

**Agenda for the Drayton Parish Council Meeting**  
**Notice is hereby given that the next Parish Council Meeting**  
**will be held on 14<sup>th</sup> January 2025 at 7:00pm in the Caudwell Day Centre**

Members of the Parish Council are hereby summoned to attend the meeting of Drayton Parish Council for the purpose of transacting the following business set out in the agenda hereunder.

Members of the public are welcome to attend and participate during the public participation session.

Signed: Anita James  
Anita James (Clerk)

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[Clerk@DraytonPC.org](mailto:Clerk@DraytonPC.org)

**Please note that Standing Orders state that a meeting shall not exceed a period of 3 hours**

**252. Apologies for Absence.** Council to receive, review and approve apologies submitted.

**253. Declarations of Interest, Dispensations or Use of Delegated Powers.**

**254. Public Participation.** (15 minutes maximum).

Subject to standing order 3(f), a member of the public shall not speak for more than 5 minutes.

**255. Report from Chairperson.** (10 minutes maximum).

**256. Report from OCC Councillor Peter Stevens.** (10 minutes maximum).

**a) High Street Vehicle Activated Signs (VAS).** Update on the broken VAS along the High Street.

**b) County Councillor Priority Fund.** Updated on the new defibrillator.

**257. Report from VWHDC Councillor Adrian Cooke.** (10 minutes maximum).

**258. Minutes of the Previous Meeting.** To accept and approve.

**259. Action Checklist from the Previous Meeting.** To note the list of actions undertaken and completed since the last meeting.

**260. Financial Management. (Clerk & RFO)**

**a) Payments**

i) To receive and note the list of payments and income since the last meeting.

ii) To approve the payments to be made following the meeting.

iii) To confirm the two Councillors who will authorise the on-line payments between this and the next Parish Council meeting.

**b) Bank Statements and Reconciliation.** To sign the bank reconciliation and bank statements for the quarter to 31 December 2024.

**c) Disposition of Council Funds.** To note the disposition of council funds.

**d) Finance and Personnel Committee Membership.** To ask for two more members following recent resignations.

**261. Planning Committee.**

To note the planning applications discussed by the Planning Committee.

**262. Neighbourhood Development Plan Working Group** (Programme Manager).

To note the monthly report from the Programme Manager.

**263. Rights of Way & Conservation Working Group** (Richard Wade).

Update on Bridle Way 8 upgrade.

**264. Landscape Management Plan Working Group** (Richard Wade).

**265. Public Art Working Group** (Pervin Shahin). Way finding update.

**266. Sutton Wick Lane Pond.** (Elaine Wade) Update

**267. Grass Cutting Tender.** (Clerk & Deputy Clerk)

**268. The Damascus Youth Project** (including consideration of a request for a donation) (Elaine Wade)

**269. New Parish Council Website.** To approve going live of the new Parish Council website [www.draytonparish.gov.uk](http://www.draytonparish.gov.uk) and to setup a redirect from the [www.draytonvillage.co.uk](http://www.draytonvillage.co.uk) site to the new site.

**270. Any items to be noted from Parish Councillors.** (No decisions will be taken under this item).

**271. Date of the next Parish Council Meeting.** 10<sup>th</sup> February 2025 (note a Monday)

**Reserved Business.** Exclusion of the Public and Press. In view of the nature of the business to be transacted any members of the public and press are to be excluded from the meeting (Public Bodies (Admission to Meetings) Act 1960 s.1).

**272. Deed of Access for 28 Church Lane.** Update.

**273. Henley's Lane Dangerous Trees.** Update