

PARISH COUNCIL OF DRAYTON
CENTENARY MEETING

The Minutes of the Centenary Meeting of Drayton Parish Council held on Monday, 9th January, 1995, at Drayton Hall, Lock-Way, at 7.30p.m. .

Present: Councillors Mr. Bax (Chairman), Mrs. Barlow, Mrs. Bell, Dr. Bell (arrived 9p.m.), Mrs. Mole, Mr. Pardey, Mr. Stimpson, Mr. Thomas and Dr. Wade.
Members of the Public, Mr. P. Barton, Mr. J. Beames and Mr. R. Matthews were also present.

1. Public Participation - Proposed International Airport, between Abingdon and Wantage

Mr. Barton, of Drayton/Sutton Courtenay Road, referred to recent local publicity about the proposed Airport and asked if the Parish Council had any official information of the Project and would be discussing it at the meeting.
The Chairman informed Mr. Barton that the Council had not received any official communication on the subject but, because of the general concern about the proposal would no doubt discuss it within the part of its Agenda relating to development issues.

2. Apologies for Absence

Apologies for absence were received from Mr. Edwards and Mr. Lewis.

3. Minutes of the Previous Meeting

The Minutes of the previous meeting, held on the 5th December, 1994, were approved and signed by the Chairman.

4. Matters Arising on the Minutes of the Previous Meeting:

(a) Old Water "Stand-Points" - Para. 3(c)

The Council noted a report by the Clerk that he had written to the Department of National Heritage with regard to consideration of Preservation Order "listing" of "the Points".

(b) Drayton Parish Charities - Para. 10

The Council noted a report by the Clerk that Mrs. C. King had been pleased to accept the appointment of Parish Council nominated Trustee to the Charities.

(c) Vale of White Horse District Council Leisure Strategy - Para. 11(d)

The Clerk reported comments that Mr. Thomas had submitted on the District Council's Draft Strategy. Because of the

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Min. 4(c) Cont/....

restricted time for consultation it had been necessary to forward these to the District Council without Parish Council consideration.

Resolved to thank Mr. Thomas for his scrutiny of and comments on the Draft Strategy and to confirm the Clerk's action.

5. Vacancy in Council Membership

With reference to Min. 4 of the Council's previous meeting the Clerk reported that three local persons had now applied to be considered for Co-option to fill the vacancy in the Council's Membership. Details of the applicants had been circulated to all Members of the Council.

Resolved, because of the Confidential and personal nature of the Business to be considered, to exclude the press and public from the Meeting whilst the Council considered selection of a person for Co-option to the Council's Membership.

The Clerk informed the Council that two Applicants, Mr. R. Matthews and Dr. R. Wade were available at the Meeting for interview. The third applicant, Mr. K. Ellis, was unable to be present at the meeting and had requested other opportunity to be seen by representatives of the Council. The Chairman and Councillors Stimpson and Thomas had interviewed Mr. Ellis on the 7th January, 1995. They had not discussed their conclusions in advance of the Council's meeting. The Council interviewed, separately, Mr. Matthews and Dr. Wade. Following this, the Chairman and Messrs. Stimpson and Thomas reported on their interview with Mr. Ellis. The Clerk issued to each of the seven Councillors present a Ballot Paper. The number of votes cast for each Candidate was Dr. Wade (4); Mr. Matthews (3) and Mr. Ellis (0). Dr. Wade and Mr. Matthews were told the result of the Ballot and it was thereafter

Resolved that the Confidential business be concluded and the Public be recalled to the meeting to be notified of the Co-option of Dr. Wade to Council Membership.

Following this announcement Dr. Wade, of 44, Henleys Lane, undertook the "Declaration of Acceptance of Office" as a Parish Councillor and immediately joined the Council for the remainder of its business.

6. Parish Council Centenary Reception

With reference to Minute 5 of the Council's previous meeting, the Clerk reported that a total of 73 persons had attended the Reception on the 3rd January, 1995, to mark the Centenary of the Council, which had its first ever meeting on the 3rd January, 1895.

Mr. Stimpson reported that the cost to the Council for

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Mon. 6 Cont/.....

refreshments at the Reception was £197.97p.. When charges for invitation cards and Hall accommodation were added the total cost to the Council was likely to be less than £300, whereas the Council had provided for expenditure to a level of £400. Mr. Stimpson suggested that the Council also mark its Centenary by planting a tree in a suitable public location.

Resolved

(i) that the Council place on record its appreciation of the work undertaken by Mr. Stimpson in arranging the very successful Centenary Reception.

(ii) to note that the Clerk would append to the Minute Book record of these Minutes details of the persons attending and local Organisations represented at the Reception and also information on the Displays arranged.

(iii) that Members of the Council give thought to a suitable site for planting of a "Centenary Tree", to assist decision at the Council's next meeting.

7. Development Matters:

(a) Planning Application Decision Notices received from the District Council

<u>No</u>	<u>Prop. Dvlpmnt.</u>	<u>Par. Co. Rcmndtn.</u>	<u>Decision</u>
DRA/7834/1	Install Dormer Windows, 29, Crabtree Lane.	Approval	Permit
DRA/8928/2	Erect Bungalow, land at 19, East-Way.	Refusal	-do-

Resolved to note the Local Planning Authority Decisions.

(b) Planning Application HAR/SUT/12063 - Proposed Didcot "B" Power Station

The Council noted a report by the Clerk on a communication from the District Council that on the 5th December, 1994, it had approved Siting and Design of the Power Station; delegated to its Planning Committee Chairman approval of On-site Landscaping and deferred consideration of Off-site Landscaping and an Alternative Cooling System.

(c) AMENDED Planning Applications Received from the District Council for Consultation

<u>No</u>	<u>Prop. Dvlpmnt.</u>	<u>Previous Par. Co. Rcmndtn.</u>
DRA/8702/7	Erectn. of 3 Houses, Land at 3, Church Lane.	Refusal of Application
DRA/9813/3	Erectn. of Farmhouse and annexe, Manor Farm Land.	No Objection

Resolved to maintain the Council's original Decisions, (as at Mins. 6(a) of the 5th December, 1994 and 5(a) of the 10th January, 1994, respectively).

(d) Proposed Airport, Located between Abingdon and Wantage

The Chairman referred to recent Nation and local .../4....

Min. 7(d) Cont/.....

Press publicity given to a Private Consortium proposal to build an International Airport locally and it was clear that there was widespread concern about and intention to resist such a development. The Clerk reported that no official correspondence had been received on the subject but he understood that a Vale of White Horse District Council Planning Committee Meeting had already agreed that the District Council be advised to co-ordinate opposition to and circulate information received by it on the Proposal. Resolved to agree, on the details known, that the Parish Council record its opposition to the Airport Proposal and await more information before considering representation elsewhere.

8. Financial Matters:

(a) Budget and Precept 1995/96

The Council received and Mr. Stimpson (Finance Committee Chairman) and the Clerk commented upon as appropriate, the report and financial statement (both previously circulated and copies appended to this Minute Book record) of the meeting of the Finance Committee, held on the 12th December, 1994.

Resolved to adopt the Recommendations of the Committee at Paragraph 3 of the Minutes of its meeting and, respectively, Sub-Para. (a) in relation to revision of the Council's 1994/95 Estimated Expenditure;

Sub. Para. (b) regarding Grant Application by G. A. R. D.;

Sub. Para. (c) in respect of Budgeted Expenditure for 1995/96;

Sub. Para. (d) on the Council's 1995/96 Precept to be £11,500.

(b) Payment of Grants to Other Bodies

Resolved that Grants, as provided for in the Council's 1994/95

Estimated Expenditure. be paid as hereunder:	£
Abingdon and District Citizens Advice Bureau	70.00
Abingdon and District Volunteer Centre	70.00
Oxfordshire Playing Fields Association	35.00

(c) Accounts Considered for Approval for Payment: £

N. F. Green - Litter Clearance, December	18.36
Copy-Cat Services - Printing, December	18.10
Drayton Hall - Room Hire, October to December	30.00
Clerk - Salary (£216.65) and Expenses (£29.16) Jan.)	
Post (£22.43) and Tel. Calls (£19.40) Sep-Nov.)	287.64
Mr. N. Stimpson - Purchase of Centenary	
Reception Refreshments	197.97

Resolved that the Accounts be approved for payment.

(d) Transfer of Funds

Resolved, on the application of the Clerk, to approve transfer of £1,500 from the Council's Investment Account to Current Account. /5...

9. Play Area Equipment

With reference to Min. 8(b) of the previous meeting, the Council noted a report by Mrs. Mole that she was still endeavouring to settle with Mr. Herring, (M. R. H. Services), arrangements for installing the available additional items of equipment.

10. "Rights of Way" - Surveys by Councillors

With reference to Min. 9(b) of the previous meeting, the Council noted information from Dr. Bell (Footpaths Committee Chairman) that he had not yet received survey reports from all of the Councillors involved but would be liaising with those, from whom details were still awaited in order to report on the matter to the Council's next meeting.

11. 1995 50th Anniversaries of 1945 V.E (Victory in Europe) and V. J. (Victory over Japan) Days

Mr. Stimpson proposed that the Council make arrangements for a meeting of Groups in the Parish to discuss ways in which Drayton Community could commemorate the 50th Anniversaries of V. E. and V. J. Days which would fall in May and August, 1995 respectively.

Resolved that the Council invite representatives of all local Groups to attend a meeting at Drayton Hall on Monday, 30th January next, to discuss possible local events to commemorate the 50th Anniversary of V. E. and V. J. Days. Further, that the Council provisionally make a reserve "booking" of the Drayton Hall accommodation, for any community use need, on the official V. E. Anniversary Day, Bank Holiday Monday, 8th May, 1995.

The Clerk reported a communication from the Bishop of Chichester, President of the United Kingdom United Nations Association, requesting that Local Councils consider celebrating in 1995 the 50th Anniversary of the United Nations. It was agreed that this Anniversary could be kept in mind in relation to the discussion of V. E. and V. J. matters.

12. Millennium Fund

The Chairman referred to the creation of a National Millennium Fund, which would be available for grant applications in respect of Community Projects to mark the forthcoming Millennium and he asked that Members of the Council give thought to anything which could be undertaken at Drayton.

13. Communications Received

The Clerk reported details of items received, as follow:.. /6..

Min. 13 Cont/.....

(a) Dangerous Situation of Verge Posts, Marcham Road - Report to Clerk by Mrs. Mole of injury caused to local resident who had walked in to one of the Posts, installed by the County Area Engineer Department. The Engineer's office had been informed but was already aware of the incident.

(b) Best Kept Village Competition, 1994 - Report of the Competition Judges.

(c) "One Day Sales" and "Electric Blankets" - Communications from Oxfordshire County Council Trading Standards Department regarding unsatisfactory aspects of each of these subjects.

Resolved to note the communications received and in respect of (c) details on "Sales" be passed to Drayton Hall and on "Electric Blankets" to Mrs. Cook, W.R.V.S. Group, for information assistance to the elderly.

14. Matters Raised By Councillors:

(a) Proposed Airport between Abingdon and Wantage
Further to Paras. 1 and 7(d) of these Minutes, Dr. Bell reported his late arrival at the Meeting, because of attendance earlier, as District Councillor, at a District Council meeting to discuss the proposed Airport. He gave background details of the proposal by a Private Consortium and its reference to the Department of Transport, which had not publicly commented on it although earlier commissioning its own Enquiry into future "Runway Capacity needs for South Eastern England" and excluding from this consideration any "green field" locations. The District Council had expressed its total opposition to the Proposal and would be consulting Parish Councils for their support on this reaction. Because of the very close proximity to Drayton of any Airport development, Dr. Bell thought it appropriate for the Parish Council itself to communicate immediately with the Secretary of State for Transport, Dr. Mawhinney.

Resolved that Dr. Mawhinney be notified that the Parish Council is appalled at the proposal to develop the Airport because, in its close proximity to Drayton it would completely destroy the nature of the Community and have adverse impact on the local environment generally. Further, that as his own Department's terms of reference for a Working Group on "Runway Capacity for the South-East of England" had excluded consideration of "Green field" sites, he be requested to immediately rule against the proposal and thereby abate "the blight" it has created for this pleasant rural area.

(b) Dog Fouling, Drayton Hall Recreation Ground

Mr. Stimpson reported representation to him from Mr. Fleming, Chairman of Drayton Hall Committee about the nuisance of dogs fouling the Hall Recreation Ground.

Resolved that the Clerk obtain a quotation for purchase by the Council of "No Dog" signs for recreation areas. /7...

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Min. 14 Cont/...

(c) Damaged Roadside Sign

Resolved that the Clerk refer to the County Council Area Engineer a report by Mrs. Mole that a "bend" sign on the Abingdon Road had been knocked down.

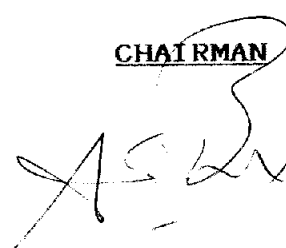
(d) High Street Road Surface Floodwater

Resolved that the Clerk refer to the County Council Area Engineer a report by Mrs. Bell that surface floodwater regularly develops in High Street, at its western end and results in a dangerous condition during frosty weather.

15. Next Meeting

Resolved to confirm that the Council's next meeting be on Monday, 6th February, 1995.

CHAIRMAN

A handwritten signature in black ink, appearing to be 'ASLN', written over the printed name 'CHAIRMAN'. The signature is stylized and somewhat illegible.

DRAYTON PARISH COUNCIL

CENTENARY RECEPTION - 3RD JANUARY, 1995

ATTENDANCE

Parish Councillors and their Partners

Mr. A. BAX (Chairman) and Mrs. BAX; Mrs. R. BARLOW and Mr. BARLOW; Mrs. B. BELL and Mr. BELL; Dr. R. BELL and Mrs. J. TEASDALE; Mr. J. EDWARDS; Mr. B. LEWIS and Mrs. LEWIS; Mrs. H. MOLE; Mr. V. PARDEY and Mrs. PARDEY; Mr. N. STIMPSON and Mrs. STIMPSON; Mr. A. THOMAS.

Clerk to the Parish Council

Mr. B. MOTT and Mrs. MOTT.

Former Parish Councillors and their Partners

Mr. H. BISBY; Mr. C. BOUGHTON; Mr. D. BOYD and Mrs. BOYD; Mrs. Jean CAUDLE and Mr. CAUDLE; Mr. Johnathan CAUDLE and Mrs. CAUDLE; Mrs. S. COOK and Mr. COOK, Mr. R. FIDLER and Mrs. FIDLER; Mr. R. HANCOCK and Mrs. HANCOCK; Mr. G. Von HOVEN and Mrs. Von HOVEN; Mr. E. JONES and Mrs. JONES; Mr. W. JONES and Mrs. JONES; Mr. R. ORTON and Mrs. ORTON; Mrs. J. TAYLOR (representing former Councillor Mr. W. J. TAYLOR); Mr. C. WOODCOCK

Widow of Former Parish Councillor

Mrs. I. HICKS.

Widow of Former Clerk to the Parish Council

Mrs. M. NEWMAN (accompanied by Mrs. E. SIMMONDS)

Parish Organisations' Representatives

St. Peters Church - The Reverend Dr. S. COLE-KING and Mr. T. OLIVER (Church Warden).

Amenity Society - (Mr. Bisby - see Former Councillor previously).

Brownies - Mrs. M. THOMPSON.

"Drayton Players" - Mr. John FREEMAN and Mrs. Sarah FREEMAN.

"Drayton Chronicle" - Mr. A. HOLMES (and PARTNER); Mr. G. LONG and Mrs. M. LONG;

"Drayton Hall" and Recreation Ground Management Committee - Mr. P. FLEMING (Chairman) and Mrs. J. O'HARE.

Football Club - Mr. T. ABSOLAM and Mr. A. ALSTON.

History Club - Mr. B. BRAY and Mrs. T. TAYLOR.

Mothers' Union - Mrs. B. MCGREGOR and Mrs. J. WALKER.

Netball Club - Mrs. J. CUNNINGHAM and Mrs. M. NORTON.

Royal British Legion - Mr. D. STANBRIDGE and Mrs. P. STANBRIDGE.

Sequence Dance Club - Mr. F. HAYS and Mrs. M. HAYS.

Wives Club - Mrs. B. BIDDLE and Mrs. C. RADBURN.

Cont/...../2...

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Women's Institute - Mrs. A. WEBB.

W.V.R.S. - (Mrs. Cook - see Former Councillor previously).

Youth Charity - Mrs. T. FLEMING.

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HISTORIC MATERIAL DISPLAYED

Historic Items, relating to their Organisations were displayed by the PARISH COUNCIL itself; the BROWNIES, DRAYTON PLAYERS, DRAYTON HALL COMMITTEE; FOOTBALL CLUB; HISTORY SOCIETY; MOTHERS' UNION; SEQUENCE DANCE CLUB; WIVES CLUB, and WOMENS' INSTITUTE. Former Councillor Mr. C. WOODCOCK displayed a MAMMOTH TOOTH, unearthed at Drayton.

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PARISH PICTURE QUIZ

Mr. Stimpson arranged a Photograph Quiz, of twenty locations in the Parish. Mrs. Jean Caudle, of 66, High Street, with nineteen correct answers, was the Winner and she was presented with a bottle of Wine by the Council Chairman (Mr. Andrew BAX).

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(c)

PARISH COUNCIL OF DRAYTON

FINANCE COMMITTEE

The Minuts of the Finance Committee Meeting, held on Monday, 12th December, 1994, at Drayton Hall, at 7.30p.m..

Present: Councillors Mr. Stimpson (Chairman), Mr. Pardey and Mr. Thomas.

1. Apologies for Absence

Apologies for absence were received from the Chairman of the Parish Council (Mr. Bax) and Mr. Lewis.

2. Minutes of the Previous Meeting

The Minutes of the Committee's previous meeting, on the 13th December, 1993, were approved and signed by the Chairman.

3. Parish Council's Budget and Precept 1995/96

The Clerk reported on a statement, previously circulated, detailing the Council's Expenditure and Balances for 1992/93 and 1993/94; its original Budget for 1994/95 and possible revision of this, with estimated balances, in the light of the current situation in respect of expenditure. In addition the Clerk referred the Committee to:

A Grant application from G.A.R.D. (Group Against Reservoir Development south-west of Abingdon), reported to the Parish Council on the 5th December last and referred for the Committee's consideration in the first instance.

Reference to the Committee, from the Council's meeting in October last, of a request by the Footpaths Committee that provision be made in the Council's 1995/96 Budget for laying of a concrete or tarmac surface on Footpath 25.

Communications from Abingdon Citizens Advice Bureau; Abingdon Volunteer Centre and the Oxfordshire Playing Fields Association requesting continued support for their services. In respect of the latter, the Association suggested a contribution rate of £35 for Parishes of the size of Drayton.

His own circumstances of reaching employment retiring age in the Spring of 1997, which would, by employment contract, involve the Council in a gratuity payment, based on length of service.

From discussion of the information available to it the Committee,

Resolved, by reference as necessary to the Appended Financial Statement, to RECOMMEND to the Council:

(a) Revision of the 1994/95 Expenditure Estimates to show;

(i) Inclusion of £400 for the Council's Centenary Celebration on the 3rd January, 1995.

(ii) In addition to Donation/Grant Payments made to the Royal British Legion (£30) and the Drayton Pre-School Play-Group (£25), payments of £70 each be made to the Citizen's Advice Bureau and Volunteer Centre and £35 to ..Cont/.../2..

Min. 3(a) Cont/...

the Playing Fields Association, (this leaving a sum of £20 in the Council's Budget of £250 for Donations/Grants in 1994/95).

(b) Not to make grant payment to G.A.R.D., (to assist its expenditure in publicity of an environmental survey with regard to the proposed Reservoir) and to deal with any further representation for grant as a bid for consideration in relation to 1995/96 Budget provision for Donations/Grants.

(c) Budgeted Expenditure for 1995/96 provide for:

(1) Future omission of Subscription payment to the Council for Protection of Rural England.

(11) Allocation of £400 to a "Clerk Gratuity Fund".

(111) Expenditure by the Council, (by inclusion of £250 in the Budget), in relation to nationally proposed 50 Year Anniversaries of the 1945 V.E. Day and V.J. Day Events.

(1v) Expenditure of £500 on Footpath Maintenance, having regard to the Footpath Committee's wish for surface attention to Footpath 25.

(d) The Parish Precept for 1995/96 be £11,500 (from £11,000 in 1994/95).

CHAIRMAN

PARISH COUNCIL OF DRAYTON

EXPENDITURE 1992/93 & 1993/94 FOR INFORMATION; BUDGETED AND REVISED
EXPENDITURE 1994/95; 1995/96 BUDGETED EXPENDITURE

<u>A. GENERAL</u>	1992/93	1993/94	1994/95	1994/95	1995/96
<u>ADMINISTRATION</u>	<u>ACT. EXP</u>	<u>ACT. EXP</u>	<u>BUD. EXP</u>	<u>REV. EXP</u>	<u>BUD. EXP</u>
	£	£	£	£	£
Clerk - Salary	2112.15	2452.38	2550.00	2590.00	2630.00
Expenses	00.00	360.61	350.00	350.00	350.00
Postages	133.18	75.85	100.00	100.00	100.00
Telephone Calls	85.60	42.35	80.00	80.00	80.00
Stationery/Printing	208.46	423.40	300.00	300.00	300.00
Room Hire	84.00	84.00	80.00	80.00	100.00
Insurance	187.89	208.02	280.00	237.00	250.00
Audit Fee	235.00	240.88	250.00	241.00	250.00
Oxon Ass. Loc. Cos.	149.00	171.00	190.00	182.00	200.00
Ass. Loc. Cos. Journal	10.00	11.50	8.00	8.00	8.00
Oxford Fieldpaths Soc.	2.00	2.00	2.00	2.00	2.00
Coun. for Prot. of Rur. Eng.	12.00	15.00	15.00	15.00	-
Oxfordshire Rur. Comm. Co.	10.00	10.00	10.00	10.00	10.00
Best kept Village Comp.	8.00	8.00	8.00	8.00	8.00
Drayton Hall Rec. Payt.	50.50	50.50	51.00	51.00	51.00
Courses etc.	10.00	-	50.00	50.00	50.00
Parish Council Elections	-	-	-	-	750.00
Loc. Cos. Centenary	-	20.00	-	400.00	-
V. E. & V. J. Day Ann.	-	-	-	-	250.00
Clerk Gratuity Fund	-	-	-	-	400.00
 <u>B. GRANTS/DONATIONS</u>					
- <u>Total Provsn.</u>			250.00	250.00	250.00
<u>SUMS GIVEN TO:</u>					
Earl Haig Fund	25.00	25.00		(30.00)	
Cit. Advice Bureau	50.00	60.00		(70.00)	
Abingdon Vol. Centre	30.00	70.00		(70.00)	
Oxon Playing Fields Assoc.	30.00	30.00		(35.00)	
Drayton Pre-Sch. Ply. Grp.	-	-		(25.00)	
 <u>C. BURIAL GROUND</u>					
Grass Cutting/Litter	392.00	399.84	450.00	410.00	450.00
General Upkeep	100.00	333.75	200.00	100.00	200.00
Thames Water	38.42	26.38	50.00	50.00	75.00
Path Replacement Fund	500.00	500.00	-	-	-
Path Rebuilding	-	1533.37	1500.00	1839.00	-
 <u>D. PLAY/RECREATION GRDS</u>					
Grass Cutting/Litter	277.50	306.78	200.00	150.00	150.00
Gen. Maintenance	607.80	148.00	250.00	100.00	100.00
Equipment	4714.16	6758.31	-	8765.00	500.00
 <u>CARRIED FORWARD</u>	<u>10382.66</u>	<u>14366.92</u>	<u>7224.00</u>	<u>16368.00</u>	<u>7514.00</u>

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PARISH COUNCIL OF DRAYTON

The Minutes of the Meeting of Drayton Parish Council held on Monday, 6th February, 1995, at Drayton Hall, Lock-Way, at 7.30p.m..

Present: Councillors Mr. Bax (Chairman), Mrs. Barlow, Mrs. Bell, Dr. Bell, Mr. Edwards, Mr. Lewis, Mr. Pardey, Mr. Stimpson and Dr. Wade. Police Constable I. Doe and Mr. R. Matthews were also present.

1. Police Information

Mr. Doe notified the meeting that he had recently taken local Police Officer responsibility for Drayton, in place of Woman Police Constable Pearce. He explained the current situation with regard to policing matters in the Parish. The Chairman thanked Mr. Doe for his presence at the Council's meeting.

2. Apologies for Absence

Apologies for absence were received from Mrs. Mole and Mr. Thomas.

3. Absence of County Councillor Mrs. Mackenzie

The Chairman referred to the recent absence of Mrs. Mackenzie from the Council's Meetings and reported that he had learned that she had been ill and was still detained in Hospital. Resolved unanimously that the Clerk write to Mrs. Mackenzie expressing the Council's wishes for a speedy and full recovery to good health.

4. Minutes of the Previous Meeting

The Minutes of the previous meeting, the Council's Centenary Meeting, held on the 9th January, 1995, were approved and signed by the Chairman.

5. Matters Arising on the Minutes of the Previous Meeting:

(a) National Millennium Fund Project - Para. 12

Mr. Stimpson suggested that the Parish Council could consider re-creation of a Village Green at Drayton. The Council accepted an offer by the Chairman that he would make initial enquiry about the potential of one site, near to the Abingdon to Steventon Road.

(b) Dog Fouling, Drayton Hall Recreation Ground - Para. 14(b)

The Clerk reported that he had obtained a quotation from Falcon Signs of East Hanney for supply of four "No Dog" Signs for the sum of £55 (plus VAT). Cont/...../2..

16933.00 EST

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Min. 5(b) Cont/.....

Resolved to purchase four "No Dog" Signs from Falcon signs and, subject to any comments the Drayton Hall Committee may have, two signs be erected at the approach to the Recreation Field from the Drayton Hall Car Park, another at the entry to the Lock-Way Play Area and another at the entry to Lyford Close Play Area.

(c) Surface Water, High Street - Para. 14(d)

The Clerk reported a communication from the County Council Area Engineer stating that the surface water problem had now been dealt with. Mrs. Bell confirmed correction of the road surface problem but added that an area of roadside footpath on the north side of the Street remained affected by flood-water. Resolved that the Clerk thank the Area Engineer for the attention given to the High Street road-way and request action be taken to also deal with the roadside footpath problem.

(d) Old Water "Stand-Points" - Para. 4(a)

The Clerk reported that a communication had been received from the Department of National Heritage seeking photographs of the "Stand-points" in relation to nearby property; a larger scale map recording their various locations and information as to which stand-point a cast metal Cap, which had become detached (and was held aside for safety), belonged to. Resolved to note the Department of National Heritage communication and to accept Mr. Stimpson's offer to assist the Clerk's reply, by providing the photographs required, (the cost of photographic materials to be paid by the Council).

(e) Vale of White Horse District Council Leisure Strategy - Para. 4(c)

The Council noted a report by the Clerk on a communication received from the District Council's Chief Leisure Services Officer, thanking the Parish Council for the comments (prepared by Mr. Thomas) submitted in response to the consultation carried out on the proposed Strategy.

6. Applications for Permission to Carry Out Development:

(a) The Council had before it the following Applications Received from the District Council for Consultation and Considered by the Planning Committee;

<u>No</u>	<u>Proposed Development</u>	<u>Recommendation</u>
DRA/4744/ 4	Extn. & altns. to 38, Church Lane. Erect garage block for Nos. 38, 40 & 42, Church Lane.	Approval
DRA/13938	Erect Garden Room and Conservatory, 3, Fisher Close.	No Objection

Resolved to confirm the Planning Committee's action.

(b) The Council had before it the following Application
Cont/...../3...

3.

Min. 6(b)Cont/....

Received from the County Council for Consultation and Considered by the Planning Committee

<u>No</u>	<u>Proposed Development</u>	<u>Recommendation</u>
Co. Co. /8.4 /4995/6.1	Restoration of Plant Site and Construction of Haulage Road, Land adjoining, Peep O' Day Lane, (J. Curtis and Son).	No Objection

Resolved to confirm the Planning Committee's action.

7. Proposed Lox International Airport

With reference to Mins.1, 7(d) and 14(a) of the previous meeting, the Chairman reported on attendance, with Dr. Wade, at a meeting, held publicly by the Vale of White Horse District Council on the 17th January, 1995, to discuss the proposed Airport and its arrangements for itself opposing it and co-ordinating all adverse representation from its area. Dr. Bell as District and Parish Councillor reported that the District Council's action had, that day, resulted in statements in the House of Commons by the Secretary of State for Transport, Dr. Mawhinney, in response to questions raised by Local Members of Parliament Mr. Jackson and Mr. Patten. Dr. Mawhinney had replied that development of a major Airport on a "green field" site would be unlikely to be realistic or acceptable to the Government, on past considerations of Airport needs and would also be contrary to regional planning guidance which held Oxfordshire to be an area of restricted development. Dr. Mawhinney could not, legally, make more specific comment dismissing the Proposal. Resolved to note the current situation and to continue to support the Vale of White Horse District Council's efforts to achieve conclusive withdrawal of any suggested scheme for development of an Airport between Abingdon and Wantage.

8. Attention to Trees Growing in Conservation Area - 35, Henleys Lane.

The Council noted a report by the Clerk on a communication received from the Vale of White Horse District Council, in respect of an application made to it, to fell three trees at 35, Henleys Lane. Because of the time factor for response with the Parish Council's comments, the District Council enquiry had been circulated to the Chairman and Councillors Wade and Thomas, all resident in Henleys Lane, who had not found reason to oppose the proposal. The Application to fell the trees had now been agreed by the District Council.

9. Financial Matters:

(a)Drayton Hall and Recreation Ground Charity - Recoupment Fund - Accumulation Shares Valuation

The Council noted a report by the Clerk on a Statement issuedCont/...../4..

4.

Min.9(a) Cont/....

by the Charities Official Investment Fund, on the valuation, as at 31st December, 1994, of Shares purchased in respect of the Charity Recoupment Fund payment, made annually by the Parish Council. A copy of the Statement would be passed for the information of the Drayton Hall and Recreation Ground Charity Management Committee.

(b)Accounts Considered for Approval for Payment: £

N. F. Green - Litter Clearance, January	18.36
Copy-Cat Services - Printing, January	17.37
P. E. Cook - Binding of Minute Book, 1992-94 incl.	32.50
Clerk - Salary (£216.65)and Expenses (£29.16) Feb.	245.81
M. R. H. Services - Play Areas Inspection, Jan.	13.00

Resolved that the Accounts be approved for payment.

(c)50th Anniversaries of VE and VJ Days, 1945

The Council noted a report by the Clerk on a communication from the Vale of White Horse District Council regarding its intended grant of £200 to the Parish Council to allow it to support local activities relating to the Anniversaries. The District Council would welcome a response in due course on how the Grant was applied.

(d)Grants Made to Other Bodies

With reference to Min.8(b) of the previous meeting, the Council noted a report by the Clerk on letters of thanks received for Grants made and also a letter from the Oxford Victim Support Group, expressing regret that the Parish Council had not been able to give it financial support.

(e)Grasscutting/Litter Clearance 1995/96

The Clerk asked whether the Council wished to seek new alternative quotations for this work, in the next financial year, or to continue with the present Contractor's services. Resolved that the present Contractor, Mr. N. F. Green, be asked whether there would be any variation in his charges for 1995/96.

10. Play Area Matters

(a)Installation of New Equipment (Acquired by D. R. A. G)

With reference to Min.9 of the previous meeting, the Clerk reported a quotation now received from M. R. H. Services for installation of items of equipment, previously acquired from funds raised by the Drayton Recreation Action Group. To install a "Spring Mobile" item of play equipment, (together with "safe-play" surface) and also a 6' Bench Seat at Lock-Way would cost £600 and £140 respectively. Fitting of a "See-Saw", on the existing grass surface, at Lyford Close would cost £155.

Resolved that, prior to decision on the installation of the
....Cont/...../5...

5.

Min. 10(a) Cont/....

additional equipment, enquiry be made as to whether (i) D. R. A. G., (which is apparently no longer active) has any funds still in hand.

(ii) the Drayton Hall and Recreation Ground Management Committee would be prepared to contribute toward the equipment installation costs at Lock-Way, because of the advantage the Play Area there does have for Drayton Hall users.

(b) Damaged Fence - Lock-Way Play Area

The Clerk reported that on the morning of the Council's meeting he had received report that the section of Lock-Way Play Area fencing which bounded adjoining residential property had been broken down and was a potential hazard to small children using the Play Area. He had requested Mr. Herring, (M. R. H. Services), to submit a quotation for replacement posts and fencing, because of the generally rusted and poor condition of the existing fittings. This quotation was £680 for new fencing of the same style of metal post and galvanised fencing, at 6' height, or £485 if the height of the new fence was lowered to 5 feet. If the present length of the fence was shortened, because of tree growth which now marked some of the boundary, the quoted figures could be reduced by £175 and £35 respectively.

Resolved that Mr. Stimpson and the Clerk be given delegated authority to communicate with Mr. Herring and agree the most appropriate arrangement for renewal of the broken down part of Play Area fencing.

(c) Play Areas Inspection

The Clerk gave details of M. R. H. Services Inspection and Report on the Lock-Way and Lyford Close Play Areas, as at January, 1995. The Equipment was generally satisfactory but arrangement had been made for replacement of pieces taken from the timbered climbing frame at Lyford Close. The cost for this would not be significant.

Resolved to note the Inspection report and to confirm M. R. H. Services repair of the Climbing frame.

11. "Rights of Way"

(a) Surveys by Councillors

With reference to Min. 10 of the previous meeting, Dr. Bell (Footpaths Committee Chairman) submitted a Summary (Copy attached to the Minute Book record of these Minutes) he had prepared from survey reports submitted by Members of the Council to date. He also agreed with Councillors the action which would be taken to totally conclude the survey.

In discussion of the Summary report it was

Resolved that

(i) having regard to present action being taken by the Vale of White Horse District Council to conclude formal diversion

.... Cont/...../6...

6.

Min. 11 Cont/...

of Footpath 12 in relation to Drayton Golf Course and the Thames Water Company "Treatment Works", the County Council Countryside Section be requested to arrange for action to be taken to ensure that the North Eastern Section of the Path would be available for public use in conjunction with the diverted Path.

(ii) on completion of the Footpath Survey and for report at the Annual Parish Assembly in May next a priority list be drawn of Paths for clearing, by volunteer Working Parties, the general principle being that no paths should be regarded as "unused".

(b) Reports of Recent Impediments to "Rights of Way" Use

Dr. Wade reported that Footpath No. 25, near to Henleys Lane, was affected by materials from a crumbling dry stone wall, situated at the boundary of property in Church Lane, which is subject of Development Application.

Further, that Bridle-Way 8, near to High Street, had been used for "fly-tipping of materials, which included furniture items.

Resolved that the Clerk would consult with the District Council Planning Department on the "preservation status" of the "dry stone wall" with a view to the Developer being requested to re-instate it. Further, the Clerk would arrange for the District Council to remove the "tipped" materials from Bridle-Way 8.

12. 1995 50th Anniversaries of 1945 V.E (Victory in Europe) and V.J. (Victory over Japan) Days

(a) Meeting of Community Groups

With reference to Min. 11 of the previous meeting, the Chairman, Mr. Stimpson and the Clerk variously reported on matters discussed at the meeting of local Groups, held on the 30th January last; provisional proposals for V.E. Anniversary activities and arrangement for a further meeting on the 20th February, 1995. In the discussion which followed it was acknowledged to be important, because of the short time available for preparation, that plans be settled as soon as possible for any events proposed and to assist this it was Resolved that the Parish Council appoint Mr. Stimpson and Mr. Pardey as its representatives for co-ordinating action in arrangement of events involving differing Community Groups.

(b) V.E. Celebration - National Events

The Clerk reported a communication from the Vale of White Horse District Council, inviting nominations, for it in turn to refer to the Association of District Councils, for persons wishing to be considered as community representatives to attend events to be held in London.

Resolved that Councillors Mrs. Bell, her Husband Michael and their Daughter Emily be nominated for consideration of attendance at a Thanksgiving Service at St. Paul's Cathedral

...Cont/...../7..

Min. 12 Cont/..
on the 7th May, 1995.

13. Communications Received

The Clerk reported details of items received, as follow:

- (a) Improper Use of Drayton Hall Waste Bin - Letter from Hall Secretary, Mrs. Day, about use of Bin for human excreta.
 - (b) Highway Verge Grasscutting, Sutton Wick Lane - Letter to Chairman from Mrs. Darling, "Stone Barn", seeking Parish Council comment because the County Council had ruled the verge at her address to be her private property. Reply had been sent re-stating the Parish Council could not cut the verge.
 - (c) Floodwater Affecting Gardens of Houses in Steventon Road, which adjoin the Drayton Hall Recreation Field - Letter from Mr. Russell, 40, Steventon Road, requesting Parish Council to prevent water emanating from Hall Car Park eventually draining on to the Steventon Road "back gardens". Mr. Russell informed that the Hall Committee was responsible for the Car Park.
 - (d) Use of Memorial Plaque by Tree in Parish Council Cemetery - With reference to Min. 3(e) of the 5th December, 1994, a letter from Mrs. Saunders detailing the proposed memorials words to her Father, to be on the Plaque.
 - (e) Obstructed View of Public Telephone Kiosk, High Street - Representation to Clerk by Mr. Butler, 4, Church Lane, that a large vehicle regularly obstructed sight of the Kiosk, which could prevent its emergency use by passing motorists.
 - (f) Dog Fouling, Lock-Way Roadside Footpaths - Representation received by Clerk from Mrs. Tucknott, 36, Lock-Way. Clerk had supplied "Dog Fouling" Bye-Law notices for display by Mrs. Tucknott.
 - (g) County Council Licensing of Waste Disposal/Treatment Facilities - Letter from County Engineer regarding consultation with Parish Councils.
 - (h) County Council Highway Maintenance - Weed Control - Letter from County Engineer, giving Parish Councils opportunity to act as County Agents for this purpose.
- Resolved to note the communications received and in respect of
- (a) that Mrs. Day be informed that only the Police could assist if the nuisance was continued.
 - (d) to approve the Memorial Plaque and to waive fee charge for its Registration.
 - (e) to acknowledge that the cause of obstruction of the Kiosk had recently been moved but the matter be kept in mind.

14. Matters Raised By Councillors - Highway Maintenance

Resolved that the Clerk arrange for attention as necessary to:

- (i) report by Dr. Wade of damage to a County Council "No Litter" sign on the Abingdon Road.
- (ii) complaint by Mrs. Bell about verge overgrowth impeding footpath use, in Steventon Road, by the High Street junction.

8.


15. Meetings, March, 1995

Resolved to confirm that

(a) the Council's next meeting be on Monday, 6th March, 1995, at 7.30p.m..

(b) at 7p.m., 6th March, preceding the Council's meeting, the General Purposes Committee meet with Allotment Holder Representatives to discuss management matters concerning the Council's Church Lane Allotment Gardens.

CHAIRMAN

A handwritten signature in black ink, appearing to be 'A. Dux', written over the printed name 'CHAIRMAN'.

DRAYTON PARISH COUNCIL

Results of Rights of Way Survey

February, 1995

Key to 'Condition':

- Excellent:** Walkable with pushchair
- Good:** Easily walkable
- Fair:** Walkable with some difficulties in parts
- Poor:** Significant obstacles to overcome
- Unusable:** Obstructed or blocked by impenetrable undergrowth

- FP 27:** unofficial No. for Binning Close/Eastway path
- BW 28:** unofficial No. for Sutton Wick Lane/Gypsy Lane bridleway.

Obstructions	Stiles/gates needing repair	Condition(*)	Comments
None	None	Good	Well-signed.
None	None	Good	
U/q W of copse	None	Unusable	CLEARANCE, W/M
Legal route	None	Poor	W/M
None	None	Good	
NE) Fence, S/works	New needed	Unusable	ENFORCEMENT
SW) Golf Course	?	Unusable	DIVERSION
Undergrowth	Near S end (SC)	Unusable	CLEARANCE, W/M
Ploughed, qdn.	NE of road.	Unusable	REINSTATE
None	None	Good	SIGN AT BW1
None	None	Good	R'te not visible
None	None	Excellent??	Road!
Undergrowth	None	Unusable	CLEARANCE

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PARISH COUNCIL OF DRAYTON

The Minutes of the Meeting of Drayton Parish Council held on Monday, 6th March, 1995, at Drayton Hall, Lock-Way, at 7.30p. m. .

Present: Councillors Mr. Bax (Chairman), Mrs. Barlow, Mrs. Bell, Dr. Bell, Mr. Lewis, Mr. Stimpson and Mr. Thomas.

Also present for Item 1. of these Minutes were the following representatives of Local Organisations:

Mrs. T. Fleming (St. Peter's Church); Ms. V. Hale (Baptist Church); Mr. C. Boughton (Royal British Legion - Steventon); Ms. T. Taylor (History Society); Ms. S. Grant (Play-Group); Ms. V. Griffiths and Ms. J. Amirsedghi (Parent and Toddler Group) and Mr. J. Prior (Table Tennis Club).

1. V. E. DAY 50TH ANNIVERSARY - MONDAY, MAY 8TH, 1995

With reference to Min. 12(a) of the previous meeting, the Chairman and Clerk reported, for public discussion, on a meeting of Community Group representatives that had been held on the 20th February last. It had not then been possible to identify any-one who was in a position to take over-all organisational responsibility for proposed local events on the 8th May but there had been agreement on the following:

(a) With the permission of the Drayton Hall Management Committee and use of its Hall furniture, a Village "Tea Party" would be held on the Hall Car Park on Bank Holiday Monday afternoon. Tea provision would be carried out by the Mother's Union, assisted if possible by the Women's Institute and Drayton Wives Club. It was thought that income to assist with Refreshment costs could be obtained by a "Raffle" and the Play Group would consider taking responsibility for this.

(b) The History Society will arrange an Exhibition of War-time Memorabilia in the small Hall.

(c) It was hoped that Drayton Players could provide some entertainment in the Hall and Mr. Brian Clark had been invited to provide music, either internally or externally. It was possible that Drayton School could undertake "May-Pole" dancing. It had been agreed that Mr. West of Oday Hill should be requested to attend with juvenile "Swingboats" and a "Roundabout" and this had been arranged by the Council. The Play-Group would arrange the presence of a "Bouncey Castle" and the Table Tennis Club would also consider organising Recreation Ground activities for children. Some other involvement by local Groups with "side stalls" would be helpful.

In the discussion which followed it was agreed that

(i) Mr. Boughton would act as Co-ordinator for proposed activities and endeavour to encourage other local Groups to take part, including perhaps the Drayton Dance Club arranging a Dance Exhibition or a Tea Dance.

Cont/...../2..

2.

Item 1 Cont/...

(ii) Mrs. Fleming would arrange further discussion by the Ladies Groups on tea supply arrangements.

(iii) Mr. Bax, (Chairman of the Council) would arrange suitable information in the Drayton Chronicle on events proposed.

Ms. Hale said that the Baptist Church would like to plant a Tree somewhere in the Village to mark the 50th Anniversary of the end of the War and it was agreed that the Parish Council would give further consideration to this request.

Discussion was concluded with agreement that local Group representatives would meet the Council again at the commencement of the Council's meeting on the 3rd April, 1995.

2. Apologies for Absence

Apologies for absence were received from Mrs. Mole, Mr. Pardey and Dr. Wade.

3. Minutes of the Previous Meeting

The Minutes of the previous meeting held on the 6th February, 1995, were approved and signed by the Chairman.

4. Matters Arising on the Minutes of the Previous Meeting:

(a) National Millennium Fund Project - Para. 5(a)

The Chairman reported that following communications he and the Clerk had had with Mr. de Haan and a Surveyor acting for the Earl of Plymouth Estates it had now been proposed that Council representatives meet these parties in the near future to discuss Parish Council interest in availability of local land for a Millenium Fund Project.

The Clerk reported for information details, circulated by the County Association of Local Councils, on Millenium Project funding by application for grant from National Lottery income. Resolved to agree that the Chairman, Mr. Stimpson and the Clerk meet Mr. de Haan and the Earl of Plymouth Estates Surveyor to assist consideration of a Millennium Project.

(b) Flood Water Affecting Gardens, Steventon Road - Para. 13(c)

The Council noted a report by the Clerk on further copy correspondence received indicating that the District Council Engineering Section is now examining the problem.

(c) Verge Overgrowth, Steventon Road - Para. 14(ii)

The Council noted a report by the Clerk that the County Council Area Engineer had been requested to deal with the overgrowth (and if he declined a quotation would be obtained from M. R. H. Services). Cont/...../3..

3.

Min. 4 Cont/....

(d) Dog Fouling, Recreation Areas - Para. 5(b)

The Council noted a report by the Clerk that the signs had now been ordered but comment was still awaited from Drayton Hall Management Committee with regard to their suggested location.

5. Applications for Permission to Carry Out Development

The Council had before it Decision Notices received from the District Council in respect of the following Applications:

<u>No</u>	<u>Prop. Dvlpmnt.</u>	<u>Par. Co. Rcmndtn.</u>	<u>Decision</u>
DRA/2330/ 1	Erctn. of Office & Demoltn. of exstg. bldgs. for Car Park,	No Objctn, subject to access road improvements.	Permit
East-Way Mobile Home Park, East-Way.			
DRA/4744/ 4	Extn. & Altns. No. 38, Erctn. of Garage Block for 38, 40 & 42, Church Lane.	Recmnd. Approval	-do-
DRA/8702/ 7	Erctn. of 3 Detached Houses, Land adjacent to 3, Church Lane.	Recmnd. Refusal	-do-

Resolved to note the Decisions of the Local Planning Authority and in respect of DRA/8702/7 to ascertain from the District Council Planning Department whether there will be a "Monitoring Officer" for the Development, because of the sensitive nature of the proposals in the location concerned.

6. Proposed Lox International Airport

With reference to Min. 7 of the previous meeting, the Clerk reported further correspondence from the Vale of White Horse District Council, firstly confirming the Parliamentary statements of the Secretary of State for Transport, (Dr. Mawhinney); secondly forwarding copy of a letter it had received from Mr. Alan Geal, of Pleiade Associates, stating that Company would not now proceed with the Lox proposal and finally forwarding for the information of all Parish Councillors an "Executive Summary" of a Technical Report it had commissioned for purposes of resisting the Proposal. Dr. Bell (as District Councillor) reported that the Vale of White Horse District Council was in arrangement with Members of Parliament for all the local Constituencies, that would have been concerned with the Lox proposal, to pursue legislation by the Government to prevent private organisations being able to propose similar projects in future.

Resolved to note the current situation and to commend Dr. Bell for the leading part he had played, as District Councillor, in opposing the Lox Proposal.

7. Financial Matters:

(a) The Council had before it the following Accounts for
Cont/...../4...

Min. 7(a) Cont/...

<u>Approval for Payment;</u>	£
N. F. Green - Litter Clearance, February	18.36
Copy-Cat Services - Printing, February	12.22
Vale of White Horse D.C. - Photocopying, June/Feb.	12.15
Thames Water - Burial Ground Water Supply, Nov./Feb.	15.89
Clerk - Salary (£216.65) and Expenses (£29.16) Mar.	245.81
Councillor Stimpson - Photograph Supply for Parish Council submission to Nat. Heritage Dept.)	5.00

Resolved that the Accounts be approved for payment.

(b) Grasscutting/Litter Clearance Programme 1995/96

With reference to Min. 9(e) of the previous meeting, the Clerk reported that Mr. Green had replied that his charges for Grasscutting and related Litter clearing would be retained at the same level as for the current financial year.

Resolved that Mr. Green services be retained for Grasscutting/Litter clearance needs in 1995/96.

(c) V. E. 50th Anniversary Grant Request

The Clerk reported a letter from the Steventon Branch of the Royal British Legion, seeking donation assistance from the Council toward the cost the Legion would incur in arranging joint commemorative events for the Parishes of Appleford, Drayton, Milton, Steventon and Sutton Courtenay.

Resolved that the Legion be informed that the Parish Council could not consider a grant payment to it until it was aware what expenditure it would incur in its own Parish. It would be prepared to consider an application from the Legion, at the conclusion of the V. E. anniversary events and upon receipt from the Legion of relevant financial detail.

(d) Christmas Star Decoration at St. Peter's Church

Mr. Stimpson reported a communication from Mr. Oliver, Church Warden, requesting the Parish Council to consider payment toward the cost of the Decoration acquired for the Church Tower for Christmas 1994 (and future use) because the decoration had been arranged at the Council's request.

Resolved that the Parochial Church Council be informed that the Parish Council would meet in full the decoration cost.

8. Allotment Gardens Management

The Clerk reported that that evening, prior to the Council meeting, together with Council General Purpose Committee Members Mrs. Barlow and Mr. Lewis, he had met Mr. T. Cox and Mr. J. Spencer, Allotment Holder representatives and agreed rent collection arrangements for 1995/96. Also, Messrs. Cox and Spencer had confirmed that work by the Drayton Heating Company to improve water supply to the Allotment Gardens had now been completed. The Representatives had requested that some more gravel be laid on the Allotments access Path.

Cont/...../5...

5.

Min. 8 Cont/....

Resolved to note the Clerk's report and that Mr. J. Caudle of Messrs. Poulton, Builders, be requested to supply a quotation for gravel treatment to the Allotments access Path.

9. Play Area Matters

(a) Installation of New Equipment (Acquired by D. R. A. G)

With reference to Min. 10(a) of the previous meeting, the Clerk reported on information from Mrs. Mole, that D. R. A. G. appeared now to have concluded their activities and from Mrs. Bell that the Group had approximately £240, in residual funds, to hand over to the Parish Council. The Clerk added that the Drayton Hall Management Committee had not yet met, to enable consideration of the Council's request that it make contribution toward installation of the Play Area equipment. In the discussion which followed it was suggested by Dr. Bell that it may assist the Hall Committee to have indication of the level of contribution the Council would find helpful. Resolved that the Drayton Hall and Recreation Ground Management Committee be requested to contribute £300 toward the cost of installation of the additional items of equipment at the Play Area.

(b) Damaged Fence - Lock-Way Play Area

With reference to Min. 10(b) of the previous meeting, the Clerk reported that together with Mr. Stimpson he had had a "site meeting" with Mr. Herring (M. R. H. Services) and it had been agreed that the fence be renewed to a height of five feet, at cost of £450 to the Parish Council. The work had been done. Resolved to confirm the action by Mr. Stimpson and the Clerk.

10. "Rights of Way" - Survey

With reference to Min. 11(a) of the previous meeting, Dr. Bell submitted an updated Summary (Copy attached to the Minute Book record of these Minutes) of the review of "Rights of Way" in the Parish and this was discussed, in relation to a subsequent report by Dr. Wade and amended as appropriate.

Resolved that

- (a) B. W. 5 (N. E.) be noted for future reference to the County Council for obstruction clearance enforcement action.
- (b) the County Council be asked if it would give approval for the Parish Council, together with Members of the Ramblers Association, clearing of all obstruction B. W. 4, F. P. 17 and the Bridle-Way between Sutton Wick and Gypsy Lane (awaiting Modification Order process). These then to be "Way marked".
- (c) the County Council be asked to consider enforcement action in respect of F. P. 18, in the area of Sherwood Farm, because of the Gate across the Path and the intimidating attitude of a dog which is present in the vicinity.
- (d) Mr. Caudle (of Messrs. Poulton, Builders), who has arranged

Cont/...../6....

Min. 10 Cont/.....

previously for surface attention to Footpaths, be requested to give a quotation for gravel treatment to muddy patches on Footpaths 14, 15 and 25.

(e) Mr. Thomas's offer to draw up specifications to allow quotations to be invited for over-all installation of tarmacadam surfaces on Footpaths 14 and 25, be accepted.

(f) as previously proposed, it be confirmed that a report on survey of local "rights of way" be made to the Annual Parish Assembly.

11. National Spring Clean, 1st to 10th April, 1995

The Clerk reported a communication from the Vale of White Horse District Council, requesting the Parish Council to again take part in the Annual "Spring Clean" event.

Resolved that

(a) the District Council be requested to supply 160 Litter sacks for use at Drayton (80 to be delivered to each of Mrs. Bell and Mr. Stimpson).

(b) Mrs. Bell would provide 20 sacks to Drayton School and arrange for it to have part in the Event, the Council giving £10 for prizes for any competition undertaken in relation to National Spring Clean Week. The School also to be requested to deal with litter on the Path-Way between the School and Abingdon Road.

(c) Members of the Council would take local litter collection action as agreed with the Chairman.

12. V. E and V. J. 50th Anniversary Days, 1995

(a) V. E. Commemoration

Resolved to approve the action taken and agreed for consideration at Item 1 of these Minutes.

(b) V. J. Commemoration

With reference to the proposal (at Item 1) by the Drayton Baptist Church that it plant a tree locally to mark the 50th Anniversary of the War, Mr. Stimpson suggested that this be combined with siting of a public bench seat by the Council.

Resolved to adopt Mr. Stimpson's suggestion, for further consideration at the conclusion of the V. E. activities.

13. Communications Received

The Clerk reported details of items received, as follow:

(a) Parish Council Election, 4th May, 1995 - Nomination papers for candidates, received from District Council for use by existing Councillors and other interested persons.

(b) Oxfordshire Association of Local Councils Circular 1/95

(c) Witney Police Division Policing Plan 1995/96 -

Consultation meeting with Parish Councils to be held on 26th April, 1995.

Cont/...../7...

Min. 13 Cont/...

(d) Central Furniture Sales, High Street - Ref. Min. 12(c) of the 5th December, 1994 - Letter from District Council Planning Department stating the sign was within regulation specifications.

(e) Sycamore Tree in Roadside Verge, Crabtree Lane - Letter from resident at No. 18 (Ms. Lyon), claiming potential danger to children through climbing tree had been referred to Area Engineer. He had declined to "prune" tree to prevent climbing but had offered it to be done at Ms. Lyon or Parish Council expense.

Resolved to note the communications received and in respect of:

(c) Consider at the next Meeting who would attend.

(e) that the Parish Council not take financial responsibility for "pruning" the Tree.

14. Matters Raised By Councillor

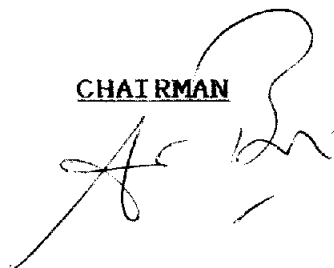
The Clerk reported a communication from Dr. Wade, unable to be present at the meeting, detailing complaints received by him in relation to use of Bridle-Way 2; a "neighbourly" problem at Lock-Way and Litter on the Drayton School/Abingdon Road Footpath (see previous Min. 11(b))

Resolved that the Clerk would deal, as appropriate, with the matters raised by Dr. Wade and keep him informed accordingly.

15. Next Meeting

Resolved to confirm that the Council's next meeting will be on Monday, 3rd April, 1995.

CHAIRMAN



DRAYTON PARISH COUNCIL

Results of Rights of Way Survey

March, 1995

Key to 'Condition':

Good: Walkable with pushchair.

Fair: Easily walkable, route easily identifiable on ground.

Poor: Walkable with some difficulties in parts.

Unusable: Significant obstacles to overcome or route unclear on ground.

None: Obstructed or blocked by impenetrable undergrowth.

27: unofficial No. for Binning Close/Eastway path

28: unofficial No. for Sutton Wick Lane/Gypsy Lane bridleway.

Obstructions	Stiles/ etc.	-Condition(*)-		Prty H/M/L	Action
		Actual	Target		
None	OK	Good	Good	-	-
None	OK	Good	Good	-	-
None	OK	FAIR GOOD	Good	-	MUDDY, (NO ACTION)
None		GOOD			
U/q W of copse	OK	Unusable	Good	H	CLEARANCE, W/M
Legal route	OK	Poor	Good	H	DIVERT & W/M
Blocked	New needed	Unusable	Fair	L	ENFORCEMENT
None	OK		Good		
None	OK	EXCELLENT	Good		
None	OK	Good	Good	-	-
None	OK	Good	Good	-	-
Mud at N end	OK	WINTER - Unusable	Good	H	CLEARANCE
None	OK	Fair Poor	Good	H	WAYMARK
None	OK	Good	Good	-	-
Fence, S/works	New needed	Unusable	Good	H	ENFORCEMENT
Golf Course	?	Unusable	Good	H	DIVERSION
None	OK	Good	Good	-	-
None	OK	Good	Excellent	H	GRAVEL ON MUD
None	OK	Good	Excellent	M	DEAL WITH MUD?
None		Good	Good		
Undergrowth	Near S end	Unusable	Good	H	CLEARANCE, W/M
Gate. Doq.	Gate	Poor	Good	H	ENFORCEMENT
None	OK	Fair	Good	L	DEAL WITH MUD?
Ploughed.	NE of road	Unusable	Good	M	ENF'CT. STILE.
None	OK	Good	Good	M	SIGN AT BW1
None	OK		Good		
None	OK	Poor	Fair	L	WAYMARK
None	OK	Good	Excellent	H	TARMAC
None	OK	Excellent	Road!	-	-
None	OK	Excellent	Excellent	H	GET ON MAP!
Undergrowth	OK	Unusable	Good	H	CLEARANCE

PARISH COUNCIL OF DRAYTON

The Minutes of the Meeting of Drayton Parish Council held on Monday, 3rd April, 1995, at Drayton Hall, Lock-Way, at 7.30p.m..

Present: Councillors Mr. Bax (Chairman), Mrs. Barlow, Mrs. Bell, Dr. Bell, Mr. Edwards, Mr. Lewis, Mrs. Mole, Mr. Pardey, Mr. Stimpson, Mr. Thomas and Dr. Wade. Mrs. T. Fleming (St. Peter's Church) also attended in respect of V.E. Day 50th Anniversary matters (Para.8 of these Minutes).

1. Apologies for Absence

An apology for absence was received from County Councillor Mrs. Mackenzie, with thanks also for the Council's good wishes during her recent illness.

2. Minutes of the Previous Meeting

The Minutes of the previous meeting held on the 6th March, 1995, were approved and signed by the Chairman.

3. Matters Arising on the Minutes of the Previous Meeting:

(a) National Millennium Fund Project - Para.4(a)

The Council noted information from the Chairman that a brief meeting had been held with Earl of Plymouth Estate representatives and this had not resulted in anything to report at present.

(b) Verge Overgrowth, Steventon Road - Para.4(c)

The Council noted a report by the Clerk that a communication had been received from the County Council Area Engineer, stating that the work had been done. However, it had been found that attention had been given to the wrong area. The Engineer was now to deal with the correct location.

(c) Dog Fouling, Recreation Areas - Para.4(d)

The Council noted a report by the Clerk that the signs were now ready but comment was still awaited from Drayton Hall Management Committee with regard to their suggested location. Resolved to note the current situation and that the signs be installed at the locations chosen by the Council.

(d) National Spring Clean - Para.11

The Chairman agreed area litter collection arrangements with Councillors who were not present at the previous meeting.

(e) Police Policy Plan Consultation - Para.13(c)

Resolved that, if possible, Mrs. Bell and Mr. Edwards would represent the Council at the meeting on April 26th.

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Min. 3 Cont/.....

(f) "Highway"/Litter Matters - Para. 14

The Council noted a report by the Clerk on the action he had been able to take on the matters reported by Dr. Wade.

(g) Flood Water, Steventon Road Gardens - Para. 4(b)

The Council noted a report by the Clerk on receipt by the Council of copy of a District Council Engineer's letter to Steventon Road residents and the Drayton Hall Committee, stating that flooding of the gardens appeared to result from water draining from the Hall Car Park. Further, that absence of previous complaint indicated that the last Winter's exceptionally wet weather had created the situation.

4. Applications for Permission to Carry Out Development:

(a) The Council had before it the following Applications Received from the District Council for Consultation and considered by the Planning Committee;

<u>No</u>	<u>Proposed Development</u>	<u>Recommendation</u>
DRA/13981	Extension & Loft Conversion, 93, Abingdon Road.	No Objection
DRA/13938	Erection of Conservatory & Garden Room, 3, Fisher Close.	-do-

Resolved to confirm the Planning Committee's action.

(b) The Council had before it the following Decision Notice received from the District Council;

<u>No</u>	<u>Prop. Dvlpmt.</u>	<u>Par. Co. Rcmndtn.</u>	<u>Decision</u>
DRA/13938	Erctn. of Conservtry. & Garden Rm., 3, Fisher Close.	No Objection	Permit

Resolved to note the Decision of the Local Planning Authority.

(c) Permitted Development on Land adjoining 3, Church Lane - Planning Application DRA/8702/7

With reference to Min. 5 of the previous meeting, the Clerk reported that the District Council's Monitoring Officer for the Development was Mr. Bedford. Various Members of the Council referred to apparently unsatisfactory features relating to the work now in progress at the Site. The Clerk reported the sketchy responses received from the District Council in relation to queries made in respect of conditions the Developers had to satisfy.

Resolved that the Clerk seek to arrange an interview by the Parish Council with the District Council Planning Committee Chairman and the Chief Planning Officer, in relation to satisfactory monitoring of the Development. The Parish Council would be represented by the Chairman, Mr. Thomas and Dr. Wade.

5. Financial Matters:

(a) Application for Grant Aid

The Clerk reported a letter received by the Chairman//3.

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Min/5(a) Cont/...

from Mrs. Joan Leach, Organiser of Caudwell Day Centre, requesting that the Parish Council consider a grant of up to £200 to the Centre to assist it with its cost of conveying frail elderly persons to the Centre.

Resolved that the Centre be informed that the Council's financial resources and budget commitments did not allow an immediate decision on the Grant request. It would however be kept in mind and reviewed as the Financial Year progressed.

(b) The Council had before it the following Accounts for Approval for Payment;

	£
N. F. Green - Litter Clearance, March	18.36
Copy-Cat Services - Printing, March	13.69
Clerk - Salary (£216.65) and Expenses (£29.16) April	
Post (£22.05) & Tel. Calls (£14.85) Dec-February	282.71
Falcon Signs - Supply of "No Dog" Signs	64.63
St. Peter's Church P.C.C. Xmas Star Decoration	108.44
Drayton Football Club-Rec. Ground Grascng. 1994/95	170.00
Drayton Hall - Room Hire, January-March, 1995	67.00

Resolved that the Accounts be approved for payment, the payment to Drayton Football Club being, as in previous years 50% of the grasscutting costs incurred by the Club.

(c) Annual Subscription - Oxford Field-Paths Society

Resolved that £2 Subscription be paid to the Society for the Year 1995/96.

(d) Audit of Council's Accounts

The Council noted a report by the Clerk on a communication by Auditors KPMG, to Parish Councils in the Vale of White Horse District Council Area, detailing matters it wished to be born in mind in relation to the maintenance of Accounts.

6. Play Areas - Installation of New Equipment

With reference to Min. 9(a) of the previous meeting, the Clerk reported receipt of a reply from the Drayton Hall and Recreation Ground Management Committee, stating that the Committee was not able to contribute £300 toward the cost of concluding the Lock-Way Play Area refurbishment but it was prepared to lend that sum of money to the Council. The Clerk added that the Council could not borrow money without Central Government approval.

Mrs. Mole reported that the Drayton Youth Charities had made a donation of £100 to the Drayton Recreation Action Group, in support of its activities, which meant it now held £340 toward conclusion of the Play Areas work.

Resolved that

(a) Mr. Herring, M. R. H. Services, be informed of the Council's acceptance of his quotation of £895 to complete the installation of new equipment at the Play Areas and he be requested to undertake the work as soon as possible. .../4..

Min. 6 Cont/.....

(b)note be made of a suggestion by Mrs. Mole, that consideration be given, if work completion allows, to the refurbished Lock-Way Play Area being "formally" opened during V. E. Day Anniversary activities at Drayton Hall, on May 8th.

(c)the Drayton Hall and Recreation Ground Management Committee be informed of the Council's disappointment at its decision not to contribute to conclusion of the Lock-Way Play Area refurbishment both because the Facility was extensively used by families also visiting the Hall and, also, payments approved by the Council at this meeting, (for grasscutting at the Hall Field, provision of "No Dog" Signs and Hall use) were indicative of the Council's financial support for the Management Committee's responsibilities.

7. "Rights of Way"

(a)Survey

With reference to Min. 10(d) of the previous meeting, the Clerk reported that a quotation for treatment of the Paths had not yet been received from Mr. Caudle. He would be contacted again if necessary.

Dr. Bell reported in respect of Para. 10(f) that he would undertake the Survey report to the Parish Assembly.

(b)Footpath No. 25, Obstructed by "Crumbling" Wall

With reference to Min. 11(b) of the 6th February, 1995, the Clerk reported that by letter dated the 9th March, Messrs. Berkeley Homes, Developers at 3, Church Lane, had said they would give early attention to re-building the wall. Dr. Wade reported the work not commenced to date and fallen stone now blocking the Footpath.

Resolved that the Clerk press Messrs. Berkeley Homes for attention to the wall forthwith.

8. V. E. 50th Anniversary - Monday May 8th 1995

With reference to Min. 1 of the previous meeting, the Council suspended its business to be joined by Mrs. Fleming, who had, (elsewhere in the Building), "taken the Chair" at the further meeting of Community Groups arranged by the Council. Mrs. Fleming gave the Council updated information on the arrangements for events at Drayton Hall on Bank Holiday Monday, 8th May, including tea provision, entertainment and History Exhibition at Drayton Hall; a proposed Prize Draw and Recreation Field activities; then, in the evening, a Dance, arranged by the Drayton Sequence Dance Club. Mrs. Fleming would be reporting the result of that evening's Groups Meeting to Mr. Boughton, (the Council's agreed Co-ordinator for local Group's activities) who was unable to be present. The Chairman thanked Mrs. Fleming for her report.

On resuming its business and itself discussing the V. E.

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Min. 8 Cont/.....

Anniversary activities the Council noted a Ceremonial Mug, design and production of which, by private sponsorship, had been arranged by the Chairman and Mrs. Bell. Some Mugs would be presented to local School Children and others sold at the Anniversary Day activities.

The matter of publicity of the Anniversary events, any surplus income from them and also any insurance liability cover were also considered and it was

Resolved that

(a) any profitable income from the Day should be regarded as available for use in relation to any local memorial projects to mark the 50th Anniversary of V. J. Day and therefore the end of World War II. (Further, that the Clerk pass this information on to Mr. Boughton.)

(b) the Chairman's offer to arrange "Poster" information on the V. E. Day activities be adopted, the cost to be met from the Council's Budget provision for the Event.

(c) the Clerk would discuss with the Council's Insurers the need for any additional insurance cover the Council required in relation to its organisation of activities by Local Groups and that any such cost would be met by the Council.

9. Drayton Parish Charities - Appointment of Trustee

The Clerk reported that the four year term of The Chairman's (Mr. Bax's) appointment as a Parish Council Representative Trustee to Drayton Parish Charities expired in May next.

Resolved that Mr. Bax be appointed as a Trustee for a further four years and he be thanked for his continuing service.

10. Review of Local Government in Oxfordshire

The Clerk reported receipt from the Oxfordshire Association of Local Councils of an information Bulletin stating that Oxford City Council was appealing against the Government's acceptance of the Local Government Commission's recommendation of a "status quo" for local government organisation in Oxfordshire and was still pressing for the City to be a Unitary Authority. If any Parish Council opposed consideration of the City Council's representations it should make early submission of its views to the Secretary of State for the Environment.

Resolved not to take any action on this matter.

11. Communications Received

The Clerk reported details of items received, as follow:

(a) Proposed Marcham By-Pass - Letter from Vale of White Horse District Council regarding County Council consultation on option's of North or South routes.

(b) Bus Time-Table Display Cases - Letter from County Council stating that it could no longer supply and maintain display cases.

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Min. 11 Cont/...

(c) Highway Works - Letter from County Council on its programmed works in April/May, including footway repair works in Steventon Road.

Resolved to note the communications received and in respect of (a) that the District and County Councils be informed that this Council is opposed to the "Southern" option if there is not assurance that Pedestrians and Horses will still be able to enter Marcham from the South via Mill Street.

12. Matters Raised By Councillor

(a) "Village Caretaker"

The Chairman stated that he believed there remained a need for some-one to be employed by the Council to undertake litter clearing and other duties in the Parish. It was agreed that this would be placed on the Agenda for the next meeting.

(b) "Traffic Calming" Needs

Dr. Wade suggested serious consideration should be given to introduction of "traffic calming" measures in the Parish, particularly because of the volume and speeds of vehicles using the Abingdon/Steventon Road, which was very hazardous for children and elderly persons when crossing. Similar views were expressed about High Street.

The Clerk reported that regular representations to the County Engineer's Department had resulted in surveys, which were said not to represent need for urgent safety action. The County Council had put Drayton on its list of areas to be considered for "Traffic calming".

Resolved that the Clerk write to Mr. Hook, the County Engineer with regard to the Parish Council's concerns and request his consideration of attendance at a future meeting of the Council.

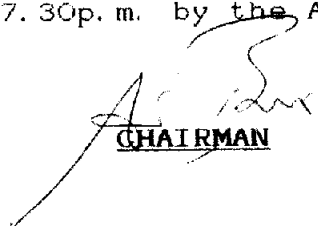
(c) Abingdon/Steventon Road, Glass on Roadside Footways

Mrs. Bell reported that a vehicle or vehicles had recently dropped extensive splinters of glass on the Road between Oday Hill and the A34 Flyover. A sweeper vehicle had been employed to clear the glass from the roadways but there remained a lot of the material on the roadside footpaths.

Resolved that the Clerk take the matter up with the County Area Engineer.

13. Future Meetings

Resolved to confirm that the Council's next meeting will be on Monday, 15th May, 1995, preceded at 7.30p.m. by the Annual Parish Assembly.


CHAIRMAN

PARISH COUNCIL OF DRAYTON

The Minutes of the Annual Meeting of Drayton Parish Council held on Monday, 15th May, 1995, at Drayton Hall, Lock-Way, at 8.15p. m. .

Present: Councillors Mr. Bax (Chairman), Mrs. Bell, Mr. Clough, Mr. Edwards, Mr. Killick, Mr. Matthews, Mrs. Mole, Mr. Stimpson, Mr. Thomas, Dr. Wade and Mr. Wrightson. Two Members of the Public, (Dr. Bell of Henleys Lane and Mr. Tucknott of Lock-Way) were also present.

1. Parish Council Election, 4th May, 1995

The Clerk reported to the meeting that notification had been received from the Returning Officer for the Vale of White Horse District Council that the following eleven Candidates had, without opposition, been duly elected as Parish Councillors for Drayton:

Andrew	BAX	Barbara	BELL
Keith	CLOUGH	John	EDWARDS
Hilary	KILLICK	Robert	MATTHEWS
Heather	MOLE	Norman	STIMPSON
Andrew	THOMAS	Richard	WADE
Thomas	WRIGHTSON.		

2. Declaration of Acceptance of Office of Councillor

The eleven persons, named at Paragraph 1 above, each signed the statutory declaration of acceptance of the Office of Councillor. These Declarations were witnessed by the signature of the Clerk.

3. Election of Chairman of the Council for the Year 1995/96

Mrs. Bell proposed, seconded by Mr. Stimpson, that Mr. Bax be re-elected Chairman of the Council. There were not any other nominations and Mr. Bax was elected unanimously.

4. Declaration of Acceptance of the Office of Chairman

Mr. Bax made and signed the Declaration of Acceptance of the Office of Chairman of the Council. This was witnessed by the signature of the Clerk.

5. Election of Vice-Chairman of the Council for 1995/96

Mrs. Bell proposed, seconded by Mrs. Mole, that Mr. Thomas be elected Vice-Chairman of the Council. There were not any other nominations and Mr. Thomas was elected unanimously.

6. Retirement of Previous Members of the Council

On the proposal of Mr. Thomas, it was unanimously agreed /.../2

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Min. 6 Cont/...
that the Council place on record and the Clerk convey to Mrs. Barlow, Dr. Bell, Mr. Lewis and Mr. Pardey, who had each retired from the Council at the last Election, its appreciation of their services to the local community whilst Members of the Council.

7. Apology for Absence

An apology was received from County Councillor Mrs. Mackenzie.

8. Appointment of Committees/Representatives for 1995/96

(a) Members' Record of Attendance at Council Meetings
With reference to Min. 19(h) of the 9th May, 1994, the Meeting noted that the Clerk had circulated to all Members the attendance record of the full Membership of the Council for the preceding year.

(b) The Council considered its appointments for 1995/96 and Resolved that

(i) Appointments be made to Committee Membership as follow:

Finance - Mr. Thomas (Chairman), Mr. Clough, Mr. Edwards, Mrs. Mole and Mr. Stimpson.

Planning - Mr. Stimpson (Chairman), Mr. Edwards, Mr. Matthews, Mr. Thomas and Dr. Wade.

Footpaths - Mrs. Bell, Mr. Clough, Mr. Killick, Dr. Wade and Mr. Wrightson.

Mrs. Bell to arrange an early meeting of this Committee, to discuss, for action, the report of Dr. Bell, (the previous Chairman of the Committee), made to the Annual Parish Assembly, immediately preceding this meeting. When meeting for this purpose the Committee would appoint its Chairman for the Council year.

General Purposes - Mr. Stimpson (Chairman), Mr. Edwards, Mr. Killick and Mr. Matthews.

Recreation - Mrs. Bell (Chairman), Mrs. Mole, Mr. Thomas and Mr. Wrightson.

The Chairman (Mr. Bax) to be ex-officio Member of all Committees.

(ii) Representatives for the purposes shown, be

Public Transport - Mrs. Stimpson.

Drayton Hall and Recreation Ground Management Committee - Mrs. Bell.

Drayton Youth Centre Charity - Mrs. Mole.

Further, that the Clerk write to Mrs. Stimpson, expressing the Council's thanks for her work as Transport Representative during the previous year.

9. Parish Enclosure Award

Resolved that the Enclosure Award be retained in the/.../3.

Min. 9 Cont/.....

possession of the Council's Chairman, in order that it be readily available for any local inspection, if required. Further, to accept Mr. Stimpson's offer to consult the Abingdon Museum Curator on the possibility of conservation attention being given to the Award.

10. Standing Orders

Resolved that the Council, for the regulation of its business during the Year 1995/96, adopt for guidance, as applicable, the Model Standing Orders published by the National Association of Local Councils.

11. Smoking at Meetings of the Council and its Committees

Resolved that smoking be banned at all business meetings of the Council and its Committees.

12. Minutes of the Previous Meeting

The Minutes of the previous meeting, held on the 3rd April, 1995, were approved and signed by the Chairman.

13. Matters Arising on the Minutes of the Previous Meeting:

(a)Prohibition of Dog Signs - Para.3(c) - The Council noted a report by the Clerk that the signs had been collected and arrangement made with M. R. H. Services for their erection whilst currently undertaking work on the Council's Play Areas.

(b)National Spring Clean, 1st to 10th April - Para.3(d)
The Council discussed the event and generally concluded that there was an ongoing litter problem which had to be addressed. Resolved to consider at the Council's next meeting the need for ongoing attention to the litter problem.

(c)Policing Plan Consultation - Para.3(e)
The Council noted that Mrs. Bell and Mr. Edwards had been able to attend the Police's meeting on the 26th April and agreed that they would report on this at the next Council meeting.

(d)Footpath No.25, Obstructed by Falling Wall - Para.7(b)
The Council noted a report by the Clerk that the wall had now been repaired.

(e)Traffic Calming Needs - Para.12(b)
The Clerk reported details of his communication to the County Engineer, Mr. Hook and the subsequent response from the Engineer, which questioned the Parish Council's views on the attention required at Drayton but promised consultation during the current year on some low cost "calming measures" on the

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Min. 13(e) Cont/....

B4017 Abingdon to Steventon Road.

Resolved that the Clerk would seek to clarify some points in Mr. Hook's letter, also press for the proposed consultation on some measures on the B4017 to be undertaken as soon as possible. The current correspondence with the Engineer would be copied to all Councillors prior to this consultation.

14. Applications for Permission to Carry Out Development:

(a) The Council had before it the following Applications, received from the District Council for Consultation and Considered by the Planning Committee

<u>No</u>	<u>Proposed Development</u>	<u>Cttee. Recmndtn.</u>
DRA/7570/2	Demolition of exstg. bldgs. . Erect Residtl. Block, Builders' Yard by 55, High Street.	No Objection, (subject to Plg. Auth. views with regard to C. Area compatibility).
DRA/7570/3CA	- Ditto above, Conservation Area Application.	No Objection, (sub to Hghwy. Access satisfcty)
DRA/14013	Erctn. of Dwelling and Access, Land at 2, The Green.	Recmmnd. Approval
DRA/7613/2	Erctn. of rear Extension, 26, Whitehorns Way.	Recmmnd. Approval
DRA/14018	Erection of front Porch, 7A, Abingdon Road.	No Objection
DRA/8425/4	Erect Conservatory, 101, Abingdon Road.	No Objection
DRA/4751/4	Replace Dormer Windows, 11, East Way.	No Objection
DRA/635/23	Erect Two Storey Club House, etc., Drayton Golf Club.	No Objection
DRA/8702/8A	Erect Advertising Signs, Development at 3, Church Lane.	No Objection
95/00097/ FUL	Erect Garage & Utility Room, 3, Whitehorns Way.	No Objection

Resolved to confirm the Planning Committee's action.

(b) Permitted Development, Land Adjoining 3, Church Lane
With reference to Min. 4(c) of the previous meeting, the Chairman reported that together with Mr. Thomas and Dr. Wade he had met District Council Planning officials on the 13th April. They had maintained that the building works under way would be monitored, the District Council's policy being that development in such circumstances should enhance or preserve the existing environment.

(c) The Council had before it the following Decisions of the Local Planning Authority;

<u>No</u>	<u>Prop. Dvlpmnt.</u>	<u>Par. Coun. Recmndtn.</u>	<u>Decision</u>
DRA/13981	Extn. & loft convsn., 93, Abingdon Road.	No Objection	Refuse
DRA/7613/2	Erctn. of rear Extn., 26, Whitehorns Way.	Recmmnd. Approval	Permit

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Min. 14(c) Cont/...

<u>No</u>	<u>Prop. Dvlpmnt.</u>	<u>Par. Co. Rec.</u>	<u>Dcsn.</u>
DRA/14018	Erectn. of Porch, 7A, Abingdon Road.	Approval	Permit
DRA/8425/4	Erect Conservatory, 101, Abingdon Rd..	No Objection	Permit,

Resolved to note the Local Planning Authority Decisions.

(d)District Council Planning Department Administration
The Council noted a report by the Clerk on communications from the District Council describing its revised Departmental structure with regard to development matters; also the computerisation of the Planning application process.

15. Financial Matters:

(a)Authorised Signatories for Payments from the Council's Current Account

Resolved, as previously, that payments from the Council's T. S. B. Bank "Current Account" be on the authority of any three signatories from its Membership, that the Bank be so informed and supplied by the Clerk with specimen signatures of all eleven Councillors.

(b)The Council had the following Accounts before it for Approval for Payment;

	£
N. F. Green - Grasscutting/litter clearance, April	180.54
Copy-Cat Services - Printing, April	28.85
Cornhill Insurance - Renewal Premium 1995/96	246.99
Oxon Association of Local Councils - Subs (£197.00)	
and Cos. Journal Subs. (£7.95) 1995/96	204.95
Clerk - Salary (£216.65) and Expenses (£29.16) May	245.81
H. W. Poulton (Drayton Heating) Instl. Altmnts. water supply	229.13

Resolved that the Accounts be approved for payment.

(c)Transfer of Funds

Resolved, following request by the Clerk, that a cheque be signed for transfer of £3,000 from the Council's T. S. B. Bank Current Account to its National Savings Investment Account.

(d)Audit of 1995/96 Accounts

The Council noted a report by the Clerk that Audit of the Council's Accounts for 1994/95 would be carried out at the District Council's Offices between the 3rd and 24th July next, when the records could also be publicly inspected.

16. Burial Ground Management - Unusual Memorial Application

The Clerk reported receipt of an application for a memorial to a Mr. M. Meads, who had died at the beginning of the Year in Canada, to be added to the memorial on the grave of his Sister, Mrs. J. R. Viner, in the Parish Council Cemetery. Mr. Mead's widow had visited Drayton in February and scattered

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Min. 16 Cont/....

his cremated ashes on the top soil of Mrs. Viner's Grave. It had not then been appreciated that the Parish Council's permission should have been sought nor that the Council's regulations only permitted interment of ashes retained in a casket.

Resolved not to take any further action regarding the disposal in the Council's Cemetery of the cremated ashes and that approval be given for the memorial to Mr. Meads to be added to the existing on Mrs. Viners Grave, against payment of the appropriate memorial fee.

17. Allotment Gardens Management - Rents 1995/96

Resolved to note a report by the Clerk that he had immediately prior to the Council's meeting received £142, being the sum collected by the Council's Allotment Holder Representatives, Mr. Cox and Mr. Spencer, in respect of the total rents due from the Church Lane Allotment Gardens for 1995/96.

18. Play Areas

(a) Installation of New Equipment

With reference to Min. 6(a) of the previous meeting, the Council noted a report by the Clerk that M.R.H. Services were now in process of installing the additional items.

(b) Damage to Equipment at Lyford Close Play Area

The Clerk reported that on the 10th May last he had been informed by Mr. Herring, M.R.H. Services, that he had discovered that over the preceding May Bank Holiday Week-end the wooden climbing frame and bench seat at the Lyford Close Play Area had been "broken up", the seat was no longer serviceable and all broken parts had been cleared away. The Clerk added that he had reported the incident to the Police. An insurance claim was not possible on the climbing frame, as it had been a "self build" project, some years ago. The seat had been donated to the Play Area and he was checking whether insurance claim on it was possible.

Resolved

(i) to note the Clerk's report and action taken.

(ii) accept an offer by Dr. Wade that he, (together with Mr. Edwards, a second volunteer), would examine the possibility of talking to children at Drayton school in respect of their responsibilities toward community facilities.

19. V.E. 50th Anniversary Events

With reference to Min. 8 of the previous meeting, the Council discussed the events arranged, under its co-ordination, and held at Drayton Hall and Recreation Ground on Monday 8th May and agreed that the occasion had been successful. Further,

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Min. 19 Cont/...

by arrangement with the Clerk, the Chairman would write to the local persons principally involved in organisation of the Day's activities, to thank them for their work.

Mrs. Bell handed to the meeting the sum of £50 being profit income from a Raffle arranged by the Play-Group (Sue Grant) and also £36, being income from sale by her of donated ceremonial mugs, which had been surplus to those required for presentation to local schoolchildren.

In connection with expenditure on the event, the Clerk reported that additional premium payment had not been required by the Council's Insurers. Further, claim had been received from Mr. Boughton, (who had been the Council's designated Co-ordinator), for payment by the Council of £36.30, being half cost of decorations he had purchased on behalf of the Council and the Drayton Players for Hall decoration needs.

Resolved to note the satisfactory conclusion of the event and (a) the income of £86 received would be added to any residual sum from the District Council Grant and the Council's own budget, to be available for any expenditure relating to the forthcoming 50th Anniversary of V.J.. Further, with regard to the latter, Mr. Stimpson would arrange a Group to consider and report on how V.J. Day could be commemorated in the Parish. (b) Mr. Boughton be repaid the sum of £36.30 for decorations purchased on the Council's behalf.

20. "Village Caretaker" Employment

With reference to Min. 12(a) of the previous meeting, the Clerk reported that, following publication by the Chairman of an item in the Drayton Chronicle, he had recently received contact from a local person who wished to act contractually for the Council and was making written application for consideration.

Resolved to consider the matter further at the Council's next meeting.

21. Communications Received

The Clerk reported details of items received as follow:

- (a) Oxon Associations of Local Councils' Circular 2/95;
- (b) Sports Development Projects - Letter from District Council Leisure Services Department on projects arranged which had concerned Drayton School-children;
- (c) Diversion of Drayton Bridleways 3 and 5 - Letter from District Council stating that it was now processing formal applications for the Diversions (matter earlier known to the Parish Council).

Resolved to note the communications received.

22. Matters Raised by Councillors

- (a) High Street Roadside Verges - Condition

Resolved that the Clerk refer to the County Council .../7..

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Min. 22(a) Cont/..

Area Engineer a report by Mr. Matthews about the unsatisfactory re-instatement of the verges, following kerbing works.

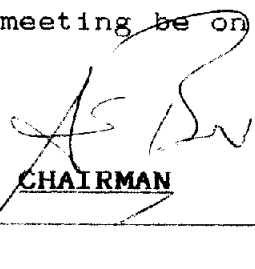
(b) Matters for Inclusion on the Agenda of the Council's next Meeting

Resolved that the following items be included on the Agenda, (as requested by)

- (i) Local Residents Concerns (Dr. Wade)
- (ii) A Parish Nature Conservation Project (Mr. Killick)
- (iii) Annual Village Fireworks Display (Mr. Edwards).

23. Next Meeting

Resolved to confirm that the Council's next meeting be on Monday, 5th June.



CHAIRMAN

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PARISH COUNCIL OF DRAYTON

The Minutes of the Meeting of Drayton Parish Council held on Monday, 5th June, 1995, at Drayton Hall, Lock-Way, at 7.30p. m.

Present: Councillors Mr. Bax (Chairman), Mrs. Ball, Mr. Clough, Mr. Edwards, Mr. Killick, Mr. Matthews, Mrs. Mole, Mr. Stimpson, Mr. Thomas, Dr. Wade and Mr. Wrightson
County Councillor Mrs. Mackenzie, Area Police Officer Mr. Frame and four Members of the Public were also present.

1 Public Participation

(a) Noise Disturbance to Lock-Way Residents by Kicking of Footballs Against Football Club building

Mr. Tucknott of 36, Lock-Way complained that local residents were still being disturbed by the incessant kicking of footballs against the side of the Football Club building, in the Drayton Hall Car Park, by young persons using the Car Park as a play area.

The Clerk said that following similar complaint having been made by Mr. Tucknott at the Annual Parish Assembly on the 15th May last he had written to the Police requesting attention to the nuisance and also to the Football Club asking that a notice be placed on its building, forbidding the kicking of balls against it. He had not received response from either the Police or the Football Club.

Police Constable Frame said that he would endeavour to speak to persons causing disturbance but it would be helpful if there was a notice on the Club building, prohibiting the kicking of balls against it. The Clerk said that he would again write to the Football Club on this point.

(b) Aircraft Noise Disturbance to Drayton Residents

Mr. Tucknott of 36, Lock-Way, complained about noise disturbance to local residents through-out the day-time on Saturday, 3rd June last, as a result of continual light aircraft activity over the area, apparently caused by training flights from Benson Royal Air Force Station. It had included three aircraft flying, line abreast, over the Village at a height of about 250 feet, at Mid-Day.

Mr. Tucknott's comments were supported by other persons present and in the following discussion it was generally accepted that there was little local action which could be taken about disturbance by aircraft noise, as a result of service training, but the matter could be referred to the Constituency Member of Parliament, for representation to the Ministry of Defence, if the practice appeared to be excessive. It was agreed that the Clerk should write to the Royal Air Force Station at Benson, seeking explanation on the 3rd June activity and, if necessary thereafter, the problem would be reported to Mr. Robert Jackson, M.P., for his consideration of further action.

2. Minutes of the Previous Meeting

The Minutes of the Annual Meeting of the Council, held on the 15th May, 1995, were approved and signed by the Chairman.

3. Matters Arising on the Minutes of the Previous Meeting:

(a) Prohibition of Dog Signs - Para. 13(a)

The Council noted a report by the Clerk that M. R. H. Services had not yet installed the signs and they would be pressed for action in this respect.

(b) High Street Verges Condition - Para. 22(a)

The Council noted a report by the Clerk that the County Council Area Engineer was to request the Contracting Company to do further re-instatement works on the verges.

(c) Traffic Calming Needs - Para. 13(e)

The Clerk reported that further communication from the County Engineer was not yet to hand. It was agreed that the Clerk would provide Members of the Council with copy of the correspondence with the Engineer to date, when circulating Agenda papers for the Council's next meeting.

4. Applications for Permission to Carry Out Development:

The Council had before it the following Applications Received from the District Council for Consultation and considered by the Planning Committee;

<u>No</u>	<u>Proposed Development</u>	<u>Recommendation</u>
DRA/8702/7	Housing devlpmnt., 3, Church Lane, Roadside verge landscaping.	No Objection
DRA/8473/2	Form room in roof space, 72, Steventon Road.	-do-
95/OO143/ FUL	Front extension, 31. Binning Close.	-do-

Resolved to confirm the Planning Committee's action.

5. Financial Matters:

(a) The Council had before it the following Accounts for Approval for Payment;

	<u>£</u>
N. F. Green - Grasscutting/Litter Clearance, May	180.54
Copy-Cat Services - Printing, May	17.68
Clerk - Salary (£216.65) and Expenses (£29.16) June Post (£27.96) & Tel. Calls (£13.75) Mar-May	287.52

Resolved that the Accounts be approved for payment.

(b) Grant Application - Drayton Table Tennis Club

The Clerk reported a communication received from the Club, requesting grant assistance toward its need to expend £500+ on replacement equipment. The Club had made /...../2....

3.

Min 5(b) Cont/... application for grant to the Vale of White Horse District Council, which had, in principle agreed to assist but had instructed that the Club should firstly make application to the Parish Council.

Resolved that the Table Tennis Club be informed that the Council could not offer grant assistance at this time but would be prepared to consider an application again at the year's end, when its financial position would be reviewed in relation to its budgeted expenditure.

(c) National Savings Investment Account

The Clerk reported that the change in the Council's Membership which had occurred the previous month required re-arrangement of authorised signatories for withdrawal of funds from its Investment Account.

Resolved that the existing arrangement of authorised signatories for withdrawals from the Council's National Savings Investment Account be cancelled and replaced by approval for any three of the four Councillors Bax (Chairman), Thomas (Vice Chairman), Bell and Stimpson to authorise withdrawals from the Account. Further, that name and address details and specimen signatures of these four Councillors be passed, for reference as necessary, to the Controller of the National Savings Bank.

6. Witney Police Area Policy Plan

With reference to Min.13(c) of the previous meeting, Mr. Edwards reported to the Council on the meeting he had attended on the 26th April, together with Mrs. Bell. The Area Police Superintendent, Davina Logan, had then explained the review of her Division's policing in the year 1994/95; judgement of its policing needs for 1995/96 and the objectives which had been set, in relation to resources, in this respect.

Resolved to thank Mr. Edwards for and to note his report.

7. Play Areas

(a) Installation of New Equipment

With reference to Min.18(a) of the previous meeting, the Clerk reported that it appeared that M. R. H. Services had completed installation of all items of additional equipment, with the exception of one for Lock-Way, for which some "safety surface" materials were awaited.

(b) Damage to Equipment at Lyford Close Play Area

With reference to Min.18(b) of the previous meeting, the Clerk reported that he had found that the seat, donated by Drayton Wives Club, had cost £100. As the Council's insurance policy committed it to payment itself of the first £100 of any replacement claim, this item had not been insured. 7.14

Min. 7(b) cont/...

Resolved to note the position and that the Clerk would seek an estimate from M. R. H. Services for repair/rebuilding of the "self built" climbing frame which had been damaged at Lyford Close.

(c) Use of Lyford Close Play Area

Dr. Wade reported that in talking to young persons in the Lyford Close area he had received the comments that use of the Play Area was spoilt because of the behaviour of older children who gathered there and did not have any facility for their own age group. He suggested that it could be advantageous to install a "cycle track" circuit in part of the Play Area.

Resolved that the Recreation Committee be requested to consider Dr. Wade's proposal and, for this purpose, to ascertain the views of Lyford Close residents.

8. Employment of "Village Caretaker" Contractor

With reference to Min. 20 of the previous meeting, the Clerk reported that he had now had written communication from Mr. Richard Seamark, of 42, Abingdon Road, offering to undertake, as a private contractor, a number of hours a month on "Village Handyman" type duties. He had "full-time" shift work employment but had also carried out part-time contractual work on garden maintenance and offered two referees with regard to this. He was prepared to do varied work, at a charge of £4 an hour.

Resolved to accept Mr. Seamark's offer to undertake "Village Caretaker" work, at a charge of £4 an hour, (he as a private contractor to be liable for any Inland Revenue or National Insurance payments), and he to be told that his services would be used for approximately twenty hours a month at present. Work proposed for the month of ~~June~~ would be clearance of overgrowth from the Gravel/Henleys Lane Footpath, also from the Abingdon Road-side Foot-way near to Manor Farm and litter clearing from prominent problem areas in the Village. Mr. Seamark also to be informed that the Council would consider any suggestions he had with regard to use of his services.

9. "Rights of Way"

(a) Report of Meeting of Footpaths Committee

Mr. Killick presented to the Council a report (previously circulated and copy now appended to this Minute Book record) on a Meeting of the Footpaths Committee, at which he had been elected "Chair", on the 23rd May, 1995. The report was discussed and it was:

Resolved to congratulate the Committee on its work at and report on its meeting. Further, in respect of report Items:

- (2) To note that the Clerk had requested Mr. Iain Burgess,

Min. 9(a) Cont/...

County Council Field Paths Officer to visit a future meeting of the Council and talk on management of rights of way. Also, in this respect, to provide an "up to date" summary of the County Council's previously published "Guide to Practice and Procedure".

(3) To adopt (and append to this Minute Book record) Dr. Bell's survey summary of local "rights of way", as reported to the Annual Parish Assembly on the 15th May last. Further, to accept in principle that surface treatment of Footpaths 14 and 25 should be in gravel and not tarmacadam. Also that, by arrangement with Mr. Killick, individual members of the Council would take "oversight" responsibility for specific "rights of way".

(4) To note a report by the Clerk that Messrs. Poulton (J. Caudle) had submitted a quotation to make up low areas of Footpaths 14 and 25, for £60 a Path. In this respect, however, to accept that more extensive gravel attention to the Paths is desirable and to invite Mr. Matthews to seek quotations for this, using a specification prepared by Mr. Thomas.

(6) To note that County Fieldpaths Officer Mr. Burgess had been notified of and now had personal awareness of F.P. 18 problems.

(7) To note that a walk of local paths had now been arranged for the 20th June, commencing at 7.30p.m., on "the Green".

(8) To receive from Dr. Wade with thanks a computerised record (copies circulated) of Dr. Bell's summary, which could in future be updated as appropriate.

(b) "Crumbling" Wall on Footpath No. 25

With reference to Min. 13(d) of the previous meeting, the Council noted that the wall had now been repaired.

(c) Cutting Back of Cow Parsley - Footpath 25

The Clerk reported a telephone call from Mrs. Pooley of 11, Halls Close, referring to the cutting back of cow parsley alongside footpath 25 (apparently undertaken voluntarily by a local resident) and requesting in future the parsley not be cut until its growth had reached maturity.

Resolved to accept that impediment to footpath use will always dictate the need for attention to side plant growth.

10. "Best Kept" Village Competition, 1995

The Clerk reported details of a communication from the Oxfordshire Rural Community Council, giving entry details for the 1995 Competition, which had previously been cancelled due to lack of sponsorship but was now to proceed under new sponsorship arrangements.

Resolved that Drayton Village be entered for the Competition and approval be given for a cheque payment of £10 to the Oxfordshire Rural Community Council, in respect of the entry fee.

...../6....

11. Drayton Conservation Area

The Council noted a report by the Chairman that, following a recent item in the Drayton Chronicle, which suggested that it would be helpful for the community generally to be familiar with the precise "Conservation Area", he proposed providing information in this respect in a future Chronicle issue.

12. Parish Nature Conservation Plan

Mr. Killick reported that Oxfordshire County Council had developed proposals to protect wildlife County-wide, through a series of individual parish plans. This involved preparation of a map of the Parish and through contact with people with interest in the subject, whether as landowners, or persons concerned about wildlife, local history, archaeology, etc., to record, for public information, areas where conservation is desirable. To assist this exercise, Mr. Killick would welcome suggested contacts at Drayton and also endorsement by the Council of his proposal to undertake the exercise.

Resolved to endorse Mr. Killick's proposal to prepare a Conservation Plan for Drayton and that he be given all possible support by the Council and its Members.

13. Residents Concerns

Dr. Wade reported that in carrying out "house to house" visits in the Parish in connection with the Local Council Elections held in May he had received extensive comments from residents in respect of their concerns. He circulated to Members a paper detailing these local concerns within the categories of traffic problems; noise nuisances; vandalism and crime; loss of green space through development and lack of consultation on planning issues; also the condition of local paths and roads.

Resolved that in respect of

- (i) traffic, the Council would raise the concerns within the proposed consultation by the County Engineer, during this year, on suggestions for local "traffic calming" measures.
- (ii) noise, in the period to September next, individual members of the Council would record incidents of noise nuisance to allow better assessment of the over-all problem, for consideration of representation elsewhere, as appropriate.
- (iii) vandalism/crime, to note that P. C. Frame, would refer the situation to his Station, for attention as possible.
- (iv) planning consultation, path and road conditions, the Council would keep these matters in mind in discussions which were expected to formulate improved consultation arrangements between Parish and Principal Local Authorities.

14. Annual Village Fireworks Display

Mr. Edwards said that he had been requested to enquire /.../7..

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Min. 14 Cont/..

whether the Parish Council would consider taking responsibility for this event, held at Drayton School each November, by arrangement of the School and local Groups. Resolved that the Annual Fireworks Display was not an appropriate event for the responsibility of the Council.

15. V. J. Day 50th Anniversary Commemoration

With reference to Min. 19(a) of the previous meeting, Mr. Stimpson reported that discussion he had had on this subject with local persons suggested that most suitable recognition of the event, in August, would be installation of a suitable bench seat on the Greensacres Green, at the junction of Sutton Wick and Abingdon Roads. This could be related to the Baptist Church proposal that a memorial tree be planted. Also, local Groups could be invited to submit items for burial of a "time capsule" under the seat. Finally, he would speak to the Parish Church Wardens regarding the possibility of a special memorial service and bell ringing, to mark the occasion. Mrs. Bell suggested that in addition to a set and tree at Greensacres, a litter bin, in dated design, be installed. The Clerk reported that, within the Council's funding provision, approximately £480 was available for expenditure. Resolved to adopt Mr. Stimpson's proposals, with addition of Mrs. Bell's suggestion regarding a litter bin and that together they consider the most suitable style of the "street furniture" items required and arrange with the Clerk for them to be ordered.

16. Communications Received

The Clerk reported details of items received, as follow:

(a) "Street Cleaning" Expenditure - Letter from District Council on grants available to Parish Councils.

(b) Vale of White Horse District Council Management - Letter from the Council on its Membership and Committee organisation, following May Elections, also information on its discussion with Oxon Local Councils' Association on a Draft Charter, regarding relationships with Parish Councils.

(c) Amenity Tree Planting, Winter 1995/96 - Invitation from the District Council to nominate sites for planting.

(d) Design Award Scheme, 1995 - District Council details of its scheme and application procedure.

(e) Host Families required for "Town Twinning" Event Visitors - Letter from District Council.

(f) Oxfordshire "Rural Care" Forum - Notice from Oxon Rural Community Council on event at Marcham on the 29th June next.

(g) "South" and "Vale" Carers Centre, Didcot - Notice from the Centre of first anniversary event there on 23rd June next.

(h) "Village Appraisal" Projects - Notice from Oxon Rural Community Council on Lecture at East Challow on 6th July next.

Min. 16 Cont/...

(i) Social Housing Scheme - Letter from Oxford Citizens Housing Association inviting discussion with the Council on any possible need and support for a Scheme at Drayton. Resolved to note the communications received and, in respect of (c) that the subject be placed on the agenda for the Council's next meeting, to receive any suggestions.

17. Matters Raised By Councillor

(a) Dalton Barracks "Briefing"

Mr. Stimpson reported for information that he had been invited, as the Council's representative, to a briefing meeting at Dalton Barracks, Abingdon, on the 7th June next, in relation to forthcoming uses of the Barracks Air-Field.

(b) Attention to Enclosure Award

With reference to Min. 9 of the previous meeting, Mr. Stimpson reported that the Abingdon Museum had suggested that the Council contact the Centre for Oxfordshire Studies, at the Central Library, Oxford, for consideration of examination of the condition of the Award. It was agreed that the Clerk would do so.

(c) Car Boot Sales held on Sherwood Farm Field, Abingdon Road

Mr. Clough spoke of the disruption and hazard to moving traffic created by the unsatisfactory supervision of vehicle drivers attending the Sales on Sundays. The Council accepted the offer of Police Constable Frame that he would look in to possible attention to the problem.

(d) Group Against Reservoir Development

County Councillor Mrs. Mackenzie, as Chairman of G. A. R. D., the Group Against the Thames Water proposal for development of a reservoir in the area, asked what provisions the Council currently had for supporting G. A. R. D.'s activities, particularly following changes through the May Elections. It was agreed to discuss this at the Council's next meeting.

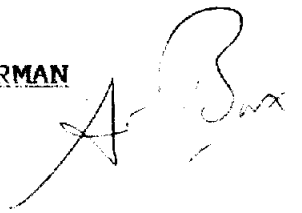
18. Next Meeting

Resolved to confirm that the Council's next meeting will be on Monday, 3rd July, 1995.

19. Confidential Business

Resolved that the Press and the Public be excluded from the remaining business of the meeting, because of the confidential and private nature of the matter to be discussed.

CHAIRMAN



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CONFIDENTIAL.

DRAYTON PARISH COUNCIL

MONDAY, 5TH JUNE, 1995

MINUTE OF CONFIDENTIAL BUSINESS CONSIDERED

Millenium Project - Creation of Village Green/Recreational Area and Consideration of Manor Farm Land

The Chairman reminded the Council that at its meeting on the 5th February last (Minute 5(a)), it had been suggested that, to mark the Millenium, consideration be given to re-creation of a Village Green, capable of recreational use. The Council had agreed that he should enquire further in to the possibility of land being available in the heart of the Village. He had therefore spoken to Messrs. de Haan, owners of Manor Farm, within the title of Earl of Plymouth Estates, with response that it could be possible for an area of the Farm Land, between Abingdon Road and Henleys Lane, to be made available for Parish use. The Chairman added that the Earl of Plymouth Estates Surveyor, a Mr. Knight, subsequently arranged a meeting at Drayton on the 29th March last, when Mr. Knight was accompanied by two Mr. de Haans and the Council was represented by himself (Chairman), Mr. Stimpson and the Clerk.

At the 29th March meeting the Estates representatives had explained proposals they had for some residential development of the Manor Farm Site and had sought the Council's representatives comments on its thoughts for a Village Green recreational facility, to allow the Earl of Plymouth Estates to consider further whether part of the development area could be dedicated to "Village Green" use.

A letter, dated the 22nd May last, had now been received from Mr. Knight, stating that the Earl of Plymouth Estates had decided to proceed with its planning application in respect of Manor Farm-Yard but would in due course, "on an entirely without prejudice basis", be prepared to enter in to discussions should the Parish Council wish to pursue its suggestion further.

Resolved to note the current situation, pending consideration of any planning applications for development at Manor Farm.

CHAIRMAN



Wotton Parish Council Footpaths subcommittee

Present at meeting of 23 May:

Mara Bell, Keith Clough, John Killick, Richard Wade, Tom Wrightson.

Decisions

John Killick was elected Chair.

JK to seek advice of B Mott re contacts and procedures esp. who gets grants for paths and asking Ramblers to clear BW4.

Put to PC on 5 June:

Review R Bell's summary if not done already; propose to tackle high priorities mostly from village centre outwards.

14 & 25 to be gravel not tarmac; bid for funding.

Propose that individual parish cllrs have oversight of specific paths. To walk some paths on 20 June.

If 14 & 25 agreed, seek tenders from Jon Caudle, Mr Green,...

KB to talk to local history group

MC to contact neighbours of 18.

JK to contact Jo Bird (Ramblers). To arrange village walks along paths on 16 Jul, 16 Aug, 16 Sep. After 5 June to contact Chronicle I Matten of Vale DC.

RW to computerize R Bell's list.

RW: note to Chronicle incl names and phones of subctee.

John Killick

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DRAYTON VILLAGE ASSEMBLY. 15 MAY. 1995

Rights of Way Report and Action Plan

Key to 'Condition':

- Excellent: Walkable with pushchair.
- Good: Easily walkable.
- Fair: Walkable with some difficulties in parts.
- Poor: Significant obstacles to overcome.
- Unusable: Obstructed, or blocked by impenetrable undergrowth.

FP 27: unofficial No. for Binning Close/Eastway path

BW 28: unofficial No. for Sutton Wick Lane/Gypsy Lane bridleway.

Problems	Route obvious?	-Condition(*)-		Prty H/M/L	Action
		Actual	Target		
None	Yes	Good	Good	-	-
None	Yes	Good	Good	-	-
Churned mud	NO	Good	Good	H	DIVERT & W/M
None	Yes	Good	Good	-	-
U/a W of copse	NO	Unusable	Good	H	CLEARANCE, W/M
Legal route	NO	Fair	Good	H	DIVERT & W/M
Blocked	NO	Unusable	Fair	L	Enforcement
de-sac)					
None	Yes	Good	Good	-	-
None	Yes	Good	Good	-	-
None	Yes	Good	Good	-	-
Dumped rubbish	Yes	Good	Good	M	Clear rubbish
Mud at N end	NO	Unusable	Good	M	Clearance
Alternative route in use					or divert
None	NO	Fair	Good	M	Waymark
None	Yes	Good	Good	-	-
NE) Fence, S/works	NO	Unusable	Good	H	ENFORCEMENT
SW) Golf Course	NO	Unusable	Good	H	DIVERSION
None	Yes	Good	Good	-	-
Muddy in parts	Yes	Good	Excellent	H	GRAVEL ON MUD
None	Yes	Excellent	Excellent	-	-
Middle stile	Yes	Good	Good	M	Repair stile
Undergrowth	NO	Unusable	Good	H	CLEARANCE, W/M
Gate. Dog.	NO	Poor	Good	H	ENFORCEMENT, WM
Muddy	Yes	Fair	Good	L	DEAL WITH MUD?
Ploughed,	NO	Unusable	Good	M	ENF'C'T, STILE,
NE stile					SIGN & WM
Vandalised bdg	NO	Good	Good	M	REPAIR BRIDGE,
Kissing gate.					SIGN AT BW1.
					REPAIR K GATE
None	NO	Good	Good	L	Waymark
None	Yes	Good	Good	-	-
None	NO	Good	Fair	L	Waymark
None	Yes	Good	Excellent	H	TARMAC?
None	Yes	Excellent	Road!	-	-
None	Yes	Excellent	Excellent	H	GET ON MAP!
Undergrowth	OK	Unusable	Good	H	CLEARANCE,
					GET ON MAP!

SUMMARY OF HIGH AND MEDIUM PRIORITY ACTIONS.

HIGH PRIORITY (listed in priority order)

1. Press District Council (Paul Butt) for diversion of FP 12 round golf course.
2. Press County Council to open up NE section of FP 12.
3. Press District Council (Nigel Gifford) for diversion of Bws 3 and 5
4. Wavmark and sign routes between Drayton and Marcham as agreed with Marcham PC.
5. Improve condition of FPS 14 and 25 (core paths). Consider tarmac.
6. Physically clear BW 4.
7. With permission from County Council, physically clear BW 28# in advance of formal order being made to place it on the Definitive Map.
8. Physically clear FP 17.
9. Improve condition of FP 18, Wavmark. Try to abate dog intimidation.
10. Press County Council to process our Definitive Map modification order for FP 27# and BW 28#.

MEDIUM PRIORITY

1. Repair bridge and kissing gate on FP 21.
2. Erect signpost at junction of BW 1 and FP 21.
3. Clear rubbish from BW 8.
4. Improve condition of North end of BW 9 or divert legal route onto the de facto route currently used.
5. Repair stile in middle of FP 16.
6. Repair stile at road on NE section of FP 20.
7. Take enforcement action to reinstate ploughed section of FP 20.
8. Wavmark FP 10.

Dr Ron Bell (Retiring Chairman of PC Footpaths Committee),

Old Lodge,
Henleys Lane,
Drayton,
Abingdon, Oxon,
OX14 4HU.

PARISH COUNCIL OF DRAYTON

The Minutes of the Meeting of Drayton Parish Council held on Monday, 3rd July, 1995, at Drayton Hall, Lock-Way, at 7.30p.m.

Present: Councillors Mr. Bax (Chairman), Mrs. Bell, Mr. Clough, Mr. Matthews, Mrs. Mole, Mr. Stimpson, Mr. Thomas, Dr. Wade and Mr. Wrightson. Mr. A. Alston (Drayton Football Club Representative) was also present.

1. Public Participation - Noise Disturbance to Lock-Way Residents by Kicking of Footballs Against Football Club building

Mr. Alston informed the Council that the Club had considered the Council's request that the Club erect a notice prohibiting the kicking of footballs against its building. The Club had found that the practice did not harm its wall and had concluded, from past experience, that a notice would not be as effective as just telling young persons who were causing a nuisance, to stop kicking balls at the wall.

2. Apologies for Absence

Apologies for absence were received from Mr. Edwards and Mr. Killick. Also, from County Councillor Mrs. Mackenzie and Police Constable Frame.

3. Minutes of the Previous Meeting

The Minutes of the previous meeting of the Council, held on the 5th June, 1995, were approved and signed by the Chairman.

4. Matters Arising on the Minutes of the Previous Meeting:

(a) Noise Disturbance from Footballs - Para. 1(a)

Following the comments received from Mr. Alston, the Football Club Representative, (Para. 1 of these Minutes), the Council noted the present situation.

(b) Aircraft Noise Disturbance - Para. 1(b)

The Clerk reported that written response had been received from Benson Royal Air Force Station, stating that the aircraft activity on the 3rd June last was three Chipmunk Planes preparing for and lining up for a fly-past at a Memorial Service at Beringsfield. Apologies were given for any disturbance to Drayton residents.

Resolved to note the explanation received and that the Clerk request the Oxford Association of Local Councils to publish in its quarterly bulleting an item on aircraft noise and seek details of any Parish Councils who also experienced problems over "built-up" areas. The matter of any representation to the Ministry of Defence would then be considered.

(c) "No Dog" Signs - Para. 3(a)

The Council noted a report by the Clerk that M.R.H. Services intended installing the Signs, at Recreation/Play Areas within the next week.

Min. 4 Cont/....

(d) Traffic Calming Needs - Para. 3(c)

The Clerk reported that copy of correspondence with the County Engineer, to date, had been circulated to all Councillors. Response to the Parish Council's letter of the 30th May was still awaited but he had ascertained from the County Engineer's Office that it was hoped to refer consideration of low cost "traffic calming" to consulting engineers by the end of the month. The Parish Council would be invited to comment on any proposals made.

Resolved to note the position.

(e) Amenity Tree Planting - Para. 16(c)

This matter was considered further and it was Resolved that the District Council be invited to consider, within its Winter 1995/96 planting arrangements, the Steventon Road verge area, opposite to the Lock-Way junction. Also any additional/replacement planting possibility at the Council's Burial Ground and replacement planting in Henleys Lane.

(f) Dalton Barracks Briefing - Para. 17(a)

The Council noted a report by Mr. Stimpson on his attendance, with the Clerk, at the Barracks on the 7th June last and details of the presentation given by the Army Commander in relation to the work of his Regiment and also the uses made of the Barracks Airfield.

(g) Attention to Enclosure Award - Para. 17(b)

The Clerk reported that response had not been received, to date, to written enquiry made to the Centre for Oxfordshire Studies.

(h) Car-Boot Sales, Sherwood Farm - Para. 17(c)

Mr. Clough reported that supervision of traffic visiting the sales had improved immediately following the last meeting but had now lapsed, with Sutton Wick Lane again being obstructed on Sundays, by parked vehicles.

Resolved that the Clerk would again refer the problem to the Police.

5. Applications for Permission to Carry Out Development:

(a) The Council had before it the following Application Received from the District Council for Consultation;

<u>No</u>	<u>Proposed Development</u>
95/00304/FUL	Erection of 11, Dwellings, Sutton Wick Farm.

Resolved to recommend to the Planning Authority that the Application be "refused". Erection of 11 houses would be over intensive development of the Site and the traffic generated with out suitable traffic management measures on the Abingdon Road, would add to the already hazardous traffic situation on that road. Moreover, the Site plans do not clearly record a substantial public footway through the Site, between Abingdon Road and Sutton Wick Lane, as had previously become an accepted need in relation to development at this location.

(b) The Council had before it the following Applications Received from the District Council for Consultation and considered by the Planning Committee; (Cont/...../3...

3.

Min. 5 (b) Cont/...

<u>No</u>	<u>Proposed Development</u>	<u>Recommendation</u>
95/00165/FUL	Extension & Loft Conversion. 93. Abingdon Road.	No Objection
95/00284/FUL	Erection of Club House with ancillary works, Drayton Golf Club. /highway imprvmnt.	No Objection, subject to some/ measures on Steventon Rd. access.

Resolved to confirm the action of the Planning Committee and in respect of this Council's decisions on Application 95/00284/FUL and Application 95/00304/FUL (at Para. 5(a), a meeting be sought with the Chairman of the District Council's Planning Committee to allow the strongest representation to be made about the apparent lack of consideration given to the traffic management consequences of the proposed Developments. Further, the County Council Chief Engineer be notified of the Parish Council's concern about the highways issues.

(c) The Council had before it the following Decision of the County Council Planning Authority;

<u>No</u>	<u>Prop. Dvlpmnt.</u>	<u>Par. Co. Recmmdn.</u>	<u>Decision</u>
Co Council	Constrn. of/ /Reception Pit and Dirty Water Lagoon, Manor Farm.	Propsl. supported	Permitted

Resolved to note the County Planning Authority's Decision.

(d) The Council had before it the following Decisions of the District Council Planning Authority;

<u>No</u>	<u>Prop. Dvlpmnt.</u>	<u>Par. Co. Rcmmdtn</u>	<u>Decision</u>
95/00143/FUL	Front extension, 31, Binning Close.	No Objection	Permit
95/00086/FUL	Form room in roof-space, 72, Steventon Road.	-do-	-do-
95/00097/FUL	Erect Garage/Utility Room, 3, Whitehorns Way.	-do-	-do-
DRA/635/23	Renewal of Appln. DRA/ 635/18 for Club House, Drayton Golf Club.	-do-	-do-
DRA/7570/2	Demolish present stores, office & workshop bldgs., Erection of residential block, Builders Yard, 56, High St..	-do-	-do-
DRA/4751/4	Replace roof-lights with dormer windows, 11, East Way.	-do-	-do-

Resolved to note the District Planning Authority Decisions.

6. Financial Matters:

(a) Grant Application

The Clerk reported receipt from Ms. Feinstein of 114, Whitehorns Way, on behalf of Drayton Play-Group, a grant request to assist the Group to equip a Portacabin at Drayton School and thereby improve its available facilities.

Resolved that the Play-Group be informed that ... (Cont/4..)

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4.

Min. 6(a)Cont/...

the Parish Council does not have funds available to assist it at this time and it be advised to make grant application to the Vale of White Horse District Council.

(b) Transfer of Funds

Resolved to approve a proposal by the Clerk that the Council transfer £2,000 from its National Savings Bank Investment Account to its TSB Current Account.

(c) The Council had before it the following Accounts for

Approval for Payment;

	£
N. F. Green - Grasscutting/Litter Clearance, June	180.54
Copy-Cat Services - Printing, June	17.92
M. R. H. Services - Play Areas Maintenance works;	
Equipment Inspection and Installation	786.80
R. Seemark - "Village Caretaker" Works, June	105.63
Clerk - Salary (£216.65) and Expenses (£29.16) July	245.81
J. B. L. Office Supplies - Stationery	38.97
Cornhill Insurance-Supp. Premium for addtl. play equip.	13.13
Drayton Hall - Hall Hire, April to June	24.00

With reference to the Account received from Drayton Hall, the Clerk reported that the Invoice had also included a charge to the Parish Council of £65, for use of the Hall for May 8th V. E. 50th Anniversary Celebrations. As this day's events had been community occasions the Chairman of the Council had queried the charge with the Chairman of the Hall Committee. The Committee had then agreed not to accept this payment from the Parish Council but to ask the Council to include this sum within the funds it had available to mark the 50th Anniversary of V. J. Day, in August next.

Resolved that the Accounts, as set out herein, be approved for payment and the further sum of £65 which had been sought by Drayton Hall be transferred to the Council's V. J. Anniversary Funds, as representing a Drayton Hall Committee donation.

7. Play Areas

(a) Installation of New Equipment

With reference to Min. 7(a) of the previous meeting, the Council noted a report by the Clerk that M. R. H. Services were now in a position to install the "Spring Mobile" at Lock-Way Play Area, as previously agreed and would be doing so shortly.

(b) Damage to Fence and Equipment at Lyford Close Play Area

With reference to Min. 7(b) of the previous meeting, the Clerk reported that in spite of repairs by M. R. H. Services to the Climbing Frame it had been damaged further and Mr. Herring, M. R. H. Services had supplied a quotation of £157 for the purchase of timbers and re-building of the Frame. In addition he had found that the fence of the Area for which the Council had responsibility, which had deteriorated for some time, due to vandalism, had now been broken through in several places and he had submitted quotations, the maximum at £648, for various repair alternatives.

Resolved to defer consideration of M. R. H. Services quotations until Mrs. Bell and other members of the (Cont/..5/...)

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Min. 7 Cont/.....

Recreation Committee had had opportunity to visit the Area. Further, the Clerk ascertain from Mr. Yearley, Development Officer, Oxfordshire Playing Field Association, whether he could offer any recommendation on fencing for Childrens' Play Areas.

(c)Quarterly Inspection of Play Area Equipment

The Council noted a report by the Clerk of M. R. H. Services Inspection in April, 1995, which had had satisfactory result, apart from the separately reported Climbing Frame damage at Lyford Close.

(d)Use of Lyford Close Play Area

With reference to Min. 7(c) of the previous meeting, Dr. Wade reported that he had referred for the consideration of Lyford Close residents a petition that the Parish Council consider construction at the Play Area of a cycle track, with obstacles, to provide for children of up to 12 years of age. Residents of 29 of the 54 addresses had signed their support for a cycle track facility.

Resolved, prior to further consideration of the Cycle Track proposal, the advice of Mr. Yearley, Development Officer, Oxfordshire Playing Field Association be sought on the suitability and construction of an obstructed cycle track for children up to 12 years of age.

8. Employment of "Village Caretaker" Contractor

With reference to Min. 8 of the previous meeting, the Clerk reported on communications he had had with Mr. Seamark regarding his work, which included suggestions from Mr. Seamark on tasks he believed should be a regular commitment in the Parish, notably periodic attention to "right of way" overgrowth. Mr. Seamark had also reported the destruction of the Litter Bin at Lyford Close Play Area, which had added to the litter problems there.

Members of the Council expressed their satisfaction with the work undertaken by Mr. Seamark to date and it was

Resolved that

- (a)with the Best Kept Village Competition in mind, the Clerk arrange with Mr. Seamark continued litter clearance and other "tidying" needs, to the extent of about 20 hours work in July.
- (b)the Clerk obtain quotations for a replacement litter bin at Lyford Close Play Area.

9. "Rights of Way"

(a)Surface Maintenance Attention to Footpaths 14 & 25

With reference to Min. 9(a) of the previous meeting, the Council noted a report by Mr. Matthews that he had made some enquiry for quotation for attention to Footpaths 14 and 25 on the basis of the specification prepared by Mr. Thomas and was in the process of ensuring that the quotations offered were not for excessive attention at unrealistic cost to the Parish Council.

Min. 9 Cont/....

(b) Diversion of Drayton Bridleways 3 and 5

The Council noted copy correspondence received from the Vale of White Horse District Council, in respect of observations made to that Council by the County Council Fieldpaths Section in relation to application made to the District Council by the landowner, Mr. W. Caudwell, to divert the Bridleways to provide for more generally used routes.

10. V. J. Day 50th Anniversary Commemoration

With reference to Min. 15 of the previous meeting, Mr Stimpson submitted for consideration details of a Rushton Model 7ft Bench Seat, which with appropriate inscription could be installed on Sutton Wick Green. Mr. Stimpson added that he had ascertained from Messrs. Poulton, Builders, that they would charge ~~£50.00~~ to install the seat in a concrete base and bury thereunder a "time capsule". The suggestion of a "time capsule" had been well received locally and by arrangement with the Clerk a letter would be prepared for distribution to all local Groups, inviting items for the capsule.

Mrs. Bell gave details of a proposed litter bin but, on discussion, it was thought it might not be robust enough to withstand vandalism and agreed that the Clerk obtain details of possible alternatives.

Mr. Stimpson also reported that a Memorial Service, to mark the 50th V. J. Anniversary would be held in St. Peter's Church, Drayton at 6p.m. on the 20th August, preceded by appropriate bell-ringing.

Resolved to thank Mr. Stimpson and Mrs. Bell for their reports action to date and to approve the purchase of the Rushton seat, as proposed, the quotation for its installation and the arrangements in hand for use of a "time capsule".

11. Group Against Reservoir Development (G. A. R. D.)

With reference to Min. 17(d) of the previous meeting, as Mrs Mackenzie was unable to be at this meeting to deal with any queries regarding G. A. R. D.'s current organisational arrangements and commitments, it was agreed to defer consideration of this matter until there was opportunity to receive further information.

12. "Traveller" Encampment Near to Steventon Road

Dr. Wade (as District Councillor) and Mr. Wrightson reported on complaints they had received with regard to "Travellers" having created and occupied for several weeks, an encampment on land in the ownership of Mr. M. McKenna (of Drayton Golf Club) and situated on the Steventon Road, near to the A34 Road "flyover". Dr. Wade reported on his discussions with the District Council's Environmental Services Section, the powers they had in such matters and the Section's contact with Mr. McKenna, who was now arranging removal of the "Travellers".

Resolved to note the position.

X
Amended
by Min
2 of
18/95

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13. Communications Received

The Clerk reported details of items received, as follow:

(a) T.V. Cable Layers/Duck Pond Rails (Sutton Wick)/Commons Registration/Disused Barns, Sutton Wick Farm - Letter from Mr. Ellis, 26, Sutton Wick, expressing concern about havoc caused by cable laying contractors and need for their work to be monitored when in the Parish area; also requesting attention to condition of duck pond; also querying whether all local areas of commons land had been registered; finally asking whether any of the old barns at Sutton Wick Farm are "listed buildings".

(b) Oxfordshire Association of Local Councils Information Circular 3/95

(c) Reporting Highway Defects - Letter from County Council Area Engineer drawing attention to the facility available for individual Councillors to report, (by prepaid postcard), Highway maintenance matters coming to their notice.

Resolved to note the communications received and in respect of

(a) Mr. Ellis be informed that the "Village Caretaker" would be requested to attend to the Duck Pond rails during the winter months; local commons areas were all considered for registration during the 1970s and that his query regarding "listed" barns at Sutton Wick Farm was best directed to the District Council Planning Department.

(c) that the Council retain its present arrangement of reporting Highway maintenance matters via its Clerk.

14. Matters Raised By Councillor

(a) Highway Matters - Business Sign on Highway Verge/Decaying Tree on Steventon Road

Resolved that the Clerk refer to the Area County Engineer a report by Mr. Matthews about a business sign erected by Emray Lighting, at the High Street roadside; also a report by Mrs. Bell about a decaying oak tree at the eastern side of the Steventon Road, south of the A34 road "flyover".

(b) Millenium Fund Projects

Resolved, on the request of Mr. Stimpson, that the Clerk endeavour to ascertain whether the Council could make a provisional application to the Fund, for say creation of a Village Green.

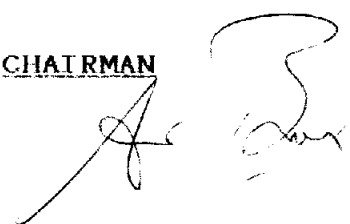
15. Next Meeting

Resolved to confirm the next meeting to be on 7th Aug., 1995.

19. Confidential Business - Minutes of Previous Meeting

Resolved that the Minutes of the Confidential Business on the 5th June last be approved and signed by the Chairman and be allowed to become public knowledge if necessary for the future business of the Council.

CHAIRMAN



P A R I S H C O U N C I L O F D R A Y T O N

The Minutes of the Meeting of Drayton Parish Council held on Monday, 7th August, 1995, at Drayton Hall, Lock-Way, at 7.30p. m. .

Present: Councillors Mr. Bax (Chairman), Mrs. Bell, Mr. Clough, Mr. Edwards, Mr. Killick, Mr. Matthews, Mrs. Mole, Mr. Stimpson, Mr. Thomas, Dr. Wade and Mr. Wrightson. County Councillor Mrs. Mackenzie, Area Police Constable Frame and 21 Members of the Public were also present.

1. Public Participation - Proposed Development at Manor Farm, Gravel Lane, Drayton

The large public presence at the Meeting was related to proposed housing development at Manor Farm (See Para.5(a) of these Minutes). The Chairman referred to the letters already received by the Council, expressing views on the Proposals and said that these would be taken in to account by the Council in reaching a decision on its own submission to the Vale of White Horse District Council. He invited persons present at the meeting to also comment, if they wished, for the Council's consideration. The following spoke with regard to their observations on the development proposals:

Mrs. Wade, Henleys Lane; Mr. Boughton, Abingdon Road; Mr. Knight, The Green; Mrs. Barnard, Gravel Lane; Mrs. Tyndall-Perkins, Abingdon Road; Messrs. R. and B. Winter, Gravel Lane and Mrs. Atkins, Gravel Lane.

The Chairman thanked all present for their attendance and interest in consideration of the development proposals, adding that they would be discussed early on the Agenda of the Council's business.

2. Minutes of the Previous Meeting

The Minutes of the previous meeting of the Council, held on the 3rd July, 1995, were approved, (subject to changing, in the sixth line of Para.10, the sum of £50 to read "£90") and were signed by the Chairman.

3. Matters Arising on the Minutes of the Previous Meeting:

(a) Traffic Calming Needs - Para.4(d)

The Clerk reported on communications now received from the County Engineer's Office, confirming that it was arranging to engage consulting Engineer's to report on possible "traffic calming" at Drayton but indicating, because of staff shortages, that it was unlikely that the County Engineer's Staff would be able to undertake personal discussions with the Parish Council in respect of any proposed scheme. The Clerk added that as earlier communication from the County Engineer had indicated his awareness of proposed development at Manor Farm, which would have significant relationship to traffic conditions in the Parish, the Engineer had also been requested to advise the Parish Council of the traffic management

Cont/...../2...

Min. 3(a) Cont/.....
considerations he envisaged in relation to such a development. The present communications from the County Engineer's Office had included comment that it was not appropriate for the Parish Council to be informed of any informal discussions with would be developers and when a formal planning application was made there was not time for the County Council to consult with a Parish Council. before passing its views to the Planning Authority.

Resolved that the Clerk notify the County Engineer of the Council's dissatisfaction with the views expressed by his Office about the probable absence of personal consultation with the Parish Council on "traffic calming" proposals and also its reluctance to supply direct to the Parish Council its traffic management comments relating to major development concerning the Parish.

(b) Attention to Enclosure Award - Para. 4(g)
The Council noted that Clerk still awaited response to his enquiry made to the Centre for Oxfordshire Studies.

(c) Car-Boot Sales, Sherwood Farm - Para. 4(h)
The Council noted a report by Mr. Clough that the Police had now arranged for traffic cones to be available to deal with obstruction problems and circumstances had improved.

4. Applications for Permission to Carry Out Development:

(a) The Council had before it the following Application Received from the District Council for Consultation:

<u>No</u>	<u>Proposed Development</u>
95/00370/FUL	Demolition of Modern Agricultural Buildings;
and	Convert Traditional Farm Buildings in to 7
95/00371/LBC	Dwellings; Erection of 12 new Houses and a double Garage for the existing Farm House. Manor Farm, Gravel Lane, Drayton.

These Applications were considered in relationship to Para. 1 of these Minutes. The Clerk informed the meeting that following receipt of the Planning Applications an informal meeting, on the 14th July, of the Council's Planning Committee had decided they should be referred to the full Parish Council; that residents in the immediate area should be notified of the Applications; the Council Planning Committee's immediate reactions and that the Plans would be formally considered at this meeting of the Council.

The Clerk then reported on fourteen letters about the Application proposals, received from local residents and explained whether the comments were in the categories of:

- A - Density/Extent/Style of the Development
- B - Highways/Traffic Management Issues, Gravel Lane area
- C - Highways, etc issues concerning Henleys Lane
- D - Conservation Area Principles conflict
- E - Rural Village Scene Detriment/Destruction
- F - "Local Plan" (Draft) Breach
- G - Future Extended Development threat
- H - Support/Limited support for the Proposals ... Cont/... /2

Min. 4 (a) Cont / ...

The Clerk then reported similarly on five letters delivered to the Council at the Meeting.

Mr. Edwards, Mr. Thomas and the Clerk reported on discussing the Application with a meeting of the Vice-Chairman of the District Council Planning Committee, District Council Planning Officers and a County Council Engineer's Department representative, on the 27th July, at a previously arranged meeting on planning matters. The District Council Officials had then indicated some reservations about the Applications; had spoken about some development at Manor Farm now being provided for in the revised Draft Local Plan and accepted the desirability of the Parish Council having opportunity to see the County Engineer's observations on the highways/traffic management consequences of the development proposals. The latter information had not been received to date.

Following discussion of the Applications it was

Resolved that the District Council be informed

(i) that the Parish Council opposed the Applications and recommended their refusal, on the grounds of:

the density, extent and style of the proposals;

the consequential increase in vehicular traffic movements in Gravel Lane; its junction with the Village Greens (registered commons land, which will clearly be affected).

Also the traffic implications following on from a Field Gate in Henleys Lane;

conflict with the nature of the present Conservation Area; detriment of the present "rural Village scene"

breach of the terms of the current Draft Local Plan.

(ii) of the Parish Council's concern that the Developers were able to comment about the intended revised Draft Local Plan and that the Draft should have been altered in respect of a matter of fundamental importance to the Parish without the Parish Council being aware of or consulted upon the change.

(b) Consultations with District Council Officials upon Planning Applications 95/00304/FUL and 95/00284/FUL for Development at Sutton Wick Farm and Drayton Golf Course

With reference to 5(b) of the Council's previous meeting, Mr. Edwards, Mr. Thomas and the Clerk reported on a meeting they had had with the Vice Chairman of the District Council's Planning Committee, Planning Officers and a County Council Engineering Department representative, on the 27th July. This had resulted in response that it was not possible, at this latest stage of the development process for any traffic management works to stipulated in relation to the Sutton Wick Farm development but further consideration would be given to the acceptability of the increase in houses proposed. It had been confirmed that a public footpath would be created through the Site. With regard to the Golf Course development and its relationship with the adjoining Household Waste Reception Centre, the possibility of some limited highway works would be examined.

Resolved to note the position.

.../Cont/.../4..

Min. 4 Cont/...

(c) The Council had before it the following Applications Received from the District Council for Consultation and considered by the Planning Committee;

<u>No</u>	<u>Proposed Development</u>	<u>Recommendation</u>
DRA/14126/ LBC	Alterations, etc. to main house, Stonehill House, Oday Hill.	Approval
DRA/14126/1 LBC	Alterations, etc., Courtyard Cottage, Stonehill House, Oday Hill.	-do-
DRA/4028/2 & AMND. PLAN	Rear Extension, 115, Abingdon Road.	-do-
DRA/14142	Two storey exten., 16, Lock-Way.	No Objection
DRA/14147	Demolish Garage, erect extn., 33, Sutton Wick Lane.	-do-
DRA/14126/2	Alterations, etc. to Cottage, Stonehill House, Oday Hill.	-do-
DRA/14126/3 & 14126/4 LBC	Change of Use, Barn to Office, Stonehill House, Oday Hill.	-do-
DRA/14149	Site use for Car Sales, etc., Barton Garage, Steventon Road.	Approval

With reference to Application DRA/14147, the Clerk reported that he had referred to the District Council Planning Department a report by Dr. Wade that demolition and other work had now commenced, in advance of the decision on the Planning Application. the response however had indicated that action could only be taken for completed development in the absence of approval.

Resolved to confirm the Planning Committee's action.

(d) The Council had before it the following Decision of the District Council Planning Authority:

<u>No</u>	<u>Prop. Dvlpmnt.</u>	<u>Par. Co. Rcmmdtn</u>	<u>Decision</u>
DRA/14013	Erect dwelling & re-site access, 2, The Green.	No Objection, sub. access satisfactory.	Refuse

Resolved to note the District Planning Authority Decision.

(e) Appeal Against Planning Authority Decision

The Council noted a report by the Clerk that a notice had been received detailing appeal to the Department of the Environment by the Applicant of the proposed development at Para. (d) previous, in respect of the refusal decision.

(f) Correspondence from District Council Planning Department - (i) Computerisation of Development Control

(ii) Publication of Parish Council Comments

The Council noted reports by the Clerk on communications received from the District Council Planning Department, giving information that its computerisation of the Planning Application process now allowed reversion to use of the longstanding Parish symbols reference arrangement. Further, explaining that Parish Council comments upon Planning Applications were now available for public inspection from the time of their receipt by the District Council.

5. Old Water Standpoints - "Listing"

With reference to Min. 5(d) of the meeting on the 6th February, 1995, the Clerk reported receipt of a communication from the Department of National Heritage which stated the "list" of buildings of historical interest at Drayton would be amended to include the Water Stand-points at High Street and Sutton Wick Lane, (the others upon which details had been submitted being considered too incomplete in condition for listing). The Clerk added that the Cap of the High Street Point had been held by Messrs. Poulton, Builders, for safety, having become detached some time ago and he had invited the Company to quote for re-fixing the Cap and giving general renovation attention to the two "listed" Points. The District Council had invited grant application toward repair of the Points.
Resolved to note, with satisfaction, the Clerk's report.

6. Financial Matters:

(a) The Council had before it the following Accounts for Approval for Payment:

	£
N. F. Green - Grasscutting/Litter Clearance, July	180.54
Copy-Cat Services - Printing, July	39.54
M. R. H. Services - Play Areas works - i. e. qurtly.) Equipment Insp. (£13); Equip. Repair (£3); Install item) of Play Equip. (£600); Instal "No Dog" Signs (£18);) 672.00 Repair/remove damaged fence?equipment (£38))	
R. Seamark - "Village Caretaker" Works, July	87.00
Clerk - Salary (£216.65) and Expenses (£29.16) August	245.81
Vale of White Horse D. C. Par. Election Expenses	30.00

Resolved that the Accounts be approved for payment.

(b) Grant Application - Botley Alzheimers Home

The Clerk reported receipt of an application for grant aid from the Vale House, Botley, Alzheimers Home, which was seeking to extend its facilities to provide for the local persons with Alzheimers disease.

Resolved, regretfully, that the Home be informed that the Council's own limited finance and existing commitments does not allow it opportunity to make a grant to the Home's costs.

(c) Clerk's Salary

The Clerk reported on a Paper, previously circulated (and copy appended to this Minute Book record) upon recommendations made jointly by the Association of Local Councils Clerks, for the revision of part-time Clerks' Pay, to be effective from the 1st June, 1995 and be subject thereafter to Annual Review, commencing on the 1st April, 1996. It was proposed that in future Clerks' Salaries be related to Local Councils Scale 1, (or "Spinal Column Points 15 to 19 on Local Government Pay Scales), with a Clerk being paid a proportion of the Annual Salary Rate, in relation to the assessed weekly working hours. Within Spinal Column Points 15-19 Clerks could be allocated a Salary level which took account of relevant examination

Cont/...../6.....

6.

Min. 6 Cont/... qualifications. To assist the Council's considerations the Clerk gave details of his assessment of his average weekly working hours, stating that it was inconceivable that a commitment of less than 12 hours a week could apply. He added that because of his qualifications and experience the Council had previously agreed that he should be paid at the top point of the recommended pay scale. The Clerk then withdrew from the meeting.

Resolved that

- (i) with effect from the 1st June, 1995, the Clerk's Salary would be paid at Point 19 of Local Council Scale 1, on the basis of a working week of 12 hours, i.e. a Salary of £3,881 per annum.
- (ii) a meeting of the Council's Finance Committee be arranged in the early future to examine any adjustment necessary to the Council's current budget, to provide for the revised recommendations for Clerks' Salaries.

(d) D. R. A. G. Financial Support for Play Areas

The Clerk referred to the Council's understanding that the Drayton Recreation Action Group intended disbanding and paying to the Council, for Play Area use, the residual funds held by the Group. These funds had not been received to date.

Resolved to note confirmation from Mrs. Bell and Mrs. Mole that the Group was now defunct and that they would make early arrangements for the Group's remaining funds to be paid to the Council.

7. Play Areas

(a) Installation of new Item of Equipment/July Quarterly Inspection of Equipment/Repair of Damaged Fence

With reference to Mins. 7(a) and (b) of the previous meeting and the details of Accounts paid, (Para. 6(a) within these Minutes), the Council noted that M. R. H. Services had now installed the "Spring Mobile" at Lock-Way. Further that when undertaking the July quarterly inspection of equipment, the Company had dealt with a minor repair need to the "Snakes and Ladders" at Lock-Way and cleared away debris from the constantly vandalised wooden climbing frame at Lyford Close. Finally, with regard to the damaged fence at Lyford Close and a "site meeting" held with Mr. Herring, (M. R. H. Services), involving the Chairman, Mrs. Bell (Chairman of Recreation Committee), Mrs. Mole and the Clerk, on the 12th July last, Mr. Herring had carried out a temporary repair to the fence and submitted a revised quotation for its replacement. Resolved to confirm the action taken for temporary repair of the Lyford Close Play Area fence and to consider M. R. H. Services replacement quotation at a future meeting.

(b) Use of Lyford Close Play Area

With reference to Min. 7(d) of the previous meeting, the Clerk reported on communication he had had with Mr. Yearley. This resulted in some reservation about creation of a cycle track

Min. 7(b) Cont/....

because, depending on the style of construction, they could, for insurance purposes need to be supervised. Further, creation of a cycle track for older children would probably deter very young children from using the Play Area and not therefore be in the spirit of the Playing Fields Associations new Standards for provision of Play Areas, which included recommendation that an area of open play space should exist for 4-6year olds within 100m of all housing.

Resolved to defer the future arrangements for use of the Lyford Close Play area for the consideration and recommendations of the Recreation Committee.

8. "Village Caretaker" Contractor - Duties

The Council discussed the ongoing and future work required of "the Caretaker" and

Resolved that he

(a)continue with litter clearance in prominent public areas of the Parish.

(b)continue with clearance of Footpath overgrowth (his details of work done to date and that intended be copied for the information of Mr. Killick, Footpaths Committee).

(c)be requested to treat the woodwork of Council owned bench seats and notice boards.

(d)be asked to paint the two metal "field gates" of the Council's Burial Ground.

9. "Rights of Way"

With reference to Min. 9(a) of the meeting on the 5th June last, the Council noted a report by the Clerk that The County Council Field Officer, Mr. Ian Burgess, would attend the Council's September meeting. It was agreed that discussion of any other "right of way" matter would be left until that meeting.

10. Damage to Grave Stone in Parish Council Cemetery

The Clerk reported communication from Ms. M. Breslin of 122, Whitehorns Way that the headstone on her Brother's grave had been dislodged and marked, as though struck from behind. The Grasscutter employed by the Council and also the Grave Digger, employed by all local Undertakers had been spoken to but both denied knowledge that their machinery or equipment had struck the headstone. Michael Harris, Stone Mason of Abingdon had submitted a quotation of £50 to re-position and re-polish the Stone. Memorials were normally held to be the responsibility of the person(s) arranging their installation but the Council could make insurance claim, under its general liability cover, if it was itself subject of claim for the damage. Ms. Breslin was asking that the Council meet the cost of attention to the Stone, because of its responsibility for the Grave Yard.

Resolved that the Council arrange immediate attention to the Stone and itself make claim upon its Insurers.

11. V. J. Day 50th Anniversary Commemoration

With reference to Min. 10 of the previous meeting, Mr. Stimpson reported on the extensive response from local Groups and interested persons for inclusion of items in the "Time Capsule". The latter, a length of mains piping with sealable cap at either end had been supplied by the Gas Company. Mr. Stimpson proposed that the Council purchase, for inclusion in "the Capsule" a set of 1995 United Kingdom uncirculated coins from the Royal Mint at cost of £8.95. Finally, he explained that a suitable time and date for burying of "the capsule" would be arranged when the Seat became available. Resolved to and thank Mr. Stimpson for his action and report and to approve that a 1995 set of coins be purchased from the Royal Mint, at cost of £8.95.

12. Suggested Social Housing Scheme, Drayton

Resolved to note a report by the Clerk on a communication from the Oxford Citizens Housing Association and to invite a representative of the Association to the Council's meeting on the 2nd October next.

13. Vale of White Horse District Council Draft Housing Strategy 1996

The Council noted receipt of the Summary (previously circulated and copy appended to this Minute Book record) of the Strategy Report.

14. Vale of White Horse District Council Draft Parish Charter

The Clerk circulated copies of the Charter, to allow its scrutiny prior to the Council's next meeting.

15. Item Deferred Until Next Meeting

Resolved, because of the lengthy business of this meeting that the "Millenium Fund Projects" Item be deferred until the Council's next meeting.

16. Communications Received

The Clerk reported on items received, as follow:

(a) Dialability Mobile Information Unit - Letter from Vale of White Horse C.C. Access Officer, seeking possible site for visits of the Unit.

(b) Naming of Houses - Letters from District Council Engineer that Plot 3, at the current Church Lane development would be known as "Foxhollow" and "Stone Barn", Sutton Wick Lane, as "The Stone Barn".

(c) County Council Chairman's Meeting for Parish Representatives - Letter from the Chairman with invitation to a meeting at East Hanney on the 29th September next.

(d) Vehicle Road Speed Detection - News Item from County Council on use of improved cameras.

(e) Oxon Bus and Rail Map - Communication from County Council Transport Section, forwarding amended details. . Cont/..9/..

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Min. 16 Cont/...

- (f) Witney Police Area Policing Plan - Summary copies.
Resolved to note the communications received and in respect of
- (a) The Access Officer be advised to contact the Drayton Hall Management Committee.
- (c) A decision upon representative attendance be made at the Council's next meeting.

17. Matters Raised by Councillors

(a) Group Against Reservoir Development (G. A. R. D.)
With reference to Min. 11 of the previous meeting, County Councillor Mrs. Mackenzie reported that G. A. R. D.'s next meeting would be at 7.30p. m. on the 27th September and it was hoped that Drayton Parish Council could be represented.
Resolved that Mrs. Bell and Mr. Edwards would attend.

(b) Condition of Sutton Wick Pond
Mr. Killick reported that the current drought had resulted in poor condition of the Pond and it was agreed that together with the Clerk he would consider possible attention.

(c) Dog Nuisances
Resolved that a public leaflet, submitted by Mr. Wrightson, issued by a District Council elsewhere, be passed to the District Council for consideration of a similar publication.

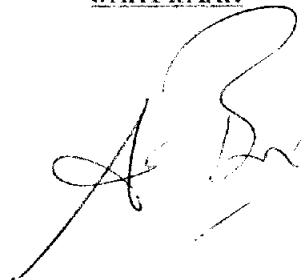
(d) "Green Field" Rubble
Resolved that a report by Dr. Wade of Builder's rubble dumped in a field off Church Lane be referred to the District Council Planning Department.

(e) Highway Matters - Business Sign on Highway Verge/Damaged Kerb Cobble Stones/Blocked Roadside Drains and Damaged Road Sign
Resolved that the Clerk refer to the Area County Engineer a report by Mr. Matthews about the continued presence of a business sign erected by Emray Lighting, at the High Street roadside; also reports by Mrs. Bell about damaged kerb cobble stones in Church Lane and drains apparently blocked by mud in the Steventon Road, near to A34 road "flyover". Finally a report by Mrs. Mole about a damaged high-way sign on Abingdon Road, near to "Sutton Wick turn".

18. Future Meetings

- Resolved that
- (a) the date for the Council's next meeting be confirmed as Monday, 4th September.
 - (b) the September Council meeting be preceded, at 7p. m., by a meeting of the Council's Finance Committee.

CHAIRMAN



OXFORDSHIRE
ASSOCIATION OF
LOCAL COUNCILS

76
Jericho Farm
Worton Witney
Oxon OX8 1EB

Tel: 01865 883488
Fax: 01865 883191

CLERKS' SALARIES

RECOMMENDATIONS FROM 1ST JUNE 1995

1. Recommendations on clerks' pay are made jointly by the National Association of Local Councils ("the National Association") and the Society of Local Council Clerks ("the Society"). These recommendations have been amended as follows, with effect from 1st June 1995.

Full Time Clerks

2. The recommended salaries for full-time local council clerks as from 1st June 1995 are set out in annex A attached.

Part Time Clerks

3. A new scheme for calculating the recommended salaries for part time local council clerks came into effect from 1st June 1995. Full details are set out in annex B attached, which is a joint circular from the National Association and the Society.

Deputy Clerks

4. Where a local council designates an officer as Deputy Clerk (not Assistant Clerk), and that person has all the functions of the Clerk in the Clerk's absence, it is recommended that the Deputy Clerk is paid 75% of the Clerk's salary.

Review of Salaries

5. The date for the annual review of these salary recommendations will be 1 April from 1996 onwards.

Recognition of Exam Success

6. In order to encourage training, the National Association and the Society have also issued recommendations on recognising examination success through salaries. These are set out in annex C attached.

John Hardwicke
Secretary

26th June 1995
OALC/JHH/ML/A:RECSALS

FULL TIME CLERKS' SALARIES

Scale and Population	Spinal Column Points	Salary from 1.6.95
LC1 Under 5,000	15 - 19	10,797 - 11,973
LC2 5,001 - 10,000	20 - 25	12,408 - 14,472
LC3 10,001 - 15,000	26 - 31	14,943 - 17,667
LC4 15,001 - 20,000	32 - 37	18,189 - 20,748
LC5 20,001 - 25,000	38 - 43	21,357 - 24,426
LC6 25,001 - 30,000	44 - 49	25,020 - 27,987

The intermediate spinal column points for the LC scales are as follows -

16 11,052	17 11,319	18 11,538	21 12,861	22 13,197	23 13,584
24 14,028	27 15,438	28 15,942	29 16,575	30 17,127	33 18,726
34 19,260	35 19,659	36 20,181	39 22,053	40 22,638	41 23,238
42 23,829	45 25,584	46 26,202	47 26,802	48 27,396	

Additions for permanent staff (full or part time)

£	1,235	2 - 5 employees
1,833	6 - 10 employees	
2,454	11 - 20 employees	
3,053	21 - 30 employees	
3,676	31 - 40 employees	
4,270	Over 40 employees	

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ANNEX A

JOINT CIRCULAR FROM

NATIONAL ASSOCIATION OF LOCAL COUNCILS
109 GREAT RUSSELL STREET, LONDON WC1B 3LD

AND

SOCIETY OF LOCAL COUNCIL CLERKS

12 MAY 1995

PART TIME CLERKS' SALARIES

1.6.95

,973
,472
,667
,748
,426
,987

1. The Council of the Association and the National Executive Committee of the Society have accepted a recommendation of the Liaison Committee (NALC and the Society) that the salaries of part time clerks be based on an hourly rate, derived from the salary scale for full time clerks.
2. Set out below are tables and explanatory comment. The same details will appear in the new version of the joint NALC/SLCC circular on the pay and conditions of service of local council clerks.

TABLE 1
CALCULATION OF SALARY RECOMMENDATIONS FOR PART TIME CLERKS

<u>LC Scale 1 (population up to 5,000)</u>		<u>LC Scale 2 (population 5,001 - 10,000)</u>	
<u>SCP</u>	<u>Hourly Rate (£)</u>	<u>SCP</u>	<u>Hourly Rate (£)</u>
15	5.61	20	6.45
16	5.74	21	6.68
17	5.88	22	6.86
18	5.99	23	7.06
19	6.22	24	7.29
		25	7.52

3. The LC Scale is the recommended scale of remuneration for full time local council clerks. The scale is derived from that agreed by the National Joint Council for Local Authorities' Administrative, Professional, Technical and Clerical Services and contained in its Scheme of Conditions of Service (often referred to as the "Purple Book" because the Scheme is contained in a loose-leaf publication with a purple cover). The NJC scale was adopted by NALC and SLCC because it is the proper scale for professional local government staff, who include local council clerks both full and part time and councils are strongly recommended to implement and pay as a minimum the recommended scales, which are considered to be a reasonable recompense for the duties undertaken and the work done by the clerk.
4. The hourly rates in Table 1 above are calculated by dividing the annual full time salary for each SCP by 52, to produce a weekly figure, and to divide that figure by 37, being the standard number of hours worked by a full time officer employed on Purple Book conditions. (Example: SCP15 is £10,797 p.a. The weekly salary is £207.63. The hourly rate is £207.63 divided by 37, i.e. £5.61 to the nearest penny). "SCP" is the spinal column point in the LC

5. The starting point on the scale for a clerk should be decided by the council in the light of the clerk's qualifications and experience. The clerk's salary should normally be raised annually to the next SCP within the scale, depending on satisfactory service. The increments indicated by the SCP are taken directly from the NJC scale and are not mathematically equal (see Annex A).

6. Table 2 is intended to assist councils which are proposing simply to convert clerks' salaries from the present formula of £1.28 per elector to the new hourly rate formula. Councils wishing to go beyond conversion so as to relate salary to hours actually worked should use Table 3 to assist in identifying the hours per week and then calculate the annual salary by multiplying the hours by the appropriate rate from Table 1 multiplied by 52.

**TABLE 2
ASSIMILATION TABLE FOR PART TIME CLERKS' SALARIES**

FORMULA SALARY (E) ELECTORAL ROLL HOURS TO BE PAID PER

300 (minimum)	Up to 240	1
301 - 450	241 - 360	1.5
451 - 600	361 - 480	2
601 - 750	481 - 600	2.5
751 - 900	601 - 720	3
901 - 1050	721 - 840	3.5
1051 - 1200	841 - 960	4
1201 - 1350	961 - 1080	4.5
1351 - 1500	1081 - 1200	5
1501 - 1650	1201 - 1320	5.5
1651 - 1800	1321 - 1440	6
1801 - 1950	1441 - 1560	6.5
1951 - 2100	1561 - 1680	7
2101 - 2250	1681 - 1800	7.5
2251 - 2400	1801 - 1920	8
2401 - 2550	1921 - 2040	8.5
2551 - 2700	2041 - 2160	9
2701 - 2850	2161 - 2280	9.5
2851 - 3000	2281 - 2400	10
3001 - 3150	2401 - 2520	10.5
3151 - 3300	2521 - 2640	11
3301 - 3450	2641 - 2760	11.5
3451 - 3600	2761 - 2880	12
3601 - 3750	2881 - 3000	12.5
3751 - 3900	3001 - 3120	13
3901 - 4050	3121 - 3240	13.5
4051 - 4200	3241 - 3360	14
4201 - 4350	3361 - 3480	14.5
4351 - 4500	3481 - 3600	15

The annual salary is the appropriate figure in the Hours to be Paid column x the appropriate hourly rate from Table 1 x 52. For example: Parish with an electoral roll of 1,000; hours to be paid per week are 4.5; salary is 4.5 x £5.61 (SPC15) X 52 = £1313.

7. Table
number
clerks
hours
Under
251 -
501 -
801 -
1201 -
1801 -
2501 -
3501 -
Over
Meeting
etc.
Accounts
PR work
Telephone
Admin
Other
managing
8. Table
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LCS
SCPI
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17
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24
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7. Table 3 (average hours spent per month) is intended to assist councils in assessing the number of hours spent by the clerk on council work. The table is derived from a survey of clerks in May 1993 and is for general guidance only. Councils should always adjust the hours in the light of their own experience.

TABLE 3
AVERAGE HOURS WORKED EACH MONTH

<u>Local Govt</u> <u>Electors</u>	<u>Meeting</u> <u>Work</u>	<u>Accounts</u> <u>Work</u>	<u>Admin</u> <u>Work</u>	<u>PR</u> <u>Work</u>	<u>Other</u> <u>Work</u>
Under 250	3.50	1.00	2.00	0.75	1.00
251 - 500	5.00	1.25	3.50	1.25	2.00
501 - 800	6.00	1.00	3.25	1.75	6.00
801 - 1200	10.75	4.25	9.75	4.00	2.25
1201 - 1800	13.25	3.25	7.25	4.50	2.75
1801 - 2500	14.50	3.75	8.00	4.50	7.50
2501 - 3500	13.50	5.50	16.00	6.00	11.50
3501 - 5000	17.50	2.50	22.50	8.25	13.25
Over 5000	27.75	7.00	15.00	16.50	28.75

Meeting work = attendance at and servicing meetings; report, agenda and minute writing etc.

Accounts work = budgets, keeping accounts, dealing with the audit.

PR work = dealing with the press and public, work for parish magazine etc and dealing with telephone calls.

Administrative work = writing letters, filing, general clerical work and record keeping.

Other work = may include cemeteries, parish hall, lighting, recreation, allotments, managing land and property, supervising staff.

8. Table 4 provides a ready reckoner to assist councils in working out appropriate salaries.

TABLE 4
CALCULATION OF PART TIME CLERKS' SALARY RECOMMENDATIONS

LC1 Scale (population up to 5,000)

SCPI	Hourly Rate (£)	Hours worked (per week) and annual salary						
		0.5	1	2	3	4	5	10
15	5.61	146	292	583	875	1167	1459	2917
16	5.74	149	298	597	895	1194	1492	2985
17	5.88	153	306	612	917	1223	1529	3058
18	5.99	156	311	623	934	1246	1557	3115
19	6.22	162	323	647	970	1294	1617	3234

LC Scale 2 (population 5,001 - 10,000)

20	6.45	168	335	671	1006	1342	1677	3354
21	6.68	174	347	695	1042	1389	1737	3474
22	6.86	178	357	713	1070	1427	1784	3567
23	7.06	184	367	734	1101	1468	1835	3671
24	7.29	189	379	758	1137	1516	1895	3790
25	7.52	195	391	782	1173	1564	1955	3910

9. There should be no reduction in salary as a result of conversion from the existing formula of £1.28 per elector.

Additions for permanent staff (full or part time)

10. When the appropriate grade has been fixed it is also recommended that an addition be given where the clerk is responsible for supervising other permanent staff, as follows -

£	
1,235	2 - 5 employees
1,833	6 - 10 employees
2,454	11 - 20 employees
3,053	21 - 30 employees
3,676	31 - 40 employees
4,270	Over 40 employees

Where a council has been awarded an Employment Training Agency it is recommended that the staff employed to administer the scheme should be classified as council staff during the period of the agency.

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RECOGNITION OF EXAMINATION SUCCESS

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1. Full time or part time clerks passing the Certificate of Higher Education, the Diploma of Higher Education or the B.A. (Hons) in Local Policy should have their salaries increased by one increment on the scale in respect of each level of the course as follows -

- Cert. H.E. first year
- Cert. H.E. completion of level I
- Dip. H.E. completion of level II
- B.A. (Hons) completion of level III

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2. This will mean an increase in total of four increments for a clerk successfully completing level III. In each case the maximum of the clerk's grade should by annual incremental progression be exceeded by the number of accelerated increments qualified for by examination success. A clerk having obtained B.A. (Hons), for example, should ultimately progress beyond his or her scale maximum by four increments and where the clerk is on the maximum of scale 6 progressing up to four of the final increments of such scale.

3. Councils should give sympathetic consideration to increasing clerks' salaries as set out above in recognition of the possession of relevant qualifications of an equivalent standard to the Certificate/Diploma/Degree course in Local Policy. Guidance as to relevant qualifications can be obtained by reference to Appendix A to the Scheme of Conditions of Service for Local Authorities' Administrative, Professional, Technical and Clerical Services (the Purple Book).

4. These recommendations should not be applied so as to cause any loss to a clerk already in post.

PARISH COUNCIL OF DRAYTON

The Minutes of the Meeting of Drayton Parish Council held on Monday, 4th September, 1995, at Drayton Hall, Lock-Way, at 7.30p. m. .

Present: Councillors Mr. Bax (Chairman), Mr. Clough, Mr. Edwards, Mr. Killick, Mr. Matthews, Mrs. Mole, Mr. Stimpson, Mr. Thomas, Dr. Wade and Mr. Wrightson. Mr. I. Burgess (County Council Fieldpaths Officer); Mr. R. Seamark ("Village Caretaker" Contractor and Mrs. A. Webb, of High Street were also present.

1. Management of "Rights of Way" in the Parish

Mr. Burgess addressed the Council, with regard to the Survey of Local Rights of Way presented to the Annual Meeting of the Parish Assembly, on the 15th May, 1995 and gave his advice on the action which was best taken in respect of the various matters which had been recorded as in need of attention. At the conclusion of his talk it was agreed that Mr. Killick, Chairman of the Footpaths Committee, would prepare for Mr. Burgess' confirmation details of suggested action and who would be responsible for its arrangement. The Chairman thanked Mr. Burgess for his extremely helpful attendance at the Council's meeting.

2. "Village Caretaker" Contractor

Mr. Richard Seamark was introduced by the Clerk, in order that Members of the Council present had opportunity to meet him in relation to the work undertaken by him for the Council.

3. Public Participation - Development at 17, East Way

Mrs. Webb, of 8, High Street, complained to the Council that her Family had not been consulted on proposed development, at 17, East Way, which adjoined their property. Moreover, the development, now in progress, encroached upon the boundary of her Family's land and had windows overlooking their property, although said to have been approved without this feature. She had complained to the District Council Planning Department but had not received considerate response. The Clerk advised that Mrs. Webb's family should consult their Solicitor on the boundary encroachment issue. In respect of the Planning matters the Meeting agreed that the Parish Council would refer her complaints to the District Council.

4. Apologies for Absence

Apologies for absence were received from Mrs. Bell, County Councillor Mrs. Mackenzie and Area Police Constable Frame.

5. Minutes of the Previous Meeting

The Minutes of the previous meeting, held on the 7th August, 1995, were approved and signed by the Chairman.

6. Matters Arising on the Minutes of the Previous Meeting:

(a) Traffic Calming Needs - Para. 3(a)

The Council noted a report by the Clerk on a communication now received from the County Engineer stating that personal contact of Officers from his Department would be included in any consultation on proposed traffic calming measures. With regard to notifying the Parish Council of the Engineers response to the District Planning Authority on development proposals, the Engineer had said that this was not possible, because his Office was simply another body that was consulted and was subject to the same time constraints on the process.

(b) Attention to Enclosure Award - Para. 3(b)

The Council noted a report by the Clerk that arrangements had now been settled for the Award to be delivered to Mr. Boardman, of the County Archivist's Office, for examination.

(c) Old Water "Standpoints" - Para. 5

The Council noted a report by the Clerk that a quotation was still awaited from Messrs. Poulton, for attention to the "listed" standpoints. The Company had been reminded of this.

(d) Damage to Grave Stone - Para. 10

The Council noted a report by the Clerk that the Council's Insurers had now agreed to pay for repair of the Stone.

(e) County Council Chairman's Meeting - Para. 16(c)

It was agreed that, as possible on the Day, the Chairman, Vice-Chairman and Clerk would attend the meeting on the 29th September next.

(f) G. A. R. D. Meeting - Para. 17(a)

The Clerk reported that he would ascertain from County Councillor Mrs. Mackenzie the location of the meeting on the 27th September and notify Mrs. Bell and Mr. Edwards of this.

(g) Condition of Sutton Wick Pond - Para. 17(b)

The Council noted a report by the Clerk that he had arranged with the National Rivers Authority for the Abingdon Fire Service to add water to the Pond. Mr. Clough said that this, together with "hose activity" by local residents had apparently saved the Pond from further decline in condition.

(h) Dog Nuisances - Para. 17(c)

The Council noted a report by the Clerk that response had been received from the District Council, stating that its Environmental Services Department would consider issue of a leaflet for its Council area.

(i) "Green Field" Rubble - Para. 17(d)

The Council noted a report by the Clerk that the District Council had ascertained that the rubble was to be used for development need, at 38-42, Church Lane.

(j) Highway Matters - Para. 17(e)

The Council noted that response had been received from the County Council Area Engineer stating that Emray Lighting had been asked to remove the sign; the Developer at 3, Church Lane had attended to the kerb line damage and the Engineer was arranging attention to the Steventon Road drainage problem.

7. Applications for Permission to Carry Out Development:

(a) Planning Applications 95/00370/FUL and 95/00371LBC - Proposed Development at Manor Farm

With reference to Min. 4(a) of the previous meeting, the Clerk said that prior to further discussion of the Application he wished to refer to a query raised by the Council Chairman, Mr. Bax. Mr. Bax lives in close proximity to Manor Farm land but the area of proposed development was not immediately adjoining his property. He was concerned however that he should accurately record any declarable interest he had in the discussion of these Planning Applications. The Clerk added that, in his view, the Chairman's situation was identical to other Members of the Council, that is Mr. Thomas and Dr. Wade, who also live in Henleys Lane and this said, all three Councillors were in a similar situation to other residents of the Parish, who had expressed concerns about the Manor Farm development proposals. If this was accepted, as a reasonable interpretation of the circumstances which apply, all Councillors were apparently protected by Paragraph 10 of the National Code of Local Government Conduct, which related to a private or non-pecuniary interest shared with other members of the public generally. This interpretation of the circumstances the Councillors were in would be referred to the District Council Solicitor for his view if any Member of the Council so requested but, in any case, public record would be made, in the Minutes of this Meeting of the relationship to the proposed development which Members of the Council shared with others in the Community.

Resolved, (without Councillors Bax, Wade and Thomas being party to this decision) that the Clerk's own advice on Mr. Bax's query be adopted).

With reference to the Council's Decision on the Manor Farm Applications, at its previous meeting, the Clerk reported communications from the Vale of White Horse District Council which, in relation to the Development Applications, stated that the Applicant had been informed that the present proposals were unacceptable and advised to submit amended details. In respect of the District Council's adjustment of the Draft Local Plan, without prior reference to the Parish Council, its response was that this decision was taken by that Council's Planning and Development Committee, in January this Year and there was no requirement for prior consultation with the Parish Council. The Clerk added that the District Council had now provided the Parish Council with copy (circulated to the meeting) of the reference in the revised Local Plan to Manor Farm housing development. An error had been noted (access reference to Henleys Lane rather than Gravel Lane) and reported to the District Council, which said that the Plan had been printed but that attention would be drawn to the error when it was exhibited for public consultation.

Additionally, the Clerk reported the County Council Engineer's

Min. 7(a)Cont/....

observations, to the District Council (copy obtained from that Council) on the traffic management/highway considerations of the Manor Farm Application. These recommended its refusal because the "lay-out plan, as submitted" was unacceptable. . Finally, the Clerk reported a letter from Mrs. Webb of 5, Caudwell Close, commenting, on behalf of Caudwell Close residents, on the Manor Farm proposals.

Resolved to note the current communications in relation to the proposed development at Manor Farm and that Councillors Thomas, Stimpson and the Clerk meet the Chairman of the District Council's Planning Committee to represent the Parish Council's objections to the manner in which, without the courtesy of reference to it, the Draft Local Plan had been adjusted, thereby encouraging Development Applications.

(b)The Council had before it the following Applications Received from the District Council for Consultation and considered by the Planning Committee;

<u>No</u>	<u>Proposed Development</u>	<u>Recommendation</u>
DRA/2867/3	Siting of Play-Group Portakabin, Drayton School.	Approval
DRA/13981/2	Two storey rear extension, 93, Abingdon Road.	No Objection
DRA/14126/6	Various alterations, internal & external, Stone Hill House, Oday Hill.	-do-
DRA/14126/5	Demolish Loggia, erect Conservatory, etc., Stone Hill House.	-do-
DRA/4827/8	Erect 11 dwellings, Sutton Wick Farm - Lay-out Plans and House type variation. /do not specify Public F.P.	Objection that Lay-out Plans/
AMENDED		

Resolved to confirm the Planning Committee's action and, in respect of the Sutton Wick Farm Development, the Parish Councils representatives when making representation to the District Council, as at Min.7(a) preceding, refer to the failure of the Planning Department to ensure that an Abingdon Road/Sutton Wick Lane public footpath is included in the Site plans..

(c)The Council had before it the following Decisions of the District Council Planning Authority;

<u>No</u>	<u>Prop. Dvlpmnt.</u>	<u>Par. Co. Rcmndtn</u>	<u>Decision</u>
DRA/14126/	Alterations, etc., Stone Hill House, Oday Hill.	Approval	Permit
LBC			
DRA/14147	Demolish Garage, etc., erect extension, 33, Sutton Wick Lane.	No Objection	-do-

Resolved to note the District Planning Authority Decision.

(d)Communications from District Council Planning Department - (i)"Town and Country Planning: Your Questions Answered" (ii)"Planning and Development Progress Report, Oct. 1994 to March, 1995" (iii)Parish Councils "Planning Evening" 6th November, 1995

The Clerk reported details of the communications and it was Cont/...../5...

5.

Min. 7(d)Cont/....

Resolved that the publication at (i) be circulated for the information of all Members of the Council; the Report at (ii) be noted and, in respect of (iii) Mr. Edwards and Dr. Wade would represent the Council at the "Planning Evening".

8. Financial Matters:

(a) Finance Committee Meeting

With reference to Min. 6(c)(ii) of the previous meeting, Mr. Thomas, Chairman of the Finance Committee, reported that the Finance Committee had met preceding the Council's meeting. It had agreed some adjustments in budgeted expenditure for 1995/96, relating principally to expenditure variations on the Parish Council Election; the Clerk's Salary and equipment provision/maintenance needs for the Play Areas. These adjustments would increase the Budgeted expenditure for the Year by approximately £2,500 but the Committee believed that the Council's fund balances would satisfactorily provide for this. The Committee had noted, for future years consideration, information given by the Clerk on possible increased office costs, for conduct of the Council's business. Also comments by Mr. Bax that future Precepts be considered in relation to the services the Community expected from the Council.

Resolved to note Mr. Thomas's report.

(b) The Council had before it the following Accounts for Approval for Payment;

	£
N. F. Green - Grasscutting/Litter Clearance, Aug.	180.54
Copy-Cat Services - Printing, Aug.	27.61
R. Seamark - "Village Caretaker" Works, Aug.	128.82
Clerk - Salary (£323.41) and Expenses (£29.16) Sept.,)	
Salary Arrears June-Aug. -£320.28)	672.85
Glasdon - Supply of Bench Seat	320.79
KPMG - Audit of Council's Accounts 1994/95	246.75

With reference to KPMG, the Clerk reported that in submitting its Invoice the Company had said that the Audit had been completed but the Partner who signed the Certificate of this was away until early September.

Resolved that the Accounts be approved for payment, (with that for KPMG being held until the Audit Certificate is received).

(c) D. R. A. G. Final Donation for Play Areas

With reference to Min. 6(d) of the previous meeting, the Clerk reported that the Council had now received a cheque for £322.56 from the Drayton Recreation Action Group, being its residual funds from its activities in support of Play Area improvements. He had written on behalf of the Council thanking the Group for its final donation and its past support.

Resolved to confirm the Clerk's response to D. R. A. G..

9. Play Areas

(a) Repair of Lyford Close Play Area Fence

With reference to Min. 7(a) of the previous meeting, the Clerk reported details of a quotation in the sum of £778 received

..... Cont/6....

6.

Min. 9(a) Cont/....

from M. R. H. Services for repair of the fence and also another quotation, of £300, for construction/installation of a set of "chin-up" bars, to prevent cycles being ridden in to the fence from the mound in the Play Area.

Resolved

- (i) to accept the fence repair quotation and the work proceed.
- (ii) not to install the "chin up" bars.

(c) Use of Lyford Close Play Area

With reference to Min. 7(b) of the previous meeting, the Clerk read a report received from Mrs. Bell, on the meeting of the Recreation Committee held on the 20th August. The Committee had concluded that the Play area should not be abandoned, nor a cycle track created there, but arrangements made for installation of more robust items, e.g. tractor tyres, railway sleepers, to occupy the age of children who used the Area. Within these changed arrangements, action should be taken to protect the new fence from Cyclists, riding down from the mound. Dr. Wade reported his attendance at the meeting and confirmed that he would be drawing up a provisional plan for use of varied equipment at the Site and their probable cost.

Resolved to thank Mrs. Bell and Dr. Wade for the action taken to date. which would be noted pending further details.

10. "Village Caretaker" Contractor - Duties

The Council discussed the possible employment of "the Caretaker" during September and it was

Resolved that he

- (a) continue litter clearance in prominent public areas.
- (b) continue with overgrowth clearance on "core" Footpaths.
- (c) be asked to stabilise, by repair as possible and then wood treat, the Notice Board at the corner of Henleys Lane.

11. "Rights of Way"

The meeting agreed that any discussion on this subject would be deferred until action proposed by Mr. Burgess had been clarified with him, in relation to work he was able to put in hand.

12. V. J. Day 50th Anniversary Commemoration

With reference to Min. 11 of the previous meeting, Mr. Stimpson reported that the Coin set had been received from the Royal Mint. Mr. Johnathan Caudle, of Messrs. Poulton had arranged, without charge, for a signwriter to put on the "time capsule" an inscription relating it to the 50th Anniversary of the end of World War II and it would now be sealed by British Gas. The Memorial seat had also been received and it was proposed that the seat installation and capsule burying ceremony be held on Monday or Tuesday, 18th, 19th September, the precise time to be fixed in relation to Drayton School-children attendance.

Resolved to thank Mr. Stimpson for his action and to note that the Clerk would assist Mr. Stimpson with publicity of the Event when the date and time was settled.//..

13. Millennium Fund "Village Greens" Project

With reference to Min.14(b) of the 3rd July, 1995, the Clerk circulated a communication (copy appended to this Minute Book record) received from the Countryside Commission, explaining an application it had made to the Millennium Fund for Grant of £47m. in order to create 1,000 new Village Greens and detailing how this Grant would then be applied. The Countryside Commission hoped to receive a decision, on its Application, during the Autumn of this Year and if successful would launch its Scheme in April, 1996.

Resolved to note the Countryside Commission's publication with interest; to thank the Commission for the information and to record, if possible at this stage, the Parish Council's wish to receive further detail when available.

14. Vale of White Horse District Council Draft Charter

With reference to Min.14 of the previous meeting, the Clerk reported on the contents of the District Council's Draft Charter for Local Councils within its area and the relationship of the Charter to the Parish Councils past views on consultation facilities with the District Council.

Resolved that the District Council be informed of the Parish Council's general support for the proposed Charter, that the Council was concerned not to have more powers or responsibilities but, on behalf of its Community, to receive more extensive consultation on the services provided by the District Council for the Parish. In this latter respect, the Parish Council accepted Schedule One of the draft Charter as guidance on the span of services for consultation. Where services were ongoing, e.g. planning, refuse disposal and litter collection, the Council would welcome regular joint consideration of the satisfactory delivery of those services. Further, the Parish Council did not favour appointment of a District Council Liaison Officer for Parish Councils but preferred that there be a contact officer in each service Department, thus providing more direct contact.

15. Drayton Parish Charities

With reference to Min.10 of the Meeting on the 5th December, 1994, the Clerk reported that the appointment of Mrs. C. King, of "Gothic House", High Street, as a Council nominated Trustee was due for renewal for a four year period. Mrs. King was prepared to continue as a Trustee.

Resolved to appoint Mrs. King as a Parish Council nominated Trustee for the four years concluding on the 2nd September, 1999.

16. Communications Received

The Clerk reported on items received, as follow:

- (a) Oxfordshire Association of Local Councils Circular 4/95
- (b) Oxfordshire Rural Community Council Notice of Annual Meeting/Cont/8....

(c) Damaged Stone Wall the Manor House, Sutton Wick Road - Communication the Clerk had had from the Chairman, Mr. Bax, about the wall, which had been passed on to Mr. P. Caudwell, who would consider repair arrangement.

(d) Traffic Speeds in Drayton - Suggestion to the Clerk by Mr. Bettles, Shop Proprietor, that the Council consider a vehicle "window sticker" encouraging drivers to travel at 30m.p.h..

(e) Allotment Bonfire Nuisance - Complaint from Mr. Gordon, Church Lane about smoke from allotment garden bonfires.

(f) House Naming - Notice from District Council that Plot 1, Church Lane would be known as Wesley House and "The Stone Barn", Sutton Wick as "Stone Barn" (See Min.16(b)of7/8/95).

(g) Publication of District Council Newspaper "Vale Views" - Incorporating information on provision to submit complaints about the Councils services or staffing failures.

(h) County Council Road Casualty Report 1994 and Road Safety Plan 1995/96

(i) Oxfordshire Structure Plan 2011 - Consultation Draft Resolved to note the communications received and in respect of
(a) to adopt for use if necessary the National Association's Code of Practice for dealing with complaints.
(e) to discover the "Bonfire" situation with allotment holder representatives at the next management liaison meeting.
(i) the Plan be circulated to the Planning Committee for any comments.

17. Matters Raised by Councillors

(a) Development at 3, Church Lane

Resolved that a report by Mr. Bax of vehicles breaking up the newly "landscaped" roadside verge be referred to the District Council Planning Department for consideration of measures being applied to prevent access on to the verge.

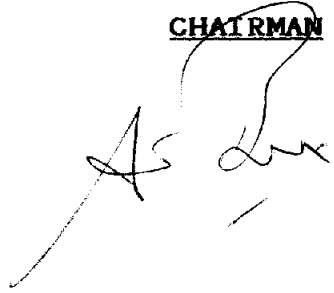
(b) Roadside Footway Damage, area of 88-134 Whitehorns Way

Resolved that the Clerk refer to the County Area Engineer a report by Mr. Killick on the unsatisfactory condition of the footway.

18. Next Meeting

Resolved to confirm that the Council's next meeting be held on the 2nd October.

CHAIRMAN



Millennium Greens

The Countryside Commission has a bold new plan for using National Lottery funding to mark the Millennium in a way which could directly benefit people throughout the length and breadth of England. The Millennium Commission has shortlisted our proposal for detailed consideration, prior to making a decision this Autumn on whether to support it.

This brief prospectus outlines our vision.

The vision: 1000 new greens for people to enjoy in perpetuity

England has a priceless legacy of town and village greens – land freely used by local people for fresh air and exercise in natural surroundings. But many communities, in both urban and rural areas, have no publicly available green spaces.

To mark the Millennium, we want to enable 1000 local communities in England to fill this gap by creating their own new greens where children can play and people can take a stroll, unwind from the pressures of life and experience nature at first hand. Each community would design its own Millennium Green around its own needs. The whole of the land would be open to the public in perpetuity. Priority would be given to proposals for creating a place where nature can flourish and enhance people's enjoyment. The areas of land involved would not usually be very large. They would average between five and ten acres, though some would be much bigger.

In some cases local households might be granted the right to take some of the natural products of the land (eg firewood, blackberries or fruit, nuts, or fish) as on many traditional greens. This would not be a requirement of the scheme and would never be its main purpose.

The opportunity: why people need Millennium Greens

Our surveys clearly demonstrate that people have a profound affection for the English countryside – yet often find it a closed and unwelcoming place from which they feel largely excluded. Most countryside is in private ownership, surrounded by fences, hedges or walls. It is often intensively farmed with arable crops or livestock. Public rights of way offer invaluable routes through such areas, but their coverage is patchy, and land which people can use more freely is often in short supply. People living in the country often need to travel further than those living in cities to visit open land where they know they can wander without worrying about trespassing.

Children and young people need natural open space for play, adventure and outdoor learning for their full development. Many urban and rural children grow up isolated from the natural world for lack of places to play among natural features – water, grass and trees. On the edges of towns and cities, farming often suffers because there are so few places for children to play and learn.

Millennium Greens would provide new areas of attractive, accessible countryside close to where people live – in town and country – as a lasting resource for future generations to use and enjoy.

The approach: national funding, local delivery

We are seeking a total of £47 million from the Millennium Commission with which to

Millennium Greens would be created mainly by buying land on the open market. All would be voluntary. A capital endowment would usually also be created, and investment pay for basic management services over the land in the years to come. Local communities would be expected to make a significant financial contribution to the overall package, including the costs of continuing management, but the scale of contribution would vary according to their ability to raise funds. Applications to create Millennium Greens would be invited from communities, not directly from land owners. The community might be represented by a parish council, local authority or local amenity society. If a proposal appeared viable and popular, a formal application for funding would be made on behalf of the community.

The scheme would be administered from the regional offices of the Countryside Commission, under the direction of a national project team. We would work in close operation with other interested bodies. We have a proven track record of operating in this way. Subject to final approval of funding from the Millennium Commission, we plan to launch the scheme in April 1996. Our aim is to accept 1,000 applications for Millennium Greens by the year 2000 and most would be sufficiently advanced to hold a suitable commemorative event. However implementation would continue for three or four years after the millennium.

The standards: basic requirements for sites

Although Millennium Greens would vary widely according to local circumstances and needs of local communities, certain common standards would be applied, and reinforced through the discretionary operation of the scheme, in order to preserve the basic visual standards of design and maximise value for money -

o Most people, including children, living in the community would be able to reach Millennium Green safely on foot, usually within a few minutes' walk of home.

o Free public access would be expressly granted. The controlling body would retain the right to exclude anyone who was willfully spoiling others' enjoyment of the site.

o Every Millennium Green would celebrate its association with the Millennium in a special way. This might be as simple as an engraved bench or plaque, or as elaborate as a sculpture. Planning consent and change of use consent would be sought as necessary. Millennium Greens would be shown on Ordnance Survey maps.

o A simple design and management plan would be required with the application for funding. It would describe the site, proposed works and ongoing management measures envisaged, and would reflect local consultation, including a public meeting where appropriate any proposed creative conservation measures which were consistent with free public access.

o Every Millennium Green proposal would have to incorporate secure provision, a realistic budget, for future management of the site. In most cases this would be through simultaneous application for a capital endowment to provide enough income for the purpose.

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PARISH COUNCIL OF DRAYTON

The Minutes of the Meeting of Drayton Parish Council held on Monday, 2nd October, 1995, at Drayton Hall, Lock-Way, at 7.30p. m. .

Present: Councillors Mr. Bax (Chairman), Mrs. Bell, Mr. Clough, Mr. Edwards, Mr. Killick, Mr. Matthews, Mr. Thomas, Dr. Wade and Mr. Wrightson. Two Members of the Public, Mr. Beames of Lock-Way and Mr. Knight of The Green were also present.

1. Public Participation

(a) Closure of "The Wheatsheaf" Public House

Mr. Knight spoke to the Council on the closure of "The Wheatsheaf". at the conclusion of Licensing Hours the previous day and his understanding that the building was to be "boarded up" for the time being and the Owners, Morlands Brewery Company, were to relinquish its Public House Licence. He expressed concern that Drayton would be left with only one Public House and that "The Wheatsheaf" building could deteriorate in to an "eye sore" at the Centre of the Village. The Council agreed that the Clerk would write to Morland Brewery Company in an effort to ascertain its future intentions in respect of the Public House. The Council would then consider, if appropriate, representation to the District Council Planning Authority regarding change of use of the property.

(b) Noise Disturbance from Drayton Hall

Mr. Beames complaint to the Council about late night disturbance caused to residents of Lock-Way, through-out the Summer months, in the course of use of the Hall for dances, wedding receptions and other social activities. Hall doors had been regularly left open, resulting in loud noise nuisance and persons had also gathered on the outside of the Hall, drinking and revelling, including on one occasion use of equipment in Lock-Way Play Area until 2a.m. . Approach by residents to persons in charge of functions usually resulted in personal abuse and calls to Hall representatives had not succeeded in their attendance to enforce stricter supervision of functions. The Council agreed that the Clerk would speak to Mr. Fleming, Chairman of the Hall Management Committee, regarding the adequacy of the Committee's supervision of hired use of the Hall, with a view to reference, if desirable, of the nuisance problem to the District Council, for its consideration of more stringent licence conditions governing use of the Hall.

2. Apologies for Absence

Apologies for absence were received from Mrs. Mole, Mr. Stimpson and County Councillor Mrs. Mackenzie.

3. Minutes of the Previous Meeting

The Minutes of the previous meeting, held on the 4th/2....

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.... /Min. 3 Cont/....

September, 1995, were approved and signed by the Chairman.

4. Matters Arising on the Minutes of the Previous Meeting:

(a) Development at 17, East Way - Para. 3

The Council noted a report by the Clerk on a communication from the District Council Planning Department, stating that Mrs. Webb had been seen and her complaints apparently satisfied. This had included the Developer being required to submit an amended plan in respect of window installations.

(b) Old Water "Standpoints" - Para. 6(a)

The Council noted a report by the Clerk that a quotation was still awaited from Messrs. Poulton, for attention to the "listed" standpoints.

(c) Damage to Grave Stone - Para. 6(d)

The Council noted a report by the Clerk that the Grave Headstone had now been repaired to the satisfaction of the Family concerned and when the Account for this was paid it would be submitted for Insurance Company re-imburement.

(d) County Council Chairman's Meeting - Para. 6(e)

The Council noted a report by the Clerk on the principal matters discussed at the Meeting, i.e. The County Council's Communication Relationship with Local Councils and The Oxfordshire Structure Plan 2011. Unfortunately, the Parish Council's Chairman and Vice-Chairman had been unable to attend the Meeting, because of business commitments.

(e) G. A. R. D. Meeting - Para. 6(f)

The Council noted a report by Councillors Mrs. Bell and Mr. Edwards on attendance at the G. A. R. D. meeting and the principal matters on which the Group was currently occupied, i.e. Monitoring of the Property Blight situation, in respect of threat of a Reservoir Development and Preparation of a Report on the consequences for Flora and Fauna of such a development.

(f) V. J. Day 50th Anniversary Commemoration - Para. 12

The Chairman reported that by arrangement of Mr. Stimpson the formal ceremony for installation of the Seat and burying thereunder of the "Time Capsule", at the Greenacres Green had taken place on the 19th September last. The event had been well supported by local group representatives and had received publicity in the local press.

The Clerk reported on the Council's Income and Expenditure for the V. E. /V. J. Days anniversary events during the Year, which indicated, that when expenditure had been concluded with purchase of a litter bin for the Greenacres Seat site, there would be a near even balance. In this respect, the Chairman stated that he would be adding to the Council's Funds a donation of £20 paid to him for a talk given to the Drayton Wives' Club.

Resolved to note the satisfactory conclusion of the V. J. Day Anniversary event and to record the Council's appreciation of the work undertake by Mr. Stimpson in its arrangement.

Min. 4 Cont/.....

(g) Millennium "Village Greens Project" - Para. 13

The Council noted a report by the Clerk that the Countryside Commission had acknowledged the Parish Council's interest in the Project and had added the Council to its mailing list, to be sent further information when available.

(h) Roadside Footway Damage, Whitehorns Way - Para. 17(b)

The Council noted a report by the Clerk that the County Council Area Engineer had arranged for consideration of inclusion of the Footway in a maintenance programme.

5. Applications for Permission to Carry Out Development:

(a) Planning Applications 95/OO370/FUL and 95/OO371/LBC - Proposed Development at Manor Farm

With reference to Min. 7(a) of the previous meeting, Mr. Thomas and the Clerk reported upon a meeting they, together with Mr. Stimpson, had had with the Chair and Vice Chair of the District Council's Planning Committee and also District Council Planning Officers, on the 7th September last. The District Councillors had expressed understanding of the Parish Council's concern at not being informed of the intention that possible development at Manor Farm be included in the Draft District Wide Local Plan. However they also apparently accepted their own District Council Officers' explanations that they had not acted improperly toward the Parish Council because they had no legal obligation to consult it when preparing a Draft Plan for publication.

Resolved to note the report by Mr. Thomas and the Clerk and to record dis-satisfaction with the explanation given by the District Council's Officers.

(b) Application DRA/4827/8 - Development at Sutton Wick Farm (i) Ref. Min. 7(b) of the Previous Meeting

Mr. Thomas and the Clerk reported that upon meeting District Council Planning officials on the 7th September last (see 5(a) of these minutes, previously) they had expressed the Parish Council's concern at plans for development of the Farm Site not actually specifying the route and width detail of the Footpath. They had then been assured that arrangement would be made for such a plan to be forwarded to the Parish Council. Consequently only a copy letter, dated the 25th September and addressed to the District Council Planning Department by an agent for the Developer, had been received by the Parish Council. This merely stated the Company's intention to provide a footpath link between Abingdon Road and Sutton Wick but had not included a detailed plan. Subsequently, the Parish Council received from the District Council a copy of its 'Notice of Permission' for the Sutton Wick Farm Development. This included a condition that a 2m wide footpath, as shown on "the approved plans" be provided for pedestrians and cyclists.

Resolved that the Clerk write to the Chief Planning Officer and again request detailed plan information of the Footpath

Cont/...../4.....

Min. 5(b)Cont/.....

route and also acknowledgement by the Developers that it would always be available as a public "right of way" which, desirably, would be signed.

(1) Work on Chestnut Tree, subject of Tree Preservation Order

The Clerk reported a communication from the District Council, detailing work proposed to deal with dead and defective branches on the Tree and inviting Parish Council comment. Resolved not to raise any objection to the proposed work.

(c) Development of Land at 3, Church Lane

With reference to Min. 17(a) of the previous meeting, the Clerk reported response from the District Council Planning Department, indicating that it was urging the Developer to take early action to conclude turf application to the roadside verge and was also inviting comment on other measures to prevent damage from passing vehicles.

Resolved that the District Council be requested to give priority to discussion with the developer on action to protect the verge from vehicle intrusion beyond the kerb line, because without this the embankment would be constantly damaged.

(d) Application Received for Consultation from the Vale of White Horse District Council and Considered by the Council

No	Proposed Development
DRA/14211	Change use of area of agricultural land to garden, 11, Halls Close.

Resolved to recommend approval of the Application.

(e) Application Received from the District Council for Consultation and considered by the Planning Committee;

No	Proposed Development	Recommendation
DRA/8928/3	Erection of Dwelling and Garage, land adjacent to 19, East-Way	Refusal

Resolved to confirm the Planning Committee's action.

(f) The Council had before it the following Decisions of the District Council Planning Authority;

No	Prop. Dvlpmnt.	Par. Co. Remmdtn	Decision
DRA/635/24	Erection of Club House, Drayton Golf Club.	No Objection	Permit
DRA/13981/2	Two Storey Extn., 93, Abingdon Road.	-do-	-do-
DRA/4028/2	Single Storey Extn., 115, Abingdon Road.	-do-	-do-
AMENDED			
DPA/14126/5	Demolish Loggia, Erect Conservatory, etc. Stonehill House, Oday Hill.	-do-	-do-
DRA/14126/LB	Various Alterations, Stonehill House.	-do-	-do-
DRA/4827/8	Erection of Ten Dwellings, Sutton Wick Farm.	Objectn. (Extent, traffic, F' Pth. considerations).	-do-

Resolved to note the District Planning Authority Decisions.

6. Oxfordshire Structure Plan 2011

With reference to Min. 16(d) of the previous meeting, the Clerk reported that the Plan was still circulating among Members of the Council's Planning Committee, for any observations they had on its contents. He reminded Members that any comments should be referred to him in time for transmission to the County Council by the end of October.

Dr. Wade said it would be helpful to see a plan showing how close to Sutton Wick dwellings gravel extraction could occur. Resolved that the Clerk would, by consultation with the Planning Committee Chairman as necessary, forward to the County Council any observations the Planning Committee had on the content of the Plan. Further, he would seek from the County Council information on the proximity to dwellings in Sutton Wick Lane that future gravel extraction could occur.

7. Financial Matters:

(a) Finance Committee Meeting Minutes

With reference to Min. 8(a) of the previous meeting, the Council received the formal Minutes (previously circulated and copy appended to this Minute Book record) of the Committee's meeting on the 4th September, 1995 and

Resolved to confirm adoption of the Committee's Recommendation at Para. 2 of the Minutes.

(b) The Council had before it the following Accounts for

<u>Approval for Payment:</u>	£
N. F. Green - Grasscutting/Litter Clearance, Sept.	90.00
Copy-Cat Services - Printing, Sept.	15.04
R. Seamark - "Village Caretaker" Works, Sept.	83.00
Clerk - Salary (£323.41) and Expenses (£29.16) Oct.,)	
Postages (£21.73) & Tel Calls (£18.00) June-Aug.	392.30
M. Harris - Stonemason - Attr. to grave headstone	58.75
N. Stimpson - V. I. Anniversary Commem. Expenses	15.54

With reference to the N. Green Account, the Clerk reported that because of the late Summer's dry weather Mr. Green had only undertaken one programme of grasscutting during September but, because of subsequent wet weather it appeared that one cut in October would be advisable.

Resolved that the Accounts be approved for payment. Further, that Mr. Green be requested to carry out one programme of grasscutting in October.

(c) Annual Subscription - Oxon Rural Community Council

Resolved that, in accordance with Budget provision, an annual subscription of £15 be paid to the Community Council.

(d) Audit of 1994/95 Accounts

With reference to Min. 8(b) of the previous meeting, the Council noted a report by the Clerk that KPMG's Certificate of Audit had been received but correction was now awaited, because some Council asset details had been omitted from the Balance summary. The Company's account would be settled when the corrected balance summary was received.

9 Play Areas

(a) Use of Lyford Close Play Area

With reference to Min.9(c) of the previous meeting, the Council noted a report by Mrs Bell that the Recreation Committee would report on this subject in due course.

(b) Children's Play Area Seminar

The Clerk reported on a Seminar, organised by Oxon Playing Fields Association, to be held at Abingdon, on 11th Nov., 1995. Resolved that Mrs. Bell and one other Councillor attend and that approval be given for issue of a cheque for total fee payment of £18 to the Playing Field Association.

9 "Village Caretaker" Contractor - Duties

The Clerk reported an offer by the Contractor, Mr. Seemark, to undertake extensive work to ditches related to Footpath No.25, because of water affecting use of the Path. Resolved that Mr. Seemark be thanked for his offer and informed that the County Council Fieldpaths Officer had already undertaken to arrange attention to the Path. Further, the Clerk would discuss with Mr. Seemark attention to other matters in the Village during October, including re-painting of the Sutton Wick Duck Pond railings.

10. "Rights of Way"

(a) Management of "Rights of Way"

With reference to Min.1 of the previous meeting, Mr. Killick, Footpaths Committee Chairman, submitted a Summary, (copy attached to this Minute Book Record) of problems and action discussed during the attendance of Mr Burgess, Field Paths Officer, at that meeting. The Summary had been referred to Mr Burgess for confirmation and implementation, as appropriate. Resolved to thank Mr. Killick for his report and attention given to this matter.

(b) "Parish Walks"

Mr Killick reported that walks over "rights of way" in the Parish arranged for the late Summer had not been well attended but had been enjoyed by those taking part. Subject to the Council's support he proposed arrangement of further walks over the Christmas Holiday period. Resolved to thank Mr. Killick and endorse his proposal.

(c) Oxford Field-Paths Society Newsletter

The Council noted a report by the Clerk that the Society had now arranged regular publication of a Newsletter to its Subscribers, first copy received.

11. Noise Nuisances

(a) General Matters of Concern to Local Community

With reference to Min.13(ii) of the Meeting on the 5th June, 1995, the matter was again discussed and it was noted that the one persistent concern was A34 traffic noise, about which the Council could not take effective action.

Min. 11 Cont/...

(b) Aircraft Noise

With reference to Min. 4(b) of the Meeting on the 3rd July, 1995, the Clerk reported that circulation of the subject by the County Association of Local Councils had resulted in communications being received from Milton and Sutton Courtenay Parish Councils stating that they suffered from training aircraft activity from Benson Air Force Station and also from the constant Helicopter flights between the Benson Station and Dalton Barracks at Abingdon.

Resolved to accept the Helicopter movements as military necessity but communication be made to Constituency M.P. Mr. Robert Jackson, requesting his consideration of representation being made to the Defence Ministry that alternative arrangements be examined for the light aircraft training.

12. Litter Bins

The Clerk referred to the need for purchase of a Litter Bin for the Greenacres Green (alongside the Commemorative Seat - Min. 4(f) previous); also for replacement of a bin destroyed at Lyford Close Play Area.

Resolved that a catalogue of available bins be passed to the General Purposes Committee for its recommendations.

13. Street Lighting - Junction of B4016 and Milton Roads

The Clerk reported a communication from Sutton Courtenay Parish Council requesting this Council consider sharing the cost of street illumination at the Junction of Milton Road with the B4016 Drayton to Sutton Courtenay Road. He added that he had spoken on this subject to the County Council Officer responsible for Highway Lighting who had said that, because of the distance of the location from existing lighting, any installation would be expensive. As the junction did not have an accident record the County Council would not contribute to this cost.

Resolved that Sutton Courtenay Parish Council be informed that this Council felt unable to support the lighting proposal.

14. Communications Received

The Clerk reported on items received, as follow:

- (a) Drayton School Governorship - Information from Mrs. Bell that when Mr. Michael Bell's period as a Parish Council Representative Governor to the School expires, it was proposed he be nominated as a "Parent" Representative Governor.
- (b) Vale of White Horse Council "District Wide" Local Plan - Revised Draft of the Plan had been received for response by the 17th November next.
- (c) Vale of White Horse District Council Swimming Provision Review - Comment invited on the Council's facilities.
- (d) County Council "Child Care" Services Review - Comments invited.
- (e) New Health Authority Boundaries Review - Comments invited.

Min. 14 Cont/.

(f) Housing Issues - District Council Training Evening, 12th October, 1995 - Attendance invited.

(g) District Council Complaints Procedure, 1994/95 - Invitation to comment on the Annual Report.

(h) Numbering of New Dwelling - Information from District Council that house development on land adjoining 17, East-Way had been numbered 15, East-Way

Resolved to note the communications received and in respect of

(a) to consider the Council's Representative Governor replacement at the conclusion of Mr. Bell's appointment.

(b) the Draft Plan be circulated to the Planning Committee and then discussed at the Council's November meeting.

(c) the Review Papers be passed for any comments by the Recreation Committee

18. Next Meeting

Resolved to confirm that the Council's next meeting be held on the 6th November.


CHAIRMAN

PARISH COUNCIL OF DRAYTON

FINANCE COMMITTEE

The Minutes of the Finance Committee Meeting, held on Monday, 4th September, 1995, at Drayton Hall, at 7.30p.m.

Present: Councillors Mr. Thomas(Chairman), Mr. Bax (the Chairman of the Council), Mr. Clough, Mr. Edwards, Mrs. Mole and Mr. Stimpson.

1. Minutes of the Previous Meeting

The Minutes of the Committee's previous meeting, on the 12th December, 1994, were approved and signed by the Chairman.

2. Parish Council's Budgeted Expenditure 1995/96

The Clerk submitted a 1995/96 Budgeted and Revised Estimated Expenditure statement (previously circulated and, with minor corrections notified to the Meeting, as attached to this Minute Book record). He explained the principal adjustments he had made to the originally budgeted expenditure for 1995/96 to reflect:

Revised Salary Conditions for Local Council Clerks and corresponding Gratuity Fund provision.

Parish Council Election costs having been minimal.

Increased Expenditure that had occurred on Play Areas Maintenance and Equipment installation.

The Clerk added that the adjustments resulted in revision, by increase of approximately £2,500, of estimated expenditure for the Year.

Resolved to Recommend to the Council that it accept the revised estimated expenditure for 1995/96 as satisfactory in relation to the Council's fund balances. However, no other approval for increased expenditure should be given unless in response to presentation of a fully detailed proposal.

3. Other Financial Matters

(a) Future Office Costs

The Committee noted information from the Clerk that it was apparently becoming fashionable for Parishes to provide their Clerks with modern day office equipment, including external communication items and it was something the Council may need to provide for in future years.

(b) Precept Income

The Committee noted a suggestion by Mr. Bax that future Precepts be considered in relation to firm indication of the services the local community expected from the Council, rather than through endeavour to maintain a constant Precept level.

CHAIRMAN

<u>BROUGHT FORWARD</u>	<u>10382.66</u>	<u>14366.92</u>	<u>15450.72</u>	<u>7514.00</u>	<u>10314.00</u>
<u>E. OPEN SPACES</u>					
Grass Cutting/Litter	823.00	676.92	673.20	700.00	700.00
Amnty. Impts/Bus Stops, etc	34.00	25.00	-	50.00	110.00
Village "Caretaker"	90.50	521.02	269.94	1000.00	800.00
Seats/N. Boards	200.22	-	365.27	150.00	-
War Memorial	-	35.50	-	-	-

F. ALLOTMENTS

Purchase	23837.86	-	-	-	-
Loan Repayments	-	2246.18	2246.18	2250.00	2250.00
Maintenance	-	40.00	58.74	200.00	300.00
Development Fund	-	-	200.00	200.00	200.00

G. RIGHTS OF WAY

Maintenance	-	28.00	48.00	500.00	500.00
Signs, structures	347.57	-	-	300.00	300.00
Legal Fees	-	360.00	52.00	-	-

H. FOOTWAY LIGHTING

Energy)	-	-	-	-
Maintenance)	2784.10	-	-	-
Reprs. replcmts.)	-	-	-	-

	<u>38499.91</u>	<u>18299.54</u>	<u>19364.05</u>	<u>12864.00</u>	<u>15474.00</u>
Less Int'nal Trnsfr.	<u>500.00</u>	<u>500.00</u>	<u>200.00</u>	<u>600.00</u>	<u>700.00</u>
<u>TOTAL EXPENDITURE</u>	<u>37999.91</u>	<u>17799.54</u>	<u>19164.05</u>	<u>12264.00</u>	<u>14774.00</u>

FUND BALANCES

	<u>1993/94</u>	<u>1994/95</u>	<u>1995/96 EST.</u>
<u>OPENING BALANCES</u>	£	£	£
TRUSTEE SAVINGS BANK	6077.79	3082.02	3420.00
NATIONAL SAVINGS INVESTMENT A/C	12232.14	13603.23	15422.00
<u>INCOME :</u>			
PRECEPT	11000.00	11000.00	11500.00
ALLOTMENTS RENT	153.45	243.80	246.00
DISTRICT COUNCIL GRANTS.	2625.00	7492.00	200.00
V. A. T. REFUND	656.53	1608.22	400.00
BANKING INTEREST	1143.44	897.00	800.00
CONSOLS INTEREST	1.44	1.44	1.00
BURIAL GROUND FEES	290.00	80.00	200.00
DONATIONS	275.00	-	322.00
INSUR CLAIMS/REFUND PAYMNTS.	30.00	-	-
<u>TOTAL</u>	<u>34484.79</u>	<u>38007.71</u>	<u>32511.00</u>
<u>LESS EXPENDITURE</u>	<u>17799.54</u>	<u>19164.05</u>	<u>14774.00</u>
<u>CLOSING BALANCES</u>			
TRUSTEE SAVINGS BANK	3082.02	3420.92	
NATIONAL SAVINGS INVESTMENT A/C	13603.23	15422.74	
Comprised of Capital Fund	(3008.76)	(3206.32)	
Burial Grd. Path Fund	(1650.00)	-	
Open Spaces Fund	(2538.19)	(2699.83)	
War Mem. Refbshmnt. Fund	(598.54)	(643.44)	
Allotment Dvlpmt. Fund	-	(200.00)	
General Surplus	(5807.74)	(8673.15)	
AUG. 95/BCM.	<u>16685.25</u>	<u>18843.66</u>	<u>17737.00</u>

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Drayton Parish Council

Points made by Mr Iain Burgess, Oxfordshire County Council, on
4 Sep 1995

All footpaths and bridleways count as highway.

Ox CC duties include signposts off tarmac roads, cutting overgrowth, maintaining surface, and ensuring landowners do their job.

BW 2,3 Plymouth Estates gates are illegal

BW 3 & 5 Diversion. Ramblers objected, Vale will probably drop it. Bridge has been useless for 50 years. PC could try to get both old and diverted routes.

5 (NE) leads nowhere - low priority

BW 8 Rubbish is Vale's job as the waste collecting authority

FP12 Golf McKenna and Burgess meet next week. McK 'dragging feet' altho it's in his interest to divert as people could walk over golf course and sue if hit. Planning consent made no condition that FP be diverted. Stiles 2 off Eastway being constructed, Burgess asking Humphreys for more.

14, 25 B thinks resurfacing a waste of money, surfacing problems are really drainage problems. CC will provide labour in Nov/Dec to improve ditches. If problems remain will look at (costly) revetment boards.

16 As stile lost, proposes no action, it's now passable

17 Was temporarily diverted 1984-94. CC are dealing with JC Curtis who ignored them. Aim is to permanently divert to the line PC wants.

18 CC will mow. They won't chivvy landowner re: sheep fence, which is passable (but public need to know this). Dog is a matter for police.

19 Walked line isn't the definitive line.

21 Vandalized bridge, CC will provide handrail. PC will trim hedge by BW1 gate which Burgess thinks is OK.

28 (it's really 29) to be mown by CC but it's not yet a right of way. Clerk needs to press solicitor re this and 27.

28 is wet and low lying, no decision taken.

Waymarks - CC will do, white discs.

in general CC does maintenance, makes no grants to PC for its own works, parish walks etc.

John Killick, Chair of Footpaths sub'tee 5 Sep 1995

PARISH COUNCIL OF DRAYTON

The Minutes of the Meeting of Drayton Parish Council held on Monday, 6th November, 1995, at Drayton Hall, Lock-Way, at 7. 30p. m. -

Present: Councillors Mr. Bax (Chairman), Mrs. Bell, Mr. Killick, Mr. Matthews, Mr. Stimpson, Mr. Thomas, Dr. Wade and Mr. Wrightson.
County Councillor Mrs. Mackenzie and five Members of the Public, (Mr. and Mrs. Price and Mr. Spencer of Sutton Wick Lane and Mr. and Mrs. Madley of Milton Road) were also present.

1. Possible Social Housing at Drayton

Mrs. Pauline Westmacott of the Oxford Citizens Housing Association, (accompanied by a colleague Ms. Fiona McKeown), addressed the Council in respect of an offer made to the Association by a local landowner to sell an area of land at Drayton for Social Housing. She explained the services her Association could provide toward provision and management of such a housing development and the initial importance of a survey of persons in the Community to ascertain the need for such a project in the Parish. The Chairman informed Mrs. Westmacott that the Council would consider the subject at its next meeting and then respond to her Association.

2. Public Participation - Proposed Development on Land between 39(a) and 41, Sutton Wick Lane - Plg. Appln. DRA/14232

Mr. Price spoke to the Council on objections he and his Wife had to the proposed development adjoining his home at 39(a), on the grounds of inaccuracy of the Application Plan, the style and size of the intended property and its detriment to the amenities of his own property. The Chairman informed Mr. Price that the Council would consider his comments in responding to the Planning Application. (See Para. 6(d)).

3. Apologies for Absence

Apologies for absence were received from Councillors Mr. Clough, Mrs. Mole and Mr. Edwards, (Mr. Edwards being absent on Council Business at a District Council "Planning Evening").

4. Minutes of the Previous Meeting

The Minutes of the previous meeting, held on the 2nd October, 1995, were approved and signed by the Chairman.

5. Matters Arising on the Minutes of the Previous Meeting

(a) Closure of "The Wheatsheaf" Public House - Para. 1(a)
Resolved to note a report by the Clerk on response from Mr. Watts, Chief Executive, Morlands Brewery, Abingdon, stating that his Company was making planning application to change the use of the Building to a private residence.

Cont/...../2...

Min. 5 Cont/...

(b) Noise Disturbance from Drayton Hall - Para. 1(b)

Resolved to note a report by the Clerk that he had spoken to Mr. Fleming, Chairman of the Hall Management Committee who had stated that his Committee was concerned about complaints about noise disturbance from late night events at the Hall and it was examining physical measures and letting condition terms in endeavour to prevent similar future problems.

(c) Old Water "Standpoints" - Para. 4(b)

The Council noted a report by the Clerk that a quotation was still awaited from Messrs. Poulton.

(d) Aircraft Noise - Para. 11(b)

The Clerk reported a response from Robert Jackson, M.P., stating that he had taken up the question of the aircraft noise on many occasions with the Minister of Defence and the conclusion had been that complaints were best dealt with by the local Air Force Station Commander. He would however seek the Minister's re-action to the possibility of the training aircraft being located at more remote Stations during summer months, when the noise was most irritating to residents. Resolved to note the position and that the Council would publish in the Drayton Chronicle telephone details for Benson R.A.F. Station, to allow residents to make direct complaint, at the time of noise nuisance, if they so chose.

(e) Drayton School Governship - Para. 14(a)

Resolved to note a report by the Clerk that Mr. Bell's term of office as School Governor terminated in February, 1986 and to consider a replacement appointment at the Council's preceding January meeting.

(f) Millennium "Village Greens" Project - Para. 4(g)

The Clerk reported receipt of a telephone call from a Consulting Company, acting for the Countryside Commission, requesting details of a possible project at Drayton. This was apparently because it was seeking to identify twenty-five Village Green projects for priority consideration, if the Millennium Commission allocated funds to the Countryside Commission "Village Greens" Project. The Clerk had requested the Consulting Company to put its enquiry in writing. Resolved to note the Clerk's report and that, if necessary, he would consult with the Chairman on any communication on the Village Greens' Project which required early response.

(g) Street Lighting - Para. 13

The Council noted a report by Mr. Stimpson that he had recently received an enquiry from a resident of Milton Road, requesting action by the Council for improved lighting through-out the Road. The person had been told that the road was not in Drayton Parish.

(h) Vale of White Horse District Council Swimming Provision Review - Para. 14(c)

Resolved that the Review Questionnaire, completed by Mrs. Bell, Chairman of the Recreation Committee, be forwarded to the District Council's Consulting Company, A.Q.P.

6. Applications for Permission to Carry Out Development:

(a) Planning Applications 95/00370/EUC and 95/00371/LBC - Proposed Development at Manor Farm

The Council noted a report by the Clerk that no further information had been received from the District Council in respect of its consideration of these Applications.

(b) Development at Sutton Wick Farm

(i) Ref. Min. 5(b)(i) of the Previous Meeting

The Council noted a report by the Clerk that there had not been written response by the District Council to date on the Parish Council's concern to see the Footpath through the Site marked on a Plan and recorded as dedicated public "right of way". Further that another application, for completion of the development at its Sutton Wick Lane and had been received from the District Council for consultation. The "lay-out" plan for this included a dedicated footway between Sutton Wick Lane and the access road from Abingdon Road on to the Site but the Path was also shown as "gated". (See b(ii) following).

(ii) Planning Application DRA/4827/9 for Development of Three Dwellings at Sutton Wick Farm, adjacent to Sutton Wick Lane

On consideration of this Application it was Resolved that the Council object to the proposed development because the Footpath between Sutton Wick Lane and the principal Sutton Wick Farm development was shown to be "gated". This conflicted with Condition 13, (requiring the footpath to be unhindered), of the District Council's permission given for the Development and was also contrary to the Parish Council's insistence on the Path being dedicated to unobstructed public use.

(iii) Naming Sutton Wick Farm Development

The Clerk reported a communication from the District Council requesting the Parish Council's comments on the Development being named either "Farm Close" or "Barn Close". Resolved that the District Council be informed that the Parish Council could not support either of the suggested names and it be allowed opportunity to consider the matter at its next meeting, in order to offer another name for consideration.

(c) Development of Land at 3, Church Lane

With reference to Min. 5(c) of the previous meeting, Members of the Council referred to the continuing unsatisfactory circumstances of the erosion of the verge to the new development because of the absence of roadside kerb stones. Resolved that the Clerk continue to press the District Council Planning Department to arrange for the Developer to re-instate kerb stones.

(d) Applications Received from the District Council for Consultation and considered by the Planning Committee;

<u>No</u>	<u>Proposed Development</u>	<u>Recommendation</u>
DRA/12690/4	Change of Use of Building, Windy Ridge Court, Milton Road.	Approval

Cont/...../4...

4.

Min. 6(d) Cont/...

No	Prop. Dvlpmt.	Remndtn.
DRA/9897/1 LB	Replacement of Windows and Gates, 3. High Street.	Approval
DRA/14232	Erection of Dwelling, Land between 39A and 41, Sutton Wick Lane.	(Referred for Par. Council consideration)

(See also Para. 2 of these Minutes).

Resolved to confirm the action of the Planning Committee in respect of Applications DRA/12690/4 and 9897/1LB. With regard to Application DRA/14232 the District Council be informed that the Parish Council recommends "Refusal" of the Application because the development would be of size and style not in keeping with the locality and space.

(e) The Council had before it the following Decisions of the District Council Planning Authority;

No	Prop. Dvlpmt.	Par. Co. Remndtn	Decision
DRA/88928/3	Erect dwelling, land at 19, East Way.	Refusal	Refuse
DRA/14211	Change of Use of land at 11, Hall's Close.	Approval	Permit
DRA/13981/1	Extension & Loft Conversion, 93 Abingdon Road.	No Objection	Appln. Withdrawn

Resolved to note the District Planning Authority Decisions.

(f) Planning Application DRA/635/24 Erection of Club House, Drayton Golf Club - Appeal Against District Council Decision

The Clerk reported that Notice had been received of the Golf Club Appeal to the Secretary of State against noise containment requirements imposed by the District Council in respect of the proposed Club House structure. He added that the Appeal Inspectorate had been notified of the Parish Council's expression of concern that local residents should not suffer noise nuisance from the Club House.

Resolved to note the Appeal details and confirm the action of the Clerk.

7. Oxfordshire Structure Plan 2011

With reference to Min. 6 of the previous meeting, the Clerk reported that the Planning Committee had not made any observations on the Plan for reference to the County Council. With regard to the matter of gravel extraction and its proximity to Drayton, which had been raised by Dr. Wade, he reported the following position. In September, 1993, the Council had been consulted on the Oxfordshire County Council Minerals and Waste Local Plan (a Policy Document subordinate to the Oxfordshire Structure Plan). The Parish Council had not chosen to make any submission. In July, 1994, the Council had been invited to comment on representations made by "landowners and mineral operators" that the Minerals and Waste Local Plan be amended to include additional workings, east of Sutton Wick and Drayton and north of the Drayton to Sutton Courtenay Road. These proposals were to be considered by the Department of

5.

the Environment Inspector, who was undertaking a Local Plan Inquiry, in consequence of consultation on the Plan. The Parish Council had responded objecting to the extended gravel workings in the Parish, because of their close proximity to residential areas and the amenity loss which would result from both the working and subsequent "infilling". Since the Council's last meeting, enquiry of the County Council Planning Department about the outcome of the Inspector's Enquiry had coincided with it receiving his Report, dated the 28th September, 1995, copy of which was forwarded to the Parish Council. It detailed the Inspector's consideration of the representation for extended working in the Parish but not the Parish Council's comments on these proposals, apparently because of a Policy that the Enquiry did not admit objections to representations resulting from Plan consultation. With regard to the proposed additional workings in Drayton Parish the Inspector had effectively ruled that they could be dealt with under Policy SD1 of the Minerals and Waste Local Plan. This permitted applications to be made for extension of existing extraction areas. The County Council would be considering the Inspector's report later in the Year. The Clerk added that comment on Mineral Extraction in the Principal County Plan, "Oxfordshire 2011" was to indicate (at Para.13.2) commitment to supply of minerals but that environmental impact of this be kept to a minimum.

- Resolved that the County Council in respect of
- (a) the Oxfordshire Structure Plan 2011 be requested to consider its amendment to emphasise that applications for extension of existing gravel workings would, with regard to environmental impact, receive no less stringent consideration than applications for new workings;
 - (b) consideration of the Inspector's report on the Minerals and Waste Local Plan and any application it received for extended gravel workings in Drayton Parish take account of the Parish Council's opposition to such proposals because of the amenity loss which would be suffered by the Community.

8. Vale of White Horse District Council Draft Local Plan

With reference to Min. 14(b) of the previous meeting, the Draft Plan was considered by the Council, following its perusal by Members of the Planning Committee.

Resolved that the District Council be notified of the Parish Council's objection to inclusion of Housing Development within Policy H1 of the Plan. Further, the Parish Council re-state its objection to this Policy decision by the District Council without prior consultation with the Parish Council. The Parish Council's grounds for objection to substantial housing development at Manor Farm were the amenity loss which would be suffered to the "heart of the Village" and its idyllic character. The level of vehicular traffic which would be generated would result in some destruction, for highway adjustment, of the Village Greens at Gravel Lane junction

Min. 8 Cont/....
with Abingdon Road and impede pedestrian access, via this area to "core pathways" serving the Village. Over development at Manor Farm would be detrimental to the rural scene and any housing built there should be within the modest principles of Policy H5 of the Plan.

9. Financial Matters:

(a) The Council had before it the following Accounts for Approval for Payment:

	£
N. F. Green - Grasscutting/Litter Clearance, Oct.	90.00
Copy-Cat Services - Printing, Oct.	13.87
R. Seamark - "Village Caretaker" Works, Oct.	73.98
Clerk - Salary (£323.41) and Expenses (£29.16) Nov.	352.57
Vale of White Horse D. C. - Photocopying, Mar. - Oct.	16.65
Drayton Hall - Room Hire, July-Sept.	24.00
H. W. Poulton - Installation of Seat	105.75

Resolved that the Accounts be approved for payment.

(b) Transfer of Funds

Resolved, on application by the Clerk, that £2,000 be transferred from the Council's Current Bank Account to its National Savings Investment Account and a cheque be issued for this purpose.

(c) Donation - Royal British Legion

Resolved that on behalf of the Community a donation of £30 be paid to the 1995 Poppy Day Appeal.

(d) Financial Support - Oxfordshire Playing Fields Association

Resolved, upon report by the Clerk of a request by the Association that Parish Councils' re-consider their level of grant to it, that the communication be passed to the Finance Committee in relation to the Council's annual budget.

(e) Audit of 1994/95 Accounts

With reference to Min. 7(d) of the previous meeting, the Council noted a report by the Clerk that KPMG's corrected Certificate of Audit was still awaited.

10. Play/Recreation Area Matters:

There was no business for consideration at this meeting.

11. "Village Caretaker" Contractor - Duties

The Clerk reported offer by the Contractor, Mr. Seamark, to repaint the bollards at the highway ends of Footpath 25 and, as possible within time limitations, cut back of some central area footpaths and collection of litter in prominent public areas.

Resolved that the Clerk allocate work for Mr. Seamark's attention, to a maximum of ten hours employment.

12. "Rights of Way"

(a) Management of "Rights of Way"

With reference to Min. 10(a) of the previous meeting,
Cont/...../7...

Min. 12 Cont/.....

the Council noted a report from Mr. Killick, Footpaths Committee Chairman, that he had written to Mr. Burgess, Field Paths Officer, seeking information on work agreed to be put in hand by the County Council. Response was awaited.

(b) "Parish Walks"

With reference to Min. 10(b) of the previous meeting, Mr. Killick offered walk dates for consideration and it was agreed that a walk be arranged for New Years Day, 1st January, 1996.

13. Litter Bins

With reference to Min. 12 of the previous meeting, the Council noted that Members of the General Purposes Committee had expressed their views on the style of bins to be used. The Clerk added that the District Council, which was prepared to make grants toward bin purchases had now urged that consideration be given to a Supplier which it used.

Resolved that Mr. Stimpson and the Clerk be given delegated authority to choose and order, on behalf of the Council, bins available from the District Council's supplier, for use at Lyford Close Play Area; Greenacres Common Land and on the Village Greens (as an additional one by the wooden seat).

14. Street Lighting Owned by the Council

The Clerk reported that Messrs. Poulton, Builders, of High Street still retained in store, on behalf of the Council, two street lamps which had been removed when the County Council had installed, several years ago, improved lighting to serve the mini-Roundabout at the junction of High Street with the Abingdon/Steventon Roads. Messrs. Poulton were planning to close their Store Yard and there could be difficulty in finding other storage for the Lamps, for which there was not foreseeable use.

Resolved that Messrs. Poulton be given first offer of purchase of the Lamps, for use in connection with their business.

15. Communications Received

The Clerk reported on items received, as follow:

(a) Oxfordshire Council for Voluntary Action "Ring-A-Ride" Service for the Mobility Impaired - Letter from County Council inviting comment on the service.

(b) Village "Grasscutting" - Letter from the County Council Engineer giving notice of his Department's intended grasscutting programme in 1996 and inviting Parishes to take over local grass cutting, if it so wished, with the County Council contributing the sum which it would spend.

(c) Vale of White Horse District Council - Consultation meeting with Groups of Parish Councils - Letter inviting three representatives to a meeting on the 6th December next.

Resolved to note the communications received and in respect of (a) to inform the County Council that the service seemed little used at Drayton and fresh publicity of its availability could be in the public interest. Cont/...../8....

Min. 15 Cont/...

(c) the Chairman, Mr. Stimpson and the Clerk would attend the meeting on behalf of the Council.

16. Matters Raised by Councillors

(a) Apparently Unsafe Wall

Resolved that the Clerk refer to the District Council Building Control Section, report by Dr. Wade on the condition of a property boundary wall in Church Lane, near to its junction with the Public Footpath leading to Sutton Wick.

(b) Broken Glass on Roadside Footpath between Sutton Wick and Oday Hill Junctions with the Abingdon Road

Resolved that a report by Mrs. Bell on the presence of the glass be referred by the Clerk to the "Village Caretaker" Contractor, for clearance.

(c) Advertisement Notice Posts left in Verge

Resolved that the Clerk refer to the County Area Engineer a report by Mr. Matthews that although an unauthorised advertising sign for "Emray Lighting" had been removed from a roadside verge in High Street, the sign posts had been left in the verge and were a potential hazard for pedestrians.

(d) Litter Dumped on East-Way Bridleway

Resolved that the Clerk refer for the attention of the District Council's litter services a report by Dr. Wade on asbestos sheeting and television sets being dumped on the Bridleway.

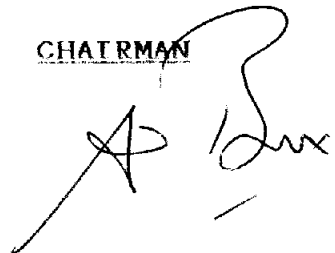
17. Meetings during the Month of December

Resolved

(a) to confirm that the Council's next meeting be on the 4th December.

(b) that the Finance Committee "1996/97 Budget" meeting be held on Monday, 11th December, at 7.30p.m. and that Members of the Council be invited to raise at the 4th December meeting matters for consideration by the Finance Committee

CHAIRMAN



PARISH COUNCIL OF DRAYTON

The Minutes of the Meeting of Drayton Parish Council held on Monday, 4th December, 1995, at Drayton Hall, Lock-Way, at 7.30p. m. .

Present: Councillors Mr. Bax (Chairman), Mr. Clough, Mr. Edwards, Mr. Killick, Mr. Matthews, Mrs. Mole, Mr. Stimpson, Mr. Thomas, Dr. Wade and Mr. Wrightson. Two Members of the Public, Mr. Border of Abingdon Road and Mr. Spencer of Sutton Wick Lane were also present.

1. Public Participation - Proposed Development on Land to South of 97, Abingdon Road - Plg. Appln. DRA/14270/X

Mr. Border, of 97, Abingdon Road, addressed the Council on the proposed construction of a bungalow on land adjoining his home. He explained that a bungalow would be out of character with the existing nearby dwellings; that development plans did not include provision for "off-street" parking of vehicles related to the site; finally, his home could suffer loss of light amenity from the development. The Chairman informed Mr. Border that the Council would take his comments in to account when considering the Planning Application for it own observations to the District Council.

2. Apologies for Absence

Apologies for absence were received from Councillors Mrs. Bell and also from County Councillor Mrs. Mackenzie..

3. Minutes of the Previous Meeting

The Minutes of the previous meeting, held on the 6th November, 1995, were approved and signed by the Chairman, subject to Mr. Killick being substituted for Mrs. Bell as the reporting Councillor at Min.16(b).

4. Matters Arising on the Minutes of the Previous Meeting

(a) Old Water "Standpoints" - Para. 5(c)

The Council noted a report by the Clerk on a communication from Messrs. Poulton Builders that the Company had refitted a missing cap to one of the two standpoints which had been "listed" for conservation. It believed that no further attention was necessary

(b) Aircraft Noise - Para. 5(d)

The Clerk reported a further communication from Robert Jackson, M. P., which included copy of a letter he had himself received from the Earl Howe, Under Secretary of State for Defence. This explained the arrangements the Ministry had for flying training activities, centred on Royal Air Force Station, Benson and the efforts taken to avoid disturbance to residents. In 1996 there would be change of aircraft in use and also extension of the number of persons undertaking flying training. However, some of the summer training courses would be transferred to Royal Air Force Station Manston, Kent. Resolved to note the Clerk's report.

2.

Min. 4 Cont/.....

(c) Millennium "Village Greens" Project - Para. 5(f)

The Clerk reported receipt of a communication from Cobham Resource Consultants of Abingdon, which sought, on behalf of the Countryside Commission, proposals for Village Green sites where preparatory criteria had been satisfied. The Clerk added that, following consultation with the Chairman, he had replied indicating that the Parish Council was not yet in a position to make a firm application, one consideration being current process of development proposals relating to its preferred site.

Resolved to

- (i) confirm the action taken by the Chairman and Clerk.
- (ii) notify the District Council of the Parish Council's wish to take advantage, if possible, of the Countryside Commission's "Millennium Village Greens" Project. Further, to invite the District Council's comments on the Parish Council's view that a Village Green proposal would involve the Manor Farm grazing land, south of Henleys Lane, with possible addition of the Paddock land situated north of Henleys Lane (between Pusey Cottage and Old Lodge) and also incorporate open land running on northwards from the latter.
- (iii) endeavour to ascertain, in due course, the level of public support in the Parish for a Village Green Project. Thereafter, as appropriate, to examine broad principles for its use and ongoing management, to enable serious consultation with local landowners and the Countryside Commission on progressing such a project.

(d) Vale of White Horse District Council Draft Local Plan - Para. 8

Having regard to Sub. Para. (c), preceding, the Council Resolved that the District Council be asked if its consultation on the Local Plan had resulted in any fresh representations for sites at Drayton to be included in the Plan for development purposes.

(e) Litter Bins - Para. 13

Mr. Stimpson reported that he and the Clerk had agreed bins for installation on the Greenacres Green and the Village Green opposite the Post Office. The Clerk added that final decision had not been taken on a model of bin for Lyford Close Play Area, because the views of Mr. Herring, who maintained and inspected the Council's Play Areas were firstly being obtained.

Resolved to note the position and agree that upon ordering bins the Clerk would invite quotations, for their installation, from both Messrs. Poulton and M. R. H. Services (Mr. Herring).

(f) Council Owned Street Lamps - Para. 14

The Clerk reported that Messrs. Poulton, who were storing the lamps were not interested in purchasing them.

Resolved that the Clerk ascertain whether Oxfordshire County Council Highway Lighting Section or Southern Electric (as lighting installers) had use for the equipment. .../Cont/3..

3.

(g) District Council Consultation Meeting with Parish Councils - Para. 15(c)

The Chairman and Mr. Stimpson both reported that other commitments now prevented their attendance at the 6th December meeting. The Clerk agreed to attend if possible. Resolved to note the position.

(h) Posts Left in High Street Verge - Para. 16(c)

The Council noted that the posts had now been removed, at the instigation of the County Council Area Engineer.

(i) Drayton School Governor - Para. 5(e)

The Council noted the need to consider any nominations for its appointment, at its next meeting, of a Representative Governor for the School, whose commitments would commence in February.

(j) Oxfordshire Structure Plan 2011 - Para. 7(b)

The Council noted a report by the Clerk on a communication received from the County Council Planning Department with regard to the Parish Council's opposition to consideration of any extended gravel workings in the Parish. This response emphasised that any proposed extension of existing mineral workings had to be acceptable in all planning respects.

(k) District Council "Planning Evening" Attendance - Para. 3

The Council noted a report by Mr. Edward that other commitments had prevented him attending either the District or Parish Council meetings on the 6th November.

5. Applications for Permission to Carry Out Development:

(a) Planning Applications 95/00370/FUL and 95/00371/LBC - Proposed Development at Manor Farm

The Council noted a report by the Clerk that no further information had been received to date in respect of the District Council's consideration of these Applications.

(b) Development at Sutton Wick Farm

(i) Appln. DRA/4827/9 - Ref. Min. 6(b)(i) of 6/11/95

The Council noted a report by the Clerk on a copy communication received from Mr. and Mrs. G. Jones of 22/24, Sutton Wick Lane, in respect of their objections to the District Council with regard to proposed plans for three dwellings on the Sutton Wick Farm site.

(ii) Naming, Sutton Wick Farm Development - Ref. Min. 6(b)(iii) of 6/11/95

The Clerk reported that the District Council had agreed further consideration of this item by the Parish Council. Resolved that, subject to the agreement of Mrs. Newman, the District Council be recommended to use the name "Newman Lane", in memory of the late Mr. Jack Newman, Parish Council Clerk for Drayton for 28 years and also long serving in executive positions on many other Community Groups.

(c) Development of Land at 3, Church Lane

With reference to Min. 6(c) of the previous meeting, the Clerk reported that response was still awaited from representations made to both the District Council Planning Department and the County Council Area Engineer about the condition of the roadside verge.

Cont/...../4..

4.

Min. 5(c)Cont/...

Resolved that the Clerk also draw to the notice of the County Council Area Engineer that material broken away from the verge is blocking the roadside drains.

(d) Applications Received from the District Council for Consultation and considered by the Planning Committee;

<u>No</u>	<u>Proposed Development</u>	<u>Recommendation</u>
DRA/445/13 X	Re-Development, Drayton Mill, for Housing and Business Use.	(Referred to full Council).
DRA/1782/1	Erection of side Extension, 35, Steventon Road.	Approval
DRA/14248/ X	Erection of Dwelling, Land adj. to 2A, Hiliat Fields.	Refusal
DRA/2395/7 LB	Demolish Chimney and erect new, Gilbourns Farmhouse, Drayton Road.	Approval
DRA/14270/ X	Erect Bungalow, land to south of 97, Abingdon Road.	Refusal

Resolved to raise "No Objection" to Application DRA/445/13X and to confirm the Planning Committee's recommendations on the remaining four applications.

(e) The Council had before it the following Decisions of the District Council Planning Authority;

<u>No</u>	<u>Prop. Dvlpmnt.</u>	<u>Par. Co. Rcmmdtn</u>	<u>Decision</u>
DRA/9897/ 1-LB	Replace windows & gates, 3, High Street.	Approval	Permit
DRA/1782/1	Side Extension, 35, Steventon Road.	-do-	-do-

Resolved to note the District Planning Authority Decisions.

(f) Planning Application DRA/8928/3 - Development of Land Adjacent to 19, East Way - Appeal Against District Council Decision

The Clerk reported that Notice had been received of Appeal to the Secretary of State in respect of Refusal by the District Council to approve this Application. The Parish Council had itself opposed the Application and its objections would be referred to the Appeal Inspector.

Resolved to note the Clerk's report.

6. Financial Matters:

(a) The Council had before it the following Accounts for Approval for Payment;

	<u>£</u>
N. F. Green - Litter Clearance, November	18.36
Copy-Cat Services - Printing, November	13.45
R. Seamark - "Village Caretaker" Works, November	36.00
Clerk - Salary (£323.41) and Expenses (£29.16) Dec.)	
Tel. (£16.20) & Post (£20.58) Exp. Sept-Nov.)	389.35

Resolved that the Accounts be approved for payment.

(b) Audit of 1994/95 Accounts

With reference to Min. 9(e) of the previous meeting, the Council noted a report by the Clerk that KPMG's Certificate of Audit had now been received and its Account paid.

(c) Finance Committee Meeting, 11th December, 1995

With reference to Min. 17(b) of the previous .../Cont/5..

5.

Min. 6(c) Cont/.....
meeting the following matters were proposed for consideration by the Finance Committee:
Millennium Greens Project Funding (Mr. Thomas)
Rights of Way Management/Maintenance (Mr. Killick)
Improved Facilities Lyford Close Play Area (Dr. Wade).

7. Possible Social Housing, Drayton Parish

This matter was considered by the Council in response to the presentation made to it by the Oxford Citizens Housing Association, (Min. 1 of the previous meeting).
Resolved that the Housing Association be informed that the Parish Council is willing to consider the need for social housing at Drayton and would assist survey arrangements for this purpose. The Council is not however attracted by the prospect of a development site on the outskirts of the Village and would prefer the Association to identify a possible site more centrally, which would be better for young families accessing school and other community needs.

8. Play/Recreation Area Matters:

(a) Oxfordshire Playing Fields Association Play Area Seminar, held on 11th November, 1995

With reference to Min. 8(b) of the meeting on the 2nd October, 1995, Mr. Wrightson reported on his attendance at the Seminar and the matters discussed.
Resolved to thank Mr. Wrightson for his attendance at and report on the Seminar.

(b) Possible Cycle Track, Lyford Close Play Area

Dr. Wade reported on visiting, with several local young persons, a Cycle Track at Sutton Courtenay Recreation Ground. This, which could be used as an obstacle course, appeared very attractive to youngsters for use and he proposed consideration of a similar facility at Lyford Close Play Area.
Resolved that the Clerk make enquiries of Sutton Courtenay Parish Council for information on the construction arrangements and cost of the Cycle Track, to allow further consideration of a similar track at Drayton.

9. "Rights of Way"

Mr. Killick, Chairman of the Footpaths Committee reported that there were no current matters for discussion.

10. "Village Caretaker" Contractor - Duties

On discussion of worked required of the Contractor in December, it was
Resolved that he be requested to undertake litter collection in prominent public locations in the Village and to also attend to the lubrication needs of the Council's Burial Ground gateways.

11. Communications Received

The Clerk reported on items received, as follow: Cont/.../6..

Min. 11 Cont/...

(a) Parish Council "Drayton Chronicle" Correspondent - Letter to Chairman from Mr. Wrightson indicating his wish to withdraw from this position.

(b) Youths Playing Football in Drayton Hall Car Park - Letter from Mr. Fleming, Chairman of Drayton Hall and Recreation Ground Management Committee requesting the Parish Council consider provision of facilities for young persons, as alternative to use of the Hall Car Park.

(c) County Association of Local Councils Administrative Circular 5/95

(d) County Council Chairman's Meeting for Consultation with Parish Councils - County Council Notice that a meeting would be held at Kidlington on the 14th December for Council representatives unable to be present at other 1995 meetings.

(e) Oxfordshire Health Authority/Oxfordshire Social Service Department Service Plans - Notices of services consultation being undertaken singly and jointly by these Authorities.

(f) Speed Camera Use in Oxfordshire - Publication on County Council Engineer appraisal of use to date.

(g) Drayton Hall Roof Repair - Letter from Drayton Hall and Recreation Ground Management Committee Chairman requesting Parish Council consider giving grant aid toward the repair. Resolved to note the communications received and in respect of (a) to accept with thanks Mr. Killick's offer to take on the Drayton Chronicle Correspondent position and to thank Mr. Wrightson for his past services.

(b) to consider as possible whether a facility for kicking of footballs could be installed on the Recreation Ground and, in this respect, the Clerk to endeavour to ascertain details of a "practice wall" being promoted by the Football Association.

(g) the grant request be referred for consideration of the Finance Committee in the first instance.

12. Matters Raised by Councillors

(a) Parish Carol Concert at Drayton Hall

Resolved to agree with a proposal by Mr. Stimpson that, as in previous years, the Council pay the fee for use of Drayton Hall for the Parish Annual Christmas Carol Concert.

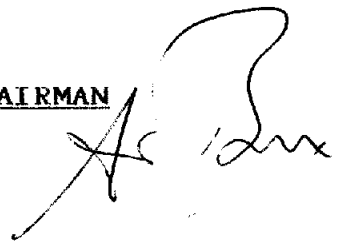
(b) Floodwater on Footpath by 3/5, High Street

Resolved that the Clerk refer to the County Council Area Engineer a report by Mr. Matthews on the effect of rain upon the Footpath condition.

13. Meetings in 1996

Resolved that the Council's meeting in 1996 be on MONDAYS, Jan. 8th; Feb. 5th; Mar. 4th; April 1st; May 13th; June 3rd; July 1st; Aug. 5th; Sept. 2nd; Oct. 7th; Nov. 4th; Dec. 2nd. Further that the Annual Parish Meeting also be on Monday 13th May, (preceding the Council Meeting).

CHAIRMAN



PARISH COUNCIL OF DRAYTON

The Minutes of the Meeting of Drayton Parish Council held on Monday, 8th January, 1996, at Drayton Hall, Lock-Way, at 7.30p. m. .

Present: Councillors Mr. Bax (Chairman), Mrs. Bell, Mr. Edwards, Mr. Killick, Mr. Matthews, Mr. Stimpson, Mr. Thomas, Dr. Wade and Mr. Wrightson.

1. Death of Mr. H. Bisby

The Chairman referred to the recent death of Mr. H. Bisby of 59, High Street. He and others paid tribute to the outstanding service that Mr. Bisby had given to Drayton in numerous public roles, including Council service, over many years. He had always taken a leading role in matters serving the Community and the pleasant life of the Village owed much to his efforts. Resolved unanimously that the Chairman convey to Mrs. Bisby the Council's condolences and its appreciation of the public service her husband had given to Drayton.

2. Apologies for Absence

Apologies for absence were received from Mr. Clough and also from County Councillor Mrs. Mackenzie..

3. Minutes of the Previous Meeting

The Minutes of the previous meeting, held on the 4th December, 1995, were approved and signed by the Chairman.

4. Matters Arising on the Minutes of the Previous Meeting

(a) Vale of White Horse D.C. Draft Local Plan - Para.4(d)

The Council noted a report by the Clerk that he had had telephone response from the District Council's Planning Department (with written detail promised later) stating that consultation on the Draft Plan had resulted in representation for inclusion of land to the west of Lock-Way in the Plan, as suitable for Housing Development.

(b) Litter Bins - Para.4(e)

The Clerk reported that he had spoken to Mr. Herring, M. R. H. Services who recommended that a Swintex "Merlin" Model Bin, (the Model intended for Greenacres and the Village Green) be also installed at Lyford Close Play Area. Mr. Herring had also given the quote of approximately £30 to install each bin in concrete. It had not been possible to date to obtain an installation quote from Messrs. Poulton.

Resolved that three Merlin Model Bins, dark green in colour, be ordered from Swintex Ltd. and M. R. H. Services be asked to install them, in concrete bases, for the Council.

(c) District Council Consultation Meeting - Para.4(g)

The Council noted a report by the Clerk that a commitment away from the District had prevented his attendance at the meeting.

(d) Oxfordshire Structure Plan 2011 - Para.4(i)

The Clerk reported a communication from the County Council

2.

Min. 4(d) Cont/...

stating that in relation to its earlier consultation on the Plan it was seeking Parish Councils' comments on the acceptability to them of the Plan proposing 3% to 5% increase in housing stock in their Parishes, between the years 2001 to 2011.

Resolved that the County Council be informed that this Parish was content that the present District Council Policy (H5), for limited development only being permitted, should continue to apply to the Parish.

(e) Development at 3, Church Lane, Highway Conditions - Para. 5(c)

The Clerk reported that response had now been received from the District Council Planning Department stating that it had no authority to take further action toward re-instatement of a full kerb line at the Site, as it had established that this did not apply previously. The County Council Area Engineer had replied stating that check would be made to ensure that material dislodged from the verge had not blocked the roadside drains and, in respect of re-instatement of the kerb line, the the District Council Planning Department was being consulted.

Resolved that the Planning and Engineer Officers be informed of the Parish Council's continued concern about the absence of protection for the verge and continued damage to it and requested to re-assess "Planning" or "Highways" action to ensure full installation of the roadside kerb line.

(f) Possible Social Housing - Para. 7

The Council noted a report by the Clerk that he had been contacted by a Surveyor, on behalf of the Housing Association, who had said that investigation would be made in to a possible alternative site.

(g) Casual Football Play Facility - Para. 11(b)

The Clerk reported that he had ascertained via the Football Association Premier League that a "practice wall" being encouraged by it was being "marketed" by a Company named "Footwall". The Wall, size about 10 metre long by 3 metre high, could be given graphic images to allow football and other games to be played, according to season. It apparently cost £5,500 to install, plus annual "graphics" maintenance charges. The "Footwall" Company was however endeavouring to arrange sites in a community, the costs of which would be met by an Advertising Company in exchange for its ability to operate a large scale advertising hoarding. "Footwall" had been requested to supply full details to the Council.

Resolved to note the position, pending more information being received from the "Footwall" Company.

(h) Water on High Street Footpath - Para. 12(b)

The Clerk reported response from the County Council Area Engineer that the matter would be investigated by consultation with the residents of Nos. 3 and 5, High Street.

Resolved to agree that the matter be left for direct contact between the Engineer and adjoining residents.

5. Applications for Permission to Carry Out Development:

(a) The Council had before it the following Application Received from the District Council for Consultation;

No	Proposed Development
DRA/14232	Erection of a Bungalow, land between 39A and 41 AMENDED Sutton Wick Lane.

The Council noted that the Application for a dwelling at the Site had been revised to propose a bungalow style building. Resolved to raise "No Objection" to the amended Application.

(b) The Council had before it the following Decisions of the District Council Planning Authority;

No	Prop. Dvlpmnt.	Par. Co. Rcmmdtn	Decision
DRA/2395/7	Replace Chimney,	Approval	Permit
LB	Gilbourns Farmhouse, Drayton Road.		
DRA/14248/	Erect Dwelling,	Refusal	Refuse
X	Land adjacent to 2A, Hilliat Fields.		
DRA/14149	Use of Site for second hand car sales, Barton Garage, Steventon Road.	Approval	Permit
DRA/14270	Erection of Bungalow, land adjacent to 97, Abingdon Road.	Refusal	Permit
X			

With reference to Application DRA/14270X the Clerk reported that the Parish Council's recommendation for Refusal of the Application had been hand delivered by himself to the District Council's Offices on the 5th December, within 21 days (as required) of the District Council's notice, dated the 14th November, seeking the Parish Council's comments on the Application. The Decision to permit the Application had been taken by the Chair of the Planning Committee, under Delegated Authority on the 7th December but without reference to the Parish Council's views, which would have required Committee consideration. The Chief Planning Officer had accepted his Department's receipt of the Parish Council's comments, before the 7th December decision but said that they had not been date stamped on receipt. Mr. Border, an adjoining tenant had also written to the District Council opposing the proposed development and it was not known whether his views had been taken in to account in making the decision on the Application. The Chief Planning Officer had accepted that the Application should have gone before the Planning Committee for decision and this would now be considered, also notice to the Applicant, revoking the earlier decision. The Council considered the action it should take, for redress, in relation to the incorrect administration by the District Council of the Planning Application process in respect of Application DRA/14270/X.

Resolved to note the Decisions of the Planning Authority and in respect of DRA/14270/X the Chief Planning Officer be informed of the Parish Councils unanimous dissatisfaction with the way the Application had been administered, that it believes the decision taken should be revoked and reconsidered by Committee. Moreover, the Council wished ... /Cont/4..

4.

Min. 5(b) Cont/.....

to make formal complaint about the conduct of Members of his Staff in respect of failure of their responsibility in administration of the Application.

(c) Planning Application DRA/14013 - Proposed Development of Land at 2, The Green - Decision of Planning Inspectorate in respect of Appeal Against District Council Refusal of Proposal

The Council noted a report by the Clerk on a communication received from the Planning Inspectorate, Department of the Environment, setting out its reasons for dismissing the Appeal against the District Council's Refusal decision.

(d) Housing Development at Sutton Wick Farm, Abingdon Road - Felling of Trees

Mrs. Bell referred to the fact that the Parish Council had been consulted (Min. 5(b)(ii) of 2/10/95 refers) on attention to one Chestnut tree on the Abingdon Road boundary line of the Sutton Wick Farm development but it appeared that extensive felling and paring of similar trees had now taken place. Resolved that the Clerk make enquiry of the District Council Planning Department for information on the current situation with regard to attention to the trees.

6. Financial Matters:

(a) Budget and Precept 1996/97

The Clerk reported on the Minutes and attached Financial Statement (previously circulated and copy attached to this Minute Book record) relating to the meeting of the Finance Committee on Monday, 11th December, 1995.

Resolved to adopt the Recommendations of the Committee as set out in its meeting Minutes:

2(a)(ii) - Consideration of a Grant to Drayton Hall and Recreation Ground Committee, regarding repair of the Hall roof. The Committee being told of the Council's wish to assist if possible.

2(a)(iii) - Revision of Estimated Expenditure for 1995/96.

2(b) - Budgeted Expenditure for 1996/97 and the elements identified at subordinate paragraphs;

(i) - Increase of Clerk's expense allowance.

(ii) - Increase of Grant provision to £1,000.

(iii) - Inclusion of £1,000 for "Village Green" Project consideration.

2(c) - The Council's Precept for 1996/97 be £14,500.

(b) Payment of Grants to other Bodies - 1995/96

Resolved to adopt the Recommendation of the Finance Committee, as set out at Min. 2(a)(i) of its meeting on the 11th December, 1995 and approve current Financial Year Grant payments to:

- Abingdon and District Citizens Advice Bureau - £70
- Abingdon and District Volunteer Centre - £70
- Oxon Playing Fields Association - £35
- Drayton Pre-School Play Group - £45.

(c) Expenditure on Parish War Memorial

The Clerk referred to the Recommendation made by the Finance
..... Cont/...../5...

5.

Min. 6(c) Cont/...
Committee at Min. 3 of the Minutes of its meeting on the 11th December, 1995, that the Council, subject to the agreement of the Parochial Church Council, arrange installation of lighting on the Parish Lych Gate War Memorial, the running costs to be met by the Church Council.

Resolved to adopt the Committee's recommendation and confirm that Mr. Stimpson would consult the Parochial Church Council on the proposal.

(d) The Council had before it the following Accounts for Approval for Payment:

	£
N. F. Green - Litter Clearance, December	18.36
Copy-Cat Services - Printing, December	17.68
R. Seamark - "Village Caretaker" Services December	32.00
Drayton Hall - Room Hire October-December	42.00
Clerk - Salary (£323.41) and Expenses (£29.16) Jan.	352.57

Resolved that the Accounts be approved for payment.

7. Appointment of Drayton School Governor

With reference to Min. 4(i) of the 4th December, 1995, Mrs. Bell reported that she understood that there was not now a Parent Association nominated Governor vacancy at the School and Mr. Michael Bell therefore remained available for re-appointment as a Parish nominated Governor, if the Council so wished.

Resolved that the Clerk and Mr. Bell would endeavour to obtain, from the County Education Department and Drayton School respectively, the official situation in respect of Governor vacancies for the School, with a view to Mr. Bell's re-appointment as a Council nominated Governor being considered at the Council's next meeting.

8. Millennium "Village Green" Project

With reference to Min. 4(c) of the Council's meeting on the 4th December, 1995, the Clerk reported that response was still awaited from the District Council, in respect of its views with regard to the area the Parish Council believed worthy of consideration for a Village Green Project.

Mr. Thomas reported on his preparation to date of information for consultation with the local community on the Project. In this respect he proposed a public presentation, as part of the "Annual Parish Assembly" and suggested that this not be held on the same evening as the Parish Council's Annual Meeting, as in previous years, but on Monday, the 29th April.

Resolved that

- (a) Mr. Thomas' proposal for a public presentation at the "Annual Assembly" to be held on the 29th April, be adopted.
- (b) In seeking the District Council's views on the Parish Council's proposals, the Clerk would also invite that Council's comments on the Parish Council submitting in the not too distant future a Planning Application for "change of use" (to Village Green) of the areas it has in mind.

9. "RURAL ENGLAND" - GOVERNMENT WHITE PAPER

The Clerk submitted for the Council's consideration an explanatory communication (copy circulated to all present) from the Oxfordshire Association of Local Councils in respect of the Government's White Paper, comment upon which was invited by the Department of Environment by the end of March. Resolved not to comment on the White Paper's contents.

10. LYFORD CLOSE PLAY AREA

(a) New Fencing on Play Area Western Boundary

With reference to Min. 9(a) of 4/9/95, the Council noted a report by the Clerk that Mr. Herring had not yet repaired the fence but hoped to do so in the near future. He had had difficulty in obtaining the correct material required.

(b) Possible Cycle Track

With reference to Min. 8(b) of the previous meeting the Clerk reported information obtained from Sutton Courtenay Parish Council, which included the fact that the track had, as a memorial to a young person in the Parish, been funded and constructed by local effort some years ago but was now cause for concern because of its use by motor cycles and the Council's Insurers attitude about the risks it presented. The Sutton Courtenay Parish Council was obtaining from the BMX Cycle Association its advice on the construction of Cycle Tracks and the Association had now been requested to supply this information to Drayton also.

Resolved to note the Clerk's report and await, for consideration, the information from the BMX Cycle Association.

11. "Rights of Way"

(a) Footpath 19, off Sutton Wick Lane

Dr. Wade reported the Footpath unusable in the proximity of Sutton Wick Lane because of its use by horses.

Resolved that the Clerk write to the Stonehill Riding School requesting the School users be asked not to ride horses on the Footpath and that the School kindly pass on the same message to any other riding groups with which they have contact.

(b) Obstruction to Footpath 13 by Decaying Fence

Mr. Matthews reported that use of Footpath 13, off Henleys Lane, was impeded in places by the decaying condition of the adjoining "Old Lodge" paddock fence.

Resolved that the Clerk write to Dr. Bell, owner of "Old Lodge" requesting attention to the problem.

(c) Use of Motorised "Quad Bikes" on Rights of Way"

The Chairman reported information from Mrs. Cook, Gravel Lane, that local persons, using "Quad Bikes" were riding them on local "rights of way" damaging the surfaces and causing difficulty for normal countryside use.

Resolved that the Clerk refer the matter to the Police.

12. "Village Caretaker" Contractor - Duties

Resolved that Mr. Seamark be requested to collect /.../6..

Min. 12 Cont/....

litter from prominent public locations during January.

13. Communications Received

The Clerk reported on items received, as follow:

- (a) "Best Kept Village" Competition, 1995 - Judges Report on Drayton, received from Oxon Rural Community Council.
 - (b) Dog Waste Bye Law Problems - Communication from District Council on action being taken to consider implementation of effective legislation to deal with offensive dog waste.
 - (c) "Ring-A-Ride" Transport Service - Letter from County Council on approved funding for the Service until 31st March, 1998 and endeavours to improve publicity of its availability.
 - (d) Traffic Calming - Communication from County Council on style and cost of measures Parish Councils could consider.
 - (e) Oxfordshire School of Sport 1996 - Details from County Council on Sport Courses available and cost.
 - (f) District Council Countryside Events Programme - Invitation to submit items for next programme to be published.
 - (g) Wilts and Berks Canal Restoration - Letter from District Council on presentation to be given by Canal Society.
 - (h) Play and Recreation Managers Convention, 1996 - Notice from Oxon Playing Field Association with preliminary details.
 - (i) Vale of White Horse Visitor Guide and Tourism Strategy - Comments invited on contents of these documents.
 - (j) Citizens' Charter Performance Indicator Results - Communication from Vale of White Horse D.C. on its results.
- Resolved to note the communications received.

14. Matters Raised by Councillors

(a) Highway Matters

Resolved that the Clerk refer to the County Area Engineer reports by Mrs. Bell in respect of:

- (i) the problem of flood water on the Steventon Road below the A34 Flyover.
- (ii) damage to a roadside fence near to the A34 Flyover, caused by a vehicle leaving the road.

(b) Litter Problems

Resolved that the Clerk refer to the District Council reports by Mrs. Bell on the problems of litter

- (i) on Steventon Road, near the Household Waste Centre.
- (ii) in the field adjoining Steventon Road, south of the A34 Flyover, following "travellers" having been camped there.

(c) Closure of "The Wheatsheaf" Public House

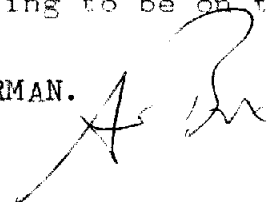
The Chairman reported his understanding Mr. M. Legg was seeking negotiation with Morlands Brewery for him to take over the Justices Licence for and occupy the Public House.

Resolved that the Brewery be informed of the Council's support for Mr. Legg, as a respected former Licensee in the Parish

15. Next Meeting

Resolved to confirm the Council's next meeting to be on the 5th February.

CHAIRMAN.



PARISH COUNCIL OF DRAYTON

FINANCE COMMITTEE

The Minutes of the Finance Committee Meeting, held on Monday, 11th December, 1995, at Drayton Hall, at 7.30p.m..

Present: Councillors Mr. Thomas (Chairman), Mr. Bax (the Chairman of the Council), Mr. Clough, Mrs. Mole and Mr. Stimpson.

1. Minutes of the Previous Meeting

The Minutes of the Committee's previous meeting, on the 4th September, 1995, were approved and signed by the Chairman.

2. Parish Council's Budget and Precept 1996/97

The Clerk reported on a statement, previously circulated, detailing the Council's Expenditure and Balances for 1993/94 and 1994/95; its original Budgeted Expenditure for 1995/96 and necessary revision of this, with estimated balances, in the light of expenditure commitments. In addition, the Clerk gave details of communications received during the current financial year from the following Organisations who, respectively:

Already Received Grant Assistance from the Council and wished continued support;

Abingdon and District Citizens Advice Bureau
Oxfordshire Playing Fields Association

Sought Grant Assistance from the Council;

Drayton Hall and Recreation Ground Management Committee - to assist with roof repair costs.

Drayton Table Tennis Club - for new equipment.

Drayton Play-Group - to assist expenditure on a Portacabin for the Group's use.

Caudwell Day Centre - to assist with running costs.

Vale House, Botley, Home for Alzheimer sufferers - to assist the building of an extension to the Home.

St. Katharine's House, Wantage, Home for Edlerly Ladies - to assist the building of an extension.

The Clerk also reminded the Committee that at the Council's meeting on the 4th December last, Councillors had requested that the Committee consider provision for expenditure during 1996/97 on:

A Millennium "Village Green" Project (Councillor Thomas)

"Rights of Way" Maintenance and Management Needs (Co. Killick)

Improved Facilities at Lyford Close Play Area (Co. Wade).

Resolved to Recommend to the Council

(a) (i) Grant Payments in the Current Financial Year to:

Abingdon Citizens Advice Bureau	£70
Abingdon Volunteer Centre	£70
Oxon Playing Fields Association	£35
Drayton Play-Group	£45

Cont/...../2..

Mtn. 2(a) Cont/...

(11) Further consideration of the Drayton Hall and

Recreation Ground Management Committee grant request in the

light of the level of any grant made to the Committee by the

Vale of White Horse District Council; sight by the Parish

Council of the Committee's full accounts for the last complete

financial year and explanation to the Committee that the

Council could only consider modest support, because of its

overall commitments and the fact that its income relies upon

precept demand on local Council Tax payers.

(11) Adoption of the revised Estimated Expenditure for

1995/96 (as shown on the Financial Statement appended to these

minutes).

(b) Approval of Budgeted Expenditure for 1996/97, as shown on

the appended financial statement, note being made that this

includes:

(1) Increase of the Clerk's annual expenses allowance to

£400.

(11) Increase, to £1,000, of the sum available to meet all

grant requests.

(11) Inclusion of the sum of £1,000 to provide for

feasibility examination of a "Village Green" Project. The

Committee proposes public consultation on such a venture in

the course of the 1996 Annual Parish Meeting.

(c) A Precept of £14,500 for the Financial Year 1996/97.

3. Other Financial Matter - Parish War Memorial

Mr. Stimpson proposed that the Parish Council consider, by

payment from its War Memorial Fund, installation of lighting

on the Church Lych Gate War Memorial, to aid persons using the

gateway during darkness.

Resolved to Recommend to the Council that the Parochial Church

Council be consulted upon the Parish Council installing

lighting on the Lych Gate War Memorial, subject to the

Parochial Church Council paying for ongoing power use charges.

CHAIRMAN

PARISH COUNCIL OF DRAYTON

EXPENDITURE 1993/94 & 1994/95 FOR INFORMATION; BUDGETED AND REVISED
ESTIMATED EXPENDITURE 1995/96; BUDGET EXPENDITURE 1996/97

A. GENERAL	1993/94	1994/95	1995/96	1995/96	1996/97
<u>ADMINISTRATION</u>	<u>ACT. EXP</u>	<u>ACT. EXP</u>	<u>BUD. EXP</u>	<u>REV. EST</u>	<u>BUD. EXP</u>
	£	£	£	£	£
Clerk - Salary	2452.38	2587.11	2630.00	3668.00	3960.00
Expenses	360.61	353.71	350.00	350.00	400.00
Postages	75.85	81.57	100.00	120.00	150.00
Telephone Calls	42.35	56.50	80.00	80.00	90.00
Stationery/Printing	423.40	318.13	300.00	280.00	300.00
Room Hire	84.00	84.00	100.00	160.00	200.00
Insurance	208.02	236.62	250.00	260.00	320.00
Audit Fee	240.88	240.88	250.00	247.00	250.00
Oxon Ass. Loc. Cos.	171.00	182.00	200.00	197.00	205.00
Ass. Loc. Cos. Journal	11.50	7.50	8.00	8.00	10.00
Oxford Fieldpaths Soc.	2.00	2.00	2.00	2.00	2.00
Coun. for Prot. of Rur. Eng.	15.00	15.00	-	-	-
Oxfordshire Rur. Comm. Co.	10.00	10.00	10.00	15.00	15.00
Best kept Village Comp.	8.00	-	8.00	10.00	10.00
Drayton Hall Rec. Payt.	50.50	50.50	51.00	51.00	51.00
Courses etc.	-	-	50.00	50.00	50.00
Parish Council Elections	-	-	750.00	30.00	-
Loc. Cos. Centenary	20.00	197.97	-	-	-
V. E. & V. J. Day Ann.	-	-	250.00	590.00	-
Clerk Gratuity Fund	-	-	400.00	500.00	1000.00
B. GRANTS/DONATIONS					
- <u>Total Proven.</u>			250.00	250.00	1000.00
<u>SUMS GIVEN TO:</u>					
Earl Haig Fund	25.00	30.00		(30.00)	
Cit. Advice Bureau	60.00	70.00		(70.00)	
Abingdon Vol. Centre	70.00	70.00		(70.00)	
Oxon Playing Fields Assoc.	30.00	35.00		(35.00)	
Drayton Pre-Sch. Ply. Grp.	-	25.00		(45.00)	
C. BURIAL GROUND					
Grass Cutting/Litter	399.84	403.92	450.00	450.00	500.00
General Upkeep	333.75	46.00	200.00	200.00	300.00
Thames Water	26.38	48.32	75.00	75.00	75.00
Path Replacement Fund	500.00	-	-	-	-
Path Rebuilding	1533.37	1838.28	-	-	-
D. PLAY/RECREATION GRDS					
Grass Cutting/Litter	306.78	116.28	150.00	490.00	400.00
Gen. Maintenance	148.00	-	100.00	1500.00	200.00
Equipment	6758.31	8344.43	500.00	1000.00	400.00
CARRIED FORWARD	14366.92	15450.72	7514.00	10583.00	9888.00

BROUGHT FORWARD		1993/94		1994/95		1995/96 EST.	
E OPEN SPACES		14366.92	15450.72	7514.00	10583.00	9888.00	
F ALLOTMENTS							
Loan repayments	2246.18	2246.18	2250.00	2250.00	2250.00	2250.00	
Maintenance	40.00	58.74	200.00	200.00	300.00	200.00	
Development Fund	-	200.00	200.00	200.00	200.00	200.00	
G. RIGHTS OF WAY							
Maintenance	28.00	48.00	500.00	500.00	500.00	500.00	
Signs, structures	-	-	300.00	300.00	300.00	300.00	
Legal fees	360.00	52.00	-	-	-	-	
Less Int'l Trust	500.00	200.00	600.00	700.00	700.00	2200.00	
TOTAL EXPENDITURE	18299.54	19364.05	12864.00	15943.00	15243.00	14088.00	
FUND BALANCES							
OPENING BALANCES		£	£	£	£		
TRUSTEE SAVINGS BANK	6077.79	3082.02	13603.23	3420.00	15422.00		
NATIONAL SAVINGS INVESTMENT A/C	12232.14	11000.00	11000.00	11500.00	11500.00		
PRECEPT	153.45	243.80	246.00	246.00	246.00		
DISTRICT COUNCIL GRANTS	2625.00	7492.00	284.00	284.00	284.00		
V. A. T. REFUND	656.53	1608.22	184.00	184.00	184.00		
BANKING INTEREST	1143.44	897.00	800.00	800.00	800.00		
CONSOLS INTEREST	1.44	1.44	1.00	1.00	1.00		
BURIAL GROUND FEES	290.00	290.00	200.00	200.00	200.00		
DONATIONS	275.00	275.00	322.00	322.00	322.00		
INSUR CLAIMS/REFUND PAYMENTS	30.00	-	50.00	50.00	50.00		
TOTAL	34484.79	38007.71	32429.00	32429.00	32429.00		
LESS EXPENDITURE							
CLOSING BALANCES	17799.54	19164.05	15243.00	15243.00	15243.00		
TRUSTEE SAVINGS BANK	3082.02	3420.92	15422.74	15422.74	15422.74		
NATIONAL SAVINGS INVESTMENT A/C	13603.23	11500.00	11500.00	11500.00	11500.00		
Comprised of Capital Fund	(3008.76)	(3206.32)	(3206.32)	(3206.32)	(3206.32)		
Burial Grd. Path Fund	(1650.00)	-	-	-	-		
Open Spaces Fund	(2538.19)	(2699.83)	(2699.83)	(2699.83)	(2699.83)		
War Mem. Refreshmt. Fund	(598.54)	(643.44)	(643.44)	(643.44)	(643.44)		
Allotment Dvlpmnt. Fund	-	(200.00)	(200.00)	(200.00)	(200.00)		
Clerk Gratuity Fund	-	-	-	-	-		
Village Green Project	-	-	-	-	-		
General Surplus	(5807.74)	(8673.15)	(8673.15)	(8673.15)	(8673.15)		
16685.25	18843.66	17186.00	17186.00	17186.00	17186.00		
DEC. 95/BCM							