



## DRAYTON PARISH COUNCIL

**Notice is hereby given that a Meeting of Drayton Parish Council's  
FINANCE AND PERSONNEL COMMITTEE  
on Tuesday 28 January at 2pm in the Village Hall.**

Signed: *A James*

Published: 23/01/25

Anita James: Clerk & Responsible Finance Officer

Email: [clerk@draytonpc.org](mailto:clerk@draytonpc.org)

The meeting includes “public participation” where the public can ask questions or raise issues on items that appear on the agenda.

### AGENDA

**55/25: To receive and resolve to accept apologies for absence.**

**56/25: To receive any pecuniary and/or non- pecuniary declarations of interest and consider any written dispensations from councillors received by the clerk.**

**57/25: To approve the minutes of the Finance Meeting on the 26 November 2024(s previously circulated)**

**58/25: Public Participation:** *In line with Standing Order 3(f). Members of the public have the opportunity to raise any issues or ask questions to members, not exceeding 5mins each, unless directed.*

**59/25: Budget position as of 31 December 2024:** To note the finance updates detailed in the Budget Monitoring Document.

**60/25: To consider a donation request from Abingdon Bridge for 2024/25.**

**61/25: To approve the updated NALC model (2024) Financial Regulations.**

**62/25: To approve the Updated Internal Controls Policy.**

**63/25: Internal Audit:** To note the Interim Internal Audit and to update with timeline.

**Reserved Business:** Exclusion of the Public and Press. In view of the nature of the business to be transacted any members of the public and press to be temporarily excluded from the meeting (Public Bodies(Admission to meetings)act 1960 s.1)

**64/25: Clerks Contract to be signed.**

**65/25:Date of next meeting: 30 April 2025 at 7pm in the Caudwell Day Centre.**