

DRAYTON PARISH COUNCIL
Minutes of the Meeting of Drayton Parish Council
Held on Monday 5th January 2004 at 7.45pm
At the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON

Present: Mr Knight, Mrs Pooley, Dr Fursdon Davis, Mr Scharf, Mrs Morrison, Mr Cross, Prof Wade and Mr Butler

Apologies: Mrs McKenzie. MW.

1/04 PUBLIC PARTICIPATION

No members of the public attended the meeting.

2/04 DECLARATIONS OF INTEREST

No Interests were declared. Mr Knight requested that this item being raised at the next meeting to confirm that interests as Declared as following the election had not altered.

3/04 MINUTES OF THE MEETING OF 1st DECEMBER 2003

The minutes were agreed and signed.

4/04 MATTERS ARISING

131/03 Abits

An Abits seminar will be held in Abingdon on 12th January to inform Councillors of the next phase of work. The plans would go to public consultation in May/June. The Clerk would book four places at the seminar.

5/04 FINANCE/ADMINISTRATION COMMITTEE BUSINESS

A Payments

| | | |
|-----------------------|-------------------------|---------------------------|
| M Wysocki-Jones | Clerk's salary November | £468.38 |
| Inland Revenue | Tax and NI November | £36.07 |
| M Wysocki-Jones | Expenses | £75.27 (incl vat 74p) |
| Thames Water | Sep-Dec | £7.62 |
| Playground Management | Rospa Inspection | £138.65 (incl vat £20.65) |

B Finance Meeting 10th December - Budget and Precept 2004/2005

The Council discussed the Minutes of the Meeting of 10th December and the accompanying budget papers. The Council discussed reducing the precept and emphasized that this would not mean a reduction in services, as planned expenditure would actually increase significantly by using £5600.00 of the Council's reserves which were currently being held above the recommended level. The Precept for 2004/2005 was agreed at £20,000.00. The Minutes, which detailed all budget breakdowns, Clerks salary and expenses were agreed without amendment.

C Accounts 2002/2003 External Audit

The Clerk had received communication from the external auditors that the audit had not been completed before the statutory publication date of 31st December 2003 and enclosed a Notice for the Clerk to advertise such.

D Grants and Donations

Discussion regarding the application from Didcot Citizens Advice Bureau until February when the application had been received from Abingdon CAB.

E Cleansing Grants 2003/2004, 2004/2005

The District Council has revised its method of Parish Councils claiming this grant. The grant will no longer be issued retrospectively following a claim by the Council at the end of the financial year but Councils will have to bid for funds. To bring the system in line the Clerk has already submitted at bid at the end of December for 2003/2004 and needs to submit a bid for the 2004/2005 financial year by the end of February.



PLANNING COMMITTEE BUSINESS

| NO | ADDRESS | DETAILS | PARISH | DISTRICT |
|----------------|-------------------|-----------------------------------------------------|--------|------------------------------|
| 03 DRA/8473/3 | 72 STEVENTON ROAD | LOFT CONVERSION | OBJ | |
| 03 DRA/18046/1 | 10 HILLIAT FIELDS | ERECTION OF A TWO STOREY BUILDING TO FORM TWO FLATS | NO OBJ | PLANNING COMMITTEE PERMITTED |

04 LEISURE AND GENERAL PURPOSES WORKING GROUP

Village Caretaker

An advertisement for a self-employed Village Caretaker would appear in the next Chronicle. The Council discussed the salary of £6.00 per hour, which had been recommended by the Finance Committee and approved by the Council. This may have to be reviewed again if there was difficulty in attracting a caretaker. The Council discussed the work of the Caretaker. There was a major concern regarding the amount of litter throughout the main areas of the village as well as on the footpaths and bridleways. The Clerk would contact the Vale with regard to the problem of litter within the parish and find out what support and advice they might be able to offer. The Chairman would look into the issue of a village byelaw in relation to litter. Hours proposed as being necessary to achieve a basic level of maintenance were Summer (March-September) 40 hours a month, Winter (October-February) 20 hours a month.

Burial Ground

A small pedestrian gate between the field adjacent to the burial ground had now been installed next to the main gate. The Council also discussed the problems of rabbits in the burial ground which had been highlighted.

Playgrounds

The Clerk had been in touch with the contractor and confirmed acceptance of the service and work to Lockway. The Clerk had also requested quotes for the surfacing beneath the swings and the repainting of all the equipment.

04 RIGHTS OF WAY AND CONSERVATION WORKING GROUP

No response had been received as yet from OCC regarding the work to footpaths and bridleway as previously discussed. The Council also discussed the site visit by OCC with regard to the bridleway at Brick Kiln Lane. It was proposed that the developers of Barton Garage should raise the footpath on the southern side, which should alleviate the current problems.

04 CORRESPONDANCE – to be noted

OCC

News December 2003

Abits Seminar 12.1.04

PALC

Compact for the Voluntary and Community Sector Oxon

Planning Seminar Saturday 20th March 2004 9.30-4.00pm

Questionnaire re Information & Communication Technology

Village Halls and Vat

Parish Transport Issues

ORCC

Newsletter Winter 2003

WHDC

Litter Grants

Village Facilities

Community Strategy Workshop

Quality Parish and Town Council Scheme

LOCAL COUNCIL REVIEW

January 2004

AUDIT COMMISSION

District Council CPA

LOCAL HERITAGE INITIATIVE

Newsletter Issue 1

THAMES VALLEY POLICE

Non-Emergency Call Handling

DEFRA

Equine Issues

ANY OTHER BUSINESS (Matters for general discussion only)

The Clerk would contact Thames Valley Police with regard to the current situation of a community policeman. A representative would also be invited to attend a future Council meeting.

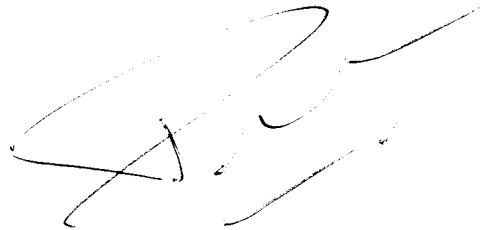
The Council discussed the effectiveness of the VWHDC in response to a survey received from the Audit Commission regarding the Comprehensive Performance Assessment that the Vale was currently undergoing. The Council felt that the Vale did a good job in a lot of areas. They did however raise various issues regarding waste and recycling, particularly the lack of coordination between Vale and County.

Complaints had been received regarding the access to the allotments in Church Lane where the hedge was very overgrown. The Clerk would contact the householder.

Correspondence had been received regarding the poor lighting in Marcham Road. This issue had been considered by the council previously but had not had sufficient funding to improve the lighting. The Clerk would obtain costings for low-level lighting.

Councillors discussed receiving Minutes and Agendas by email and the Clerk noted which Councillors would like to receive all mail in this way. The Clerk would obtain prices for a scanner so that more documents received could also be distributed electronically.

1/04 The Date of the NEXT MEETING was confirmed MONDAY 2nd February 7.45pm at the AUDWELL DAY CENTRE, GRAVEL LANE to be preceded by the L&GPWP at 7.00pm

A handwritten signature in black ink, appearing to be 'A. B.', is located in the lower right quadrant of the page. The signature is stylized and somewhat cursive.

DRAYTON PARISH COUNCIL

Notice is hereby given that a Meeting of Drayton Parish Council will be
Held on MONDAY 5TH JANUARY at 7.45pm
At the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON

22ND DECEMBER

Maria Wysocki-Jones
Clerk to the Parish Council
Tel: 01235 225909
Fax: 01235 223092
Email: mwjfordpc@aol.com

AGENDA

1. PUBLIC PARTICIPATION

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

4. MINUTES OF THE MEETING OF 1ST DECEMBER 2003

5. MATTERS ARISING

131/03 Abits

6. FINANCE/ADMINISTRATION COMMITTEE BUSINESS

A Payments

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| Thames Water | Sep-Dec | £7.62 |
| Playground Management | Rospa Inspection | £138.65 (incl vat £20.65) |

B Finance Meeting 10th December - Budget and Precept 2004/2005

C Accounts 2002/2003 External Audit

D Grants and Donations

E Cleansing Grants 2003/2004, 2004/2005

7. PLANNING COMMITTEE BUSINESS

A Applications

~~29/03 DRA/8473/3~~ 29/03 DRA/8473/3 72 Steventon Road loft conversion

Objections

B District Council Permissions/Refusals

28/03 DRA/18046/1 10 Hilliat Fields

No Objections

Erection of a two-storey building to form two flats
To Planning Committee Permitted

8. LEISURE & GENERAL PURPOSES WORKING GROUP

A Burial Ground

B Playgrounds

9. RIGHTS OF WAY AND CONSERVATION WORKING GROUP

10. CORRESPONDANCE - to be noted

OCC

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Compact for the Voluntary and Community Sector Oxon
Planning Seminar Saturday 20th March 2004 9.30-4.00pm
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Newsletter Winter 2003
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Village Facilities
Community Strategy Workshop
Quality Parish and Town Council Scheme
January 2004
District Council CPA
Newsletter Issue 1
Non-Emergency Call Handling
Equine Issues

LC

ORCC
VWHDC

LOCAL COUNCIL REVIEW
AUDIT COMMISSION
LOCAL HERITAGE INITIATIVE
THAMES VALLEY POLICE
DEFRA

11. ANY OTHER BUSINESS (Matters for general discussion only)

12. The DATE of the NEXT MEETING to be confirmed as Monday 2nd February 2004 at 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE.

DRAYTON PARISH COUNCIL
Minutes of the Meeting of Drayton Parish Council
Held on MONDAY 2ND FEBRUARY 2004 at 7.45pm
At the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON

Present: Mr Knight, Mrs Pooley, Dr Fursdon Davis, Mr Scharf, Mrs Morrison, Mr Cross, Mr Butler, Prof Wade and Mrs Mackenzie (County Councillors)

12/04 PUBLIC PARTICIPATION

No members of the public attended the meeting.

13/04 DECLARATIONS OF INTEREST AND NOTIFICATION OF AMENDMENTS

No Interests were declared. Councillors confirmed that Interests as previously Declared had not altered.

14/04 MINUTES OF THE MEETING OF 5TH JANUARY 2004

The Clerk noted that Mrs Mackenzie's apologies were not minuted. The minutes were agreed and signed.

15/04 MATTERS ARISING

131/03 Abits

Mr Scharf and Mrs Pooley attended an Abits Seminar in Abingdon on 12th January. Notes from this meeting had been distributed to Councillors. The seminar was to provide local councils with the next proposed developments before the plans go to public consultation in May/June. Mrs Mackenzie informed the council that most discussions re Abits would now be carried out by the working party and would go to the Steering Groups to be ratified.

10/04 Lighting Marcham Road

The Clerk had circulated plans with proposals for installing lighting in Marcham Road. The Council discussed installing two new additional lights or one in a compromise position opposite No6 Marcham Road. The Council proposed and agreed to install one light. The Clerk would contact residents adjacent to the proposed site for comment by the next council meeting.

10/04 Police

The Clerk had contacted Thames Valley Police with regard to the current situation of Drayton's Community Officer and inviting them to attend a future Council meeting. No reply had been received to date.

152/03 Land Adjoining the Stables, Manor Farm, Drayton

The Clerk had received further communication from Mr Winter regarding the renovation and conversion work of the Stables. The Council agreed that access to the property via the piece of land, which abuts the southern flank wall of The Stable was acceptable during the period of renovation but would like confirmation in writing of the timescales involved and of the 'making good' of the area when work was completed.

93/03 Drayton to Abingdon Cycleway

Good progress had been made with the cycleway and the official opening would be on Thursday February 12th.

16/04 DIDCOT INTEGRATED TRANSPORT STRATEGY

Mr Knight and Mr Cross had attended a Steering Group Meeting on the 22nd January. Draft Proposals relating directly to Drayton and surrounding villages had been discussed. The Clerk had since received full papers including both the proposals and the background information from OCC. All documentation received had been circulated to Councillors. OCC had requested that Parish Councils give their opinion on the roads and issues identified and that these be ranked in order of priority. The Council agreed with the roads highlighted as having issues as being Steventon Road, High Street and Abingdon Road. They agreed with the issues raised as being **Steventon Road** – Speeding on the approaches and through to the village. No pedestrian crossing facilities. **High Street** – Speeding. **Abingdon Road** – Congestion and lack of crossing facilities. The Council agreed with the issues as raised but also considered that speeding on Abingdon Road was an issue. Proposals for Drayton were to be considered as second priority within the scheme proposed to be implemented in the short term. With regard to prioritising the schemes between any of the roads highlighted the Parish Council considered that work to any of the roads would be of equal priority. The Clerk would contact the county before

of 9th February. The next Steering Group Meeting would be 3rd March 2004. With regard to the solutions, there would be further discussion with Parish Councils to ensure that any necessary changes to the draft implementation programme would take place to ensure that the concerns of the villages would be taken into account. The Parish Council agreed to set up a working group to consider the draft proposals.

18/04 BOUNDARY COMMITTEE – DRAFT RECOMMENDATIONS

The Boundary Committee for England had published its draft recommendations for changes to electoral arrangements in Oxfordshire. The draft recommendations are those of the Boundary Committee for England and not the County Council. Extracts of the report summarising the review for Oxfordshire and specific detail for the Vale of the White Horse District had been circulated to all Councillors. The recommendations are that Drayton would become part of the Abingdon West Division. Drayton would combine with three Abingdon parishes, Abingdon Caldecott, Abingdon Fitzharris, and Abingdon Ock Meadow. The Parish Council were seriously concerned about this proposal for the following reasons:

The proposals would link rural and urban areas with Drayton being in the minority. There were no proposals to link any other village communities with urban areas in any other area of the County. This shift would be a significant alteration to the general principles and tradition of aligning districts.

Drayton has no common interest with the proposed districts in Abingdon and in fact often opposes proposals of an 'urban' nature which are not appropriate for a village community.

Drayton has long established links with the villages in its current division, Steventon, Sutton Courtney, Milton and Appleford. These bonds are extremely strong and have much history and have taken a long time to establish. This is indicated by initiatives such as the DAMASCUS Project, which supports the young people of the communities of the five Parish Councils and is funded by the Parish and Parochial Church Councils.

The Council considered that it would be far more appropriate as considered in the report to link Radley to an Abingdon division.

The Council were also concerned that the main basis for aligning Drayton to Abingdon was purely on a numbers' basis in order to achieve a level of a certain number of electors. Drayton is over represented with currently 8% fewer electors per councillor than the county average. It is considered under the current electoral arrangements this would be maintained at 8%. The Boundary Committee's target of achieving a less than 10% variance would appear not to be an issue. The Council were very concerned that the main target would appear to be having a division of 6000 electors despite the disparity between the urban and rural communities.

Mrs Mackenzie (County Council) was extremely concerned about the proposed changes but that the County Council were not proving supportive to Parishes concerns.

The Council agreed unanimously to strongly protest about the draft to proposal to the Boundary Committee, County and Vale.

18/04 FINANCE/ADMINISTRATION COMMITTEE BUSINESS

A Payments

| | | |
|-----------------------|--------------------------------|---------------------------|
| M Wysocki-Jones | Clerk's salary November | £468.38 |
| M Wysocki-Jones | Expenses | £119.32 (incl vat £9.89) |
| M Wysocki-Jones | Purchase of scanner | £99.99 |
| Inland Revenue | Tax and NI November | £36.07 |
| HLB Audit | External Audit 2002/2003 | £293.75 (incl vat £43.75) |
| The Drayton Chronicle | Caretakers Vacancy Advert | £12.00 |
| Drayton Hall | Hire of Hall – PC Meeting | £11.00 |
| Drayton Hall | Cost of Hall Carol Service | £26.25 |
| Carter & Mc Arthur | Church Gate Repairs | £346.63 (incl vat £51.63) |
| MRH | Play ground repairs/inspection | £194.52 |
| St Peter's PCC | Cleaning path Burial Ground | £5.50 |
| J Denno | Donation – Sutton Wick Pond | £600.00 |

B Grants and Donations

The Council agreed the following donations: The DAMASCUS Project £500.00, Abingdon CAB £300.00,

External Audit 2002/2003 and Audit 2003/2004

(i) The only point highlighted in the external audit was that the Parish Council had not as yet completed its Risk Assessment. Several councillors expressed concern that they did not feel qualified to carry out such an assessment.

(ii) The Audit and Account Regulations 2003 require the accounts to be prepared by 30th September. The Clerk has requested that the Councils External Audit be carried out on the 26th July 2004.

D Members Allowances - Report of the Remuneration Panel

New Regulations came into force on the 1st May 2003 and changed the law in relation to the payment of Members Allowances at Parish Level. The Council have considered the report (January 2004) of the Remuneration Panel, which was copied to all Councillors. The Council is required to publicise the receipt of the Panel's report and that copies of the report of the report are available for members of the public to inspect for a small fee. The Council had previously indicated to the Vale, during the consultation process, that it did not wish to pay members allowances but would only pay travelling and subsistence allowances. Having considered the Report the Council agreed unanimously to pay only travelling and subsistence at the level set in the report.

19/04 PLANNING COMMITTEE BUSINESS

A Applications

| NO | ADDRESS | DETAILS | PARISH | DISTRICT |
|------------------|----------------------------------|------------------------------------------------------------------------------------------|--------|------------------------------|
| 03DRA/8473/3 | 72 STEVENTON RD | LOFT CONVERSION | OBJ | |
| 28/03DRA/18046/1 | 10 HILLIAT FIELDS | ERECTION OF A TWO STOREY BUILDING TO FORM TWO FLATS | NO OBJ | PLANNING COMMITTEE PERMITTED |
| 30/03DRA/18355 | 36 HILLIAT FIELDS | ERECTION OF SINGLE STOREY EXTENSION AND FRONT PORCH | NO OBJ | |
| 1/04DRA/16643/1 | WALNUT COTTAGE ABINGDON ROAD | SIDE EXTENSION FOR GARAGE AND UTILITY ROOM, BATHROOM & DRESSING ROOM OVER | OBJ | |
| 2/04 | DRAYTON CIVIC AMENITY SITE | HARMONISATION OF SITE OPENING HOURS | OBJ | |
| 3/04DRA/18399 | 7 NEWMAN LANE | PARTIAL DEMOLITION OF ATTACHED SGL SOTREY 3CAR GARAGE TO FORM LOFT EXTENSION FOR RES USE | | |
| 4/04DRA/635/33 | DRAYTON PARK GOLF CLUB | TWO STOREY EXTEN TO PROV STEWARDS FLAT AND CONFER FACILITY | | |
| 5/06DRA/18412-X | LAND OPPOSITE 41 SUTTONWICK LANE | ERECTION OF TWO BED BUNGALOW | | |
| 6/04DRA/775/6 | THE OLD FMHOUSE MILTON ROAD | | | |

20/04 LEISURE & GENERAL PURPOSES WORKING GROUP

A L&GPWP Meeting 2nd February 2004

(i) The Committee reported on an application for the position of self-employed caretaker. The application was discussed and the Council agreed that the Clerk would write to the applicant to invite him to undertake the caretakers work on a three-month trial basis as a rate of £7.50 per hour.

(ii) An initial inspection of the playgrounds as part of the quarterly annual inspection had been carried out. Some general maintenance had been undertaken. The inspection had highlighted concerns with the swing unit and remedial work, which was required. The swings had been installed in 1966 and some of the parts required were now out of stock. As the Council were proposing to replace the safety surfacing and repaint the

equipment it felt that it was not cost effective to repair the swings in this instance as they could become unrepairable in the very near future. The Council felt that it would be more sensible to replace the swings and surfacing at the same time and the Clerk would look into obtaining quotes.

- (iii) The Clerk would contact Mr Green with regard to the work in the Burial Ground to the beech hedges.
- (iv) The Council agreed that the Parish should enter the Best Kept Village Competition and would highlight the competition and work to be carried out in the village in the Drayton Chronicle.
- (v) The Council discussed access to the burial ground from the allotments with particular reference to the allotment holders having manure delivered. The Clerk would review previous minutes.

21/04 RIGHTS OF WAY AND CONSERVATION WORKING GROUP

- (i) Mrs Pooley had completed a survey designed to help the process of developing the Rights of Way Improvement Plan for Oxfordshire.
- (ii) Mrs Pooley had also been in contact with Sarah Golding Footpaths Officer regarding the work to the footpaths and bridleway as previously discussed. OCC had still not contacted landowners about the work to stiles and FP's, which had been originally discussed in October.

22/04 CORRESPONDANCE - to be noted

OCC NEWS JAN 2004
REVIEW OF SUBSIDISED BUS SERVICE JULY 2004

Mr Scharf and Mr Knight reported on a Review of Subsidised Bus Services – July 2004 as received from OCC. Concerns were that public transport should be given a far higher priority than at present and that there should be more cooperation between companies particularly regarding issues such as through ticketing. The consensus was that bus services were getting much worse and it was becoming increasingly difficult to guarantee a sensible bus timetable operation in the areas most needed and indeed at times in Drayton there were too many buses between Abingdon and Drayton. The Council would respond to the County.

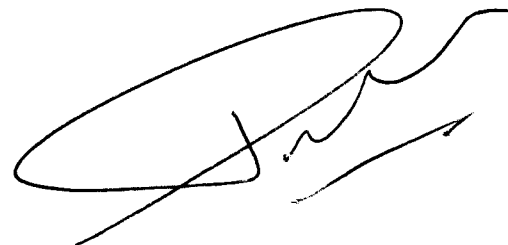
GOVERNMENT SCHOOL TRAVEL ACTION PLAN

VWHDC CHAIRMAN'S CHARITY DINNER DANCE
SOUTH EAST AND WEST PRIMARY CARE TRUST MINUTES OF LAST MEETING
CLERKS AND COUNCILS DIRECT JANUARY 2004

22/04 ANY OTHER BUSINESS (Matters for general discussion only)

- Dr Fursdon Davis is trying to find a way of attaching the Love Lane sign.
- The swinging notice advertising Drayton Golf Club outside of the Amenity Site was obscuring visibility turning onto Steventon Road. The Clerk would write and asked that it be moved.
- The Council discussed civic gifts for the Lesparre visit.

23/04 The DATE of the NEXT MEETING was confirmed as Monday 1ST March 2004 at 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE



DRAYTON PARISH COUNCIL

Notice is hereby given that a Meeting of Drayton Parish Council will be
Held on **MONDAY 2nd FEBRUARY** at 7.45pm
At the **CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON**

26TH JANUARY

Maria Wysocki-Jones
Clerk to the Parish Council
Tel: 01235 225909
Fax: 01235 223092
Email: mwjfordpc@aol.com

AGENDA

1. PUBLIC PARTICIPATION
2. APOLOGIES FOR ABSENCE
3. DECLARATIONS OF INTEREST AND NOTIFICATION OF AMENDMENTS
4. MINUTES OF THE MEETING OF 5TH JANUARY 2004
5. MATTERS ARISING
131/03 Abits
6. DIDCOT INTEGRATED TRANSPORT STRATEGY
7. BOUNDARY COMMITTEE – DRAFT RECOMMENDATIONS

1. 8. FINANCE/ADMINISTRATION COMMITTEE BUSINESS

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| The Drayton Chronicle | Caretakers Vacancy Advert | £12.00 |
| Drayton Hall | Hire of Hall – PC Meeting | £11.00 |
| Drayton Hall | Cost of Hall Carol Service | £26.25 |

B Grants and Donations

C External Audit 2002/2003 and Audit 2003/2004

D Members Allowances - Report of the Remuneration Panel

BA- Additional Payments.

church gate £ 346.63 (incl vat £51.63)

metn- playground £194.52

St Peter's PCC £ 5.50

PLANNING COMMITTEE BUSINESS

Applications

6/04 PLANNING COMMITTEE BUSINESS

| NO | ADDRESS | DETAILS | PARISH | DISTRICT |
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| 4/04DRA/635/33 | DRAYTON PARK GOLF CLUB | TWO STOREY EXTEN TO PROV STEWARDS FLAT AND CONFER FACILITY | No OBJ | |
| 5/06DRA/18412-X | LAND OPPOSITE 41 SUTTONWICK LANE | ERECTION OF TWO BED BUNGALOW | OBJ | |
| 6/04DRA/775/6 | THE OLD FMHOUSE MILTON ROAD | | NO OBJ | |

10. LEISURE & GENERAL PURPOSES WORKING GROUP

A L&GPWP Meeting 2nd February 2004

1. 11. RIGHTS OF WAY AND CONSERVATION WORKING GROUP

12. CORRESPONDANCE - to be noted

OCC NEWS JAN 2004

REVIEW OF SUBSIDISED BUS SERVICE JULY 2004

GOVERNMENT SCHOOL TRAVEL ACTION PLAN

VWHDC CHAIRMAN'S CHARITY DINNER DANCE

SOUTH EAST AND WEST PRIMARY CARE TRUST MINUTES OF LAST MINUTE MEETING

CLERKS AND COUNCILS DIRECT JANUARY 2004

13. ANY OTHER BUSINESS (Matters for general discussion only)

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DRAYTON PARISH COUNCIL
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Held on MONDAY 1ST MARCH 2004 at 7.45pm
At the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON

Present: Mr Knight, Mrs Pooley, Dr Fursdon Davis, Mr Scharf, Mrs Morrison, Mr Cross, Mr Butler, Prof Wade and Mrs Mackenzie (County Councillor)

24/04 PUBLIC PARTICIPATION

No members of the public attended the meeting.

25/04 DECLARATIONS OF INTEREST

No Interests were declared.

26/04 MINUTES OF THE MEETING OF 2ND FEBRUARY 2004

The minutes were agreed and signed.

27/04 MATTERS ARISING

17/04 Boundary Committee Parish Response

The Clerk had replied to the Boundary Committee detailing the Council's strong opposition to the proposed restructuring. Mrs Mackenzie informed the Council that she would be unable to challenge the decision made by the Committee.

15/1/03 Damascus Project Meeting 24.2.04

Mrs Pooley had attended the meeting on behalf of the Council, which detailed a summary to date and the future proposals of the Project. The current project of the youth bus, which would visit all the villages in the project, was well underway with the launch date being set for April 15th in Steventon. The youth worker for the project had requested a contact in Drayton to assist in disseminating information. The Council would suggest that the Chronicle be used to publicise all the activities, the bus and the adult volunteers, which would be needed to help staff the bus.

20/04 Litter Issues and collection

The Clerk had contacted the Vale who stated that all litterbins should be emptied weekly, and that the Burial Ground was not part of the current contract. The Clerk would ask the village caretaker to monitor the situation.

20/04 Didcot Integrated Transport Strategy

The Clerk had contacted OCC with the Council's response to the draft proposals as detailed at the Council meeting on the 2nd February. County suggested that it was not sufficient to state that all roads were of equal priority and following discussion priority was set as Abingdon Road, Steventon Road and High Street. The working group had met to discuss the actual proposals, Dr Fursdon Davis apologised for being unable to attend this meeting. The following report was distributed to councillors and returned to OCC.

Abingdon Road B4016

- VAS as village gateway
- Pedestrian crossing point in vicinity of Post Office, protected by speed cushions.
- Pedestrian crossing point in vicinity of Henleys Lane junction, protected by speed cushions.
- Protect existing crossing with speed cushions.
- Improve car-parking facilities in vicinity of Post Office, and by the shop at the junction with Henleys Lane.

Steventon Road B4016

- Improved village gateway marking south of the flyover
 - VAS positioned on north side of the flyover
 - Pedestrian refuge or preferably pedestrian crossing near Lockway junction
 - Speed cushions between flyover and mini roundabout
- mf

Street B4017

Chicanes at village gateway

- One or two additional chicanes between the village gateway and junction with B4016.

Pavements

Restore pavements to an acceptable standard along High Street, Steventon Road and Abingdon Road.

The Local Parishes Group would be meeting on February 2nd and the Steering Group Meeting on 3rd March, to discuss the response from the Villages and agree the prioritisation of the schemes. Dr Fursdon Davis had obtained some more recent data on traffic through the village, which was discussed.

10/04 Lighting Marcham Road

One response had been received from residents regarding the installation of an additional light. The Council were unable to dictate to the factory about its security lighting, which is used in relation to insurance. The Council agreed to proceed with the lighting and the Clerk would contact OCC.

10/04 Community Policing

The Clerk had received a response from David Creech who is now Sector Inspector for Abingdon (including Drayton). The Area Beat Officer for Drayton is PC Elliot who has been absent from leave for some weeks due to an injury. Policing of Drayton has been carried out by core shifts from Abingdon. PC Elliot has now returned to work on a limited basis. The Council asked the Clerk to invite PC Elliot to the Council Meeting on the 7th June.

93/03 Drayton to Abingdon Cycleway

The opening of the cycleway had been cancelled and was now rescheduled for the 8th March at 11am.

28/04 FINANCE/ADMINISTRATION COMMITTEE BUSINESS

A Payments

| | | |
|------------------|----------------------------|-------------------------|
| M Wysocki-Jones | Clerk's salary March | £468.38 |
| M Wysocki-Jones | Expenses, copying, mileage | £61.06 (incl vat £4.33) |
| Inland Revenue | Tax and NI March | £36.07 |
| Copycat Services | Copying January | £13.57 (incl vat £2.02) |
| Vickery & Son | Caretaker Equipment | £4.00 (incl vat £0.59) |
| S Sharpe | Village Caretaker February | £400.00 |
| Abingdon CAB | Donation | £300.00 |
| DAMASCUS Project | Donation | £500.00 |
| OALC | Planning Seminar | £47.00 (incl vat £7.00) |

29/04 PLANNING COMMITTEE BUSINESS

A Applications

| NO | ADDRESS | DETAILS | PARISH | DISTRICT |
|-----------------|-------------------------------------|--------------------------------------------------------------------------------------------------|---------------|----------------|
| 1/04DRA/16643/1 | WALNUT COTTAGE ABINGDON ROAD | SIDE EXTENSION FOR GARAGE AND UTILITY ROOM, BATHROOM & DRESSING ROOM OVER | OBJ | REFUSED |
| 3/04DRA/18399 | 7 NEWMAN LANE | PARTIAL DEMOLITION OF ATTACHED SGL SOTREY 3CAR GARAGE TO FORM LOFT EXTEN FOR RES USE | OBJ | |
| 4/04DRA/635/33 | DRAYTON PARK GOLF CLUB | TWO STOREY EXTEN TO PROV STEWARDS FLAT AND CONFER FACILITY | NO OBJ | |
| 5/06DRA/18412-X | LAND OPPOSITE 41 SUTTONWICK LANE | ERECTION OF TWO BED BUNGALOW | OBJ | |

| NO | ADDRESS | DETAILS | PARISH | DISTRICT |
|------------------|--------------------------------|-----------------------------------------------------------------------------------|--------|----------|
| 04DRA/775/6 | THE OLD FMHOUSE MILTON ROAD | | NO OBJ | |
| 26/03DRA/14149/5 | BARTON GARAGE 1 THE GREEN | REVISED APPLICATION | OBJ | |
| 7/04DRA/18422 | 92 STEVENTON RD | DEMOLISH GARAGE & LEAN TO. ERECT 2 STOREY SIDE AND SGL STOREY REAR EXTEN | NO OBJ | |

(i) 3/04 7 NEWMAN LANE

The Clerk had circulated a letter from the resident of the property in relation to the Council's objection to the proposed planning application. They stated that they appreciated the time and effort, which was evident from the letter and commented that it was unfortunate that the Council had not been approached with such detail earlier when the application was actually being considered. Regardless of this however the Council still had some outstanding concerns, which they felt, should be considered more fully by those more expert. The Council did not therefore withdraw its objection. The Clerk would contact the resident to inform them of this decision.

(ii) 26/03 BARTON GARAGE

An additional revised application had been received. Some improvements had been made and now consisted of 12 smaller properties. However there were still concerns regarding parking and the development being overcrowded.

30/04 COUNTRYSIDE AGENCY – PARISH PLANS WORKSHOP 15TH MAY 2004

Mr Scharf would attend this meeting on behalf of the Council. Not all Councillors had read the countryside Agency Parish Plan documentation. This would be carried forward until after Mr Scharf had attended the workshop.

31/04 LEISURE & GENERAL PURPOSES WORKING GROUP

(i) VILLAGE CARETAKER

The Caretaker had commenced work and completed all hours for the month. The Clerk would ask Mr Sharpe to look at FP25 and clearing the litter from there.

(ii) GRASS CUTTING

Mr Green who had undertaken grass cutting for the village for a number of years had recently been ill and would be unable to continue working. The Clerk would try to obtain quotes for grass cutting.

(ii) BEST KEPT VILLAGE

An article would be placed in the Drayton Chronicle.

32/04 RIGHTS OF WAY AND CONSERVATION WORKING GROUP

(i) FOOTPATHS

Mrs Pooley had talked to Sarah Golding at OCC. OCC had contacted the landowners regarding FP12-16. If it is not improved when inspected then they will be given a short timescale for improvement. FP25 to Henleys Lane and FP14 were on the Counties schedule but there was no date as yet. Improvements to footpaths would be discussed more fully at the ROW Meeting on Tuesday 23rd. *BN29 will be reinstated during the autumn*

(ii) AMENITY TREE PLANTING

The Clerk would check the dates of the Amenity Tree Planting scheme.

32/04 CORRESPONDANCE - to be noted

- OCC CAG Project Oxfordshire
- News February
- VWHDC Local Code of Conduct – Update *
- Special People Reception
- Area Forum Meetings and Proposed Projects*
- ORCC Parish Plan workshop 15th May 2004
- ECHO February 2004

MR

33/04 ANY OTHER BUSINESS (Matters for general discussion only)

i) The Council discussed the way that the Meetings and Agendas were displayed and the possibility of improving this.

ii) Mr Scharf reported on two public transport meetings that he attended on the Council's behalf. He reported on the new service from Berinsfield/Abingdon and Witney. The service has been achieved with the help of a special grant and is classified as a premier route. With regards to the progress in the introduction of through ticketing, Technically it is possible but OCC have been unable to find a consultant to complete the work and without this it cannot legally be introduced.

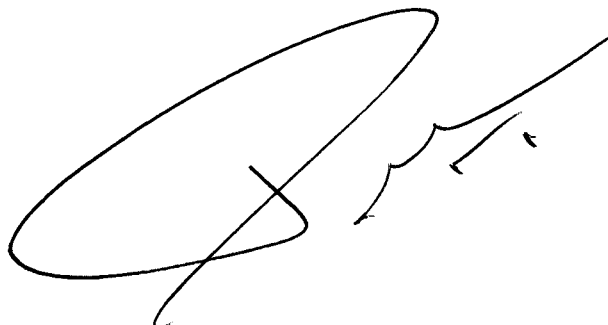
34/04 The DATE of the NEXT TWO MEETINGS were confirmed:

29th March Annual Parish Assembly followed by Council Meeting

9th May Annual General Meeting followed by Council Meeting

7th June Council Meeting

All Meetings to be held in the Caudwell day Centre at 7.45pm

A large, stylized handwritten signature in black ink, consisting of several loops and a long horizontal stroke extending to the right.

DRAYTON PARISH COUNCIL

Notice is hereby given that a Meeting of Drayton Parish Council will be
Held on **MONDAY 29th MARCH 2004**
Following the **ANNUAL PARISH ASSEMBLY** at 7.45pm
At the **CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON**

22ND March

Maria Wysocki-Jones
Clerk to the Parish Council
Tel: 01235 225909
Fax: 01235 223092
Email: mwjfordpc@aol.com

AGENDA

1. PUBLIC PARTICIPATION

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

4. MINUTES OF THE MEETING OF 1st March 2004

5. MATTERS ARISING

16/04 Didcot Integrated Transport Strategy
93/03 Drayton to Abingdon cycleway
10/04 Lighting Marcham Road

6. FINANCE/ADMINISTRATION COMMITTEE BUSINESS

A Payments

| | | | | |
|------------------|---------------------------------|--------|-------------------------------------------|--------------------------|
| M Wysocki-Jones | Clerk's salary March | 27.99 | £468.38 | |
| M Wysocki-Jones | Expenses | | £45.00 107.18 (vat incl. £389) | |
| Inland Revenue | Tax and NI March | 104.92 | £36.07 | |
| Copycat Services | Copying January | | £12.93 (incl vat £1.93) | |
| OALC | Freedom of Info Training | | £11.75 (incl vat £1.75) | £38 |
| OALC | Annual Membership | | £368.56 (incl vat £54.89) | → Canal Review £12.50 |
| ORCC | Annual Membership | | £20.00 | |
| Thames Water | December-March | | £6.52 | |
| MRH Services | Work to Lockway Play Area | | £228.62 | |
| ORCC | Parish Plan Workshop | | £17.63 (incl vat £1.63) | |
| ORCC | Best Kept Village | | £12.00 (incl vat £1.79) | |
| S Sharpe | Village Caretaker/Burial Ground | | £796.48 (incl vat 96p) | |

B Donation Requests

Oxfordshire Association for the Blind

C Other Business

- (i) Finance Meeting
- (ii) Financial Year 2003/2004
- (iii) Clerk's Hours

PLANNING COMMITTEE BUSINESS

Applications

(i) Processing of Applications

| NO | ADDRESS | DETAILS | PARISH | DISTRICT |
|------------------------------------|----------------------------------|---------------------------------------------------------------------------------------------|---------------|----------------------------|
| 3/04DRA/18399 | 7 NEWMAN LANE | PARTIAL DEMOLITION OF ATTACHED SGL STOREY 3CAR GAR TO FORM LOFT EXTEN FOR RES USE | OBJ | PLANNING COMMITTEE 29.3.04 |
| 4/04DRA/635/33 | DRAYTON PARK GOLF CLUB | TWO STOREY EXTEN TO PROV STEWARDS FLAT AND CONFER FACILITY | NO OBJ | PERMITTED |
| 5/06DRA/18412-X | LAND OPPOSITE 41 SUTTONWICK LANE | ERECTION OF TWO BED BUNGALOW | OBJ | REFUSED |
| 6/04DRA/775/6 | THE OLD FMHOUSE MILTON ROAD | | NO OBJ | PERMITTED |
| 26/03DRA/14149/5 | BARTON GARAGE 1 THE GREEN | REVISED APPLICATION | OBJ | |
| 7/04DRA/18422 | 92 STEVENTON RD | DEMOLISH GARAGE & LEAN TO. ERECT 2 STOREY SIDE AND SGL STOREY REAR EXTEN | NO OBJ | PERMITTED |
| 8/04DRA/445/24/D | DRAYTON MILL | ERECTION OF DETACHED HOUSE AND GARAGES (PLOT1 EAST PADDOCK) | NO OBJ | |
| 9/04 DRA/635/34 | DRAYTON PARK GOLF CLUB | CHANGE OF USE OF EXISTING FIELDS INTO GOLF COURSE | NO OBJ | |
| 10/04DRA/8473/4 RESUBMISSION 29/03 | 72 STEVENTON ROAD | LOFT CONVERSION | NO OBJ | |
| 1/04DRA/16643/2 RESUBMISSION | WALNUT COTTAGE ABINGDON ROAD | TWO STOREY SIDE EXTENSION WITH INTERNAL ALTS | | |
| 11/04DRA/18464 | 51 HILLIAT FIELDS | TWO STOREY- SIDE EXTEN, REAR CONSER, ENCLOSED PORCH, INTERNAL ALT, DEMOLISH EXISTING GARAGE | OBJ | |
| 12/04DRA/18479 | 15 LESPARRE CLOSE | LOFT CONVERSION WITH FRONT PITCH ROOF DORMER | OBJ | |
| 13/04DRA/2601/3 | 9 SUTTON WICK LANE | CONVERSION OF BARN INTO DWELLING. FORMATION OF SHARED ACCESS DRIVE AND PARKING BAYS | NO OBJ | |

| NO | ADDRESS | DETAILS | PARISH | DISTRICT |
|----------------------------------------|-----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|----------|
| 15/04DRA/9129/1 | 4 HAYWARDS ROAD | TWO STOREY REAR EXTENSION FROM KITCHEN/DINER WITH BEDROOM OVER | | |
| 15/04DRA/6405/3 | 1 CHURCH LANE | REAR EXTENSION TO FORM BATHROOM. ERECTION OF DETACHED GARAGE | | |
| 16/04 DRA/14134/8 DRA/14134/9-LB | MANOR FARM DRAYTON | CONVERSION OF REDUNDANT FARM BUILDINGS TO RESIDENTIAL USE, REFURBISHMENT OF EXISTING DWELLING AND DEMOLITION OF MODERN FARM BUILDINGS. PROVISION OF IMPROVED ACCESS | | |

B Work to Trees

C OALC Planning Training Day 20.3.04

8. LEISURE & GENERAL PURPOSES WORKING GROUP

9. RIGHTS OF WAY AND CONSERVATION WORKING GROUP

10. CORRESPONDANCE - to be noted

| | |
|-----------------------------------|-------------------------------------------------------------------------------------------------------------------|
| OCC | Slurry Sealing Programme News March 2004 |
| VWHDC | Assisted Travel Concessionary Fares Household Waste Services Liaison Meeting Tuesday April 27 th |
| Local Council Review | March 2004 |
| Clerks and Councils Direct | March 2004 |
| Echo | Harwell Newsletter March |
| ORCC News | Spring 2004 |
| SLCC | Annual Membership Information |
| OPFA | Roadshows Programme |
| NALC | Annual Conference 1-3 October Scarborough |
| DEFRA | Broadband for Rural Communities |
| SE Oxon PCT | Meetings |

11. DOCUMENTS IN CIRCULATION

| | |
|------------------------------------------------------------|--------------------|
| STANDARDS BOARD FOR ENGLAND | DISCUSSION 10.5.04 |
| REGIONAL WASTE MANAGEMENT STRATEGY | DISCUSSION 10.5.04 |
| REGIONAL MINERALS STRATEGY | DISCUSSION 10.5.04 |
| REPLACEMENT CHAPTER 9 OF REGIONAL PLANNING GUIDANCE | DISCUSSION 10.5.04 |

12. ANY OTHER BUSINESS (Matters for general discussion only)

13. The DATE of the NEXT MEETING to be confirmed as Monday 10TH May 2004 at 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE

DRAYTON PARISH COUNCIL
Minutes of the Meeting of Drayton Parish Council
Held on MONDAY 29th MARCH 2004 at 7.45pm
At the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON

Present: Mr Knight, Mrs Pooley, Dr Fursdon Davis, Mr Scharf, Mrs Morrison, Mr Cross, Mr Butler, and Mr Ash (District Councillor)

Apologies: Mrs Mackenzie (County Councillor)

35/04 PUBLIC PARTICIPATION

Three members of the public attended the meeting.

36/04 DECLARATIONS OF INTEREST

Interests were declared.

37/04 MINUTES OF THE MEETING OF 1st MARCH 2004

The minutes were agreed and signed with the following additions. 32/04 "regarding **the stiles on**" FP12-16. **BW29 will be reinstated during the autumn.**

38/04 MATTERS ARISING

70/02 Manor Farm/Stopping up of the Green

Mr Hornsby attended the Council meeting to report on correspondence received from Burgess Salmon, which they had received from Lambert Smith in relation to the District Valuer. Because of copyright reasons and restrictions in the correspondence none of the information contained may be published. The Council asked Mr Ash to consult with the legal department at the Vale of the White Horse District Council in relation to the document.

16/04 Didcot Integrated Transport Strategy

Mr Knight reported on the Steering Group Meeting. Representatives had voted on the prioritisation of implementing the proposed schemes. The agreed implementation scheme meant that Drayton would have all gateways and work on the Abingdon Road completed in the initial phase. Councillors questioned if there would be further consultation as to the final plans. The next Stage II meeting would be in June.

10/04 Lighting Marcham Road

The additional lighting had been installed and received a positive response.

10/04 Community Policing

Councillors questioned reports in the Chronicle that the police would be attending the June meeting. The Clerk stated that the police had been invited to the June meeting but no response had been received to date.

93/03 Drayton to Abingdon Cycleway

The official opening had taken place and the Clerk had filed archive plans and documents in relation to the path. Concern was expressed regarding parking along the cycleway when the car boot sale commenced. The Clerk would alert the police of this possibility.

39/04 FINANCE/ADMINISTRATION COMMITTEE BUSINESS

A Payments

| | | |
|------------------|--------------------------|---------------------------|
| M Wysocki-Jones | Clerk's salary March | £629.49 |
| M Wysocki-Jones | Expenses | £115.00 |
| Inland Revenue | Tax and NI March | £104.92 |
| Copycat Services | Copying January | £12.93 (incl vat £1.93) |
| OALC | Freedom of Info Training | £11.73 (incl vat £1.73) |
| OALC | Annual Membership | £368.56 (incl vat £54.89) |
| ORCC | Annual Membership | £20.00 |
| Thames Water | December-March | £6.52 |

| | | |
|-------------|---------------------------------|-------------------------|
| PH Services | Work to Lockway Play Area | £228.62 |
| RCC | Parish Plan Workshop | £17.63 (incl vat £1.63) |
| ORCC | Best Kept Village | £12.00 (incl vat £1.79) |
| S Sharpe | Village Caretaker/Burial Ground | £796.48 (incl vat 96p) |

Donation Requests

donation of £110.00 to the Oxfordshire Association for the Blind was agreed.

Other Business

Finance Meeting

confirmed as 10th May 2004 7pm.

i) Financial Year 2003/2004

The external audit had been confirmed as 26th July 2004.

iii) Clerk's Hours

Due to a high volume of work the Clerk had worked an additional 27 hours, which the council agreed to pay as overtime.

20/04 PLANNING COMMITTEE BUSINESS

Applications

| NO | ADDRESS | DETAILS | PARISH | DISTRICT |
|------------------------------------|----------------------------------|-----------------------------------------------------------------------------------|---------------|----------------------------|
| 4/04DRA/18399 | 7 NEWMAN LANE | PARTIAL DEMOLITION OF ATTACHED SGL STOREY 3CAR GAR TO FORM LOFT EXTEN FOR RES USE | OBJ | PLANNING COMMITTEE 29.3.04 |
| 4/04DRA/635/33 | DRAYTON PARK GOLF CLUB | TWO STOREY EXTEN TO PROV STEWARDS FLAT AND CONFER FACILITY | NO OBJ | PERMITTED |
| 5/06DRA/18412-X | LAND OPPOSITE 41 SUTTONWICK LANE | ERECTION OF TWO BED BUNGALOW | OBJ | REFUSED |
| 6/04DRA/775/6 | THE OLD FMHOUSE MILTON ROAD | | NO OBJ | PERMITTED |
| 26/03DRA/14149/5 | BARTON GARAGE 1 THE GREEN | REVISED APPLICATION | OBJ | |
| 4/04DRA/18422 | 92 STEVENTON RD | DEMOLISH GARAGE & LEAN TO. ERECT 2 STOREY SIDE AND SGL STOREY REAR EXTEN | NO OBJ | PERMITTED |
| 8/04DRA/445/24/D | DRAYTON MILL | ERECTION OF DETACHED HOUSE AND GARAGES (PLOT1 EAST Paddock) | NO OBJ | |
| 9/04 DRA/635/34 | DRAYTON PARK GOLF CLUB | CHANGE OF USE OF EXISTING FIELDS INTO GOLF COURSE | NO OBJ | |
| 10/04DRA/8473/4 RESUBMISSION 29/03 | 72 STEVENTON ROAD | LOFT CONVERSION | NO OBJ | |
| 1/04DRA/16643/2 RESUBMISSION | WALNUT COTTAGE ABINGDON ROAD | TWO STOREY SIDE EXTENSION WITH INTERNAL ALTS | | |

| NO | ADDRESS | DETAILS | PARISH | DISTRICT |
|-------------------------------------|-----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|----------|
| 4DRA/18464 | 51 HILLIAT FIELDS | TWO STOREY- SIDE EXTEN, REAR CONSER, ENCLOSED PORCH, INTERNAL ALT, DEMOLISH EXISTING GARAGE | OBJ | |
| 2/04DRA/18479 | 15 LESPARRE CLOSE | LOFT CONVERSION WITH FRONT PITCH ROOF DORMER | OBJ | |
| 3/04DRA/2601/3 | 9 SUTTON WICK LANE | CONVERSION OF BARN INTO DWELLING. FORMATION OF SHARED ACCESS DRIVE AND PARKING BAYS | NO OBJ | |
| 4/04DRA/9129/1 | 4 HAYWARDS ROAD | TWO STOREY REAR EXTENSION FRO KITCHEN/DINER WITH BEDROOM OVER | | |
| 5/04DRA/6405/3 | 1 CHURCH LANE | REAR EXTENSION TO FORM BATHROOM. ERECTION OF DETACHED GARAGE | | |
| 16/04 DRA/14134/8 DRA/14134/9-LB | MANOR FARM DRAYTON | CONVERSION OF REDUNDANT FARM BUILDINGS TO RESIDENTIAL USE, REFURBISHMENT OF EXISTING DWELLING AND DEMOLITION OF MODERN FARM BUILDINGS. PROVISION OF IMPROVED ACCESS | | |

WORK TO TREES

Work to trees at 7 High Street agreed.

OALC PLANNING TRAINING DAY 20.3.04

Mr Knight reported on the Planning Day held by the OALC and attended by Mrs Pooley, Dr Fursdon Davis, Mr Butler and Mrs Wysocki-Jones.

41/04 LEISURE & GENERAL PURPOSES WORKING GROUP

(i) VILLAGE CARETAKER

The Caretaker had submitted a quote for grass cutting, which was considered high in comparison to previous costs. The Caretaker would be asked to carry out one cut whilst other quotes were obtained.

42/04 RIGHTS OF WAY AND CONSERVATION WORKING GROUP

(i) FOOTPATHS

FP9 dangerous trees had bee dealt with, FP beyond the Burial Ground – overhanging trees would be dealt with later in the summer. With reference to the debris outside 51 Sutton wick Lane. The householder would clear the debris which was there obstructing the path. Mrs Pooley would ask Sarah Golding OCC to write to the householder with a deadline of the end of June.

CORRESPONDANCE - to be noted

Slurry Sealing Programme
News March 2004
Assisted Travel Concessionary Fares
Household Waste Services
Liaison Meeting Tuesday April 27th
March 2004
March 2004
Harwell Newsletter March
Spring 2004
Annual Membership Information
Roadshows Programme
Annual Conference 1-3 October Scarborough
Broadband for Rural Communities
Meetings

WHDC

Local Council Review
Clerks and Councils Direct
Echo
ORCC News
SLCC
OPFA
NALC
DEFRA
SE Oxon PCT

1/04 DOCUMENTS IN CIRCULATION

STANDARDS BOARD FOR ENGLAND

DISCUSSION 10.5.04

REGIONAL WASTE MANAGEMENT STRATEGY

DISCUSSION 10.5.04

REGIONAL MINERALS STRATEGY

DISCUSSION 10.5.04

REPLACEMENT CHAPTER 9 OF REGIONAL PLANNING GUIDANCE DISCUSSION 10.5.04

45/04 ANY OTHER BUSINESS (Matters for general discussion only)

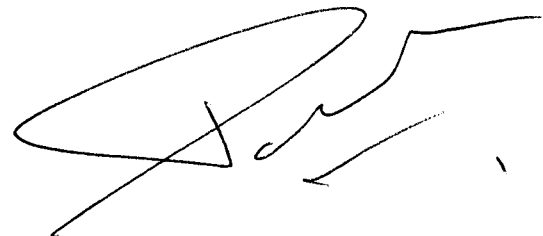
- (i) Mr Knight reported on the OCC Meeting where future transport proposal and ideas were on display. The main proposal was the creation of a transit expressway in 2008/2009. The Council discussed the benefits of backing any proposals of a Park and ride in reverse, ie to Drayton and Harwell.
- (ii) Dr Fursdon Davis had been asked to highlight current newspaper report regarding a ^{power station} used cooking oil being built in Didcot.
- (iii) Mrs Pooley expressed concern about the lack of advertising in the Chronicle regarding the Annual Parish Assembly. It was agreed that in future years more advertising should take place.
- (iv) The Clerk confirmed that the official opening of the DAMASCUS bus project would be at Steventon Village Hall on the 15th April.
- (v) The Clerk had to date not received a response to the Councils letter regarding concerns about the way that the boot sale was operated. The Clerk would write again to the enforcement officers.
- (vi) The display of notices and noticeboards was discussed. The Clerk would obtain brochures with a view to mounting a locked display cabinet in the bus shelter.

46/04 The DATE of the NEXT TWO MEETINGS were confirmed:

10th May Annual General Meeting followed by Council Meeting

7th June Council Meeting

All Meetings to be held in the Caudwell day Centre at 7.45pm



DRAYTON PARISH COUNCIL

Notice is hereby given that a Meeting of Drayton Parish Council will be
Held on **MONDAY 29th MARCH 2004**
Following the **ANNUAL PARISH ASSEMBLY at 7.45pm**
At the **CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON**

22ND March

Maria Wysocki-Jones
Clerk to the Parish Council
Tel: 01235 225909
Fax: 01235 223092
Email: mwjfordpc@aol.com

AGENDA

1. PUBLIC PARTICIPATION

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

4. MINUTES OF THE MEETING OF 1st March 2004

5. MATTERS ARISING

| | |
|--------|--------------------------------------|
| 16/04 | Didcot Integrated Transport Strategy |
| 93/03 | Drayton to Abingdon cycleway |
| 10/04 | Lighting Marcham Road |
| 152/03 | Work to The Stables |
| 51/03 | Traffic issues Abingdon Road |

6. FINANCE/ADMINISTRATION COMMITTEE BUSINESS

A Payments

| | | |
|------------------|---------------------------------|---------------------------|
| M Wysocki-Jones | Clerk's salary March | £468.38 |
| M Wysocki-Jones | Expenses | £115.00 |
| Inland Revenue | Tax and NI March | £36.07 |
| Copycat Services | Copying January | £12.93 (incl vat £1.93) |
| OALC | Freedom of Info Training | £11.73 (incl vat £1.73) |
| OALC | Annual Membership | £368.56 (incl vat £54.89) |
| ORCC | Annual Membership | £20.00 |
| Thames Water | December-March | £6.52 |
| MRH Services | Work to Lockway Play Area | £228.62 |
| ORCC | Parish Plan Workshop | £17.63 (incl vat £1.63) |
| ORCC | Best Kept Village | £12.00 (incl vat £1.79) |
| S Sharpe | Village Caretaker/Burial Ground | £796.48 (incl vat 96p) |

B Donation Requests

Oxfordshire Association for the Blind

C Other Business

- (i) Finance Meeting
- (ii) Financial Year 2003/2004
- (iii) Clerk's Hours

PLANNING COMMITTEE BUSINESS

Applications

(i) Processing of Applications

| NO | ADDRESS | DETAILS | PARISH | DISTRICT |
|------------------------------------|----------------------------------|---------------------------------------------------------------------------------------------|---------------|----------------------------|
| 3/04DRA/18399 | 7 NEWMAN LANE | PARTIAL DEMOLITION OF ATTACHED SGL STOREY 3CAR GAR TO FORM LOFT EXTEN FOR RES USE | OBJ | PLANNING COMMITTEE 29.3.04 |
| 4/04DRA/635/33 | DRAYTON PARK GOLF CLUB | TWO STOREY EXTEN TO PROV STEWARDS FLAT AND CONFER FACILITY | NO OBJ | PERMITTED |
| 5/06DRA/18412-X | LAND OPPOSITE 41 SUTTONWICK LANE | ERECTION OF TWO BED BUNGALOW | OBJ | REFUSED |
| 6/04DRA/775/6 | THE OLD FMHOUSE MILTON ROAD | | NO OBJ | PERMITTED |
| 26/03DRA/14149/5 | BARTON GARAGE 1 THE GREEN | REVISED APPLICATION | OBJ | |
| 7/04DRA/18422 | 92 STEVENTON RD | DEMOLISH GARAGE & LEAN TO. ERECT 2 STOREY SIDE AND SGL STOREY REAR EXTEN | NO OBJ | PERMITTED |
| 8/04DRA/445/24/D | DRAYTON MILL | ERECTION OF DETACHED HOUSE AND GARAGES (PLOT1 EAST PADDOCK) | NO OBJ | |
| 9/04 DRA/635/34 | DRAYTON PARK GOLF CLUB | CHANGE OF USE OF EXISTING FIELDS INTO GOLF COURSE | NO OBJ | |
| 10/04DRA/8473/4 RESUBMISSION 29/03 | 72 STEVENTON ROAD | LOFT CONVERSION | NO OBJ | |
| 1/04DRA/16643/2 RESUBMISSION | WALNUT COTTAGE ABINGDON ROAD | TWO STOREY SIDE EXTENSION WITH INTERNAL ALTS | | |
| 11/04DRA/18464 | 51 HILLIAT FIELDS | TWO STOREY- SIDE EXTEN, REAR CONSER, ENCLOSED PORCH, INTERNAL ALT, DEMOLISH EXISTING GARAGE | OBJ | |
| 12/04DRA/18479 | 15 LESPARRE CLOSE | LOFT CONVERSION WITH FRONT PITCH ROOF DORMER | OBJ | |
| 13/04DRA/2601/3 | 9 SUTTON WICK LANE | CONVERSION OF BARN INTO DWELLING. FORMATION OF SHARED ACCESS DRIVE AND PARKING BAYS | NO OBJ | |

| NO | ADDRESS | DETAILS | PARISH | DISTRICT |
|----------------------------------------|-----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|----------|
| DRA/9129/1 | 4 HAYWARDS ROAD | TWO STOREY REAR EXTENSION FRO KITCHEN/DINER WITH BEDROOM OVER | | |
| 15/04DRA/6405/3 | 1 CHURCH LANE | REAR EXTENSION TO FORM BATHROOM. ERECTION OF DETACHED GARAGE | | |
| 16/04 DRA/14134/8 DRA/14134/9-LB | MANOR FARM DRAYTON | CONVERSION OF REDUNDANT FARM BUILDINGS TO RESIDENTIAL USE, REFURBISHMENT OF EXISTING DWELLING AND DEMOLITION OF MODERN FARM BUILDINGS. PROVISION OF IMPROVED ACCESS | | |

B Work to Trees

C OALC Planning Training Day 20.3.04

8. LEISURE & GENERAL PURPOSES WORKING GROUP

9. RIGHTS OF WAY AND CONSERVATION WORKING GROUP

10. CORRESPONDANCE - to be noted

- OCC** Slurry Sealing Programme
News March 2004
- VWHDC** Assisted Travel Concessionary Fares
Household Waste Services
Liaison Meeting Tuesday April 27th
March 2004
- Local Council Review** March 2004
- Clerks and Councils Direct** March 2004
- Echo** Harwell Newsletter March
- ORCC News** Spring 2004
- SLCC** Annual Membership Information
- OPFA** Roadshows Programme
- NALC** Annual Conference 1-3 October Scarborough
- DEFRA** Broadband for Rural Communities
- SE Oxon PCT** Meetings

11. DOCUMENTS IN CIRCULATION

- STANDARDS BOARD FOR ENGLAND** DISCUSSION 10.5.04
- REGIONAL WASTE MANAGEMENT STRATEGY** DISCUSSION 10.5.04
- REGIONAL MINERALS STRATEGY** DISCUSSION 10.5.04
- REPLACEMENT CHAPTER 9 OF REGIONAL PLANNING GUIDANCE** DISCUSSION 10.5.04

12. ANY OTHER BUSINESS (Matters for general discussion only)

13. The DATE of the NEXT MEETING to be confirmed as Monday 10TH May 2004 at 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE

DRAYTON PARISH COUNCIL
Minutes of the Meeting of Drayton Parish Council
Held on MONDAY 10th MAY 2004 at 7.45pm
At the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON

Present: Mr Knight, Dr Fursdon Davis, Mr Scharf, Mr Cross and Mr Butler.

Apologies: Mrs Mackenzie (County Councillor), Mrs Morrison, Mr Ash (District Councillor) and Mrs Pooley

47/04 ELECTION OF CHAIRMAN FOR THE YEAR 2004/2005

Mr Paul Knight was re-elected Chairman for the year but gave notice as his last year in this office.

48/04 ELECTION OF VICE-CHAIRMAN FOR THE YEAR 2004/2005

Mrs Heather Morrison was re-elected Vice Chairman.

49/04 DECLARATIONS OF INTEREST

No interests were declared.

50/04 PUBLIC PARTICIPATION

One member of the public attended the meeting with reference to issues with the kerbs and following flooding problems on his drive on the Steventon Road. The resident had been attempting to resolve the issue for a period of years and Mr Cross had also been unable to receive a positive response from OCC. The Clerk would write on behalf of the Parish Council.

51/04 APPOINTMENT OF COMMITTEES/REPRESENTATIVES FOR 2004/2005

(Subject to member's availability) 2003/2004 current committees/working groups shown in italics

COMMITTEES

Finance: *R Butler (Chairman), H Morrison, J Cross, J Pooley and P Knight*

Planning: *H Morrison (Chairman), J Pooley, C Fursdon Davis, P Knight and R Butler*

WORKING GROUPS:

General Purposes: *J Cross (Chairman), P Knight, R Wade and D Scharf*

Footpaths: *J Pooley (Chairman), C Fursdon Davis, J Cross, R Wade and P Knight*

REPRESENTATIVES:

D Scharf Public Transport Liaison

J Cross GARD

R Wade Drayton Hall & Recreation Ground Management Committee

D Hudson School Governor

R Wade Millennium Green Trust (nominated Trustee)

R Wade DAMASCUS Project

C King Drayton Charities (nominated Trustee - until September 2006)

L Vickery Drayton Charities (nominated Trustee - until August 2006)

D Scharf Drayton Chronicle contributor

The Committees, working Group and Representatives would remain the same for the year 2004/2005. Mr Cross advised the Council that he would be standing down from the end of April 2005.

52/04 STANDING ORDERS

The Standing Orders as recommended by the National Association of Local Councils were adopted unanimously.

53/04 'NO SMOKING' AT MEETINGS

The motion was passed.

MINUTES OF THE MEETING OF 29TH March 2004

Minutes were agreed with the following addition and amendment.

published. 'but remains available for inspection'.

14 (i) 'regarding a power station using cooking oil'.

15/04 MATTERS ARISING

16/04 Didcot Integrated Transport Strategy

It was confirmed that the initial phases of the Strategy had been completed and that Oxfordshire County Council civil engineers would be responsible for the detailed design of the schemes. Local Parishes would be fully consulted on their individual schemes as part of Phase II of the programme.

17/02 Manor Farm/Stopping up of the Green

Mr Ash had not responded to date regarding the Council's request that he consult with the Vale's legal team regarding documents received from Burgess Salmon and the attendance of Mr Hornsby at the Meeting on 29th March 2004. Mr Knight would contact Mr Ash.

13/04 Parish and Town Council Liaison Meeting

The Council had been unable to send a representative to the meeting.

16/04 FINANCE/ADMINISTRATION COMMITTEE BUSINESS

A Payments

| | | |
|-----------------|---------------------------------|------------------------|
| M Wysocki-Jones | Clerk's salary April | £478.50 |
| M Wysocki-Jones | Expenses | £112.91 incl vat £2.67 |
| Inland Revenue | Tax and NI March | £35.63 |
| S Sharpe | Village Caretaker/Grass cutting | £705.00 |
| OAB | Donation | £110.00 |

Receipts

| | | |
|----------------|-----------------------|------------|
| VWHDC | Cleansing Grant 02/03 | £323.81 |
| VWHDC | Cleansing Grant 03/04 | £343.75 |
| VWHDC | Precept | £10,000.00 |
| Inland Revenue | Vat Claim | £3073.56 |

B Other Business

- (i) Finance Meeting to be held in June to include the Financial Year 2003/2004.
- (ii) Risk Assessment – the Council agreed that the Clerk should continue with the purchase of the package available through the OALC.

17/04 PLANNING COMMITTEE BUSINESS

A Applications

| NO | ADDRESS | DETAILS | PARISH | DISTRICT |
|------------------------------------------|------------------------------|-----------------------------------------------------------------------------------|--------|-----------|
| 13/04DRA/18399 | 7 NEWMAN LANE | PARTIAL DEMOLITION OF ATTACHED SGL STOREY 3CAR GAR TO FORM LOFT EXTEN FOR RES USE | OBJ | PERMITTED |
| 26/03DRA/14149/5 | BARTON GARAGE 1 THE GREEN | REVISED APPLICATION | OBJ | O/S |
| 18/04DRA/445/24/D | DRAYTON MILL | ERECTION OF DETACHED HOUSE AND GARAGES (PLOT1 EAST Paddock) | NO OBJ | O/S |
| 19/04 DRA/635/34 | DRAYTON PARK GOLF CLUB | CHANGE OF USE OF EXISTING FIELDS INTO GOLF COURSE | NO OBJ | O/S |
| 10/04DRA/8473/4 RESUBMISSION 29/03 | 72 STEVENTON ROAD | LOFT CONVERSION | NO OBJ | PERMITTED |

| NO | ADDRESS | DETAILS | PARISH | DISTRICT |
|-----------------------------------------------------------------------------------------------------------------------------|---------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|------------------|
| 04DRA/16643/2 SUBMISSION | WALNUT COTTAGE ABINGDON ROAD | TWO STOREY SIDE EXTENSION WITH INTERNAL ALTS | NO OBJ | PERMITTED |
| 04DRA/18464 | 51 HILLIAT FIELDS | TWO STOREY- SIDE EXTEN, REAR CONSER, ENCLOSED PORCH, INTERNAL ALT, DEMOLISH EXISTING GARAGE | OBJ | O/S |
| 04DRA/18479 | 15 LESPARRE CLOSE | LOFT CONVERSION WITH FRONT PITCH ROOF DORMER | OBJ | O/S |
| 04DRA/2601/3 | 9 SUTTON WICK LANE | CONVERSION OF BARN INTO DWELLING. FORMATION OF SHARED ACCESS DRIVE AND PARKING BAYS | NO OBJ | PERMITTED |
| 04DRA/9129/1 | 4 HAYWARDS ROAD | TWO STOREY REAR EXTENSION FRO KITCHEN/DINER WITH BEDROOM OVER | NO OBJ | PERMITTED |
| 05/04DRA/6405/3 | 1 CHURCH LANE | REAR EXTENSION TO FORM BATHROOM. ERECTION OF DETACHED GARAGE | NO OBJ | PERMITTED |
| 05/04 DRA/14134/8 RA/14134/9-LB | MANOR FARM DRAYTON | CONVERSION OF REDUNDANT FARM BUILDINGS TO RESIDENTIAL USE, REFURBISHMENT OF EXISTING DWELLING AND DEMOLITION OF MODERN FARM BUILDINGS. PROVISION OF IMPROVED ACCESS | NO OBJ | |
| 07/06DRA/18544 | 15 CORNEVILLE ROAD | ERECTION OF A CONSERVATORY | NO OBJ | O/S |
| 08/04DRA18527 | 10 MARCHAM ROAD | TWO STOREY EXTEN FOR GARAGE & UTILITY WITH BEDRM AND BATHRM OVER | NO OBJ | O/S |
| 09/04DRA/14134/11 LB AMEND TO DRA/14137/7-L DRA/14134/10 AMEND TO DRA/14134/6 ORIGINAL APP 03 AND 4/03 | MANOR FARM THE GREEN | CONVERSION OF REDUNDANT FARM BUILDING (THE STABLE) TO FORM ONE DWELLING | NO OBJ | |

WORK TO TREES – No Objection to work at 44 Henleys Lane.

LEISURE & GENERAL PURPOSES WORKING GROUP
VILLAGE CARETAKER

Clerk reported on the Caretaker's work for the month.

PLAYGROUNDS

Mr Cross had reviewed brochures regarding the replacement swings for Lockway and requested quotes from Mr Herring.

ii) ALLOTMENTS

The Clerk had met with the allotment wardens and all rents for 2004/2005 had now been collected.

9/04 RIGHTS OF WAY AND CONSERVATION WORKING GROUP

1) FOOTPATHS

Mrs Pooley had forwarded the following report: OCC had cleared a fallen tree and overhanging branches on FP 1 and Sarah Golding had been asked to request the maintenance team to clear falling branches at the Gravel end of FP 25. The Caretaker had cleared away sheets of rusting metal at the side of BW 9. The Caretaker would also be asked to cut back the nettles on FP14, and also along FP19 parallel to the road down to the Breaker's yard. FP 21 would also need attention quite soon. FP9 dangerous trees had been dealt with, FP beyond the Burial Ground – overhanging trees would be dealt with later in the summer.

50/04 DOCUMENTS IN CIRCULATION FOR DISCUSSION:

- STANDARDS BOARD FOR ENGLAND
- REGIONAL WASTE MANAGEMENT STRATEGY
- REGIONAL MINERALS STRATEGY
- REPLACEMENT CHAPTER 9 OF REGIONAL PLANNING GUIDANCE

Responses by fax, email or phone to the Clerk.

CURRENTLY IN CIRCULATION TO BE DISCUSSED ON 7TH JUNE 2004:

- OCC OXFORDSHIRE STRUCTURE PLAN 2016, DEPOSIT DRAFT – PROPOSED PRE-EIP CHANGES
- REGIONAL PLANNING GUIDANCE FOR THE SOUTH EAST – ASHFORD GROWTH AREA–
- PUBLIC PAYPHONES

61/04 CORRESPONDANCE - to be noted

| | |
|-----------------------|-----------------------------------------------------------|
| OCC | Review of subsidised bus service – July 2004 |
| Mr Scharf | reported on the changes to the bus services. |
| Local Council Review | May 2004 |
| Echo | Harwell April |
| OPFA | Newsletter Spring 2004 |
| Home Office | Illegal Working |
| South and Vale Carers | 10 Year Anniversary and Celebration |
| SW Oxon PCT | Date of next Public and Patient Involvement Group Meeting |

62/04 ANY OTHER BUSINESS (Matters for general discussion only)

- (i) The Council discussed the falling role at the primary school.

63/04 The DATE of the NEXT TWO MEETINGS were confirmed:

7th June Council Meeting 7.45pm Caudwell Day Centre Gravel Lane Drayton.

DRAYTON PARISH COUNCIL
Minutes of the Meeting of Drayton Parish Council
Held on MONDAY 7th JUNE 2004 at 7.45pm
At the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON

Present: Mrs Morrison, Mrs Pooley, Dr Fursdon Davis, Mr Scharf, Mr Cross and Mr Butler.
Apologies: Mr Knight, Mrs Mackenzie (County Councillor).

64/04 DECLARATIONS OF INTEREST

No interests were declared.

65/04 PUBLIC PARTICIPATION

One Sutton Courtney Parishioner attended the meeting in response to the request by Drayton Parish Council for comments/suggestions about the implementation of traffic calming measures as apart of the Didcot Integrated Transport Strategy. It was reported that Sutton Courtney Parish had stated that further consultation with their Parish would not be taking place. Drayton confirmed that final measures had not yet been agreed. The issue of speed between the two villages was still of concern and had not been addressed in the proposals. Drayton had highlighted this issue in its original correspondence under the auspices of Abits. The Council would highlight their concerns when Phase II consultation was underway.

66/04 MINUTES OF THE MEETING OF 7th JUNE 2004

The Minutes were agreed.

67/04 MATTERS ARISING

16/04 Didcot Integrated Transport Strategy

Dr Fursdon-Davis requested that the clerk circulate documents received from OCC regarding the next stages of consultation.

70/02 Manor Farm/Stopping up of the Green

Mr Ash had not responded to the Council's request that he consult with the Vale's legal team regarding documents received from Burgess Salmon.

106/03 Drayton Car Boot Sale

No correspondence had been received from the Vale.

10/04 Community Policing

No response had been received to the Council's request for PC Elliot to attend the June Council meeting.

9/04 Parish Plan workshop 15th May 2004

Mr Scharf attended the workshop on the Council's behalf. He attended different workshops covering the many aspects of Parish Plans and the importance of engaging all of the community. Mr Scharf would run a stall at the St Peter's church fete on 3rd July as a starting point to gauge local interest. The OALC would provide publicity material.

68/04 FINANCE/ADMINISTRATION COMMITTEE BUSINESS

A Payments

| | | | | |
|----------------------------|---------------------------------|------------------|---------|---------|
| M Wysocki-Jones | Clerk's salary | £478.40 | INS | £585.05 |
| Inland Revenue | Tax and NI March | £35.73 | | |
| S Sharpe | Village Caretaker/Grass cutting | £750.00 | | |
| Oxfordshire County Council | Street Lighting Marcham Road | £996.81 incl vat | £148.46 | |

Receipts Bonals - Bradfield mud fare 180.00

B Other Business memo - Roe 30.00

(i) Finance Meeting to be held on 5th July 6.45pm to include the Financial Year 2003/2004.

(ii) The Clerk reported that the NALC had still not agreed a pay award for 2004/2005 and asked that this be included on the Finance Agenda.

70/04 PLANNING COMMITTEE BUSINESS

| NO | ADDRESS | DETAILS | PARIS H | DISTRICT |
|--------------------------------------------------------------------------------------------------------------------------------|------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|-----------------|
| 26/03DRA/14149/5 | BARTON GARAGE 1 THE GREEN | REVISED APPLICATION | OBJ | O/S |
| 8/04DRA/445/24/D | DRAYTON MILL | ERECTION OF DETACHED HOUSE AND GARAGES (PLOT1 EAST PADDOCK) | NO OBJ | O/S |
| 9/04 DRA/635/34 | DRAYTON PARK GOLF CLUB | CHANGE OF USE OF EXISTING FIELDS INTO GOLF COURSE | NO OBJ | O/S |
| 11/04DRA/18464 | 51 HILLIAT FIELDS | TWO STOREY- SIDE EXTEN, REAR CONSER, ENCLOSED PORCH, INTERNAL ALT, DEMOLISH EXISTING GARAGE | OBJ | PER |
| 12/04DRA/18479 | 15 LESPARRE CLOSE | LOFT CONVERSION WITH FRONT PITCH ROOF DORMER | OBJ | REF |
| 16/04 DRA/14134/8 DRA/14134/9-LB | MANOR FARM DRAYTON | CONVERSION OF REDUNDANT FARM BUILDINGS TO RESIDENTIAL USE, REFURBISHMENT OF EXISTING DWELLING AND DEMOLITION OF MODERN FARM BDGS. PROVISION OF IMPROVED ACCESS | NO OBJ | O/S |
| 17/04 DRA/18544 | 15 CORNEVILLE ROAD | ERECTION OF A CONSERVATORY | NO OBJ | PER |
| 18/04DRA18527 | 10 MARCHAM ROAD | TWO STOREY EXTEN FOR GARAGE & UTILITY WITH BEDRM AND BATHRM OVER | NO OBJ | O/S |
| 19/04DRA/14134/11 -LB AMEND TO DRA/14137/7-L DRA/14134/10 AMEND TO DRA/14134/6 ORIGINAL APP 3/03 AND 4/03 | MANOR FARM THE GREEN | CONVERSION OF REDUNDANT FARM BUILDING (THE STABLE) TO FORM ONE DWELLING | NO OBJ | O/S |

B WORK TO TREES

44 Henleys Lane – Permitted

70/04 DOCUMENTS IN CIRCULATION**(i) VWHDC SECOND DRAFT DEPOSIT**

The draft was put into circulation. The document must be circulated swiftly and be discussed on the 5th July – all comments to be with the Vale by the 15th July.

(ii) PUBLIC PAYPHONES

The Clerk had received correspondence from BT regarding the removal of a payphone from the village. Telephones are located in High Street and Eastway. BT proposes to remove the payphone in High Street. This payphone is also situated on private land and proves inconvenient to the landowner both in terms of driveway access and also with members of the public asking for change. This would leave the payphone in

stway, some 650m away. The Council would propose to BT that it close both payphones and resituate one phone by either of the bus shelters on either side of The Green.

71/04 LEISURE & GENERAL PURPOSES WORKING GROUP

(i) VILLAGE CARETAKER

The Clerk reported on the Caretaker's work for the month. There was some concern that the grass had not been cut between the graves.

(ii) PLAYGROUNDS

No quotes had been received from Mr Herring regarding the playground work.

(iii) OTHER BUSINESS

Noticeboards

The Council discussed notice board provision in the village. The Clerk passed brochures to Mr Cross, who would review options for the sealed notice board to be purchased for the new bus shelter. The Working Group would also make proposals regarding other noticeboards in the village.

Street Lighting Sutton Wick Lane

The Clerk had received correspondence from OCC regarding a resident's request for additional lighting. The Council had not been contacted by any residents regarding lighting and were unsure of the reasons for the request. They would advise the County to this effect.

Surface Dressing Programme

The Clerk had been advised that surface dressing would be carried out in Sutton Wick Lane in the 2004 programme. There may be changes to the programme during the year.

Amenity Tree Planting

An article would appear in the Chronicle regarding suggestions for planting under the scheme. Councillors would speak to local landowners.

72/04 RIGHTS OF WAY AND CONSERVATION WORKING GROUP

(i) FOOTPATHS

Mrs Pooley reported that the Caretaker had done an excellent job in clearing and improving the footpaths. Progress with OCC and Sarah Golding was also reported and the Council agreed to contribute £100.00 each for two metal kissing gates, which would replace two badly damaged stiles beyond the Burial Ground and past the sewage works. Sarah Golding also planned to visit Sherwoods Farm where the path was blocked and the stile overgrown.

73/04 CORRESPONDANCE - to be noted-

CC

June 2004

Health Care Business and Commissioning Plan

Minutes of Last Meeting

Community Officer of the Year.

Standards Committee

Second Draft Deposit

SW Oxon PCT

Thames Valley Police

VWHDC

74/04 ANY OTHER BUSINESS (Matters for general discussion only)

- (i) Mrs Pooley would attend a DAMASCUS meeting on behalf of the Council on the 16th June.
- (ii) Mr Cross would make a list of Milestone markers in the village to ensure that they were not lost.
- (iii) The Council discussed grass cutting at the end of Newman Lane going into Sutton Wick. The clerk would ask the Caretaker to cut it.
- (iv) Mr Scharf would be attending a meeting of Transport Representatives on the 21st June.
- (v) The Didcot Integrated Steering Group would meet at 10am on 24th June in Didcot Civic Centre.

75/04 The DATE of the next meeting was confirmed as:

5th July Council Meeting 7.45pm Caudwell Day Centre Gravel Lane Drayton preceded by the Finance Committee Meeting at 6.45pm.

DRAYTON PARISH COUNCIL
Minutes of the Meeting of Drayton Parish Council
Held on MONDAY 5th JULY 2004 at 7.45pm
At the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON

Present: Mr Knight, Mrs Morrison, Dr Fursdon Davis, Mr Scharf, Mr Cross and Mr Butler.
Apologies: Prof Wade, Mrs Pooley, Mrs Mackenzie (County Councillor) and Mr Ash (District Councillor).

76/04 DECLARATIONS OF INTEREST

No interests were declared.

77/04 PUBLIC PARTICIPATION

(ii) Several members of the public attended the meeting and supported one Parishioner whose property was on the border of Drayton and Milton Parishes who raised the issue of trying to reduce the speed limit on that stretch of road to 40mph. Traffic along the road had increased greatly since the introduction of speed bumps in Sutton Courtney and motorists took the alternative route to avoid them. There were a lot of safety issues particularly with regards to horses on the road and speeding vehicles. A list of incidents would be passed to Mr Cross.

(ii) Concern was expressed about the work being carried out on the installation of services on the newly laid cycleway. All utilities companies had been contacted prior to the work being carried out and nothing has been scheduled at that time. Mr Cross would contact OCC to reiterate that the reinstatement should be to the same excellent standard as had been achieved when the cycleway was completed.

78/04 MINUTES OF THE MEETING OF 7th JUNE 2004

The Minutes were agreed without amendment.

79/04 MATTERS ARISING

10/04 Community Policing

No response had been received and Mr Knight would contact Mr Ash with regard the Parishes local policeman.

16/04 Didcot Integrated Transport Strategy

Mr Knight and Mr Cross attended the Steering Group Meeting in June. No issues affecting Drayton were discussed, but were mainly about Didcot town. Discussion also included the train companies, which were now being involved to look at improving the station forecourt. Drayton were going to join with other Parishes, Milton, Sutton Courtney and Steventon to meet prior to Steering Group Meetings so that a consensus of village views could be fed into Tony Hughes our representative on the Steering Group. The first meeting would be held in September in Drayton. The Council agreed that Drayton would pay the cost of room hire.

70/02 Manor Farm/Stopping up of the Green

Mr Ash was still waiting to hear from the Vale's legal team regarding documents received from Burgess Salmon.

106/03 Drayton Car Boot Sale

The Clerk had received a response from the Vale regarding the Council's questions about the car boot sale. It was hoped that as a result there would be an improvement both in signage and the siting of toilets. The Council would review the boot sale operation later in the year.

30/04 Parish Plan

Mr Scharf ran a stall at the St Peter's church fete on 3rd July to gauge local interest. Eight people had expressed an interest. The main areas of concern highlighted were theatre, playground, traffic and the youth in the village. Mr Scharf stated that it was important to include all ages and areas of the village and that had not been the case. There was also the issue of finding enough people to be committed to the Plan when the Council had struggled and was still without a full Council. Other ways of engaging more of the community needed to be considered. Mr Scharf would contact the school to look at possible ways of inclusion.

FINANCE/ADMINISTRATION COMMITTEE BUSINESS

Payments

| | | |
|---------------------|-------------------|---------|
| M Wysocki-Jones | Clerk's salary | £478.40 |
| Inland Revenue | Tax and NI March | £35.73 |
| S Sharpe | Village Caretaker | £750.00 |
| Thames Water | Rental | £7.86 |
| M Wysocki-Jones | Expenses | £112.54 |
| Caudwell Day Centre | Room hire | £60.00 |

Receipts

| | | |
|------------------|-------------------|---------|
| Allotment Access | Williams, Haste | £120.00 |
| Memorials | Bradfield/Buckner | £110.00 |

B Finance Meeting 5th July 6.45pm

The Finance Meeting had been held prior to the main Council Meeting and the accounts for 2003/2004 had been reviewed. The Finance Committee proposed that the accounts be accepted. This was agreed unanimously and the Chairman and Clerk, Responsible Financial Officer signed the accounts. The only issue considered to be outstanding was the matter of Risk Assessment. The package as recommend by the OALC had been purchased as the Council had felt that it need guidance and was not qualified to complete the assessment with expert help. A full copy of what the package contained and entailed had been circulated to all of the Council.

B1/04 PLANNING COMMITTEE BUSINESS

| NO | ADDRESS | DETAILS | PARISH | DISTRICT |
|-----------------------------------------------------------------------------------------------|------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|--------|----------|
| 26/03DRA/14149/5 | BARTON GARAGE 1 THE GREEN | REVISED APPLICATION | OBJ | PER |
| 3/04DRA/445/24/D | DRAYTON MILL | ERECTION OF DETACHED HOUSE AND GARAGES | NO OBJ | PER |
| 9/04 DRA/635/34 | DRAYTON PARK GOLF CLUB | CHANGE OF USE OF EXISTING FIELDS INTO GOLF COURSE | NO OBJ | O/S |
| 11/04DRA/18464 | 51 HILLIAT FIELDS | TWO STOREY- SIDE EXTEN, REAR CONSER, ENCLOSED PORCH, INTERN ALT, DEMOL EXISTING GARAGE | OBJ | PER |
| 1/04DRA/18479 | 15 LESPARRE CLOSE | LOFT CONVERSION WITH FRONT PITCH ROOF DORMER | OBJ | REF |
| 16/04 DRA/14134/8 DRA/14134/9-LB | MANOR FARM DRAYTON | CONVER OF REDUND FARM BUILDINGS TO RES USE, REFURB OF EXISTING DWELLING AND DEMOL OF MOD FARM BDGS. PROV OF IMPROVED ACCESS | NO OBJ | PER |
| 18/04DRA18527 | 10 MARCHAM ROAD | TWO STOREY EXTEN FOR GARAGE & UTILITY WITH BEDRM AND BATHRM OVER | NO OBJ | PER |
| 19/04DRA/14134/11 -LB AMEND TO DRA/14137/7-L DRA/14134/10 AMEND TO DRA/14134/6 | MANOR FARM THE GREEN | CONVERSION OF REDUNDANT FARM BUILDING (THE STABLE) TO FORM ONE DWELLING | NO OBJ | PER |

| NO | ADDRESS | DETAILS | PARISH NO OBJ | DISTRICT O/S |
|-----------------|---------------------|-----------------------------------------------------------------------------------------------|------------------|-----------------|
| 04 DRA/18624 | LOCKWAY | ERECTION OF FRONT PORCH | | |
| 1/04 DRA/8848/3 | 41 SUTTON WICK LANE | CONVERSION OF WORKSHOP/GARAGE WITH EXTENSION TO TWO-BED BUNGALOW, NEW GARAGE STORE FOR NO 41. | OBJ | O/S |
| 2/04 DRA/18660 | 26 CORNEVILLE ROAD | ERECTION OF A TWO STOREY SIDE EXTEN CONVERSION OF ROOF SPACE OVER GARAGE TO STUDY | | |
| 3/04 DRA/18666 | 25 BINNING CLOSE | SGL STOREY EXTEN WITH FIRST FLOOR BEDRRM EXTENSION | | |

32/04 VWHDC SECOND DRAFT DEPOSIT

The draft was put into circulation but had not been fully circulated amongst the Council. Those who had not been able to comment to date would contact the Clerk independently. The Council supported amendments 10/39 regarding the canal if it would be well and thoughtfully developed. The Council also supported 4.8-4.10, 8.88, 8.93, and 8.96.

83/04 LEISURE & GENERAL PURPOSES WORKING GROUP

(i) VILLAGE CARETAKER

The Clerk reported on the Caretaker's work for the month. The Clerk would ask the Caretaker would strim the entrance into the allotments which was becoming overgrown.

(ii) PLAYGROUNDS

Mr Cross would contact Wicksteed Leisure regarding a quote for the replacement of the swings in Lockway. Playground as Mr Herring had still not provided a quote and had proved unreliable.

(iii) OTHER BUSINESS

Noticeboards

The noticeboard outside the old surgery had been repaired, if it was damaged again then it would be removed. The Working Group would make proposals regarding the village green noticeboards at the August Meeting.

Amenity Tree Planting

No landowners as yet had proposals regarding tree planting and no response had been received from the Chronicle. The Clerk would request that the scheme replace the Lime Tree on the Green.

Burial Ground

Mrs Cook has offered to trim the beech hedge to encourage it to bush out. The Parish Council was pleased to accept this offer.

Milestones

Mr Cross had obtained information from the Milestone Society and this would be passed to Mrs Pooley.

84/04 RIGHTS OF WAY AND CONSERVATION WORKING GROUP

The Clerk read a report from Mrs Pooley, Chairman of the Working Group. To summarise: new kissing gates would hopefully be installed on FP16 by late August early September, and it may also be possible to replace the gates on FP18 with the same style of gate. The maintenance team should soon be looking at the fallen and rotten overhead branches on FP25. Mrs Pooley has met with members of the Ramblers Society at Oday Hill where they met with Anne Purse, (exec member for ROW at OCC). They were examining FP20 from Oday Hill diagonally across to Sherwood's Farm with a view to getting the landowner to stop planting crops right across the path.

CORRESPONDANCE - to be noted

June 2004

W Oxon PCT

Date of next meeting – 28th July Witney

WHDC

Part III Local Government Act 2000

DRCC

News Summer 2004

DALC

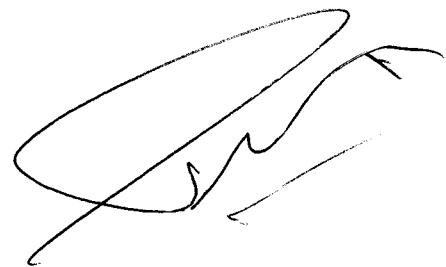
AGM 5th July 2004

06/04 ANY OTHER BUSINESS (Matters for general discussion only)

- (i) Information about the next stage of planning for Abits would be open to public consultation from the 8th to 10th July. To be carried to the August Agenda for discussion.
- (ii) There was concern about the horse chestnuts trees by the bus stop. The Clerk would notify the District Council that some of the branches appeared unsafe.
- (iii) The revised bus service timetable had come into effect on 4th July. Mr Scharf reported on the Transport Representatives Meeting.
- (iv) The Chairman advised the Council that prior to the meeting the Clerk had handed in a letter of resignation. The Clerk stated that to assist in finding a replacement she would attend the September Meeting thereby giving the Council two months notice. The Clerk would place an advert in the Oxford Times and the Herald Series. Mr Knight, Mrs Morrison, Mr Butler and Dr Fursdon-Davis would conduct the interviews.
- (v) The Chairman informed the Council that Prof Wade had apologised for the number of meetings that he had had to miss recently, but the Council felt that whilst they continued to be three councillors short any contribution which Prof Wade could make was still valuable.
- (vi) The Council discussed the unrestricted road from Milton through to Drayton and resolved to support any move to reduce the speed limit. The Council also discussed the proposed Sustrans route in that area.
- (vii) The issue of dog fouling was raised and Councillors questioned the possibility of byelaws. There had been several incidents of dog fouling in and around the burial ground and church and the Council would consider installing a dog bin in this area.
- (viii) It was reported that Mr Caudwell would look into the matter of the broken kissing gate at the end of Love Lane.
- (ix) The Council again discussed the sundial on the Millennium Green. The Chairman had raised this issue previously without any success. The Clerk would write to Mr Hamilton.

07/04 The DATE of the next meeting was confirmed as:

2nd August Council Meeting 7.45pm Caudwell Day Centre Gravel Lane Drayton



DRAYTON PARISH COUNCIL

**Notice is hereby given that a Meeting of Drayton Parish Council will be
Held on MONDAY 5th JULY 2004 at 7.45pm
At the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON**

27TH June 2004

Maria Wysocki-Jones
Clerk to the Parish Council
Tel: 01235 225909
Fax: 01235 223092
Email: mwjfordpc@aol.com

AGENDA

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST
3. PUBLIC PARTICIPATION
4. MINUTES OF THE MEETING OF 7th June 2004
5. MATTERS ARISING

| | |
|-------------------------------------------|------------------------------|
| 70/02 Manor Farm/Stopping up of the Green | 106/03 Drayton Car Boot Sale |
| 10/04 Community Policing | 16/04 Didits |

6. FINANCE/ADMINISTRATION COMMITTEE BUSINESS

A Payments

| | | | |
|-----------------|------------------|---------|----------------------------|
| M Wysocki-Jones | Clerk's salary | £478.40 | <i>village caretaker £</i> |
| Inland Revenue | Tax and NI March | £35.73 | <i>Thames water £</i> |

Receipts

| | | | |
|------------------|-------------------|---------|-------------------------|
| Allotment Access | Williams, Haste | £120.00 | <i>mwj expenses £11</i> |
| Memorials | Bradfield/Buckner | £110.00 | <i>Drayton Day £</i> |

B Finance Meeting 5th July 6.45pm

7. PLANNING COMMITTEE BUSINESS

| NO | ADDRESS | DETAILS | PARISH | DISTRICT |
|------------------|------------------------------|----------------------------------------------------------------------------------------------------|---------------|------------|
| 26/03DRA/14149/5 | BARTON GARAGE 1 THE GREEN | REVISED APPLICATION | OBJ | PER |
| 8/04DRA/445/24/D | DRAYTON MILL | ERECTION OF DETACHED HOUSE AND GARAGES | NO OBJ | PER |
| 9/04 DRA/635/34 | DRAYTON PARK GOLF CLUB | CHANGE OF USE OF EXISTING FIELDS INTO GOLF COURSE | NO OBJ | O/S |
| 11/04DRA/18464 | 51 HILLIAT FIELDS | TWO STOREY- SIDE EXTEN, REAR CONSER, ENCLOSED PORCH, INTERN ALT, DEMOL EXISTING GARAGE | OBJ | PER |

| DRA/18479 | 15 LESPARRE CLOSE | LOFT CONVERSION WITH FRONT PITCH ROOF DORMER | OBJ | REF |
|-----------------------------------------------------------------------------------------------|-------------------------|-----------------------------------------------------------------------------------------------------------------------------|--------|-----|
| 16/04 DRA/14134/8 DRA/14134/9-LB | MANOR FARM DRAYTON | CONVER OF REDUND FARM BUILDINGS TO RES USE, REFURB OF EXISTING DWELLING AND DEMOL OF MOD FARM BDGS. PROV OF IMPROVED ACCESS | NO OBJ | PER |
| 18/04DRA18527 | 10 MARCHAM ROAD | TWO STOREY EXTEN FOR GARAGE & UTILITY WITH BEDRM AND BATHRM OVER | NO OBJ | PER |
| 19/04DRA/14134/1 1-LB AMEND TO DRA/14137/7-L DRA/14134/10 AMEND TO DRA/14134/6 | MANOR FARM THE GREEN | CONVERSION OF REDUNDANT FARM BUILDING (THE STABLE) TO FORM ONE DWELLING | NO OBJ | PER |
| 20/04 DRA/18624 | LOCKWAY | ERECTION OF FRONT PORCH | NO OBJ | O/S |
| 21/04 DRA/8848/3 | 41 SUTTON WICK LANE | CONVERSION OF WORKSHOP/GARAGE WITH EXTENSION TO TWO-BED BUNGALOW, NEW GARAGE STORE FOR NO 41. | OBJ | O/S |
| 22/04 DRA/18660 | 26 CORNEVILLE ROAD | ERECTION OF A TWO STOREY SIDE EXTEN CONVERSION OF ROOF SPACE OVER GARAGE TO STUDY | | |
| 23/04 DRA/18666 | 25 BINNING CLOSE | SGL STOREY EXTEN WITH FIRST FLOOR BEDRRM EXTENSION | | |

8. DOCUMENTS IN CIRCULATION for discussion

VWHDC Second Draft Deposit

9. LEISURE & GENERAL PURPOSES WORKING GROUP

10. RIGHTS OF WAY AND CONSERVATION WORKING GROUP

11. CORRESPONDANCE - to be noted

OCC June 2004
SW Oxon PCT Date of next meeting – 28th July Witney
VWHDC Part III Local Government Act 2000
District Council Standards Committee Action Plan 2004/2005
ORCC News Summer 2004
OALC AGM 5th July 2004

12. ANY OTHER BUSINESS (Matters for general discussion only)

13. The DATE of the NEXT MEETING to be confirmed as Monday 2nd August 2004 at 7.45pm at

DRAYTON PARISH COUNCIL
Minutes of the Meeting of Drayton Parish Council
Held on MONDAY 2ND AUGUST 2004 at 7.45pm
At the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON

Present: Mr Knight, Dr Fursdon Davis, Mr Scharf, Mr Cross, Mrs Pooley, Mr Butler and Mrs Mackenzie
(County Councillor).

Apologies: Prof Wade and Mrs Morrison

88//04 DECLARATIONS OF INTEREST

No interests were declared.

89/04 PUBLIC PARTICIPATION

(i) Members of the public raised the following issues:

Drain cover between Sutton Wick Lane and the bus stop has become dangerous over a period of time and has now sunk significantly - Mrs Mackenzie will raise the issue with OCC.

The safety surface under the swings needs to be repaired - This is being replaced at the end of the summer when the swings are renewed.

The pathway, which runs from the school to the pelican crossing, is full of litter and overgrown - The caretaker will be asked to clear the area again during August.

(ii) The Council was pleased that the public again raised the issue of traffic calming through the village, as it is keen to include as many parishioners as possible, particularly when in the autumn there would be the chance to discuss with OCC and its consultants the specifics of traffic calming in the village. The Council discussed in particular creating the same distinction of driving into the village from Milton/Sutton Courtney and from Steventon as there was driving into the village from Abingdon when there was a very clear demarcation as to when the village started. Funds have already been allocated and the provision of improved village gateways is one of the first priorities of Didits. The Council are keen to have as much village participation as possible.

90/04 MINUTES OF THE MEETING OF 5TH JULY 2004

The Minutes were agreed without amendment.

91/04 MATTERS ARISING

96/03 Drayton Car Boot Sale

There had been an improvement in signage but not in the location of the toilet facilities or the amount of debris left in the field.

70/04 Public Payphones

BT has removed the payphone from High Street as it was on private land and had very low usage. Due to the low usage they would be unable to consider moving the existing box from Eastway, as the cost could not be recovered. The Clerk would ask BT to consider resiting the box if in the future it was being renewed.

77/04 Abingdon Cycleway Reinstatement

The cycleway had been reinstated. Some members of the public present had used the path in motorised scooters and were happy with the path. The white line had not been replaced as yet. Mrs Mackenzie was due to inspect the path.

86/04 Clerks Replacement

Adverts had been placed in the Herald Series and in the Oxford Times. There had been a number of applicants and interviews would take place during the next week.

92/04 FINANCE/ADMINISTRATION COMMITTEE BUSINESS

A Payments

| | | |
|-----------------|-------------------|-------------------------|
| M Wysocki-Jones | Clerk's salary | £526.70 |
| Inland Revenue | Tax and NI | £44.08 |
| S Sharpe | Village Caretaker | £750.00 |
| M Wysocki-Jones | Expenses | £84.89 (incl vat £5.97) |

| | | |
|----------------------|----------------------------|--------------------------|
| Newsquest | Advert Clerk's Replacement | £652.17 (incl vat£50.97) |
| DMH Solutions | Risk Assessment Package | £80.12 (incl vat £11.93) |
| Receipts | | |
| Burial | Smith | £40.00 |
| Drayton Village Hall | Return of donation | £250.00 |
| VWHDC | Cleansing Grant 2004/2005 | £402.00 |
| Investment Account | Interest 2003/2004 | £909.75 |

B Risk Assessment

The Risk Assessment Package had been received from DMH Solutions and was being reviewed by the Chairman of the Finance Committee

C **Salary Award** for 2004/2005, and 2005/2006 had been awarded with awards of 2.7% and 2.9% respectively being agreed.

D **Account Signatories** The Clerk had requested revised signatory forms from Nation Savings.

93/04 PLANNING COMMITTEE BUSINESS

| NO | ADDRESS | DETAILS | PARISH | DISTRICT |
|-----------------------|----------------------------|-----------------------------------------------------------------------------------------------|----------------------|----------|
| 04 DRA/635/34 | DRAYTON PARK GOLF CLUB | CHANGE OF USE OF EXISTING FIELDS INTO GOLF COURSE | NO OBJ | PER |
| 20/04 DRA/18624 | LOCKWAY | ERECTION OF FRONT PORCH | NO OBJ | PER |
| 21/04 DRA/8848/3 | 41 SUTTON WICK LANE | CONVERSION OF WORKSHOP/GARAGE WITH EXTENSION TO TWO-BED BUNGALOW, NEW GARAGE STORE FOR NO 41. | OBJ | PER |
| 22/04 DRA/18660 | 26 CORNEVILLE ROAD | ERECTION OF A TWO STOREY SIDE EXTEN CONVERSION OF ROOF SPACE OVER GARAGE TO STUDY | NO OBJ | PER |
| 23/04 DRA/18666 | 25 BINNING CLOSE | SGL STOREY EXTEN WITH FIRST FLOOR BEDROM EXTENSION | NO OBJ | PER |
| 24/04 DRA/14124/15L-B | STONEHILL HOUSE | DEMOLITION OF EXISTING GAZEBO | | |
| 25/04 DRA/18711 | 22 WHITEHORNS WAY | ERECTION OF REAR CONSERVATORY | | |
| 26/04 DRA/18701 | 214 STEVENTON ROAD | CONV OF ROOF SPACE TO BDRMS & REAR EX | | |
| 36/02 | DEVELOPMENT AT DIDCOT WEST | 3200 HOUSES TO BE BUILT | OBJ RE TRAFFIC | |

95/04 LEISURE & GENERAL PURPOSES WORKING GROUP

(i) VILLAGE CARETAKER

The Clerk reported on the Caretaker's work for the month. The Clerk would ask the Caretaker to repair the fence between the burial ground and the allotments, clear the path between the school and the pelican crossing and collect the hoses used for watering the beech hedges from Mr Thomas.

(ii) PLAYGROUNDS

The quote from Wicksteed leisure had been received. The cost was just under £7000.00 for the swings including their installation and the replacement of the safety surfaces. The Council agreed unanimously to proceed and the Clerk would contact Wicksteed. Mr Cross would be the site co-ordinator.

OTHER BUSINESS

boards

Mr Cross suggested delaying the replacement of the boards until after the school holidays and would report on possible options at the September meeting.

Trees

A quote for £1000.00 had been received regarding work to trees throughout the village. The Council unanimously agreed to proceed. The Clerk would also ask Mr Ringrose to quote for removing the sycamore tree from the burial ground hedge between the two burial grounds, and also to prune the beech hedge in the burial ground.

06/04 RIGHTS OF WAY AND CONSERVATION WORKING GROUP

New kissing gates would cost £149.00 each and OCC proposed installing four. Mr Webb Sherwoods Farm had cleared the hedge at the broken stile and around that area. The Parish Council agreed to also replace the gates there. Mr Webb would fix the fence and ^{improve the gate} repair the other stile. The County Council would pay half the cost of the gates and install them. The Council agreed unanimously and the Clerk would order the gates. The maintenance team had cleared the fallen and rotten overhead branches on FP25. However they had left the Morris to create a good habitat but unfortunately it would cause blockages in the gulleys and drains in the autumn. Mrs Pooley would contact OCC.

07/04 ABITS PLANS FOR THE TOWN CENTRE

The Council discussed the proposed alterations in Abingdon Town Centre. The volume of traffic meant that it would be difficult to create significant change. The Council's concern was that the main aim was to try and encourage traffic around the perimeter of Abingdon and therefore out into the villages. There were no specific issues that the Council wanted to comment on.

08/04 CORRESPONDANCE - to be noted

OCC Draft Structure Plan 2016 – Notice of Examination in Public
July 2004
SW Oxon PCT Agenda and minutes from last meeting
VWHDC Electric Blanket Safety
OPFA The Playing Field Newsletter
Oxfordshire Community Partnership Copy of Community Strategy
Government Office for the South East Proposed changes to Regional Planning Guidance – Energy
Efficiency, Renewable Energy and Tourism and related Sports and Recreation
CAB Annual Report

09/04 ANY OTHER BUSINESS (Matters for general discussion only)

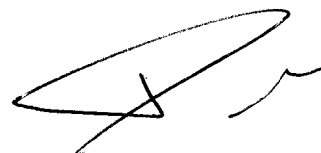
(i) The Council had received confirmation from the Boundary Committee that its Final Recommendations would go forward to the Electoral Commission. Despite opposition Drayton would become part of Abingdon West.

(ii) Mr Scharf raised the issue of planning in respect of the area between Oxford and Harwell and the OCC draft structure plan which would be very short lived due to proposed change to Regional Planning guidance. He was concerned that the public should be aware of the possible effects and would write in the Chronicle.

(iii) Parish and County Councillors thanked the Clerk for all her work during her Clerkship.

100/04 The DATE of the next meeting was confirmed as:

Monday 6th September 7.45pm Caudwell Day Centre Gravel Lane Drayton



DRAYTON PARISH COUNCIL

**Notice is hereby given that a Meeting of Drayton Parish Council will be
Held on MONDAY 2nd AUGUST 2004 at 7.45pm
At the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON**

27TH July 2004

Maria Wysocki-Jones
Clerk to the Parish Council
Tel: 01235 225909
Fax: 01235 223092
Email: mwjfordpc@aol.com

AGENDA

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST
3. PUBLIC PARTICIPATION
4. MINUTES OF THE MEETING OF 5th July 2004

5. MATTERS ARISING

82/04 Telephone Boxes Drayton 93/03 Drayton to Abingdon cycleway
86/04 Clerk's Replacement

6. FINANCE/ADMINISTRATION COMMITTEE BUSINESS

| | | |
|----------------------|----------------------------|-------------------------|
| A Payments | | |
| M Wysocki-Jones | Clerk's salary | £478.40 |
| Inland Revenue | Tax and NI March | £35.73 |
| Newsquest | Advert Clerk's replacement | £352.17 incl vat £50.97 |
| DMH Solutions | Risk Assessment Package | £80.12 incl vat £11.93 |
| Receipts | | |
| Burial | Smith | £40.00 |
| Drayton Village Hall | Return of donation | £250.00 |
| VWHDC | Cleansing Grant | £402.00 |
| Investment Account | Interest 2003/2004 | £909.75 |

7. PLANNING COMMITTEE BUSINESS

| NO | ADDRESS | DETAILS | PARISH | DISTRICT |
|------------------|------------------------|-----------------------------------------------------------------------------------------------|--------|----------|
| 9/04 DRA/635/34 | DRAYTON PARK GOLF CLUB | CHANGE OF USE OF EXISTING FIELDS INTO GOLF COURSE | NO OBJ | PER |
| 20/04 DRA/18624 | LOCKWAY | ERECTION OF FRONT PORCH | NO OBJ | PER |
| 21/04 DRA/8848/3 | 41 SUTTON WICK LANE | CONVERSION OF WORKSHOP/GARAGE WITH EXTENSION TO TWO-BED BUNGALOW, NEW GARAGE STORE FOR NO 41. | OBJ | PER |

| NO | ADDRESS | DETAILS | PARISH | DISTRICT |
|-----------------------|----------------------------|-----------------------------------------------------------------------------------|----------------------|----------|
| DRA/18660 | 26 CORNEVILLE ROAD | ERECTION OF A TWO STOREY SIDE EXTEN CONVERSION OF ROOF SPACE OVER GARAGE TO STUDY | NO OBJ | PER |
| 23/04 DRA/18666 | 25 BINNING CLOSE | SGL STOREY EXTEN WITH FIRST FLOOR BEDRROM EXTENSION | NO OBJ | PER |
| 24/04 DRA/14124/15L-B | STONEHILL HOUSE | DEMOLITION OF EXISTING GAZEBO | | |
| 25/04 DRA/18711 | 22 WHITEHORNS WAY | ERECTION OF REAR CONSERVATORY | | |
| 26/04 DRA/18701 | 214 STEVENTON ROAD | CONV OF ROOF SPACE TO BDRMS & REAR EX | | |
| 36/02 | DEVELOPMENT AT DIDCOT WEST | 3200 HOUSES TO BE BUILT | OBJ RE TRAFFIC | |

8. LEISURE & GENERAL PURPOSES WORKING GROUP

- (i) Playground Equipment
- (ii) Work to Trees
- (iii) Village Caretaker

9. RIGHTS OF WAY AND CONSERVATION WORKING GROUP

10. 86/04 ABITS PLANS FOR THE TOWN CENTRE

11 CORRESPONDANCE - to be noted

OCC Draft Structure Plan 2016 – Notice of Examination in Public
July 2004

SW Oxon PCT Agenda and minutes from last meeting

VWHDC Electric Blanket Safety

OPFA The Playing Field Newsletter

Oxfordshire Community Partnership Copy of Community Strategy

Government Office for the South East Proposed changes to Regional Planning Guidance – Energy Efficiency, Renewable Energy and Tourism and related Sports and Recreation

CAB Annual Report

12. ANY OTHER BUSINESS (Matters for general discussion only)

13. The DATE of the NEXT MEETING to be confirmed as Monday 6th September 2004 at 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE

DRAYTON PARISH COUNCIL
Minutes of the Meeting of Drayton Parish Council
Held on MONDAY 6TH SEPTEMBER 2004 at 7.45pm
At the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON

Present: Mr Knight, Mrs Morrison, Mrs Pooley, Mr Scharf, Mr Cross, Dr Fursdon Davis, Prof Wade and Mrs Mackenzie (County Councillor).

Apologies: Mr Butler

101/04 DECLARATIONS OF INTEREST

No interests were declared.

102/04 PUBLIC PARTICIPATION

(i) Members of the public raised the following issues:

Planning permission for work being carried out by Mr Caudwell on Sutton Wick Green. Work has now started on Sutton Wick Green. A member of the public kindly supplied a plan of the Common Land on Sutton Wick Green, although there is still some confusion as to whether or not this affects the work being undertaken. **Action** – An urgent telephone call and letter are needed.

103/04 MINUTES OF THE MEETING OF 2ND AUGUST 2004

Slight alteration to second and fourth sentences of:

96/04 RIGHTS OF WAY AND CONSERVATION WORKING GROUP

Oxfordshire County Council had cleared the hedge at the bottom stile and around that area. Mr Webb would fix the fence and improve the gate.

104/04 MATTERS ARISING

86/04 Clerks Replacement

Mrs M Selllwood was welcomed as the replacement Clerk.

95/04 New Playground Equipment

The equipment has been ordered from Wicksteed Leisure and is due to be installed at the beginning of October. The site contact will be Mr Cross. Wicksteed Leisure will contact Mr Cross about 2 weeks prior to starting the work.

95/04 Work to Trees

Mr Ringrose has quoted £120 for removing the sycamore tree from the burial ground hedge between the two burial grounds and £85 to prune the beech hedge in the burial ground. **Decision** – The Council unanimously agreed to proceed.

96/04 Kissing Gates

The gates are waiting to be installed.

16/04 Didcot Integrated Transport Strategy

Mr Knight reported that the Didcot Integrated Transport Strategy has now gone to Stage 2 and that he is due to attend a meeting on Wednesday 8th September at the Didcot Steering Committee. There is some concern that the proposals have changed to include additional items not yet discussed.

105/04 FINANCE/ADMINISTRATION COMMITTEE BUSINESS

A Payments

| | | |
|--------------------|--------------------|----------------------------|
| M Wysocki-Jones | Clerk's salary | £731.55 |
| M Wysocki-Jones | Expenses | £189.29 |
| Inland Revenue | Tax and NI | £154.86 |
| Drayton Hall | Room hire | £14.25 |
| Centrewire Limited | Kissing Gates | £767.36 (incl vat £111.36) |
| Roger Lucas | Lights in Lychgate | £57.16 (incl vat £8.51) |

B Investment Account – Signatories

Four signatories are needed for the investment account. Mr Knight, Mrs Morrision and Mr Cross signed the form, which will be forwarded to Mr Butler for his signature. **Action** – The Clerk is to send the completed form to National Savings, together with a certified copy of these minutes.

106/04 PLANNING COMMITTEE BUSINESS

| NO | ADDRESS | DETAILS | PARISH | DISTRICT |
|--------------------------|--------------------|----------------------------------------|--------|----------|
| 24/04 DRA/14124/15L-B | STONEHILL HOUSE | DEMOLITION OF EXISTING GAZEBO | NO OBJ | |
| 25/04 DRA/18711 | 22 WHITEHORNS WAY | ERECTION OF REAR CONSERVATORY | NO OBJ | PER |
| 26/04 DRA/18701 | 214 STEVENTON ROAD | CONV OF ROOM SPACE TO BEDRMS & REAR EX | NO OBJ | PER |
| 27/04 | STONEHILL HOUSE | ERECTION OF A CONSERVATORY | NO OBJ | |
| 28/04 DRA/18719 | 54 ABINGDON ROAD | ERECTION OF SGL STOREY EXTENSION | NO OBJ | PER |

107/04 LEISURE & GENERAL PURPOSES WORKING GROUP

(i) Work to Trees, Quotation for Burial Ground

The Clerk has received a letter from Berinsfield Community Business. **Action** – Berinsfield Community Business will contact Mr Cross.

108/04 RIGHTS OF WAY AND CONSERVATION WORKING GROUP

(i) Mrs Pooley has received an email from Sarah Golding at Oxfordshire County Council regarding the ditch in the village, that contains logs which need removing. **Action** – Prof Wade will take the logs away. Mrs Pooley will inform the County Council.

(ii) It was noted that some of the road name signs in the village are looking tatty and because of this some are becoming hard to read. **Action** – Mrs Pooley will telephone the Vale of White Horse District Council.

109/04 CORRESPONDANCE – to be noted

OCC Speed Enforcement Cameras, Drayton
Action – The Clerk will reply to OCC

Waste Disposal

Action – Mr Scharf will attend the public meeting re. waste disposal in Oxfordshire at the Guildhall in Abingdon on 22.9.04

News August 2004

Contact Details

Integrated Risk Management Plan & Action Plan 2004-2005

Fact Sheets

SW Oxon PCT Out of hours emergency care service

OALC Thames Waterway Plan Consultation 22.9.04 7pm Kennington

Action – Mr Knight to attend the meeting.

Office of the Deputy Prime Minister Consultation on (1) A Draft Code of Conduct for Local Government Employees and (2) A Review of Restrictions on the Political Activities of Local Authority Employees and Pay of Political Assistants

Action – Information passed to Mr Knight and then to be circulated to the rest of the Council.

VWHDC The Foyer, Abingdon Information
Wantage Town Council Wantage Hospital Committee
Planning Aid South Information leaflet
Thames Valley Information Consultation Meetings
Abingdon Amblers Abingdon Marathon 17th October

Decision – All agreed that, as in previous years, participants of the Marathon are very welcome to pass through the village.

110/04 ANY OTHER BUSINESS (Matters for general discussion only)

(i) Mr Cross gave Mr Knight a letter he received from the Clerk to Sutton Courtenay Parish Council, concerning Didits. **Action** – Mr Knight will contact Linda Martin, The Clerk, to discuss further.

(ii) Mrs Pooley mentioned an item in the latest edition of The Drayton Chronicle, written by Mr Scharf. **Decision** – At future Parish Council meetings Mr Knight will decide ^{whether an issue needs to be covered by} ~~the content of the article to be~~ ^{separate} placed in the Drayton Chronicle on behalf of the Parish Council. ^{article}

(iii) ~~Dr Fursdon-Davis raised the issue of the Boundary Commission Report. The Council are very~~ ^{Amend} concerned that part of the Statutory Criteria is being ignored. Discussion followed concerning this. ~~Dr~~ ^{article} Fursdon-Davis then distributed a copy of a letter he has written, on behalf of the Parish Council,

~~compiling their views on the Report. Mr Knight thanked Dr Fursdon-Davis for putting the letter together.~~ **Decision** – It was unanimously agreed that the letter should be sent to the Boundary

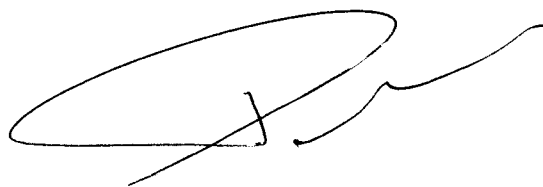
~~Commission. Action~~ – ~~Dr Fursdon-Davis to send the letter and email a copy to The Clerk.~~

(iv) Mr Cross raised the issue of motorbikes being driven, sometimes at speed, along East Way. East Way is a Bridleway and as such, those driving the motorbikes along it are doing so unlawfully.

Action – Mr Scharf to put this in an article in the next edition of the Drayton Chronicle.

111/04 THE DATE OF THE NEXT MEETING WAS CONFIRMED AS:

Monday 4th October 2004 at 7.45pm at the Caudwell Day Centre, Gravel Lane, Drayton.



*Dr C J Fursdon Davis
11 High Street
Drayton
Nr Abingdon
Oxon OX14 4JL*

E-mail dr.fursdondavis@orh.nhs.uk

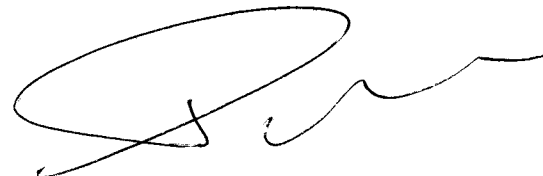
4 October 2004

Marie Sellwood
Clerk to the Parish Council

Dear Marie

Please find enclosed suggested rewording of minutes of the meeting of 6th September 2004 under item 3 of 110/04 of any other business.

Dr Fursdon Davis tabled a draft letter and proposal to the Electoral Commission which he believed offered a fully functional alternative to the recommendations of the Boundary Committee for new divisions within the Vale of the White Horse for election of County Councillors. The proposal circumvented the very unsatisfactory suggestion that Drayton should be included in an Abingdon West division represented by two County Councillors and also closely followed the original consultation proposals from Oxfordshire County Council, thus minimising disruption for previously evolved and functional community groupings. It was felt that the proposal largely complied with the guidelines and framework within which the Committee/Commission had to work and that some reduction in coterminosity was more than compensated for by very much more functional and suitable divisions. There was unanimous agreement that this proposal should be submitted to the Electoral Commission in a finalised form, with full support also from Margaret Mackenzie (County Councillor) who was in attendance, with the caveat that should the Commission fail to approve a modification of proposals along these lines, careful thought should be given to the option of applying for Judicial Review.



DRAYTON PARISH COUNCIL
Minutes of the Meeting of Drayton Parish Council
Held on MONDAY 4TH OCTOBER 2004 at 7.45pm
At the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON
11 Halls Close

Present: Mr Knight, Mrs Morrison, Mrs Pooley, Mr Scharf, Mr Butler

Apologies: Dr Fursdon Davis, Mr Ash (District Councillor), Mr Cross

112/04 DECLARATIONS OF INTEREST

No interests were declared.

113/04 PUBLIC PARTICIPATION

(i) Members of the public raised the following issues:

2 members of the public, who live in Sutton Wick Lane, raised their concerns over the work being carried out by Mr Caudwell. At this point Mr Scharf declared an interest and left the room.

1 member of the public had written to the Environment Directorate twice and copied the letter to Mr Ash (District Councillor). The other member of the public mentioned that, following a conversation with Mr Caudwell, she felt very concerned that the work he was doing would involve blocking some pedestrian access near her house.

Mr Knight said that there isn't really anything more the Parish Council can do regarding this matter at the moment, but will definitely be keeping a very close eye on things.

At this point Mr Scharf rejoined the meeting.

(ii) The dog bins on the Millennium Green are overflowing and this seems to be an ongoing problem.

Action – The Clerk will contact the Vale of White Horse District Council concerning this.

(iii) There is still no sign of a monument being installed on the Millennium Green. Mr Knight has previously written to the Chairman of the Millennium Green Trust concerning this, but as yet no response has been received. **Action** – The Clerk will write to The Millennium Green Trust again.

(iv) A member of the public mentioned that he was disappointed by the wording of the article on Grove, written by Mr Ash, in this month's edition of the Drayton Chronicle.

(v) A member of the public praised the Parish Council for their hard work. He hadn't realised how much work the Parish Council does and encourages other members of the public to get involved.

114/04 MINUTES OF THE MEETING OF 6TH SEPTEMBER 2004

Correction to item (ii) of 110/04;

Decision - At future Parish Council meetings Mr Knight will decide whether any issue needs to be covered by a separate article.

Amendment to item (iii) of 110/04;

Dr Fursdon Davis tabled a draft letter and proposal to the Electoral Commission which he believed offered a fully functional alternative to the recommendations of the Boundary Committee for new divisions within the Vale of the White Horse for election of County Councillors. The proposal circumvented the very unsatisfactory suggestion that Drayton should be included in an Abingdon West division represented by two County Councillors and also closely followed the original consultation proposals from Oxfordshire County Council, thus minimising disruption for previously evolved and functional community groupings. It was felt that the proposal largely complied with the guidelines and framework within which the Committee/Commission had to work and that some reduction in coterminosity was more than compensated for by very much more functional and suitable divisions. There was unanimous agreement that this proposal should be submitted to the Electoral Commission in a finalised form, with full support also from Margaret Mackenzie (County Councillor) who was in attendance, with the caveat that should the Commission fail to approve a modification of proposals along these lines, careful thought should be given to the option of applying for Judicial Review.

11/1

115/04 MATTERS ARISING

70/02 Manor Farm/Stopping up of the Green

Further to a meeting between the Clerk and Mr Hornsby, the Clerk was asked to find out whether Mr Ash had concluded his enquiries concerning this matter and to try and ascertain the whereabouts of The De-registration Agreement/Application and the Signature Copy.

The legal department at the Vale of White Horse District Council have mislaid the document originally sent to them by Mr Ash. **Action** – Mr Richard Hornsby, from Penningtons Solicitors, is to obtain another document and re-send it to the Vale. **Action** – Mr Knight will check to see if he has the Signature Copy.

16/04 Didcot Integrated Transport Strategy

Copies of the Cabinet Report of the Didcot Area Integrated Transport Strategy: Stage 2 were distributed.

96/04 Kissing Gates

Mrs Pooley reported that the Kissing Gates will be installed on the 19th October.

108/04

(i) Further to Mrs Pooley informing the County that it was no longer required for them to come and move the logs away, Prof Wade has decided he will be unable to move the logs. **Action** – Mrs Pooley will re-contact the County Council.

(ii) Mrs Pooley has sent a list of the road names in the village that are looking tatty and becoming unreadable to Jackie Ash at the Vale. **Action** – Jackie Ash will now take this forward.

116/04 FINANCE/ADMINISTRATION COMMITTEE BUSINESS

A Payments

| | | |
|-----------------------|-----------------------------------------------------------|------------------------------|
| M Sellwood | Clerk's salary | £427.56 |
| M Sellwood | Expenses | £273.08 |
| M Sellwood | Round Sum Allowance (Sept-Dec) | £54.67 |
| Inland Revenue | Tax and NI | £27.00 |
| Steve Sharpe | September – caretaker | £805.00 |
| Ringrose Tree Surgery | Tree work at Sutton Wick, Little Green and the grave yard | £1,415.87 (incl vat £210.87) |
| ROSPA | Annual inspection | £138.65 (incl vat £20.65) |
| Mrs D Day | Hire of village hall 2 September | £11.40 |
| Thames Water | Cemetary & Allotments water services bill 17/6-15/9/04 | £7.51 |

Receipts

| | | |
|-------|---------|------------|
| VWHDC | Precept | £10,000.00 |
|-------|---------|------------|

B Donation requests

Home-Start Southern Oxfordshire

South & Vale Carers Centre

The requests for donations are still being considered by the Finance Committee.

C Investment Account – Signatories

Mr Butler signed the form. **Action** – The Clerk is to send the completed form to National Savings. The Clerk is to also look into how much of the Precept payment should be transferred from the current account to the investment account.

D Other business

(i) Clerk's holiday

The Clerk will be on holiday from Monday 18th – Friday 22nd October 2004.

(ii) Change of details form from Lloyds TSB

Two signatories signed the form. **Action** – The Clerk to return the form to Lloyds TSB.

(iii) Finance Committee Meeting

Mr Butler requested that a Finance Committee Meeting should be held on Wednesday 1 December.

Action - The Clerk will contact Mrs Cook to see if it's possible to book the Caudwell Day Centre.

117/04. PLANNING COMMITTEE BUSINESS

| NO | ADDRESS | DETAILS | PARISH | DISTRICT |
|-----------------------------------------|----------------------------|----------------------------------------------------------------------------------------------|---------------|-----------------|
| 31/04 DRA/3595/1-CM | SUTTON WICK | EXTRCTN OF SAND & GRAVEL & RESTRTN TO LAKES & AGRCLTRL RESERVOIR | | |
| 32/04 DRA/SUT/1179/18-CM | SUTTON WICK | EXT. OF TIME FOR MINERAL WORKING & PROCESSING | | |
| 33/04 DRA/15748/3 | 67 STEVENTON RD | ERECTION OF SNGL STRY FRNT EXT. | | |
| 34/04 DRA/18758 | 50 HILLIAT FIELDS | 2 STOREY EXT. & LOFT CONVRSN. | NO OBJ | |
| 35/04 | SUTTON WICK | INSTALLATION OF ELECTRICITY GENERATION PLANT FUELLED BY LANDFILL GAS. | | |
| REVISED APP. DRA/14149/6 | BARTON GARAGE | ERECTION OF 2X1BED FLATS, 2X2 BED FLATS, 4X3 BED TRRCD HSES. ASSOC ACCESS GARAGING & PARKING | OBJ | |
| 29/04 DRA/445/25-X | EAST PADDOCKS, MILTON ROAD | ERECTION OF 3 DET HSES. WITH GARAGING & PRKG SPACES | NO OBJ | |
| 30/04 DRA/18773 | 105 ABINGDON ROAD | ERECTION OF 2 STOREY REAR EXT. NEW ROOF STRUCTURE FOR RMS IN LOFT SPACE, INTRNL ALTRTNS | NO OBJ | |
| V.01/04 | DRAYTON CIVIC AMENITY SITE | TO ALLOW THE SITE TO REMAIN OPEN ON GOOD FRIDAY | NO OBJ | |
| 23/04 DRA/14126/15-LB | 25 BINNING CLOSE | SGL STOREY EXTENSION & 1 ST FLOOR BEDRM EXT. | NO OJB | PER |
| 24/04 DRA/14124/15L-B | STONEHILL HOUSE | DEMOLITION OF EXISTING GAZEBO | NO OBJ | PER |
| 27/04 DRA/14126/16 & DRA/14126/17-LB | STONEHILL HOUSE | ERECTION OF A CONSERVATORY | NO OBJ | PER |

118/04. LEISURE & GENERAL PURPOSES WORKING GROUP**(i) ROSPA Report**

Copies of the Annual ROSPA Report were distributed. **Action** - The Clerk to send the report to those not present at the meeting.

- (ii) **Village Caretaker – September recommendations and information, including a request to know if Mr Sharpe will have the contract for the next 3 years.**

The Clerk reported on Mr Sharpe's work for the month and mentioned that Mr Sharpe would like to know if he will have the grass cutting contract for the next 3 years. Mr Butler said that the Parish Council should obtain 3 written quotes for this work. **Action** – The Clerk will write to Mr Sharpe and two other contractors and request quotes. The contractors will be asked to contact Mr Cross to find out what's involved.

119/04. RIGHTS OF WAY AND CONSERVATION WORKING GROUP

- (i) The footpath in Henleys Lane is becoming quite dangerous with wet fallen leaves and conkers
Action – The Clerk to contact the Vale regarding this.
- (ii) Mrs Pooley has spoken to Rowena Millard at Oxfordshire County Council concerning the number 19 bridle way. Rowena confirmed that the bridle way was on the list due for clearing, but that OCC needs to contact the brakers yard first. **Action** – Mrs Pooley will re-contact OCC if nothing has happened in the next 2 weeks.
- (iii) Mr Butler mentioned the broken road sign at Milton Road, following a recent car accident. **Action** – Mrs Pooley will contact Oxfordshire County Council if nothing is done within the next 2 weeks.
- (iv) Mrs Pooley requested a meeting to take place of the Rights of Way and Conservation Working Group, provisionally on 1st November at 7pm. **Action** – Mrs Pooley will contact other members of the Working Group and confirm the date and time with Mr Knight.

120/04. CORRESPONDENCE – to be noted

Clerks & Councils Direct September 2004
OCC Home 2 School Newsletter – Autumn 2004
OXFORDSHIRE – Issue 4 Autumn 2004

Oxfordshire Playing

Fields Association

VWHDC

Invitation and Agenda for the AGM on Thursday 4 November 2004
Application for renewal of Public Entertainment Licence
Decision – The application was supported by the Parish Council.

Vale Crime and Disorder Reduction Partnership Meeting
The Boundary Committee for England Feedback questionnaire on review

Action – Mr Knight will complete and return the questionnaire.

121/04. ANY OTHER BUSINESS (Matters for general discussion only)

(i) It was mentioned that Karen Caudwell now keeps her horse in the paddock, beyond the burial ground. The Parish Council were unsure how much it should charge Karen Caudwell for the use of water for her horse. **Action** – The Clerk to look into this.

(ii) Mr Butler mentioned a bungalow in Church Lane, which is in a conservation area. The garage in the bungalow had recently been converted into a kitchen. The outer wall of the conversion has now had wooden cladding put on it. **Action** – Mr Knight will have a look at the bungalow and contact the enforcement officer, if necessary.

(iii) Mr Sharf reported back on the public meeting he attended at the Guildhall in Abingdon, concerning waste disposal. **Action** - Mr Sharf found the meeting very interesting and will include a small item about it in the Drayton Chronicle.

(iv) Further to the lock being damaged on the main entrance door to the Caudwell Day Centre, the Parish Council have agreed to pay the bill for £45.00. **Action** – Mr Knight to clarify who the cheque should be made payable to.

(v) Following an incident at the bus shelter on The Green involving pupils from John Mason School, Mrs Pooley praised the actions of the headteacher and the year head of the pupils involved. Mrs Pooley mentioned that she thought it would be a good idea to invite the community police officer to a future Parish Council meeting.

122/04. THE DATE OF THE NEXT MEETING WAS CONFIRMED AS:

Monday 1st November 2004 at 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE

**Notice is hereby given that a Meeting of Drayton Parish Council will be
Held on MONDAY 1ST NOVEMBER 2004 at 7.45pm
At the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON**

25th October

Marie Sellwood
Clerk to the Parish Council
Tel: 01235 200042
Email: mariesellwood@hotmail.com

AGENDA

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST**
- 3. PUBLIC PARTICIPATION**
- 4. MINUTES OF THE MEETING OF 4TH OCTOBER 2004**

5. MATTERS ARISING

- 70/02 Manor Farm/Stopping up of the Green
- 113/04 Dog bins on the Millennium Green
- 113/04 Installation of monument on the Millennium Green
- 116/04 Finance Committee Meeting
- 116/04 Quotes for grass cutting
- 119/04 Footpath in Henleys Lane
- 121/04 Charging for water usage in the paddock beyond the burial ground
- 121/04 Payment for the lock being damaged on the entrance door to the Caudwell Day Centre

6. FINANCE/ADMINISTRATION COMMITTEE BUSINESS

A Payments

| | | |
|---------------------------------------------|--------------------------------------------------|------------------------------|
| M Sellwood | Clerk's salary | £427.56 |
| M Sellwood | Expenses | £91.27 (incl VAT of £68.5) |
| Inland Revenue | Tax and NI | £27.00 |
| Steve Sharpe | October - caretaker | £810.00 |
| Wicksteed Leisure Ltd | Supply and install surfacing | £2731.89 (incl. vat £406.88) |
| BR Consulting Ltd | Internal audit 2003/2004 | £140.00 |
| <i>open office</i> | <i>Reimbursement of Neighbourhood Watch Sign</i> | <i>£5.45</i> |
| Receipts | | |
| Abingdon Stone & Marble Limited | Memorials | £65.00 |
| <i>Drayton Parish Church - Drayton Hill</i> | <i>Heating Fund</i> | <i>£3000.00</i> |

B Donation requests

Home-Start Southern Oxfordshire
South & Vale Carers Centre

C Investment Account

Amount of precept to transfer from current account

D Other business

7. PLANNING COMMITTEE BUSINESS

| NO | ADDRESS | DETAILS | PARISH | DISTRICT |
|-----------------------------|-------------------------------|----------------------------------------------------------------------------------------------|-----------------------------------------|-----------------------------------------------------------------------------------------------------------|
| 31/04 DRA/3595/1-CM | SUTTON WICK | EXTRCTN OF SAND & GRAVEL & RESTRTN TO LAKES & AGRCLTRL RESERVOIR | WAITING LIAISON MEETING BEFORE DECISION | |
| 32/04 DRA/SUT/1179/18-CM | SUTTON WICK | EXT. OF TIME FOR MINERAL WORKING & PROCESSING | AS 32/04 | |
| 33/04 DRA/15748/3 | 67 STEVENTON RD | ERECTION OF SNGL STRY FRNT EXT. | NO OBJ | PER |
| 34/04 DRA/18758 | 50 HILLIAT FIELDS | 2 STOREY EXT. & LOFT CONVRSN. | NO OBJ | PER |
| 35/04 | SUTTON WICK | INSTALLATION OF ELECTRICITY GENERATION PLANT FUELLED BY LANDFILL GAS. | NO OBJ | |
| 36/04 | 61 STEVENTON ROAD | REAR EXT. & LOFT CONVRSN. | OBJ | |
| REVISED APP. DRA/14149/6 | BARTON GARAGE | ERECTION OF 2X1BED FLATS, 2X2 BED FLATS, 4X3 BED TRRCD HSES. ASSOC ACCESS GARAGING & PARKING | OBJ | Management Review can meeting 2/11-4 can meeting 2/11-4 can meeting 2/11-4 can meeting 2/11-4 |
| 29/04 DRA/445/25-X | EAST PADDOCKS, MILTON ROAD | ERECTION OF 3 DET HSES. WITH GARAGING & PRKG SPACES | NO OBJ | REFUSED |
| 30/04 DRA/18773 | 105 ABINGDON ROAD | ERECTION OF 2 STOREY REAR EXT. NEW ROOF STRUCTURE FOR RMS IN LOFT SPACE, INTRNL ALTRTNS | NO OBJ | PER |
| V.01/04 | DRAYTON CIVIC AMENITY SITE | TO ALLOW THE SITE TO REMAIN OPEN ON GOOD FRIDAY | NO OBJ | |

8. LEISURE & GENERAL PURPOSES WORKING GROUP

(i) Quote from Ringrose Tree Surgery

(ii) Quote from Mr Sharpe

(iii) Village Committee - October recommendations info

9. RIGHTS OF WAY AND CONSERVATION WORKING GROUP

10. CORRESPONDENCE – to be noted

Clarks & Co. v. Direct November 2004

**Oxfordshire Association
Of Local Councils**

County Circular, October Highlights. Includes details of the Winter General Meeting, 22 November 2004.

OCC

News, October 2004

**Oxfordshire Playing
Fields Association**

Autumn 2004 Newsletter

Quality Parish Council A Guide to Becoming a Quality Council

11. ANY OTHER BUSINESS (Matters for general discussion only)

*Motion speed camera
to be removed from road*

**12. The DATE of the NEXT MEETING to be confirmed as Monday 6th December 2004 at
7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE**

DRAYTON PARISH COUNCIL
Minutes of the Meeting of Drayton Parish Council
Held on MONDAY 1ST NOVEMBER 2004 at 7.45pm
At the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON

Present: Mr Knight, Mrs Morrison, Mrs Pooley, Mr Scharf, Mr Cross, Dr Fursdon Davis, Mr Butler and Mrs Mackenzie (County Councillor).

Apologies: Prof Wade, Mr Ash

123/04 DECLARATIONS OF INTEREST

No interests were declared. Mr Knight asked all the councillors to check and let the Clerk know if their declarations of interest needed to be updated. Mr Knight also asked whether anyone had received a gift or donation; no one had received a gift or donation.

124/04 PUBLIC PARTICIPATION

(i) A member of the public raised the following concerns regarding planning application 35/04: Mr Barton had attended the recent Sutton Wick Liaison Meeting held in Drayton on 21st October, but did not feel that all the questions he had regarding the planning application had been answered. In particular in relation to the height and location of the exhaust stack, the monitoring of gases emitted over time and the noise levels. Mr Barton wrote to the Head of Sustainable Development of Oxfordshire County Council, and kindly supplied a copy of the letter to the Parish Council. Mr Barton requested that the Parish Council delays in giving its opinion on this planning application until guarantees are received from Oxfordshire County Council on these matters. **Action** – Mrs Mackenzie (County Councillor) said that she will contact John Duncarf, minerals officer at Oxfordshire County Council, and ensure that Mr Barton gets a reply to his letter.

125/04 MINUTES OF THE MEETING OF 4TH OCTOBER 2004

Correction to the location of the meeting. The meeting took place at 11 Halls Close, Drayton.

126/04 MATTERS ARISING

70/02 Manor Farm/Stopping up of the Green

Mr Knight was unable to locate the Signature Copy. **Action** - The Clerk would check the files again and then contact Mr Hornsby.

108/04

(i) Mrs Pooley informed the Council that the logs have now been removed from the ditch in the village.

113/04 Dog bins on the Millennium Green

The Clerk reported that she had contacted the Waste Department of the VWHDC. They were aware of the problem and said it was due to a change in contractor not knowing the location of all the bins. Someone from the VWHDC and the new contractor were due to visit the Millennium Green on 5th October.

At the Parish Council meeting it was noted that some funds had previously been given to the Millennium Green Trust to purchase and install a third dog bin. **Action** – Mrs Pooley will contact Nick Hamilton, of the Millennium Green Trust, about this.

113/04 Installation of monument on the Millennium Green

The Clerk has written to Mr Bax and is waiting a reply.

116/04 Finance Committee Meeting

This will be held on Tuesday 30th November, 7.30pm in the 'small room' at Drayton Hall.

116/04 Quotes for grass cutting

A quote has been received from Mr Sharpe. Two other local contractors have met with Mr Cross and been shown the various areas in the village that would require litter picking and cutting. **Action** – Mr Cross gave the Clerk maps showing the areas of grass that require cutting. The Clerk is to send these to P K Landscapes and Mobile Grass Cutting with Care, together with a timetable of how often the work should be carried out.

119/04 Footpath in Henleys Lane

The Clerk had spoken to Oxfordshire County Council, Southern Area Office, Drayton, who were going to send someone out to look at Henleys Lane.

121/04 Charging for water usage in the paddock beyond the burial ground

Decision - It was agreed that Karen Caudwell should be charged £5.00 per year, which equates to approximately one-sixth of the Parish Council's water bill for the allotment and burial ground.

The Clerk will send a bill to Karen Caudwell at the end of the financial year.
Payment for the lock being damaged on the entrance door to the Caudwell Day Centre
Decision – Mr Knight will send the bill for the damaged lock to the Clerk to process.

127/04 FINANCE/ADMINISTRATION COMMITTEE BUSINESS

A Payments

| | | |
|-----------------------|--------------------------------------------------------|---------------------------------|
| M Sellwood | Clerk's salary | £427.56 |
| M Sellwood | Expenses | £91.89 (incl. VAT of £6.85) |
| Inland Revenue | Tax and NI | £27.00 |
| Steve Sharpe | October – caretaker | £690.00 |
| Wicksteed Leisure Ltd | Supply and install surfacing | £2731.89 (incl. VAT of £406.88) |
| BR Consulting Ltd | Internal audit 2003/2004 | £140.00 |
| Gwen Price | Reimbursement for purchase of Neighbourhood Watch sign | £5.45 |

Receipts

| | | |
|---------------------------------|--------------------------------------|----------|
| Abingdon Stone & Marble Limited | Memorials | £65.00 |
| Drayton Parochial Charities | Donation – Drayton Hall Heating Fund | £3000.00 |

B Donation requests

Home-Start Southern Oxfordshire South & Vale Carers Centre
Decision deferred until next month's meeting. **Action** – Mr Cross to check that he has the papers relating to the 2 donation requests.

C Investment Account

The Clerk was unsure how much, if any, of the 2nd Precept instalment should be transferred to the Investment Account. **Decision** – Nothing to be transferred at the moment.

D Other business

(i) Internal Audit Report for the year 2003/2004

Following receipt of the internal auditors recommendations: **Action** – Robin is looking at the risk assessment disk and will include this on the agenda at the Finance Committee Meeting due to take place on 30 November. The Clerk is to check the premium and level of cover the Parish Council has of Fidelity Guarantee insurance.

(ii) Letter received from local resident concerning reimbursement of Neighbourhood Watch sign

Decision – It was agreed that Gwen Price should be reimbursed £5.45 for the replacement of the Neighbourhood Watch sign in Sutton Wick.

128/04. PLANNING COMMITTEE BUSINESS

| NO | ADDRESS | DETAILS | PARISH | DISTRICT |
|-----------------------------|-------------------|------------------------------------------------------------------|--------|----------|
| 31/04 DRA/3595/1-CM | SUTTON WICK | EXTRCTN OF SAND & GRAVEL & RESTRTN TO LAKES & AGRCLTRL RESERVOIR | NO OBJ | |
| 32/04 DRA/SUT/1179/18-CM | SUTTON WICK | EXT. OF TIME FOR MINERAL WORKING & PROCESSING | NO OBJ | |
| 33/04 DRA/15748/3 | 67 STEVENTON RD | ERECTION OF SNGL STRY FRNT EXT. | NO OBJ | PER |
| 34/04 DRA/18758 | 50 HILLIAT FIELDS | 2 STOREY EXT. & LOFT CONVRSN. | NO OBJ | PER |

| | | | | |
|--------------------------|----------------------------|----------------------------------------------------------------------------------------------|--------|---------|
| | SUTTON WICK | INSTALLATION OF ELECTRICITY GENERATION PLANT FUELLED BY LANDFILL GAS. | NO OBJ | |
| 36/04 | 61 STEVENTON ROAD | REAR EXT. & LOFT CONVRSN. | | |
| REVISED APP. DRA/14149/6 | BARTON GARAGE | ERECTION OF 2X1BED FLATS, 2X2 BED FLATS, 4X3 BED TRRCD HSES. ASSOC ACCESS GARAGING & PARKING | OBJ | |
| 29/04 DRA/445/25-X | EAST PADDOCKS, MILTON ROAD | ERECTION OF 3 DET HSES. WITH GARAGING & PRKG SPACES | NO OBJ | REFUSED |
| 30/04 DRA/18773 | 105 ABINGDON ROAD | ERECTION OF 2 STOREY REAR EXT. NEW ROOF STRUCTURE FOR RMS IN LOFT SPACE, INTRNL ALTRTNS | NO OBJ | PER |
| V.01/04 | DRAYTON CIVIC AMENITY SITE | TO ALLOW THE SITE TO REMAIN OPEN ON GOOD FRIDAY | NO OBJ | |

(i) Revised application DRA/14149/6

The Clerk brought it to the attention of the Parish Council that a Planning and Development Committee meeting, concerning the above application, was due to take place at the Guildhall in Abingdon on 8th November. **Action** – The Clerk will contact the Vale of White Horse District Council to let them know that Mr Knight will be attending the meeting.

(ii) 35/04

Following the concerns raised by a member of the public at the meeting, the Parish Council agreed to write to Oxfordshire County Council. **Action** – The Clerk will write to Oxfordshire County Council.

129/04. LEISURE & GENERAL PURPOSES WORKING GROUP

(i) Quote from Ringrose Tree Surgery

The Clerk had received a quote for work to the beech hedges in the cemetery. **Decision** – It was agreed that the quote should be accepted. **Action** – The Clerk will inform Ringrose Tree Surgery.

(ii) Quote from Mr Sharpe

The Clerk had received a quote from Mr Sharpe regarding work in the burial ground to remove and repair some fencing.

Decision – As Ringrose Tree Surgery are due to start some work in the burial ground soon, it was decided not to proceed with the fencing work at this time. **Action** – The Clerk will inform Mr Sharpe.

(iii) Village Caretaker – October recommendations and information

Action – The Clerk will write to Mr Sharpe.

(iv) Edging around the play area

Mr Cross mentioned that following the work carried out recently in the playground, the edging around the play area needs re top soiling and then grass seeding. **Action** – Mr Cross will look in to this.

(v) Noticeboard in the bus shelter

Action – Mr Cross will continue to try and find a supplier for this.

RIGHTS OF WAY AND CONSERVATION WORKING GROUP
Pooley reported on the Rights of Way and Conservation Working Group meeting that took place on 1
November 2004;

Installation of the Kissing Gates

3, out of the 4 kissing gates have now been installed. There is a photo in the latest edition of the Drayton Chronicle.

(ii) Bridleway 29

Unsure as yet when the work will be carried out to Bridleway 29.

(iii) Tatty and unreadable road names

Following Mrs Pooley's letter to Jackie Ash at the VWHDC. Mrs Pooley had been informed that the various road names had been put onto a rolling programme to be fixed in the future, although no definite date was given.

(iv) Naming paths (as opposed to numbering)

It was suggested that having names for the paths would make them more recognisable. **Decision** – It was decided that this was not practical. **Action** – Mrs Pooley will write a letter to the Drayton Chronicle Editor asking whether any residents of the village could remember traditional names given to any paths; if so we might reinstate them. Mrs Pooley will contact Jackie Ash to ask whether, when new road names are made for the village, a sign for Gypsy Lane could be made and installed and how much this would cost.

(v) Village caretaker

Mr Sharpe had requested that the Parish Council pay for the hire of a strimmer. **Decision** – It was agreed that the Council would pay for this. **Action** – Mrs Pooley will contact Mr Sharpe.

(vi) Trees overhanging the burial ground

Action - Mr Scharf will place an article in the Drayton Chronicle concerning this.

131/04. CORRESPONDENCE – to be noted

- Clerks & Councils Direct** November 2004
- Oxfordshire Association Of Local Councils** County Circular, October Highlights. Includes details of the Winter General Meeting, 22 November 2004.
- OCC** News, October 2004
NADA Magazine (waste minimisation magazine)
- OPFA** Autumn 2004 Newsletter
- Oxfordshire Rural Community Council** News, Autumn 2004 including info. on AGM/Conference on 'Breaking Down Barriers' 24th November 2004. Also General Report on Oxfordshire Best Kept Village Competition 2004.
- Quality Parish Council** A guide to becoming a Quality Council

132/04. ANY OTHER BUSINESS (Matters for general discussion only)

- (i)** Mr Scharf mentioned that he will be attending a public transport meeting before the next Parish Council meeting and asked whether there were any issues that anyone would like him to raise.
- (ii)** Mr Knight mentioned a video from the Standards Board that had previously been circulated, which had unfortunately been mislaid. **Action** – The Clerk was asked to look into the matter.
- (iii)** The Clerk had received details of traffic calming measures and a plan from Oxfordshire County Council requested by Mr Cross. The County Council would like the Parish Council's comments by the end of November 2004. **Action** – The papers were passed to Mr Scharf who would then circulate them to all members of the Parish Council. Mr Knight will contact the County Council.
- (iv)** There is due to be another meeting concerning DIDITS on 1st December.
- (v)** The Clerk had received a further request from Anthony Kirkwood to meet with a member of the Parish Council concerning the location of a hardstanding area in the village for a speed enforcement camera. **Action** – Mr Knight will contact Anthony Kirkwood.
- (vi)** The Clerk had received a letter from Mrs L A Martin, Clerk to Sutton Courtenay Parish Council concerning the Local Parishes Group. **Decision** – It was agreed that the group should remain focused on just transport issues and that the previous meeting had worked well as an informal meeting. **Action** – The Clerk will send a reply to Mrs Martin.

133/04. THE DATE OF THE NEXT MEETING WAS CONFIRMED AS:

Monday 6th December 2004 at 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE

Notice is hereby given that a Meeting of Drayton Parish Council will be
 Held on MONDAY 6TH DECEMBER 2004 at 7.45pm
 At the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON

28th November

Marie Sellwood
 Clerk to the Parish Council
 Tel: 01235 200042
 Email: mariesellwood@hotmail.com

AGENDA

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST
3. PUBLIC PARTICIPATION
4. MINUTES OF THE MEETING OF 1ST NOVEMBER 2004

5. MATTERS ARISING

- | | |
|---------------------------------------------------------|------------------------------------|
| 70/02 Manor Farm/Stopping up of the Green | 113/04 Dog bins - Millennium Green |
| 113/04 Installation of monument on the Millennium Green | 116/04 Quotes for grass cutting |
| 128/04 (ii) Sutton Wick Landfill Site | 129/04 Edging around the play area |
| 132/04 Video from the Standards Board | |

6. FINANCE/ADMINISTRATION COMMITTEE BUSINESS

- A Payments** *Copy of invoices Photocopying Oct/Nov/04 £25.00 (incl VAT of £5.77)*
- | | | |
|----------------------------|------------------------------------------------------------|--------------------------------------------|
| M Sellwood | Clerk's salary | £341.68 <i>7416</i> |
| M Sellwood | Expenses | £774.43 <i>incl VAT of £182</i> |
| Inland Revenue | Tax and NI | £232.54 |
| Steve Sharpe | November - caretaker | £156.75 |
| <i>Caudwell Day Centre</i> | Damaged lock at Caudwell Day Centre | £45.00 |
| Caudwell Day Centre | Room hire July, August, September, November, December 2004 | £50.00 |
| <i>Drayton Hall</i> | <i>hire of hall for November - 2 days</i> | <i>£134.00</i> |
- Receipts**
- Barnet* *Hicks* *£40.00*

B Donation requests

- Home-Start Southern Oxfordshire
- South & Vale Carers Centre

C Other business

- (i) Finance Committee Meeting - Tuesday 30th November, 7.30pm, Drayton Hall *£1000*
- (ii) Fidelity Guarantee Insurance
- (iii) Society of Local Council Clerks training request for funding for 10 *£1700*

7. PLANNING COMMITTEE BUSINESS

| NO | ADDRESS | DETAILS | PARISH | DISTRICT |
|-----------------------------|-------------|------------------------------------------------------------------|--------|----------|
| 31/04 DRA/3595/1-CM | SUTTON WICK | EXTRCTN OF SAND & GRAVEL & RESTRTN TO LAKES & AGRCLTRL RESERVOIR | NO OBJ | |
| 32/04 DRA/SUT/1179/18-CM | SUTTON WICK | EXT. OF TIME FOR MINERAL WORKING & PROCESSING | NO OBJ | |

| | ADDRESS | DETAILS | PARISH | DISTRICT |
|-----------------------------|----------------------------|----------------------------------------------------------------------------------------------|--------|----------|
| | SUTTON WICK | INSTALLATION OF ELECTRICITY GENERATION PLANT FUELLED BY LANDFILL GAS. | NO OBJ | |
| 36/04 DRA/18821 | 61 STEVENTON ROAD | REAR EXT. & LOFT CONVRSN. | OBJ | |
| REVISED APP. DRA/14149/6 | BARTON GARAGE | ERECTION OF 2X1BED FLATS, 2X2 BED FLATS, 4X3 BED TRRCD HSES. ASSOC ACCESS GARAGING & PARKING | OBJ | |
| V.01/04 | DRAYTON CIVIC AMENITY SITE | TO ALLOW THE SITE TO REMAIN OPEN ON GOOD FRIDAY | NO OBJ | PER |
| 38/04 DRA/18869 | 4 EAST WAY | REAR EXTENSION & LOFT CONVERSION | | |

- (i) Revised app. DRA/14149/6 – Planning & Development Committee meeting, 8th November 2004.
- (ii) Work to trees – 57 High Street, Drayton
- (iii) 36/04, 61 Steventon Road – Planning & Dev. Committee meeting, 6th December 2004.

8. LEISURE & GENERAL PURPOSES WORKING GROUP

- (i) Swings in the play area in Lockway
- (ii) Village Cricket – No recommendations info

9. RIGHTS OF WAY AND CONSERVATION WORKING GROUP

10. CORRESPONDENCE – to be noted *2004 Newsletter November 2004*

OCC News, November 2004 including Health Scrutiny News, October '04
Bus services, changes from December 2004

SODC *Transportation Extra from Local Transport Plan*
Addendum to Topic Paper 10, transport studies relating to the Didcot area *to Agenda 2 minutes from last meeting*
Local Health Services Guide 2004/5

The Standards Board For England Lobby groups, dual-hatted members and the Code of Conduct (Guidance for members)

Local investigations: guidance for monitoring officers and standards committees

Letter re Upper Thame River and Ripon
DITS, preliminary strategy for Phase 2

Local Plan Inquiry dates re. proposed housing development west of Didcot

Info. on GrantNet

Request for nominations for Oxfordshire Blue Plaques

Part III Local Government Act 2000, Town & Parish Council update

Request for information for the 'Accommodation & Attractions in White Horse Country Guide 2005-2006'

11. ANY OTHER BUSINESS (Matters for general discussion only)

(i) Agenda 2 reports for DITC meeting - 1 Dec 04

12. The DATE of the NEXT MEETING to be confirmed as Monday 3rd January 2005 at 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE

DRAYTON PARISH COUNCIL
Minutes of the Meeting of Drayton Parish Council
Held on MONDAY 6TH DECEMBER 2004 at 7.45pm
At the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON

Present: Mrs Morrison, Mr Butler, Mrs Pooley, Mr Scharf, Dr Fursdon Davis
Apologies: Mr Knight, Mr Ash, Mr Cross, Mrs Mackenzie (County Councillor), Prof Wade

134/04 DECLARATIONS OF INTEREST

Mr Butler mentioned that he currently has an application in for works to trees.

135/04 PUBLIC PARTICIPATION

(i) There were 4 members of the public in attendance, 3 of whom live in Sutton Wick Lane. Mr Lucas, of Sutton Wick Lane, gave the Council a letter from himself and Mrs Lucas. Mr Lucas also brought along some photographs he had taken, showing how the grass verges and path in Sutton Wick Lane are being ripped up. Mr & Mrs Lucas's main concerns are:

- that fair vehicles, entering and leaving Mr Webb's yard, have churned up the grass and path to the side of their house
- there appears to be a permanent winter parking area in the field for large fair vehicles, which is spoiling the view from Drayton to Abingdon
- the entrance to Sutton Wick Lane is now in a disgusting state, with mud and water every where
- that during the Summer months the transportable WC's, used for the car boot sales in the field, are left parked by the fence the whole time, which is also spoiling the view to Abingdon.

2 other members of the public, who also live in Sutton Wick Lane, agreed with Mr Lucas's concerns. **Action** – The Clerk is to contact Mr Pursel-Smith, at Oxfordshire County Council, concerning the verge. The Clerk will also contact the district council re. the traffic and find out from the Vale if Mr Webb currently has any planning applications in. The Clerk will write to the district council in March 2005 re. the toilets in the field for the boot fairs and the possibility of them being moved further over in the field. *W*

(ii) The ~~Chair to the~~ ^{Parish Council is appointed} Governors of Drayton School gave his 6 monthly report to the Council.

- At the moment the school can take 210 pupils, but only has 87 pupils. 2 classrooms are to be altered; one becoming a resource area, the other a room for Mrs Higgs. With these changes the school will then be able to accommodate a maximum of 110 pupils.
- 2 teachers have retired and been replaced with newly qualified teachers.
- The toilets are due to be refurbished, to make them more accessible *for the disabled.* *W*
- The school is in need of 3 more non-parent governors.
- The wooden fencing around the school is constantly being vandalised and costs the school a great deal of money out of their budget each year to repair. The Governors believe that the Vale of White Horse District Council is responsible for this fencing, not the school themselves. Also, a row of conifers around a section of the schools perimeter have got to be removed as they are causing damage to the houses behind them. Once they have been removed more fencing will be required to replace them.

Action – The School Governors will write to the Vale, raising their concerns about the fencing. Mr Scharf will put something in the Drayton Chronicle about the need for more non-parent governors at the school.

136/04 MINUTES OF THE MEETING OF 1ST NOVEMBER 2004

The Clerk noted that Mr Ash's apologies were not minuted. The minutes were agreed and signed.

137/04 MATTERS ARISING

70/02 Manor Farm/Stopping up of the Green

This item to be carried forward to next month as Mr Knight is on holiday.

113/04 Dog bins – Millennium Green

Mrs Pooley reported that she had spoken with Nick Hamilton, of the Millennium Green Trust. The MGT have the dog bin, but it needs to be decided where the bin should go and who would pay for installation.

Action – Mrs Pooley will contact Nick Hamilton again.

Installation of monument on the Millennium Green

The Clerk reported that she had written to, then spoken with Mr Bax from the MGT at the beginning of November. Mr Bax said that he had spoken with Nick Hamilton and work on the monument should be starting in 2-3 weeks time. As yet no work on the monument has been started.

Action – Item to be put on next month's agenda.

116/04 Quotes for grass cutting

The Clerk had received 2, out of the 3 requested quotes from contractors.

Decision – It was unanimously agreed to award the contract to Steve Sharpe. His quote was for £375 per month, for grass cutting from April to the end of October each year. His price would be fixed for 3 years.

Action – The Clerk would contact the NALC to ascertain whether the Parish Council can bind themselves to a quote fixed for a period of 3 years. The Clerk would then write to both contractors.

128/04 (ii) Sutton Wick Landfill Site

The Clerk passed around a copy of Joanna Freyther's response to Mr Barton's letter of the 19th October 2004.

129/04 Edging around the play area

This item will be carried forward to next month as Mr Cross was absent from the meeting.

132/04 Video from the Standards Board

The Clerk gave out the video, which all members must watch, for circulation. The video should be returned to the Clerk at the next meeting.

138/04 FINANCE/ADMINISTRATION COMMITTEE BUSINESS

A Payments

| | | |
|---------------------------------|------------------------------------------------------------|-----------------------------|
| Copycat Services | Photocopying Oct/Nov '04 | £22.62 (incl. VAT of £3.37) |
| M Sellwood | Clerk's salary | £341.68 |
| M Sellwood | Expenses | £84.16 |
| Inland Revenue | Tax and NI | £232.54 |
| Steve Sharpe | November – caretaker | £156.75 |
| Caudwell Day Centre | Damaged lock at Caudwell Day Centre | £45.00 |
| Caudwell Day Centre | Room hire July, August, September, November, December 2004 | £50.00 |
| Drayton Hall | Hire of hall, 30 November, 2 hours | £13.40 |
| South & Vale Carers | Donation | £200.00 |
| Home-Start Southern Oxfordshire | Donation | £200.00 |
| Society of Local Council Clerks | Clerk's training course | £170.00 |

Receipts

| | | |
|--------|----------------------------------|--------|
| Burial | Hicks, 2 nd interment | £40.00 |
|--------|----------------------------------|--------|

B Donation requests

(i) Home-Start Southern Oxfordshire **Decision** – It was unanimously agreed to award a donation of £200.

(ii) South & Vale Carers Centre **Decision** – It was unanimously agreed to award a donation of £200.

Dr Fursdon Davis suggested that it would be a good idea to invite a representative along to a Parish Council meeting, from both Home-Start and South & Vale Carers Centre, to give a short presentation about what they do. **Action** – The Clerk will send a letter to Home-Start and South and Vale Carers, with their donation cheque, inviting them to attend a Parish Council meeting.

C Other business

(i) **Finance Committee Meeting – Tuesday 30th November, 7.30pm, Drayton Hall, and budget proposal 2005/2006**

The Council discussed items raised in the meeting of the 30th November and the accompanying budget papers.

The need to carry out the risk assessment was again highlighted by the internal auditor. Mr Butler has been working through the risk assessment package purchased by the Council. The Finance Committee looked at a document, deciding which areas of the risk assessment were relevant. Mr Butler will continue to work through the package.

The Council discussed reducing the precept and emphasized that this would not mean a reduction in services, as planned expenditure would mean using some of the Council's reserves, which are currently being held above the recommended level. Mr Butler proposed to set the precept at £19,000.00. **Decision** – It was unanimously agreed to set the precept at £19,000.00. The budget papers were agreed without amendment.

(ii) Fidelity Guarantee Insurance

The Fidelity Guarantee Insurance, in the current insurance policy, is for £2,000.00. As mentioned in the internal auditor's report this cover should be raised to £50,000.00. Mr Butler had been in contact with the insurance company and found out that it would cost an additional £85.16 to raise the Fidelity Guarantee Insurance from £2,000.00 to £50,000.00. **Decision** – It was unanimously agreed to pay the additional cost and raise the level of cover. **Action** – The Clerk will contact the insurance company and request the necessary forms.

(iii) Society of Local Council Clerks training, request for training fee of £170.00

The Clerk requested £170.00 to pay for 'Working for your Council' training, from the Society of Local Council Clerks. The Clerk informed the council that a bursary for this training is available and the Council can claim 75% of the cost back. **Decision** – The Council agreed to fund the Clerk's training.

(iv) Accounts 2003/2004 External Audit

The Clerk had received communication from the external auditors that the audit may not be completed before the statutory publication date of 31st December 2004 and enclosed a Notice for the Clerk to advertise such, if necessary.

139/04. PLANNING COMMITTEE BUSINESS

| NO | ADDRESS | DETAILS | PARISH | DISTRICT |
|--------------------------------|-------------------|----------------------------------------------------------------------------------------------|--------|----------|
| 31/04 DRA/3595/1-CM | SUTTON WICK | EXTRCTN OF SAND & GRAVEL & RESTRTN TO LAKES & AGRCLTRL RESERVOIR | NO OBJ | |
| 32/04 DRA/SUT/1179/18- M | SUTTON WICK | EXT. OF TIME FOR MINERAL WORKING & PROCESSING | NO OBJ | |
| 35/04 | SUTTON WICK | INSTALLATION OF ELECTRICITY GENERATION PLANT FUELLED BY LANDFILL GAS. | NO OBJ | |
| 36/04 DRA/18821 | 61 STEVENTON ROAD | REAR EXT. & LOFT CONVRSN. | | |
| REVISED APP. DRA/14149/6 | BARTON GARAGE | ERECTION OF 2X1BED FLATS, 2X2 BED FLATS, 4X3 BED TRRCD HSES. ASSOC ACCESS GARAGING & PARKING | OBJ | |

| NO | ADDRESS | DETAILS | PARISH | DISTRICT |
|---------------------|----------------------------|---------------------------------------------------------------------------------------------|--------|----------|
| V.01/04 | DRAYTON CIVIC AMENITY SITE | TO ALLOW THE SITE TO REMAIN OPEN ON GOOD FRIDAY | NO OBJ | PER |
| 38/04 DRA/18869 | 4 EAST WAY | REAR EXTENSION & LOFT CONV. | | |
| 39/04 DRA/18881 | 25 STEVENTON ROAD | REAR EXTENSION WITH ROOMS IN ROOF SPACE & NEW GARAGE. DEMOLTN OF EXISTING GARAGE & CAR PORT | | |
| 40/04 DRA/9200/6 | 46 HIGH STREET | SINGLE STOREY GARAGE | | |

(i) Revised app. DRA/14149/6 – Planning & Development Committee Meeting, 8th November 2004.

At the Finance Committee Meeting Mr Knight reported that he had attended the Planning & Development Committee Meeting on the 8th November. A total of 17 people voted on the application; 8 were against, 7 in favour and 2 abstained. The result was that the planning application was turned down, but by the smallest of margins.

(ii) Work to trees – 57 High Street, Drayton

The papers are due back to the Clerk on 7th December.

(iii) 36/04, 61 Steventon Road – Planning & Development Committee Meeting, 6th December 2004.

Due to the date clashing with the Parish Council meeting, unfortunately no one was able to attend. Some discussion followed about the fact that bungalows in the village are being developed into much larger dwellings.

140/04. LEISURE & GENERAL PURPOSES WORKING GROUP

(i) Swings in the play area in Lockway

The Clerk reported that she had received, via the Vale of White Horse District Council, two letters from Drayton residents concerning the new swings in the play area. The residents are upset because there are no longer any ‘baby’ swings in the play area, only ‘junior’ swings. It was noted that Mr Knight had recently put an article in the Drayton Chronicle explaining why this is the case. **Action** – The Clerk will write again to the residents.

(ii) Village caretaker – November recommendations and information

The Clerk reported on the village caretaker’s work for the month. The Clerk would ask the caretaker which manhole cover, that still hasn’t been replaced, he refers to in his report.

141/04. RIGHTS OF WAY AND CONSERVATION WORKING GROUP

(i) Mrs Pooley mentioned that a couple of people had spoken to her with concerns about the state of the land down the side of Kiln Lane, behind Barton Garage. **Action** – The Clerk will contact the Council re. a waste land notice.

(ii) Mrs Pooley has spoken to the Vale and the road name signs are now ready and should be in place during December.

(iii) Mrs Pooley had been in contact with Sarah Golding concerning a tree that was obstructing footpath 12, just outside the golf course. Sarah Golding contacted the golf course and they were happy to deal with this.

(iv) Naming of footpaths. Mrs Pooley brought in an article from a Drayton Chronicle in 1988, which shows a map of all the footpaths and their old names. **Action** – Mrs Pooley will make copies of the article for the next PC meeting.

(v) Mrs Pooley contacted the Clerk to Sutton Courtenay Parish Council and Oxfordshire County Council re. the footpath which is partly in Drayton and partly in Sutton Courtenay. Mrs Pooley has emailed Sarah Golding to ask whether the footpath can be put on next year’s programme.

Wolsley mentioned that she had received a letter from a local resident about a hedge that is blocking the footpath from the front to the back of Hilliat Fields. **Action** – The Clerk will contact the Vale Housing Association.

142/04. CORRESPONDENCE – to be noted

eCHO Newsletter, November 2004
OCC News, November 2004 including Health Scrutiny News, October '04
Bus services, changes from December 2004
'Transaction' – Oxfordshire Local Transport Plan
SODC Addendum to Topic Paper 10, transport studies relating to the Didcot area
SW & SE Oxon PCT Agenda and minutes from last meeting
Local Health Services guide 2004/2005
The Standards Board For England Lobby groups, dual-hatted members and the Code of Conduct
(Guidance for members)
Local investigations: guidance for monitoring officers and standards committees
Thames Water Letter re. Upper Thames Reservoir Proposal
VWHDC DITS, preliminary strategy for Phase 2
Local Plan Inquiry dates re. proposed housing development west of Didcot
Info. on GrantNet
Request for nominations for Oxfordshire Blue Plaques
Part III Local Government Act 2000, Town & Parish Council update
Request for information for the 'Accommodation & Attractions in White Horse Country Guide 2005-2006'

143/04. ANY OTHER BUSINESS (Matters for general discussion only)

- (i) Agenda and reports for DIDITS meeting – 1st December 2004
- (ii) Mr Scharf reported on the transport meeting he had recently attended. A cross-ticketing service may be in operation soon.
- (iii) Dr Fursdon Davis mentioned that Mike Wolsley, from OCC, would soon be visiting Drayton to advise and gather the Parish Council's views on traffic calming measures. Mr Scharf and Mr Butler said that they would also like to meet with Mike Wolsley. **Action** – Dr Fursdon Davis would contact Mike Wolsley and arrange a mutually convenient time for them all to meet.
- (iv) Dr Fursdon Davis spoke about the Electoral Commission's decision that Drayton should be included in an Abingdon West division. Dr Fursdon Davis is now waiting for the Commission to give valid reasons as to why they want to do this and for them to justify why the Parish Council's views have not been accepted. **Action** – Dr Fursdon Davis will pursue the matter.
- (v) A complaint had been received concerning Acremead Kennels. There are a number of old uninhabited caravans on the land which are proving an eyesore. **Action** – The Clerk will contact the Council re. a waste land notice.
- (vi) It was noted that an amount of sand and rubbish has been left outside the Post Office in the village and is making it look untidy. **Action** – The Clerk will write to the owner.
- (vii) Mr Butler mentioned that the Clerk's probationary period of employment had now ended. **Decision** – Everyone thanked the Clerk for her work so far and were all in agreement that the Clerk's employment would now become permanent.

144/04. THE DATE OF THE NEXT MEETING WAS CONFIRMED AS:

Monday 10th January 2005 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE

