

PARISH COUNCIL OF DRAYTON

The Minutes of the Meeting of Drayton Parish Council held on Monday, 6th January, 1992, at Drayton Hall, Lock-Way, at 7.45p.m..

Present: Councillors Mr. Stimpson (Chairman), Mrs. Barlow, Mrs. Bell, Dr. Bell, Mr. Caudle, Mr. Lewis, Mrs. Mole and Mr. Pardey.

County Councillor Mrs. Mackenzie and two Members of the Public were present.

Apologies for Absence

Apologies for absence were received from Mr. Bax and Mrs. Cook.

Minutes of the Previous Meeting

The Minutes of the previous meeting, held on the 2nd December, 1991, were approved and signed by the Chairman.

Matters Arising on the Minutes of the Previous Meeting:

(a) "Best Kept" War Memorial Competition - Para.4(b)

The Chairman stated that he had bought a frame for the display of the Certificate in Drayton Hall. The Clerk reported that he had written to Mr. Von Hoven, Chairman of the Hall Management Committee asking approval for the Certificate to be displayed in the Hall, but had not received response. It was agreed that Mr. Pardey would raise the matter at the next meeting of the Management Committee.

(b) Re-Cycling of Household Waste - Para.4(c)

The Clerk reported that he had spoken to Mr. Coleman, Licensee of the "Red Lion" Public House who, subject to the views of his Landlords, Morlands Brewery, had expressed willingness to have recycling facilities sited in the Public House Car Park. This information had been passed to Mr. Vickers, District Council Re-Cycling Officer, who contacted Morlands Brewery and was optimistic about reaching an agreement with them on siting more than one receptacle at the Car Park.

The Clerk also reported information from Mr. Vickers that Drayton was expected to be included in an experiment being conducted by the District Council for various re-cyclable materials to be collected from householders in conjunction with the normal weekly refuse collection. Dr. Bell, as District Councillor and Chairman of the District Council's Environmental Services Committee, told the Clerk of the District Council's proposals, as an experiment, to collect re-cyclable cans, glass and newspaper, in the course of the weekly refuse vehicle rounds and, when it was certain that this would be applied at Drayton, he would put an item in the Drayton Chronicle.

Resolved to note the position.

(c) Tree Planting, High Street - Para.4(d)

The Clerk reported that he had now received a communication from the County Engineer, stating that the County Council had no objection to the Parish Council replacing the felled tree in High Street, subject to a check to ensure that no underground services would be affected and that lists had been provided of Organisations which the Parish Council should contact in this regard. The Clerk also said that he had contacted the "Friends of the Earth" Group who had enquired after doing tree-planting schemes and had learned that the Group was now heavily committed elsewhere. Mrs. Cook had contact now with a Forestry Commission Unit which could perhaps help.

Resolved to note the position and that the Clerk would be checking the organisations responsible for underground services, to allow

Min.3(c) Cont/....

for arrangements to be settled for the planting of a replacement tree in High Street.

4. Applications for Permission to Carry Out Development:

(a) Planning Application DRA/3113/4-X (Amended Plans) for Demolition of Existing Buildings and Erection of a Pair of Semi-Detached Dwellings, with Garages, at 17, East Way - Applicant Mr.G.Malin

With reference to Min.5(a) of the Council's Meeting on the 2nd December, 1991, the Clerk reported receipt by the Council of copy of objection made to the District Council, in relation to the Amended Plans, by Mr. and Mrs. Broad of 9, East Way. Also, with reference to Part (ii) of the Resolution of the previous Minute, he gave details of a further letter from Mr. Malin, criticising the Council's action.

Resolved to note details of the communications received.

(b) Planning Applications DRA/10949/1 and DRA/10949 for Equine Convalescent Yard Development and Siting of Mobile Home, off East Way

With reference to these applications, previously permitted by the District Council, although objected to by the Parish Council, the Clerk reported that the Parish Council had now received from Mr. Broad, of 9, East Way, a copy of a letter sent by him to the District Council which queried the presence off of the Bridle-Way of the Mobile Home and the extensive access activity to it by use of the Bridle-Way. The Clerk added that he had informed Mr. Broad that the siting of the Mobile Home had been approved by the District Council.

Resolved that the District Council be asked whether the permission given for the Equine Yard and related Mobile Home Applications were proceeding within approved conditions.

(c) The Council had before it the following Applications for Confirmation of the Planning Committee's Action;

No	Proposed Development	Decision
DRA/3444/1	Single storey rear extension, 119, Abingdon Rd., Mr.O.Briggs.	No objection
DRA/12544	Erection of two storey extension, 2, Drayton Mill House, Mr&Mrs.N.Turner.	-do-

Resolved to confirm the Planning Committee's action.

(d) The Council had before it the following Decisions of the Local Planning Authority;

No	Proposed Development	Par.Coun.Comm.	Decision
DRA/12511	Single storey rear extension, 24, Steventon Rd., Mr&Mrs.M.Payne.	No objection	Permit
DRA/3444/1	Single storey rear extension, 119, Abingdon Rd., Mr.O.Briggs.	-do-	-do-
DRA/11294/1	Two storey extension & annexe, 28, Sutton Wick Lane, Mr.R.Hunt.	Recommend Refusal	Refuse

Resolved to note the decisions of the Local Planning Authority.

(e) Appeal Against Refusal of Planning Application DRA/11724/1 - for Erection of House, part Garden of 38, Henleys Lane, Earl of Plymouth Estates

The Clerk reported that the Parish Council had received notice of the Applicant, The Earl of Plymouth Estates, having Appealed to the Secretary of State, Department of the Environment, in respect of the refused permission and the Secretary of State had been sent details of the Parish Council's objections.

Resolved to note the position.

5. Financial Matters:(a) Budget and Precept Arrangements 1992/93

Mrs. Mole, Chairman of the Finance Committee and the Clerk reported on the considerations of the Committee at its meeting on the 16th December, 1991, (copy of Minutes and related financial statement previously circulated and copy now appended).

Resolved that the Finance Committee's Recommendations at Parts (a) and (b) of the Resolution at Paragraph 3 of the Minutes of its meeting be adopted in full, thereby principally deciding that the Parish Council's Precept for 1992/93 be £11,000.

(b) Specific Fund Arrangements

The Clerk reported on the considerations and Recommendation of the Finance Committee, (Paragraph 4 of its appended copy Minutes) at its meeting on the 16th December, 1991.

Resolved to adopt the Finance Committee's Recommendation that at the 1st April, 1992, a Burial Ground Footpath Project Fund be commenced by transfer of £500 from the existing Renewal and Repair Fund and the remainder of the money in the latter Fund be transferred to the Capital Fund.

(c) The Council had before it the following Accounts for Approval for Payment;

	£
Clerk - Salary (£170.23) and Expenses (£23.02) January, 1992,	} 227.39
Postages (£22.49) and Tel. Calls (£11.65) Sept.-Nov. 1991	
Rayton Hall - Room Hire, Sept. to Dec., 1991 incl.	30.00
Chairman - Purchase of Certificate Frame (See Min. 3(a) prev.)	7.49

Resolved that the Accounts be approved and that cheques be drawn for their payment.

(d) The Council had before it for Approval for Payment details of the following proposed Donations, Budgeted for in the current financial Year

	£
Biddington and District Citizens Advice Bureau	50.00
Biddington and District Volunteer Centre	30.00
Oxfordshire Playing Fields Association	30.00

Resolved that the Donations be approved and that cheques be drawn for their payment.

"Right of Way" Matters:(a) Footpath Between Binnings Close and East Way

With reference to Min. 7(a) of the Council's meeting on the 16th December, 1991, the Clerk reported that he had contacted Mr. Wilkins, of Steventon, an Executor for the Carpenter Estate and had been referred to the Principal Executor, Mr. A. Ashton, of Thomas Allan, Solicitors, of 126, High Street, Oxford. Mr. Ashton had been helpful and promised to seek to confirm that the Carpenter Estate had a ownership interest in the land over which the Path passed. He had also said that he would do all he could to assist public "right of way" over the Footpath, if history of this was established but as so the beneficiaries of the Carpenter Estate were still aged under 25 years it was not possible to take decisions on their behalf unless the circumstances for this had legal basis. The Clerk also reported that communication had been received from Mr. K. Weaver, via the County Council Countryside Section, stating that he was agreeable to continued pedestrian use of the Footpath by Binnings Close residents but was not prepared to legally dedicate it as a public "right of wa

Min.6 Cont/....

Resolved that the Parish Council proceed with Application to the County Council for a Modification Order to be made for inclusion of the Binnings Close to East Way Footpath on "the Definitive Map"; that Dr. Bell pass to the Clerk the evidence details held by him, for the Application to be submitted and that Mr. Weaver and Mr. Ashton be informed of the Parish Council's intended action.

(b) "Rights of Way" between Drayton and Marcham - Signing

Resolved, with reference to Min.7(b) of the Council's meeting on the 2nd December, 1991, to note a report by the Clerk that the District Council Chief Engineer had indicated his willingness to deal with the Bridleway diversion matters, subject to the District Council's Environmental Services Committee giving him authority for this, (which would be decided at the Committee's meeting on the 14th January, 1992).

(c) Diversion of Footpath 12

Resolved, with reference to Min.7(c) of the Council's meeting on the 2nd December, 1991, that the Clerk seek information from the District Council Planning Department on the current position with regard to the diversion consultations.

7. Recreation/Play Area Matters:(a) Lock-Way Play Area - Replacement Fence and Equipment Repair

With reference to Min.8 of the Council's meeting on the 2nd December, 1991, the Clerk reported that he had learned from Mr. Herring (M.R.H. Services) that delivery of the materials for the replacement fence was expected during the week commencing the 20th January, 1992. Further, the Clerk reported quotations from Mr. Herring for repair of the two cradle swings (£117.92 total) and the two flat swings (£86.08 total).

Resolved

- (i) to note the position regarding the replacement fence;
- (ii) to request Mr. Herring to repair the cradle swings and install them when the new fence has been erected;
- (iii) not to proceed with repair of the flat swings until the financial year.

(b) Lyford Close Play Area - Litter Bin Replacement/Equipment Repair

With reference to Min.11 of the Council's meeting on the 4th November, 1991, the Clerk reported a quotation received from Mr. Herring regarding repair of damaged equipment, namely Climbing base (£10.00); Gate Return Spring (£9.00); Boundary Fence (£27.00). He also reported that it had not been possible to locate a small litter bin which had previously been used at the Lock-Way Play Area, with a view to it replacing the Bin vandalised at Lyford Close.

Resolved

- (i) that Mr. Herring be asked to proceed with the repair of three items, (at total cost of £46), at Lyford Close Play Area;
- (ii) the Clerk arrange purchase of a Glasdon "Plaza" model Litter Bin for use at Lyford Close Play Area.

Tree Planting:(a) Amenity Schemes Undertaken by Vale of White Horse District Council

With reference to Min.15(i) of the Council's meeting on the 2nd September, 1991, the Clerk reported that information had not been obtained to date as to whether the District Council would be carrying out the suggested planting on the east side of Steventon Road.

Resolved that the Clerk endeavour to ascertain from the District Council the prospect of the proposed Scheme being carried out

Min.8(a) Cont/...

with a view to the proposal being published in the Drayton Chronicle, for the information of and any comments by, local residents.

(b)Memorial to "Dick Hicks"

With reference to Min.10(a) of the Council's meeting on the 2nd December, 1991, the Chairman reported that a location for planting a memorial tree to Dick Hicks had been agreed with Mr. Bettles. The proposed site was on the west side verge of Steventon Road, south of Barton Garage, where a previously planted tree had been vandalised. Mr. Bettles had said that the Masonic Lodge was prepared to donate £25 for the tree to be bought and planted.

Resolved that the Clerk consult with Mrs. Lambe, the District Council Officer responsible for amenity tree planting, to agree, if possible, use of the now vacant planting space for the memorial tree.

9. Installation of Seat and Tree Planting on Green as Memorial to Mr. A. De Haan

With reference to Min.11(d) of the Council's meeting on the 2nd December, 1991, the Chairman reported that a site for the planting of a tree, on the inner central segment of the Village Green, north of the High Street, had been agreed with the De Haan family and a tree planted, (for £25), at their expense.

The Clerk reported that Mrs. Cook was discussing further with the family the type of seat to be installed, to take account of the possibilities of vandalism or theft.

Resolved to note the position.

10. Oxfordshire Association of Local Councils Meeting

The Clerk reported details of a meeting to be held at Grove, at 7.30p.m., on Monday, 20th January, 1992, for Parish Councils within the Vale of White Horse District Council area.

Resolved to note the meeting details and that the Clerk would supply an agenda for any Councillor wishing to attend. Further, that the Clerk would himself attend if possible.

11. Communications Received:

The Council received details of communications received in respect of the following;

(a)Governorship of Drayton School - Letter to the Chairman, from Mr. Bob Fidler, resigning from his position as Parish Council representative Governor to the School.

(b)Milton Road - White Line Marking, Complaint to the Chairman, by Mr. Lewis of 14, Turner Road, Abingdon, stating that the absence of central white line marking in Milton Road made use of the road hazardous in foggy conditions.

(c)Planning and Development - Vale of White Horse District Council Progress Report for the period April to September, 1991.

Resolved to note the communications received and with regard to (a) that the Clerk convey to Mr. Fidler the Parish Council's thanks for his services as School Governor. Further, that the Council consider a replacement appointment at its next meeting.

(b) the Clerk refer the complaint to the County Council Area Engineer.

12. Matters Raised by Councillors:(a)Unlawful Advertising on Highway

Mrs. Bell reported that the Proprietor of the Retail Furniture Cont/...../6....

12(a) Cont/....

Premises in High Street was now advertising his Business by securing notices to highway signposts, at the High Street/Steventon Road junction, with locking cables.

Resolved that the Clerk refer Mrs. Bell's report to the County Council Area Engineer.

(b) Unsafe Footpath Surface, Northern Side of High Street

Mrs. Bell reported that a local elderly female resident had recently suffered face and head injuries after stumbling over uneven footway surface near to 11, High Street.

Resolved that the Clerk refer to the County Council Engineer the circumstances reported by Mrs. Bell.

(c) Removal of Footway Lights Owned by Parish Council

Mr. Caudle drew to the Council's attention that an arrangement made with the County Council for a column lamp fitting and a bracket lamp fitting, removed for installation of the High Street/Abingdon and Steventon Roads Mini-roundabout Scheme in 1991, to be then delivered to his business premises for storage had not been complied with.

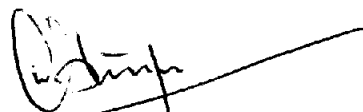
Resolved that the Clerk take the matter up with the County Council Lighting Section, with whom the storage arrangement had been agreed.

County Council Budget

County Councillor Mrs. Mackenzie reported, for the Council's information, on County Council 1992/93 Budget considerations which are expected to reduce its expenditure by £4m.

Next Meeting

Resolved to confirm that the Council's next meeting would be Monday, 3rd February, 1992.



CHAIRMAN.

7

PARISH COUNCIL OF DRAYTON

FINANCE COMMITTEE

The Minutes of the Meeting of the Finance Committee, held on Monday, 16th December, 1991, at Drayton Hall, Lock-Way, at 7.45p.m..

Present: Councillors Mrs. Mole (Chairman), Mr. Bax, Mr. Caudle, S. Cook and the Chairman of the Parish Council (Mr. Stimpson).

Apology for Absence

An apology for absence was received from Mr. Lewis.

Minutes of the Previous Meeting

The Minutes of the previous meeting of the Committee, held on 13th December, 1990, were approved and signed by the Chairman.

Budget and Precept Recommendations 1992/93

The Clerk submitted a statement (copy previously circulated) detailing the Council's expenditure and end of financial year balances for 1989/90 and 1990/91; the Council's original estimate for expenditure for 1991/92 and revision of this, in the light of the current position with regard to expenditure. He also reported that he understood from the Clerk of the White Horse District Council that the estimated number of Community Charge Payers for the Parish for the financial year 1992/3 would be 1736. In addition, he referred for the information of the Committee details of Grant application requests received from Drayton School Holiday Play Schemes Project and the Oxfordshire Playing Fields Association.

The Committee, in the course of its discussions, took account of the matters raised for consideration by it, at Minute 6(b) of the Council's Meeting on the 2nd December, 1991.

Resolved to RECOMMEND to the Parish Council that

- (a) its estimated expenditure for 1992/3 be as shown on the financial statement attached and, in particular, it be noted that it is proposed that
- (i) the Clerk's annual expense allowance for self provision of office facilities and transport be increased to £300;
 - (ii) one total sum of £200 be allocated for Grants to other organisations, to provide for both special and annual grant applications. In the case of organisations which apply annually, they be told that they should do so by the 1st December, for any agreed payment to be made during the week immediately following January;
 - (iii) the special request for Grant assistance received from the Drayton School Holiday Play Schemes Project be considered in relation to the arrangement at (ii) and consideration of any payment be subject to financial detail being received from the Scheme Organisers;
 - (iv) the sum of £500 be allocated for a Fund toward replacement, of a more substantial surface and by stages if necessary, of the Drayton Ground loose gravel pathway;
 - (v) a sum of £1,000 be allocated for supervision and litter clearance of Commons and Recreation/Play Areas for which the Council is responsible, to assist in obtaining the service of some-one prepared to undertake this work on a "caretaker" style basis;
 - (vi) a sum of £200 be provided for "Seat/Notice Board" Maintenance, in view to a further notice board being sited in the Village;
 - (vii) one overall sum now be allocated for Footway Lighting Maintenance, because of the change to County Council supervision of the lighting.
- (b) the Council's Precept for 1992/93 remain at the current year level of £11,000, (which represents payment of approximately £6.34 by each of the estimated 1736 Community Charge Payers).

The Clerk referred to the four funds held within the Council's Balances, i.e. Capital; Renewal and Repair; Open Spaces and War Memorial Refurbishment. In view of the proposal, at Minute 3(a)(iv) previous, to create a Burial Ground Footpath Fund he suggested that the Renewal and Repair Fund be discontinued, by consolidation within the Capital Fund.

Resolved to RECOMMEND that at the 1st April, 1992, the Burial Ground Footpath Project Fund be commenced by transfer of £500 from the existing Renewal and Repair Fund and the remainder of the money in the latter Fund be transferred to the Capital Fund.

CHAIRMAN.

PARISH COUNCIL OF DRAYTON

EXPENDITURE 1989/90 AND 1990/91: ALSO BUDGET FOR 1991/92 (Original & Revised)
AND PROPOSED EXPENDITURE FOR 1992/3

A. GENERAL	1989/90	1990/91	1991/92	1991/92	1992/93
<u>ADMINISTRATION</u>	<u>ACT. EXP</u>	<u>ACT. EXP</u>	<u>BUDGET</u>	<u>REV/RST</u>	<u>BUDGET</u>
	£	£	£	£	£
Clerk - Salary	1478.67	1902.75	2100.00	2100.00	2300.00
Expenses	199.92	219.96	220.00	244.00	300.00
Postages	66.13	65.63	100.00	100.00	100.00
Telephone Calls	30.30	17.85	40.00	40.00	40.00
Stationery/Printing	189.02	140.46	200.00	190.00	200.00
Room Hire	42.50	60.75	150.00	100.00	100.00
Insurance	308.98	318.63	250.00	209.00	230.00
Audit Fee	189.75	189.75	200.00	218.00	230.00
Comm Ass. Loc. Cos.	134.00	145.00	150.00	142.00	150.00
Ass. Loc. Cos. Journal	6.80	7.50	10.00	8.30	10.00
Oxford Fieldpaths Soc.	2.00	2.00	2.00	2.00	2.00
West kept Village Comp.	6.00	6.00	6.00	6.00	6.00
Drayton Hall Rec. Payt.	50.50	50.50	50.50	50.50	50.50
Contngncy., Courses etc.	4.50	4.95	50.00	5.00	50.00
Parish Council Elections	-	-	500.00	37.00	-
B. SUPPORT FOR OTHER BODIES					
DONATIONS					
Carl Haig Fund	20.00	25.00	25.00	25.00)
St. Advice Bureau	50.00	50.00	50.00	50.00) 200.00
Magdon Vol. Centre	30.00	30.00	30.00	30.00)
Playing Fields Assoc.	-	-	-	30.00)
Memorial R' bshmt.	-	200.00	-	-)
LOAN					
Mem. R' bshmt. Cttee.	-	50.00	-	-	-
Recreation Action Group	-	50.00	-	-	-
MEMORIAL GROUND					
Interest	15.71	-	-	-	-
Grass Cutting	276.00	328.50	300.00	372.00	400.00
Grass Upkeep	202.75	44.99	150.00	60.00	150.00
Grass Water	49.50	41.74	40.00	36.00	40.00
Grass Replacement Fund	-	-	-	-	500.00
RECREATION GRDS.					
Grass Cutting	-	-	500.00	102.00	200.00
Grass Cutting	-	-	100.00	100.00	100.00
Maintenance	70.87	130.87	250.00	1600.00	250.00
Equipment	36.62	1316.30	1400.00	1400.00	1000.00
Grass Close Rent	5.00	-	-	-	-
Grass Close - Purchase	-	75.00	675.00	750.00	-
Grass Pur. Legal Fees	-	-	150.00	131.00	-
Grand Forward	3465.52	5474.13	7728.50	8137.80	6608.50

Brought Forward		1991/92 EST.		1990/91		1991/92 EST.	
3465.52	5474.13	7728.50	8137.80	6608.50			
F OPEN SPACES							
440.00	438.00	500.00	408.00	500.00			
Grass Cutting							
Amenity Impts/Bus Stops, etc 24.00	75.00	100.00	150.00	150.00			
Village Cleaner	7.50	-	-	-			
Refuse Sacks	-	-	-	-			
Litter Bins	69.86	-	-	-			
Supervision/Litter Clearance	-	600.00	600.00	1000.00			
Seat Maintenance	-	-	50.00	200.00			
Notice Boards	148.97	50.00	50.00	200.00			
F. RIGHTS OF WAY							
Maintenance	22.00	100.00	180.00	200.00			
Signs, structures	-	200.00	200.00	300.00			
G. FOOTWAY LIGHTING							
Energy	1105.18	1300.00	1457.00	4500.00			
Maintenance	1251.09	1600.00	1835.00				
Reprs. replacements.	932.17	750.00	323.00				
New Equipment	270.94	500.00	500.00				
TOTALS	7659.87	9026.95	13528.50	13840.80	13458.50		
FUND BALANCES							
1989/90	1990/91	1991/92 EST.					
£	£	£					
1967.03	2605.05	2997.32					
TRUSTEE SAVINGS BANK							
NATIONAL SAVINGS INVESTMENT A/C	5446.13	8285.26	11988.08				
INCOME :							
PRECEPT	9348.00	10500.00	11000.00				
DISTRICT COUNCIL GRANTS.	47.60	30.37	-				
V.A.T. REFUND	515.66	383.29	1010.31				
BANKING INTEREST	1029.32	1367.75	1483.00 EST				
CONSOLS INTEREST	1.44	1.44	1.44				
BURIAL GROUND FEES	195.00	137.50	210.00				
DONATION-WAR MEMORIAL MAINTENANCE	-	528.08	-				
INSURANCE REFUND/CLAIM	-	123.61	75.00				
LOAN REPAYMENT	-	50.00	-				
TOTAL 18550.18	24012.35	28765.15 EST					
LESS EXPENDITURE							
7659.87	9026.95	13840.80 EST					
CLOSING BALANCES							
TRUSTEE SAVINGS BANK	2605.05	2997.32					
NATIONAL SAVINGS INVESTMENT A/C	1535.78	1695.67					
Capital Fund	1008.79	1113.70					
Renwl. & Repair Fund	1798.49	1985.75					
Open Spaces Fund	-	528.08					
War Memorial Repshmt. Fund	-	6664.88					
General Surplus	3942.20						
TOTAL 10890.31	14985.40	14924.35 EST					

Nov. 1991/BGM.

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PARISH COUNCIL OF DRAYTON

The Minutes of the Meeting of Drayton Parish Council held on Monday, 3rd February, 1992, at Drayton Hall, Lock-Way, at 7.45p.m..

Present: Councillors Mr. Stimpson (Chairman), Mrs. Barlow, Mr. Bax, Mrs. Bell, Mr. Caudle, Mrs. Cook, Mr. Lewis and Mrs. Mole.

1. Apologies for Absence

Apologies for absence were received from Dr. Bell and Mr. Pardey. Also, from County Councillor Mrs. Mackenzie.

2. Non-Attendance at Meetings by Councillor

The Clerk reported for the information of the Council that Councillor Ms. Powell had not attended a meeting of the Council since September, 1991 and therefore, if not attending the Council's next meeting, in March, 1992, she would by Local Government Law cease to be a Member of the Council, because of absence for a period of six months, without the Council's prior approval. He would write, by recorded delivery letter, to Ms. Powell pointing out the consequence she was absent from the Council's next meeting.

Resolved to note the position and to endorse the Clerk's intended action.

Minutes of the Previous Meeting

The Minutes of the previous meeting, held on the 6th January, 1992, were approved and signed by the Chairman.

Matters Arising on the Minutes of the Previous Meeting:

(a) Display at Drayton Hall of Certificate Awarded for "Best Kept Memorial" Competition - Para.3(a)

The Council noted a report by the Chairman that Mr. Pardey had notified him of the Hall Management Committee's approval for display of the Certificate and he would therefore effect the arrangement.

(b) Tree Planting, High Street - Para.3(c)

The Clerk reported that he had had contact with the Vale of White Horse Officer responsible for tree planting, Mr. Brind and he had agreed to undertake the replacement planting in the course of action of this Year's amenity tree planting schemes. However, agreement to planting in High Street had not yet been received from the various utilities who had been contacted in relation to any underground services in the area which had to be avoided when carrying out the work.

Resolved to note the position.

(c) Equine Convalescent Yard and Siting of Mobile Home, off of High Street - Para.4(b)

Resolved to note a report by the Clerk on a response received from District Council that it had given a year's grace for completion of the Equine Convalescent Centre and if it was not undertaken within that time the Council would take Enforcement Action to have removed the Mobile Home, (which had permission to be at the Site only in relation to the Equine Centre).

Association of Local Councils Meeting, Grove, 20th January, 1992

The Council noted a report by the Clerk that the matters - Para.10 raised were the District Council's powers and duties in relation to transport, (in consequence of the Environmental Protection Act 1990) and the desirability of Parish Councils having a designated "Transport Representative" for liaison with organisations with responsibility for public transport services.

In.4 Cont/....

(e) Milton Road "Centre Line" Marking - Para.11(b)

Resolved to note a report by the Clerk on a communication from the County Engineer explaining that it was not now County Council policy, because of economy need, to mark the centre of minor roads, (and that a copy of the County Engineer's letter be sent by the Clerk to the complainant, Mr. Lewis).

(f) Removal of Parish Council Owned Lights - Para.12(c)

Resolved to note a report by the Clerk on a communication from the County Engineer confirming that Southern Electric had not, as requested, delivered dismantled lighting for Parish Council storage and would therefore be delivering a column lamp and a bracket lamp to the Parish Council, as a replacement arrangement, in the near future.

Applications for Permission to Carry Out Development:

(a) The Council had before it the following Decisions of the Local Planning Authority;

	<u>Proposed Development</u>	<u>Par.Counc.Comm.</u>	<u>Decision</u>
12544	Two storey extn., 2, Drayton Mill House, Mr & Mrs. N. Turner.	No Objection	Permit
3113/ 4-X	Demolish exstg. bldgs., erect pair of semi-detached dwellgs. with garages, 17, East Way, Mr. G. Malin.	Recmmnd. Refusal	-do-

Resolved to note the decisions of the Local Planning Authority.

(b) S.P.I.S.E. Organisation (Sane Planning in the South East)

The Clerk reported a communication from S.P.I.S.E., an Organisation dealing on Planning Matters, inviting the Parish Council to take membership of it.

Resolved not to take up Membership of the S.P.I.S.E. Organisation.

Financial Matters:

(a) The Council had before it the following Accounts for Approval

	<u>£</u>
City Council - Agenda Printing	11.40
Stationery - Stationery Supplies	10.63
- Salary (£170.23) and Expenses (£23.02) February	193.25

Resolved that the Accounts be approved and that cheques be drawn for their payment.

(b) Repayment by D.R.A.G. (Drayton Recreation Action Group) of Loan

Resolved to note a report by the Clerk that D.R.A.G. had repaid to Council a £50 loan made to it in October, 1990, to assist the costs of formation of the Group.

"Right of Way" Matters:

Footpath Between Binnings Close and East Way

In reference to Min.6(a) of the meeting on the 6th January, 1992, the Clerk reported that the "Modification Order" Application had not been submitted as Dr. Bell, Footpaths Committee Chairman, was still gathering the available evidence. Further, Mr. Ashton had requested a copy of the Application in order that he could decide whether the Parish Estate could be advised, in relation to available evidence, which would be helpful toward the Application's process. Mrs. Turley of Binnings Close, who had initially made enquiries about the Path, had asked to be notified when the "Modification Order" Application had been submitted. Resolved to note the position

Min.7 Cont/.....

(b)Drayton to Marcham - Route Signing

With ref. to Min.6(b) of the 6th January, 1992, the Council noted a report by the Clerk that no further information was to hand on the District Council's process of this matter.

(c)Diversion of Footpath 12

With ref. to Min.6(c) of the 6th January, 1992, the Council noted a report by the Clerk that the District Council was awaiting confirmation from the Golf Course that tees and greens had been altered, in accordance with safety guidelines, away from the proposed footpath.

(d)Obstruction of Gypsy Lane Bridleway, at junction with Sutton Courtenay/Drayton Road, by Itinerants with Motor Vehicles

The Clerk reported for information a letter from Mr. R. Orme, of 15, Chapel Lane, Sutton Courtenay, urging action by the Parish Council against itinerants regularly camping on the Bridleway. Mr. Orme had immediately followed his letter with a telephone call asking that his letter be ignored as the latest campers had left and Mr. Caudwell, the Landowner, had blocked access to the Site with farm machinery. The Clerk added that he had explained to Mr. Orme that the Parish Council was not itself empowered to deal with itinerants.

Resolved to note the position and the preventive action taken by Mr. Caudwell.

Parish Council Play Areas

The Chairman reported a communication received by him from Mrs. Jean Caudle, of "Chiers House", High Street, Chairman of D.R.A.G. (Drayton Recreation Action Group), stating that the Group wished to purchase for Lock-Way Play Area a "Slide Climber" (cost £2,331 plus VAT and carriage and installation costs) and for Lyford Close Play Area a "Fire Engine Mobile" (cost £450 plus VAT and carriage and installation costs). Both pieces of equipment would require "safety surfaces". D.R.A.G. itself had available funds of £2,190 plus some money held on its behalf by Drayton Youth Charities.

Mrs. Mole explained that D.R.A.G. was keen to see new equipment provided now to relate to the fence and swing replacement/refurbishment being undertaken at the Lock-Way Play Area by the Council and, by improvements obvious to the Community, to stimulate renewed interest in D.R.A.G.'s fund raising efforts for improved facilities generally. She added that D.R.A.G. had applied to the Vale of White Horse District Council for a grant toward the expenditure it proposed at present but was not sure whether the equipment had to be purchased first, to succeed with a grant.

The Council noted that the total expenditure, inclusive of "safety surfaces", for acquisition/installation of the equipment proposed by D.R.A.G. was likely to be £5,000 to £6,000 and the Clerk gave details of the Council's expenditure on Play Areas during the current financial year and the budget arrangements for the next year.

Resolved, for the purpose of supplementing the Council's own provision for Play Area improvements to agree in principle to the D.R.A.G. proposals for two new items of equipment but that further action on this be subject to final decision at the Council's next meeting, allowing the Clerk ascertaining the position with regard to D.R.A.G.'s present Application to the Vale of White Horse District Council and, in the light of this, the full financial implications to the Council of D.R.A.G.'s proposals.

Cont/...../4.....

9. Grasscutting and Maintenance of the Council's Property, Financial Year 1992/93

The Clerk proposed that the Council invite quotations, from the four Contractors previously employed by it for ground maintenance purposes, for the grasscutting and litter clearance needs of Parish Council properties for the Financial Year 1992/93.

Resolved that past employed Contractors be invited to submit quotations for

(i) the existing grasscutting programme, plus at each time of cut clearance of the area of any litter, including emptying of any "on site" litter bins;

(ii) a monthly litter clearance visit to each site (at (i)) during the non-grasscutting months of October to March (1992-93);

(iii) weed/litter clearance of Lock-Way Play Area monthly during the Year;

(iv) the trimming, once a year, of the Burial Ground inner hedge.

10. National Spring Clean, 3rd to 12th April, 1992

The Clerk reported details of a communication received from the District Council Chief Environmental Health Officer in respect of the National Spring Clean, which would replace the "Litter Blitz" of previous years.

Resolved to support National Spring Clean, 1992 and that

(i) the Clerk request the District Council to deliver a supply of rucks to the Chairman's home, for consideration of allocation at the Council's next meeting;

(ii) Drayton School be invited, via Mrs. Mole, to arrange a poster competition, to relate to National Spring Clean, the Parish Council to donate prizes to the value of £10.

11. Tree Planting:

(a) Amenity Schemes Undertaken by Vale of White Horse D.C.

With reference to Min.8(a) of the 6th January, 1992, the Clerk reported that the District Council had now requested the Parish Council to get the approval of the County Council for the planting of trees on the east side verge of Steventon Road. A response had not yet been received from the County Council.

Resolved to note the position.

(b) Memorial to Dick Hicks

With reference to Min.8(b) of the 6th January, 1992, the Clerk reported that Mrs. Lambe of the District Council had agreed to a replacement planting need to the south of Barton Garage on the Steventon Road being used for Dick Hicks memorial purposes. The Chairman pointed out that despite this agreement with Mrs. Lambe other District Council staff had now undertaken their own re-planting of trees at the proposed memorial site. The Chairman pointed out that there was replacement opportunity on the piece of common by Greenacres, which could be used for memorial purposes.

Resolved to accept the offer of Mrs. Cook to kindly speak to Mr. Nettles about a changed site for a memorial tree to Dick Hicks.

12. Memorial Seat to Mr. De Haan

With reference to Min.9 of the 6th Jan., 1992, the Council noted report from Mrs. Cook that she had not yet received the decision of Mr. De Haan's family on the preferred model of seat.

13. "Best Kept" Village Competition 1992

Resolved, on receiving a report from the Clerk on 1992 Competition arrangements, that an entry be submitted by the Parish Council and

Min.13 Cont/....

the contents be considered by the Council at its next meeting.

14. Governorship of Drayton School

Resolved, with reference to Min.11(a) of the 6th January, 1992, that Mr. Michael Bell, of "White Lodge", 7, High Street, be appointed the Council's Representative Governor for Drayton School.

15. "No Smoking Day" March 11th, 1992

The Council noted a report by the Clerk on a communication on "No Smoking Day" received from the District Council Chief Environmental Health Officer and that the District Council would be issuing, locally, posters and press releases.

16. Matters Raised by Councillors:

(a) Highway Matters - Abingdon Road/Henleys Lane/High Street

The Chairman referred to the poor condition of the roadway and footway surfaces in the vicinity of Vickerey's Shop and The Bus Shelter, in Abingdon Road.

Mr. Caudle spoke of the unsatisfactory state of the roadside footpath in Henleys Lane, near to the paddock between "Pusey Cottage" and "Old Lodge" because of fallen leaves and other tree materials and root growth.

Mrs. Mole reported a roadside kerb stone dislodged near to Thomas and Jarvis Yard driveway, in High Street.

Resolved that the Clerk report the highway faults to the County Council Area Engineer.

(b) Overgrown Hedge, De Haan Family Property, Henleys Lane

Mrs. Cook said that she would refer to the De Haan Family a report by the Chairman that bramble and other growth from their property in Henleys Lane was intruding on to the roadway.

(c) Parking and Driving of Vehicles on Roadside Verges, Hilliat Fields

Mr. Lewis and Mr. Caudle referred to the potential danger to pedestrians and the damage done to grass areas and roadside kerb stones by vehicles driven on to the grassed areas in front of houses on the Estate, for parking purposes.

Resolved that the Clerk refer the matter to the District Council Housing Department because of its management interest in many properties on the Hilliat Fields Estate.

(d) Attention Required to Gate of Lych Gate War Memorial

The Chairman reported that the gate was not in correct condition for closing and needed adjustment.

Resolved that the Clerk arrange for attention to the Gate by Buckingham, who was responsible for its installation.

(e) Traffic Calming Measures, Sutton Courtenay and Drayton High Streets

Mr. Bax reported that a traffic order for introduction of "traff calming" measures in High Street, Sutton Courtenay, was currently being advertised and it was rumoured that Drayton High Street was to follow.

Resolved that the Council would take opportunity to raise the matter with County Councillor Mrs. Mackenzie, for clarification.

Next Meeting

Resolved to confirm that the Council's next meeting would be Monday, 2nd March, 1992.

PARISH COUNCIL OF DRAYTON

The Minutes of the Meeting of Drayton Parish Council held on Monday, 2nd March, 1992, at Drayton Hall, Lock-Way, at 7.45p.m..

Present: Councillors Mr. Stimpson (Chairman), Mrs. Barlow, Mr. Bax, Mrs. Bell, Mr. Caudle, Mrs. Cook, Mr. Lewis, Mr. Pardey and Ms. Mole.

Mr. D. Vickers, (Vale of White Horse District Council) and three Members of the Public also attended.

District Council Household Waste Recycling Collections

Mr. Derek Vickers, Household Waste Recycling Officer for the Vale of White Horse District Council, gave the Meeting the details of an experimental scheme for weekly collection from households, for recycling purposes, of newspapers and magazines, clean glass and drinks cans. Drayton Parish would be included in the pilot scheme which would commence in April next and those householders who had signified their wish to take part would be supplied with a green collection box, (a sample shown to the meeting).

The Chairman thanked Mr. Vickers for his attendance at the meeting and the information given.

Public Participation

(a) Cable Lying Along East Way Bridleway

Mr. F. Beams of 28, High Street, informed the Meeting that there was a cable lying on the ground along the course of East Way Bridleway. It was apparently related to the Thames Water Works, south of the Bridleway, perhaps for some communication purpose but was a trip hazard for persons using the Bridleway.

The Chairman said that the Clerk would take the matter up with the Thames Water Company.

(b) Oil Soiled Grass on Bridleway

Mr. F. Beames, 28, High Street, said that vehicle use of the Bridleway Track from High Street to the Parish Council's Burial Ground, resulted in the long grass on the track being oil soiled from the side of vehicles. This was unsatisfactory for persons and animals using the track.

The Chairman said that the Council had recently had side overgrowth cut back from the Track and would give consideration to dealing also with the grass in future.

(c) Overgrowth on Land Adjoining Bridleway at Lock-Way

Mr. J. Beames of 40, Lock-Way, complained about the unsightly overgrowth on land adjoining the commencement of the Bridleway near to Drayton Hall entrance in Lock-Way. His impression was that the land of land was part of the Drayton Hall property but had never been satisfactorily used for Hall purposes.

The Chairman said that he would speak to Mr. von Hoven, Chairman of the Drayton Hall Management Committee, about the land.

Apologies for Absence

Apologies for absence were received from Dr. Bell and from Councillor Mrs. Mackenzie.

Minutes of the Previous Meeting

The Minutes of the previous meeting, held on the 3rd February, were approved and signed by the Chairman.

5. Matters Arising on the Minutes of the Previous Meeting:

(a) Parish Council Owned Lighting Equipment - Para.4(f)

Mr. Caudle reported that Southern Electric had now delivered to Messrs. Poulton's Yard, for storage on behalf of the Parish Council, the one column and one bracket lamps removed from near to the Greens.

(b) Use of and Damage to, Hilliat Fields Verges by Vehicles - Para.16(c)

The Clerk reported a reply from the District Council Housing Department, which explained that as 38 of the 58 houses on the Hilliat Fields Estate were now privately owned the Council believed that there was no effective action it could take, from a Housing Management point of view, in relation to the overall problem of vehicle use of the Estate verges and that the County Council, as Highway Authority had some responsibility for action.

Resolved that the County Council Area Engineer be requested to consider the repair of the existing damage to kerb lines and verges at Hilliat Fields and also what other action could be taken to prevent future damage.

(c) Traffic Calming Measures, Sutton Courtenay and Drayton - Para.16(e)

The Clerk reported that he had spoken to County Councillor Mrs. Mackenzie who had stated that, although the County Council was committed to measures to reduce through traffic using the villages south of Abingdon, the measures proposed in High Street, Sutton Courtenay, were the only ones immediately intended. There was not at present finance available for any other action and there would be public consultation prior to any further calming measures being applied.

(d) Highway Matters, Abingdon Road/Henleys Lane/High Street - Para.16(a)

The Clerk reported a communication from the County Council Area Engineer stating that the matters would be dealt with as routine maintenance but the problem of leaves on footpaths (in relation to Henleys Lane) was a matter for the District Council and a litter clearance consideration.

Casual Vacancy in the Membership of the Council

With reference to Paragraph 2 of the Minutes of the meeting on 3rd February, 1992, the Clerk reported that he had written to Ms. Bell and in response received her resignation from Membership of the Council, because with her present commitments she had moved away from Drayton. The District Council had been informed of the vacancy and had been advertised locally. If a Petition for a By-Election was entered the Council would, at its next meeting, be able to co-opt a local person to serve as a Parish Councillor.

Resolved to note the position and that the next meeting of the Council consider, if necessary the appointment of a co-opted Councillor, any suggested candidates being notified to the Clerk.

Applications for Permission to Carry Out Development:

(a) The Council had the following Applications before it for Confirmation of the Planning Committee's Action;

	<u>Proposed Development</u>	<u>Decision</u>
8813/2	Erectn. of house & new access to highway, land adjoining 2, Haywards Road, Mr. A. Jaggard.	Recmnd. Refusal, overdvlpmnt of Site & not in keeping with exstg. properties.
8823/3	Extension for garage, 59, Steventon Rd., Mr. E. Mitchell.	No objection.

Resolved to confirm the Planning Committee's action.

Min.7 Cont/.....

(b)Appeal Decisions in respect of Appeals to the Secretary for the Environment in relation to Planning Applications Refused by the District Council Planning Authority

The Clerk reported to the Council that Appeals

(i) by Caudwell (Drayton) Ltd. in respect of Application DRA/4827/6-X for a Development of nine houses and conversion of an existing building, at Sutton Wick Farm, Abingdon Road, had been upheld by the Secretary of State;

(ii) by the Earl of Plymouth Estates in respect of Application DRA/11724/1 for construction of a house and drive-way on land at 38, Henleys Lane, had been dismissed by the Secretary of State.

Resolved to note the Appeal Decisions.

Financial Matters:

(a)The Council had before it the following Accounts for approval for Payment;

	£
Wiltshire Rural Community Council "Best Kept" Village Competition, 1992 - Fee	8.00
F. Green - Hedge Trimming, Burial Ground	42.00
Lasdon Limited - Litter Bin for Lyford Close Play Area	62.66
Clerk - Salary (£170.23) and Expenses (£23.02) March, also A-Z Index Purchase (£1.25)	194.50
Wiltshire City Council - Agenda Printing	7.60
R.H. Services - Play Area Inspections	13.00

Resolved that the Accounts be approved and that cheques be drawn for their payment.

(b)Membership of the Council for the Protection of Rural Wiltshire (C.P.R.E.)

The Clerk reported a communication from C.P.R.E. which invited the Parish Council to take Corporate Membership at an annual fee of £12.

Resolved to take Corporate Membership of C.P.R.E..

(c)Parish Council Precepts - Summary for District Council 1992/3

The Clerk reported on the receipt from the District Council the summary of Parish Precept details and, for information, gave the precepts of Parishes within the same Community Charge population as Drayton.

(d)County Council Adoption of Responsibility for Parish Council Street Lighting

The Clerk reported a communication from the County Engineer, stating that the County Council was prepared to adopt, commencing on 1st April, 1992, the Parish Council's street lighting and, thereafter meet all energy and maintenance costs, subject to the Parish Council making a contribution to replacement or upgrading of lighting equipment with expected life of less than five years.

Resolved to inform the County Council that the Parish Council agreed in principle to the adoption of its lighting but reserved its final confirmation of this until being able to consider the additional cost it would incur.

.....Cont/...../4.....

9. Grasscutting and Maintenance of the Council's Property -
Financial Year, 1992/93

With reference to Minute 9 of the meeting on the 3rd February, 1992, the Clerk reported the details of quotations received from Messrs. Green, Lowe and Sparrowhawk (an associate of Mr. Herring, M.R.H. Services).

Resolved to accept the quotation of Mr. Green, the lowest received in total, at cost to the Council, for the full Financial Year, of £1,186.00.

10. Administrative Matters:

(a) Standing Orders

The Clerk reported that the Council had not recently considered the adoption of Standing Orders for the conduct of its business. This practice was advised by the Association of Local Councils, which published Model Standing Orders.

Resolved that the Council, for the regulation of its business, adopt for guidance, as applicable, the Model Standing Orders published by the National Association of Local Councils.

(b) Clerk - Contract and Job Description

The Chairman reported that the Clerk, on his appointment in 1986, had never been issued with a Contract of Employment and Job Description details, as recommended by the National Association of Local Councils. At its meeting on the 1st July, 1991, the Council (at Minute 14) had resolved that he and the Clerk examine provision of suitable formal appointment details for the Clerk, for recommendation to be then made to the Council. A document incorporating adoption of Employment Contract and Job Description details recommended by the National Association of Local Councils, jointly with the Society of Local Council Clerks, had now been prepared by the Clerk and as Chairman he was prepared to recommend to the Council authorise him to sign it on its behalf.

Resolved that the Clerk's Employment Contract and Job Description Document be approved, it being agreed on this date by signatures of the Chairman and the Clerk.

Play Areas:

(a) Fencing and Equipment

The Clerk reported that he understood from Mr. Herring, M.R.H. Services that the manufacturing company had now promised delivery of the new fencing for the Lock Way Play Area within the next fortnight.

With regard to the D.R.A.G. Application to the District Council for Grant toward play equipment provision, enquiry had been made by him of Mr. Tabor, the District Council Officer responsible for Grants and he had confirmed that Grant would be made to D.R.A.G. to cover the shortfall of money they possessed to acquire the "Slide Climber" and "Fire Engine Mobile". This Grant would be paid to the Parish Council so that it took responsibility for obtaining the equipment. Mr. Tabor confirmed in writing that the Parish Council would deal with the financing and payment arrangements. D.R.A.G. had not made application to the District Council for grant toward safe play surfaces for the new items of equipment and could only now do this in the new financial year.

Resolved to

- (i) note the position regarding the Lock-Way Play Area fence;
- (ii) agree to undertake the purchase of the "Slide Climber"

Min.11(a)Cont/....

and "Fire Engine Mobile" with funds available from D.R.A.G. and the District Council Grant and that Mrs. Mole be requested to arrange payment to the Council of the Funds held by D.R.A.G. for the two items.

(b)Replacement Litter Bin, Lyford Close Play Area

Resolved, with reference to Min.7(b)(ii) of the 6th January, 1992, to note a report by the Clerk that the replacement litter bin had been received and that Mr. Herring was prepared to install it at the Lyford Close Play Area, in the course of other work there.

(c)Inspection of Lock-Way and Lyford Close Play Areas

The Clerk reported details of the inspection of the areas made by Mr. Herring, M.R.H. Services, during January, 1992. The only addition to matters in hand, from previous reports, was that "U" bolts on the Climbing Frame at Lock-Way could require changing, because of wear, late in the Year.

Resolved to note the position.

12. "Best Kept Village" Competition, 1992

Resolved, with reference to Min.13 of the 3rd February, 1992, that the entry details for 1992 be the same as for 1991.

13. "National Spring Clean", 1992

Resolved, with reference to Min.10 of the 3rd February, 1992, that the Chairman would distribute sacks to Councillors and agree areas for collection for which they could take responsibility.

14. Footpath Matters:

(a)Binning Close to East Way Footpath

Resolved, with reference to Min.7(a) of the 3rd February, 1992, to note that the Modification Order Application had now been submitted to the County Council; that notice of the Application had been given to adjoining landowners and, in the case of the Carpenter Estate, a copy of the evidence available for the Modification Order had also been supplied as requested by Mr. Ashton, Solicitor and Principal Executor for the Estate.

(b)Drayton to Marcham Rights of Way - Route Signing

With reference to Min.7(b) of the 3rd February, 1992, the Council noted a report by the Clerk that no further information was at hand on the progress of the District Council's action.

15. Tree Planting/Memorials

(a)Vale of White Horse District Council Amenity Schemes

Resolved, with reference to Min.11(a) of the 3rd February, 1992, to note a report by the Clerk that the County Council had refused permission for planting on the highway verge at Steventon Road.

(b)Tree Planting, High Street

Resolved, with reference to Min.4(b) of the 3rd February, 1992, to note a report from the Clerk that replies from public utility companies had been passed to Mr. Brind and he had arranged to put the replacement tree planting in hand.

(c)Memorial to Dick Hicks

Resolved, with reference to Min.11(b) of the 3rd February, 1992, to note a report by Mrs. Cook that she had agreed arrangements with Bettles for a memorial tree to be planted on the Green at Menacres.
Cont/...../6.....

Min.15 Cont/.....

(d)Memorial Seat to Mr. De Haan

Resolved, with reference to Min.12 of the 3rd February, 1992, to note a report by Mrs. Cook that Mr. De Haan's Family wished to purchase a Glasdon Stretton Model Heavy Duty Seat for the Green and to approve that the Clerk put order of the seat in hand.

16. Communications Received:

The Clerk reported details of communications received on the following subjects;

(a)The Red Lion Public House, Abingdon Road - Notice of Application for transfer of the Justices Licence from Shaun Coleman to Peter William Simons.

(b)Vale 2001 Newsletter - Notice from the Vale of White Horse District Council that, in connection with the preparation of a Local Plan for its whole area, it would be inviting all residents to complete a questionnaire, circulated with the letter, as entitled.

(c)County Council Chairman's Seminar, on County Services - Invitation to Chairman and Clerk to attend, at Wantage, on 13th March, 1992.

(d)Alterations to Garage at "The Stone Barn", Gravel Lane - A report to the Clerk by Mrs. Cook that the Garage was being altered without apparent planning consent had been referred to the District Council.

Resolved to note the communications received and that in respect of (c) the Chairman and the Clerk would attend the Seminar at Wantage on the 13th March, 1992.

17. Matters Raised by Councillors:

(a)Application for Goods Vehicle Operators Licence - 8, High Street

The Chairman reported a local press advertisement in respect of an application by G.R.Webbs and Sons for a Goods Vehicle Operators Licence for 8, High Street, for use by six vehicles. He pointed out that damage was already caused to the corner of the Village Green by large vehicles accessing these premises.

Resolved that the Council inform the Goods Vehicle Licensing Authority that it was opposed to increased goods vehicle operation from 8, High Street which would add to Village Green damage.

(b)Missing Boundary Stone

The Chairman reported for information that a Parish boundary stone had been taken from its location on the Village Green near to Manor Farm.

(c)Mound of Earth, Burial Ground

The Chairman reported that there was need to remove a mound of earth from the Burial Ground and Mr. Caudle said that he would endeavour to convey it to the Lyford Close Play Area, where it could be advantageously used.

(d)Hard Standing for Bus Stop in High Street, near Church Lane

Resolved that the Clerk take up with the County Council Area Engineer the Chairman's report that pavement stones, placed on the roadside verge, would provide a good hard standing for bus stop use.

(e)Street Light Faults - Abingdon Road and Sutton Wick Lane

Resolved that the Clerk arrange attention to faults reported by Mrs. Cook.

18. Next Meeting

Resolved to confirm that the Council's next meeting would be on Monday, 6th April, 1992.

[Signature] CHAIRMAN.

PARISH COUNCIL OF DRAYTON

The Minutes of the Meeting of Drayton Parish Council held on Monday, 6th April, 1992, at Drayton Hall, Lock-Way, at 7.45p.m..

Present: Councillors Mr. Stimpson (Chairman), Mrs. Barlow, Mr. Bax, Mrs. Bell, Dr. Bell, Mr. Caudle, Mrs. Cook, Mr. Lewis, Mr. Pardey and Mrs. Mole. Mr. Edwards joined the Council during the meeting (see Min.6). The Area Police Officer, Police Constable Langford and seven members of the Public were also present.

Public Participation - Broken Roadside Fence Creating Potential Hazard for Children

Mrs. C. Turley of 18, Binning Close reported to the Council that a roadside verge fence, just south of the A34 Flyover, on the Drayton/Steventon Road was damaged and this gave children opportunity to enter the land within and, to their possible danger, access a pond.

The Clerk stated that he would refer the matter to the County Council in the first instance because of the relationship of the fence to the highway verge.

Police Information

Police Constable Langford reported that he had recently returned to duty as the Area Officer for Drayton, having been off-work for some weeks, due to an accident. He added that there was nothing particular significance to report at present with regard to police matters affecting the Parish.

The Chairman thanked Mr. Langford for his presence at the Council's meeting.

Apology for Absence

An apology for absence was received from County Councillor Mrs. Mackenzie.

Minutes of the Previous Meeting

The Minutes of the previous meeting, held on the 2nd March, 1992, were approved and signed by the Chairman.

Matters Arising on the Minutes of the Previous Meeting:

(a) Condition of Land Adjoining Bridleway at Lock-Way - Para.2(c)

The Chairman reported that there appeared little interest by Hall Management Committee on the condition and use of the land but would speak to their representatives again on the subject.

(b) Tree Planting/Memorials - Para.15

The Council noted that the District Council had now undertaken replacement tree planting in High Street.

With regard to the tree to be planted on the Green, at Greenacre a memorial to Mr. Dick Hicks, Mrs. Cook said that the planting had not been undertaken because the damaged tree it was intended to replace appeared to be recovering its growth. The Chairman stated that he would have a look at the damaged tree site and liaise with Mrs. Cook on the action to be taken for the memorial planting, with a view to keeping Mrs. Hicks informed of the current position.

In respect of the memorial seat to Mr. De Haan, Mrs. Cook reported that the seat had now been received from the suppliers, the De Haan Company and it would be installed on the Green, by the De Haan Company without cost to the Parish Council. She handed to the Clerk a cheque for £170.40 to cover the De Haan contribution for the cost of the seat itself (less VAT).

Min.5 Cont/....

(c)County Council Chairman's Seminar, held at Wantage on the 13th March, 1992 - Para.16(c)

The Chairman reported that he and the Clerk had attended the Seminar and it had had useful advantage for discussion of highway and other services undertaken by the County Council and affecting Parish Councils.

(d)Alterations to Garage at "The Stone Barn", Gravel Lane - Para.16(d)

The Clerk reported a telephone call from the District Council Planning Enforcement Officer stating that the occupants at the address apparently intended using the Garage for office purposes and had been spoken to about installation of windows without planning authority. The Enforcement Officer had promised a letter to the Parish Council, giving full details of his enquiries and the result.

(e)Goods Vehicle Operators Licence for Use from 8, High Street - Para.17(a)

The Clerk reported receipt by the Council of a letter from Pryce & Co., Solicitors, Abingdon, requesting the Parish Council withdraw its opposition to the Licence Application because, through change of area responsibility of Licensing Authorities it was merely an application which continued a previous practice. With regard to the damage caused to the Green by vehicles accessing 8, High Street, Mr. Caudle reported that he understood that Webb & Sons had some discussion with the County Council Area Engineer on a solution which could be taken and finance for it, to prevent the "over-running" of the Green.

Resolved that the Licensing Authority, the Applicants and their Solicitors Pryce and Co. and the County Council be informed that the Parish Council would withdraw its adverse comments on the Licence Application if the Applicants and the County Council could agree on suitable physical highway measures to prevent damage to the Village Green.

(f)Highway Matters - Hilliat Fields, Para.5(b) and High Street Bus Stop, Para.17(d)

The Clerk reported a communication from the County Council Area Engineer stating, with respect to verge damage at Hilliat Fields, was preparing and costing a scheme for kerb repair and cellular installation with regard to "over running" of verges, for the badly affected areas on the "loop road". With regard to the High Street Bus Stop he would arrange installation of a hardened surface as soon as his works programme allowed.

Casual Vacancy in Membership of the Council

With reference to Min.6 of the 2nd March, 1992, the Clerk reported that a petition for a By-Election had not been made to the District Council and therefore the Parish Council was able to co-opt a councillor to fill its vacancy. One application for the vacant position had been received, from Mr. J. Edwards of 90, Abingdon Road, Abingdon.

The Chairman asked the meeting if there were any other known applicants who wished to be considered for co-option as a Parish councillor. There was no response and Mr. Edwards, who was present, invited to address the Council on his interest in Membership.

Resolved

(a)on the proposal of Mrs. Cook, seconded by Mr. Lewis, which was carried unanimously that Mr. Edwards be co-opted to Membership of Parish Council;

6.6 Cont/.....

(b) that Mr. Edwards be authorised, as a signatory within the Council's three Member signature policy, to sign cheques for payments to be made by the Council and that the Council's Bank be notified accordingly (and of the cancellation of the authority held by Ms. Well, who had now left the Council).

Applications for Permission to Carry Out Development:

(a) The Council had the following Application before it for consideration of Decision;

	<u>Proposed Development</u>
477/5-T	Retention of portakabin, Barton Garage, 1, The Green, Mr. D. Burt.

Resolved not to object to the Application, subject to temporary permission not being in excess of five years.

(b) The Council had the following Applications before it for confirmation of the Planning Committee's Action;

	<u>Proposed Development</u>	<u>Decision</u>
5937/2	Roof replacement & front extn., "Mostyn", Milton Rd., Mr. P. Madley.	No objection
8309/1/LB	Installation of new ceiling & structural timbers, 31, Henleys Lane, Dr. R. Bell.	Recommend Approval

(Dr. Bell declared an interest in this item and withdrew from the meeting whilst it was before the Council).

Resolved to confirm the Planning Committee's action.

(c) The Council had before it the following Decision of the Local Planning Authority;

	<u>Prop. Devlpmnt.</u>	<u>Par. Coun. Comment</u>	<u>Decision</u>
5325/3	Single storey extn., 59, Steventon Rd., Mr. E. Mitchell.	No objection	Permit

Resolved to note the decision of the Local Planning Authority.

Draft Planning Policy for the Didcot Area to 2001-Consultation

The Clerk reported that the Draft Policy for the Didcot Area, prepared jointly by the South Oxford and Vale of White Horse District Councils had been circulated for the scrutiny of the Planning Committee.

The Council noted that the Planning Committee had not raised matters on the Policy for the consideration of the Council.

Vale of White Horse District Council 2001 Newsletter on Planning Issues

The Clerk reported that copies of the Newsletter, which incorporated a response questionnaire, had been circulated to all householders in the District Council Area. Copy of the Newsletter also been sent to Parish Councils to make a corporate reply if wished.

Resolved not to make a Parish Council response to the Newsletter

Sale of Allotment Gardens and nearby Paddock Land at Drayton

The Clerk referred to information to the Chairman, by letter of the 4th March, 1992, from Mr. D. Bushnell, of 25, Whitehorns, a tenant and nominal manager of the allotment gardens off Church, that the allotment land was to be sold and that he would not take any opportunity the Parish Council had to purchase the land. Mr. Bushnell had pointed out that the allotment land was comprised of plots with 30 present tenants.

10 Cont/..

The Clerk added that at the Chairman's request he had written to the allotment land owner, Miss M. Bradfield, of Rushden, Northants, requesting that, if she was to dispose of the land, she should allow the Parish Council the first opportunity to consider its purchase, for continued use as allotments in the Village. Miss Bradfield had replied, by telephone, stating that the allotment land and another plot, a paddock, (adjoining the eastern boundary of the Parish Council's Burial Ground), which was in the ownership of her brother, Mr. R. Bradfield of Chilton, were to be sold together by Adkin of Abingdon, by "open market" advertisement. Further, that her brother was responsible for the arrangements with Adkin. The Clerk said that he had then contacted Mr. Bradfield who also ruled out any possibility of the Parish Council being given first opportunity to purchase the allotment land and suggested that the Council deal with Messrs. Adkin. Mr. J. Sayers of Adkin was notified of the Council's interest in the disposal of the land and promised to supply the Council with the sale details when they were available for publication. In advance of this he had invited urgent response from the Council to a proposal by Mr. Bradfield that, because of the Council's access need to the Burial Ground eastern boundary hedge, he would gift a 6 feet wide strip of land adjoining the hedge to the Parish Council, provided the Council erected and maintained a stock proof fence and paid all conveyance costs. This was referred to the Chairman, who following consultation with other Councillors, advised that Mr. Sayers be informed that acceptance of this by the Council should not be reasonably pursued as it could be prejudicial to its resources available for any land purchase.

The published details of the two pieces of land for which offers were now inviting were reported to the Council by the Clerk. The guide price for the allotment land of 2.2 acres was given as £20,000 and the guide price for the paddock, at 1.3 acres, at £10,000.

The Clerk also read to the Council the letter received by the Chairman from Mr. Bushnell and also other letters, which obviously expressed concern about the possible loss of the allotments and local amenity and the desirability of the Council purchasing the land, which had been received from:

- Mr. B. Bray, 31, Whitehorns Way;
- Mr. D. Scharf, 122, Abingdon Road;
- Mr. and Mrs. I. Brooks, 8, Church Lane;
- Mr. & Mrs. D. Denno, 11, Sutton Wick Lane;
- Mr. T. Currey, 16A, Sutton Wick Lane.

In its discussion the Council noted its obligation toward the provision of allotments in the Parish, if required by local residents and also that consideration was necessary to the future availability of additional burial ground and indeed improved public access to the present Parish Burial Ground.

Resolved that

- (a) the District Council be requested to consider application of the compulsory purchase process to permit the Parish Council opportunity to purchase of the Allotment land, for continued local amenity use of the Paddock land, for future burial ground extension and present improvement;
- (b) allotment holders and local residents who expressed the desire for public consideration of purchase of the allotment land be invited to represent their views to the District Council;
- (c) the Parish Council discuss, in confidential session, its financial position with regard to possible purchase of the areas mentioned to be sold.

11. Play Areas - Fencing and Equipment

With reference to Min.11(a) of the 2nd March, 1992, the Clerk reported that Mr. Herring had now informed him that he expected delivery of the new fencing during the week ending the 11th April, 1992. Further, that the two new items of play equipment had been ordered from Messrs. Wicksteed and delivery was expected about the 27th April, 1992. Finally, the Parish Council had received from the District Council its grant of £886 to D.R.A.G. toward the cost of the new equipment.

The Chairman handed to the Clerk a cheque for £500, being a contribution from Drayton Youth Centre Charity, toward the D.R.A.G. fund raising venture for new play equipment and Mrs. Mole gave to the Clerk D.R.A.G.'s cheque for £1950, for its own contribution.

Mrs. Mole informed the Council that D.R.A.G. was now seeking quotations for the installation of "safe-play" surfaces for the two new items of equipment, in order that it could embark on fund raising ventures to meet the costs of the surfaces.

Resolved to note the present situation.

Rights of Way

(a)Binning Close to East-Way Footpath

With reference to Min.14(a) of the 2nd March, 1992, the Clerk reported that a communication had been received from Mr. Ashton, of the Carpenter Estate, offering to convey to the Parish Council the right the Estate has in the Footpath, without charge to the Council and also agreeing to removal of the gateway and installation of a barrier which allowed better pedestrian use. Further, Mr. Ashton had notified the County Council that the Carpenter Estate gave its consent to the Parish Council Modification Order Application. Finally, the Clerk gave details of barriers which could be used on the Path, as supplied by the County Council Countryside Section.

Resolved

(i) to accept the Carpenter Estate offer of conveyance to the Parish Council all rights it may have to the Path land and to thank Mr. Ashton for his assistance;

(ii) that Dr. Bell and the Footpaths Committee be requested to consider a suitable barrier to replace the present gate on the Path; that all adjacent landowners be notified of the Parish Council's intention to change the barrier and requested to notify the Council of any objection to the Council prior to its next meeting.

(b)Drayton to Marcham Rights of Way - Route Signing

With reference to Min.14(b) of the 2nd March, 1992, Dr. Bell asked whether it was known if the District Council was to negotiate with the landowner, Mr. Caudwell, in respect of diversion of the Path by him. The Clerk said that the District Council Chief Executive had indicated that his Office would approach Mr. Caudwell.

(c)Diversion of Footpath 12

With reference to Min.7(c) of the 3rd February, 1992, it was noted, on request of Dr. Bell, that the Clerk ascertain the position from the District Council Planning Department.

(d)Gravel Lane to High Street Footpath

Resolved, on the request of Mr. Caudle, that the Clerk write to the landowner, Mr. Caudwell and request that he give consideration to moving the enclosures to the footpath gates, in order that the conveyances could be wheeled round the gates.

13. Financial Matters:

(a) The Council had before it the following Accounts for Approval for Payment:

	£
Drayton Hall Committee - Room Hire Jan-Mar., 1992	18.00
C.F.R.E. - Membership Subs. (Min. 8(b) of 2/3/92)	12.00
Elasdon Ltd. - Bench Seat	200.22
Clerk - Salary (£170.23) and Expenses (£25) April; Postages (£21.87) and Tel. Calls (£11.00) Dec. 91-Feb. 92; also purchase of Lyford Close Play Area Key (£1.50)	229.60
Oxford City Council - Agenda Printing	11.40

Resolved that the account be approved and that cheques be drawn for their payment.

(b) Recreation Ground Grasscutting by Drayton Football Club

The Clerk reported a communication from Mr. Alston, Treasurer of the Drayton Football Club, detailing grasscutting of the Recreation Ground by the Club to the cost of £270 between June and November, 1991 and requesting that the Council pay half of this cost.

Resolved to pay the Football Club £135 toward the grasscutting costs incurred between June and November, 1991.

(c) County Council Adoption of Parish Council Highway Lighting

With reference to Min. 8(d) of the 2nd March, 1992, the Clerk reported that notification had now been received from the County Council that it would require a donation of £1500 from the Parish Council, for replacement/repair costs to the present equipment, if lighting responsibility for the Parish Street Lighting.

Resolved to agree that the County Council take responsibility for the Parish Council's highway lighting, with effect from the 1st April, 1992 and that payment be made to the County Council, when advised, of the required contributory sum of £1500, (in one payment).

Vale of White Horse District Council Neighbourhood Watch Scheme

The Clerk reported a communication from the District Council inviting Parish Councils to join it in contribution toward a "Vale Neighbourhood Watch Scheme, which would allow Police employment of a Co-ordinator for Neighbourhood Watch Schemes" within the District Council area.

Resolved to note that there were not any "watch schemes" in operation at present and not to contribute to the cost of a "Vale wide" scheme.

Oxfordshire Association of Local Councils Circular 1/92

The Clerk reported to the Council the details of matters outlined in the Information Circular, which included an Assembly for Council Transport Representatives to be held at Oxford Town on the 16th May, 1992, (at attendance fee of £10).

Resolved to note the information given in the Circular and in support of the Transport Representatives Assembly to pay the £10 cost of the Council's Representative, Mrs. Stimpson.

Communications Received:

The Clerk reported on correspondence received on the following:

(a) Access to Field by Bus Stop, Steventon Road - Ref. Min. 13(c) October, 1991, Letter from District Council Planning Department that access had been made by Messrs. Binning, Farmers, for private use and would now be closed.

(b) Subsidised Bus Services - Changes from 30th March, 1992 - from County Council Public Transport Section, giving details of Cont/...../7.....

16 Cont/...

Resolved to note the communications received and that Mrs. Simpson, the Council's Public Transport Representative had received copy of the item at (b).

Matters Raised by Councillors:

(a) Misdirection of Post Intended for Drayton

The Chairman reported that Royal Mail post intended for Drayton was regularly delayed because of dispatch to and re-franking at Drury, in spite of being properly post coded. He produced examples.

Resolved that the Clerk take the matter up with the Postal Officer responsible for the Abingdon Sorting Office.

(b) Vehicles Driven Across Roadside Verge, Hilliat Fields

Mr. Lewis reported that motor vehicles were regularly driven in the area of 52, Hilliat Fields across the verge and roadside way to the potential danger of pedestrians.

Resolved that the Clerk refer Mr. Lewis report to Mr. Ford, the Area Police Officer.

(c) Disposal of Redundant Burial Ground Shed

Mr. Caudle reported that he had been approached by Mr. Gibbard of 4, Sympson Close, Abingdon, (Community Service Group Officer, one time engaged on Burial Ground work), to ask if the Council would accept £50 for the redundant shed situated in Burial Ground. Mr. Caudle said that the shed was prone to damage and vandalism and would deteriorate if not attended to.

Resolved to accept Mrs. Gibbard's offer to purchase the shed for £50.

Future Meetings:

Resolved to confirm that the Annual Parish Assembly be held on the evening of Monday, 11th May, 1992, followed immediately on the evening by the Parish Council Annual Meeting.

[Handwritten signature]
CHAIRMAN

CONFIDENTIAL BUSINESS

Resolved, within the terms of the Public Bodies (Admission of Members) Act, 1960, to exclude the Public and the Press from the meeting because of the special and confidential nature of the matter to be discussed.

Purchase of Allotment Garden or Paddock Land at Drayton

With reference to Min.10 of the business on the "open" agenda, the Clerk reported on the present state of the Council's finances and the terms upon which this was possible, to borrow money, through Central Government approval was required, via application through the County Association of Local Councils.

Resolved to

(a) note the position with regard to the Council's present financial position and its ability to borrow money;

(b) request the District Council to consider making a grant to the Parish Council, to assist its financial resources, if it has the authority to purchase the allotment or paddock land for local use.

PARISH COUNCIL OF DRAYTON

The Minutes of the Annual Meeting of Drayton Parish Council, held on Monday, 11th May, 1992, at Drayton Hall, Lock-Way, at 8.15p.m..

Present Councillors Mr. Bax (Chairman), Mrs. Barlow, Mrs. Bell, Mr. Bell, Mrs. Cook, Mr. Edwards, Mr. Lewis, Mrs. Mole and Mr. Pardey.

County Councillor Mrs. Mackenzie, Area Police Officer Mr. Langford and Eleven Members of the Public were also present.

Public Participation

Mrs. Cook, Vice-Chairman of the Council for the Year 1991/92 took "the Chair" for this item, (in the absence of Mr. Stimpson, the Chairman for 1991/92).

(a) Late Night Disturbance by Persons Using Drayton Hall Car Park

The Council received representation from Mr. Beames, Mr. Perris and Mr. Clayton, of Lock Way; Mrs. Day of Hilliat Fields and other local persons about late night disturbance to residents by young persons congregating in the Drayton Hall Car Park. Troublesome behaviour included racing motor vehicles in and out of and around the Car Park; general rowdiness and apparently the sniffing of harmful substances and possibly drug taking.

The Clerk said that the Car Park was not controlled by the Parish Council but the Drayton Hall Management Committee. That Committee could consider putting a gate on the Car Park, to prevent vehicle access when the Hall was not in public use but the behaviour complained about was in other ways a matter for the Police with regard to noise nuisance, possibly a noise abatement issue which was dealt with by the District Council Environmental Health Department.

Police Constable Langford said that the Police responded to calls about trouble at the Car Park but it was private property and they could only take action in relation to the commission of a criminal offence. The Police could not deal with noise abatement matters and the general control of the Car Park was the responsibility of the Hall Committee.

After considerable discussion of the problem of nuisance use of the Hall Car Park, it was agreed that the Parish Council would refer the matter to the Hall Committee to consider installing a substantial gate to the Car Park, to prevent vehicle access when the Hall was not in use. Further that when there was possibility of the troublemakers committing a criminal offence the Police should continue to be notified.

(b) Planning Application for Building Extension at 60, Whitehorn's

Mr. and Mrs. Ball of 62, Whitehorns Way addressed the Council on their concerns over a proposed building extension at their neighbouring property, 60, Whitehorns Way, which it seemed would be sited out over a sewer course and would also affect their common boundary wall with the adjoining property.

The Clerk said that the Council would take the matters raised in consideration when making its own comments to the District Council on the Planning Application.

(c) Binning Close to East-Way Footpath

With reference to Min.12(a) of the meeting on the 6th April, Mrs. Turley of Binning Close asked whether the conveyance to the Parish Council of part of the Footpath Land would affect the validity of the Modification Order Application, as submitted. The Clerk said that the Parish Council would take advice on this

Election of Chairman of the Parish Council for the Year 1992/93

Dr. Bell proposed, seconded by Mrs. Mole that Mr. Bax be elected Chairman of the Parish Council for the Year 1992/93. There were no other nominations and the proposal was unanimously adopted.

Declaration of Acceptance of the Office of Chairman of the Council

Mr. Bax made and signed the Declaration of Acceptance of the Office of Chairman of the Council.

Election of Vice-Chairman of the Parish Council for the Year 1992/93

The Chairman proposed, seconded by Mr. Edwards, that Mr. Stimpson be elected Vice-Chairman of the Parish Council for the Year 1992/93. There were no other nominations and the proposal was unanimously adopted.

Apologies for Absence

Apologies for absence were received from Mr. Caudle and Mr. Stimpson.

Appointment of Committees/Representatives to Other Bodies

The Council considered appointment of its Committees and its representatives to other bodies and for other purposes during the Council Year 1992/93.

Resolved that

(a) appointments be made to Committees as follows:

- Finance - Mr. Caudle, Mrs. Cook, Mr. Lewis, Mrs. Mole.
- Planning (& Footway Lighting) Mrs. Barlow, Mr. Caudle, Mrs. Cook, Mr. Pardey.
- Footpaths (& Grasscutting, Tree Planting, Village Greens) - Dr. Bell, Mrs. Bell, Mrs. Cook, Mr. Edwards.
- General Purposes (incl. Burial Ground, Village Cleaning, Notice Boards, Seats and Bus Shelters) - Mrs. Barlow, Dr. Bell, Mr. Caudle, Mr. Lewis.
- Recreation (incl. Grounds and Equipment) - Mrs. Bell, Mr. Edwards, Mrs. Mole, Mr. Pardey.

The Chairman to be ex-officio Member of all Committees.

(b) Mr. Stimpson's choice of membership of Committees be considered at the next meeting, together with proposals with regard to membership of Committees.

(c) Representatives to other Bodies and for other purposes be as follows:

- Public Transport - Mrs. Stimpson.
- Rayton Youth Centre Charity - Mrs. Mole.
- Rayton Hall Management Committee - Mr. Pardey.
- Southern Electric Emergency Liaison - Mrs. Cook.

Annual Meeting Matters:

(a) Smoking at Meetings

Resolved that smoking be banned at Council Meetings during 1992/93.

(b) Adoption of Standing Orders

Resolved that the Parish Council, for the regulation of its business during the Year 1992/93, adopt for guidance, as applicable, the Model Standing Orders published by the National Association of Local Councils.

(c) Parish Enclosure Award

Resolved that, as in recent years, the Enclosure Award would be made by the Chairman of the Council in order that it would be more readily available for any local inspection, if required.

Minutes of the Previous Meeting

The Minutes of the previous meeting, held on the 6th April, 1992, were approved and signed by the Chairman.

Matters Arising on the Minutes of the Previous Meeting:(a) Broken Fence Allowing Access to Pond - Para.1

The Council noted a report by the Clerk that the County Council Engineer had said that he would arrange early repair of the fence.

(b) Land Adjoining Bridleway, by Drayton Hall - Para.5(a)

Mr. Pardey reported that the Drayton Hall Management Committee had no indication of taking responsibility for the maintenance of the land.

Resolved that the Clerk seek to arrange for the Parish Council's grasscutting contractor to clear the land of rubbish and cut back its surface, with a view to the grass then being cut monthly. Further, that Mr. Pardey ascertain whether the Village Hall Committee was prepared to pay a donation toward attention to the site, to improve the area of Hall.

(c) Tree Planting/Memorials - Para.5(b)

The Council noted a report from Mrs. Cook that she had now arranged for the memorial tree to Mr. Dick Hicks to be planted on Green at Greenacres and was liaising with Mr. Bettles, who was arranging payment of the cost and Mrs. Hicks in respect of this.

(d) Goods Vehicle Operator's Licence - Para.5(e)

The Council noted a report by the Clerk that the Licensing Authority had acknowledged the Council's objection to the Application. No response had been received from the Applicant with regard to the damaged area of Village Green.

(e) Mis-Direction of Drayton Post - Para.17(a)

The Council noted a report by the Clerk that the Postal Authorities had replied that mail had been misdirected because of confusion by Oxford Sorting Office Staff with the Drayton near to ... They had been given instructions to avoid future errors.

(f) Disposal of Burial Ground Shed - Para.17(c)

The Clerk reported that Mr. Gibbard had paid the £50 for purchase of the shed and had now removed it. With regard to the grasscutting "mower" once held in the shed and at present in the care of the Parochial Church Council, that Council had now offered £20 for it. It had not been possible to obtain an offer for the only other item which had been retained in the shed, an old and broken Osprey mower and this was presently held in storage by Mr. Caudle.

Resolved to note the position and that the Parochial Church Council offer of £20 for "the Strimmer" be accepted and the old Osprey disposed of as scrap.

Applications for Permission to Carry Out Development:

(a) The Council had the following Applications before it for consideration;

Proposed Development

13/1 Two storey side extension, 60, Whitehorns Way, Mr. and Mrs. L. Wright.

13/2 Erection of four bedroom detached house & new access to PLANS highway, land adjoining 2, Haywards Road, Mr. A. Jaggard.

Cont/...../4.....

in.10(a) Cont/...

Resolved that the District Council Planning Authority be informed in respect of Application

(i) DRA/5608/1 of Objection to the proposal because of the apparent erection of the extension over a sewer course for the area and also because it would be detrimental to the common garage wall of the neighbouring property.

(ii) DRA/8813/2 that Refusal was recommended because the proposal would be over development of the Site and out of keeping with the existing "street scene".

(b) The Council had before it the following Decision of the Local Planning Authority;

DRA/	Proposed Development	Parish Counc. Comm.	Decision
5937/2	Roof replacement and front extension, "Mostyn", Milton Rd., Mr. P. Madley.	No Objection	Permit

Resolved to note the decision of the Local Planning Authority.

(c) The Council had the following Applications before it for confirmation of the Planning Committee's Action;

DRA/	Proposed Development	Decision
12684	Two storey extension, 88, Whitehorns Way, Mr. & Mrs. M. Harvey.	No Objection
12690	Change of use from redundant agricultural buildings to office use. Brock Farm, Milton Road, Mr. G. Malin.	Recommend Refusal, (should be retained in agrcltrl. use).

With reference to Application DRA/12690, the Clerk reported details of a communication from Mr. Malin, including copy letter from the Rural Development Commission and two keys to allow members of the Council to inspect the Farm buildings.

Resolved to confirm the Planning Committee's action and in respect of DRA/12690 that Mr. Malin be thanked for his communication and his keys be returned.

Financial Matters:

(a) The Council had the following Accounts before it for approval for Payment;

	£
Oxford City Council - Agenda Printing	26.60
Office of White Horse District Council - Photocopying	18.80
Widened Leisure Ltd - Play Equipment	3431.06
Green - Grasscutting/Litter Clearance	168.00
Oxfordshire Association of Local Councils - Subs.)	159.00
92/93 (£149) and Journal Subs., same period (£10))	
Oxford Field Paths Society - Annual Subscription	2.00
Widened - Salary (£170.23) and Expenses (£25) May	195.23

Resolved that the Accounts be approved and that cheques be drawn for their payment.

(b) Transfer of Funds

Resolved to agree to the transfer of £3,000 from the Council's Trustee Savings Bank Account to its National Savings Investment Account and that a cheque be drawn accordingly.

(c) Membership of Oxfordshire Rural Community Council

The Clerk reported a communication from the Rural Community Council, inviting the Parish Council to pay Annual Membership Subscription.

Resolved to pay £10 Subscription to O.R.C.C. for the current Subscription Year and that a cheque be drawn accordingly.

Min.11 Cont/...

(d) Annual Audit of Parish Council's Accounts

Resolved to note a report by the Clerk that KPMG Peat Marwick would undertake audit of the Council's Accounts for 1991/92, at the Vale of White Horse District Council Offices, Abingdon, between the 6th and 24th July, 1992, inclusive.

12. Sale of Allotment and Paddock Land at Drayton

With reference to Min.10 of the previous meeting and also the Confidential Business at the conclusion of that meeting, it was

Resolved that the Minute of the Confidential Business be released for public information, as now approved and signed by the Chairman.

Further, the Clerk reported that the request for compulsory purchase power process had been submitted to the District Council together with petitions, supporting this action, from the allotment holders and nearby residents. The District Council had responded, indicating no support for compulsory purchase process for the Paddock land, because of absence of immediate need for it but, with regard to the Allotment land, had kept consideration of the compulsory purchase process open, subject to the Parish Council firstly, against known valuation, seeking to negotiate purchase direct from Messrs. Adkin, the Owner's Agent. Discussion on the latter had taken place between Messrs. Adkin, the Parish Council Chairman (Mr. Stimpson), Finance Committee Chairman (Mrs. Mole), the Clerk and The District Council Director of Administration (Mr. Heavens). It was proposed that the direct purchase negotiations should proceed with the District Valuer acting for the Parish Council. The Valuer's Fee for this would be about £150.

Resolved to

(a) confirm the action taken by the Parish Council Chairman, Finance Committee Chairman and Clerk;

(b) agree that the District Valuer, on behalf of the Parish Council, negotiate with Messrs. Adkins on the purchase by the Parish Council of the Allotment Land, any proposed price to be subject to the Parish Council's approval, prior to settlement;

(c) discuss in Confidential Session, at the conclusion of the meeting, the Council's finance position with regard to negotiated purchase of the allotment land.

13. Play Areas - Fencing and Equipment

With reference to Min.11 of the previous meeting, the Clerk reported that Messrs. Wicksteed had delivered the two new items of equipment on the 27th April, 1992 and they were held in storage by Mr. Caudle. Further, the Lock-Way fence suppliers had now promised its delivery to Mr. Herring on the 13th May, 1992.

Resolved to note the position.

14. "Rights of Way" Matters"

The following matters were discussed with reference to Min.12(a)(b) and (c) of the previous meeting:

(a) Binning Close to East Way Footpath

Mr. Ashton, of Thomas Mallam, Solicitors, had asked if the Parish Council would have Solicitor representation in the conveyance to it of the Carpenter Estate area of footpath land. By approval of the Chairman, Messrs. Morlands who had previously dealt with the Council's business, was requested to act on the land transfer

Mr. Weaver, of 10, East Way, part owner of the Footpath had had written complaint to the Clerk, which was read to the Council, about difficulty in getting Modification Order Application

Min.14(a)Cont/....

detail from the County Council: concern over future upkeep of the Footpath land; query as to the alternative gate to be erected and also questioning the need for designation of the Path as a Public Right of Way.

With regard to the model of gate to be erected when the Carpenter Estate land was conveyed to the Parish Council, Dr. Bell proposed a free swinging gate within an enclosure which prevented vehicle access, similar to ones in use at Henleys Lane (Footpath to Sutton Wick) and the Gravel Lane to High Street Footpath.

Resolved to

(i) confirm the appointment of Messrs. Morlands to act for the Council for conveyance of the Carpenter Estate land;

(ii) inform Mr. Weaver that the Parish Council would expect to maintain the Footpath surface, once dedicated to public use and, to also give him opportunity to comment on the alternative gate, prior to settling order of it.

(iii) request the County Council Countryside Section to provide a quotation for supply and installation of the model of gate proposed by Dr. Bell.

The Clerk said that he would seek to assist Mr. Weaver in obtaining information from the County Council, if necessary.

(b)Drayton to Marcham "Rights of Way" - Route Signing

Dr. Bell said that he had been requested by the District Council Chief Engineer to ascertain the views of The Ramblers Association with regard to any formal Bridleway diversion applications. He had done so and informed the Chief Engineer that there would not be objection from the Association.

Resolved to note the position.

(c)Diversion of Footpath 12

Resolved to note a report by the Clerk that he understood that the District Council Planning Committee had agreed, at its meeting on the 27th April, 1992, diversion of the Path, subject to clarification of some details between the Golf Course Proprietor and the Planning Department.

Use of Village Green for Flower Sales Stall

The Clerk reported that Mrs. J. Woolley of 32, Whitehorns had requested use of the Village Green, on behalf of Drayton School, on Saturday, 20th June, 1992, for operation of a flower sales stall to raise money for a piano for the School.

Resolved to approve Mrs. Woolley's request for use of the green, subject to condition that no liability for the operation of the event shall fall on the Parish Council.

Vale of White Horse District Council Amenity Tree Planting, 1992/93

The Clerk reported an invitation from the District Council nomination of areas for amenity tree planting, at the end of the year.

Resolved that Mr. Lewis and the Clerk examine the feasibility of tree planting in the area of the Sutton Wick Lane Duck Pond and communicate with the District Council accordingly.

Oxfordshire County Council Financially Supported Bus Services

The Clerk reported that the County Council was seeking the Council comments in respect of two County subsidised Bus services affecting the Parish. The County Council had pointed out in its view the contracts could be terminated because their Cont./...../7.....

Min.17 Cont/...

operation on Friday and Saturday evenings now had equivalent commercial service cover. The County Council's view was accepted by Mrs. Stimpson, the Parish Public Transport Representative, subject to the commercial services continuing to operate.

Resolved that the County Council be informed that the Parish Council has no objection to termination of the contracted services, subject to it being satisfied that the commercial services would continue.

18. Oxfordshire Association of Local Councils Circular 2/92

Resolved to note the contents of the Circular, as reported by the Clerk.

19. Communications Received:

Resolved to note a report by the Clerk on communications received on the following subjects:

(a) Broken "Stop Cock" Cover, by 24, High Street - Report by Mrs. Stimpson had been referred to the County Council Area Engineer.

(b) National Spring Clean, 1992 - Letter from the District Council Environmental Health Officer, thanking the Parish Council for taking part.

(c) Employment Action - Youth Training - Notice from South Oxfordshire District Council of scheme it now operated, in conjunction with the Vale of White Horse District Council.

20. Matters Raised by Councillors:

(a) Footpath Overgrowth

Mr. Lewis reported that there was considerable overgrowth on the Footpath at the rear of Major McGregor's property at Sutton Wick, the being from the property boundary.

Mrs. Cook reported the need for attention to overgrowth on the level to Henleys Lane Footpath.

Resolved that the Clerk request Major McGregor's assistance dealing with the overgrowth at the boundary of his property and, respect of the Gravel/Henleys Lanes Footpath to arrange for attention to it by Mr. Green, (the Council's grasscutter).

(b) Faulty Street Light

Resolved that the Clerk refer to the County Council a report Mrs. Cook that Lamp No.3 in Henleys Lane was not working.

Next Meeting

Resolved to confirm that the Council's next meeting would be Monday, 1st June, 1992.

Confidential Business

Resolved, within the terms of the Public Bodies (Admission to Meetings) Act, 1960, to exclude the Public and the Press from the order of the meeting because of the special and confidential nature of the matter to be discussed.

[Handwritten signature]

PARISH COUNCIL OF DRAYTON

MONDAY, 11TH MAY, 1992

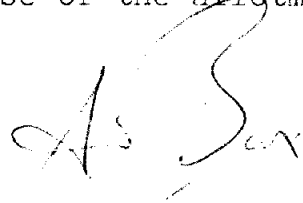
CONFIDENTIAL BUSINESS

Sale of Allotment Land at Drayton

With reference to Minute 12 of the Council's Meeting on this date, the Clerk reported that indications were that the Allotment land would be sold for approximately £15,000. He explained the current position with the Council's finances, which suggested that the Council might be able to raise £9,000 from reserve's toward purchase of the land. The District Council had intimated that it might be able to assist with a loan but the Parish Council had to get prior loan sanction approval whether borrowing from the District Council or the Public Works Loan Board. He added that it appeared prudent to apply for loan sanction to a total sum of £9,000 and explained the detail required by the application, which had to be submitted to the County Association of Local Councils, for onward submission for consideration by the National Association.

The Clerk also reported that communications had been received from Mr. Williams of 28, Church Lane and Mr. and Mrs. Haste of 10, Church Lane, seeking negotiations with the Parish Council, for purchasing the Allotment land, on the sale to them of land, within the allotment area plot, which they had at present on licence from the allotment land owner, to assist the access facilities to their dwellings.

Resolved to note the information given by the Clerk and
(a) to approve application, under the required signature of the Chairman and the Clerk, for loan sanction to the total of £9,000;
(b) that Mr. Williams and Mr. and Mrs. Haste be informed that their communications would be given further consideration if the Parish Council succeeded in purchase of the allotment land.



CHAIRMAN

PARISH COUNCIL OF DRAYTON

The Minutes of the Meeting of Drayton Parish Council, held on Monday, 1st June, 1992, at Drayton Hall, Lock-Way, at 7.45p.m..

Present: Councillors Mr. Bax (Chairman), Mrs. Barlow, Mrs. Bell, Mr. Bell, Mr. Caudle, Mr. Edwards, Mr. Lewis, Mrs. Mole, Mr. Pardey and Mr. Stimpson.

Five Members of the Public and the Area Police Officer (Mr. Langford) and a Police colleague, were also present.

Public Participation

(a)Late Night Disturbance by Persons Using Drayton Hall Car Park

With reference to the discussion of this problem at the Council's previous meeting, Mr. Perris of 38, Lock-Way, asked what the current position was with regard to action being taken, as the problem seemed to be getting worse.

Police Constable Langford said that the Police continued to respond to complaints about incidents at the Car Park but these had normally ceased by the time of their arrival. It was necessary for local persons to provide evidential statements to the Police to support action where possible. He understood that the Hall Committee had considered installing a gate to the Car Park but believed it to be impracticable.

The Chairman said that the Council would be considering the matter further, within the business of the Meeting and he would be suggesting a meeting of all interested parties to consider possible action.

(b)Binning Close to East-Way Footpath

With reference to Minute 14(a) of the Council's Meeting on the 11th May, 1992, Mrs. Turley of 18, Binning Close asked whether the Council intended installation of a "free swinging gate within an enclosure" on the Footpath, because this could prevent the passage of push-chairs. Mrs. Bell said that his comments to the previous meeting, on the 11th May, appeared to have been misunderstood. His proposal was for a twin rail barrier, similar to those on the Gravel Lane to Henleys Lane Footpath. The Clerk said that he understood that the gate within enclosure type of barrier, such as on Gravel Lane to High Street Footpath, had been cited as the best to prevent cycle or motor cycle use of a Path.

The Chairman said that the Council would consider this matter further, within the business of the meeting.

Apologies for Absence

Apologies for absence were received from Mrs. Cook and County Councillor Mrs. Mackenzie.

Minutes of the Previous Meeting

The Minutes of the previous meeting, held on the 11th May, 1992, were, (subject to Min.14(b) being amended to read that it was hoped that there would be no objection from the Ramblers Association), approved and signed by the Chairman.

Matters Arising on the Minutes of the Previous Meeting:

(a)Late Nigh Disturbance by Persons Using Drayton Hall Car Park -

The Chairman reported that he had discussed this Para.1 problem with Mr. Von Hoven, Chairman of the Drayton Hall Management Committee and they had agreed that a meeting between interested parties and the Police could be the best course for decision on action which should be taken. He proposed a meeting between representatives of the Council, the Hall Committee, Local Residents and the Police.

Resolved to approve the Chairman's proposal for a meeting of

n.4(a)Cont/....

Interested parties, that this be arranged by the Chairman and Clerk and that the Parish Council be represented by the Chairman, Vice-Chairman (Mr. Stimpson) and Councillors Dr. Bell and Mr. Pardey.

(b) Land Adjoining Bridleway, by Drayton Hall - Para.9(b)

The Clerk reported that Mr. Green had quoted the sum of £63 to cut back and clear the Site and then £12 a month for a cut and litter clearing.

The Council noted that no indication had been received that the Drayton Hall Committee would subscribe toward the cost of maintaining this Site.

Resolved that the Clerk arrange for Mr. Green to carry out the work in accordance with his quotation.

(c) Overgrowth - Gravel to Henleys Lanes Footpath - Para.20(a)

Resolved to approve a quotation, notified by the Clerk, that Mr. Green cut back the overgrowth for the sum of £36.

(d) Tree Planting Memorial to Mr. Dick Hicks - Para.9(b)

In the absence from the Meeting of Mrs. Cook the Council agreed to consider the position, with regard to installation of the Memorial, at its next meeting.

(e) Amenity Tree Planting - Para.16

Resolved to note the report from the Clerk that the findings of Mr. Stimpson and himself were that there was little opportunity for further planting in the area of the Sutton Wick Lane Duck Pond but the District Council had been invited to add to the predominant silver birch species, if it considered this possible.

(f) Disposal of Items previously held in Burial Ground Shed - Para.9(f)

The Clerk reported that the £20 payment for "the strimmer" had been received from the Parochial Church Council. Mr. Caudle acknowledged the Council's wish that he dispose of the old Osprey Mower, as scrap.

Resolved to note the position.

Membership of Committees, 1992/93

With reference to Min.6(b) of the previous meeting on the 11th June, 1992, the Council considered this matter further and

Resolved that

(a) Mr. Stimpson should be appointed to Membership of the Finance, Planning and General Purposes Committees and that Dr. Bell should be removed from Membership of the General Purposes Committee;

(b) Committee Chairmen should be;

- Finance - Mr. Stimpson
- Planning - Mrs. Cook
- Footpaths - Dr. Bell
- General Purposes - Mr. Caudle
- Recreation - Mrs. Mole.

Applications for Permission to Carry Out Development:

(a) The Council had the following Applications before it for consideration;

Proposed Development

12690 Change of Use and New Access to Highway, Brook Farm, PLANS. Milton Road, Mr. G.S. Malin.

Co. Construction of Reception Pit and Dirty Water Lagoon, Manor Farm, Mr. A. de Haan.

2.6(a)Cont/....

Resolved that

(i) the Council maintain its objection to any change of use of Brook Farm and Recommend that the District Council refuse the proposal for development there, (as previously decided at Min.10(c) of the 11th May, 1992).

(ii) the County Council be informed that the Parish Council supports the development proposal for Manor Farm.

(b) The Council had the following Application before it for confirmation of the Planning Committee's Action;

	<u>Proposed Development</u>	<u>Decision</u>
A/7295/2	Two storey extension, 29, Steventon Road, Mr. D. Rutland.	No Objection

Resolved to Confirm the Planning Committee's action.

(c) The Council had before it the following Decisions of the Local Planning Authority;

	<u>Proposed Development</u>	<u>Par.Coun.Comm.</u>	<u>Decision</u>
A/477/5-T	Retention of Portakabin, Barton Garage, Mr.D.Burt.	No Objection	Permitted to 1/5/97
A/8309/1-LB	Install new ceiling and structural timbers, 31, Henleys Lane, Dr.R.Bell.	Recmmnd.Apprvl.	Consent

Resolved to note the decisions of the Local Planning Authority.

The Council had the following Accounts before it for Approval Payment;

	<u>£</u>
Green - Grasscutting/Litter Clearance, May	162.00
Mill Insurance - Premium for 1992/93	156.44
W - Salary (£170.23) and Expenses (£25) June	195.23
H. Services - Play Area Inspection (£13) and)	
Maintenance of Play Area Equipment (£46))	59.00

Resolved that the Accounts be approved and that cheques be made for their payment.

Sale of Allotment Land at Drayton

With reference to Min.12 of the 11th May, 1992, the Clerk reported that the District Valuer had confirmed that he would act as the Parish Council in negotiation with Messrs. Adkin. He also advised the Council that a letter had been received from Major McGregor of Haywards Farmhouse, Sutton Wick, expressing support for the Parish Council's efforts to acquire the allotment land and offering to make a donation if the Council invited public subscription to meet the cost. He had thanked Major McGregor for his letter and advised that public subscriptions were not sought at present.

Resolved to note the Clerk's report.

Play Areas

(a) Lock-Way Fencing

Resolved, with reference to Min.13 of the 11th May, 1992, to note the report by the Clerk that Mr. Herring, of M.R.H. Services had been obliged to collect the fencing from the manufacturing company, and to achieve delivery of it and it would be erected as soon as Herring's work circumstances allowed.

(b) Quarterly Inspection of Play Areas Equipment

Resolved to note receipt of Mr. Herring's report of inspection, dated April, 1992, which found that the equipment at Lyford Close was satisfactory and, at Lock-Way, that "U bolts" on the climbing frame showed signs of corrosion, which would be kept in mind.

10. "Rights of Way" Matters:

The following matters were discussed with reference to Mins. 14(a) and (b) of the previous meeting, on the 11th May.

(a) Binning Close to East Way Footpath

The Clerk reported communication from Messrs. Morlands, Solicitors indicating doubt that the Land Registry Office would accept registration of the transfer of the Carpenter Estate land to the Parish Council, because of difficulty with the Estate records. He also said that Mr. Weaver had acknowledged agreement with gate/enclosure style barrier on the Path and had now received from the County Council details of the Modification Order application.

Resolved to note the position and, with reference to Item 1(b) of these minutes, the advice of the County Council Countryside Section sought on the installation and cost of a "twin bar" barrier on the footpath.

(b) Drayton to Marcham "Rights of Way", Route Signing

Dr. Bell reported on discussion with representatives of the Ramblers' Association which indicated that the Association could be of no mind to object to application to formalise present bridleway provisions, if the Bridleways were not firstly reverted to their legal state. He added that further discussion with the Association, on this subject, was still possible.

Resolved to note Dr. Bell's report and that he would have further discussion with the Ramblers' Association.

Communications Received:

The Clerk reported details of communications received on the following subjects;

(a) Re-Organisation of District Council Development Control Teams - Letter from the Chief Planning Officer, giving details.

(b) Numbering of New Development (by 6, The Green) as 1, Marcham - Letter from District Council Chief Engineer.

(c) Elderly Services Community Care Planning - Letter from County Council Social Services Department, seeking details of local elderly persons Clubs and Groups of Residences.

(d) Forthcoming Events Drayton Parish - Letter from Royal Mail, requesting Parish Council appointment of a "Contacts Officer" to keep it informed of local events in the Parish.

Resolved to note the communications received and in respect of (c) the Clerk reply, following consultation with Councillor Mrs. Cook (d) not to appoint a "Contacts Officer" to liaise with Royal Mail forthcoming events.

Matters Raised by Councillors:

(a) Employment of Community Service Group

Mr. Caudle reported that he had arranged for a Probation Service Community Work Group to be engaged in the Parish during the week-end of the 6th/7th June and intended employing the Group on weeding the Ground Path and also maintenance attention to one or two local paths. Mr. Caudle agreed to a request from Mrs. Bell that nettle work on the High Street to Henleys Lane Footpaths route be included in paths work.

Resolved to thank Mr. Caudle for the arrangements made for employment of the Community Service Group.

n.12 Cont/....

(b) Verge Grass-Cutting, High Street

Mr. Caudle complained that the cutting of the grass of roadside verges in High Street resulted in grass left on the paths and, in wet weather, this produced "slip-up" hazard for the elderly. Mrs. Bell reported that some storm drains in High Street were blocked and it seemed that grass cut from the verges had part in this.

Resolved that the Clerk refer these matters to the County Council Area Engineer and also the District Council, which carries out grass cutting on behalf of the County Council.

(c) Rose Overgrowth Impeding Footpath Use

Mrs. Barlow reported that rose growth from a boundary hedge at 19, Marcham Road, was obstructing the roadside footway at the junction of Marcham Road and Whitehorns Way.

Resolved that the Clerk take the matter up with the Householder of the County Council Area Engineer, as appropriate.

(d) Faulty Light, Henleys Lane

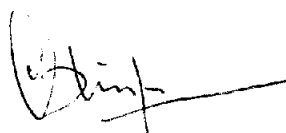
Resolved, with reference to Min.20(b) of the previous meeting, the 11th May, 1992, that the Clerk refer to the County Council report by the Chairman that light No.3 in Henleys Lane was still out of order.

Next Meeting

Resolved to confirm that the Council's next meeting would be Monday, 6th July, 1992.

Confidential Business

Resolved, within the terms of the Public Bodies (Admission to Meetings) Act, 1960, to exclude the Public and the Press from the remainder of the meeting because of the special and confidential nature of the matter to be discussed.


CHAIRMAN

6.7.92.

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CONFIDENTIAL

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PARISH COUNCIL OF DRAYTON

MONDAY, 1ST JUNE, 1992

CONFIDENTIAL BUSINESS

Sale of Allotment Land at Drayton

(a) Minutes of the Confidential Business on the 11th May, 1992


Resolved that the Minutes of the confidential discussion of this matter, on the 11th May, 1992, be approved and signed by the Chairman

(b) Matter Arising on the Minutes of the 11th May, 1992

The Clerk reported that the Department of the Environment had approved the loan of a sum not exceeding £9,000, by the Parish Council, to assist purchase of the allotment land.

In response to a query by Dr. Bell, the Clerk confirmed that the District Council had declined to support the Parish Council acquisition of the Paddock Land, (adjoining the Parish Council's Memorial Ground), Messrs. Adkin had processed sale of this land on the "open market".

Resolved to note the current position.


CHAIRMAN

6th June 92

PARISH COUNCIL OF DRAYTON

The Minutes of the Meeting of Drayton Parish Council, held on Monday, 6th July, 1992, at Drayton Hall, Lock-Way, at 7.45p.m..

Present: Councillors Mr. Stimpson (Vice-Chairman - in the Chair), Mr. Barlow, Mr. Caudle, Mrs. Cook, Mr. Lewis, Mrs. Mole and Mr. Pardey.

One Member of the Public (Mrs. Turley of Binning Close) attended.

Public Participation - Binning Close to East Way Footpath

With reference to Paras.1(b) and 10(a) of the Minutes of the Council's previous meeting, on the 1st June, 1992, Mrs. Turley requested information on the current position regarding installation of a new barrier on the Path.

The Clerk stated that the Council could not remove the present barrier and erect a barrier until ownership of the area of path involved was in its authority. Process of this was still in legal hands. Further, the County Council Field-Paths Section had been contacted in respect of the suggested installation of a twin barrier and its suitability in preventing cycle/motor cycle use of the Path. The Section had replied by supplying details of a Firm, who installed barriers, to enable their advice and quotation to be obtained.

Mrs. Turley asked that record be made that she would be prepared to make a donation toward the cost of the new barrier for the Path.

The Chairman thanked Mrs. Turley and said that the current situation would be taken in to account when the subject was considered in the business of the meeting.

Apologies for Absence

Apologies for absence were received from the Chairman (Councillor) and also from Councillors Mrs. Bell and Mr. Edwards.

Minutes of the Previous Meeting

The Minutes of the previous meeting, held on the 1st June, 1992, were approved and signed by the Chairman.

Matters Arising on the Minutes of the Previous Meeting:

(a) Tree Planting Memorial to Mr. Dick Hicks - Para.4(d)

The Council noted a report from Mrs. Cook that planting of the memorial tree at Greenacres had not yet been undertaken but would be carried out when weather circumstances permitted.

(b) Employment of Community Service Group - Para.12(a)

Mr. Caudle explained that the work undertaken by the Group had been as extensive as planned, because only two persons, of limited availability, had become available. He proposed that he personally deal with the weed growth on the Burial Ground path and that he be given approval to purchase the necessary chemical for this purpose.

Resolved to thank Mr. Caudle for his action and to authorise purchase by him of weed-killer for the Burial Ground footpath.

(c) Overgrowth - Gravel to Henleys Lanes Footpath - Para.4(c)

Mrs. Cook reported that Mr. Green had carried out the work but, places had not cut back as severely as desirable.

Resolved that payment to Mr. Green be not withheld but he be asked to give further attention to any location on the Path where more severe cutting was possible.

5. Applications for Permission to Carry Out Development:

(a) The Council had the following Applications before it for Confirmation of the Planning Committee's Action;

<u>No</u>	<u>Proposed Development</u>	<u>Decision</u>
RA/4985/3	Demolition of Car Port and erect Garage, 210, Steventon Rd., Mr. A. Warwick	Recommend Approval
RA/12741	Dropping of Kerb, for vehicle access, 85, High Street, Mr. P. Browning.	No Objection
RA/12735/1/)	Demolition of Carage Building -	No Objection
RA and) Erection of Dwelling with Garage, - Land adjng. 9, Gravel Lane, The Paul Caldwell Trust.	Recommend Refusal, overdvlpmnt. of site dtrmntl. to nghbring properties.
RA/12735		
RA/3265/1	Erection of ground floor extension, 49, Steventon Rd., Mr & Mrs. J. Dale.	No Objection.

Resolved to confirm the Planning Committee's Action.

(b) The Council had before it the following Decisions of the Local Planning Authority;

<u>No</u>	<u>Prop. Development</u>	<u>Par. Coun. Comm.</u>	<u>Decision</u>
RA/7295/2	Two storey rear extn., 29, Steventon Rd., Mr. Rutland.	No Objection	Permit
RA/12684	Two storey extn., 88, Whitehorns Way, Mr & Mrs. S. Harvey.	-do-	-do-
RA/12690	Change of Use & new access to highway, Brook Farm, Milton Rd., Mr. G. Malin.	Recommend Refusal	-do-
RA/4985/3	Demolition of Car Port and erect Garage, 210, Steventon Rd., Mr. A. Warwick.	Recommend Apprvl.	-do-

Resolved to note the decision of the Local Planning Authority.

Oxfordshire County Council Minerals Local Plan - Consultation Draft, 1992

Resolved to note a report by the Clerk that the Draft Plan had circulated to the Planning Committee Members and no matters been raised for consideration of representation to the County Council.

Financial Matters:

(a) The Council had the following Accounts before it for Approval Payment;

	<u>£</u>
H.F. Green - Grasscutting/Litter Clearance, June	264.00
Oxford City Council - Agenda Printing	25.86
Oxfordshire County Council - Street Lighting, Energy) & Maintenance, 1/10/91-31/3/92	1284.10
Drayton Hall - Room Hire, 1/4-30/6/92	18.00
Clerk - Salary (£170.23) & Expenses (£25) July, Postages (£31.80) & Tel. Calls (£22.70) 1/3/-31/5/92	249.73
James Water - Burial Ground Water Supply, 1/2 year	14.73
P.E. Cook - Minute Book Binding	31.95

Resolved that the Accounts be approved and that cheques be paid for their payment.

2.7 Cont/...

(b) Payment of Insurance Premium for Libel/Slander and Official Indemnity

The Clerk explained that prior to the 1st June this Year Parish Councils had been covered for Libel/Slander and Official Indemnity by a Policy undertaken by the National Association of Parish Councils. The Association had now ceased to provide this cover and Councils were recommended to make their own arrangements. In consultation with Cornhill Insurance, the Council's Insurers, for the current financial year would require payment of £31.45.

Resolved that the Council take its own cover for libel/slander and official indemnity with Cornhill Insurance and that a cheque for £31.45 be drawn accordingly.

Late Night Disturbance by Persons Using Drayton Hall Car Park

With reference to Mins.1(a) and 4(a) of the previous meeting, on the 1st June, 1992, the Chairman and Clerk reported on meetings held between Hall Committee, Parish Council and local resident representatives on the 11th June; Hall Committee, Parish Council representatives and a Police Crime Prevention officer on the 12th June and Hall Committee, Parish Council and local resident representatives with Police Inspector Wagstaff, of Abingdon and Police Constable Langford, (the Officer for the Drayton Area), on the 25th June 1992.

The consequence of the meetings had been general agreement that a lockable, "raise and lower" barrier, with related movable but fixed posts, were required at the Car Park entry way. That security lighting should be fitted to the front of the Hall building and that the building should also be treated with anti-climb paint. The Police were prepared to retain a key for the "raise and lower" barrier, for use in the event of an incident involving them. They would continue to respond to calls for assistance in the event of any improper behaviour at the Hall or Car Park but would be unable to do so if local persons were more willing to give supporting evidence, if required, of incidents and also if the Hall Committee gave notice to any persons banned as undesirable. A public notice should be installed detailing any restrictions on use of the Car Park.

The Chairman reported the detailed recommendations of the Crime Prevention Officer.

Resolved that the Drayton Hall Committee be informed that Parish Council accepts the recommendations of the Crime Prevention Officer and the Council:

(a) is prepared to take responsibility for obstructing, to prevent any possible vehicle use, the present open site between the Hall and the Car Park entry way;

(b) is willing to take part in the consideration of the location and cost of the suggested barrier and related posts for the Car Park entry way;

(c) assumes that the Hall Committee will take all responsibility for the attention required to the building itself.

Sale of Allotment Land at Drayton

With reference to Min.8, of the previous meeting, the Clerk reported that following negotiations between the District Valuer and Mr. Adkin, for the Vendor, the Parish Council had now been offered the purchase of the allotment land at Church Lane. The matter will involve discussion concerning possible further negotiation

D. Play Area Matters:

(a) Lock-Way Play Area - Fencing and Swings

With reference to Min.9(a) of the previous meeting, the Clerk reported that, having collected the fence from the manufacturers, Mr. Herring (M.R.H. Services) had commenced to install it at Lock-Way. It was noted that bolt holes, in sections to be joined, were in differing positions. He had therefore been obliged to return the fence sections to the Manufacturer for correction.

Mrs. Mole, as Chairman of the Recreation Committee, reported that there had been pressure from local parents for the cradle swing seats, normally held at the Play Area, to be repaired and re-installed. She had therefore asked Mr. Herring to provide a quotation for repair of the cradle swings, following their earlier damage by vandalism and also for repair of the flat swing units which were now also in poor condition.

The Clerk reported that a quotation had been received from Mr. Herring for repair and re-instatement of the cradle seat and flat swing units, for the total sum of £208.30.

Resolved to

- (i) note the position with regard to installation of the fence;
- (ii) accept Mr. Herring's quotation for repair and installation of the Lock-Way swing seats, subject to this work not being undertaken until the end of July or until the new fence is installed, whichever be the earlier.

(b) Use of Village Green for Event for Fund Raising for Play Equipment

Resolved to agree to a request from Mrs. Mole, on behalf of Drayton Recreation Action Group, that the Group be permitted to use the Village Green on Saturday, 18th July, 1992, for an event for fund raising for play equipment, subject to no liability, with regard to the organisation or operation of the occasion, falling upon the Parish Council.

"Rights of Way" Matters:

(a) Binning Close to East-Way Footpath

With reference to Min.10(a) of the previous meeting and paragraph 1 of these Minutes, the Clerk confirmed the position at present in regard to transfer of the footpath land to ownership of the Parish Council and the response from the County Council in respect of installation of a suitable barrier on the Path.

Resolved to note the current position and that the Clerk should note the proposals and cost quotations from Arrow Fencing of Cholsey (submitted by the County Council) and Messrs. Grace of Drayton on the subject of installation of a twin bar barrier for the Footpath. This barrier to be so constructed as to allow "push-chair" use of the Path and to prevent cycle/motor cycle access.

(b) Drayton to Marcham - Route Signing

With reference to Min.10(b) of the previous meeting the Clerk noted that, because of the absence from the meeting of Dr. [Name], no further consideration was possible at present.

Communications Received:

The Clerk reported details of communications received on the following subjects:

(a) Oxon Association of Local Councils Information Circular 3/92;

(b) Oxon Community Health Council Notice on Proposed National

5.

12 Cont/.....

(c) Approval of Continuation of Goods Vehicle Operator's Licence
8, High Street, G.R. Webb & Sons - Letter from Western Traffic
Board, Bristol, stating that the Parish Council's representation with
regard to the over-riding of the Village Green had been considered
reaching the decision, (Prev. Minute 9(d) of 11/5/92 refers).

(d) Electric Cable, Serving Water Works, Lying Alongside of
Foot-Way Bridle-Way - (Min. 2 of the 2nd March, 1992 refers) - Letter
from Thames Water stating that it could not locate the Cable.

Resolved to note the communications received and, in respect
 of Item (d), that the Clerk notify Thames Water that if its
 representative contacted Mr. Caudle he would assist in locating the
 cable.

Matters Raised by Councillors:

Items were raised on the following subjects, by the Councillors
 and action agreed, as shown;

(a) Unsatisfactory Grass Cutting, Steventon Road Verges -
Chairman on behalf of Chairman - Clerk to refer to County Council
Engineer.

(b) Red Car Abandoned, Hilliat Fields Verge - Vice-Chairman on
behalf of Chairman - Mrs. Mole would speak to owner.

(c) Tree Overgrowth Henleys Lane, by Paddock Land - Complaint
presented to Vice-Chairman - Mrs. Mole would point out to Dr. Bell.

(d) Mid-Delivery of Drayton Mail to Banbury Continuing -
Chairman - Clerk to refer to Post Office, (Prev. Min. 9(e) 11/5/92).

(e) Weekly Car Boot Sales/Markets at Webbs Field, Abingdon
- Vice-Chairman, receipt of complaints from local persons re.
public matters - Clerk to take up with Planning Authority.

(f) Overgrowth Impeding Roadside Footpath, on Abingdon Road,
off Sutton Wick Lane - Vice-Chairman, reporting letter from both
Mr. Bare and Pardey of Greenacres - Clerk to view and consider what
action appropriate.

(g) Weed Growth in Kerb Lines, (particularly High Street and
Mill Areas) - Mr. Caudle - Clerk to refer to County Area Engineer.

(h) Chains and Padlocks Attached to Bus Shelter by Post Office
Mr. Cook - Mr. Caudle would deal.

(i) Street Light, 3, Gravel Lane, on all-day - Mrs. Cook -
will refer to County Council.

(j) Tree Overgrowth on Steventon Road Verge, impeding Access
to Nos. 40 & 42 - Mrs. Cook - Clerk will refer to County Area
Engineer.

Next Meeting

Resolved to confirm that the Council's next meeting would be
 held on Friday, 3rd August, 1992.

Confidential Business

Resolved, within the terms of the Public Bodies (Admission to
 Meetings) Act, 1990, to exclude the Public and the Press from the
 latter part of the meeting because of the special and confidential
 nature of the matter to be discussed.


 CHAIRMAN

3/8/92

1/A2/9

CONFIDENTIAL

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PARISH COUNCIL OF DRAYTON

MONDAY, 6TH JULY, 1992

CONFIDENTIAL BUSINESS

Sale of Allotment Land at Drayton

(a) Minutes of the Confidential Business on the 1st June, 1992

Resolved that the Minutes of the confidential discussion of this matter, on the 1st June, 1992, be approved and signed by the Chairman.

(b) Vendor's Offer to Parish Council to Buy the Allotment Land

The Clerk submitted and circulated a letter (copy appended to Minute Book Record) received from the District Valuer, setting out the terms for sale, by the owner Miss Bradfield, of the Allotment land to the Parish Council. He explained that the District Valuer had also pointed out that the price of £23,000, for the land with full access facility, was, similarly to the lower price of £17,000 for narrow access, also subject to the Parish Council paying, in addition, both sides costs. The Clerk added that because of the earlier involvement of the District Council in the consideration of the Parish Council's purchase of the land, he had passed, in confidence, a copy of the District Valuers letter to the District Council Director of Administration and re-emphasised the need for District Council resource assistance for the Parish Council, if possible.

The Clerk also explained the situation with regard to the Council's own financial resources and the need for it to now consider seeking higher loan sanction approval if maintaining its interest in purchase of the land.

Resolved that

- (i) the District Valuer be informed that the Parish Council remained in favour of purchase of the allotment site as specified in the original sale proposals. It is prepared to offer payment of £20,000 plus all costs for this. If the land is to be disposed of with only narrow access from Church Lane, the Council would be agreeable to payment of £17,000, plus all costs;
- (ii) the Council, under the signature of the Vice-Chairman and Clerk apply for loan sanction approval of a further £9,000, (to make a total of £18,000);

(iii) the Clerk's action in information and continued support must to the District Council be confirmed and copy correspondence on the current situation be passed to Dr. Bell, as District Councillor for Drayton, to enable him to satisfactorily present the Parish Council's case for assistance by the District Council.

1/02/92

449



V J East ARICS
District Valuer and Valuation Officer
Oxford

Spur D
Block 2
Government Buildings
Marston Road
Oxford OX3 0TF

Tel 0865-200111 extn 223
Fax 0865-204517

Your reference :
Our reference : OGD 40680 JFA/MEC
Please ask for : Mr Ackland

Date : / July 1992

Mr B C Mott
Clerk to Parish Council of Drayton (Oxon)
3 Ferny Close
Widley
Widlington
Hants OX14 3AN

Sir

**OFFER OF ALLOTMENT LAND
OFF CHURCH LANE, DRAYTON**

Refer to the above matter and write to confirm details given to you in the telephone conversation with Mr Ackland on Monday, 29 June 1992.

I understand from Mr Sayer of Adkin Agricultural that his client, Miss M Bradfield, is willing to sell the land to the Parish Council for the sum of £17,000 (seventeen thousand pounds) with your Council paying all the vendor's reasonable costs. On a sale of £17,000 I estimate Adkins fee to be £840.50 and the vendor's legal costs will be £200. You have I believe already been advised to allow £1500 for both parties' legal costs.

The price of £17,000 includes only the narrow access off Church Lane. The price of the 2.2 acres Lot 1 with the wider access would be £23,000.

You have a meeting of the Council on Monday, 6 July 1992 when this matter will be discussed. My impression is that the vendor is unlikely to agree to any amount less than £17,000 and might, if you do not agree, put the land back on the open market. If you went down the road of compulsory purchase you may find yourself paying more and certainly more in costs.

If the Council agrees to pay £17,000 plus all costs and you inform me of your decision, I will then write to you accordingly. If you are not prepared to pay this amount or would rather purchase the land through compulsory purchase access, then I will be pleased to communicate with Adkin accordingly if you instruct me to do so.

I look forward to your reply after Monday's meeting.

Yours faithfully

[Handwritten signature]
District Valuer

PARISH COUNCIL OF DRAYTON

The Minutes of the Meeting of Drayton Parish Council, held on 7, 3rd August, 1992, at Drayton Hall, Lock-Way, at 7.45p.m..

Present: Councillors Mr. Bax (Chairman), Mrs. Bell, Dr. Bell, Caudle, Mrs. Cook, Mr. Edwards, Mr. Lewis, Mrs. Mole, Mr. Pardey Mr. Stimpson.

Six Members of the Public attended.

Public Participation

Members of the Public, as indicated, stated their interest in current position with regard to the Council's consideration of following matters and were told by the Clerk of the aspects of subjects which the Council would be dealing with in the course of business of the meeting:

- a) Proposed Development at 17(b) East-Way - Mr. S. Jones of East-Way.
- b) Proposed Development at Brook Farm, Milton Road - Mrs. A. High Street.
- c) Security of Drayton Hall Car Park - Mr. J. Beames of Lock-Way.
- d) Erection of New Barrier on Binning Close to East-Way Footpath - Turley of Binning Close.

Minutes of the Previous Meeting

Minutes of the previous meeting, held on the 6th July, 1992, approved and signed by the Chairman.

Matters Arising on the Minutes of the Previous Meeting:

Tree Planting Memorial to Mr. Hicks - Para.4(a)

Council noted a report from Mrs. Cook that it still had not been possible to plant the tree and Mrs. Hicks had been kept informed of position.

Cable on East-Way Bridleway - 12(d)

Council noted a report from Mr. Caudle that response had not been received from Thames Water. He had noticed however that the cable had been severed in places and was therefore defunct.

Highway Matters - Paras. 13(a);(f);(g) & (j)

Clerk reported a communication from the County Council Area Engineer stating the action taken, or to be taken, by his Office to deal with these matters, with the exception of Para.13(j), in respect of which it was suggested that the tree overgrowth was the responsibility of the adjoining householders, although the tree was in the highway.

Council resolved to note the Area Engineer's communication and in respect of the tree overgrowth by Nos.40&42 Steventon Road (Para.13(j)) he again be asked to deal with the overgrowth because of the public and safety nature of the tree and the age of the adjoining residents.

Weekly Car Boot Sales, Webbs Field, Abingdon Road - Para.13(e)

Council noted a response from the District Council Planning Officer stating that 13 Sales only were planned at the Field. It was within the 14 limit which could be held in any one calendar month without planning permission. It was also understood that Mr. Webb would similarly let his field after this series of Sales.

Applications for Permission to Carry Out Development:

(a) The Council had the following Applications before it for Confirmation of the Planning Committee's Action;

	<u>Proposed Development</u>	<u>Decision</u>
12796-A	Erection of illuminated sign, 78, Abingdon Rd., A.&C. Bettles Shop.	Acceptable, subject to blend with locality.
1850/1	Erection of Conservatory, etc., 23, Binning Close, R.Whiting.	No Objection.
19039/1	Loft Conversion, 21, Corneville Road, Mr&Mrs. Hudson.	-do-
19813/2	Erection of Chalet Bungalow, etc., Land Adj.2, Haywards Rd., Mr.A.Jaggard.	-do-
192825	Demolish exstg.bldgs., erect two storey extn., convert roof space, erect garage, 86, Steventon Rd., Mr.Bray.	-do-

Resolved to confirm the Planning Committee's Action.

(b) The Council had before it the following Decisions of the Planning Authority;

	<u>Prop.Devlpmnt.</u>	<u>Par.Co.Obsvns.</u>	<u>Decision</u>
192735/1	Demolish Garage Bldg.	No Objection	Refuse
192735	Erect Dwelling & Garage, Land Adj., 9, Gravel Lane, Paul Caudwell Trust.	Recommend Refusal	-do-
192741	Dropping of curb for veh. access, 85 High Street, Mr.P.Browning.	No Objection	-do-
19265/1	Erctn.of extn., 49, Steventon Rd., Mr.&Mrs.Dale.	-do-	Permit
192608/1	Two storey extn., 60, Whitehorns Way, Mr.&Mrs.L.Wright.	Object re, sewer line & neighbouring prop..	-do-
19250/1	Erection of Conservatory, etc., 23, Binning Close, R.Whiting.	No Objection	-do-

Resolved to note the decisions of the Local Planning Authority.

(c) The Council had before it the following Applications for Consideration of the Planning Committee's Recommendations;

	<u>Proposed Development</u>	<u>Planning Committee Recmndt</u>
19213/	Removal of mobile home & erect chalet bungalow, 17(b), East-Way, Mr. S. Jones.	No Objection

The Clerk reported details of a copy letter, received by the Council from Mr.L.Whilde, of 11, East-Way, addressed to the Planning Authority objecting to the proposed development).

192690/1	Erctn.of extension to enclose Car Park Courtyard, Brook Farm, Milton Road, Mr.G.S. Malin.	No Objection, (on 4/2 majority view)
192690/2	Removal of Condition (requiring demolition of barn) on planning permission DRA/12690 of 15/6/92, Brook Farm, Milton Rd., Mr.G.S.Malin.	Refusal of Application, (on 4/2 majority)

Play Area Matters:(a) Lock-Way Play Area Fencing

With reference to Min.10(a) of the 6th July, 1992, the Clerk advised that Mr. Herring (M.R.H. Services) had now found that he was unable to obtain the "Pali-Play" fencing from the manufacturing company, as the fencing had been seized by another Company, who had taken over the painting process, because of the extent of debt the original Company had to it. Mr. Herring could not advise if or when delivery of the fencing could now be achieved and as its supply had not been sought since last autumn, he believed that the order for it should now be cancelled with Rushenden Noreg Engineering Ltd and the Council should take advantage of opportunity to obtain similar fencing through other Fencing Supplies.

The Clerk submitted details of a quotation received from Mr. Herring for installation of fencing to be obtained from Oxford Fencing, at total cost of £1583.00. He explained that this compared with the original quotation of £1362, in July, 1991, for supply and installation of "Pali-Play" fencing. Further, if the Council agreed to the cancellation by Mr. Herring of the "Pali-Play" fencing order it would be obliged to pay him about £100 for his costs in endeavouring to obtain the fencing, including collection from the manufacturer of the fencing which subsequently had to be returned as faulty. The cost of changing the fencing order would therefore be about £100 (or £1492, following recovery of VAT payment of £191).

Resolved to agree that Mr. Herring

- (i) cancel his Order with Rushenden Noreg Engineering for supply of "Pali-Play" fencing and that his costs of approximately £100 in endeavouring to achieve this Order be paid by the Council.
- (ii) now place an Order with Oxford Fencing for similar fencing installation at the Lock-Way Play Area and that his quotation for £100 for the total cost of the work be accepted.

(b) Play Area Inspections

Resolved to note a report by the Clerk of detail of M.R.H. Services inspection of the Lyford Close and Lock-Way Play Areas for quarter July, 1992, which added to earlier inspection detail by stating that climbing frame "U" bolts at Lock-Way were showing signs of corrosion.

(c) Drayton Recreation Action Group Fund Raising Activities

With reference to Min.10(b) of the 6th July, 1992, Mrs. Mole advised that the event on the Village Green, on the 18th July, 1992, proved successful and she requested similar use of the Green on the following Saturday.

Resolved that D.R.A.G. be permitted to again use the Village Green for fund raising purposes, subject, as before, to no liability resting on the Council.

"Rights of Way" Matters:(a) Binning Close to East-Way Footpath

With reference to Min.11(a) of the 6th July, 1992, the Clerk advised that transfer of ownership of part of the Path land to the Council was still under legal consideration. Further, that a quotation had been received from Arrow Fencing for installation of a twin bar barrier on the Path but response was still awaited from Messrs. Arrow. Finally, the Clerk reported a letter from Mr. and Mrs. Weaver of Binning Close, East-Way, expressing objection to a twin bar barrier (rather than a "kissing gate") on the Path, because cycle access would still be impeded.

(a) Cont./.....

Resolved to

(i) defer consideration of quotation for twin barrier installation on the Path to the Council's next meeting.

(ii) request the Clerk to inform Mr. and Mrs. Weaver that the Council felt obliged to opt for "twin bar" barrier on the Path because it allowed it to be more accessible to child push-chairs. It was noted that the dimensions of the twin bars would deter other than the lightest cycles gaining access to the Path.

(b) Drayton to Marcham - Route Signing

With reference to Min.10(b) of the 1st June, 1992, Dr. Bell stated that the Ramblers Association still wished recognition of the final Bridle way routing, in part, if not to object to formalisation of present diversions. He would be discussing this situation with the Landowner, Mr. Caudwell, in an effort to settle this issue.

Resolved to note the position.

(c) Itinerants Camped on Gypsy Lane Bridle-Way (No.8)

The Clerk reported that following information received from Mrs. Cook on the 20th July, 1992, he had referred to Mr. Woodcock, the District Council Gypsy Liaison Officer, the fact that "travellers" were camped on the Bridle-Way. The Clerk added that following a recent report from Mrs. Cook that the "travellers" had disturbed Street Alms Houses Residents, by late night use of the nearby water supply point, he had endeavoured to ascertain who had control of the water supply but without success.

Mrs. Mole reported that building materials, including broken bricks, had been dumped on the Bridle-Way, a few hundred yards from the junction to Sutton Courtenay Road and this was a nuisance to both the Bridle-way equine use and "travellers" with animals.

Resolved to

(i) note the reference to the County Council of the present problem and that Mr. Woodcock also be requested to ask the "travellers" to use the High Street water supply at reasonable hours.
(ii) request the County Council to arrange removal of the building materials.

(d) Diversion of Footpath 12

Resolved on the request of Dr. Bell, with reference to Min. 10 of the 11th May, 1992, to ask the District Council Planning Committee if Footpath 12, in the area of the Golf Course, is now available to public use.

Communications Received:

The Clerk reported details of communications received, as follows:

(a) Hackney Carriage and Private Hire Vehicles - Letter from District Council, stating it was considering adopting legislation which would enable it to licence Hire Vehicles together with Hackney Carriages and seeking any information from Parish Councils on problems which existed because of the present unlicensed operation of Private Hire Vehicles. Also, details of any Private Hire operators within the area.

(b) Oxfordshire Association of Local Councils Administrative Circular No.4/92

(c) "Ring-A-Ride" Travel Service to Operate on Mondays, in the Area, for Disabled People - Letter from Oxfordshire Council for Action, with full details as published.

Cont/...../6....

10 Cont/....

(d) Fun Fair Use of Drayton Hall Recreation Ground - Letter from Miss D. Jones, 37, Tilling Close, High Wycombe, asking whether Council would consider use of the Recreation Ground by "Masons' Meetings".

(e) Development Control Progress Report Oct.1991-March,1992 received from the Vale of White Horse District Council Planning Department.

Resolved to note the communications received and in respect of (a) to inform the District Council that there were no present problems in the Parish with regard to Hackney Carriages/Private Hire Vehicles. Further, that "Draytax" was the only vehicle hire operator present within the Parish.

(b) that the Clerk would be replying to the Association on information required with regard to the Parish "Traveller" Encampment Problems; Village Appraisal and Transport Questionnaires. Further that the Clerk obtain from the County Engineer his standing authority, available to Parish Councils, for removal of illegal signs on ways.

(d) that the Chairman would seek public response, by an item in the Community News; Mr. Pardey, Parish Council Representative to the Management Committee, would seek that Committee's views; the Clerk would obtain more detail from Miss Jones on the standing of the operators, (particularly with regard to Showmen's Guild membership) and the likely level of fee which would be paid for use of the Recreation Ground.

Matters Raised by Councillors:

Items were raised on the following subjects, by the Councillors and action agreed, as shown;

(a) Gate-Way Made in Fence in Bus Lay-By, Steventon Road & Core Driveway being Constructed within Field Fencing Line, from Steventon Road, South of A34 Flyover - Mr. Stimpson said that although reported earlier by the District Council Planning Enforcement Officer to be no longer used, the Bus Lay-By Gateway seemed to be back in use. Further a new substantial drive-way was being created to land north of the A34 Flyover on the Steventon Road - Clerk to take up with Planning Enforcement Officer.

(b) Old and Untaxed Commercial Vehicle parked in Lyford Close, to Hilliat Fields Junction - Mr. Lewis complained of roadway obstruction this caused - Clerk to take up with Police.

(c) Roadside Shrubbery Overgrowth Impeding Footpath Use, Lyford Close - Mr. Lewis spoke of problem to persons with push-chairs - Clerk to take up with District Council Housing Department.

(d) Newly Planted Tree in High Street, now Dead - Mrs. Mole reported that although watered, this amenity planting during last winter failed - Clerk to refer to District Council for replacement planting.

(e) Heavy Commercial Vehicle Parked in High Street Lay-By, Planning Village Green - Mrs. Cook reported that a lorry, owned by Line Transport and driven by man from Hilliat Fields, was regularly parked in the lay-by, obstructing residents views and own vehicle movements - Clerk to take up with Police.

Next Meeting

Resolved to confirm that the Council's next meeting would be on Monday, 7th September, 1992.

Confidential Business

Resolved, within the terms of the Public Bodies (Admission to Meetings) Act, 1990, to exclude the Public and the Press from the remainder of the meeting because of the special and confidential nature of the matter to be discussed.

PARISH COUNCIL OF DRAYTON

MONDAY, 3RD AUGUST, 1992

CONFIDENTIAL BUSINESS

Sale of Allotment Land at Drayton

Minutes of the Confidential Business on the 6th July, 1992

Resolved that the Minutes of the confidential discussion of this matter, on the 6th July, 1992, be approved and signed by the Chairman.

Vendor's Offer to Parish Council to buy the Allotment Land

With reference to Confidential Minute (b) of the 6th July, 1992, the Clerk submitted and circulated, (copies appended to Minute Book Record), a letter dated the 17th July and a report dated the 27th July, 1992, received from the District Valuer's Office, Oxford. These reported the Vendor's final decision that the Allotment land was to be sold with the widest possible access facility the required purchase price would be £21,500 plus payment of the Vendor's Agent's Fee and the Vendor's reasonable legal costs. The alternative remained that the land, with limited access, would be available for payment of £17,000 plus Agent's fee and legal costs. The District Auditor's report recommended either payment terms to be reasonable for the land which would be acquired.

The Clerk also reported receipt of a letter from the Vale of White Horse District Council, which stated that that Council, at its meeting on the 22nd July, 1992, had agreed a £7,500 interest free loan (repayable over 10 years) to assist the Parish Council in its purchase of the Allotment land. The District Council had also agreed to undertake the Parish Council's legal work for the transaction but had pointed out that the Parish Council would need to take independent legal advice on the loan agreement with it, if such advice was required.

With regard to the Council's decision on the 6th July, 1992, to seek Government loan sanction for a further £9,000, the Clerk advised that it was understood from the National Association of Local Councils that this was to be approved but confirmation in writing, from the Department of the Environment, was awaited.

Resolved to

(i) thank the District Valuer for his assistance and, for reference to the Vendor's Agent, inform him that the Parish Council is prepared to purchase the Allotment land, with its access facility for £21,500 plus the Vendor's reasonable legal costs and Agent's fee.

(ii) thank the Vale of White Horse District Council for its assistance and for undertaking to provide the Parish Council's legal services. Further, with regard to the latter, the Parish Council noted that it would, if required, have the independent legal advice on the loan agreement.


CHAIRMAN



57
V J East ARICS
District Valuer and Valuation Officer
Oxford

Spur D
Block 2
Government Buildings
Marston Road
Oxford OX3 0TF

B C Mott, FCIS
Member of the Parish Council of Drayton (Oxon)
Terny Close
Drayton
Oxon OX14 3AN

Tel 0865-200111 extn 223
Fax 0865-204517

Your reference :
Our reference : OGD 40680 JFA/DH
Please ask for : Mr Ackland

Date : 17 July 1992

REPORT OF ALLOTMENT LAND OFF CHURCH STREET, DRAYTON

to the above matter and to my letter of 1 July 1992 and to yours of 7 July 1992 and your recent conversation with Mr Ackland.

I have today written to Mr Sayer of Adkin Agricultural offering on your behalf £17,000 for the above land with the narrow access strip and £21,500 for the land with wider access. I have provisionally discussed these figures with Mr Sayer and have said to him that a decision as to which access option and the amounts I have provisionally agreed rests finally with your Council at its meeting early next month. In addition to the above amounts your Council have agreed to pay the vendor's legal costs and Adkin's fee. In the case of the latter and upon a valuation of £21,500 I estimate this to be £948.50 and on £17,000 £840.50. Neither of these 2 valuations or fees include any VAT.

Please consider this letter to be my final report to you which I shall issue as soon as I have agreement on the above values from Adkin Agricultural. In that report I shall recommend that your Council accept either of the 2 considerations depending on which access they choose.

Yours faithfully

port

IN CONFIDENCE

ALLOTMENT LAND OFF CHURCH LANE, DRAYTON

LOCATION AND DESCRIPTION - This land, known as Lot 1, comprises an area of approximately [redacted] of allotment land and is situated off Church Lane in the village of Drayton. I have edged the [redacted] on the attached plan for identification purposes only.

TITLE - Freehold, subject to the occupation by the allotment holders on annual tenancies. I [redacted] and that there are 40 allotment plots of which 30 are at present occupied.

RIGHTS EASEMENTS AND/OR RESTRICTIONS - There is a public footpath (FP No. 11) along [redacted] track and along the western boundary of this land to St Peter's Church lying to the south.

[redacted] highlighted in yellow to the north and south of the access track off Church Lane and which [redacted] in the land for the higher of the 2 amounts which would be for the wider access land, are [redacted] licences in favour of the adjoining owners.

[redacted] are of any other covenants, easements or restrictions that exist and my agreed values are [redacted] on the assumption that no others of an onerous nature exist.

PLANNING - I am unaware of any planning history connected with this land nor of any recent [redacted] or refusals of planning applications made by the Local Authority. It is my opinion that any [redacted] for residential development of this land in the near future is most unlikely as I understand [redacted] joins a conservation area. However, the wider access, high valued land, clearly reflects [redacted] hope value that some development might be allowed in the distant future, but this cannot [redacted] beed. I do appreciate that it is not your intention to develop this land but to continue its use [redacted] with a possibility of wide access to the burial ground to the south. I have emphasised this [redacted] Messrs Adkin.

VALUATIONS AGREED

For the freehold interest in the land with narrow access, subject to the annual tenancies of [redacted] the allotment holders and the public right of way, the sum of £17,000 (seventeen thousand [redacted] pounds).

For the freehold interest in the land with the wider access, subject to the annual tenancies [redacted] of the allotment holders, the public right of way and the licences for the 2 strips in favour [redacted] of the adjoining properties, the sum of £21,500 (twenty one thousand five hundred [redacted] pounds).

[redacted] has been agreed with Messrs Adkin that the Parish Council will pay the reasonable legal [redacted] by the vendors and also pay Messrs Adkin's fee.

[redacted] am able to recommend to your Council that the above amounts are in my opinion [redacted] reasonable for the 2 areas of land as specified and subject to the covenant and licences as [redacted] specified.

[redacted] would be essential for your Council, before any contract is signed, to be sure that [redacted] possession of the 2 strips providing the wider access to the land were easily obtainable [redacted] from the adjoining householders.

[redacted] is appreciated by me and Messrs Adkin that all of the foregoing details are subject to the [redacted] final decision of Drayton Parish Council.

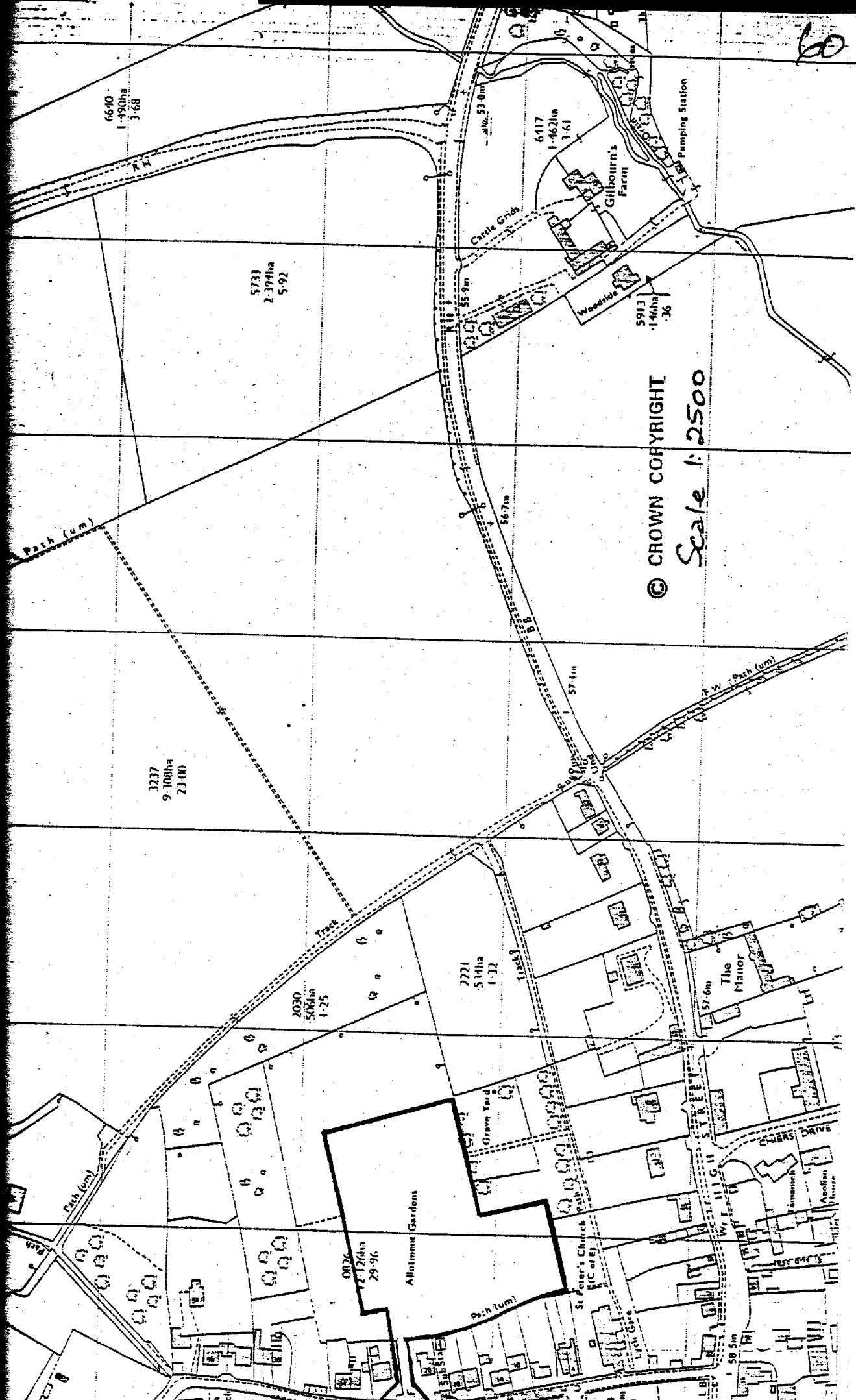
VALIDITY - This report and the 2 valuations should be considered valid for no longer than 6 months from the date of the report provided the circumstances remain unchanged in the meanwhile.

CONFIDENTIALITY - This report is considered exempt information within the terms of Part 1 of Schedule 12A to the Local Government Act 1972 (see Section 1 and Part 1 of Schedule 1 to the Local Government (Access to Information) Act 1985) and your Council is recommended to treat it accordingly.

Tinsell,

Valuer

1992



PARISH COUNCIL OF DRAYTON

The Minutes of the Meeting of Drayton Parish Council, held on 7th September; 1992, at Drayton Hall, Lock-Way, at 7.45p.m..

Present: Councillors Mr. Bax (Chairman), Mrs. Barlow, Mrs. Bell, Mr. Edwards, Mrs. Mole and Mr. Stimpson.

County Councillor Mrs. Mackenzie and Five Members of the Public attended.

Public Participation

a) Fun Fair Use of Drayton Hall Recreation Ground

With reference to Min.10(d) of the meeting on the 3rd August, Mr. Tucknott of 36, Lock-Way informed the Council that his opinion was that residents of Lock-Way generally would be opposed to the Fair use of the Recreation Ground, because of noise disturbance.

The Clerk said that the Fun Fair Applicant had been asked to provide further details of their proposal but had not pursued their application, to date, by response.

The Chairman told Mr. Tucknott that his report would be taken into account, together with any other local representations, if firm confirmation was received for use of the Recreation Ground.

b) Overgrowth of Willow Tree, High Street

Mrs. Webb, of 8, High Street, complained to the Council that the overgrowth of a willow tree on the frontage of 14, High Street, was interfering with overhead telephone cables. British Telecom was aware of the problem but had said that the property holder responsible for the tree should be contacted by the Local Council.

The Clerk said that the Parish Council could only request the property holder responsible for the tree to cut back its growth. Whereas the County Council, as Highway Authority, or other Public Service responsible for the maintenance of services, had the power to require the tree to be cut back.

The Chairman told Mrs. Webb that the Clerk would write to the property holder of 14, High Street, requesting that the tree overgrowth be removed.

c) Security of Drayton Hall Car Park

With reference to Min.6 of the meeting on the 3rd August, 1992, Mr. Beames of 40, Lock-Way asked whether there had been any progress in securing the Hall Car Park, when the Hall was not in use. His opinion remained that local young persons drove vehicles to and from the Car Park at speed, late at night and the Park was a general nuisance place.

The Clerk told Mr. Beames that the Parish Council was awaiting communication from the Drayton Hall Committee on security measures which might be pursued.

Apologies for Absence

Apologies for absence were received from Dr. Bell, Mrs. Cook and Mr. Stimpson.

Minutes of the Previous Meeting:

The Minutes of the previous meeting, held on the 3rd August, 1992, were approved and signed by the Chairman.

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(b) Tree Overgrowth, Steventon Road - Para.3(c)

The Clerk reported that the County Council Area Engineer had responded that if the elderly residents were not able to deal with overgrowth his Department, as an exception, would do so on this subject.

(c) Accessways Created off Steventon Road - Para.11(a)

The Clerk reported a reply from the District Council Planning Officer stating that action was not possible if fencing was occasionally removed to access a fieldway, because this did not constitute a permanent construction. Further, with regard to the driveway being created by the A34 Service Road enquiries on this behalf and the Enforcement Officer would communicate further on this subject.

(d) Commercial Vehicles Parked on Highway - Paras.11(b)&11(e)

The Clerk reported that the Police had now had these vehicles removed from their highway parking locations.

(e) Tree Replacement, High Street - Para.11(d)

The Clerk reported that Mr. Brind the District Council Superintendent would endeavour to replace the dead tree, during the next planting programme.

Applications for Permission to Carry Out Development:

The Council had before it the following Decisions of the Local Planning Authority;

<u>Proposed Devlpmnt.</u>	<u>Par.Counc.Obsns.</u>	<u>Decision</u>
2 Erectn.of Bungalow & new access to highway,Plot adjg. 2,Haywards Rd.,Mr.Jaggard.	No Objection	Permit
Demolish exstg.extn.&garage. Erect two storey extn.&garage; convert roofspace.86,Steventon Rd.,Mr.S.Bray.	-do-	-do-
Loft conversion,21,Corneville Rd.,Mr&Mrs.D.Hudson.	-do-	-do-
3 A Erctn.of illumintated sign, Shop of A&C Bettles,78,Abingdon Rd../blend	Accept,subct.to/blend	Consent
Demolish outhouses;erect single storey rear extn. and single garage. 63,Steventon Rd.,Mr.T.Wrightson.	No Objctn.	Permit

The Clerk was involved to note the decisions of the Local Planning Authority.

Financial Matters:

The Council had before it the following Accounts for the year ended 31st March 1992:

	£
- Grasscutting/Litter Clearance, August	177.00
- Council - Agenda Printing	20.52
- Bus Shelter Cleaning,Oct.91-Aug.1992	13.50
- Survey - Advice on Allotment Land Purchase	235.00
- Survey (£170.23) and Expenses (£25) September	195.23

3.

4/.....

(b) Drayton Village Hall and Recreation Ground Charity

The Clerk reported receipt of Notice from the Charity Commissioners that, in consequence of the Charities Act 1992, its present service as "Official Custodian for Charities" would be and fund management responsibility rest with individual trustees. This would affect the Drayton Village Hall and Recreation Ground Charity, for which the Parish Council was "Custodian Trustees" Drayton Hall and Recreation Ground Management Committee "Trustees". The Parish Council made an annual payment of £10,000, on behalf of the Charity, for investment by the "Charities Investment Fund". The latter organisation was to continue to deal with it direct for fund management purposes. Enquiries made so far had indicated that the Drayton Hall and Recreation Ground Management Committee would, as "Trustees", on divestment of the Charity Commission's role as Official Custodian for Charities, be responsible for the financial management of the Drayton Village Hall and Recreation Ground Charity. Attention on this was being sought from the Charity Commission under the Order creating the Charity.

Resolved to note the current position and to confirm the Clerk's enquiry to the Charity Commission, with regard to future fund management responsibility for the Funds of the Drayton Village Hall and Recreation Ground Charity.

(c) Audit of Council's Books for the Year Ended 31st March, 1992

The Clerk reported that a Certificate of completion of the audit had been received from the Auditors KPMG Peat Marwick, together with an invoice for £235 for the Audit Fee.

Resolved to note the Clerk's report and that a cheque for £235 was drawn for payment of the Audit Fee.

(d) National Savings Investment Account - Authorised Signatories for Withdrawals

The Clerk reported that it was practised for the Council to have authorised signatories, including the Chairman, for withdrawal of funds from its National Savings Investment Account. To ensure authorised signatories had not been adjusted to allow for the Clerk becoming Chairman of the Council in May, 1992.

Resolved that the National Savings Bank be notified of revision to the "authorised signatories" for the Council's Investment Account to be Councillors Mr. Bax (Chairman), Mr. Stimpson (Vice-Chairman) and Mr. Hole.

Security of Drayton Hall Car Park

With reference to Minute 6 of the 3rd August, 1992, the Clerk reported that further communication had not been received from the Drayton Hall Management Committee and it was agreed that this item would be placed on the Agenda for the Council's next meeting.

Sale of Allotment Land at Drayton

With reference to Minute 7 of the 3rd August, 1992, the Clerk reported that the Council's acceptance of the Vendor's terms for the purchase of the Land had been conveyed to the Vendor's Agent, Mr. [Name], District Valuer and Mr. Quayle, the District Council Solicitor,

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The Clerk added that it therefore seemed appropriate for Council to now confirm in "open meeting" the Minutes of its Confidential Business on the 3rd August, 1992, thereby releasing public information the details of its decision on purchase of the Allotment Land.

Resolved that the Minutes of the Council's Confidential Business on the 3rd August, 1992, be approved, signed by the Chairman and released for public information.

The Clerk reported fully on the decisions taken confidentially by the Council on the 3rd August. He added that the Council had now been received of Government sanction to permit the Council to borrow up to £18,000 to assist purchase of the Allotment Land and explained the situation with regard to borrowing, the Public Works Loan Board, (money in excess of the District Council's interest free loan of £7,500 over 10 years) and the funds available from the Council's own resources.

Resolved to

(a) note that the Council's purchase of the Allotment Land is now in the hands of the Solicitors for both parties and, to formal agreement,

(i) approve that in addition to the District Council's £7,500 the Parish Council, at the time required by its Solicitor, borrow £10,000 from the Public Works Loan Board, at fixed rate over 10 years and meet the remaining costs of the purchase from its own financial resources; the sum of £7,000 being now transferred, (within the one month notice procedure), from the Council's Investment to its Current Account.

(ii) The Chairman, the Vice-Chairman and the Clerk, be authorised to sign, on behalf of the Council and as required by the Council's Solicitor any documents relating to the Council's purchase of the Allotment Land.

(b) Ensure that the Council's current position with regard to purchase of the Land is known to,

(i) the two Householders in Church Lane who at present are in possession of the allotment land accessway and that they be informed that the Council will consider their future situation when its purchase of the Allotment Land has been settled.

(ii) Mr. David Bushnell, the present Allotments Manager be invited at an appropriate time a meeting be arranged between Allotment representatives, the Council Chairman, the Chairman of the Council's General Purposes Committee and the Clerk, to discuss, for presentation to the Council, arrangements for future management of the Allotment Land.

Play Area Matters:

(a) Lock-Way Play Area Fencing and Swings

With reference to Minute 8(a) of the 3rd August, 1992, the Clerk reported that both Mr. Herring (M.R.H. Services) and Mr. Herring had notified Rushenden Norag Engineering of the cancellation of the Order for their supply of "Pali-Play" Fencing. Mr. Herring had received a response from the Company that he should accept the supply of the fencing items delivered to him but had responded with a communication to the Council's Solicitor and the Company now accepted responsibility for the cancellation of the part order held by Mr. Herring. The Clerk added that from the Council's point of view he had taken advice from the Local Councils Association of Local Councils which had responded that the Council had no obligation to Norag Engineering in cancellation of the Order and that the Council's liability for any charge raised by Mr. Herring for work done in connection with the Order.

Cont/...../5.....

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The Clerk reported that Mr. Herring had now placed the with the Oxford Fencing Company, for the Lock-Way fence.

Resolved to note the position and, with regard to 10(a) of the 6th July, 1992, Mr. Herring be requested to and re-install the Lock-Way Swing Units without awaiting the installation of the new fencing.

(b) Drayton Recreation Action Group Activities

The Council noted a report by Mrs. Mole on D.R.A.G.ours to raise funds for cost of "safety services" for new equipment acquired for the Lock-Way Play Area.

"Rights of Way" Matters

(a) Binning Close to East-Way Footpath

With reference to Minute 9(a) of the 3rd August, 1992, the reported details of the Quotations received from Arrow Fencing, sum of £178.96 and A.W. Grace and Son, in the sum of £295.80 AT, for supply/installation of a barrier on the Footpath and of the present gate. He added that Mr. McGhie, of Morland a, Solicitors, acting for the Council in the transfer of the land the present gate is situated, had said that as the recognised of the Land, the Carpenter Estate, was agreeable to the ment of the Gate there was no reason why the Council should not the new barrier prior to settlement of the transfer of the b it.

Resolved to accept the Grace and Son quotation for installation abular steel barrier on the Path, in the sum of £295.80, e this would be less vulnerable to vandalism than the wooden r proposed by Arrow Fencing.

(b) Drayton to Marcham - Route Signing (Ref.Min.9(b)of3/8/92

In the absence of Dr. Bell the Council deferred further eration of this Item to its next meeting.

Removal of Unauthorised Signs from the Highway

With reference to Minute 10(b) of the 3rd August, 1992, the reported to the Council detail of delegated authority given by communication from the County Engineer, for removal of aauthorised signs from the Highway. The Authority was given for ths in the first instance.

Resolved to note the details of the Authority handed down to rish Council from the County Engineer and, to assist the eration of its effectiveness at the conclusion of twelve months, e that Members should report to the Council's meetings any taken in accordance with the delegated responsibility.

Best Kept Village Competition, 1992

The Council noted a report by the Clerk on the Judges ts on the Drayton Village entry to the Competition.

Request for Use of Drayton Hall Recreation Ground for Fun Fair

With reference to Minute 10(b) of the 3rd August, 1992, the l noted the present position, as reported at Item 1(a) of Minutes.

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Communications Received:

The Clerk reported and the Council noted, details of communications received as follow;

- (a) Leisure Guide to the Vale of White Horse District - Letter to the District Council on the proposed production of the Guide.
- (b) Review of District Council Bye-Laws - Letter from the District Council regarding its review of Bye-Laws.
- (c) Oxfordshire Rural Community Council Annual General Meeting - Agendas received should any Member of the Council wish to attend.
- (d) Oxford City Cycle Routes and Oxfordshire County-Wide Public Transport Map - Leaflets respecting each, now issued by the County Council.

Matters Raised by Councillors:

Items were raised on the following subjects, by the Councillors and action agreed, where shown;

- (a) Information to be Published in Drayton Chronicle on New Buses to be available in the Parish - The Council noted a report by Mrs. Stimpson on detail to be circulated by Mrs. Stimpson, the Parish's Public Transport Representative.
- (b) Spring Bulb Planting - The Council approved a suggestion by Mrs. Stimpson that planting be undertaken, for bloom in Spring, 1993. Mrs. Stimpson was given authority to purchase bulbs on the Parish's behalf.
- (c) Overgrowth and Maintenance of Connecting Footpaths on the Fields Estate - Complaint by Mr. Lewis (via the Clerk) about the need. Clerk to take the matter up with District Council's Parks Department.

Next Meeting

Resolved to confirm that the Council's next meeting would be on Friday, 5th October, 1992.


5/10/92
CHAIRMAN

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PARISH COUNCIL OF DRAYTON

The Minutes of the Meeting of Drayton Parish Council, held on
y, 5th October, 1992, at Drayton Hall, Lock-Way, at 7.45p.m..

Present: Councillors Mr. Bax (Chairman); Mrs. Barlow, Dr. Bell,
Middle, Mr. Lewis, Mrs. Mole, Mr. Fardey and Mr. Stimpson.

Five Members of the Public also attended.

Public Participation

Application for Development at 17(b) East-Way

S. Jones, of 17(b), East-Way, referred to the Council that
not raised objection to a planning application for re-development
home address, (Min.4(c) of 3/8/92) but the Application had been
by the District Council and he had now appealed to the Department
Environment in respect of this refusal. He asked whether the
Council would be making any submission to the Department of the
ment.

Clerk said that the Council's comments on the original
tion would be forwarded by the District Council. The Parish
would, during its meeting, be considering the Notice of Appeal
ld than decide whether it wished to add to its original comment.

Installation of Barrier on Rinning Close to East-Way Footpath

A reference to Min.10(a) of the 7th September, 1992, Mrs. Turley,
ing Close, asked when the new barrier was to be installed on
path.

Clerk said that an order had been placed with the Contractor
work could be expected in the near future.

Proxies for Absence

Proxies for absence were received from Mrs. Bell and Mr. Edwards;
County Councillor Mrs. Mackenzie.

Resignation of Member of the Council

Clerk reported that a letter of resignation from Council
p had been received from Mrs. Cook, because of family
ts.

Resolved that

Mrs. Cook be informed that her resignation was received with
and that she be thanked for her enthusiastic and loyal service
community as a Member of the Council.

liaison with the District Council Returning Officer, the
nge publication of statutory notice of the vacancy, allowing
ctors to make representation for an election, to fill the
they so wished.

A Petition for an Election was not entered the Council would
fill the vacancy by Co-option of a Councillor.

Business of the Previous Meeting

Minutes of the previous meeting, held on the 7th September,
approved and signed by the Chairman.

Business Arising on the Minutes of the Previous Meeting

Overgrown Tree, High Street - Para.1(b)

Council noted a report by the Clerk that the occupant of 14,
had raised objection to the Council requesting pruning of the
on the basis of claim that there were more important things in
to occupy the Council's attention.

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(b)Tree Planting Memorial to Mr. Hicks - Para.4(a)

The Clerk reported that the Tree had not yet been planted but Cook, although resigning from the Council, had promised to put matter in hand, as soon as possible.

(c)Accessway Created Off Steventon Road - Para.4(c)

The Clerk reported a letter now received from the District Council Planning Enforcement Officer, stating that it had been decided that the driveway created along the line of the A34 Service was to access and work farm land and therefore did not require planning approval.

(d)Divestment of Responsibilities of Official Custodian for Properties - Para.6(b)

The Clerk reported that no further action had been taken to date to secure supervision arrangements for the Funds of the Village Hall Recreation Ground Charity because response was still awaited from Charity Commissioners on interpretation of the Order creating the Charity with regard to Trustees' responsibilities.

(e)Maintenance of Hilliat Field Pathways - Para.15(c)

The Clerk reported that the District Council Housing Department agreed to attend to the Path-Ways maintenance needs.

(f)Fun Fair Use of Drayton Hall Recreation Ground - Para.1(a)

The Clerk reported receipt by the Chairman of letters from Drayton Hall Club and Mr. G. Carter of 28, Lock-Way, opposing a Fun Fair permitted to use the Recreation Ground.

The Council resolved to note the representations received, for reference and as an application was received for Fun Fair use of the Recreation Ground.

(g)Sale of Allotment Land at Drayton - Para.8

The Council received Mr. D. Quayle, Solicitor to the Vale of White Horse District Council, to address the Council on the issues involved in his progression, to formal agreement, of the Parish Council's purchase of the Land.

The Council resolved, in view of the special and confidential nature of the matters to be discussed that, within the terms of the Access to Information (Admission to Meetings) Act 1990, the press and the public be excluded for the Council's consideration of this item of business.

Mr. Quayle explained a number of details from his pre-Contract searches and searches. These included that title by Statutory Prescription only, applied to a small part of the Land at present and the terms of access deeds held by the Occupiers of 28 and 30 Church Lane. Mr. Quayle's advice was that these were not matters to be discussed with the Council from purchase of the Land. He also gave details of the income from allotment holders, for the year ending the 31st March, 1992. Mr. Quayle concluded that on confirmation by the Council of its wish to determine contractual purchase of the Land, he would need an immediate 10% instalment payment of £10,000 payable to Pryce and Co., the Vendor's Solicitors and the Council should be ready for final payment completion of the purchase, the proposed date being the 30th October, 1992.

The Council resolved to confirm the Parish Council's wish to agree contract for the purchase of the Allotment Land, with access from Church Lane and

(g)Cont/.....

- (i) a cheque be immediately drawn for payment to Pryce and Co. the deposit sum of £2,150.
- (ii) final payment be made, by three Councillor signature, when Clerk receives notice from Mr. Quayle of the required final for contract settlement on the 30th October, 1992.
- (iii) Mr. Quayle be requested to agree with Pryce and Co, for Vendor, apportionment of the Allotment Land Rent Income for the to the 31st March, 1993.
- (iv) Mr. Quayle be thanked for his attendance at the Meeting his advice to the Council and that the decisions given to him be public.

(At the conclusion of this Item the Public returned to the - See also following Minute No.9).

Applications for Permission to Carry Out Development:

(a) The Council had the following Application before it for ratification of the Planning Committee's Action;

	<u>Proposed Development</u>	<u>Decision</u>
735/2	Erection of detached dwelling & garage, Land adjng. 9, Gravel Lane, Mr.P.Caudwell(P.Caudwell Trust).	Recommend Refusal

Resolved to confirm the Planning Committee's Action.

(b) The Council had the following Applications before it for ratification of the Planning Committee's Recommendations;

	<u>Proposed Development</u>	<u>Decision Recommended</u>
99C/3	Erection of porch and addition of two windows, Brook Farm, Milton Road, Mr. G. Malin.	No Objection
06	Demolish Out-house and erect two storey extension, 1, Henleys Lane, Mr.A.Thomas.	Recommend Approval

In respect of this Application, the Clerk reported a letter of objection made to the District Council by Mr.Deabill of 1A, Henleys Lane). Resolved to confirm the decision recommended by the Planning Authority.

(c) The Council had before it the following Decisions of the Planning Authority

	<u>Prop.Development</u>	<u>Par.Counc.Recmndns.</u>	<u>Decision</u>
0/1	Extension, Brook Farm, Milton Rd., Mr.G.Malin.	No Objection	Refuse
0/2	Removal of Planning Condition to Demolish Barn, Brook Farm, Milton Rd., Mr.Malin.	Recommend Refusal	Refuse
5X	Remove Mobile Home & erect Bungalow, 17(b) East-Way, Mr.S.Jones.	No Objection	Refuse.

Resolved to note the decisions of the Local Planning Authority.

The Council had before it Notices of Appeal to the Department of Environment on the Refusal by the Local Planning Authority of the following Applications;

	<u>Prop.Development</u>	<u>Par.Counc.Recmndns.</u>
0/1	Extension, Brook Farm, Milton Rd, Mr.G.Malin.	No Objection
5X	Remove Mobile Home & Erect Bungalow, 17, East-Way Mr.S.Jones	No Objection.

5.

Cont/...

a meeting with all allotment holders.

Resolved

(a) to confirm Signature by the Chairman and Vice-Chairman to District Council £7,500 Loan Agreement and Signature by the Clerk application for a Loan of £10,00 by the Public Works Loan Board.

(b) that all allotment holders be invited to a meeting with Council Chairman and and Mr. Caudle (Chairman of the General Reserves Committee, at a date to be arranged, following completion of Council's purchase of the Allotment Land.

Block-Way Play Area - Fencing and Equipment Repairs

With reference to Min.9(a) of the 7th September, 1992, the Clerk noted a report by the Clerk that Mr. Herring would undertake fence replacement and repair of the swings as soon as the necessary materials were to hand.

Rights of Way" Matters:

1) Binning Close to East-Way Footpath

With reference to Min.10(a) of the 7th September, 1992, the Clerk noted a report by the Clerk that the Order for installation of a barrier had been placed and that there was no further information to hand regarding transfer of the Footpath land from the Estate.

2) Drayton to Marcham Route Signing

With reference to Min.10(b) of the 7th September, 1992, Dr. Bell noted that there was no further information to report at present.

Department of the Environment - Local Government Review - Role of District and Town Councils - Consultation Paper

The Clerk reported details of the Department of the Environment Consultation Paper, received via the Oxon Association of Local Authorities and in respect of which response was invited to the Department of the Environment on 10th November, 1992. To assist consideration of the document the Oxon Association had arranged a meeting at Wantage, at 7.30p.m., on 1st October, 1992, for any Councillors wishing to attend.

Resolved that the Clerk circulate the Consultation document to all members of the Council, to permit further discussion of any matters raised, at the Council's next meeting on the 2nd November, 1992.

Communications Received:

The Clerk reported details of communications received, as follow; District Council Chairman's Meeting for Parish Council Representatives, at East Hendred, at 7.30p.m., on Thursday, 19th October, 1992.

Table 2001 - The Planning Issues - District Council Questionnaire - Summary of the responses received.

Address at 12, Gravel Lane now named as "Tilia" - Letter from Council Chief Engineer.

Overgrown Hedge at 46, Church Lane, impinging on Roadside - Report made to Clerk had been passed on to resident who was asked to check the overgrowth.

Council for Protection of Rural England - Oxfordshire Branch - Report of its Annual General Meeting, at Lockings on the 22nd Oct 1992

Matters Raised by Councillor

(a) Recreation Ground Hedge

Mr. Stimpson reminded the Council that the Recreation Ground remained in need of severe pruning. He suggested that Mr. Webb, of Sherwood Farm, Sutton Wick, be contacted to see if he is able to do the work.

Resolved that the Clerk ascertain from Mr. Webb if it was possible for him to do the hedge cutting work.

(b) Spring Bulb Planting

With reference to Min.15(b) of the 7th September, 1992, the Council noted a report from Mr. Stimpson on his intended arrangements for the location of bulbs for planting.

Next Meeting

Resolved to confirm that the Council's next meeting would be on Monday, 2nd November, 1992.

[Handwritten signature]
2/11/92

CHAIRMAN

PARISH COUNCIL OF DRAYTON

The Minutes of the Meeting of Drayton Parish Council held on 2nd November, 1992, at Drayton Hall, Lock-Way, at 7.45p.m..

Present: Councillors Mr. Bax (Chairman), Mrs. Bell, Dr. Bell, Mole, Mr. Edward, Mr. Lewis, Mr. Pardey and Mr. Stimpson.

County Councillor Mrs. Mackenzie and thirteen Members of the Public were also present.

Drayton Hall Car Park - Presentation of Hall Committee Proposals for a Revised "Lay-Out" Arrangements

With reference to Min.8 of the meeting on the 5th October, 1992, the Chairman reported that Mr. H. Bisby and Mr. von Hoven of the Drayton Management Committee had agreed to attend the current meeting of the Council to explain proposals, prepared by Mr. Bisby, for a revised "Lay-out" for the Hall Car Park, as an alternative to installation of a entry gate, in an attempt to counteract vehicle nuisance use of the Park.

Mr. Bisby fully explained his proposals, (Copy appended to the Book record of the Meeting) and answered questions from Councillors and Members of the Public present.

At the conclusion of the discussion, the Chairman thanked Mr. Bisby and Mr. von Hoven for their attendance and said that the Council would take account of the matters considered, when dealing with the matter further within the formal business of the Meeting.

Matters Raised by Members of the Public Present

Barrier on Binning Close to East-Way Footpath

With reference to Min.11(a) of the meeting on the 5th October, 1992, Mrs. Purley of Binning Close said that the new barrier had now been installed at the Binning Close end of the Footpath and she thanked the Council for this action.

Lighting Fault, Lock-Way

Mr. J. Beames of Lock-Way reported that Lamp No.6 in the Road was broken and it was agreed that the Clerk would take up repair need to County Council.

Re-Furbishment of Football Club Premises

Mr. A. Alston, Drayton Football Club Treasurer, informed the Council of the recent re-furbishment undertaken within the Football Club's premises near to Drayton Hall and invited Council Members to inspect the work at the conclusion of the Council's Meeting.

Apologies for Absence

Apologies for absence were received from Mrs. Barlow and Mrs. Mole.

Business of the Previous Meeting

The Minutes of the previous meeting, held on the 5th October, 1992, were read and signed by the Chairman.

Matters Arising on the Minutes of the Previous Meeting

Tree Planting in Memory of Mr. Hicks - Para.5(b)

Mr. Bax reported that the Tree had not yet been planted.

Determination of Responsibilities of Official Custodian for Charities - Para.5(d)

Mr. Bax reported that the Charities Commission had now confirmed the terms of the Order which created the Drayton Hall and Ground Charity, the Management Committee, as Management Trustees (and not the Parish Council as Custodian Trustees), were

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5(b) cont/....

Responsible for management of the Charity's Investments. The Charities Special Investment Fund, which would continue to invest the Drayton Ground and Recreation Ground Charity Recoupment Fund payments, made locally by the Parish Council was therefore being asked to clarify if it wished to deal direct with the Management Trustees in the future.

(c) Recreation Ground Hedge - Para.14(a)

The Clerk reported that Mr. Webb had been contacted but was unable to undertake cutting of the hedge.

As the Drayton Football Club, which used the Recreation Ground, had apparently given some attention to the Hedge and was satisfied with its condition it was decided not to pursue the cutting back of the hedge at present.

(d) Spring Bulb Planting - Para.14(b)

Mr. Stimpson reported the conclusion of the planting arrangements.

Casual Vacancy in Membership of the Council

With reference to Min.3 of the 5th October, 1992, the Clerk reported that details of the vacancy had been posted locally and enquiries had now been received from the District Council that a request for a re-election had not been received and the Council could therefore proceed with Co-option of a Councillor.

Resolved that any persons interested in Co-option as a Councillor be requested to notify the Clerk, who would seek to arrange for suitable candidates to attend the Council's next meeting to permit a decision to be taken.

Allotment Land Purchase

With reference to Mins.5(g) and 9 of the 5th October, 1992, the Clerk reported that purchase of the Allotment Land had been completed on Friday, 30th October, 1992, by payment by the Council to the Vendor's Solicitor of £21,452.86p. This sum represented the land purchase price of £21,500, plus the Vendor's Solicitor's Charges of £1,044.62 and Agents Charges of £1,114.49; less £2,150.00 deposit earlier paid to the Council and payment to the Council of apportionment of £56.25 of Allotment Rents received by the Vendor for the year to 31st March, 1993. (the Council would be able to recover V.A.T. included within the Solicitors and Agents Charges). The Clerk reported that the loan of £10,000 from the Public Works Loan Board had been made to the Council at fixed rate of interest of 8 3/4% over the loan period; requiring repayment by the Council, preferably by monthly bank Debit of the sum of £748.09 on the 21st April and 21st October (a total annually of £1496.18) in each year of the loan period. The Clerk reported that the proposed meeting between Allotment Holders and the Council's representatives had been provisionally arranged for 7.30p.m. on Monday, 16th November, 1992.

Resolved to note the Clerk's report and to
(1) authorise, by three Councillor signature, twice yearly monthly bank Debit payments of £748.09p to the Public Works Loan Board;
(2) confirm the meeting with Allotment Holders on the 16th November 1992;
(3) inform the two householders at present having use, by licence, of the allotment land that the Council had now completed purchase of the land and would, in due course, examine the situation of the land used by them.

Applications for Permission to Carry Out Development:

The Council had the following Applications before it for
Action of the Planning Committee's Action;

	<u>Proposed Development</u>	<u>Decision</u>
1-A	Erection of signs, 9, The Green, Mr. J. Cunningham.	No Objection

1-B Temporary storage of 40 Skips,
1995/1.1 Peep O' Day Lane, J.Curtis & Son. -do-

Resolved to confirm the Planning Committee's action.

The Council had before it the following Decisions of the
Planning Authority;

	<u>Prop.Dvlpmt.</u>	<u>Par.Conc.Obsvns.</u>	<u>Decision</u>
1/2	Erctn.of Dwllg.&Garage, Land adjng.9,Gravel Lane,Paul Caudwell Trust.	Recmnd.Refusal	Refuse

1/3	Erctn.of Porch&Windows, Brook Farm,Milton Rd.Mr.G.Malin.	No Objections	Permit
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1/6	Demolish outhouse,erect two storey extn.,1,Henleys Lane, Mr.A.C.Thomas.	Recmnd.Approval	Refuse
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Resolved to note the decisions of the Local Planning Authority.

Proposed Thames Water Reservoir, South West of Abingdon

reference to Min.6(e) of the 5th October, 1992, the Clerk
that the District Council's Meeting on the 14th October had
attended by Mrs. Bell, Dr. Bell, Mr. Caudle, Mr. Stimpson and

Councillors attending spoke of the discussion at the District
and the conclusion that development of the Reservoir was likely
and a general feeling that effort should be made to gain as
possible for local amenities through the fact of its presence.

was agreed that views could not be formulated further until
else development proposals were known.

Apparent Unauthorised Development, Oday Hill

Council noted a report by the Clerk that apparent development
ment structure at the Oday Hill Caravan Site had been
to the District Council Planning Enforcement Officer.

Ston Hall Car Park

reference to Min.8 of the 5th October, 1992 and Item 1 of
minutes the Council discussed the Hall Committee's Proposals
vised Car Park "Lay-Out", involving use of "Kerb-stones", as
ative to installing a gate to the Car Park.

Resolved that the Hall Committee be informed that the Council was
to the view that its revised "lay-out" proposals could be
a trial period of operation but the Council could not
installation of the Scheme until re-assured on the following

that proposed parking places Nos.42 to 48 would not, in their
te hazard for children accessing the Lock-Way Play Area.
consideration be given to constant illumination of the Car
all use times, because this would probably be better for
as than spasmadic lighting and the latter could excite vandalism
sh Council could contribute a redundant lighting column toward
illumination).

ent/...

(c) that the Hall Management Committee's Insurers were required to accept risk liability cover for the setting of kerb-stones on the Car Park surface, it being not exclusively a Car Park but also a pedestrian access area.

(d) that the Highway Authority was satisfied on Planning matters with any variation in the number of parking spaces in the Car Park and also that more restricted entry to the Car Park would be an unsatisfactory consequence for traffic flow in Lock-Way. The Council would take these matters up with the County Council Engineer.

Financial Matters:

(a) Clerk's Salary

The Clerk reported receipt of notice that the National Association of Local Councils and the Society of Local Council Clerks had agreed that the formula for part-time Clerks Pay should be £1.17, with effect from the 1st July, 1992, to £1.23 (from £1.17) Community Charge Payer in the Parish and, from introduction of Council Tax on the 1st April, 1993, to £1.23 per person on the Electoral Register for the Parish.

Resolved that the National Recommendations be adopted and that the Clerk's Salary from the 1st July, 1992, be based on £1.23 per Community Charge Payer in the Parish and then, with effect from the 1st April, 1993, to £1.23 per person on the Parish Electoral Register.

(b) The Council had the following Accounts before it for payment for Payment;

	£
Green - Litter Clearance, October	18.00
City Council - Agenda Printing	9.12
Salary (£177.94) and Expenses (£25) November - } Arrears (£30.84) July-October inclusive	233.78
Person - Purchase of Spring Bulbs	20.50

Resolved that the Accounts be approved and cheques drawn for payment.

(c) Donation - "Poppy Day" Appeal. 1992

Resolved that a donation of £25 be made to the Royal British Legion 1992 "Poppy Day" Appeal and that a cheque be drawn accordingly.

(d) Internal Transfer of Funds

Resolved, on the proposal of the Clerk that a cheque be drawn in favour of £2,000 from the Council's T.S.B. Bank Current Account to the Post Office Savings Investment Account.

(e) Specimen Signature of Councillors for T.S.B. Bank Record

Resolved, as requested by T.S.B. Bank, that the Bank's records be updated by renewal of the specimen signatures of all Members of the Council and that the Clerk complete this arrangement.

Lock-Way Play Area Fence and Equipment

The Clerk reported that Mr. Herring had now completed repair of the Play Area Swings and expected delivery of the new fencing within a few days. The previous expected Suppliers of the Fence, Herring Engineering had now acknowledged that there was no obligation on them in issuing a credit note to replace a fencing bill previously issued.

Resolved to note the position.

"Rights of Way" Matters:(a) Binning Close to East-Way Footpath

With reference to Min.11(a) of 5th October, 1992 and Item 2(a) of the Minutes, the Council noted that the new barrier had now been installed at the Binning Close end of the Path. Mr. Caudle pointed out that some attention, with gravel, was required to the Footpath surface immediately around the Barrier.

Resolved that Mr. Caudle be requested to kindly apply some gravel to the path surface in the area of the Barrier, the cost to be met by the Council.

(b) Diversion of Footpath 12 at Drayton Golf-Course

With reference to Min.9(d) of the 3rd August, 1992, the Council noted a report by the Clerk on a letter received from the District Council Planning Department, stating that process of a legal agreement to ensure that the Golf Course "Fairways" were not within the boundaries of the Path had still not been completed to allow the diversion to be finalised. It was hoped that this agreement could be finalised within the next two months.

Local Government Review - Role of Parish Councils

With reference to Min. 12 of the 5th October, 1992, the Clerk reported on a communication from the District Council, with Notes for the consideration of Parish Councils, in respect of the Review, also a Question-naire which Parish Councils were invited to complete, to comment on their relationship with the District Council, in regard to the Review. These documents had, in addition to the Department of the Environment Consultation Paper, been circulated to all Members of the Council. The District Council had requested that Parish Councils respond to the Question-naire and further discussion of the Review at its Chairman's Meeting with Parish Council Representatives, on the 19th November, 1992.

The Council discussed the matters raised in the Review and generally concluded that it has not the resources, or ability of them, to take on more duties but that its consultative role and its ability to initiate action by an Authority with greater responsibilities required establishment of obligation upon the major Authority to consult regularly with Parishes with regard to the Review it undertakes.

Resolved that the Clerk and Chairman be requested to agree a response to the District Council's Question-naire and, following their discussion at the District Council Chairman's Meeting on the 19th November, 1992, to represent, if appropriate, response by the Parish Council to the Department of the Environment Consultation Paper.

Communications Received:

The Clerk reported details of communications received as follows:

- a) Oxon Association of Local Councils Circular 5/92
- b) Proposed "Two Rivers Walk" - Letter from the District Council for comment on a programmed walk, for public reference, which would incorporate route through Drayton Parish.
- c) A34 Road Maintenance - Letter from County Engineer on programme of work to be carried out between Abingdon and Milton.
- d) Open Day at Thames Water's Farmoor Treatment Works - held on 10th October, 1992 and by Chairman's Authority attended by Mr. Stimpson, Clerk of the Council.
- e) Donation Requests - Letters from Council for Protection of Rural England; The Samaritans and Oxfordshire Council for Disabled.

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Resolved to note the communications received and in respect

- (a) that the Clerk would complete Questionnaires enclosed in relation to Recreation Grants and a Smoke Free Environment.
- (b) Dr. Bell, as Footpath Committee Chairman, be invited to prepare any response required to the District Council's letter.
- (d) to thank Mr. Stimpson for his attendance and reporting to the Council.
- (e) the Donation requests be referred for the initial consideration of the Finance Committee.

Matters Raised by Councillors:

(a) Pot-Holes in Pavements

Resolved that the Clerk refer to the County Area Engineer by the Chairman of pavement pot-holes by 24, Steventon Road Gravel Lane.

(b) "Dial-A-Ride" Bus Service

The Council noted a report by Mr. Stimpson on a second available in the Parish.

(c) Neighbourhood Watch Scheme

The Chairman asked that a proposal that a Scheme be considered for Drayton be placed on the Agenda for the Council's meeting.

Future Meetings

Resolved

- (a) to confirm that the Council's next meeting would be on 7th December, 1992, at 7.45p.m..
- (b) that the Finance Committee's "Budget Meeting" would be at 7.30p.m. on Monday, 14th December, 1992.

CHAIRMAN

A. Dr.
7th Dec 1992

PARISH COUNCIL OF DRAYTON

Minutes of the Meeting of Drayton Parish Council held on Monday, 15th November, 1992, at Drayton Hall, Lock-Way, at 7.45p.m..

Present: Councillors Mr. Bax (Chairman), Mrs. Barlow, Dr. Bell, Mrs. Mole, Mr. Pardey and Mr. Stimpson.

The Members of the Public attended.

Public Representation - Damage to High Street Verge and Footway

Mrs. Webb, 8, High Street reported that the Southern Electric had caused damage to the roadside verge and footway, near to High Street, in cutting off boughs from a tree at the front of that property to prevent interference with an overhead electric supply cable.

The Clerk said that he would refer Mrs. Webb's report to the County Council Area Engineer.

Proxies for Absence

Proxies for absence were received from Councillors Mrs. Bell, Mrs. Mole, Mr. Lewis and Mrs. Mole. Also from County Councillor Mrs. Mole.

Proposed Vacancy in Membership of the Council

In accordance with reference to Min.6 of the 2nd November, 1992, the Chairman proposed that two persons, Mr. Keith Clough of 15, Sutton Wick Lane and Mr. Thomas of 1, Henleys Lane, had kindly offered their services as Co-opted Member of the Council. They had both assisted by written information of themselves and this, together with a ballot paper had been circulated to all Members of the Council. The Members of the Council who were unable to be at the Meeting had signed their ballot papers and these were held by the Clerk.

Mr. Clough and Mr. Thomas were present at the Meeting and each answered questions from the Councillors present, who then recorded their votes and passed them to the Clerk. Four of the six Councillors present voted for Mr. Thomas and two for Mr. Clough. The four absent Councillors all voted for Mr. Thomas.

It was decided that Mr. Thomas be Co-opted to Membership of the Council effective immediately.

Mr. Thomas undertook the Declaration of Acceptance of the Office of Councillor and joined the Council.

On behalf of the Council the Chairman expressed its appreciation of the assistance given by Mr. Clough, in readily offering his services to fill the vacancy.

Business of the Previous Meeting

The Minutes of the previous meeting, held on the 2nd November, 1992, were read and signed by the Chairman.

Business Arising on the Minutes of the Previous Meeting

Investment of Responsibilities of Official Custodian for Charities

The Clerk reported that confirmation had been received that the Official Investment Fund would continue its responsibility for the management of the Drayton Hall and Recreation Ground Recoupment which the Parish Council made annual payment of £50.50.. The Clerk was awaited from the Fund Management as to whether they would have administrative contact with the Drayton Hall and Management Trustees as Management Trustees of the Local Charity, or the Parish Council as Official Custodian Trustees.

The Clerk was asked to note the position.

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(b) Local Government Review - Role of Parish Councils - Para.13

The Clerk reported on the District Council Chairman's Meeting, led by the Chairman and himself on the 19th November, 1992. A census view of Parish Council representatives seemed to be that the responsibilities of Parish Councils should not be extended to a level requiring more office administration but they should have improved consideration, by a higher authority, of their views on matters affecting their Parish. The Clerk reported a representation made recently to the Department of the Environment, on the Council's behalf, which indicated the need for Parish Councils to be given a higher status with regard to their observations on local needs.

Resolved to confirm the action taken by the Chairman and Clerk.

Whitehorn Way Sewers

Dr. Bell reported that it was common knowledge that the sewers serving Whitehorns Way were inadequate and therefore the District Council would not invoke the process for public adoption of the law requiring that Sewers should be of satisfactory standard if this could be applied. Refusal of formal application to the District Council for adoption of the Sewers did permit appeal to be made to the Secretary of State for the Environment who could, without requiring improvement of the Sewers, order their adoption. Such an application and appeal had not been pursued by residents of Whitehorns Way, however, (perhaps through concern about the cost if it resulted in a rate being required, on public hygiene grounds, to accept responsibility for improving the Sewers). Dr. Bell suggested that it could help the residents of Whitehorns Way if the Parish Council applied for public adoption of the Sewers and, if this was refused, entered an appeal to the Secretary of State.

After considerable discussion of this subject it was Resolved that the Parish Council take no action in respect of public adoption of the Whitehorn Way Sewers at present but consider the position if receiving representation from Whitehorns residents.

Allotment Gardens, Church Lane

With reference to Min.7(b) of the 2nd November, 1992, the Clerk reported that the meeting on the 16th November, 1992, was attended by eighteen Allotment Holders and the Parish Council was represented by the Chairman, Vice-Chairman (Mr. Stimpson) and General Purposes Committee Chairman (Mr. Caudle) and the Clerk. Mr. Bushnell had previously been the Owner's representative for management of the Allotments wished, because of personal circumstances, not to have future supervisory responsibility and it had been agreed by the Allotment Holders that three of their number, Messrs. T. Cox; G. Currey and Spencer should form a Committee for liaison with the Parish Council on its future management of the Allotments.

The Allotment Holders generally were pleased that the Parish Council had bought the Allotment land and requested that consideration be given to improved access to the Allotments for manure delivery and parking area for tenants vehicles. Further, that the water supply be improved and the boundary hedge with the Council's Cemetery be replaced back to match the condition of the Cemetery hedges. With regard to the latter, the Clerk said that he had obtained a quotation for the work from Mr. Green, who had carried out the maintenance work on the hedge.

Resolved to note the current position and that (a) arrangements be made early in 1993 for a meeting of Allotment Holders with the General Purposes Committee to discuss

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re detail arrangements for the Council's on-going management Allotments.

(b) consideration be given, as soon as is practicable, to the area of land to the Allotments, from Church Lane and its use.

(c) the quotation for cutting the boundary hedge with the Cemetery referred, in the first instance, to the Finance Committee.

Applications for Permission to Carry Out Development:

(a) The Council had the following Application before it for consideration of the Planning Committee's Action;

	<u>Proposed Development</u>	<u>Decision</u>
CO. 74994/1.2	Infill land with Commercial, Industrial and inert waste, "Peep O' Day" Lane, Sutton Wick, J.Curtis & Sons Ltd..	No Objections.

Resolved to confirm the Planning Committee's action.

(b) The Council had before it the following Decision of the Local Planning Authority;

	<u>Prop.Dvlpmnt.</u>	<u>Par.Coun.Obsvns.</u>	<u>Decision</u>
B/	Erection of Signs, 9, The Green, Mr.J.Cunningham.	No Objections	Refuse

Resolved to note the Planning Authority's decision.

Apparent Unauthorised Development, Oday Hill

Resolved, with reference to Min.8(d) of the 2nd November, 1992, a report by the Clerk of a communication from the District Planning Enforcement Officer, stating that the development was installation of a "mobile home" on a brick base and this considered a breach of the present approval for caravans at ...

Proposed New Reservoir, South West of Abingdon

Resolved, with reference to Min.8(c) of the 2nd November, 1992, a report by the Clerk on a communication from the Vale of White Horse District Council, which set out its conclusion in respect of the 14th October meeting regarding the proposed Reservoir.

Planning Appeals in respect of Applications DRA/12735/1/CA; DRA/12735/2 - Proposed Development on Land Adjoining 9, Gravel Pit, Caudwell Trust

The Clerk reported that Notices of Appeal to the Department of the Environment had been received in respect of Applications refused by the District Council for Development of land adjoining 9, Gravel Pit. The Parish Council itself had not opposed demolition of a dwelling on the land but had recommended refusal of two separate applications for erection of a dwelling and garage there.

Resolved that the Department of the Environment be notified of the Council's continued objection to the developments proposed.

Financial Matters:

Accounts for Approval for Payment;

The Council had the following Accounts before it for approval for payment. With regard to the "Oxford Fencing Supplies" Account, the Clerk reported that two panels were received damaged and had been returned to the Company for replacement, which had been offered by the Company. This Account would be paid when the replacements were duly received by the Council's Contractor, Mr.Herring:-

	£
Cont/...	
en - Litter Clearance, November	18.00
City Council - Agenda Printing	10.00
f White Horse District Council - Photocopying	18.65
race & Son - Supply/Install Footpath Barrier	347.57
Services - Swings Repair(£208.30)& Play Areas)	221.30
ection (£13)	
Salary(£177.94)&Expenses(£25)December;	
(£35.88)and Tel.Calls(£23.85)Sept-Nov.Incl.)	262.67
Fencing Supplies - Play Area Fencing	1283.10
- Drayton Chronicle Annual Subs.for Clerk's Copy	4.00

resolved that the Accounts be approved and cheques drawn for payment, the Oxford Fencing supplies one being withheld until material supply is complete.

Finance Committee

The Council noted that the Committee would meet on the 14th of December, 1992, to consider its recommendations with regard to the Council's Precept and Budget for 1993/94.

Resolved that Mr. Andrew Thomas be appointed to serve on the Finance Committee, in place of Mrs. Cook who had left the Council.

Drayton Hall Car Park

In reference to Min.9 of the 2nd November, 1992, the Clerk advised that, to date, response had not been received from the Finance Committee nor the County Council Area Engineer.

Mr. Pardey said that the Parish Council's views had been discussed at a meeting of the Hall Committee. That Committee had then decided that siting of parking places 42-48 would not be a hazard to children using the play area; that it would prefer sensor lighting to constant illumination of the Car Park and that it would proceed with kerbing lay-out proposals, subject to awaiting response from the Council and the County Council Area Engineer.

The Chairman reported that Councillor Mr. Caudle had now suggested the installation of a Gateway Unit which would allow control of vehicles entering the Car Park, by manual locking supervision, together with a facility for allowed vehicles to exit (only) at any time.

Resolved to note the reports received and that Mr. Caudle be requested to explain and illustrate his proposals at the Council's next meeting.

Drayton Hall Car Park/Play Area Matters

East-Way Play Area Replacement Fencing

The Council noted a report by the Clerk (as indicated at Min.9(a)) that replacement fencing would be installed as soon as materials supplied had been exchanged.

Quarterly Inspection of Play Areas

The Clerk gave details of Mr. Herring's report for the Autumn quarter which included information on damage to the Gate of Lyford Play Area.

Resolved to note the report and that Mr. Herring be requested to provide a quotation for repair of the Gateway.

"Footpath of Way" - Binning Close to East-Way Footpath

The Council noted a report by the Clerk that he had spoken to Mr. Forland and Son, Solicitors, in respect of the transfer of part of the Footpath land from the Carpenter Estate to the Council and had learned that this had not yet been settled with the Land Registry.

"Ring-A-Ride" Transport Services

Mr. Stimpson, on behalf of Mrs. Stimpson the Council's Public Representative reported on the development of Oxfordshire for Voluntary Action "Ring-a-Ride" Transport Services, for persons unable to board normal buses. Mrs. Stimpson had meetings on the extension of the new service to now include Parish.

Resolved to note the development of the new service, which would publicity in the Drayton Chronicle and that the Clerk write to Stimpson conveying the Council's thanks for her representation Parish in introduction of the service.

"Neighbourhood Watch Schemes"

Mr. Stimpson reported that he understood that the "Neighbourhood Co-ordinator for the Area would attend a meeting in the Parish to discuss/assist the development of Schemes if there was sufficient interest to call a public meeting.

The Clerk reported on a communication from the Co-ordinator, by the Vale of White Horse District Council, setting out the Council's shortfall in meeting the cost of the Co-ordinator's grant and urging Parish Councils to provide financial support. The Council that it had, (at Min.14 of 6/4/92) decided not to contribute to the Vale Co-ordinator costs, there not being, then, any schemes in the Parish.

Resolved that the Chairman would, through the Drayton Chronicle, ascertain local interest in consideration of "Neighbourhood Schemes" and the Vale communication on grant assistance would be discussed by Mr. Stimpson and then considered by the Finance Committee, on the 14th December, 1992.

Communications Received:

The Clerk reported details of correspondence to hand on the following subjects;

British Legion Poppy Day Appeal, 1992 - Letter of thanks from British Legion, Steventon and District Branch, for the Council's contribution.

Proposed Fun Fair Use of Drayton Hall Recreation Ground - from Mason's Amusements, (Ref.Min.1(a) of 7/9/92 and 10(d) of 10/9/92) saying it would wish to use the Recreation Ground at the end of August each year and giving more detail of its operation. Parishes in Partnership; Providing Care in Local Communities - Association of Local Council's Meeting, in association with the Social Services Department, at Grove on the 14th January, 1992.

Resolved to note the communications received and in respect of Drayton Hall Recreation Ground to inform the Fair Operators, in the light of local resident and Drayton Hall Committee objections, that the Recreation Ground was not to be used as a venue for Fairs, (but to suggest application to Mr. Edwards at "Merewoods Farm", Sutton Wick). That Mr. Edwards would attend to represent the Council.

Letter Raised by Councillor - Bus Stop "Hard-standing"

The Council noted a report by Mr. Stimpson that the Area Engineer for County Council had now installed a surface on the verge in front of bus stop, by Church Lane, for persons waiting for buses.

Meetings, 1993

Resolved that the Council's Meeting dates in 1993, be Mondays 1st Feb.; 1st March; 5th April; 10th May (and Annual Assembly); 5th July; 2nd Aug.; 6th Sept.; 4th Oct.; 1st Nov.; 6th Dec.

