department of the Vale for support.
- (c) Lock-Way play area – The Clerk had met Mr Herring of MRH Services at the play area. He had suggested various options for the repair to the vandalised rubber surface under the swings. The Clerk would ask for quotes for consideration at the next meeting. Mr Herring also drew attention to the southern boundary chainlink fence that had been damaged by the children. This would be monitored as would the rubber swing seat (replacement cost about £35 plus labour) and the Clerk would ask the Village Caretaker to look at removing the brambles and stinging nettles along the eastern fence.
- (d) Burial Ground – The Clerk had received a report from Mrs Bell as to the state of the Burial Ground. It was agreed that Mr Green be asked when the conifer hedge would be attended to. The nettles at the bottom gate, leading to the track, should be cut back. It was reported that there were three dead saplings in the Burial Ground, unattended graves needed trimming and a decision made as to whether the graves would be automatically mown if they were levelled off. Attention needed to be given to the large flowering cherry tree and the rubbish mound outside of the conifer hedge. Mr Stimpson also suggested that the burial fees should be looked at. The Clerk reported that they were last reviewed in 1991.

The existing Leisure & General Purposes Working Group needed a new Chairman as Mrs Bell had resigned. The members of the group were Mr Thomas, Mr Ash, Mr Knight, Mr Matthews and Mrs Morrison. As a number of current issues needed attention the Chairman urged the Group that a decision be made by the next meeting as to who would become chairman.

95/97

## RIGHTS OF WAY/CONSERVATION WORKING GROUP

- (a) Footpath 25 The Clerk had received a reply from Mr Burgess that he considered the work to this footpath had been completed. Mr Matthews had spoken to Mr Burgess and had been disgusted at his attitude when it was suggested that there had been a ditch where the soil had been tipped, the Parish Council had expected the whole path to be attended to, not just part of it, his workmen had been careless to leave plastic fixing tabs on the metal posts at the end of the path and that it was felt that the Parish Council had had very poor value for money. Mr Matthews had arranged to meet Mr Burgess to look at the work on the 18 September. Mr Killick would also be there.
- (b) Barbed Wire along Footpaths Mr Killick disputed Mr Burgess' measurements of the width of paths where barbed wire occurred. It was agreed that Mr Burgess must have measured the wrong paths. Mr Killick had taken detailed measurements of footpath 13, most of which were under 1.5m, and he would discuss his findings with Mr Burgess on the 18 September.
- (c) Bridleway 29 This would be discussed next month when the route of the bridleway and adjacent footpath 19 had been looked at more closely.

3

(d) Footpath 30 This unofficial footpath was now numbered. The owners of the land which it crossed at Binning Close, Mr & Mrs Weaver were happy with the situation.

(e) Footpath 2<sup>4</sup> This footpath would now lead to a new footpath coming out from Abingdon.

(f) Footpath 15 The Clerk had received a telephone call from a Mrs Spence concerning an incident with a horse kept in the paddock along the footpath. As there had been a number of complaints about the horses kept in this paddock it was agreed that the Clerk write to the Caudwells expressing the Parish Council's concern at the problems people were encountering when using this path.

(g) Cycle Track to Abingdon The Clerk had spoken to Mr Hunt of the OCC Depot and he was aware of the narrowness of the track especially as it was also meant to serve as a footpath. He had requested that the Clerk write to him about the problem as he had been allocated no extra resources to maintain the track. Dr Wade requested that a letter should also be sent to the Vale as this cycle track could benefit from funds.

**96/97 MILLENNIUM COMMITTEE**

The Clerk reported that she had received a letter from the National Trust about the Sutton Wick land. They had stated "that the value for this land should not be less than £25,000 subject to the Restrictive Covenants." It was agreed that this was very good news and that the next step was to look at how to raise this money. The Clerk would investigate possible loans before the Millennium meeting on the 15 September. It was also agreed that a separate account at the TSB for a Millennium Fund would be suitable.

**97/97 COMMUNICATIONS RECEIVED**

(a) ORCC – AGM 1997 It was decided no one need attend this.

(b) OALC – Declarations of Interest Seminar It was agreed that Mr Bax and Mr Knight attend this on the 9 October.

(c) AEA Annual Report - noted

(d) VWHDC – Draft Housing Strategy 1998 The Clerk reported that there were no specific references to Drayton and it was difficult to comment on such an unspecific document. Social Housing criteria would be changed to encourage a greater take up of this type of housing. Mr Thomas would look at the document.

(e) Bryant Homes The Clerk reported that she had written to Bryant Homes about the damage to The Green caused by lorries turning into the Coal Yard site. Bryant Homes had written to assure the Parish that any reinstatement needed would be attended to. Mr Matthews reported that the damage done to date had been dealt with.

(f) Adkins – Drayton Mill The Clerk had received a letter from Adkins asking to meet the Parish Council to informally discuss the future of the site. It was agreed that this request be refused.

(g) Audit Commission The Clerk had been informed that for the next five years the District Auditors would audit the accounts.

(h) OCC – Oxfordshire's Environment '97 - noted

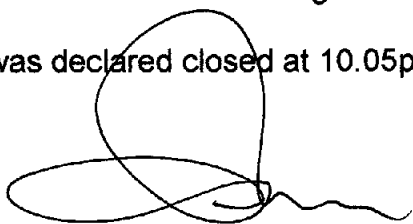
(i) VWHDC – Review of Comments & Complaints 96/97 - noted

**98/97 NEXT MEETING – MONDAY 6 OCTOBER AT 7.45**

Millennium Committee meeting – Monday 15 September at 7.45

Finance Committee meeting – Monday 22 September at 7.45

The meeting was declared closed at 10.05pm.



6/10/97 .

## DRAYTON PARISH COUNCIL

Minutes of the Meeting of Drayton Parish Council held at Drayton Village Hall on Monday 6 October 1997

**PRESENT:** Mr Andrew Thomas (Chairman)  
Mr Graham Ash  
Mr Andrew Bax  
Mr Keith Clough  
Mr John Killick  
Mr Paul Knight  
Mr Robert Matthews  
Mrs Heather Morrison  
Mr Norman Stimpson  
Dr Richard Wade

**APOLOGIES:** Mrs Margaret Mackenzie (County Councillor)

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### 99/97 PUBLIC PARTICIPATION

Mr Comely from Comeville Road addressed the Parish Council regarding a new application for 26 Comeville Road. The residents of Comeville Road felt that although this application was only for one house, they were certain further applications would follow thus allowing back door development of this site. Mr Gross of Comeville Road also felt that the same objections applied to this application as to the previous planning applications. It still constituted an extension of the village boundaries. This application used the access to Comeville Road and this meant that the existing bungalow on this site would have to use the bridlepath at the rear of the site for access. Mr Berry also agreed with what had been said.

Mr Simon Murray from Whitehorns Way asked if anything was going to be done about the lighting in Marcham Road. He explained that he had fallen over one of the bollards and could have been badly injured. He had written to Oxfordshire County Council to ask them to supply additional street lighting but they had replied that they could not do this and had sent the information to the Parish Council to look at. The Chairman informed Mr Murray that the Parish Council was looking at the problem and that it was on the Agenda for this meeting.

Mr Morris asked if the Parish Council knew why the Gas Board had dug a hole in Haywards Road over a month ago and had just left the hole as it was. The Clerk would look into this.

### 100/97 CASUAL VACANCY

The Chairman introduced Mr Michael Morris of 8 Haywards Road. Mr Morris had come forward to fill the casual vacancy existing on the Parish Council. He had lived in the village for over 5 years, was married with two sons. His wife was a social worker and he ran his own business. Mr Thomas proposed that Mr Morris be co-opted onto the Council. Mr Bax seconded this and all agreed. Mr Morris signed the Declaration of Acceptance and was welcomed onto the Council.

### 101/97 MINUTES OF THE MEETING OF THE 8 SEPTEMBER 1997

The Clerk amended the spelling of Mr & Mrs Weaver and Footpath 20 to Footpath 24 under item 95/97 and the minutes were duly signed as a correct record.

**102/97 MATTERS ARISING**

89/97 Marcham Road Lighting Mr Matthews reported that he had finally received information from another firm supplying illuminated bollards, although no price list had been included. However the firm in question would come and give free advice so once he had received prices he would proceed with this matter.

**103/97 THAMES WATER RESERVOIR**

Mr Bax reported on a meeting with the Vale of White Horse District Council on the 2 October at which he, together with Mr Knight and Mr Matthews, had represented Drayton. Nothing very new had come from the meeting although it is clearly the intention that a reservoir is built on the site. Thames Water seems to be contacting local communities and groups to meet with them and get support for the scheme by 'selling' the benefits of the proposal. Generally Thames Water seem to benefit from these meetings while the local communities gained very little. The division between villages in the area into two groups, ie 'inner ring' (Drayton, Steventon, East Hanney, Ardington, Garford and Marcham) and 'outer ring' villages could be divisive and should be avoided by the Parish Council.

It was felt that further involvement with Thames Water by the Parish should be discouraged and a consolidated front with the Vale should be presented instead. Mr Matthews explained that the Vale was looking for good arguments to show that a reservoir was not needed. At a later stage these arguments will have to be on a wider basis than just local issues. The Clerk reported that she had received a call from Communique, the PR agency working for Thames Water, to arrange another meeting with them. It was agreed that Communique be informed that it was felt further meetings at this stage would be inappropriate.

The GARD (Group against Reservoir Development) AGM had been held on the 25 September and Mr Bax had attended. It appears that significant aspects of archaeological interest are being discovered on the site of the proposed reservoir. The suggestion is that the original town of Wantage, King Alfred's Wantage, was probably on this site and extensive earthworks are visible from the air. Conservation is another area that is being closely examined. It was agreed that Mr Bax and Mr Ash be appointed as Drayton Parish Council's representatives on GARD.

**104/97 PLANNING APPLICATIONS**

APP/V3120/E/97/281843

Manor Farm Appeal

APP/V3120/E/97/813565

APP/V3120/E/97/284623

APP/V3120/E/97/813735

The Chairman reported that he had attended a meeting with the appropriate Planning Officer at the Vale District Council together with Mrs Morrison and Dr Wade to discuss the forthcoming Appeal by the Earl of Plymouth Estates. Mr Thomas and Mrs Morrison would speak on the 4 November and a letter had gone to the DOE stating that the Parish Council would be represented in person at the Appeal. The Vale seems to be sympathetic towards the Parish Council's case and the impression is that they feel the case, as it stands, is a strong one. The Chairman stressed that even though some of the Parish Councillors had properties adjacent to the Manor Farm site they were strictly representing the Parishes' view and not their own. Encouragement should be given to any local residents who wish to also speak at the Appeal.

DRA/15067      The Driftway  
Sutton Wick Lane      Two storey extension to infill between house & garage  
- **no objection** subject to Officers satisfaction that not inappropriate

DRA/10793/2      81 Steventon Road      Erection of rear conservatory  
- **no objection**

DRA/12735/6      9 Gravel Lane      Demolish existing garage and rebuild  
With double garage  
- **no objections** – stipulation of old materials to be used

DRA/12735-7CA      9 Gravel Lane      Demolish existing garage  
- **no objections** although preference for building to be refurbished

DRA/140904/2      26 Comeville Road      Erection of a single detached dwelling and house.

The Parish Council was unanimous in recommending refusal for this application. Dr Wade informed the Council that the independent traffic report had now been completed and the Vale would be sending out reasons for refusal on the original application soon. – **Recommend Refusal**

DRA/445/14X      East Paddocks  
Milton Road      Development of 2 dwellings with linked garages

After a lengthy debate concerning the present untidy condition of this site, the history of applications relating to it and the fact that if it were approved it could be seen as extending the village boundaries, a vote was taken on this application. Mr Stimpson recommended that the application be refused. Mr Knight seconded this, all were in agreement except Dr Wade who recommended acceptance of the application. – **Recommend Refusal**

DRA/1443/5      Land to rear of  
2 & 8 High Street      Erection of dwelling, garage and ancillary works

It was agreed that the wording 'ancillary works' was too vague and that the Clerk should enquire what this meant. If they meant the enabling parts around the house then it was agreed there was no objection to the application. The Clerk would also find out about the legality of the flag poles Bryant Homes had erected at the entrance to the site and write to Bryant Homes about this matter.

DRA/445/15      Drayton Mill House      Demolition of existing house. Erection of 6 houses, garages & access. 4 flats & associated car parking

This site was designated for light industrial uses in the Local Plan and 18 months ago permission was given for light industrial units and 5 houses and garages. In the previous application the Mill House was going to be renovated, it is now proposed that it be demolished and an 'old style' building consisting of 4 flats, be erected in its place. It was felt, as there was existing permission for development of this site the Parish Council could do little. After some debate it was agreed that this be recommended for approval. Mr Stimpson, Mr Knight and Dr Wade were against this decision. – **Recommend Approval**

OCC

Hales Waste  
Disposal

Details of restoration & management  
plan  
- no objections

Mr Stimpson reported that he had attended a liaison meeting with the Vale of White Horse District Council Planning Department on the 24 September. The main issues discussed at the meeting were transport and the projected traffic problems in the County centring on Oxford. Access to rail networks were examined and seen as the most realistic alternative to private car usage. The question of building 2,500 more houses in the Vale was also discussed, as well as more direct planning points such as the 'right to light' which existed after the enjoyment of that light for 20 years. Mr Stimpson recommended that two representatives attend this very informative and enjoyable meeting in future.

#### 105/97 DISTRICT COUNCIL PERMISSIONS/REFUSALS

It was noted that there were none this month, although Mrs Morrison reported that at the Vale of White Horse Planning Committee meeting earlier in the evening the application by Ashby Engineering to expand it's premises in Marcham Road had been recommended for refusal by the Vale Officers. It was generally felt that Ashby had outgrown the existing site and were flouting the original planning conditions for these units. The Clerk would be formally notified of this decision and reasons for refusal at a later date. The Clerk would write to the Vale asking that enforcement of the existing regulations for the site be enforced.

#### 106/97 ACCOUNTS FOR APPROVAL

Clerk	Salary & Expenses October	£ 384.93
Clerk	Postage & Telephone July/Aug/Sept	£ 46.78
Inland Revenue	Employer NI/Clerk NI & Tax	£ 42.23
Village Caretaker	Claim for September	£ 76.99
N F Green	Litter clearance for September	£ 187.76
Copycat Services	Photocopying for September	£ 25.80 + VAT
Mr N Stimpson	Daffodil Bulbs	£ 10.00
Thames Water Utilities	Water Supply for Cemetery & Allotments	£ 6.29
Oxford Fieldpaths Soc	Annual subscription	£ 2.00
OALC	VAT seminar	£ 7.50
Public Works Loan Board	Loan repayment for allotments	£748.09 (direct debit)

It was decided that any payment to the Oxfordshire Playing Fields Association be deferred to the December meeting of the Finance Committee.

#### RECEIPTS

Vale of White Horse DC      Half years precept      £7,500.00

#### REPORT FROM FINANCE COMMITTEE MEETING OF 22 SEPTEMBER

Mr Clough stated that it had become clear during the meeting that any future addition to specific funds would need to come from excess income over expenditure and not from a transfer from the general reserves. It was thought that an increase in the precept was almost certain for the next financial year. In addition to this the maximising of any income would be looked at, eg burial fees and allotment rents. All Parish Council Committees and Working Groups were requested to submit a list to the Finance Committee by December of work they would like to see done in the

next financial year for consideration in the preparation of the next years budget.

**107/97 LEISURE & GENERAL PURPOSES WORKING GROUP**

Mrs Morrison agreed to chair a meeting on Tuesday 21 October at her house. A Chairman for this working group needed to be found. It was also agreed that Mr Morris be a member of this Working Group. In the meantime all the members of the Working Group were urged to look at the Burial Ground to see what action was needed to tidy it up.

The Village Caretakers report detailed problems on Footpath 20. This was noted. The footpaths between the Abingdon Road and Lyford Close and Lyford Close to Corneville Road both needed attention and the Clerk would ask Mrs Dixon to look at these next month.

There was no progress to report on Lyford Close or Lock-Way Play Areas.

Mrs Alexander had requested permission to mark her husband's grave with a Saracen stone. She had written with a small sketch of the proposed stone. There was no objection to this proposal.

**108/97 VILLAGE HALL & MANAGEMENT COMMITTEE**

Mr Ash offered to become the Parish Council representative on this body. This was welcomed and after discussion it was agreed that he ask various pertinent questions relating to the Drayton Hall accounts at their next meeting.

**109/97 RIGHTS OF WAY/CONSERVATION WORKING GROUP**

Footpath 25 Mr Killick, Mr Matthews and Mr Bax had met with Mr Burgess of Oxfordshire County Council to discuss the work done on this path by the County. It was a fruitless meeting except that Mr Burgess agreed to look again at the work done when the weather had broken. The Clerk would write to Mr Burgess confirming his agreement that in 6 months time he would revisit the path. It was also agreed that a letter be sent to Mr Ken Wills, head of Mr Burgess' department, about the Parishes' concern that little work had been done and value for money had been singularly lacking.

Bridlepath 29 This would be monitored to see if this new Bridlepath would be merged with Footpath 19.

Footpath 30 The Clerk read out a letter from Mr Weaver of 10 East Way to the Senior Rights of Way Officer at the Westgate Library, concerning the newly designated footpath that runs past his property. Although this path has been used as a right of way for many years, since the designation problems have arisen with children cycling along it. He was also very concerned that the County Council did not seem to want responsibility for keeping this path tidy. It was agreed that the Clerk also writes to the County supporting Mr Weaver's concerns.

Footpath 13 It was agreed that there was little possible progress in the matter of barbed wire along paths and that the Village Caretaker be asked to ensure that the nettles along this path be kept well back.

Further Matters Mr Killick had compiled a list of paths that needed attention in the near future. It was agreed that as the Rights of Way Working Group had £600 in this year's budget yet to spend that authority be delegated to Mr Killick to attend to this work in consultation with the Clerk and Village Caretaker.

**110/97 MILLENNIUM COMMITTEE**

The Chairman reported briefly on the meeting of the 15 September. Mr Bax

expressed concern at the possibility of his being chairman of the fund raising sub-committee. Mr Stimpson reported that Kingston Bagpuize were applying for grants from both the Countryside Commission and the Sports Council. It was agreed that Mr Stimpson acquires application forms from the Sports Council and that an application be submitted to them. The Chairman would be putting a report in the Drayton Chronicle about the progress on the Sutton Wick field. The Clerk had received a model trust deed from the Countryside Commission and had sent a copy to the National Trust for their comments. A letter would be sent to all those with land adjacent to the National Trust field informing them of what progress has been made in the matter.

#### 111/97 COMMUNICATIONS RECEIVED

- (a) OCC – Children's Services Plan for Oxfordshire 1997 - noted
- (b) OCC – Oxfordshire's Community Care Plan 1997 - noted
- (c) COIF Charity Funds – Reports & Accounts half year to 30 June 1997 - noted
- (d) OCC – Road Safety Consultation results – passed to Mrs Morrison
- (e) OCC – September News – noted, speed limit for villages progress.
- (f) Oxfordshire Rural Action – Parish Conservation Plan – questionnaire – noted and passed to Mr Killick
- (g) VWHDC – Parish Promotions – Arts & Entertainment for Village Halls - noted
- (h) VWHDC – Proposed Inter-Parish Games Competition - noted
- (i) Help The Aged Millennium Awards – noted and passed to Mr Stimpson
- (j) OALC County Circular – Winter General Meeting – 1 December 1997  
VAT & Local Councils seminar – 13 November 1997 – Mr Ash would attend this  
Thames Valley Police questionnaire – passed to Dr Wade  
Best Kept Village notes – Drayton had not won and detailed notes were yet to arrive.
- (k) OCC – Ring-a-Ride Service – views on existing service – noted, Mr Killick had received no comments about this service.


#### 112/97 MATTERS RAISED BY COUNCILLORS

Mr Matthews reported that a 'Bramleys of Abingdon' truck was regularly parked straddling the road and pavement in Steventon Road. Another vehicle had been similarly parked on the opposite side of the road last week and a vehicle had driven into the back of it causing serious injury. The Clerk would contact PC Robinson about this and also a old Renault van parked on the grass verge near the Doctors surgery. The van had been there for a long time and was not taxed. Mention would also be made of the car often parked on the road at the entrance to the village on the B4017.

#### 113/97 DATE OF NEXT MEETING

Monday, 3 November 1997 at 7.45 pm. Please note this meeting will take place in the Lounge of the Village Hall due to normal room being used for rehearsals.

The meeting was declared closed at 10.15pm.

  
 \_\_\_\_\_ CHAIRMAN

3/11/97  
 \_\_\_\_\_ DATE

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\_\_\_\_\_  
CHAIRMAN

3/11/97  
\_\_\_\_\_  
DATE

## DRAYTON PARISH COUNCIL

### Minutes of the Meeting of Drayton Parish Council held at Drayton Village Hall on Monday 3 November 1997

**PRESENT:** Mr Graham Ash  
 Mr Andrew Bax  
 Mr Keith Clough  
 Mr John Killick  
 Mr Paul Knight  
 Mr Robert Matthews  
 Mr Michael Morris  
 Mr Norman Stimpson  
 Mr Andrew Thomas (Chairman),

**APOLOGIES:** Dr Richard Wade, Mrs Heather Morrison,  
 Mrs Margaret Mackenzie (County Councillor)

**114/97 PUBLIC PARTICIPATION**

There were no members of the public present

**115/97 MINUTES OF THE MEETING OF THE 6 OCTOBER 1997**

The minutes were signed as a true record.

**116/97 MATTERS ARISING**

102/97 Marcham Road Lighting – Mr Matthews was awaiting a further quote as the only units quoted for so far were over £230 each.

104/97 Bryant Homes – The Clerk had been contacted by the VWHDC Enforcement Officer and he had been in contact with Bryant Homes over the flag poles. One had been removed from the Old Coal Yard site and a planning application was being submitted for the other pole. The Clerk would ask the Enforcement Officer what the position was with regard to the mobile office unit that Bryant Homes had now put on the site. The Clerk would also ask the Planning Department about who should name the road the development was on.

112/97 Vehicles Parked on Roadsides – the ‘Bramleys of Abingdon’ truck was still being parked straddling the road and path on the Abingdon Road. The Clerk would contact PC Robinson about this again and also ask about the vehicle parked on the grass verge on the Abingdon Road.

**117/97 THAMES WATER RESERVOIR**

Mr Ash, Mr Matthews and Mr Knight had attended the meeting at the VWHDC on the 16 October. John Rawlings the Chief Planning Officer had addressed the meeting and his comments had seemed to be very sympathetic to the proposal. The parishes attending this meeting had been both those very close to the site and further away, such as Wantage. A ‘wish list’ had been produced as to what amenities people would like to see develop out of the reservoir. Most of the items listed were already available in the area and it was felt that those parishes further away from the development had no real comprehension of the effects of the proposal on the area, both close to and further away from the actual site. The local farmers had convened their own meeting with their agents and it would be interesting to know what the outcome of this meeting was. The Clerk would obtain a copy of the minutes of the meeting of the 16 October from the Vale.

**118/97 PLANNING APPLICATIONS**

DRA/9582/3-CA 31 High Street Demolish single storey extension  
- **no objection**

DRA/9582/2 31 High Street Demolish single storey extension &  
Erection of single storey extension

It was felt that the existing plans did not permit sufficient amenity space around the proposed extension and therefore it was recommended that this application be **objected to**.

Work to Trees 36 High Street Lopping 1 oak tree and 1 ash tree  
(Mr Stimpson declared an interest as he was a neighbour to this property.)  
- **no objection**

DRA/15130 39 Hilliat Fields Erection of two storey side extension  
This proposal was for a large side extension on a corner plot and it was agreed that it would be very visible on such a prominent site. It was therefore agreed that this proposal be **objected to**.

**119/97 DISTRICT COUNCIL PERMISSIONS/REFUSALS**

DRA/10793/2 81 Steventon Road Erection of rear conservatory  
(no objection)  
- **granted**

DRA/15067 The Driftway Two storey extension to infill between  
(no objection) Sutton Wick Lane house & garage  
- **granted**

DRA/1443/5 Land to rear of Erection of dwelling, garage & ancillary  
(no objection) 2 & 8 High Street works  
- **granted**

**120/97 ACCOUNTS FOR APPROVAL**

Clerk	Salary & Expenses for November	£ 384.75
Inland Revenue	Employer N1/Clerk N1 & Tax	£ 34.83
Village Caretaker	Claim for October	£ 54.25
N F Green	Litter clearance for October	£ 19.09
Thomas & Jarvis	Work to Lychgate	£ 215.00 + VAT
P E Cook, Bookbinder	Binding of Parish Council minutes Dec 1995 to Feb 1997	£ 70.00
Royal British Legion	Poppy Day appeal	£ 30.00

**RECEIPTS**

None

**121/97 LEISURE AND GENERAL PURPOSES WORKING GROUP**

a Village Caretaker report for October – It was noted that Mrs Dixon would be dealing with the list Mr Killick had sent her.

b Lyford Close Play Area – Dr Wade was not present to report on this matter.

c Burial Ground – Mr Stimpson would contact Mr Green to see if he would trim the burial hedge. As the meeting of the Working Group did not take place on the 20 October another meeting was convened for Wednesday 12 November at 8.00pm at Mrs Morrison's House.

d Lock-Way Play Area – The Clerk would look at the damaged surface and arrange for some interim work to be carried out to make it safe. Further quotes for the work would be looked for, as the job was much more expensive than originally thought. Mr Matthews reported that Heather Mole had passed a new rubber swing seat to him and that he would keep this until needed.

**122/97 RIGHTS OF WAY/CONSERVATION WORKING GROUP**

a Footpath 25 – The Clerk reported that she had had a letter from Mr Burgess of Oxfordshire County Council confirming that he would look at the path again in six months.

b Footpath 30 – The Clerk would contact Oxfordshire County Council and ask that this path be adopted as soon as possible so that there was no confusion as to the maintenance of the path.

c Trees in Halls Close – The Clerk would contact the VWHDC and ask them about their tree planting programme in Drayton.

**123/97 MILLENNIUM COMMITTEE**

The Clerk had received a letter from the National Trust confirming their offer to sell the land at Sutton Wick for £25,000. This confirmation would be forwarded to the Countryside Commission as Drayton's application could now proceed. The Clerk would write to the National Trust and thank them for their letter and state that the purchase was still subject to obtaining funding and asking them for more details of the restrictive covenants adhering to the land.

Mr Bax stated that he was unhappy at being proposed as the chairman of a sub-committee for funding for the Millennium Green as he could be seen to have a vested interest in the site as he lived so close to it. This issue would be addressed at the next Millennium Committee meeting. Mr Ash was concerned that the village should be clear over the motives for purchasing an area of land that they enjoyed certain existing rights over at present. It was stressed that although the public had rights of way over the land at present they had no legal rights to enjoy the rest of the area other than footpaths. Mr Stimpson was concerned that the village would be unable to use the field for cricket or other recreational games. Many of these concerns would be answered when sight of the restrictive covenants attached to the land had been examined.

**124/97 COMMUNICATIONS RECEIVED**

a OALC – Best Kept Village – the Clerk apologised that the map she had supplied had not been adequate. A list of the winners of the classes would be sent out with the next Agendas.

b VWHDC – Town/Parish Liaison meeting on 20 November - Mr Morris and Mr Thomas would represent the Parish Council.

c Ferguson Bricknell & Co – application on 6 November at Wantage Magistrates Court for a Justices Off Licence for 17 Haywards Road – noted and the Clerk was asked to inquire of the VWHDC about use of a premises as a business.

d OCC – Oxfordshire Structure Plan Report of the Panel – The Clerk informed the Parish Council that the Inspector recommended that Oxfordshire should accommodate 35,000 houses by 2011 and not 30,000.

e VWHDC - Village Improvement Scheme – This was noted and could be of interest to the Millennium Green in the future.

f ORCC – Annual Report 1996/97 – noted

g VWHDC – October News – noted

h VWHDC – Parish Litter Clearance Grant – It was noted that this grant may well be abolished. Mr Thomas retained the letter for possible discussion at the forthcoming Liaison meeting on the 20 November.

i OCC – Village Speed Limits – noted

**125/97 MATTERS RAISED BY COUNCILLORS**

a Youth Worker – It was felt by some of the Councillors that this proposal by the Parochial Church Councils of the five parishes Drayton, Sutton Courtney, Steventon, Milton and Appleton, was a waste of time and money. However Mr Knight, Mr Morris and Mr Stimpson would attend the meeting about this project on the 5 November and report to the Parish Council in December.

b The Clerk was instructed to write to the Highways Authority about a pedestrian crossing on the Abingdon Road as there had been another accident on this road over the weekend.

c Mr Knight and Mr Bax had attended a very informative seminar on Declarations of Interest and Mr Knight gave the Clerk a booklet on this subject which would be copied to all Parish Councillors.

d Mr Killick would welcome any suggestions of work to be considered for the forthcoming year from any members of the Parish Council.

**126/97 DATE OF THE NEXT MEETING**

Monday 1 December at 7.45

Millennium Committee meeting – Monday 24 November at 7.45

Finance Committee meeting – Monday 8 December at 7.45

The meeting was declared closed at 9.10 pm.

  
 \_\_\_\_\_ SIGNED

1/12/97.  
 \_\_\_\_\_ DATED

# DRAYTON PARISH COUNCIL

## Minutes of the Meeting of Drayton Parish Council held at Drayton Village Hall on Monday 1 December 1997

- PRESENT:**
- Mr Andrew Thomas (Chairman)
  - Mr Graham Ash
  - Mr Andrew Bax
  - Mr Keith Clough
  - Mr John Killick
  - Mr Robert Matthews
  - Mr Michael Morris
  - Mrs Heather Morrison
  - Mr Norman Stimpson
  - Dr Richard Wade

**APOLOGIES:** Mrs Margaret Mackenzie (County Councillor), *via Paul Knight*

### 127/97 PUBLIC PARTICIPATION

Mrs Smith was present who had recently moved to Drayton and was interested to listen to the Parish Council meeting with special reference to the Manor Farm Appeal as she had attended part of the hearing.

Mrs Diane Piercy explained that she had submitted a planning application in relation to an extension on her house at 31 High Street. The Parish Council had recommended refusal on this application at the November meeting, as it appeared there was insufficient amenity space around the extension. The plans had now been altered so that the extension was shorter and she asked the Parish Council to consider the application as speedily as possible as she would need it to run her corporate entertainment business from her house at the end of the year. She assured the Council that her business would in no way cause any increase in traffic or nuisance to her neighbours.

Mr Cross of East Way was also present and was particularly interested in the report of the Millennium Committee.

### 128/97 MINUTES OF THE MEETING OF THE 3 NOVEMBER 1997

The minutes were signed as a true record.

### 129/97 MATTERS ARISING

116/97 Marcham Road Lighting – Mr Matthews had met a representative at Marcham Road but the meeting had been inconclusive. However, he had obtained the name of another company whom he would contact as soon as possible.

Bryant Homes – The Mobile Office did not need planning permission. The residents would eventually name the road, as it was a private road. The name Conifer Drive was merely a site name. The Clerk was asked to write to Bryant Homes stating that the Parish Council would like to make some suggestions as to the name and would write in the New Year when they had considered the matter further.

Vehicles parked on road – the 'Bramleys of Abingdon' truck was no longer parked on Steventon Road. The car on the grass verge by the Doctors surgery had been removed. The Clerk was asked to write to the Police and ask if the VW Van that had been parked for months on a grass verge on the Abingdon Road near the junction with Hilliat Road could be moved.

117/97 Thames Water Reservoir – The VWHDC had voted to oppose this project and were putting together a team in anticipation of the planning application.

Dr Wade reported that he had been contacted by an agency on behalf of Thames Water who asked questions concerning local attitudes to Thames Water. With regard to Communique, the Public Relations firm working for Thames Water, it was agreed that Andrew Thomas reply to their latest letter saying that Drayton still felt that they were not in a position to talk to them at present.

124/97 Best Kept Village – All Councillors now had copies of the winners report.  
17 Haywards Road – The Clerk had misunderstood what information was required and would contact the Vale to find out if No 17, a garden shed, was a registered business premises.

Village Litter Clearing Grant – The Vale had drawn up a new contract with Biffa that covered the clearing of litter from villages and would preclude the necessity of the Village Caretaker doing this job. Under the new scheme Biffa has to show the Vale that it's operation does not fall below certain standards. The Parish Council should be receiving a copy of the Vale's contract with Biffa. The Clerk would inform Mrs Dixon, the Caretaker, that if litter was not cleared then she should contact Mr Terry Stock of the Vale and inform him. In view of this new contract the Vale was withdrawing the Litter Clearing Grant.

125/97 Youth Worker – Mr Stimpson reported on the meeting of the 5 November between the 5 parishes. It was felt that the project had not been properly thought through. The Youth Worker would, legally, have to be employed by an individual, not a Parochial Church Council, making that individual liable for any pay due. There was no provision of funds or building for bringing to fruition any of the ideas that the youths of the parish had. The project needed substantial financial input from the Parish Councils, none of which were in a position to give it. It was agreed that nothing further be done in this matter at present.

Pedestrian Crossing for Abingdon Road – The Clerk had written to Oxfordshire County Council but had, as yet, received no reply.

**130/97 PLANNING APPLICATIONS**

Manor Farm Planning Appeal

Mrs Morrison reported on the Appeal as far as she had been able to attend. The Appeal had been scheduled originally for one day. It had been convened on the 4 November and continued on the 5 November. A site meeting had been held on the 6 November but no Parish Councillors had been able to attend as the notice given was too short. As the VWHDC had still not presented their case the Appeal had been reconvened on the 24 November. A decision may be given within 3 to 4 weeks. It was felt that the Parish Council had approached the matter very professionally and that the VWHDC had also fought well and supported the Parish Council as much as possible. The Chairman thanked Mrs Morrison for all her hard work and able handling of the matter. The whole Parish Council warmly seconded this.

DRA/14904/1      26 Comeville Road      Erection of three dwellings with garages.  
APP/V3120/1/97/286233      Double garage for 26 Comeville Road.  
Notice of Appeal to be heard on Wednesday 4 February 1998 at 10.00 am at the Guildhall, Abingdon, had been received by the Clerk. As the wording of the notice was unclear the Clerk would ring the VWHDC and ask for clarification as to what the Appeal was against in time for the January Parish Council meeting.

DRA/9582/2      31 High Street      Demolish single storey extension.  
Erection of single storey extension.

The Chairman assured Mrs Piercy that the Parish Council would process this revised application as speedily as possible



**134/97 LEISURE & GENERAL PURPOSES WORKING GROUP**

a Working Group Report - This had been circulated and various points were raised for consideration by the Parish Council.

Dr Wade reported that the Lyford Close play area had now been surveyed by the VWHDC and Mrs Lambe was awaiting a design from Mr Mons.

Further quotes had been obtained for the Lock-Way play area and would be considered at the forthcoming Finance Committee meeting. In the interim it was agreed by the Parish Council that the damaged swing be removed until the surface was repaired and the swing would be replaced with a new seat. Mr Morris would see if he could do this, otherwise he would inform the Clerk would contact Thomas & Jarvis to remove the swing.

The Clerk had obtained various examples of burial fees from surrounding parishes and these would be discussed at the Finance meeting. No notice would be placed in the Chronicle about the levelling of graves in order to facilitate mowing until new burial charges had been approved. The Clerk would find out what other parishes did with unwanted soil from new graves. A list of recommendations for approval by the Parish Council would be prepared for the next Parish Council meeting.

Mr Matthews reported that Mrs Alexander had asked if she could replace one of the dead saplings nearest her husband's grave. This was agreed and Mr Matthews would inform her of the Council's decision.

A budget had been submitted by the working group for consideration at the Finance meeting.

b Village Caretaker - The Clerk had forgotten to report that Mrs Dixon involved many of the school children in planting the bulbs in Hilliat Fields in October. November's report was noted.

**135/97 RIGHTS OF WAY/CONSERVATION WORKING GROUP**

The Chairman reported that Mrs Drew of Lock-Way had contacted him about the condition of the footpath running from Lock-Way to Steventon Road. The Clerk would write to Oxfordshire County Council asking them to attend to this path. The Clerk would also ask Mr Burgess when work would be carried out to the bridge on Footpath 21 that he had inspected on 18 September and promised that repair work would be carried out.

Mr Killick reported that motorbikes were still using Footpath 19 but less frequently now that the weather had turned so wet. He also reported that Footpath 30 still had a serious litter problem. The Clerk would ask the Village Caretaker to attend to this. She would also request the VWHDC to ask Biffa to monitor the condition of this path with regard to litter.

**136/97 MILLENNIUM COMMITTEE**

The Chairman reported briefly on the meeting of the 24 November and informed the Council that it had been very positive. The minutes of this meeting would be circulated with January's Parish Council agenda. The Clerk was waiting to hear from the Countryside Commission with regard to the funding application for the land at Sutton Wick. The Chairman would report, next month, on various fund raising options that may be of value to this project. The Clerk would enquire further

as to an organisation called ACRE that Mr Matthews had heard about and may be able to assist in funding.

### 137/97 COMMUNICATIONS RECEIVED

- a Adkins – Drayton Mill - The Clerk would reply to this letter and say that the Parish Council had no observations to make in this matter. Enquiries would be made of the VWHDC as to whether the land at East Paddocks was a licensed residential gypsy site.
- b Co-operative Bank – the Finance Committee would look into this.
- c OCC – Library Consultation – The Clerk urged the Councillors to complete and return their individual questionnaires as soon as possible as the Oxfordshire Libraries were facing serious budget cuts in the future.
- d Environment Agency – River Thames & Ock Consultation – noted
- e Thames Water – Repairs – noted, a notice had gone into the Chronicle.
- f Dog Waste Bins – noted
- g OALC – General Meeting 19 January 1998 – noted
- h Agenda 21 leaflet – noted
- i Recycling leaflet – noted

### 138/97 ANY OTHER BUSINESS

- a Mr Killick reported that a Mrs Bishop in Lyford Close had called him, having not been able to contact the police, as she was being harassed by a group of youths. They had damaged her car and been very abusive to her. Mr Killick had managed to contact the police who had been to see Mrs Bishop a day or two after the incident. The problem seems to have quietened down but the situation should be monitored.
- b Traffic in the High Street – The Chairman had been contacted by one of the residents at the Sutton Courtenay end of the High Street about the speed of the traffic using the road. The police were going to monitor the situation, especially late in the evening. The Clerk would contact PC Robinson and invite him to the January Parish Council meeting.
- C Mr Stimpson asked if the Parish Council would pay for the Village Hall rent for the Village Carol Service on December 7. This was unanimously agreed.
- D Mr Stimpson informed the Parish Council that the retired Village School Headmaster and his wife, Mr & Mrs Jones, had moved to Torquay. The Clerk would write, on behalf of the Parish Council, to wish them well in their new home.
- E Mr Ash raised the issue of the speed restrictions on the Steventon Road beyond the A34. This would be put on the January agenda.
- F Mr Killick reported that he had attended a public transport meeting in Abingdon. Drayton would not be affected by any reductions in bus services. He had had no response to requests for comments on the Ring-a-Ride service.
- G Mr Matthews asked when the path running from 4 Church Lane to the Churchyard had been blocked off. This had been done a long time since. The definitive map would be looked at at some stage.

**139/97 DATE OF NEXT MEETING MONDAY 5 JANUARY 1997 at 7.45pm**  
 Millennium Committee meeting Monday 26 January at 7.45pm.

The meeting was declared closed at 10.10pm.



5/1/98

CHH

# DRAYTON PARISH COUNCIL

Minutes of the meeting of the Finance Committee held on Monday 8 December 1997  
in Drayton Village Hall

**Present:** Mr Keith Clough (Chairman)  
Mr Graham Ash  
Mr John Killick  
Mr Andrew Thomas  
Mr Norman Stimpson

**Apologies:** Dr Richard Wade

.....  
**1 Minutes of the last meeting**

The minutes of the meeting of 22 September 1997 were signed as a true record after dates had been amended under item 4.

**2 Matters Arising**

There were no matters arising.

**3 Review of Audit of Accounts for 1996/7**

The Clerk had still not had the audit from the accountants KPMG and had only received information from them when prompted by her. KPMG had assured her that nothing was wrong with the accounts and there were only a few minor matters that needed amending. It was resolved that the Clerk should write to the Audit Commission expressing the Parish Council's view that KPMG were handling the Audit very badly and were not giving value for money in their service. It was also agreed that when KPMG's bill appeared no payment would be made until the Finance Committee had agreed payment.

**4 Review of Budget for 1997/8**

Discussion arose as to the division of the sums paid for grasscutting and litter collection. At present the costs were divided under the headings of Public Amenities, Burial Ground and Play/Recreation. Mr Ash proposed that in future grasscutting would be a separate heading under Public Amenities and the costs would not be divided up under different areas. This was seconded by Mr Thomas and all agreed.

In general it appeared that the Parish Council was heading for an under-spend on the 1996/7 budget. The only item that was not originally budgeted for was a £500 grant for the Village Hall Roof Project which the Parish Council agreed payment for on 1 December. Taking this into account it appears that there may be a surplus of around £2,000 at the end of the financial year. This will mean that rather than just reallocating reserve funds as has happened in previous years, cash will meet part of the sums allocated to the reserve funds.

**5 Review of Donations for 1997/8**

It was agreed that the following donations be recommended to the Parish Council for payment for the current year:

Abingdon Citizen's Advice Bureau	£70.00
Abingdon District Volunteer Centre	£70.00
Oxfordshire Playing Fields Association	£35.00

Further information would be obtained about the South & Vale Carers Centre for consideration at the next Parish Council meeting.

**Recommendations for Additional Income for 1998/9**  
 It was agreed that the Allotment rents should remain at the present level. However Mr Killick would place a notice in the Drayton Chronicle reminding people that there were still some allotments available to rent.

After further discussion it was agreed that the following recommendations would be made to the Parish Council with regard to Burial Fees.

<b>Burials</b>	Present Fees	Proposed Fees
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For the interment of an inhabitant or parishioner over 16 years of age in earthen grave	£15.00	£40.00
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For the interment of a non-inhabitant or non-parishioner over 16 years of age in earthen grave	£30.00	£80.00
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For the interment of cremated remains of a parishioner or inhabitant over 16 years of age in an earthen grave	£10.00	£25.00
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For the interment of cremated remains of a non-parishioner or non-inhabitant over 16 years of age in earthen grave	£20.00	£50.00
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**Monuments**

A flat stone not exceeding 6'x2'6"	£10.00	£25.00
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A headstone, not exceeding 2'6"x2'6"	£10.00	£25.00
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Kerbstones or border stones	£10.00	£25.00
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Any other monument as authorised	£10.00	£25.00
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For inscription (after the first)	£5.00	£12.00
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It was agreed that it should be recommended that no charge be made for the interment of a person under the age of 16.

It was agreed that there should be a recommendation that a registration fee should be introduced for the reservation of a grave space of £50.00 and this should be with immediate effect.

These fees should be reviewed in four years time, ie 2001.

**Presentation of Bids from Working Groups for Project Funding for 1998/9**  
 The Leisure & General Purposes Working Group recommended the provision of £3,000 for essential works to the Lock-Way play area. It was agreed this should be included in the 1998/9 budget.

The Rights of Way Working Group had no large projects being planned for the future and therefore the proposed provision of £824 for the coming year would be satisfactory.

The Chairman of the Millennium Committee requested that a provision of £2,000 be made in the 1998/9 budget for the Millennium Green funding. Mr Thomas informed the Committee that the Countryside Commission had written inviting Drayton to proceed with an application for the next stage in applying for funding for the Millennium Green. This step would involve the Parish committing itself to the payment of up to £1,500 in order to have the site assessed for the grant.

Mr Ash asked that traffic calming to the south of the A34 Bridge be taken into consideration. Upon discussion it appeared that should the village fund a traffic scheme on this stretch of road it would take the County about 18 months to agree to anything. In 2 years the new 30mph scheme for all villages would be introduced into Oxfordshire and it was therefore felt that the village could not justify funding for a scheme that would be put in place by the County shortly after the parish had implemented theirs.

#### 8 Setting of the Precept for 1998/9

After calculations it was agreed that the village needed to find an additional £5,000 to fund all the requests for funding. Part of this would hopefully come from under-spending during the next financial year but the precept for the Parish would need to be raised in order to meet financial demands. Mr Stimpson proposed that the precept be increased by £1,000. Mr Thomas proposed £2,000. **Mr Killick proposed that £1,500 be recommended to the Parish Council. Mr Ash seconded this and it was agreed that this proposal should go forward to the Council.** Mr Stimpson agreed to the proposal reluctantly and would have preferred a rise in the precept of £1,000.

It was pointed out that the increase in the Precept would merely cover part of the expected bill for the repairs to the Lock-Way Play Area that were due to vandalism.

#### 9 Any Other Business

None

The meeting was declared closed at 10.10pm.

**DRAYTON PARISH COUNCIL  
DRAFT BUDGET FOR 1998/9**

<b>RECEIPTS</b>	<b>1995/6</b>	<b>1996/7</b>	<b>1997/8</b>	<b>Actual to date 1997/8</b>	<b>PROPOSED 1998/9</b>
Precept	11,500.00	14,500.00	15,000.00	15,000.00	16,500.00
Allotments Rent	243.80	246.00	246.00	254.20	254.20
District Council Grants/ Agency Services	284.00	192.00	200.00	82.00	-
Interest on Investments	1,022.02	1,053.55	1,053.55		1,053.55
Burial Ground Fees	<u>250.00</u>	<u>215.00</u>	<u>215.00</u>	<u>120.00</u>	<u>500.00</u>
<b>Total</b>	<b><u>13,799.82</u></b>	<b><u>16,452.22</u></b>	<b><u>16,714.55</u></b>	15,456.20	<b><u>18,307.75</u></b>

<b>PAYMENTS</b>	<b>1995/6</b>	<b>1996/7</b>	<b>1997/8</b>	<b>Actual to date 1997/8</b>	<b>PROPOSED 1998/9</b>
Clerk salary & expenses	4,017.32	5,800.29	5,400.00	3,356.35	5,562.00
General Administration	1,878.33	1,836.30	1,897.00	1,061.89	1,949.00
S137 Payments/ Donations/Grants	250.00	296.00	500.00	40.00	515.00
Hall Recoupment payment	50.50	50.50	51.00	50.50	51.00
Burial Ground Maintenance	465.35	467.74	735.00	215.00	242.00*
Play/Recreation Ground	2,804.63	989.23	1,100.00	13.00	3,821.00*#
Public Amenities	1,736.35	1,705.62	2,000.00	1,792.35	2,988.00*
Allotment loan repayments	2,246.18	2,246.18	2,250.00	2,246.18	2,250.00
Allotment maintenance	229.13	106.00	160.00	14.73	165.00
Rights of Way			<u>800.00</u>	<u>200.00</u>	<u>824.00</u>
<b>Total</b>	<b><u>15,153.42</u></b>	<b><u>14,832.15</u></b>	<b><u>14,893.00</u></b>	8,990.00	<b><u>18,367.00</u></b>

\* From 1998/9 Grass cutting/litter collection will become a separate item under Public Amenities and will not be divided up under \* items as previously.

# £3,000 is budgeted for Lock-Way Play Area repairs to swings and safety surface.

**ALLOTMENT LOAN REPAYMENTS**

Loan of £7,500 from VWHDC interest free

Loan of £10,000 @ 8.3/8% interest 1997 repayments total £1,496.18 of which £562.49 is interest and £933.69 is principal.

See attached sheet for breakdown of certain expenditure items

**ASSUMPTIONS MADE ON CALCULATIONS FOR 1998/9 BUDGET**

Expenditure will increase at 3% (for inflation)

Interest charges will remain fixed

**MILLENNIUM GREEN**

Provision for £2,000 to be put into reserves for 1998/9 was discussed and it was agreed that any savings made on the budgeted expenditure would be put into the Millennium Green Reserve Fund.

**RESERVE FUNDS**

The following reserve funds are held as at 31 March 1997 in a National Savings Investment Account:

Capital	3,669.63	
Open Spaces	3,073.00	
War Memorial	734.28	(Less 215.00 for repairs 3 Nov)
Millennium Green	1,000.00	
Allotment Development	654.09	
Clerk Gratuity	88.70	
General Reserve	<u>7,794.05</u>	
	<b><u>17,456.01</u></b>	

**BUDGET 1998/9  
Payments:**

Inland Rev	£155.00
Postage	£123.00
Telephone	£102.00
Stationery/Printing	£362.00
Room hire	£206.00
Insurance	£310.00
Audit Fee	£280.00
OALC	£220.00
NALC Journal	£ 10.00
Oxford Fieldpaths Society	£ 2.00
ORCC	£ 17.00
Best Kept Village Comp	£ 12.00
Courses, etc	£150.00
Parish Council Elections	£ -
CPRF	£ -
<b>General Admin -</b>	<b>£1,949.00</b>
<b>Burial Ground:</b>	<b>£206.00</b>
General upkeep	£ 36.00
Thames Water	<b>£242.00</b>
<b>Play/Recreation:</b>	<b>£206.00</b>
General maintenance	£206.00
Equipment	£515.00
Repairs to Lock-Way	£3,000.00
<b>Allotments:</b>	<b>£3,821.00</b>
Maintenance	£103.00
Thames Water	£ 62.00
<b>Public Amenities:</b>	<b>£165.00</b>
Grass cutting/litter collection	£1,752.00
Amenity improvements/bus stops, etc	£103.00
Village Caretaker	£103.00
Seats/Notice Boards	£103.00
<b>Rights of Way:</b>	<b>£2,988.00</b>
Maintenance	£515.00
Signs/structures	£309.00
	<b>£824.00</b>