



Drayton Parish Council

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**Minutes of the Drayton Parish Council Meeting
Held on Monday 1st June 2015 at 7:30pm
At the Caudwell Day Centre, Gravel Lane, Drayton, OX14 4HF**



Present: Richard Williams (Chairman), Richard Wade (Vice Chairman), Colin Arnold, Patricia Athawes, Laura Billington, Tamsin Meredith, Graham Webb, Christine West, Matthew Lowy.

Not Present: Colin West.

In attendance: David Perrow (Parish Clerk and Responsible Financial Officer) (left at 9:42pm), Christopher Price (Deputy Parish Clerk and Meeting Administrator), Richard Webber (OCC) (left at 8:07pm), Stuart Davenport (VWHDC) (arrived at 7:33pm and left at 8:07pm).

048/2015-16 Apologies for Absence.

Apologies for absence had been received from Colin West and were **noted**.

049/2015-16 Public Participation.

There were 2 members of the public were present.

(a) Public Transport Liaison. Daniel Scharf is the Public Transport Liaison Representative for the Parish Council. Daniel is prepared to continue this role, but is also happy to stand down. Daniel cannot attend the next Parish Transport Representatives Meeting on 17th June 2015.

(b) The Abingdon Centre for a Caring, Enlightened and Sustainable Society (ACCESS). It was **noted** that the next event is 'How to make housing truly affordable' on 6th June 2015 from 1:30pm in The Old Vicarage, 11 High St, OX14 4JL.

Stuart Davenport (VWHDC) arrived at 7:33pm.

(c) P14/V2504/FUL (see 065/2015-16 Planning Committee Business for full details). This application to build 73 dwellings on Land west of Abingdon Road will be considered by the VWHDC Planning Committee on 10th June 2015. Daniel Scharf has **objections** to this planning application and will speak at the meeting.

050/2015-16 Declarations of Interest, Dispensations and Use of Delegated Powers.

There were no declarations of interest at this stage of the meeting, nor any dispensations received in advance by the Clerk needed for consideration. The Planning Applications listed below as submitted to VWHDC were submitted under powers delegated to the Clerk. The Clerk used his delegated powers to renew the domain www.DraytonPC.org for the next 9 years at a cost of £57.51.

051/2015-16 Minutes.

Minutes of the Previous Parish Council Meeting held on 18th May 2015 were **confirmed** with no amendments. Richard Williams (Chairman) signed the minutes as a correct record.

Proposed: Graham Webb

Seconded: Patricia Athawes

Resolved: Unanimously

052/2015-16 News from OCC Councillor (Richard Webber). This item of business was brought forward on the Agenda with the agreement of the Chairman and the meeting.

£60,000,000.00 needs to be saved so cuts to some services will need to be made. Now Richard is not the VWHDC Councillor he will be concentrating his efforts on OCC matters such as roads and schools. It was **noted** that the mobile library service will now come to Drayton once a fortnight for 20 minutes.

053/2015-16 News from VWHDC Councillor (Stuart Davenport).

The VWHDC move to 135 Milton Park will be happening over the next few weeks. The reception is still not available as building work is ongoing, however there is a hope that it will be officially opened on 29th June 2015. The plan currently is for the Council to remain here for the next 3 years. The Annual Meeting was

LGA 1972 s142	Jules Meredith – refund of Crazy Domains payment for 9 years for draytonpc.org	£57.53	nil
	Total payments this month	£1,888.36	£3.26
	Receipts		
	Burial and Memorial fees		£180.00
	VAT refund to end 2014-15		£169.56
	Total Receipts last month		£349.56

(a) Bank Reconciliation. Current account £53,622.01 Deposit Account £19,673.85, Undrawn cheques: £17.00, Payments not yet credited: £180.00 **Total funds = £73,458.36 excluding payments above.**

(b) Grant Applications. None.

(c) Payments. The Clerk explained the payments listed above, which were **approved** for payment. The list of online payments via Unity Bank (see items starred * above) was signed off and the two people to approve online payments were appointed: Graham Webb and Patricia Athawes. Graham Webb and Patricia Athawes signed the cheques for the remaining (unstarred) payments.

(d) Deputy Clerk's pension. It was **resolved** that Drayton (Abingdon) Parish Council agrees to an application to join the Local Government Pension Scheme operated locally by Oxfordshire County Council, and to financially support with effect from 1st April 2015 the relevant employer contributions towards a pension for Mr Christopher Price, Deputy Clerk, who is currently employed by the Council on a 10 hour a week contract on NJC Scale LC1 Point 17 (pro rata of £17,372).

Proposed: Richard Wade

Seconded: Richard Williams

Resolved: Unanimously

(e) Review and amend bank signatories. It was **noted** that Naomi Broomfield needs to be removed and Colin West and Tamsin Meredith need to be added as signatories.

ACTION: Clerk to bring bank signatory forms to the next meeting.

(d) Burial Ground Tap. It was **noted** that the stop cock for the burial ground tap is located in the pavement north of St Peters Church almost at the point where the houses start. It's a rectangular metal plate (same size as a fire hydrant plate) marked 'METER'.

056/2015-16 Drayton2020 Neighbourhood Plan (Richard Williams).

(a) Implementation Committee, terms of reference. This item of business had been discussed earlier in the meeting under 054/2015-16 Action Checklist from the Previous Meeting. (a) Drayton2020 Implementation Committee.

(b) Update. The Drayton2020 Neighbourhood Plan will shortly be going to the VWHDC Cabinet and Council to be 'made' following the March Referendum.

057/2015-16 Village Green.

(a) Land Registry. This is in progress.

(b) Car Parking on the Green. This item of business had been discussed earlier in the meeting under 054/2015-16 Action Checklist from the Previous Meeting. (e) Parking on the Green.

058/2015-16 Lockway Play Area (Patricia Athawes).

This item of business had been discussed earlier in the meeting under 054/2015-16 Action Checklist from the Previous Meeting. (b) Lock Way Playground.

059/2015-16 Drayton Village Information Leaflet.

The Clerk received an email on 30th April 2015 from Derek Pooley asking about the possibility of updating the 'Drayton Village Information Leaflet'. The current version is now more than 7 years old. Derek is prepared to update the material if the new Parish Council Chairman writes a new 'welcome' note and the Parish Council pay for a new print run (estimated at £150.00 to £200.00 for a few 100 copies). It was **noted** that almost all the information is now on the website, though it also needs up-dating there. It was **agreed** to update the leaflet and upload it to the website for residents to print on their own printers, the Clerk / Deputy Clerk would print some copies to be left in the pubs and shops.

ACTION: Derek Pooley to update the 'Drayton Village Information Leaflet'. Richard Williams to write a new 'welcome' note.

060/2015-16 Lyford Close BMX Track. It was agreed that this land may be better utilised as allotments.
ACTION: Graham Webb to survey area.

David Perrow left at 9:42pm.

061/2015-16 Best Kept Front Garden Competition (Richard Webber). Now Richard Webber is no longer a member of the Parish Council, this item of business is to be removed from the agenda.

062/2015-16 New Notice Boards.

(a) **Sutton Wick Lane** (Christine West). This item of business had been discussed earlier in the meeting under 054/2015-16 Action Checklist from the Previous Meeting. (d) New Notice Board, Sutton Wick Lane.

(b) **Steventon Road** (Patricia Athawes).

ACTION: Deputy Clerk to create a photo montage of a new notice board along Steventon Road.

063/2015-16 Rights of Way & Conservation Working Group (Graham Webb).

Millennium Green. The next working day will be held on 13th June 2015.

064/2015-16 Leisure & General Purposes Working Group (Patricia Athawes).

(a) **The Village Caretaker's report** was received and noted. It was also noted that the Deputy Clerk received an email on 21st May 2015 from Robin Butler asking when the beech hedge trimming was going to be completed and reported that the burial ground grass is in desperate need of a cut.

(b) **Allotment/Burial Ground hedge trimming/tenancy agreement.** It was resolved to add the following text to item 5. 'The Tenant shall not cut the boundary hedge.'

Proposed: Colin Arnold

Seconded: Patricia Athawes

Resolved: Unanimously

065/2015-16 Planning Committee Business (Richard Williams).

Ref	Address	Details	Parish	VWHDC
P14/V11 96/FUL	Land East of Drayton Road Abingdon	158 residential dwellings, open space, a new access off Drayton Road (to include the removal of 7 TPO'd Lime Trees), engineering works, infrastructure works, car parking and lighting.(as amended by drawings received 13 October 2014)	Objector with comment.	Pending.
P14/V25 40/FUL	Land East of Drayton Drayton Road Drayton Abingdon OX14 4HA	The erection of a new farmyard complex comprising a 4000 tonne grain store, straw barn, workshop and two smaller grain storage buildings. There will be a concrete apron area and weighbridge, with a new access track and entrance. The proposal also includes a landscaping scheme.(as per updated transport plan received on 29 January 2015 and as amended by agents email dated 16/02/2015 and revised landscape proposal Fig 6A landscape Proposal REV A)	Response with comment.	Pending.
P14/V26 09/FUL	Land rear of 122 Abingdon Road Drayton OX14 4HT	Erection of a two-bedroom dwelling.	Response with comment.	Pending.
P14/V25 04/FUL	Land west of Abingdon Road Drayton	Erection of 73 dwellings with associated access, parking, open space, sports pitches, new footpath connection to Corneville Road (full) and pavilion (outline element all matters reserved).	Response with comment.	Pending.
P15/V06 35/FUL	Land adjacent to no.'s 15-17 High Street	Removal of existing detached garage building. Erection of new detached 3-bed	None.	Planning Permission

	Drayton OX14 4JW	dwelling house, provision of parking and amenity space (retention of existing vehicular access).		on 8 th May 2015
P15/V06 94/HH	72 Steventon Road Drayton OX14 4LD	Erection of two-storey extension to flank with single-storey 'link' to existing, detached garage.	None.	Planning Permission on 19 th May
P15/V07 00/HH	76 Steventon Road Drayton OX14 4LD	Hip to Gable loft conversion and dormer in rear roof slope.	None.	Withdrawn 12 th May
P15/V07 66/HH	5 Lockway Drayton Abingdon Oxfordshire OX14 4LG	Proposed porch to front with new wc - replacing existing canopy	None.	Pending.
P15/V08 03/HH	The Grange Gravel Lane Drayton Abingdon OX14 4HX	Replace a cart shed with an oak framed garage and store.	None.	Pending.
P15/V08 97/HH	44 Steventon Road Drayton Abingdon OX14 4LD	Proposed single storey rear extension	None.	Pending.
P15/V10 07/FUL	Ashby Court Marcham Road Drayton OX14 4FF	Construct a pair of semi-detached open market houses, with new access to highway and off-street parking	Objection. With Comemnt.	Pending.
P15/V11 62/HH	31 Abingdon Road Drayton OX14 4HW	Erection of a spiral staircase at the rear of building.	Pending. 9 th June.	Pending.

(a) **P14/V2540/FUL.** This application to erection a new farmyard complex on Land East of Drayton, Drayton Road will be considered by the VWHDC Planning Committee on 10th June 2015.

(b) **P14/V2504/FUL.** This application to build 73 dwellings on Land west of Abingdon Road Drayton will be considered by the VWHDC Planning Committee on 10th June 2015.

066/2014-15 Correspondence.

The items on the list of correspondence received were **noted**.

Why and How the Parish Council can save bees. The Clerk received a message via the website on 18th May 2015 from Laura Fowler explaining the importance of bees and how the Parish Council can help them. It was **agreed** to let Laura do a short presentation at the next meeting.

ACTION: Deputy Clerk to invite Laura Fowler to the next meeting.

067/2015-16 Items to be noted from Parish Councillors.

(a) **Traffic and Street Design Strategy.** The Clerk received an email on 27th May 2015 from Nigel Millington (Phil Jones Associates) with his draft report relating to potential streetscape enhancements through the Village. Matthew Lowy **noted** a number of mistakes.

(b) **Dog Excrement.** Richard Wade **noted** dog excrement on footpaths.

(c) **Overflowing Dog Bin.** Colin Arnold **noted** an overflowing dog bin where Henlys Lane meets FP14.

ACTION: Deputy Clerk to photograph and report to Biffa.

(d) **Grass Verges need Cutting.** Tamsin Meredith **noted** the grass verges in Drayton that need cutting. It was **noted** that OCC is responsible for cutting them.

068/2015-16 The Date of the next Parish Council Meetings.

The Date of the next Parish Council Meeting was confirmed as Monday 6th July 2015, at 7:30pm, in the Caudwell Day Centre, Gravel Lane, Drayton.

The meeting concluded at 10:15pm

Signed:

Date: 6th July 2015

Name: Richard Williams (Chairman, Drayton Parish Council)