

# DRAYTON PARISH COUNCIL

Notice is hereby given that a meeting of Drayton Parish Council will be held on **MONDAY 8th January, 2001 at 7.45pm** at the **CAUDWELL DAY CENTRE, GRAVEL LANE**

1st January 2001



Kathryn Mendus  
Clerk to the Parish Council  
tel: 01235 835927

## AGENDA

- 1 **PUBLIC PARTICIPATION** - to hear representations from members of the public present 15 mins
- 2 **APOLOGIES FOR ABSENCE** 5 mins
- 3 **MINUTES OF THE MEETING OF 4th December 2000** (copy attached) 5 mins
- 4 **MATTERS ARISING - report to follow**
  - 61/00 - Manor Farm (see letter)
  - 77/00 - Church Notice Board
  - 112/00 - Waste & Recycling - OCC reply
  - 113/00 - Dog Bins
  - 86/00 - Trees on the Village Green
- 5 **FINANCE/ADMINISTRATION COMMITTEE BUSINESS** 20mins
  - a Report on meeting of 22nd November
  - b PAYMENTS

Village Caretaker	Payment for Nov	£	
CopyCat Services	Photocopying	£	
Clerk	Salary & Expenses (Dec)	£	
Inland Revenue	NI & tax	£	
NF Green	Grasscutting and litter	£	
Drayton F C	Contribution - grasscutting	£	
Thames Water	Cemetery & Allotments Supply	£	4.91
Newsquest (Oxfordshire) Ltd.	Advertisement	£	320.10+VAT
Drayton Hall & Rec.	Room Hire - 22.11.00	£	10.00
Drayton Hall & Rec.	Room Hire - 10.12.00 (s137 Carol Service)	£	38.00

RECEIPTS

Abingdon Stone & Marble	Memorial Fee	£	25.00
Reeves Memorials	Memorial Fee	£	25.00
Thomas & Jarvis	Burial Services	£	80.00
Edw. Carter	Burial Services	£	40.00
  - c Precept - Application by 31st January 2001
- 6 **PLANNING COMMITTEE BUSINESS** 20mins
  - a APPLICATIONS
    - 37/00 **DRA/16716 Chiers House, Chiers Drive** Addition of bedroom over ground floor extension. Loft conversion. Conversion of garage
    - 9/00 **DRA/16449/1 89 Abingdon Road** Extension & Alterations re-submissn. altered plans

b DISTRICT COUNCIL PERMISSIONS/REFUSALS

32/00	<b>DRA/16600</b> no objections	<b>37 Sutton Wick Lane</b>	Extensions front side& rear <b>REFUSED.</b>
34/00	<b>DRA/16634</b> AM. APPLN.	<b>4&amp;6 Corneville Road</b> objections	Erection of single storey bungalow <b>PERMITTED.</b>
35/00	<b>DRA/16645</b> no objection <b>PERMITTED</b>	<b>16 Sutton Wick Lane</b>	Demolition of recent outbuildings etc. & and erection of extension. Modification of windows
36/00	<b>DRA/7585/1</b>  <b>PERMITTED</b>	<b>79 Abingdon Road</b>	single storey side & rear extn. New front porch

c OCC Minerals and Waste Review

- 7 LEISURE AND GENERAL PURPOSES WORKING GROUP BUSINESS** 10mins
- a Village Caretakers report - consideration of matters arising
  - b BMX Track - report on progress
  - c Children's Playgrounds repairs
- 8 RIGHTS OF WAY AND CONSERVATION WORKING PARTY** 5 mins
- a Footpaths - Village Caretakers report - consideration of matters arising
- 9 CORRESPONDENCE - to be noted** 5 mins
- VWHDC - Didcot Transport Issues, Waste Collection (Holiday), Part III LGA 2000,
  - OCC - Didcot Transport Issues Study, Additional Rural Bus Subsidy,
  - ORCC - News (Rural White Paper)
  - VHA - Open House
  - \*Government Office for the South East - Proposed alterations to Policies RPG9 and H2
  - SPISE News
  - Trading Standards - 5/2000 - BSE latest!
  - Rt. Hon. John Prescott Esq MP - Our Countryside - A fair deal for rural England
- 10 ANY OTHER BUSINESS (matters for general discussion only)**
- 11 DATE OF THE NEXT MEETING to be confirmed as MONDAY 5th February 2001 at 7.45pm at the CAUDWELL DAY CENTRE.**

**IT IS INTENDED THAT THIS MEETING WILL CLOSE BY 9.30pm**

# **DRAYTON PARISH COUNCIL**

**Minutes of the meeting of the Drayton Parish Council  
held on MONDAY 5th FEBRUARY 2001 at 7.45pm  
at the CAUDWELL DAY CENTRE, DRAYTON**

**Present:** Prof. Wade (Chairman), Mr Clough, Mrs Cook, Mr Cross, Mr Knight, Mr Killick,  
Mr Matthews, Mrs Morrison, Mrs Mackenzie (County Councillor).  
**Apologies:** Mr Ash, Mr Morris, Mr Stimpson.

## **149/01 PUBLIC PARTICIPATION**

Mrs Bell attended and asked about the plans for the Burial Ground. Her neighbour and others were upset over what they saw to be the present poor condition. The Chairman explained the procedures which the Parish Council had been through before the removal of the Burial Hedge, the plans for the replanting of the exterior hedge and the plans which are presently being discussed for the replanting of the interior hedge/memorial rose garden. It was always contemplated that this work would be carried out over three years. She was told that it was planned to write on this topic in the Drayton Chronicle. Mrs Bell was assured that these plans were ongoing and were not abandoned.

Mrs Atkinson and others attended to explain the DAMASCUS project for a local youth worker and ask for further funding from the Parish Council. Questions were asked by members of the Parish Council and these were answered by the DAMASCUS members. The Parish Council were informed that the Lotteries Board funding was now in place, but it was a condition of this grant that those setting up the scheme could demonstrate that they had strong local support. The sum of £6,500 has been committed by local churches and other villages have committed £2,000-£3,000 over three years. The aim of the scheme is to provide a youth worker to help 'plug the gaps' for the youth of the area. The project is intended to last for three years and it is hoped that success will build on success. The members of the project are hoping to have two nominated members of the Parish Council on their advisory committee. They would also like the Parish Council to pay the sum of £100 which has been voted to support the application to the Lotteries Board but which has not been paid by the Parish Council. They also ask for a substantial financial commitment to the funding of the project by this Parish Council. In answer to questions the Parish Council were told that the principle of a dedicated youth worker has been tried before. There is such a worker in the Abingdon area. The unique part of this project is the grouping of the five parishes. There are also mentoring/befriending schemes in the County. The idea of these schemes is to overcome the youngsters' suspicion of adults and to gain their trust and increase their confidence. There was a forty-five page document submitted with the applications to the Lotteries Board which lays down the benchmarks for the scheme. The youth worker's job specification provides that he/she will:- develop active participation of the youth in the community, support the youth within the community, help the youth get their opinions heard, liaise with and help improve the relationship of the youth with local agencies and help support the existing youth work within the communities. In Drayton those running the Youth Club would also benefit by having a point of contact and someone to whom to refer for practical help. The youth worker would initially make contact with the young people, chat with them and provide a stepping stone between the youngsters and the facilities available to them. He could also help them find out what they want and to help them go about getting it. The scheme submitted shows that proposals have to be delivered year on year. The project would have to report annually. As far as funding is concerned the group are keen to get as much funding as possible to give the maximum amount of flexibility. No contingency was allowed in the application so, for example, allowances for inflation and pay rises was estimated in the application and already this has proved to be an under-estimate. As far as judging whether the project is a success it was hoped that when the project is set up it is hoped that feedback from the villages would be one of the criteria used for judging this. The Parishes would be involved in the advisory panel and would therefore have knowledge of how things were going. If things go well there should be a noticeable difference after three years. The members of the DAMASCUS project were thanked by the Parish Council.

## **150/01 DAMASCUS PROJECT.**

The Chairman proposed that the Parish Council discuss the three points outlined above.  
i ratification of the decision to pay £100 to the project: It was moved that the sum of £100 already voted to this project should be paid to the project forthwith and the **resolution** was passed unanimously. (R6/01)



Oxon. Best Kept Village Competition - entry 2001. It was agreed that the Parish Council will enter this competition and the Clerk will make the application. The question of the current cabling works in the village was raised at this point. It was agreed that the Clerk should send a strongly worded letter to the ultimate contractors complaining about: (i) the general inconvenience caused, (ii) the storage of pipes etc. on the village greens, (iii) the lorries parked in side roads, (iv) the lengthy disruption and (v) the poor standard of reinstatement of roads and verges.

#### **157/01 LEISURE & GENERAL PURPOSES WORKING GROUP BUSINESS**

- a Report on meeting of 31st January: The hedges at the Burial Ground were under active consideration, with both a memorial rosebed and mixed hedge being considered for the interior. An article would be written for the Drayton chronicle to ensure the Village was informed. The relocation of the spoil heap should be considered and the possibility of Mr Tyler removing the spoil should be investigated; the Funeral Directors should be asked to remove the spoil. There should also be a concerted effort to prevent the allotment holders dumping their rubbish on the spoil. It might be possible to invite the allotment holders to a meeting to discuss these matters and the possibility of communal composting. There are no grants for compost bins. Mr Matthews has again agreed to arrange for some scalplings for the Lockway Playground. The Village Caretaker should be asked to keep a note of her inspections of the playground. The Clerk could provide a notebook for her and ask her to keep a record of the date and time she inspects each playground and also a list of what is wrong. The BMX track should be commenced by the end of this month. The Clerk will ask Mr Green to remove the black plastic bags in the Burial Ground.
- b Village Caretaker's report: No report received this month possibly due to the postal strike.
- c National Spring Clean: The Parish Council will take part with the usual number of bags being delivered to Mr Stimpson.
- d BMX Track: As above.
- e Children's Playgrounds: The Clerk has asked for an examination of the playgrounds and quotes for the work to be done.
- f Membership of OPFA: The Parish Council will continue its membership.

#### **158/01 RIGHTS OF WAY AND CONSERVATION WORKING GROUP**

- a Footpaths: Mr Killick proposed that the Parish Council should look into carrying out the remedial work on this footpath. Mr Cross and Mr Mathews agreed to come up with a plan and requirements to put before the next meeting. There was a provision in the budget for footpaths and this might be spent on this problem path. The Parish Council also discussed the possibility of obtaining a grant for this purpose.
- b Proposed Pelican Crossing: B4017 Abingdon Rd., Drayton. The Clerk outlined the contents of the letter from OCC about this proposal and Mrs Cook will check with the school as to their preferred option. The Parish Council did not feel that the proposals for the village gateway were appropriate and would make the village appear rather as a suburb than having an individual character. The Clerk will reply accordingly.

#### **159/01 CORRESPONDENCE - noted.**

VWHDC - Statement of Accounts 1999/2000, Learn French in Colmar  
OCC - Draft Revised SERPLAN, OCC News; Communities in Touch  
ORCC - Working Together - Community Event  
DETR - Activate (9)  
TOE - Annual Review  
Clerks & Councils Direct  
Local Council Review

#### **160/01 ANY OTHER BUSINESS (Matters for general discussion only)**

Mr Knight continues to receive complaints about Mr Caudwell's horse.

**161/01 The DATE of the NEXT MEETING was confirmed as Monday 5th MARCH 2001 at 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE.**

**Finance Committee meeting: Monday 5th March at 7pm at Caudwell Day Centre**  
**RoW & Cons. WG: Monday 2nd April at 7pm at Caudwell Day Centre**

# DRAYTON PARISH COUNCIL

Notice is hereby given that a meeting of Drayton Parish Council will be held on **MONDAY 5<sup>TH</sup> MARCH 2001** at 7.45pm at the **CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON**

27<sup>TH</sup> FEBRUARY 2001

Maria Wysocki-Jones  
Clerk to the Parish Council  
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## AGENDA

1. PC PEDLEY
2. MR COULTER (OCC)
3. PUBLIC PARTICIPATION
4. APOLOGIES FOR ABSENCE
5. MINUTES OF THE MEETING OF 5<sup>TH</sup> FEBRUARY
6. MATTERS ARISING: see attached report

62/00	Allotment rentals	6/00	Manor Farm
135/00	Pyracantha hedge	86/00	Trees on the green
157/01	Playground quotes	98/00	Sutton Wick Pond
113/00	Dog bins	77/00	New Parish noticeboard
112/00	Waste and recycling	150/01	DAMASCUS Project
156/01	Cabling work	154/01	Vickery's shop
48/99	Bettles shop	100/00	Consecrated ground

## 7. FINANCE/ADMINISTRATION COMMITTEE BUSINESS

- a The report on the last meeting of the Finance Committee will be presented at the March meeting.

b **PAYMENTS**

CopyCat Services	Photocopying	
M Wysocki-Jones	Clerk's salary & Expenses	£453.88
M Wysocki-Jones	Postage and stationery	£36.03 (incl. VAT 56p)
Inland Revenue	Tax and NI	£194.65
Glasdon	Purchase of bins for the Mill Green	£171.02 +VAT
K Mendus	Expenses for Apr 2000-Feb2001	£128.21 +VAT

→ gross figure

## RECEIPTS

Reeves Memorial	Memorial Massey	£12.00
Abingdon Stone and Marble	Memorial Whiting	£12.00
Reeves Memorial	Memorial Denton	£50.00
Abingdon Stone and Marble	Memorial Bryon	£25.00
Allotment Rents	Scharf, Bird	£11.00
Edward Carter	Burial Selby	£40.00
Allotment Rents	Tucknott, Radburn, Perris	£41.90
	Selby, Hignell, Brooks, Atkins, Spencer	

## 8. PLANNING COMMITTEE BUSINESS

### a APPLICATIONS

2/01	DRA/14414/3	54 Church Lane	NC Obj	Pitched roof to replace flat roof
3/01	DRA/	91 Abingdon Road	NC Obj	New roof over existing ground to form new bedrooms, bathroom and ensuite.
4/01	DRA/3476/9	The Stone Barn, Gravel Lane		Extension to form study
5/01	DRA/919/3	The Old Barn, Henleys Lane		Sgl storey rear extension to enlarge kitchen and provide garden room

### b DISTRICT COUNCIL PERMISSION/REFUSALS

32/00	DRA/16600/1	37 Sutton Wick Lane	No Objections	Extensions front side & rear <b>Resubmission - Permitted</b>
37/00	DRA/16716	Chiers House, Chiers Drive	No Objections	Addition of bedroom over ground floor extension. Loft conversion. Conversion of garage. <b>Permitted</b>
9/00	DRA/16449/1	89 Abingdon Road	No Objections	Extension & alterations <b>Resubmission - Permitted</b>
48/00	DRA/15930/2-D	54-80 Abingdon Road	Objections	Erection of 13 houses <b>Resubmission - Permitted</b>
33/00	DRA/16611/X	7 Haywards Road	No Objections	Erection of two semi-detached dwellings, land rear 7 Haywards Rd <b>Permitted</b>
1/01	DRA/6765/4	Units 1&2 Marcham Road	No Objections	Erect two pairs of gates <b>Permitted</b>

## 9. LEISURE & GENERAL PURPOSES WORKING GROUP BUSINESS

- a Village Caretaker's report:
- b BMX Track:
- c Children's Playgrounds:

## 10. RIGHTS OF WAY AND CONSERVATION WORKING GROUP

- a Footpaths:
- b Quotes for work on FP23
- c Proposed Pelican Crossing: B4017 Abingdon Road, Drayton.

## 11 CORRESPONDANCE - to be noted

OALC: County Circular1/2001 **Important for Action STANDARDS COMMITTEE\***  
Rural White Paper - sent to all councillors  
AGM 2001 - Monday 9<sup>th</sup> 2001  
Minutes for the Winter General Meeting 2000  
Seminars: Does your village need a shop ? 28 March 2001  
Preparing End of Year Accounts  
Nomination Form for Executive committee 1999 - 2003

County Circular2/2001 **Important for Action Review of District Electoral Arrangements\***

**Important for Action Model Code of Conduct** ( I have requested a copy for circulation)

**\*These papers have been put into circulation with this months agendas and minutes.**  
ORCC: Celebrating the uniqueness of your village - a request for information about Parish Tapestries, Village Books, Videos etc - please advise  
VWHDC: Register of Electors in force from 16<sup>th</sup> February 2001  
A'don & Disctric Crime Prevention Panel: The Future  
OCC: Employment Land and Development Monitor 2000

## 12. ANY OTHER BUSINESS (Matters for general discussion only)

- 13. The DATE of the NEXT MEETING to be confirmed as Monday 2<sup>nd</sup> April 2001 at 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE.

**IT IS INTENDED THAT THIS MEETING WILL CLOSE BY 9.30PM**

**MATTERS ARISING FOR 5<sup>TH</sup> MARCH 2001**  
**Clerks report to the parish Council**

**2/00 ALLOTMENT RENTALS**

Rental has now been received for the majority of the allotments. We have also received a good proportion of the allotment surveys. I will compile this information. One area which is highlighted is the need to advertise the vacant allotments in the Chronicle. *- see before next meeting*

**135/00 PYRACANTHA HEDGE**

The residents have been advised that the village caretaker will look after the Pyracantha hedge and it will be restaked and pruned in the spring

**157/01 PLAYGROUND QUOTES**

I spoke to Mr Taylor of 'the play architects' Monday 26<sup>th</sup> February. He confirmed that he has visited the site and will ensure we receive his recommendations and quotation before our next meeting. He stated that where the uprights on the slide had been sawn through although the slide remains structurally sound the only course of action to repair the slide is to completely replace the upright. The damage to the flooring is not actually on the tiled area but in the 'wet pour'. They would fill the two small holes in this area. The five plastic inserts in the rocking horse have been systematically smashed and will need to be ordered from Wicksteed. Mr Taylor also commented on the condition of the park gate which does not now close automatically and would appear to have been driven into by something. As this was not in his original remit he has not provided a quote but is aware of the problem and can do so in the future should we wish to consult him.

**113/00 DOG BINS**

Two dog bins have been purchased from Glasdon at a cost of 171.02. Mrs Mendus suggests we give them to the Millennium Green Committee to arrange for their fitting. As the PC's commitment was only to supply the bins.

**156/01 CABLING WORK**

Mrs Mendus has written to both Southern Electric and Murphy Limited (Electrical Contractors) as discussed at the February meeting regarding the disruption currently being caused through the village. Copies of these letters are attached. With reference to strong public feeling about the current cabling work perhaps it would be worth including some of this information in the Drayton Chronicle.

**48/99 BETTLES SHOP**

Following last month's meeting when it was stated that all was quiet with this development we have received notification that permission has been granted for 13 houses to be built. Paul Knight was attending a planning meeting on behalf of the PC on Monday 19<sup>th</sup> February.

**6/00 MANOR FARM**

No correspondence has been received.

**86/00 TREES ON THE GREEN**

Simon Ringrose has been asked to carry out the work on these trees, as far as I am aware we have not been given a date.

**8/00 SUTTON WICK POND**

See attached quotes as provided by Pond Action. I have received some information regarding The Local Heritage Initiative which may be able to issue a grant in relation to the work required to re-establish Sutton Wick Pond. I have passed this information to John Killick and will also contact their information line to request further details.

**10 NEW PARISH NOTICEBOARD FOR CHURCH**

I have spoken to Mr William's regarding the new parish noticeboard for the church porch. As his original quote was made on the 7<sup>th</sup> March 2000 he will send us a new quote. He will also include the charges for fitting. I have also asked him to include a price for the erection of two playground signs which I am currently holding. I should have this quotation for the next meeting.

**150/01 DAMASCUS Project**

A cheque for £100 has been sent to the project. They have been sent a donation/grant form to complete and we have requested information regarding the level of financial commitment by the other villages in the project. As yet I have had no reply.

**154/01 VICKERY'S SHOP**

Prof. Wade has written on behalf of the PC.

**100/00 CONSECRATED GROUND**

I have a map showing the consecrated ground and will bring it to the next meeting.

**112/00 WASTE AND RECYCLING**

I have spoken to Mr Green regarding the large amount of sacks which had accumulated in the burial ground. He has removed eight sacks but has not taken them to the tip to avoid paying a charge for commercial refuse. He has been putting them into his own rubbish, and that of his neighbours over a period of time. He would like an alternative solution. He will look at removing the metal railings from the burial ground. These were left there when the hedges were removed.

\* I have found a copy of the village survey 1982 and passed this to Prof. Wade.

**DRAYTON PARISH COUNCIL**

**Minutes of the Annual Assembly of the Parish Meeting  
Held on Monday 2<sup>nd</sup> April 2001 at 7.45pm  
At the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON**

Present: Mr Ash, Mr Cross, Mrs Cook, Mr Knight, Mr Stimpson, Mr Killick, Mr Matthews, Mr Morris, Mrs Morrison, and Mrs Mackenzie

Apologies: Mr Clough and Prof Wade

In Prof Wade's absence Mr Knight chaired the Meeting

**1. MINUTES OF THE MEETING OF 3<sup>RD</sup> APRIL 2000**

The Minutes were agreed and signed

**2. MATTERS ARISING**

No matters were raised.

**3. PARISH COUNCIL ANNUAL REPORT**

**Planning**

A list of all Planning applications during the year had been circulated. To summarise 49 Applications had been received 10 of which were classed as applications for commercial properties. 7 objections had been raised. The majority of applications were for extensions and development to existing dwelling houses, some of these were resubmissions. The Parish Council was disappointed that the District Council had allowed the development on the land at the rear of 54-80 Abingdon Road.

**Leisure and General Purposes**

The Council has maintained its regular programme of maintenance grass cutting and litter collection with the assistance of Mrs Dixon, Village Caretaker.

**Burial Ground** - work continues in redeveloping the Burial Ground with a memorial rose bed being under consideration. Expense means that works in the burial ground progresses slowly.

**Playgrounds** - Annual inspections are maintained and quotations for repair work to the gate and protective flooring are being awaited.

**Allotments** - The Parish Council is grateful for the continued assistance they receive from the Allotment Wardens, Mr Spencer and Mr Cox.

**Rights of Way and Conservation**

**Footpaths** - These continue to be monitored on a regular basis. Footpath 23 and Bridleway 9 continue to be the Council's main priority in terms of maintenance and improvement. The Council will use a DIY working party to improve Footpath 25.

**Drayton School**

Mrs Cook continues as the Parish Council's representative. The current roll is 110. Work carried out at school includes hall lighting and refurbishing the boys' toilets.

**4. PARISH ACCOUNTS**

The Accounts for the year 1999/2000 having been previously agreed were for available for inspection. The annual budget for 2000/2001 was also available. The annual precept for the year 2001/2002 is £21,000.00 (2000/2001 £20,000.00)



## **LOCAL CHARITIES**

Latest Annual Financial Statements in respect of the following charities were available for inspection: Adwell Day Centre, Drayton Youth Centre Charity, Drayton Millennium Green Trust, Drayton Hall and Recreation Ground and Drayton Parochial Charities.

## **6. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS FOR THE PARISH**

Mrs Mackenzie (County Councillor) commented on a vast amount of differing works but is particularly involved with the Environmental services, and the Early Years Development and Childcare Partnership. Mrs Mackenzie stated that throughout all her county involvement and responsibilities she sought to assist in the reduction of 'red tape', which seemed to resist so much positive action. With particular reference to Drayton Mrs Mackenzie hoped to support residents by helping with planning appeals and the bureaucracy surrounding issues such as the installation of the pelican crossing and gateway signs on the Abingdon Road. More funding had been available from the County in the last two years so there had been an improvement in services such as public transport, libraries and nursery places.

Mr Ash (District Councillor) reported that since he had been elected in May 1999 as the Liberal Democrat candidate he had become involved on various committees and sub-committee of the Vale of the White Horse District Council, including the Environment, Leisure and Arts, (where the grant has been increased from £2,500 to £3,500), Property and European Relations, Mr Ash is keen to foster schemes such as the recent Twinning with Lesparre. Mr Ash is also the Vale's representative for Business Link and a member of the Reservoir Working party. In order to support members of Drayton Parish Mr Ash holds a surgery on the first Saturday of each month at the Village Hall at 9am.

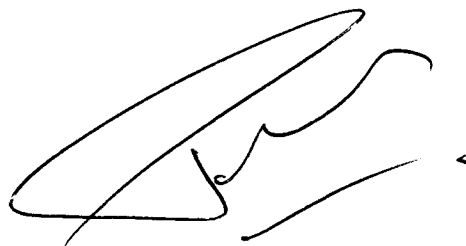
Mr Knight thanked both Mrs Mackenzie and Mr Ash for their work on behalf of Drayton residents.

## **7. MATTERS RAISED**

The Council discussed the matter of travel tokens. Concern was expressed that taxi's in Abingdon and Drayton would not accept the tokens. Mr Ash would look into the matter.

PC Pedley attended the Meeting and the Council were able to discuss current areas of concern. Although the level of crime in Drayton was not considered to be of major concern it was the areas of persistent anti-social behaviour, which offended many local residents. There had also been numerous incidents of vandalism at the Village Hall. Concern was expressed about the difficulty of contacting police to report crimes. PC Pedley said that people must persist in reporting crimes although he was aware of some of the problems experienced due to the lack of ability of the phone system to cope with the number of calls it received.

As there was no further business the Meeting was declared closed at 8.45pm



# DRAYTON PARISH COUNCIL

Notice is hereby given that a meeting of Drayton Parish Council will be held on **MONDAY 2<sup>nd</sup> April 2001** following the Annual Parish Assembly at 7.45pm at the **CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON**

22<sup>nd</sup> March 2001

Maria Wysocki-Jones  
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## AGENDA

### 1. PUBLIC PARTICIPATION

### 2. APOLOGIES FOR ABSENCE

### 3. MINUTES OF THE MEETING OF 5<sup>TH</sup> MARCH 2001

### 4. MATTERS ARISING: see attached report

113/00	Dog bins	86/00	Trees on the green
112/00	Waste and recycling	77/00	New Parish noticeboard
157/01	Playground repairs	150/01	DAMASCUS Project

#### Matters Arising: included as agenda items

6/00	Manor Farm
158/01	Pelican crossing on B4017
170/01	Footpath 23

### 5. FINANCE/ADMINISTRATION COMMITTEE BUSINESS

- a Finalised Accounts for 1999/2000
- b Proposal: Chairman of the Finance committee to be one of the three cheque signatories.
- c Millennium Green Trust, determination of the balance agreed as owing.
- d Seminar: Preparing End of Year Accounts

#### e PAYMENTS

CopyCat Services	Photocopying	
M Wysocki-Jones	Clerk's salary & Expenses	£453.88
M Wysocki-Jones	Postage and stationery	£24.84 (incl £1.57 VAT)
OALC	Seminar: Preparing End-of-Year Accounts	£15.00 + VAT
	Inland Revenue	
	Tax and NI	£108.43
	N F Green	
	Litter collection/bins Jan&Feb	£40.50
	Ringrose Tree Surgery	
	Beech hedge planting	£1165.00 +VAT
	Best Kept Village Comp	
	Entry Fee	£10.21 +VAT

## RECEIPTS

Allotment Rents	Selby	£2.75
VWHDC	Grant towards letter picking	£326.77
Apache Signs	Memorial 'Dutton'	£25.00
Co-Operative Funerals	Burial 'Woodley'	£40.00
Thomas and Jarvis	Burial 'Buckle'	£40.00
Knapp & Sons	Memorial 'Sims'	£25.00
A'don Stone and Marble	Memorial 'Percival'	£25.00

## 6. PLANNING COMMITTEE BUSINESS

### a APPLICATIONS

6/01 DRA/16821 2 Fisher Close Change of use of garage to living space

### b DISTRICT COUNCIL PERMISSION/REFUSALS

2/00 DRA/775/5 Old Farm House, Milton Road Single storey kennel block, training and exercise yard.

**No Objections**  
48/99 DRA/15930/2-D 54-80 Abingdon Road **Resubmission - Permitted**  
Erection of 16 houses

**Objections**  
51/99 DRA/445/7 Drayton Mill Milton Road **Permitted**  
Old file - Erection of 6 houses, 4 flats, garages, access and associated parking.

**No Objections** **Permitted**

### c WORK TO TREES

Reduce one horse chestnut tree, at 3 Newman Lane - **Permission granted**

Request by Simon Ringrose to carry out work on trees on the village Green - **Permission granted**

## 7. LEISURE & GENERAL PURPOSES WORKING GROUP BUSINESS

a Village Caretaker's report:

b BMX Track:

## 8. RIGHTS OF WAY AND CONSERVATION WORKING GROUP

a Footpaths: incl FP23

b Proposed Pelican Crossing: B4017 Abingdon Road

## 9. MANOR FARM

## 10. LOST DEEDS

## 11. CORRESPONDANCE - to be noted

OALC: Nominations to VWHDC Standards Committee

VWHDC: Refuse and Recycling from Farms

Meetings of the Council and Committees

ProHelp - leaflet introducing professional support for the voluntary sector

Computer Training - free training in Didcot -  
Sports England Presentation 26<sup>th</sup> April 7.30pm  
Notices to be displayed for the County Council Elections  
OCC: Public Consultation on the future of three residential and Day care centres in  
Banbury, Didcot and Wallingford  
No 3/2001 - Foot and Mouth update  
No 5/2001 - Foot and Mouth update  
Guidance for Owners of Public and Private Amenities with Oxfordshire during  
the current Foot and Mouth Disease restrictions  
Meeting with Towns and Parish Council - South Oxfordshire and VoWH  
Tuesday 10<sup>th</sup> April Village Hall, Main Street, Grove at 7.30pm  
Stakeholder consultation on new political management arrangements.  
ROBERT JACKSON MP: Copy of an Adjournment Debate in the House of Common on  
Thursday 14<sup>th</sup> March - 'Over development in Oxfordshire'.\*  
MR HAMILTON: Information from the MGT\*  
AbITS: Bulletin - Feb 2001  
COUNTRYSIDE AGENCY: Leaflet detailing what the new countryside access  
arrangements will mean.  
AGE CONCERN: Launch of an advocacy service in County Council Residential Homes in  
Oxfordshire  
SHELL: ISSUE 23 INTERACTIVE, Rio +10  
LOCAL HERITAGE INITIATIVE: Application Pack  
TRUST FOR OXFORDSHIRE'S ENVIRONMENT: Information pack

\* Documents copied to Councillors

**12. ANY OTHER BUSINESS** (Matters for general discussion only)

**13. The DATE of the NEXT MEETING to be confirmed as Monday 14<sup>th</sup> May 2001 at  
7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE.**

**MATTERS ARISING FOR 2<sup>ND</sup> APRIL 2001**  
**Clerks report to the Parish Council**

✓ **13/00 DOG BINS**

Both bins have now been installed on the Millennium Green. They are also now being included as part of the Dog Wardens weekly collection. The cost of this is £1.50 per bin, plus 10% administration charge + VAT. As the bins were already being used and filled I instructed the Warden to start emptying the bins with immediate effect. The MGT will need to be informed that the payment for this service will be their responsibility.

**112/00 WASTE AND RECYCLING**

Mr Cherry has contacted me and as result of the last PC meeting all vehicle netting has been replaced. Mr Cherry would like us to inform him of any regular incidents of fly tipping so that he can take action. I also passed on Mr Greens details with regard to disposing of waste from the Burial Ground. On recent visits to the recycling centre Mr Green has been able to leave the burial ground waste without incurring a charge. We are not quite sure if this is a coincidence !

✓ **157/01 PLAYGROUND REPAIRS**

I have instructed Mr Green and repairs as agreed should be carried out on the 27<sup>th</sup> March.

✓ **86/00 TREES ON THE GREEN**

The Parish Council's permission was requested from the Vale with reference to the work on the trees. I instructed them that the PC were happy for these works to continue. I have spoken to Mr Ringrose who will start work as soon as he receives the relevant permission.

✓ **77/00 NEW PARISH NOTICEBOARD**

Mr Williams has been instructed to carry out this work.

✓ **150/01 DAMASCUS PROJECT**

Having forwarded their cheque and the donation/grant form I have had no further correspondence.

# DRAYTON PARISH COUNCIL

**Minutes of the Meeting of Drayton Parish Council  
held on Monday 14<sup>TH</sup> May, 2001 at 7.45pm  
at the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON**

**Present:** Mr Ash, Mr Cross, Mr Knight, Mrs Cook, Mr Killick, Mr Matthews,  
Mr Morris, Mrs Morrison, Mr Stimpson. *MR R WADE M*  
**Apologies:** Mr Clough, Mrs Mackenzie (County Councillor).

## **186/01 ELECTION OF CHAIRMAN FOR THE YEAR 2001/2001**

Mr John Cook proposed Mr Paul Knight. Mr Knight was prepared to stand as Chairman. The nomination was seconded by Mrs Heather Morrison and unanimously accepted. Mr Knight then took his place as Chairman of the Parish Council. He thanked Prof. Wade for the time and commitment he had given during the period he had been Chairman.

## **187/01 ELECTION OF VICE-CHAIRMAN FOR THE YEAR 2001/2002**

Mr Norman Stimpson proposed Mr Keith Clough. Mr Clough was on holiday and unable to attend the meeting but had indicated he was prepared to become Vice-Chairman. The nomination was seconded by Mrs Heather Morrison and unanimously accepted.

## **188/01 PUBLIC PARTICIPATION**

Mr Bax brought to the attention of the Council the concern expressed by many regarding the proposed naming of the Abingdon road Development 'The Willows'. The Council had already received a letter from the VWHDC asking them to consider this. Mrs Bell also attended and voiced concerns about this name. Mrs Bell suggested that giving the imminent Twinning Ceremony to take place in August it may be appropriate to let this reflect in the name of the development. Lesparre have already made this gesture in naming 'Square de Drayton'. Mr Knight thanked Mr Bax and Mrs Bell for bringing these concerns to the Council's attention. It would be discussed further as an Agenda item.

Mrs Wayne informed the Council that concern about speeding vehicles along high Street had led her to write to both Jack Straw and also Inspector Sutherland. Whilst Police carrying out speed checks had been more in evidence recently, and the '30' miles per hour roads strips had had some effect unfortunately this was not long lasting. There was also concern that from September traffic will get worse when the road systems in Abingdon will change. The Parish Council will write to the Vale asking for their assistance and expressing concern about this. Mr Knight will raise the issue at the next meeting of Abits. Mr Ash said that as District Councillor he received a lot of complaints about the speed of Traffic travelling through the village. Mr Ash would also report back to the council regarding confusion over the opening of the slip road to the A34.

## **189/01 DRAYTON SCHOOL MANAGEMENT**

Mrs Cook reported that that the new Chairman of Governors would be Mr Morrison.

## **190/01 APPOINTMENT OF COMMITTEE/REPRESENTATIVES FOR 2001/2002**

**FINANCE:** G Ash (Chairman), K Clough, J Killick, H Morrison, N Stimpson, P Knight  
**PLANNING:** N Stimpson (Chairman), G Ash, K Clough, R Matthews, H Morrison, P Knight

## **WORKING GROUPS**

**GENERAL PURPOSES:** H Morrison (Chairman), P Knight, R Matthews, M Morris, R Wade  
**FOOTPATHS:** J Killick (Chairman), S Cook, J Cross, P Knight, R Wade

*M*

## REPRESENTATIVES

Mr Knight	Public Transport Liaison
Wade	Drayton Hall & Recreation Ground Management Committee
M Morris	Drayton Youth Centre Charity
S Cook	School Governor
Mrs King & Mrs Thomas	Drayton Charities (nominated Trustee - until September 2002)
G Ash & J Killick	GARD
J Killick	Drayton Chronicle contributor
R Wade	Millennium Green Trust (nominated Trustee)

### 191/01 STANDING ORDERS

The Standing Orders as recommended by the National Association of Local Councils were proposed by Mr Norman Stimpson and seconded by Mr Bob Matthews.

### 192/01 'NO SMOKING' AT MEETINGS

Proposed by Mrs Heather Morrison and seconded by Mrs Cook.

### 193/01 MINUTES OF THE MEETING OF 2<sup>ND</sup> APRIL 2001

Following some discussion the minutes were amended as follows:

177/01 Proposal: It is desirable that that the Chairman of the Finance Committee is one of the three cheque signatories (if he is in attendance at the Parish Council Meeting).

180/01 should read FP11 not F11. The minutes were agreed and signed as amended.

### 194/01 MATTERS ARISING

**86/00 TREES ON THE GREEN** - Simon Ringrose expects to commence work at the beginning of June.

**77/00 NEW PARISH NOTICEBOARD FOR THE CHURCH** - Mr Williams expects to have it completed this week.

**150/01 DAMASCUS PROJECT** - The Clerk has received no further correspondence however Mr Morris is attending a meeting on Friday to shortlist applicants.

**182/01 LOST DEEDS** - The Clerk has written and telephoned but has still received no reply. Mr Morris will try and call into their offices.

**170/01 FOOTPATH 23** - The Clerk has written to Mr Sammers of the County Council offering a contribution of £300 towards the repair of FP23 and part of B9. Mr <sup>Cross</sup> Cook has also spoken to the County but it may be some time until the work is carried out.

**177/01 BMX TRACK** - The track is now complete and being well used. BMX Track - the Clerk will look into our insurance cover with reference to public liability. However the bin by the field had been set alight. The Clerk will write to Mr Cherry requesting that these should be emptied more frequently as these are the responsibility of Biffa. This also applies to the bins by the bus stop and at the end of Lyford close.

**6/00 MANOR FARM** - At an extraordinary meeting of the Parish Council held on Thursday 19<sup>th</sup> April the Draft contract for Manor Farm was signed. The Clerk supplied a letter in support of the Stopping Up of the Highways to Burgess Salmon (Earl of Plymouth's Estates solicitor). Mr Hornsby of Penningtons informed the Clerk that on the 24<sup>th</sup> April contracts were signed. Mr Knight will write a piece for the Drayton Chronicle updating the Village on the progress which has been made. The Clerk had also received a letter from Mr Richard Waterson of Lambent Smith Hampton regarding their fees in this matter. The Council agreed that the fees as outlined in a communication dated the 9<sup>th</sup> July 1998 should be paid. The Clerk will confirm the exact amount of the initial consultation. Fees to the value of £5,000 will be covered by the Earl of Plymouth's Estate.

### 177/01 MGT

Mr Norman Stimpson attended the AGM. The Trust were happy with the progress that they had made and their current financial situation. Some damage had been caused on the Green which was being repaired. They were also considering options of providing some kind of facilities for children. The

atter of the Parish Council's financial commitment to the MGT was discussed at length. The Council had made a commitment to the Trust which had formed the basis for some of their grant applications and so must ensure that they fulfilled this obligation. Mr Clough will be asked to present the information which he has regarding the amounts committed so that a final decision can be made at the next Meeting.

#### 195/01 FINANCE/ADMINISTRATION COMMITTEE BUSINESS

- a The Council agreed to reimburse the Clerk for the cost of filing cabinets and an answerphone. These items would become the property of the Parish Council. The Council advised the Clerk that it had been agreed previously that the Clerk could authorise expenses up to a certain amount circa £20. The Clerk would ascertain the exact amount.

#### b PAYMENTS

CopyCat Services	Photocopying - March	£44.95 + VAT (£7.87)
Public Works Loan Board	Allotments	£564.23
M Wysocki-Jones	Clerk's salary & Expenses	£361.48
M Wysocki-Jones	Postage and stationery	£65.04 + VAT (£7.74)
ORCC	Annual Membership	£20.00
Drayton Hall	Hire 4 Hours in January	£20.00
Inland Revenue	Tax and NI	£97.64
Caudwell Day Centre	Hire Jan, Feb, March	£27.00
Allianz Cornhill	Local Council Insurance	£388.68
A L Vickery & Son	New padlock Lyford Close	£9.64 + VAT (£1.69)
N F Green	Grass Cutting, litter clearing	£211.74
M Wysocki-Jones	Cabinets, answerphone	£87.86 + VAT (£10.12)

#### RECEIPTS

Allotment Rents	Stroud, Strong	£8.25
Vat Repayment	Claim 29.10.99-31.01.01	£1048.82
P L Barratt	Burial 'Hill'	£25.00
Reeves Memorials	Memorial 'Buckle'	£12.00
Knapp & Sons	Memorial 'Banks'	£25.00
Morgan Cole	Doris Field Charitable Trust	£500.00
P L Barratt	Burial 'Bolton'	£40.00
P L Barratt	Burial 'Squires'	£25.00
Mr Legg	Purchase of dog bin	£53.05
VWHDC	Precept	£10500.00

#### 196/01 PLANNING COMMITTEE BUSINESS

##### a APPLICATIONS

- 7/01 DRA/16716/1 Chiers House, Chiers Drive Loft conversion, internal alterations, construction of a canopy
- PC No Objections**
- 8/01 DRA/6169/3 85 Abingdon Road Erection of a conservatory
- PC No Objections**
- 9/01 DRA/14270/3 High Ridge, Abingdon Road Erection of a conservatory to rear
- PC No Objections**
- 10/01 DRA/8848/2 1 Sutton Wick Lane Erection of a garden room to rear
- 11/01 DRA/16863/1 23 Whitehorns Way Erection of a two storey extension to side of property (demolition of garage)

##### b DISTRICT COUNCIL PERMISSION/REFUSALS

- 3/01 DRA/8841/1 91 Abingdon Road New roof over existing floor to form new bedrooms, bathrooms and en-suite
- No Objections Permitted**

	DRA/3476/9 The Stone Barn, Gravel Lane	Extension to form study
	<b>No Objections- when matching materials used</b>	<b>Permitted</b>
5/01	DRA/919/3 The Old Barn, 13 Henleys Lane	Single storey rear extension to enlarge kitchen and provide garden room
	<b>No Objections</b>	<b>Permitted</b>
6/01	DRA/16821 2 Fisher Close	Change of use of garage to living space
	<b>No Objections</b>	<b>Permitted</b>
7/01	DRA/16716/1 Chiers House, Chiers Drive	Loft conversion, internal alterations construction of a canopy
	<b>No Objections</b>	<b>Permitted</b>
28/99	DRA/13054/3 Brook Farm, Milton Road	Conversion of redundant agricultural building to three holiday cottages
	<b>No Record - old file</b>	<b>Permitted</b>

**c STREET NAMES:**

Following a full discussion the Council agreed that it would be appropriate to name the development Lesparre Close and the Clerk would reply to the VWHDC giving the full reasons for this preference as opposed to The Willows.

**197/01 LEISURE & GENERAL PURPOSES WORKING GROUP BUSINESS**

**a** Village Caretaker's report: The caretaker had not submitted a report for the month. The Clerk would write to the Caretaker asking her to ensure that she submitted a report to the next meeting.

**b** The Clerk had put an advert in the Drayton Chronicle for a Caretaker for the Burial Ground. The Clerk had also received an e-mail from someone who might be interested in the position. Following next month's meeting a date would be set to hold interviews.

**c** It was asked if Mr Killick could include the problem of dog fouling on the Millennium Green in his next article in the Chronicle.

**198/01 RIGHTS OF WAY AND CONSERVATION WORKING GROUP**

**a** The Clerk will request information from the county regarding the reopening of footpaths

**b** Thankyou to everyone who attended the working evening on Footpath 25 - 10 people attended. A similar evening will be held on June 12<sup>th</sup> to continue this work.

**199/01 CORRESPONDANCE - to be noted**

VWHDC: Report-re Relief to Businesses affected by the Foot and Mouth Crisis\*

National Spring Clean - Thanks to all participating Parishes

**DISTRICT COUNCIL PERFORMANCE PLAN 2001/2005 +**

Crime Audit 2001 -Submit a list of intentional damage caused to Parish facilities

Local Government Act 2000 Establishment of Area Forums and Area Committees\*

General Information and Emergency Services\*

White Horse News - Issue 26 - New structure introduced\*

OCC: No 8/2001 - Foot and Mouth update

Ragwort Strategy

Guidance for access to public land and public rights of way

Newsletter - Environment Now - Spring 2001

NEWS - Potholes Crisis - new potholes can be reported on 01235 531331

**SOCIAL SERVICES PLAN FOR OXFORDSHIRE 2001-2004 +**

**OXFORDSHIRE PLAN 2001-2006 +**

County Council Elections - posters to publicise voting by post

ORCC Recruitment drive for Volunteers

THAMES VALLEY POLICE AUTHORITY: ANNUAL POLICING POLICY 2001-2002+

**\* Information copied to Councillors**

**a** Information as + was put into circulation.

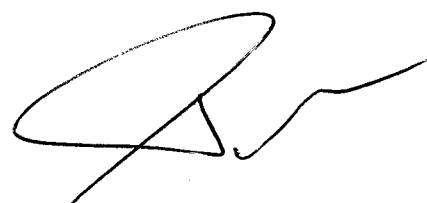
*W*

- b Views on Area Forums were positive in that hopefully views of like-minded villages will be able to represent their views with a more unified voice to greater effect. The Clerk will write in support.
- c Mr Killick will take on the role of Ragwort Co-ordinator.

**200/01 ANY OTHER BUSINESS (Matters for general discussion only)**

- a The Council discussed the breaking of glass at the bus Shelter. The Clerk was trying to establish the make of shelter and obtain quotes for the insurers.
- b The Clerk will be on holiday from Tuesday 29<sup>th</sup> May to Friday 1<sup>st</sup> June. Mr Morris will take urgent calls.

**201/01 The DATE of the NEXT MEETING was confirmed as Monday 4<sup>th</sup> June 2001 at 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE.**

A handwritten signature in black ink, consisting of a large, stylized initial 'A' followed by a horizontal line and a short vertical stroke.

# DRAYTON PARISH COUNCIL

Notice is hereby given that a meeting of Drayton Parish Council will be held on **MONDAY 14<sup>TH</sup> May 2001 at 7.45pm** at the **CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON**

4<sup>th</sup> May 2001

Maria Wysocki-Jones  
Clerk to the Parish Council  
Tel: 01235 225909  
Fax: 01235 223092  
Email: mwjfordpc@aol.com

## AGENDA

1. APOLOGIES FOR ABSENCE
2. DECLARATION OF ACCEPTANCE OF OFFICE BY PARISH COUNCILLORS
3. ELECTION OF CHAIRMAN FOR THE YEAR 2001/2002
4. ELECTION OF VICE-CHAIRMAN FOR THE YEAR 2001/2002
5. PUBLIC PARTICIPATION
6. DRAYTON SCHOOL MANAGEMENT
7. APPOINTMENT OF COMMITTEES/REPRESENTATIVES FOR 2001/2002  
(subject to member's availability) 2000/2001 appointments shown in italics

### COMMITTEES:

Finance: *G Ash (Chairman), K Clough, J Killick, H Morrison, N Stimpson, R Wade* P knight.  
Planning: *N Stimpson (Chairman), G Ash, K Clough, R Matthews, H Morrison, R Wade* P knight.

### WORKING GROUPS:

General Purposes: *H Morrison (Chairman), P Knight, R Matthews, M Morris, R Wade*  
Footpaths: *J Killick (Chairman), S Cook, J Cross, P Knight, R Wade*

### REPRESENTATIVES:

<i>P Knight</i> ✓	Public Transport Liaison
<del>G Ash</del> <i>R Wade</i>	Drayton Hall & Recreation Ground Management Committee
<i>M Morris</i> ✓	Drayton Youth Centre Charity
<i>S Cook</i> ✓	School Governor
<i>Mrs King, Mrs Thomas</i> ✓	Drayton Charities (nominated Trustee - until September 2002)
<i>G Ash, J Killick</i> ✓	GARD
<i>J Killick</i> ✓	Drayton Chronicle Contributor
<i>R Wade</i> ✓	Millennium Green Trust (nominated Trustee)

8. ENCLOSURE AWARD  
2001/2002 Retention Agreements

**DISTRICT COUNCIL PERMISSION/REFUSALS**

- 3/01 DRA/8841/1 91 Abingdon Road  
New roof over existing floor to form new bedrooms, bathrooms and en-suite  
**Permitted**
- No Objections**
- 4/01 DRA/3476/9 The Stone Barn, Gravel Lane  
Extension to form study  
**Permitted**
- No Objections- when matching materials used**
- 5/01 DRA/919/3 The Old Barn, 13 Henleys Lane  
Single storey rear extension to enlarge kitchen and provide garden room  
**Permitted**
- No Objections**
- 6/01 DRA/16821 2 Fisher Close  
Change of use of garage to living space  
**Permitted**
- No Objections**
- 7/01 DRA/16716/1 Chiers House, Chiers Drive  
Loft conversion, internal alterations construction of a canopy  
**Permitted**
- No Objections**
- 28/99 DRA/13054/3 Brook Farm, Milton Road  
Conversion of redundant agricultural building to three holiday cottages  
**Permitted**
- No Record - old file**

**c WORK TO TREES**

Permission has been given by the Vale for the work to the trees on the Green to be carried out

**d STREET NAMES:**

Development at Abingdon Road

*e minor basis of area club.*

**15. LEISURE & GENERAL PURPOSES WORKING GROUP BUSINESS**

**a Village Caretaker's report:**

*caretaker burial ground layout w paper*

**16. RIGHTS OF WAY AND CONSERVATION WORKING GROUP**

**17. CORRESPONDANCE - to be noted**

VWHDC: Report-re Relief to Businesses affected by the Foot and Mouth Crisis\*

National Spring Clean - Thanks to all participating Parishes

**DISTRICT COUNCIL PERFORMANCE PLAN 2001/2005 +**

Crime Audit 2001 -Submit a list of intentional damage caused to Parish facilities

Local Government Act 2000 Establishment of Area Forums and Area Committees\*

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\*  
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**OXFORDSHIRE PLAN 2001-2006 +**

County Council Elections - posters to publicise voting by post

ORCC Recruitment drive for Volunteers

THAMES VALLEY POLICE AUTHORITY: ANNUAL POLICING POLICY 2001-2002+

OPFA Spring Newsletter

DISTRICT AUDIT: Audit of Accounts 2000/2001 Formal notice of Audit for July 2<sup>nd</sup> 2001.

DIDCOT TRANSPORT ISSUES STUDY: Invitation to attend - copied to Mr Knight

\* Documents copied to Councillors

+ Documents to be circulated

**18. ANY OTHER BUSINESS (Matters for general discussion only)**

*- clarify June 4<sup>th</sup> finance.*

**19. The DATE of the NEXT MEETING to be confirmed as Monday 4<sup>th</sup> June 2001 at 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE.**

*on holiday Tuesday - Friday  
29<sup>th</sup> 1<sup>st</sup>*

*by July 2001  
Any are any info?  
meeting*

*A ISO- ragwort  
Strategy*

*also 19<sup>th</sup> June?  
white paper*

## STANDING ORDERS

To re-affirm adoption of orders

*as recommended by NALC*

### 10. 'NO SMOKING' AT MEETINGS

### 11. MINUTES OF THE MEETING OF 2<sup>nd</sup> April 2001

### 12. MATTERS ARISING: see attached report

86/00	Trees on the green	6/00	Manor Farm
77/00	New Parish noticeboard	170/01	Footpath 23
150/01	DAMASCUS Project	179/01	BMX Track
182/01	Lost Deeds	177/01	MGT

### 13. FINANCE/ADMINISTRATION COMMITTEE BUSINESS

a Cheque signatories.

b Expenses: Reimbursement of cost of cabinets etc.

c **PAYMENTS** *additional expenses N.F. Green £ 211.74*

CopyCat Services	Photocopying - March	£44.95 + VAT (£7.87)
Public Works Loan Board	Allotments	£564.23
M Wysocki-Jones	Clerk's salary & Expenses	£361.48
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P L Barratt	Burial 'Squires'	£25.00
Mr Legg	Purchase of dog bin	£53.05
VWHDC	Precept	£10500.00

### 14. PLANNING COMMITTEE BUSINESS

#### a APPLICATIONS

7/01	DRA/16716/1 Chiers House, Chiers Drive	Loft conversion, internal alterations, construction of a canopy
8/01	DRA/6169/3 85 Abingdon Road	Erection of a conservatory
9/01	DRA/14270/3 High Ridge, Abingdon Road	Erection of a conservatory to rear
10/01	DRA/8848/2 1 Sutton Wick Lane	Erection of a garden room to rear
11/01	DRA/16863/1 23 Whitehorns Way	Erection of a two storey extension to side of property (demolition of garage)

**MATTERS ARISING FOR 14<sup>th</sup> MAY 2001**  
**Clerks report to the Parish Council**

**86/00 TREES ON THE GREEN**

Simon Ringrose expects to commence work on the Trees in the first week of June.

**77/00 NEW PARISH NOTICEBOARD**

Mr Williams expects to have finished the noticeboard this week.

**150/01 DAMASCUS PROJECT**

No further correspondence has been received by the Clerk.

*- meeting Friday to shortlist applications*

**182/01 LOST DEEDS**

As of the 8<sup>th</sup> May Morgan Cole have still not replied to my letters.

*telephone today - someone to visit -*

**6/00 MANOR FARM**

At an extraordinary meeting of the Parish Council held on Thursday 19<sup>th</sup> April the Draft contract for Manor Farm was signed. The Clerk supplied a letter in support of the Stopping Up of the Highways to Burgess Salmon (Earl of Plymouth's Estates solicitor). Mr Hornsby of Penningtons informed the Clerk that on the 24<sup>th</sup> April contracts were exchanged.

**170/01 FOOTPATH 23**

The Clerk has written to Mr Sammers of the County Council offering a contribution of £300 towards the repair of FP23 BW9.

*awaiting*

**179/01 BMX TRACK**

The track is now complete and being well used.

*- w used - reasonable behaviour -*

**177/01 MGT**

The matter of outstanding financial commitment to the MGT has still not been resolved.

*meeting dog bins.*

*Mr. Cherry - looking into*



# DRAYTON PARISH COUNCIL

Notice is hereby given that a meeting of Drayton Parish Council will be held on **MONDAY 4<sup>th</sup> June 2001 at 7.45pm** at the **CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON**

23<sup>rd</sup> May 2001

Maria Wysocki-Jones  
Clerk to the Parish Council  
Tel: 01235 225909  
Fax: 01235 223092  
Email: mwjfordpc@aol.com

## AGENDA

### 1. PUBLIC PARTICIPATION

### 2. APOLOGIES FOR ABSENCE

### 3. MINUTES OF THE MEETING OF 14<sup>th</sup> May 2001

### 4. MATTERS ARISING:

177/01 BMX Track  
200/01 Bus shelter  
6/00 Manor Farm

196/01 Naming of Abingdon Road Development  
182/01 Lost Deeds

### 5. FINANCE/ADMINISTRATION COMMITTEE BUSINESS

a Millennium Green Trust, determination of the balance agreed as owing.

b Audit 2000/2001

c Confirmation of Clerk's Appointment

#### d PAYMENTS

M Wysocki-Jones	Clerk's salary & expenses	£352.46
M Wysocki-Jones	Postage and stationery	£23.00 (incl.£1.98 VAT)
Inland Revenue	Tax and NI	£106.66
Drayton Football Club	Grass Cutting	£51.50
OALC	Annual Subscription 2001/2002	250.93 (exc £43.91VAT)

#### RECEIPTS

PL Barratt	Burial 'Popplestone'	£40.00
A'don Stone and Marble	Memorial 'Dunsdon'	£50.00

### 6. PLANNING COMMITTEE BUSINESS

#### a APPLICATIONS

12/01 DRA/16916 12 Crabtree Lane

13/01 DRA445/18 Drayton Mill

Rear extension and loft conversion

Erect B1 business units & car parking  
(approx 748m)

#### b DISTRICT COUNCIL PERMISSION/REFUSALS

8/01 DRA/6169/3 85 Abingdon Road

No Objections

Erection of a conservatory

Permitted

#01 DRA/14270/3 High Ridge, Abingdon Road  
No Objections

Erection of a conservatory  
Permitted

**7. LEISURE & GENERAL PURPOSES WORKING GROUP BUSINESS**

- a Village Caretaker's report
- b Caretaker for the Burial Ground
- c Allotments

**8. RIGHTS OF WAY AND CONSERVATION WORKING GROUP**

- a Footpaths

**9. CORRESPONDANCE - to be noted**

OCC: AWARDS FOR ALL- Lottery Funding Advice Day  
Reopening of Public Rights of Way across farmland\*

SHELL: ISSUE 24 INTERACTIVE

\* Document copied to Mr Killick

**12. ANY OTHER BUSINESS (Matters for general discussion only)**

**13. The DATE of the NEXT MEETING to be confirmed as Monday 2<sup>nd</sup> July 2001 at 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE.**

# ADDITIONAL INFORMATION FOR DRAYTON PARISH COUNCIL MEETING 4TH JUNE 2001

## MATTERS ARISING FOR ~~2<sup>ND</sup>~~ APRIL 2001 Clerks report to the Parish Council

### 112/01 WASTE AND RECYCLING

Mr Cherry has contacted me regarding the early start of contractors at the site in Drayton. They are not within the terms of their contract if there is movement before 7.30am. There should be no further problems.

### 177/01 BMX TRACK WASTE COLLECTION BY BIFFA

Mr Cherry has said I will have to contact the District Council re the problems with bins not being emptied.

### 77/00 NEW PARISH NOTICEBOARD

Mr Williams has now completed this and submitted his invoice.

### 150/01 DAMASCUS PROJECT

Mr Morris was attending initial shortlisting of candidates.

### 6/00 MANOR FARM

No further correspondence.

### 182/01 LOST DEEDS

Mr Morris was going to try and contact Morgan Cole on the Parish Council's behalf.

### 196/01 NAMING OF THE ABINGDON ROAD DEVELOPMENT

No reply received as yet regarding the Council's proposal.

### REVISED LIST OF PAYMENTS:

M Wysocki-Jones	Clerk's salary & expenses	£356.86
M Wysocki-Jones	Postage and stationery	£23.00 (incl. £1.98 VAT)
Inland Revenue	Tax and NI	£97.02
Drayton Football Club	Grass Cutting	£51.50
OALC	Annual Subscription 2001/2002	£260.92 (exc. £43.91 VAT)
CopyCat Services	Copying May	£23.30 (exc. £4.08 VAT)
Glasdon U.K.Ltd	Dog Bin	£62.23 (exc. £10.89 VAT)
N F Green	Grass cutting, litter clearing etc. May	£211.74
B Williams	New Parish Noticeboard	£206.70
L Dixon	Village Caretaking Jan, Mar, May	£78.75

### ADDITIONAL CORRESPONDENCE:

- ORCC:** Programme and booking form for implementing the Rural White Paper 19 June 2001
- OALC:** COUNTY CIRCULAR 3/2001 -  
Meeting for Chairmen Wednesday 27<sup>th</sup> June 2001  
Revised Rates for Car Allowances for Local Council Employees  
End Of Year Accounts  
Stakeholder Pensions  
Invitation to the Zurich Municipal Health and Safety Seminar - Coventry
- OCC:** Foot and Mouth Update  
Minerals and Waste Local Plan Review Update May 2001
- VWHDC:** Local Government Act 2000 Standards Committee\*  
New Executive Arrangements and the Establishment of Area Forums and Area Committees\*
- \*Copied to all Councillors**

# DRAYTON PARISH COUNCIL

**Minutes of the Meeting of Drayton Parish Council  
held on Monday 4<sup>TH</sup> June 2001 at 7.45pm  
at the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON**

Present: Mr Cross, Mr Knight, Mrs Cook, Mr Killick, Mr Matthews, Mr Morris, Mr Stimpson,  
Mr Clough, Prof. Wade, Mrs Mackenzie (County Councillor).  
Apologies: Mrs Morrison, Mr Ash.

## **201/01 PUBLIC PARTICIPATION**

There were no members of the public at this meeting.

## **202/01 MINUTES OF THE MEETING OF 14<sup>TH</sup> MAY 2001**

The Minutes were amended as follows: 186/01 should read Mr John Cross, not Cook same also in 170/01. Prof. Wade should be included in those present at the Meeting. The Minutes were agreed and signed as amended.

## **203/01 MATTERS ARISING**

**112/01 WASTE AND RECYLING** - Mr Cherry has contacted the Contractors with regard to commencing work too early on site. They are not within the terms of their contract if there is movement before 7.30am.

**177/01 BMX TRACK WASTE COLLECTION BY BIFFA** - Mr Cherry OCC has advised emptying of bins is the responsibility of the District Council.

**77/01 PARISH NOTICEBOARD** - Mr Williams has now completed this and submitted his invoice.

**177/01 BMX TRACK** - The Clerk will ask Mr Green to strim around the edges of the track.

**150/01 DAMASCUS PROJECT** - Mr Morris has attended meetings shortlisting candidates for the position of Youth Worker and subsequently interviews. The position had been offered and accepted verbally. It is not possible to announce the candidate at this stage as it would be contrary to Lottery Funding Guidelines. Mr Morris has asked that the project be included as an agenda item for July. The Clerk will send the project leaders another request for Grants/Donation form.

**182/01 LOST DEEDS** - The Clerk had not received any replies to her letters and phone calls and Mr Morris will try to contact Morgan Cole on the Parish Council's behalf.

**196/01 NAMING OF THE ABINGDON ROAD DEVELOPMENT** - No reply received as yet regarding the Council's proposal.


**188/01 ABITS** Mrs Mackenzie has confirmed that the effect of ABITS upon Drayton means we need to look in more detail at the implications of possible speeding through the village and on occasions becoming an overflow for the A34. By their own admission priority has been for Abingdon but we must monitor the effect and look to providing justification for traffic calming initiatives.

**200/01 BUS SHELTER** - The Clerk has submitted an insurance claim to Allianz Cornhill.

## **204/01 FINANCE/ADMINISTRATION COMMITTEE BUSINESS**

### **a MILLENNIUM GREEN TRUST**

Mr Clough presented information to the Council based on a meeting held with Prof. Wade, Mr Bax and Mr Hamilton in December 2000. The Grant Application document indicates that £3,500 was committed by the Parish Council to the purchase and development of the Millennium Green. The net payment in 1998/99 for design work was £795.50 and the planning application cost £95.00. In the last quarter of 2000/2001 £1,000 was paid to the Trust. This leaves an outstanding commitment of £1,149.50 less the cost of two dog bins purchased by the Parish Council on behalf of the Trust. Mr Clough proposed this payment be made to the Trust, seconded by Mr Killick. The Council supported the proposal unanimously.



A vote of thanks was given to Mr Clough for the time and commitment given to resolving this matter. The Clerk will write to the MGT.

As the matter of outstanding financial commitment to the MGT has now been resolved Mr Knight asked that a recent request by the MGT for the Parish Council to discuss the ongoing financial situation should be addressed at the next Parish Council Meeting.

- b The Clerk advised the Council that she has asked that the Councils' Audit by the District Audit Office be rescheduled from the beginning of July to later in the year.
- c Following completion of a four month probationary period the Clerk's appointment was confirmed unanimously.

**d PAYMENTS:**

M Wysocki-Jones	Clerk's salary & expenses	£356.86
M Wysocki-Jones	Postage and stationery	£23.00 (incl.£1.98 VAT)
Inland Revenue	Tax and NI	£97.02
Drayton Football Club	Grass Cutting	£51.50
OALC	Annual Subscription 2001/2002	£260.92 (exc. £43.91VAT)
CopyCat Services	Copying May	£23.30 (exc. £4.08 VAT)
Glasdon U.K.Ltd	Dog Bin	£62.23 (exc. £10.89 VAT)
N F Green	Grass cutting, litter clearing etc. May	£211.74
B Williams	New Parish Noticeboard	£206.70
L Dixon	Village Caretaking Jan, Mar, May	£78.75

**RECEIPTS**

PL Barratt	Burial 'Poppystone'	£40.00
A'don Stone and Marble	Memorial 'Dunsdon'	£50.00

**205/01 PLANNING COMMITTEE BUSINESS**

**a APPLICATIONS**

- 12/01 DRA/16916 12 Crabtree Lane Rear extension and loft conversion  
**No Objections**
- 13/01 DRA445/18 Drayton Mill Erect B1 business units & car parking (approx. 748m)  
**No Objections**

**b DISTRICT COUNCIL PERMISSION/REFUSALS**

- 8/01 DRA/6169/3 85 Abingdon Road Erection of a conservatory  
**No Objections Permitted**
- 9/01 DRA/14270/3 High Ridge, Abingdon Road Erection of a conservatory  
**No Objections Permitted**

**206/01 LEISURE & GENERAL PURPOSES WORKING GROUP BUSINESS**

a Village Caretaker's report: The Clerk had received a letter from the Caretaker offering her resignation. Ms Dixon was sorry to have had to resign but an increase in workload and other commitments was making it difficult to give the time needed to the Caretakers job. The Council were very sorry that she was unable to continue and the Clerk would write to Ms Dixon thanking her for the work she had done on the Parish Council's behalf.

b The L&GPWG would hold a meeting followed by interviews for the position of Burial Ground Caretaker on Thursday 14th June.

c The Clerk had met with the Allotment Wardens prior to the main meeting. The Wardens had collected all rents for the year 2001/2002. They reported that whilst four allotments holders had given up their plots there were two new holders. The Clerk has asked Mr Green to trim down the unused plots as excessive growth was quite a significant nuisance to the adjacent plot holders. The Council will readvertise in the Autumn and considering offering having the unused plots dug over to encourage new tenants.

**07/01 RIGHTS OF WAY AND CONSERVATION WORKING GROUP**

- a OCC have advised Mr Cross that work on FP2 and BW9 will commence in August.
- b Parish Council DIY Work continues on FP25 on June 12<sup>th</sup>.
- c Mrs Mackenzie expressed concern regarding Leylandii which is encroaching upon the public right of way along BW2. The FP is not a numbered footpath. The Clerk would write to the householder to ask them to trim the hedge.

**208/01 CORRESPONDANCE - to be noted**

**ORCC:** Programme and booking form for implementing the Rural White Paper 19 June 2001

**OALC:** COUNTY CIRCULAR 3/2001 -  
Meeting for Chairmen Wednesday 27<sup>th</sup> June 2001  
Revised Rates for Car Allowances for Local Council Employees  
End Of Year Accounts  
Stakeholder Pensions  
Invitation to the Zurich Municipal Health and Safety Seminar - Coventry

**OCC:** Foot and Mouth Update - Reopening of Public Rights of Way across farmland  
Minerals and Waste Local Plan Review Update May 2001

**VWHDC:** AWARDS FOR ALL - Lottery Funding Advice Day

Local Government Act 2000 Standards Committee\*  
New Executive Arrangements and the Establishment of Area Forums and Area Committees\*

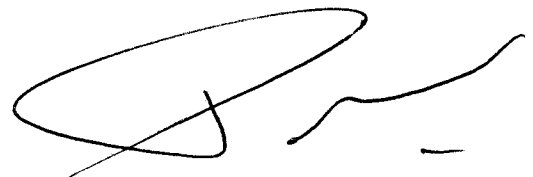
**SHELL** Issue 2 Interactive - environmental newsletter

**\*Copied to all Councillors**

**209/01 ANY OTHER BUSINESS (Matters for general discussion only)**

- a The Clerk will write to SEB on behalf of Mr Stimpson regarding constant powercuts due to trees which are their responsibility.
- b The work carried out on the trees on the Green has much improved their appearance. The Clerk will ask Mr Ringrose to quote for similar work on the Trees on Sutton Wick Triangle and by the stone cross.
- c Mr Morris will pass onto a grant/donation form for the Youth Club to be considered at the next meeting of the finance Committee.
- d Mrs Mackenzie will follow up concerns regarding the potholes on the cyclepath to Abingdon, also potholes at the entrance to Hilliat Fields.
- e Mr Knight attended a recent meeting regarding Didcot Transport and development. Whilst none of the changes will effect Drayton directly the plans will alter the road system and facilities in Didcot greatly.

**210/01 The DATE of the NEXT MEETING was confirmed as Monday 2<sup>nd</sup> July 2001 at 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE.**



# DRAYTON PARISH COUNCIL

## Minutes of the Meeting of Drayton Parish Council held on Monday 2<sup>nd</sup> July 2001 at 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON

Present: Mr Cross, Mr Knight, Mrs Cook, Mr Killick, Mr Matthews, Mr Morris, Mr Stimpson,  
Mr Clough.  
Apologies: Mrs Morrison, Mr Ash.

### 211/01 PUBLIC PARTICIPATION

A Member of the Public attended the Meeting to raise serious concerns regarding problems with some youth in the village. Concerns discussed were drugs, underage drinking and the sale of alcohol to minors, bullying and vandalism. The Parish Council gave its full support to improving and resolving such issues and will invite both Inspector Sutherland and PC Pedley to the next Parish Council Meeting. The Parish Council stressed that every incident no matter how small should be brought to the attention of the Police as quite recently the Parish Council had been informed that crime was decreasing and no worse than in any other similar community.

### 212/01 MINUTES OF THE MEETING OF 4<sup>TH</sup> JUNE 2001

The Minutes were amended as follows: 209/01 Please note that this is not Mr Stimpson of the Parish Council. The Minutes were agreed and signed as amended.

### 213/01 MATTERS ARISING

#### 196/01 Naming of Abingdon Road Development

VWHDC approve of naming the development Lesparre Close. This is supported by the developer and Royal Mail postcodes. Banner Homes are very enthusiastic and wishes to be involved further in the Twinning ceremony.

#### 182/01 Lost Deeds

Morgan Cole have been given Mr Stimpson's name as being the most likely person on the Council to help with historical information regarding deed reconstruction.

#### 200/01 Bus Shelter

The insurers have apologised for the delay but have confessed to mislaying the quotation for the replacement glass. They have promised to deal with the claim immediately.

#### 170/01 Footpath 23, BW9

Confirmation has been received from Mr Sumner, OCC, that work will commence in August 2001.

### 214/01 FINANCE/ADMINISTRATION COMMITTEE BUSINESS

- a The Parish Council have been asked to consider future financial support for the Millennium Green Trust. The Clerk will ask the Trust to make a presentation at the September Meeting.
- b DAMASCUS Project. A Youth Worker has been recruited and will sign his contract on 30<sup>th</sup> July. He will commence work on September 1<sup>st</sup>. The Parish Council will ask him to attend a Meeting in the Autumn.
- c Mr Knight reported on a meeting for Chairmen on 27.6.01. The Meeting centred around the Local Government Act 2000. There was a full discussion regarding the new legislation and how it will effect Parish Councils. There will be a draft model code of conduct which Councils will adopt subject to their own modifications where necessary. More information will be forthcoming.
- d A control document similar to that used by the Planning Committee will be produced to record all requests for donations/grants and circulated to the members of the Finance Committee prior to the Finance Meeting.

The Chairman has been given a request by Mr Bell of the Twinning Association regarding the visit due to take place in August. The Parish Council have been asked to contribute towards the hire of the hall, a Charter document and ceremonial gift for Lesparre. The Council are keen to support the visit, and the Clerk will contact Mr Bell to request more precise costings.

**e PAYMENTS**

M Wysocki-Jones	Clerk's salary & expenses	£365.88
M Wysocki-Jones	Postage, stationery, advert in Herald	£74.16 (incVAT £5.86)
Inland Revenue	Tax and NI	£82.76
Drayton Football Club	Grass Cutting	£25.75
Ringrose Tree Surgery	Work to trees on the Green	£860.00(excVAT £150.50)
Thames Water	Water services March-June	£7.11
Lambert Smith Hampton	Manor Farm	£350.00 (excVAT £61.25)
N F Green	Grass cutting, litterpicking, June	£223.74
Drayton Hall	Room Hire 13.6.01	£7.50

**RECEIPTS**

Allotment payments	o/s2000/2001	£29.70
Allotment payments	2001/2002	£106.35
A'don Stone and Marble	Memorial 'Selby' 'Wilson'	£50.00

**215/01 PLANNING COMMITTEE BUSINESS**

**a APPLICATIONS**

14/01	DRA/16954	14 Lockway	erection of a front porch
15/01	DRA/14977/1	3 Steventon Road	side extension and roof conversion
16/01	DRA/10490/01	17 Abingdon road	sgl storey side extension
17/01	DRA/1004/3-LB	69 High Street	alterations

**b DISTRICT COUNCIL PERMISSION/REFUSALS**

10/01	DRA/8848/2	41 Sutton Wick Lane	Erection of garden room to rear
	<b>No Objections</b>		<b>Permitted</b>
11/01	DRA/16863	23 Whitehorns Way	Erection of a two storey extension to side of property
	<b>No Objections</b>		<b>Permitted</b>

**c APPEALS**

19/00	DRA/16277/1	Sutton Wick House	Change of use of existing farm buildings into 2x1 bed dwellings
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**Refused** by District Council 19<sup>th</sup> March 2001 Appeal to be heard by The Planning Inspectorate after 3rd July 2001. The Clerk will write and request that we be informed of the outcome of the appeal.

**216/01 LEISURE & GENERAL PURPOSES WORKING GROUP BUSINESS**

**a** The position of Caretaker has been advertised in both The Herald and The Drayton Chronicle. Interviews will take place on Tuesday 17<sup>th</sup> July.

**b** Mr Green has strimmed the nettles on the path through the allotment at the rear of the houses in High Street. The Clerk will ask the householders if they could now trim their hedges to give maximum benefit to the pathway.

**c** Mr McKenna has removed the spoil heap from the burial ground. The Clerk will send a letter of thanks. The Clerk will contact other Parish Councils to find out how they deal spoil.

**d** The Clerk will contact the Vale again regarding the emptying of the bin by the BMX track.

**e** BMX Track: In order for the insurance to be valid in terms of public liability the Parish must display a notice to say that helmets must be worn. Also any other remaining playground equipment should be removed from the area.

**f** Trees at Sutton Wick Triangle and at the Stone Cross. A quote for £350.00 + vat has been received. The Council voted unanimously on carrying out these works.

*Handwritten initials*

g A quote of £275.00 + VAT to repair the gate at the Lockway Play Area was unanimously accepted.

**217/01 RIGHTS OF WAY AND CONSERVATION WORKING GROUP**

- a Thank you to all who contributed to the DIY work on FP25.
- b The Clerk was asked to write to Mr Bird of Gravel Lane for the contribution he has made in cutting grass and maintaining Gravel Lane and into Footpath 25.

**218/01 CORRESPONDANCE - to be noted**

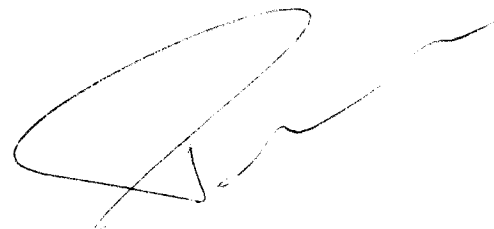
- a **ORCC:** Newsletter Issue 17
- OCC:** Leaflet: Environmental contacts at OCC - additional copies ordered  
2001 Food Directory promoting locally produced food - additional copies ordered  
June 2001 Newsletter  
UK Online Strategy  
Reopening of all Public Rights of Way  
Leaflet: Better Ways to School  
County Council Elections 2001 results
- VWHDC:** Housing Strategy Forum Thursday 26<sup>th</sup> July  
Design Award Scheme 2001  
Oxfordshire Smoke Free Eating Guide - additional copies ordered
- VALE HOUSING ASSOC:** Association Newsletter Summer 2001
- b **In circulation:**  
District Council Performance Plan 2001/2005  
Social Services Plan for Oxfordshire 2001-200  
Oxfordshire Plan 2001-2006  
Annual Policing Policy 2001-2002

**219/01 ANY OTHER BUSINESS (Matters for general discussion only)**

- a The possibility of a Drayton website was discussed.
- b The Clerk will look into a nameplate for the new noticeboard in the Parish Church. It was also noted that the board had not been fixed to the wall.
- c The Clerk will contact the Vale regarding the missing sign on Haywards Road.

**220/01 The DATE of the NEXT MEETING was confirmed as Monday 6<sup>th</sup> August 2001 at 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE.**

**FINANCE COMMITTEE MEETING 6TH AUGUST 7.00PM**



# DRAYTON PARISH COUNCIL

Notice is hereby given that a meeting of Drayton Parish Council will be held on **MONDAY 2<sup>nd</sup> July 2001 at 7.45pm** at the **CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON**

25<sup>th</sup> June 2001

Maria Wysocki-Jones  
Clerk to the Parish Council  
Tel: 01235 225909  
Fax: 01235 223092  
Email: mwjfordpc@aol.com

## AGENDA

1. PUBLIC PARTICIPATION
2. APOLOGIES FOR ABSENCE
3. MINUTES OF THE MEETING OF 4<sup>th</sup> June 2001
4. VICE-CHAIRMAN TO SIGN DECLARATION OF OFFICE
5. MATTERS ARISING:

196/01 Naming of Abingdon Road Development  
182/01 Lost Deeds

200/01 Bus shelter  
170/01 Footpath 23

### 6. FINANCE/ADMINISTRATION COMMITTEE BUSINESS

- a Millennium Green Trust
- b DAMASCUS Project
- c Meeting for Chairmen 27.6.01
- d Grant/donation applications
- e **PAYMENTS**

M Wysocki-Jones	Clerk's salary & expenses	£365.88
M Wysocki-Jones	Postage, stationery, advert in Herald	£74.16 (incVAT £5.86)
Inland Revenue	Tax and NI	£82.76
Drayton Football Club	Grass Cutting	£25.75
Ringrose Tree Surgery	Work to trees on the Green	£860.00(excVAT £150.50)
Thames Water	Water services March-June	£7.11
Lambert Smith Hampton	Manor Farm	£350.00 (exc VAT £61.25)

#### RECEIPTS

Allotment payments	o/s2000/2001	£29.70
Allotment payments	2001/2002	£106.35
A'don Stone and Marble	Memorial 'Selby' 'Wilson'	£50.00

# Additional payments NF Green. JUNE 211.74  
shunt pinalot 12.00  
Drayton Hall. Room hire 13.6.01. 223.74  
7.50

## PLANNING COMMITTEE BUSINESS

### a APPLICATIONS

14/01	DRA/16954	14 Lockway	erection of a front porch
15/01	DRA/14977/1	3 Steventon Road	side extension and roof conversion
16/01	DRA/10490/01	17 Abingdon road	sgl storey side extension
17/01	DRA/1004/3-LB	69 High Street	alterations

### b DISTRICT COUNCIL PERMISSION/REFUSALS

10/01	DRA/8848/2	41 Sutton Wick Lane	Erection of garden room to rear <b>Permitted</b>
11/01	DRA/16863	23 Whitehorns Way	Erection of a two storey extension to side of property <b>Permitted</b>

No Objections

### c APPEALS

19/00	DRA/16277/1	Sutton Wick House	Change of use of existing farm buildings into 2x1 bed dwellings
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**Refused** by District Council 19<sup>th</sup> March 2001 Appeal to be heard by The Planning Inspectorate after 3rd July 2001

## 8. LEISURE & GENERAL PURPOSES WORKING GROUP BUSINESS

- a Village Caretaker
- b Burial Ground
- c Allotments
- d Playgrounds (incl. BMX track)
- e Ponds
- f Trees at Sutton Wick Triangle and the stone cross

## 9. RIGHTS OF WAY AND CONSERVATION WORKING GROUP

### 10. CORRESPONDANCE - to be noted

- a **ORCC:** Newsletter Issue 17

**OCC:** Leaflet: Environmental contacts at OCC - additional copies ordered  
2001 Food Directory promoting locally produced food - additional copies ordered  
June 2001 Newsletter  
UK Online Strategy  
Reopening of all Public Rights of Way  
Leaflet: Better Ways to School  
County Council Elections 2001 results

**VWHDC:** Housing Strategy Forum Thursday 26<sup>th</sup> July  
Design Award Scheme 2001

**VALE HOUSING ASSOC:** Association Newsletter Summer 2001

- b **In circulation:**

District Council Performance Plan 2001/2005  
Social Services Plan for Oxfordshire 2001-200  
Oxfordshire Plan 2001-2006  
Annual Policing Policy 2001-2002

## 11. ANY OTHER BUSINESS (Matters for general discussion only)

12. The DATE of the NEXT MEETING to be confirmed as Monday 6<sup>th</sup> August 2001 at 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE.

**MATTERS ARISING DRAYTON PARISH COUNCIL MEETING**  
**2<sup>ND</sup> JULY 2001**

**Clerks report to the Parish Council**

**196/01 Naming of Abingdon Road Development**

VWHDC have replied and are in agreement regarding the proposed name Lesparre Close. The developer and Royal Mail Postcodes also approve. The developer Banner Homes is very enthusiastic and wishes to be involved further.

**182/01 Lost Deeds**

Have finally had some response. Morgan Cole have been given Mr Stimpsons name as being the most likely person on the Council to help with historical information regarding the deed reconstruction's. I have this information to pass on to Mr Stimpson.

**200/01 Bus Shelter**

The insurers have apologised for delay but have confessed to mislaying the quotation for the replacement glass. They have promised to deal with the claim immediately.

**170/01 Footpath 23, BW9**

I have received confirmation from Mr Sumner, OCC, that work will commence in August 2001.

# DRAYTON PARISH COUNCIL

**Minutes of the Meeting of Drayton Parish Council  
held on Monday 6<sup>th</sup> August 2001 at 7.45pm  
at the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON**

Present: Mr Cross, Mr Knight, Mrs Cook, Mr Matthews, Mr Morris, Mr Stimpson,  
Mr Clough, Mr Ash.  
Apologies: Mrs Morrison, Mr Killick.

## 221/01 PUBLIC PARTICIPATION

Several members of the Public attended in anticipation of there being representatives from Thames Valley Police. Unfortunately due to annual leave this was not possible however the invitation will be extended to the next Parish Council Meeting. The members of the Public decided not to attend the Meeting.

## 222/01 MINUTES OF THE MEETING OF 2<sup>nd</sup> July 2001

The Minutes were agreed and signed.

## 223/01 MATTERS ARISING

### 200/01 Bus Shelter

The insurance claim has been approved and repairs should be carried out in the latter part of August.

### 216/01 Gate at Lockway

Repairs will be carried out at the end of August.

### 216/01 Work to Trees

This work will be carried out in the early part of August.

### 204/01 Millennium Green Trust

Representatives of the Millennium Green Trust Committee will make a presentation to the Parish Council at the next meeting.

## 224/01 FINANCE/ADMINISTRATION COMMITTEE BUSINESS

a Report from the Finance Committee Meeting will be carried forward to the next Parish Council Meeting.

b A full discussion was held regarding the responsibility of the Parish Council to financially support the Civic aspect of the Drayton and Lesparre Twinning Weekend. A majority decision was reached in a compromise agreement to spend up to £200 on a Civic gift and the Twinning Documents.

## c PAYMENTS

M Wysocki-Jones	Clerk's salary & expenses	£361.26
M Wysocki-Jones	Postage, stationery	£49.22 (incl. vat £2.48)
Inland Revenue	Tax and NI	£92.62
Drayton Football Club	Grass Cutting	£25.75 (exc. vat £9.02)
Copycat	Copying	£11.55 (exc. vat £2.02)

## RECEIPTS

Highworth Memorials	Memorial 'Squires'	£25.00
Bull and Sons	Memorial 'Hill'	£25.00
Inland Revenue	Vat reclamation	£683.95

## 225/01 PLANNING COMMITTEE BUSINESS

### a APPLICATIONS

18/01 DRA/16996-X	8 Comeville Road	demolition of existing bungalow erection of replacement dwelling and garage
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19/01 DRA/16997	23 Steventon Road	two storey extension and loft conversion
<b>No Objection</b>		
20/01 DRA/16517/1	33 Steventon Road	change of roof from flat to pitched
21/01 DRA/1525/14-LB	30 High Street	erection of two storey orangery and cellar
22/01 DRA/17027	8 Crabtree Lane	rear extension and loft conversion
23/01 DRA/17039	46 Steventon Road	demolish existing outbuilding and erection of single storey extension

**b DISTRICT COUNCIL PERMISSION/REFUSALS**

14/01 DRA/16954	14 Lockway	erection of a front porch
<b>No Objections</b>		<b>Permitted</b>
15/01 DRA/14977/1	23 Steventon Road	side extension and roof conversion
<b>No Objections</b>		<b>Permitted</b>
16/01 DRA/10490/1	17 Abingdon Road	single storey side extension
<b>No Objections</b>		<b>Permitted</b>
17/01 DRA/1004/3-LB	69 high Street	alterations
<b>No Objections</b>		<b>Permitted</b>

**226/01 LEISURE & GENERAL PURPOSES WORKING GROUP BUSINESS**

**a Village Caretaker**

Mrs Sharon Hagan has been appointed as Village Caretaker. Her responsibility will also include the Burial Ground. The Caretaker has been spending time assessing what most needs to be done in the Village and provided the Council with a initial report. In the matter of equipment such as strimmers etc. it was agreed that the Caretaker should hire such tools to ensure being supplied with the correct safety equipment and being fully insured. The Caretaker has also met with the Vale to discuss waste bins, street cleaning and litter picking.

**b Playgrounds**

The Caretaker has identified some dangerous metal railings which Mr Cross will be removing. Mrs Cook will be looking into the removal of the last piece of play equipment at the BMX Track. To ensure our Public Liability insurance is in force there should be no secondary equipment there.

**c Best Kept Village**

The results have been posted on the Village Noticeboards. With reference to the comment about the brass nameplate at the War Memorial being tarnished, the Council agreed that to prevent future tarnishing it would be removed, cleaned, then powdercoated before it was replaced.

**d Beech Hedge**

There is concern relating to the correct planting of the beech hedge in relating to the adjacent field. Mr Matthews will look into matters further.

**227/01 RIGHTS OF WAY AND CONSERVATION WORKING GROUP**

**a** Work has commenced on FP23 and BW9.

**228/01 CORRESPONDANCE - to be noted**

- OCC:** Consultation on Oxfordshire County Council Waste Strategy  
July newsletter  
Inf. re Oxfordshire Independent Care Advisers
  - VWHDC:** Amenity Tree Planting - Winter 2001/2002
  - OALC:** County Circular 4/2001:  
Standards of conduct (update)  
Clerks' Pay Award 2001  
Revitalise your village  
Grants for rural Transport Projects  
Best Kept Village competition  
Oxfordshire Playing Fields Association
- Buchanan and Partners:** Didcot Transport Issues Study

**230/01 ANY OTHER BUSINESS (Matters for general discussion only)**

- a Following Mr Killick's article in The Drayton Chronicle regarding vandalism in the village the Clerk has received some correspondence - this will be held over to be part of the full discussion with Thames Valley Police.
- b The Mr Ash attended the Area Forum and Committee Meeting on the 21<sup>st</sup> June. The emphasis will be the amalgamation of groups regarding issues such as the reservoir to give similar groups a greater voice. Questions regarding the authority or responsibility of the Areas forums were not answered at this stage. The next meeting is in October which Mr Ash will attend on the Parish Council's behalf.
- c Concern was expressed regarding the potholes in Hilliat Fields. Mrs Mackenzie is pursuing this matter.
- d The matter of people using the Village Green to sell cars was raised.
- e Mr Knight would provide a report to The Drayton Chronicle in Mr Killick's absence.

**230/01 Due to a difficulty with holidays and room availability the Date of the NEXT MEETING was confirmed as TUESDAY 11<sup>TH</sup> September 2001 at 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE.**

**PLANNING COMMITTEE MEETING 11<sup>TH</sup> SEPTEMBER 7.00PM**



# DRAYTON PARISH COUNCIL

Notice is hereby given that a Meeting of Drayton Parish Council will be held on **MONDAY 6<sup>TH</sup> AUGUST 2001 at 7.45pm** at the **CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON**

30<sup>th</sup> July 2001

Maria Wysocki-Jones  
Clerk to the Parish Council  
Tel: 01235 225909  
Fax: 01235 223092  
Email: mwjfordpc@aol.com

## AGENDA

### 1. PUBLIC PARTICIPATION

### 2. APOLOGIES FOR ABSENCE

### 3. MINUTES OF THE MEETING OF 2<sup>ND</sup> JULY 2001

### 4. MATTERS ARISING:

200/01 BUS SHELTER

216/01 WORK TO TREES

216/01 GATE AT LOCKWAY

### 5. FINANCE/ADMINISTRATION COMMITTEE BUSINESS

#### a Finance Committee Meeting

#### b PAYMENTS

M Wysocki-Jones	Clerk's salary & expenses	£361.26
M Wysocki-Jones	Postage, stationery	£49.22 (incl. vat £2.48)
Inland Revenue	Tax and NI	£92.62
Drayton Football Club	Grass Cutting	£25.75 (exc. vat £9.02)
Copycat	Copying	£11.55 (exc. vat £2.02)

#### RECEIPTS

Highworth Memorials	Memorial 'Squires'	£25.00
Bull and Sons	Memorial 'Hill'	£25.00
Inland Revenue	Vat reclamation	£683.95

### 6. PLANNING COMMITTEE BUSINESS

#### a APPLICATIONS

18/01 DRA/16996-X      8 Corneville Road      demolition of existing bungalow erection of replacement dwelling and garage

Insufficient information accompanied this application, the Clerk has requested further details.

19/01 DRA/16997      2 Steventon Road      two storey extension and loft conversion

#### No Objection

20/01 DRA/16517/1      33 Steventon Road      change of roof from flat to pitched

21/01 DRA/1525/14-LB      30 High Street      erection of two storey orangery and cellar

22/01 DRA/17027      8 Crabtree Lane      rear extension and loft conversion

23/01 DRA/17039      46 Steventon Road      demolish existing outbuilding and erection of single storey extension

**b DISTRICT COUNCIL PERMISSION/REFUSALS**

14/01 DRA/16954	14 Lockway	erection of a front porch
<b>No Objections</b>		<b>Permitted</b>
15/01 DRA/14977/1	3 Steventon Road	side extension and roof conversion
<b>No Objections</b>		<b>Permitted</b>
16/01 DRA/10490/1	17 Abingdon Road	single storey side extension
<b>No Objections</b>		<b>Permitted</b>
17/01 DRA/1004/3-LB	69 high Street	alterations
<b>No Objections</b>		<b>Permitted</b>

**8. LEISURE & GENERAL PURPOSES WORKING GROUP BUSINESS**

- a Village Caretaker
- b Burial Ground
- c Allotments
- d Playgrounds (incl. BMX track)
- e Best Kept Village Competition

**9. RIGHTS OF WAY AND CONSERVATION WORKING GROUP**

- a Amenity tree planting

**10. CORRESPONDANCE - to be noted**

**OCC:** Consultation on Oxfordshire County Council Waste Strategy  
July newsletter  
Inf. re Oxfordshire Independent Care Advisers

**VWHDC:** Amenity Tree Planting - Winter 2001/2002

**OALC:** County Circular 4/2001:  
Standards of conduct (update)\*  
Clerks' Pay Award 2001  
Revitalise your village  
Grants for rural Transport Projects  
Best Kept Village competition\*  
Oxfordshire Playing Fields Association  
Vacancies for Clerks

**Buchanan and Partners:** Didcot Transport Issues Study

\*Copied to Councillors

**11. ANY OTHER BUSINESS (Matters for general discussion only)**

**12. The DATE of the NEXT MEETING to be confirmed as Monday 10<sup>th</sup> September 2001 at 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE.**

# DRAYTON PARISH COUNCIL

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30<sup>th</sup> July 2001

Maria Wysocki-Jones  
Clerk to the Parish Council  
Tel: 01235 225909  
Fax: 01235 223092  
Email: mwjfordpc@aol.com

## AGENDA

1. PUBLIC PARTICIPATION *PC Peckley & Insp. both on hols.*

2. APOLOGIES FOR ABSENCE

3. MINUTES OF THE MEETING OF 2<sup>ND</sup> JULY 2001

4. MATTERS ARISING: *→ end of August. 15<sup>th</sup> August.*  
200/01 BUS SHELTER                      216/01 WORK TO TREES  
216/01 GATE AT LOCKWAY              *mgp - submit info for September*  
*Bungal ground - beach trees -*

5. FINANCE/ADMINISTRATION COMMITTEE BUSINESS

a Finance Committee Meeting

b PAYMENTS

M Wysocki-Jones	Clerk's salary & expenses	£361.26
M Wysocki-Jones	Postage, stationery	£49.22 (incl. vat £2.48)
Inland Revenue	Tax and NI	£92.62
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Insufficient information accompanied this application, the Clerk has requested further details.

19/01 DRA/16997	2 Steventon Road	two storey extension and loft conversion
-----------------	------------------	--

No Objection

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21/01 DRA/1525/14-LB	30 High Street	erection of two storey orangery and cellar
22/01 DRA/17027	8 Crabtree Lane	rear extension and loft conversion
23/01 DRA/17039	46 Steventon Road	demolish existing outbuilding and erection of single storey extension

*expenses*

*N.F. Green £326.74*

**b DISTRICT COUNCIL PERMISSION/REFUSALS**

14/01	DRA/16954	14 Lockway	erection of a front porch
<b>No Objections</b>			<b>Permitted</b>
15/01	DRA/14977/1	3 Steventon Road	side extension and roof conversion
<b>No Objections</b>			<b>Permitted</b>
16/01	DRA/10490/1	17 Abingdon Road	single storey side extension
<b>No Objections</b>			<b>Permitted</b>
17/01	DRA/1004/3-LB	69 high Street	alterations
<b>No Objections</b>			<b>Permitted</b>

**8. LEISURE & GENERAL PURPOSES WORKING GROUP BUSINESS**

- a Village Caretaker
- b Burial Ground
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- e Best Kept Village Competition

**9. RIGHTS OF WAY AND CONSERVATION WORKING GROUP**

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Best Kept Village competition\*  
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Vacancies for Clerks

**Buchanan and Partners:** Didcot Transport Issues Study

\*Copied to Councillors

**11. ANY OTHER BUSINESS (Matters for general discussion only)**

**12. The DATE of the NEXT MEETING to be confirmed as Monday 10<sup>th</sup> September 2001 at 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE.**

*add info Oxford Comm Health Council*

# DRAYTON PARISH COUNCIL

**Minutes of the Meeting of Drayton Parish Council  
held on Tuesday 11<sup>th</sup> September 2001 at 7.45pm  
at the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON**

Present: Mr Cross, Mr Knight, Mrs Cook, Mr Matthews, Mr Morris, Mr Stimpson,  
Mr Clough, Mrs Morrison, Mr Killick, Prof. Wade, Mrs Mackenzie.  
Apologies: Mr Ash

## **231/01 PUBLIC PARTICIPATION**

The Meeting was attended by a large number of the Public. Inspector Rickard who has recently become Area Inspector and PC Pedley attended.

Frustration was expressed at the difficulty experienced at not being able to contact the Police to report incidents perhaps not of a 999 degree of seriousness. Inspector Rickard explained about the problems of the current situation when calls from mobiles can be sent to any call centre and those from landlines will be passed around by BT until the first available operator can be located. Sometimes calls are not answered for a long period of time. A new call centre should be in operation from next April. When calls are received priority is given to 'crimes in progress' such as burglaries, or car theft and these will be passed out to patrol cars. Allocating time to other calls can be difficult as there are constant manpower shortages. There is a large problem recruiting and retaining officers in the Area because of the high cost of living. It was stressed that the Public must continue to report all crimes. A large number of the Public discussed problems such as those considered to be 'sub-criminal' when no crime has been committed but the behaviour is considered to be threatening, abusive and anti-social. Again the Police asked for this to be reported because it is with this information that they can then work with agencies to enforce the Crime and Disorder Act. This enables them to apply orders such as the Anti-Social Behaviour Order. A comprehensive diary of events was useful in these situations.

Concerns was expressed regarding the sentencing applied by Courts. Insp. Rickard said that the Police role was purely to collate evidence on behalf of the Prosecution Service and that inviting a Magistrate to a Parish Council Meeting would be informative.

## **232/01 MINUTES OF THE MEETING OF 6<sup>th</sup> August 2001**

The Minutes were agreed and signed.

## **233/01 MATTERS ARISING**

### **200/01 Bus Shelter**

Repairs to the bus shelter have been made. The insurance claim has been settled less a £75.00 policy excess. The Police are now aware of who damaged the bus shelter and it is the Police who are pursuing this matter.

### **216/01 Gate at Lockway**

Repairs have been made.

### **216/01 Work to Trees**

Work at the Stone Cross and Sutton Wick Green have been completed.

## **234/01 FINANCE/ADMINISTRATION COMMITTEE BUSINESS**

a **Finance Committee Meeting** Minutes will be presented by Mr Ash at the next full Parish Council Meeting.

b **Millennium Green Trust**

Mr Hamilton and Mr Bax attend the Meeting on behalf of the Trust. The work to date on the Green has been a great success and enjoyed by many. In order to maintain the Green and continue to develop aspects the Trust asked the Parish Council if it could continue some level

of financial support. Initially the Parish Council funding was to assist in the development of the Green during the first three years and to enable the Trust to apply for funding from other bodies. The Trust will continue to hold its own fund-raising events and explore other avenues of securing additional funding. The Trust will look at providing a costed maintenance plan each year. A motion was proposed that the Parish Council should provide some financial support for the Millennium Green, the figure to be determined annually. This would be discussed at the budget setting meeting of the Finance Committee. The motion was supported unanimously.

<b>d</b>	<b>PAYMENTS</b>		
	M Wysocki-Jones	Clerk's salary & expenses	£357.08
	M Wysocki-Jones	Postage	£8.76
	Inland Revenue	Tax and NI	£102.04
	Drayton Football Club	Grass Cutting	£25.75 (exc. vat £4.51)
	Queensbury Shelters Ltd	Replacement Glass	£275.00(exc. vat £48.13)
	Fenland Leisure Products Ltd	Repair Gate at Lockway	£275.00(exc. Vat £48.13)
	N F Green	Grass cutting, litter, bins August	£211.74
	Ringrose Tree Surgery	Work to Trees	£350.00(exc. Vat £61.25)
	OCC	Contribution to repairs on FP23	£255.32(exc. Vat £44.68)
	Penningtons	Manor Farm	£1500.00(exc Vat £262.50)
	Mrs M Jones	Drayton Twinning Documents	£60.00
	Mrs T Fleming	Civic Gifts	£115.87 (exc. Vat £20.28)
	Playground Mgmt Services	Annual Rospa Report	£114.00(exc. Vat £19.95)
	S Hagan	Village Caretaker - August	£97.33
	<b>RECEIPTS</b>		
	Allianz Cornhill Insurance	claim for glass in bus shelter	£200.00

## 6. PLANNING COMMITTEE BUSINESS

### a Planning Committee Meeting

### b APPLICATIONS

24/01	DRA/17052	25 Sutton Wick Lane	alterations to roof of existing dormer
	<b>No Objection</b>		
25/01	DRA/17088	Conifer House, High Street	demolition of existing garage erection of new double garage with gym, hobby room and shower
26/01	DRA/1665/3	31 Sutton Wick Lane	internal alterations, conversion of garage into study, rear conservatory, new dormer to existing bedroom

### c DISTRICT COUNCIL PERMISSION/REFUSALS

13/01	DRA/445/18	Drayton Mill	Erect B1 business units and parking <b>Permitted</b>
18/01	DRA/16996-X	8 Corneville Road	demolition of existing bungalow erection of replacement dwelling <b>Outline planning permitted</b>
20/01	DRA/16517/1	33 Steventon Road	change of roof from flat to pitched <b>Permitted</b>
21/01	DRA/1525/14-LB	30 High Street	erection of two storey orangery and cellar <b>Refused</b>
22/01	DRA/17027	8 Crabtree Lane	rear extension and loft conversion <b>Permitted</b>
23/01	DRA/17039	46 Steventon Road	demolish existing outbuilding and erection of single storey extension <b>Permitted</b>
	<b>No Objections</b>		

*WKC*

- d **Work to Trees**  
38 High Street  
**No Objections** **Permitted**  
36 High Street  
**No Objections** **Permitted**  
35 Henleys Lane  
**No Objections** **Permitted**
- e **Naming and Numbering**  
The Council have been informed by the Vale that a new property on the Abingdon Road has been officially named Walnut Cottage.
- f **Drayton Highways Depot**  
Proposed development by the County Council - Erection of two prefabricated buildings for office use for a temporary period of five years.  
**No Objection**

### 236/01 LEISURE & GENERAL PURPOSES WORKING GROUP BUSINESS

- a **Village Caretaker** Report was circulated
- b **Playgrounds** The Annual report from Rospa has been received however there was some confusion in that reports had been duplicated for the Lockway Play Area. The Clerk would clarify the matter.  
The last piece of play equipment will be removed from the BMX track in the next week.
- c **Burial Ground** A working party would meet on Saturday 29<sup>th</sup> at 10.00am to clear around the beech hedge and generally tidy the area. The Clerk would inform the Village Caretaker.
- d **Sutton Courtney Surgery** The Parish Council has been asked to comment on the application that the Abingdon Surgery has made to the South West Oxfordshire Primary Care Trust to close its branch surgery at Sutton Courtney. After discussion it was decided that the Clerk would write to the Primary Care Support Officer to state that the Parish Council could not support this application.
- e **Millennium Bus Shelter** The Clerk has been looking into the current situation and will report to the Council at the next Meeting.

### 237/01 RIGHTS OF WAY AND CONSERVATION WORKING GROUP

- a Work has been completed on FP23 and BW9, the Clerk will write to Mr Sumner of OCC in appreciation of the excellent work carried out.
- b The Clerk will write to the Vale housing Association regarding the clearance of trees and shrubs which are overhanging the steps by the footpath at the end of Gravel Lane.
- c The next meeting of the ROW&CWG will take place on Monday 5<sup>th</sup> November at 7pm.

### 238/01 CORRESPONDANCE - to be noted

- OCC:** Local Transport Plan - Annual Progress Report  
Who and How guide to key people and contact points at the OCC  
A guide to road Safety to Oxfordshire
- VWHDC:** Part II. of the Local Government Act 2000  
2<sup>nd</sup> Edition of Part II. Local Government Act 2000 "A New Ethical Framework"  
Funding Roadshows  
Annual report of Complaints and Suggestions during 2000-1  
Final Recommendations of the Electoral Review of the VoWH  
Insulation Grants
- OALC:** County Circular 5/2001:  
AGM 2001 Monday 3<sup>rd</sup> December Exeter Hall Kidlington 7.30pm  
AGM 2002 Monday 8<sup>th</sup> July  
OPFA AGM Monday 12<sup>th</sup> November 2001 7.30pm at Horspath Village Hall

*W.C.*

Advice Services  
Revitalise your village  
Audit of Parish Accounts  
Consultation Paper - vehicular access over common  
North Wessex Downs AONB  
Rural Accessibility and Social Inclusion  
Nominations for the Executive Committee

**Thames Valley Police: Countrywatch Membership**

**NALC: Local Council Review**

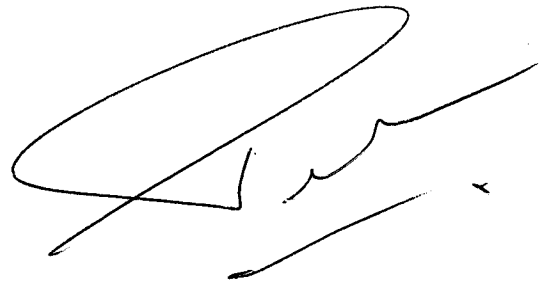
\*Copied to Councillors

**239/01 ANY OTHER BUSINESS (Matters for general discussion only)**

- a The Parish Council are advised to look at assessing the increased flow of traffic in relation to Abits. The County hold the current records of traffic levels.
- b A representative of Sunningwell Parish Council has been to view the BMX track.
- c The Council briefly discussed the revival of The Drayton Feast.

**240/01 The Date of the NEXT MEETING was confirmed as MONDAY 1<sup>ST</sup> October 2001 at 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE.**

**L&GPWP MEETING 1<sup>ST</sup> OCTOBER 7.00PM**

A handwritten signature in black ink, consisting of a large, stylized initial 'P' followed by a surname that is partially obscured by a horizontal line.

# DRAYTON PARISH COUNCIL

Notice is hereby given that a Meeting of Drayton Parish Council will be held on **MONDAY 11<sup>th</sup> SEPTEMBER 2001** at 7.45pm at the **CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON**

5<sup>th</sup> September 2001

Maria Wysocki-Jones  
Clerk to the Parish Council  
Tel: 01235 225909  
Fax: 01235 223092  
Email: mwjfordpc@aol.com

## AGENDA

### 1. PUBLIC PARTICIPATION

Attendance by Thames Valley Police

### 2. APOLOGIES FOR ABSENCE

### 3. MINUTES OF THE MEETING OF 6<sup>th</sup> AUGUST 2001

### 4. MATTERS ARISING

### 5. FINANCE/ADMINISTRATION COMMITTEE BUSINESS

a Finance Committee Meeting

b Millennium Green Trust

c DAMASCUS Project

d **PAYMENTS**

M Wysocki-Jones	Clerk's salary & expenses	<del>£361.26</del> 357.08
M Wysocki-Jones	Postage	£8.76
Inland Revenue	Tax and NI	<del>£92.62</del> 102.04
Drayton Football Club	Grass Cutting	<del>£25.75</del> (exc. vat £4.51)
Queensbury Shelters Ltd	Replacement Glass	£275.00(exc. vat £48.13)
Fenland Leisure Products Ltd	Repair Gate at Lockway	£275.00(exc. Vat £48.13)
N F Green	Grass cutting, litter, bins August	£211.74
Ringrose Tree Surgery	Work to Trees	£350.00(exc. Vat £61.25)
OCC	Contribution to repairs on FP23	£255.32(exc. Vat £44.68)
Penningtons	Manor Farm	£1762.50 (incl vat 262-50)
Mrs M Jones	Drayton Twinning Documents	£60.00
Mrs T Fleming	Civic Gifts	£115.87 (exc. Vat £20.28)
Playground Mgmt Services	Annual Rospa Report	£114.00(exc. Vat £19.95)

#### RECEIPTS

Allianz Cornhill Insurance claim for glass in bus shelter £200.00

### 6. PLANNING COMMITTEE BUSINESS

a Planning Committee Meeting

b **APPLICATIONS**

24/01 DRA/17052

25 Sutton Wick Lane alterations to roof of existing dormer

No Objection

- |   |                |                            |  |
|---|----------------|----------------------------|--|
| 25/01   | DRA/17088      | Conifer House, High Street | demolition of existing garage<br>erection of new double garage<br>with gym,hobby room and shower               |
| 26/01   | DRA/1665/3     | 31 Sutton Wick Lane        | internal alterations, conversion of garage<br>into study, rear conservatory, new dormer<br>to existing bedroom |
| <b>c DISTRICT COUNCIL PERMISSION/REFUSALS</b>                                   |                |                            |  |
| 13/01   | DRA/445/18     | Drayton Mill               | Erect B1 business units and parking<br><b>Permitted</b>  |
| <b>No Objections</b>  |                |                            |  |
| 18/01   | DRA/16996-X    | 8 Corneville Road          | demolition of existing bungalow<br>erection of replacement dwelling<br><b>Outline planning permitted</b>       |
| <b>No Objection</b>   |                |                            |  |
| 20/01   | DRA/16517/1    | 33 Steventon Road          | change of roof from flat to pitched<br><b>Permitted</b>  |
| <b>No Objections</b>  |                |                            |  |
| 21/01   | DRA/1525/14-LB | 30 High Street             | erection of two storey orangery and cellar<br><b>Refused</b>   |
| <b>No Objections</b>  |                |                            |  |
| 22/01   | DRA/17027      | 8 Crabtree Lane            | rear extension and loft conversion<br><b>Permitted</b>   |
| <b>No Objections</b>  |                |                            |  |
| 23/01   | DRA/17039      | 46 Steventon Road          | demolish existing outbuilding and<br>erection of single storey extension<br><b>Permitted</b>                   |
| <b>No Objections</b>  |                |                            |  |
| <b>d Work to Trees</b>  |                |                            |  |
| 38 High Street  |                |                            |  |
| 36 High Street  |                |                            |  |
| 35 Henleys Lane   |                |                            |  |
| <b>e Naming and Numbering - new property Abingdon road</b>                      |                |                            |  |
| <b>f Drayton Highways Depot - Proposed erection of pre-fabricated buildings</b> |                |                            |  |

## 8. LEISURE & GENERAL PURPOSES WORKING GROUP

- a Village Caretaker
- b Burial Ground
- c Allotments
- d Playgrounds (incl. BMX track)
- e Sutton Courtney Surgery

## 9. RIGHTS OF WAY AND CONSERVATION WORKING GROUP

### 10. CORRESPONDANCE - to be noted

- OCC:** Local Transport Plan - Annual Progress Report  
Who and How guide to key people and contact points at the OCC  
A guide to road Safety to Oxfordshire
- VWHDC:** Part II. of the Local Government Act 2000  
2<sup>nd</sup> Edition of Part II. Local Government Act 2000 "A New Ethical  
Framework"\*  
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Consultation Paper - vehicular access over common  
North Wessex Downs AONB  
Rural Accessibility and Social Inclusion  
Nominations for the Executive Committee

**Thames Valley Police: Countrywatch Membership**

**NALC: Local Council Review**

**\*Copied to Councillors**

**11. ANY OTHER BUSINESS** (Matters for general discussion only)

**12. The DATE of the NEXT MEETING to be confirmed as Monday 7<sup>th</sup> October 2001 at 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE.**

# DRAYTON PARISH COUNCIL

## Minutes of the Meeting of Drayton Parish Council Held on Monday 1<sup>st</sup> October 2001 at 7.45pm At the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON

Present: Mr Cross, Mr Knight, Mr Stimpson, Mr Clough, Mrs Morrison, Mr Killick, Mr G Ash.  
Apologies: Mrs Cook, Mr Morris, Prof. Wade, Mr Matthews, Mrs Mackenzie.

### 241/01 PUBLIC PARTICIPATION

No members of the Public attended the Meeting.

### 242/01 MINUTES OF THE MEETING OF 11<sup>th</sup> September 2001

The Minutes were agreed and signed.

### 243/01 MATTERS ARISING

#### 236/01 Bus Shelter

No action has been taken on this matter since October 2000. The Clerk has contacted Mr Witton, Environmental Services OCC. The Grant of 50% offered towards the cost of the Bus Shelter is still available. Should the costs have risen from the original quote we can inform Mr Witton who will try and increase the grant to still cover 50%. Under the Village Environmental Improvements - Grant Scheme, Alison Blyth, Principal Planning Officer (Environmental Planning & Conservation) has suggested that funding may be given to supply the difference in cost of using natural materials, and also perhaps towards the provision of the notice board. The Clerk will confirm whether this funding is still outstanding as this offer was made on 1<sup>st</sup> November 2000. The Clerk will contact the Contractors to update their quotes as they date back to summer 1999.

### 244/01 FINANCE/ADMINISTRATION COMMITTEE BUSINESS

#### a Finance Committee Meeting

Minutes were presented by Mr Ash for the Meeting held on Monday 6<sup>th</sup> August.

**Item 4a** The Council supported the Finance Committee's recommendation that the Clerk receive SCP 16 on the NALC Pay Scales with a performance review on the anniversary of appointment.

**Item 4b** The Chairman of the Finance Committee proposed that he compile a set of draft Expense Guidelines to present to the Committee at a later date.

**A.O.B** The Chairman of the Finance Committee will look into the current method of support for the Football Club, with grass cutting and the method of reclaiming VAT.

**The Minutes were agreed.**

#### b PAYMENTS

M Wysocki-Jones	Clerk's salary & expenses	£356.86
M Wysocki-Jones	Telephone	£59.25(exc. Vat £9.22)
Inland Revenue	Tax and NI	£102.26
Drayton Football Club	Grass Cutting	£51.50(exc. Vat £9.02)
Thames Water Utilities	Water services June to September	£8.38
Penningtons	Manor Farm	£1762.50
A'bdon & District Crime Prevention Panel	Donation	£20.00
S Hagan	Village Caretaker	£48.10(includes Vat 91p)
VWHDC	Allotment loan	£750.00
(Deducted from Precept cheque of £10500.00)		
N F Green	Litter clearing, grass cutting	£211.74
Copycat	photocopying Aug/Sep	£44.25 (exc. Vat £7.74)

#### RECEIPTS

VWHDC	Precept	£10500.00
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## 245/01 PLANNING COMMITTEE BUSINESS

### a APPLICATIONS

18/01 DRA/16996-X 8 Corneville Road

Erection of bungalow and garage

### b DISTRICT COUNCIL PERMISSION/REFUSALS

19/01 DRA/16997 23 Steventon Road

Two storey extension and loft conversion

No Objections

Permitted

## 246/01 LEISURE & GENERAL PURPOSES WORKING GROUP BUSINESS

### a L&GPWP Meeting

The Chairman reported with regard to the Meeting held on 1<sup>st</sup> October 2001.

**Burial Ground:** The Clerk and the Caretaker will obtain quotes to consider rotovating, and reseeding the area where the old inner hedge was. A Working Party has weeded out some of the areas around the beech saplings. Concern is still being expressed about the horse being able to reach the beech saplings. It was proposed that the Council spend up to £100.00 to prevent the Parish Assets being damaged. For: Mr Killick, Mr Clough, Mr Ash, Mrs Morrison. Against: Mr Stimpson, Mr Cross.

**Playgrounds:** The Clerk is still waiting for clarification regarding the recent Rospa reports. The last piece of play equipment will be removed from the BMX track in the next week.

**Allotments:** The Clerk will obtain a quote for hiring a Grundon bin for use in the Burial Ground and Allotment in Spring 2001.

### b The Village Caretaker's Report was distributed.

## 247/01 RIGHTS OF WAY AND CONSERVATION WORKING GROUP

*W* Mr ~~Cook~~ met with Mr Wheeler, Departmental Area Engineer, OCC on 25<sup>th</sup> September 2001 to review the condition of pavements in Drayton. A second meeting will be held on 4<sup>th</sup> October. Reports detailing these meetings will be sent to Mr Wheeler.

### b The next meeting of the ROW&CWG will take place on Monday 5<sup>th</sup> November at 7pm.

## 248/01 CORRESPONDANCE - to be noted

**OCC:** Council's New Political Management\*  
Review of Support for Oxfordshire Transport Co-ordinator

**VWHDC:** South East Area Forum Thursday 4<sup>th</sup> October 2001  
South East Area Committee Thursday 11<sup>th</sup> October 2001

**ORCC:** Autumn 2001 Issue 18

**ACRE:** Post Offices Update

**INTERACTIVE:** Issue 25 summer 2001

**SOUTH & VALE CARERS CENTRE:** Carers Voice Newsletter

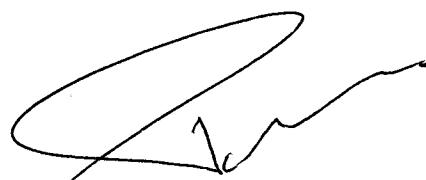
\*Copied to Councillors

## 249/01 ANY OTHER BUSINESS (Matters for general discussion only)

No issues were raised.

250/01 The Date of the NEXT MEETING was confirmed as MONDAY 5<sup>TH</sup> NOVEMBER 2001 at 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE.

ROW&CWG MEETING 5<sup>TH</sup> NOVEMBER 7.00PM



# DRAYTON PARISH COUNCIL

Notice is hereby given that a Meeting of Drayton Parish Council will be held on **MONDAY 1<sup>ST</sup> OCTOBER 2001 at 7.45pm** at the **CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON**

26<sup>th</sup> September 2001

Maria Wysocki-Jones  
Clerk to the Parish Council  
Tel: 01235 225909  
Fax: 01235 223092  
Email: mwjfordpc@aol.com

## AGENDA

### 1. PUBLIC PARTICIPATION

### 2. APOLOGIES FOR ABSENCE

### 3. MINUTES OF THE MEETING OF 11<sup>TH</sup> SEPTEMBER 2001

### 4. MATTERS ARISING

236/01 Millennium Bus shelter *manor farm*  
*millennium given trust. Surgery.*

### 5. FINANCE/ADMINISTRATION COMMITTEE BUSINESS

a	Finance Committee Meeting	<i>NF given sept.</i>	
b	<b>PAYMENTS</b>	<i>copy cat. Aug/Sept</i>	<i>£211 74</i>
	M Wysocki-Jones	Clerk's salary & expenses	<i>4425 (vat 774)</i> £356.86
	M Wysocki-Jones	Telephone	£59.25(exc. Vat £9.22)
	Inland Revenue	Tax and NI	£102.26
	Drayton Football Club	Grass Cutting	£51.50(exc. Vat £9.02)
	Thames Water Utilities	Water services June to September	£8.38
	Penningtons	Manor Farm	£1762.50
	Playground Mgmt Services	Annual Rospa Report	£114.00(exc. Vat £19.95) *
	A'don & District Crime Prevention Panel	Donation	£20.00
	S Hagan	Village Caretaker	£48.10(includes Vat 91p)
	VWHDC	Allotment loan	£750.00
	(deducted from Precept cheque of £10500.00)		
	<b>RECEIPTS</b>		
	VWHDC	Precept	£10500.00

### 6. PLANNING COMMITTEE BUSINESS

#### a APPLICATIONS

18/01	DRA/16996-X	8 Comeville Road	Erection of bungalow and garage
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#### b DISTRICT COUNCIL PERMISSION/REFUSALS

19/01	DRA/16997	23 Steventon Road	Two storey extension and loft conversion
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No Objections

24/01

No ob/

*25 Sutton Wick Lane. alterations to roof of existing dormer*

**Permitted**

**8. LEISURE & GENERAL PURPOSES WORKING GROUP**

- a L&GPWG Meeting
- b Village Caretaker's Report

**9. RIGHTS OF WAY AND CONSERVATION WORKING GROUP**

**10. CORRESPONDANCE - to be noted**

- OCC:** Council's New Political Management\*  
Review of Support for Oxfordshire Transport Co-ordinator
  - VWHDC:** South East Area Forum Thursday 4<sup>th</sup> October 2001  
South East Area Committee Thursday 11<sup>th</sup> October 2001
  - ORCC:** Autumn 2001 Issue 18
  - ACRE:** Post Offices Update
  - INTERACTIVE:** Issue 25 summer 2001
  - SOUTH & VALE CARERS CENTRE:** Carers Voice Newsletter
- \*Copied to Councillors

**11. ANY OTHER BUSINESS (Matters for general discussion only)**

**12. The DATE of the NEXT MEETING to be confirmed as Monday 5<sup>th</sup> November 2001 at 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE.**

✶ South East From 4<sup>th</sup> October.

Damascus Project. - meeting of advisory  
council.

# **DRAYTON PARISH COUNCIL**

## **Minutes of the Meeting of Drayton Parish Council Held on Monday 5<sup>th</sup> November 2001 at 7.45pm At the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON**

Present: Mr Cross, Mrs Cook, Mr Knight, Mr Stimpson, Mr Clough, Mrs Morrison, Mr Killick, Mr G Ash, Mr Matthews, Mr Morris, Prof. Wade, Mrs McKenzie.

### **251/01 PUBLIC PARTICIPATION**

Three members of the public attended the Meeting.

Concern was expressed by members of the public with regard to the proposed new layout of the Village Green. The concerns related to safety, the decline of the Village Shops, and the level of compensation. The Chairman explained that the Parish Council had been against the changes from the beginning. It had objected to the plans for building initially and at the subsequent appeals, as had the District Council. A vast amount of time and effort had been put in at Parish Council Meetings and Planning Hearings to this effect. Unfortunately when the Earl of Plymouth Estates took the matter to the Secretary of State for Appeal the objections were overturned. Recommendations given by Oxfordshire City Council as to the safety implications and necessary changes to make the area safe were taken into account and planning permission was given. The Council have had no further powers to stop the development but have to be pragmatic in its approach ensuring the best outcome for Drayton. The alternative thought of moving access to Hilliat Fields was dismissed regarding concern that such a roundabout would give the right to apply to build a great number of houses as opposed to the current limit. The issues with the application have now been ongoing for five years and it is three years since the Secretary of State made the decision. The Parish Council has worked to improve parking facilities and the level of compensation. All business has been reported on throughout this period in the Drayton Chronicle. Mrs McKenzie noted that she has received only four complaints.

The matter of anti-social behaviour was raised with particular reference to problems in Lyford Close. Mrs Mackenzie noted that this is a problem in other villages at the moment. The Chairman stated that all residents should continue to report all incidents to the police and bring it to the attention of the Council. Such information will also be passed to the Youth Worker.

### **252/01 MINUTES OF THE MEETING OF 1<sup>st</sup> October 2001.**

The minutes were amended as follows: 247/01 Mr Cross. The Minutes were agreed and signed.

### **253/01 MATTERS ARISING**

#### **236/01 Bus Shelter**

There has not yet been a reply from the Contractors with reference to new quotes.

#### **200/01 Damage to Bus Shelter**

14<sup>th</sup> September 2001 a youth appeared at the Didcot Youth Court on 14<sup>th</sup> September 2001.

Compensation of £400 has been awarded to Drayton Parish Council.

#### **247/01 Pavement Meeting**

Mr Cross held a second meeting with Mr Wheeler of OCC with regard to the current state of pavements in Drayton. The Clerk will send a copy of the report to Mr Wheeler.

### **254/01 FINANCE/ADMINISTRATION COMMITTEE BUSINESS**

#### **A 2001 ACCOUNTS**

The Chairman of the Finance Committee presented the accounts to the year 2000/2001 these were accepted and agreed. The Clerk informed the Council that these accounts would be presented to the Auditors on Monday 10<sup>th</sup> December. The Clerk as Responsible Financial Officer will attend the audit interview on Tuesday 18<sup>th</sup> December.

## FORECAST

The Chairman of the Finance Committee presented information based pro-rata on the first six months expenditure.

### C FINANCE COMMITTEE

The next meeting of the Finance Committee will take place on Monday 3<sup>rd</sup> December 2001. Business to include determining the 2002/3 budget, recommend the precept, review Clerk's Expenses.

### D DAMASCUS PROJECT

A grant application has been received from the Damascus Project. The Project is now running and the Youth Worker is visiting Drayton and getting to know the village. A discussion took place with regard to the work of the project and the commitment that Drayton could make. The project has already applied for a fourth years funding from the Lotteries Board. A grant of £500 was proposed. The voting was as follows: 8 for 2 against. A grant of £500 was awarded.

### E PAYMENTS

N F Green	Litter collection	£20.25
M Wysocki-Jones	Clerk's salary & expenses	£492.76
Inland Revenue	Tax and NI	£189.84
M Wysocki-Jones	Stationery and postage	£11.45 (ex. Vat £1.20)
Playground Mgmt Services	Annual Rospa Report	£114.00(ex. Vat £19.95)
S Hagan	Village Caretaker	£89.25
Public Works Loan Board	Allotment loan	£564.23
<b>RECEIPTS</b>		
Edward Carter	Burial 'Fincham'	£40.00

## 255/01 PLANNING COMMITTEE BUSINESS

### A APPLICATIONS

28/01	DRA/9865/1	10 Crabtree Lane	Replacement detached sgl garage, kitchen ext, and loft conversion <b>No Objections</b>
18/01	DRA/16996/1-D	8 Corneville Road	Build new house – Amended plans
29/01	DRA/12093/1	5 Haywards Road	Erection of two-storey rear extension

### B DISTRICT COUNCIL PERMISSION/REFUSALS

26/01	DRA/1665/3	31 Sutton Wick Lane	Internal alterations <b>Permitted</b>
25/01	DRA/17088	Conifer House, High Street	Demolition of existing garage, new garage, shower, hobby/games room <b>Permitted</b>
<b>No Objections</b>	Highways Department	Erection of two prefabricated buildings for office use at Drayton Highways Depot, Milton Road, Drayton.	<b>Permitted</b>
<b>No Objections</b>	Telecommunications application for a 15m-lattice mast and equipment cabin		<b>Refused</b>

### C Protection of Ancient Water Pump – Planning Application

The Parishes Council's support has been sought in relation to a water pump situated outside Casa Mia, Sutton Wick Lane. The householder wishes to protect the pump from damage of cars being driven on the grass verge. The pump has been described, as being on a private grass verge but this is not the case. It stands on a public grass verge. It is also not an ancient pump as described but classified as a standpipe circa 1920/30. Aside from the matter of ownership the Council would not be able to approve the protective fencing as outlined in the application as it covers an area of 75 feet in length by 3 foot high. The Clerk will write to VWHDC to this effect.

## **.01 LEISURE & GENERAL PURPOSES WORKING GROUP**

### **Playgrounds**

The confusion over duplicated Rospa reports has now been clarified. The report has been circulated. The Clerk will meet with the Village Caretaker to review the report. The Clerk will obtain quotes in relation to areas highlighted as medium/high risk. It has not been possible to remove the last pieces of equipment from the playground, as specialist-lifting gear is required. The Clerk will obtain quotes to complete this work.

- B** The Village Caretakers report was distributed.

## **257/01 RIGHTS OF WAY AND CONSERVATION WORKING GROUP**

- A** Mr Killick reported on the Meeting held by the ROWCWG. Budgets were discussed and will be confirmed prior to the next Finance Meeting. Another DIY working party will be held to clear brambles on FP25. A quote will be obtained to improve BW9.
- B** Mr Killick thanked everyone who had replied to the footpaths letter in the Chronicle.
- C** It is hoped that the Love Lane sign will soon be erected.

## **258/01 CORRESPONDANCE - to be noted**

**OCC:** Abingdon Integrated Transport and Land use Study – Final Report+  
Mrs Mackenzie will speak on behalf of Drayton in relation to the concerns about the increased flow of traffic through the village. The matter of speed humps would be raised. Vehicle speed would also be highlighted and information regarding the speed of traffic on the Milton road between Drayton and Sutton Courtney.

- VWHDC:** Major Incident Instruction and Guide\*  
Monitoring the Structure Plan for Oxfordshire 2011+  
NEWS October 2001  
Oxfordshire's Bus Shelter Grant Scheme  
Design Award Scheme 2001  
Community Safety Strategy+  
Best Value Review of the Planning Service  
White Horse News Issue 28 October 2001  
Local Government Commission – Periodic Electoral Review of the Vale  
Housing Service – Reviewing How We Communicate
- NALC:** National Training Strategy for Parish & Town Councils – An Update\*  
Draft NALC Corporate Plan\*
- OPFA:** AGM Invitation and corresponding documentation
- OALC:** County Circular 6/2001 October 2001
- DISTRICT AUDIT:** Audit of Accounts 2000/2001
- SODC:** Didcot Transport Issues Study
- COUNTRYSIDE AGENCY:** Parish Transport Grant
- DTLR:** Consultation paper – Travel, subsistence and other allowances\*  
\*Copied to Councillors

## **259/01 ANY OTHER BUSINESS (Matters for general discussion only)**

- A** The Clerk will copy Mr Ash on the best planning review.
- B** Mrs Morrison will speak to Victoria regarding the fence in the burial ground.
- C** Mrs Morrison will continue speak to BBONT and Mr Price regarding the pond on Sutton Wick Green.

**260/01 The Date of the NEXT MEETING was confirmed as MONDAY 7<sup>th</sup> JANUARY 2002 at 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE.**

**FINANCE MEETING 3<sup>RD</sup> DECEMBER 7.00PM**



# DRAYTON PARISH COUNCIL

Notice is hereby given that a Meeting of Drayton Parish Council will be  
Held on **MONDAY 5<sup>TH</sup> NOVEMBER 2001 at 7.45pm**  
At the **CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON**

30<sup>TH</sup> October 2001

Maria Wysocki-Jones  
Clerk to the Parish Council  
Tel: 01235 225909  
Fax: 01235 223092  
Email: mwjfordpc@aol.com

## AGENDA

### 1. PUBLIC PARTICIPATION

### 2. APOLOGIES FOR ABSENCE

### 3. MINUTES OF THE MEETING OF 1<sup>ST</sup> OCTOBER 2001

### 4. MATTERS ARISING

236/01 Millennium Bus Shelter  
247/01 Pavement Meeting OCC

200/01 Damage to Bus Shelter

### 5. FINANCE/ADMINISTRATION COMMITTEE BUSINESS

a Acceptance of the 2000/1 Accounts and Audit

b 2000/1/2 Forecast

c Agree Date for Finance Committee Meeting:

- Determine 2002/3 Budget
- Recommend the Precept
- Review Clerk's Expenses

d Damascus Project

e **PAYMENTS** *NF Green Litter Collection*

M Wysocki-Jones Clerk's salary & expenses

Inland Revenue Tax and NI

M Wysocki-Jones Stationery and postage

Playground Mgmt Services Annual Rospa Report

S Hagan Village Caretaker

Public Works Loan Board Allotment loan

#### RECEIPTS

Edward Carter Burial 'Fincham'

£20.25

£492.76

£189.84

£11.45 (ex. Vat £1.20)

£114.00(ex. Vat £19.95)

£89.25

£564.23

£40.00

### 6. PLANNING COMMITTEE BUSINESS

#### a APPLICATIONS

28/01 DRA/9865/1 10 Crabtree Lane Replacement detached sgl garage, kitchen ext, loft conversion

**No Objections**

18/01 DRA/16996/1-D 8 Corneville Road Build new house – Amended plans

29/01 DRA/12093/1 5 Haywards Road Erection of two-storey rear extension

**b DISTRICT COUNCIL PERMISSION/REFUSALS**

- 26/01 DRA/1665/3 31 Sutton Wick Lane Internal alterations  
**Permitted**  
**No Objections**
- 25/01 DRA/17088 Conifer House, High Street Demolition of existing garage,  
new garage, shower, hobby/games room  
**Permitted**  
**No Objections**  
Highways Department Erection of two prefabricated buildings for office use at Drayton  
Highways Depot, Milton Road, Drayton.  
**Permitted**  
**No Objections**  
Telecommunications application for a 15m lattice mast and equipment cabin  
**Refused**

**c Protection of Ancient Water Pump – Planning Application**

**7. LEISURE & GENERAL PURPOSES WORKING GROUP**

- a Rospa Report  
b Village Caretaker's Report

**8. RIGHTS OF WAY AND CONSERVATION WORKING GROUP**

- a ROW Meeting 5<sup>th</sup> November

**9. CORRESPONDANCE - to be noted**

**OCC:** Abingdon Integrated Transport and Land use Study – Final Report+  
Major Incident Instruction and Guide\*  
Monitoring the Structure Plan for Oxfordshire 2011+  
NEWS October 2001

**VWHDC:** Oxfordshire's Bus Shelter Grant Scheme  
Design Award Scheme 2001

Community Safety Strategy+  
Best Value Review of the Planning Service  
White Horse News Issue 28 October 2001

Local Government Commission – Periodic Electoral Review of the Vale  
Housing Service – Reviewing How We Communicate

**NALC:** National Training Strategy for Parish & Town Councils – An Update\*  
Draft NALC Corporate Plan\*

**OPFA:** AGM Invitation and corresponding documentation

**OALC:** County Circular 6/2001 October 2001

**DISTRICT AUDIT:** Audit of Accounts 2000/2001

**SODC:** Didcot Transport Issues Study

**COUNTRYSIDE AGENCY:** Parish Transport Grant

**DTLR:** Consultation paper – Travel, subsistence and other allowances\*

\*Copied to Councillors

+Documents put into circulation.

**10. ANY OTHER BUSINESS (Matters for general discussion only)**

**11. The DATE of the NEXT MEETING to be confirmed as Monday 3<sup>rd</sup> December 2001 at 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE.**

*correspondance*

*: Aldon & Dis. Volunteer Centre.*

# DRAYTON PARISH COUNCIL

Notice is hereby given that a Meeting of Drayton Parish Council will be  
Held on MONDAY 3<sup>rd</sup> DECEMBER 2001 at 7.45pm  
At the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON

27<sup>TH</sup> November 2001

Maria Wysocki-Jones  
Clerk to the Parish Council  
Tel: 01235 225909  
Fax: 01235 223092  
Email: mwjfordpc@aol.com

## AGENDA

### 1. PUBLIC PARTICIPATION

### 2. APOLOGIES FOR ABSENCE

### 3. MINUTES OF THE MEETING OF 5<sup>th</sup> NOVEMBER 2001

### 4. MATTERS ARISING

236/01 Millennium Bus Shelter  
158/01 Pelican Crossing

196/01 Lesparre Close  
236/01 Sutton Courtney Surgery

### 5. FINANCE/ADMINISTRATION COMMITTEE BUSINESS

A PAYMENTS <i>S Hagen Village Custards</i>		£45.00
M Wysocki-Jones	Clerk's salary & expenses	£373.92
Inland Revenue	Tax and NI	£113.01
M Wysocki-Jones	Stationery and postage	£20.68
Damascus Project	s137 donation	£500.00
British Legion	s137 donation	£40.00
RECEIPTS		
Reeves Memorial	Memorial 'Webb'	£25.00
Reeves Memorial	Memorial 'Joyce'	£12.00

### 6. PLANNING COMMITTEE BUSINESS

#### A APPLICATIONS

29/01	DRA/12093/1	5 Haywards Road	Erection of two-storey rear extension <b>No Objections</b>
31/01	DRA/445/19	Drayton Mill	Two work at home units <b>No Objections</b>

#### B DISTRICT COUNCIL PERMISSION/REFUSALS

28/01	DRA/9865/1	10 Crabtree Lane	Replacement detached single garage kitchen extension, loft conversion <b>Permitted</b>
<b>No Objections</b>			
30/01	DRA16277/3	18 Sutton Wick Lane	Conversion of outbuildings to two residential units <b>Refused</b>
<b>Objections</b>			
27/01	DRA/16996/1-D	8 Comeville Road	Demolish existing and build new house <b>To Planning and development Committee</b>
<b>Objections</b>			

**LEISURE & GENERAL PURPOSES WORKING GROUP**

- A Burial Ground - hedge -
- B Village Caretaker's Report,
- C Playgrounds - meeting

*no tree bids? anyone put up?*

**8. RIGHTS OF WAY AND CONSERVATION WORKING GROUP**

- A Quote for BW9
- B minutes will be sent out.
- C

**9. CORRESPONDANCE - to be noted**

**OCC:**

Social Service Grants  
Oxfordshire's Environment 2001 +  
Newsletter - launch of the new executive

**VWHDC:**

Accounts and Audit - Statutory Instrument  
Autumn/Winter 2001/2002 Leaflet\*

**NALC/OALC**

National Conference and Exhibition  
Guide to Training Strategy+

**DTLR:**

Subscriptions (Revised) Annual Report and Accounts\*  
Consultation 'Quality Parish and Town Councils'+  
Model Code of Conduct for Relevant Authorities\*

**STANDARDS BOARD FOR ENGLAND** Guide to Part of the local government Act 2000\*

**COUNTRYSIDE AGENCY**

The Thames Path National Trail

**INTERACTIVE**

Environmental newsletter

\*Copied to Councillors

+Documents put into circulation.

**10. ANY OTHER BUSINESS (Matters for general discussion only)**

*Evening out.*

**11. The DATE of the NEXT MEETING to be confirmed as Monday 7<sup>th</sup> January 2001 at 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE.**

*Speedwatch - Road Safety.*

# DRAYTON PARISH COUNCIL

**Minutes of the Meeting of Drayton Parish Council  
Held on Monday 3<sup>rd</sup> December 2001 at 7.45pm  
At the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON**

Present: Mr Cross, Mr Knight, Mr Stimpson, Mr Clough, Mr Killick, Mr Matthews, Mr Morris.  
Apologies: Mrs Morrison, Mr Ash, and Mrs Cook.

## 261/01 PUBLIC PARTICIPATION

There were no members of the public in attendance.

## 262/01 MINUTES OF THE MEETING OF 5<sup>th</sup> November 2001.

The Minutes were agreed and signed.

## 263/01 MATTERS ARISING

### 236/01 Millennium Bus Shelter

A quotation from Boshers of £12950.00 has been received. There has still been no reply from other contractors approached. The Council felt that this quotation was too high and could not warrant such an expenditure on one project. The Clerk will research alternative quotes.

### 196/01 Lesparre Close

Notification has been received confirming the naming of Lesparre Close.

### 158/01 Pelican Crossing

Draft proposals have been received confirming the proposed pelican crossing as agreed by the Parish Council in April. The Parish Council confirmed that they were satisfied with the proposals. Work should commence in the early part of the 2002.

### 236/01 Sutton Courtney Surgery

South West Oxfordshire Primary Care Trust confirmed the closure of Sutton Courtney branch surgery. The PCT apologised for not communicating this outcome earlier.

## 264/01 FINANCE/ADMINISTRATION COMMITTEE BUSINESS

### A PAYMENTS

S Hagan	Village Caretaker	£45.00
M Wysocki-Jones	Clerk's salary & expenses	£373.92
Inland Revenue	Tax and NI	£113.01
M Wysocki-Jones	Stationery and postage	£20.68
Damascus Project	s137 donation	£500.00
British Legion	s137 donation	£40.00

### RECEIPTS

Reeves Memorial	Memorial 'Webb'	£25.00
Reeves Memorial	Memorial 'Joyce'	£12.00

## 265/01 PLANNING COMMITTEE BUSINESS

### A APPLICATIONS

- 29/01 DRA/12093/1 5 Haywards Road      Erection of two-storey rear extension  
**No Objections**
- 31/01 DRA/445/19 Drayton Mill      Two work at home units  
**No Objections**

### B DISTRICT COUNCIL PERMISSION/REFUSALS

- 28/01 DRA/9865/1 10 Crabtree Lane      Replacement detached single garage kitchen extension,  
loft conversion



- |       |   |   |
|-------|---|---|
|       | <b>No Objections</b>  | <b>Permitted</b>                                    |
| 30/01 | DRA16277/3 18 Sutton Wick Lane  | Conversion of outbuildings to two residential units |
|       | <b>Objections</b>   | <b>Refused</b>                                      |
| 27/01 | DRA/16996/1-D 8 Corneville Road   | Demolish existing and build new house               |
|       | <b>Objections</b>   | <b>To Planning and development Committee</b>        |
| C     | The Council discussed information received regarding an application to relocate the flood plains on land adjacent to the Parish Boundary. |   |

**266/01 LEISURE & GENERAL PURPOSES WORKING GROUP**

- A Playgrounds**  
A quotation of £350.00 + VAT has been received to remove the existing play equipment from the BMX track. It was considered to be too high. The Clerk will obtain other quotes.
- B** The Village Caretakers report was distributed.
- C Burial Ground**  
The Council will undertake another working party. The Council will look into recruiting a handyman to undertake minor maintenance issues. Mr Matthews will look into this.

**267/01 RIGHTS OF WAY AND CONSERVATION WORKING GROUP**

- A** A quotation of £4,500 to refurbish BW9 and 14 was considered too expensive. Other quotes have been requested. There is £700 left in this year's budget.
- B** Mrs McKenzie has been asked to provide small waymark discs.

**268/01 CORRESPONDANCE - to be noted**

- |                                    |   |
|------------------------------------|---|
| <b>OCC:</b>                        | Social Service Grants<br>Oxfordshire's Environment 2001 +<br>Newsletter – launch of the new executive   |
| <b>VWHDC:</b>                      | Accounts and Audit – Statutory Instrument<br>Autumn/Winter 2001/2002 Leaflet*   |
| <b>NALC/OALC</b>                   | National Conference and Exhibition<br>Guide to Training Strategy+   |
| <b>DTLR:</b>                       | Subscriptions (Revised) Annual Report and Accounts<br>Consultation 'Quality Parish and Town Councils'+<br>Model Code of Conduct for Relevant Authorities* |
| <b>STANDARDS BOARD FOR ENGLAND</b> | Guide to Part of the local government Act 2000*   |
| <b>COUNTRYSIDE AGENCY</b>          | The Thames Path National Trail  |
| <b>INTERACTIVE</b>                 | Environmental newsletter  |
- \*Copied to Councillors +Documents put into circulation.

**Model Code of Conduct for Relevant Authorities**

Following a general discussion regarding this document and others issues currently under debate the Council unanimously expressed concern at the complexity and layers of bureaucracy, which are being added to the duties of the Parish Council whose main role should be to look after the interests of local people. It would appear that whilst the aim is to improve the involvement of Parish Councils the methods would currently seem to be counter-productive. There is also concern about justifying the cost. The Clerk will compose a statement of concern highlighting these areas and concern also that the increasing complexity will discourage people from being involved as Parish Councillors.

**269/01 ANY OTHER BUSINESS (Matters for general discussion only)**

- A** The Council discussed the Queens Jubilee. It will be discussed at the Finance Meeting.

**270/01 The Date of the NEXT MEETING was confirmed as MONDAY 7<sup>th</sup> JANUARY 2002 at**

