

DRAYTON PARISH COUNCIL

Minutes of the Meeting of Drayton Parish Council Held on Monday 6th JANUARY 2003 at 7.45pm At the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON

Present: Mr Knight, Mr Stimpson, Mr Cross, Mr Killick, Mr Clough, Mrs Morrison, Prof Wade,
and Mr Morris

Apologies: Mrs Mackenzie (County Councillor).

1/03 PUBLIC PARTICIPATION

- 2 members of the Public attended the meeting.
- The Council discussed placing a gate in the fence adjacent to the field in the burial ground. The Council had no objections to a gate being placed to the side of the fence not in the centre. Concern had been expressed regarding large quantities of mud being left around the tap in the burial ground by horse-owners using the water tap. The Council was reassured that this would not happen again.

2/03 DECLARATION OF INTERESTS

No interests were declared

3/03 MINUTES OF THE MEETING OF 6th DECEMBER 2002

The Minutes were agreed and signed with the following amendment:

148/02 Local Plan 2011 First Deposit Draft 'should the conservation area be extended to encompass the Millennium Green – is there a procedure? – The Clerk will follow this up.'

4/03 MATTERS ARISING

148/02 Local Plan First Deposit Draft 2011

The Clerk confirmed that comments had been reported to the Vale by the 23rd December 2002 as detailed in the Minutes of the 6th December 2002.

135/02 Abits

The Clerk confirmed that a report has been sent to Jacqui Cox, Senior Transport Planner, OCC regarding the thoughts and considerations of the Parish Council with reference to the Abingdon Integrated Transport Strategy and its impact upon Drayton.

236/01 Bus Shelter

The Clerk had not received confirmation of a date for the shelter to be installed and would continue to liaise with Queensbury Shelters. Mr Cross reported that Mr Latimer would need to remove the protective fencing around the foundations or submit a hire charge.

86/02 Oday Hill Liaison Group

The Clerk confirmed that the next meeting would be held on Monday 8th January at Drayton Village Hall.

141/02 Youth Crime Meeting

The Council discussed the proposed meeting being held on the 18th January 2003. It was concerned about the tone of the posters and publicity regarding the meeting. Whilst the Council agreed that there were issues relating to youth crime in Drayton which needed to be addressed, they were concerned that targeting the meeting purely at that level was in itself inflammatory and that there were many issues, which needed to be included, not just those related to the youth of the village. Representatives of the Parish Council would attend the meeting.

5/03 FINANCE/ADMINISTRATION COMMITTEE BUSINESS

A Payments

M Wysocki-Jones	Clerk's salary	£456.40
Inland Revenue	Tax and NI	£51.22
Drayton Hall	Hire of Hall Carol Service/	£32.00

Drayton Hall	Hire of Hall Carol Service/ Meeting Hire Fees	£32.00
Copycat Services	Copying November 2002	£41.24 (incl vat £6.14)
Thames Water	September – December	£6.57
ORCC	Parish Plan Workshop	£5

Receipts

Magistrates Court	Compensation	£90.00
Reeves Memorial	Memorial 'Ruddle'	£50.00
Thomas and Jarvis	Burial 'Fidler'	£40.00
Thomas and Jarvis	Burial 'Dunsdon'	£40.00
Highworth Memorials	Memorial 'Macfadyen'	£25.00

B Minutes of the Meeting of 2nd December 2002

The Minutes were noted. The Clerk confirmed that a Precept request of £20500.00 for 2003/2004 had been submitted.

C Burial Ground Fees

The Council had agreed unanimously at the December Meeting to bring into line its burial ground administration with other parishes and issue and charge for the 'sole right to burial'. The Clerk had distributed a burial fee cost comparison with the Parishes of Milton, Harwell and Sutton Courtney. All other Parishes would be reviewing their charges within the next financial year. The Council decided that as they were introducing a charge for the 'sole right of burial' they would not increase the burial fees. Fees had been last reviewed and revised in February 1998. The cost of purchasing a grave space for a resident would be (see current qualification) £100, non-resident £200. Purchase of plot for ashes £40.00. The 'sole right' is purchased for 75 years. The revised fees would be introduced from April 1st 2003. The Council agreed that a separate record of income from the 'sole purchase' would be kept and used for the maintenance and improvement of the burial ground. The current reservation fee of £50.00 would no longer apply. If a grave was to be reserved (in the current line of graves) the purchase fee would be charged and this would not be charged when an interment took place, only the burial fee. The 'sole purchase' fee was only charged upon the first interment. Memorial charges would be as follows headstone £40.00, kerbstones £40.00, second inscription £25, tablet (ashes only) £30.00. No other changes were made. The Clerk would contact the OALC to seek guidance in implementing these changes. All changes were agreed unanimously.

6/03 PLANNING COMMITTEE BUSINESS

A Applications

40/02 DRA/1443/6 Coal Yard – land to rear of 8 High Street Erection of two four bed roomed houses with attached double garages

Objections

B District Council Permissions/Refusals

35/02 DRA/2831/3 86 Abingdon Road Demolition of two workshops. Erection of two houses and garages

No Objections

37/02 DRA/17776 29 Corneville Road Demolition of existing dwelling. Erection of replacement dwelling

Objections

38/02 DRA/16997/1 23 Steventon Road First floor extension to provide ensuite

No Objections

39/02 DRA/17789 52 Abingdon Road Removal of one existing amateur radio aerial. Erection of second aerial to a guyed mast of the same height to support wire aerials

No Objections

Permitted

C STREET NAMES – DEVELOPMENT AT DRAYTON MILL

The Council considered proposals made by the developer, which were considered inappropriate. The history of the site and the Bradfield family who were the original millers and resident at Drayton was

discussed. The Council would propose to the VWHDC that the development be named Bradfield Court.

7/03 MODEL CODE OF CONDUCT AND DECLARATIONS OF INTEREST

The Council discussed a document circulated by the OALC and Oxfordshire Districts Monitoring Officers containing a joint overview and advice on the Code of Conduct for Members of Parish Councils. The advice to newly elected and re-elected members was considered very useful. The contents of the document were noted.

8/03 FREEDOM OF INFORMATION ACT 2000

The Clerk has confirmed that the Parish Council had adopted the model scheme titled 'Core Classes Only' produced in accordance with section 20 of the Freedom of information Act 2000. The Information Commissioner must now approve the Scheme. If the Scheme is approved it will come into force on the 28th February 2003. The Parish now must agree the format in which information will be produced and what charges will be made. The Council is committed to publishing the information listed and keeping it up to date. The Council agreed to delegate authority to the Clerk for dealing with such requests. Where possible documents will be copied and distributed at a charge of £5 for 4 pages of an A4 document, those which can only be inspected, will be made available prior to the Parish Council Meeting with five working days notice to the Clerk. The Clerk will produce a draft document giving details of the scheme for the meeting on 3rd February 2003. The scheme will be published in the Drayton Chronicle and on the village noticeboards.

9/03 DAMASCUS PROJECT

The Clerk had previously circulated a letter from the DAMASCUS Youth Project regarding the possibility of setting up a mobile drop in facility. The Council discussed the matter and were concerned that the costs not just of purchasing the bus and bringing it to a useable standard, which would be approximately £4500.00 and the estimated annual running costs of £2500, were too prohibitive. These figures did not take into account one off repairs. They also discussed the matters raised by the Project such as secure parking, potential visiting sites. They were concerned about the availability of drivers and trained adults to staff the bus. The Council felt that with so many issues unresolved they were unable to commit any funds to the project at the current time.

10/03 COUNCILLOR VACANCIES AND GOVERNING BODY REPRESENTATIVE

Due to work commitments Mr Mike Morris gave his resignation to the Council. The Council thanked Mr Morris for his valuable contribution. The Council discussed current vacancies and the difficulty of encouraging people to becoming involved with the Council. Several of the vacancies were longstanding with no indication of them being filled. Several Councillors would not be standing at the Parish Elections on the 1st May and the Council would need four Councillors in order to be quorum. The Council agreed to minute that each Councillor would try to encourage one person to find out more about the role of Parish Councillor and to consider being co-opted.

11/03 LEISURE AND GENERAL PURPOSES WORKING GROUP

A Minutes of the Meeting of the 18th November were noted.

B The Village Caretaker had not submitted a report for December as the number of hours worked had been limited by the bad weather. The caretaker would concentrate on litter picking during the next month particularly in Henleys Lane.

C The Clerk informed the Council that Mr Thomas had had an accident before Christmas and was still in hospital. He would be unable to carry out any work for the Council in the future. The Council were sorry to hear about Mr Thomas who through the considerable work he had achieved in a short space of time had provided a valuable contribution to the village, and wished him a full if slow recovery. The Clerk would contact the caretaker with regard to the possibility of taking on some of the tasks previously carried out by Mr Thomas. The Clerk would send flowers and a card

12/03 RIGHTS OF WAY AND CONSERVATION WORKING GROUP

A Minutes of the Meeting of the 4th November were discussed.

Mr Killick discussed the development of the Parish Nature Conservation Plan. The CPRE had provided Mr Killick with a map of the hedges within the Drayton boundary and these had now been surveyed either by walking or use of binoculars. The hedges had been catalogued into types and varieties. An initial costing to have a map showing the hedgerows was for £42.00. The map would be built in stages. Mr Killick proposed holding an initial consultation event in Drayton Hall in March, open to the public for their comments and contributions. Mr Killick would investigate possible dates.

B (i) The Clerk had received official notification of the designation of BW29. This decision had become caught up in an inquiry relating to a footpath in the same Order but in a different Parish. This had delayed the confirmation of this new BW since 1999. The BW29 is in the East past the scrap yard to Gypsy Lane. It is currently completely impassable.

(ii) FP30 Eastway through to Binning Close has also been approved. The Council discussed problems which residents have experienced with cyclists along this path.

(iii) FP 26 Abingdon to the East End of Stonehills now joins up with what has been known in the Parish as FP24. It has been totally out of use because of a lack of path on the Abingdon side. Now however it would be possible to progress. The Abingdon path stops at the boundary. The Clerk will look into the possibility of opening the FP across the grassy fields.

13/03 CORRESPONDANCE – to be noted

OCC

News December 2002

Guide to Road Safety – booklet *

VWHDC

South East Area Forum and Committee Thursday 30th January 2003

List of Local Councils contactable by e-mail

STANDARDS BOARD FOR ENGLAND Road show Wednesday 22nd January 2003

INDEPENDENT COMPLAINTS ADVOCACY SERVICE Poster and Leaflets+

ORCC

Winter 2002 Newsletter

TOE

Annual Review 2001-2002

ECHO

Harwell Newsletter – December Issue

COUNTRYSIDE AGENCY Renewable Energy

SW OXON PCT Public Meeting

+ On Village Noticeboards

* Distributed to Councillors

14/03 ANY OTHER BUSINESS (Matters for general discussion only)

- It was reported that the concrete bus sign opposite the golf course had been knocked over. The Clerk will notify OCC.
- It was noted that horses had been seen being exercised on the Millennium Green. The Clerk would notify Mr Bax.
- It was noted that the Millennium Green was looking very good even at this time of the year.

15/03 The Date of the NEXT MEETING was confirmed as MONDAY 3rd FEBRUARY 2003 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE to be preceded by a Meeting of the FINANCE COMMITTEE at 7pm.



DRAYTON PARISH COUNCIL

Notice is hereby given that a Meeting of Drayton Parish Council will be
Held on **MONDAY 3rd FEBRUARY 2003 at 7.45pm**
At the **CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON**

29th January 2003

Maria Wysocki-Jones
Clerk to the Parish Council
Tel: 01235 225909
Fax: 01235 223092
Email: mwjfordpc@aol.com

AGENDA

1. PRESENTATION ON PARISH PLANS
BY DAVID FISHER COMMUNITY DEVELOPMENT WORKER FOR THE OXFORDSHIRE
RURAL COMMUNITY COUNCIL

2. PUBLIC PARTICIPATION

3. APOLOGIES FOR ABSENCE

4. DECLARATION OF INTERESTS

5. MINUTES OF THE MEETING OF 6th JANUARY 2003

6. MATTERS ARISING

148/02 Local Plan First Deposit Draft
8/03 Freedom of Information Act

6/03 Drayton Mill
10/03 Councillor Vacancies

7. FINANCE/ADMINISTRATION COMMITTEE BUSINESS

A Payments

M Wysocki-Jones	Clerk's salary	£457.20
Inland Revenue	Tax and NI	£27.72

Receipts

Allotments Access	'Williams'	£60.00
Reeves Memorial	Memorial 'Fidler'	£12.00

B Meeting of 3rd February 2003

C Parish Council Elections

D External Audit – Annual Return 2001/2002

8. PLANNING COMMITTEE BUSINESS

A Applications

1/03	DRA/17872	44 Church Lane
2/03	DRA/17884	31 Abingdon Road

Conversion of garage into diner
Double garage with office over replacing existing
garage buildings

B District Council Permissions/Refusals

40/02	DRA/1443/6	Coal Yard – land to rear of 8 High Street	Erection of two four bed roomed houses with attached double garages
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Objections

37/02 DRA/17776 29 Comeville Road
replacement dwelling

Planning Committee 3.02.03

Demolition of existing dwelling. Erection of

Objections

Planning Committee 6.01.03 – Permitted

MEETINGS

- A Youth Crime Meeting Drayton 18th January 2003**
- B Oday Hill Liaison Meeting 8th January 2003**
- C Parish Plans Workshop 18th January 2003**

10. LEISURE AND GENERAL PURPOSES WORKING GROUP

- A Village Caretaker's Report**
- B Burial Ground**

11. RIGHTS OF WAY WORKING AND CONSERVATION WORKING GROUP

- A Parish Nature Conservation Plan**

12. CORRESPONDANCE – to be noted

- OCC** News January 2003
 - VWHDC** Review of Parliamentary Constituencies
Audited Statement of Accounts
 - SW OXON PCT** Schedule of Public Board Meetings
 - OPFA** The Playing Field – Newsletter
 - SOUTH EAST ENGLAND REGIONAL ASSEMBLY** Draft Regional Transport Strategy and Supporting Statement*
- * Distributed to Councillors for comment

14. ANY OTHER BUSINESS (Matters for general discussion only)

15. The DATE of the NEXT MEETING to be confirmed as MONDAY 3RD MARCH 2003 at 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE.

DRAYTON PARISH COUNCIL

Minutes of the Meeting of Drayton Parish Council Held on Monday 3rd February 2003 at 7.45pm At the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON

Present: Mr Knight, Mr Stimpson, Mr Killick, Mr Clough, Mrs Morrison, Prof Wade,
Apologies: Mr Cross, Mr Ash (District Councillor) and Mrs Mackenzie (County Councillor).

16/03 PRESENTATION ON PARISH PLANS

7 members of the Public attended the meeting. Mr David Fisher, Community Development for the Oxfordshire Rural Community Council (ORCC) gave a presentation on Parish Plans. Mr Fisher explained that 'the people who know best' – the community, carry out the Parish Plan. It is a survey of community assets and needs and should create a 5-10 year action plan for the future. It should cover a wide range of issues and everyone in the community should take part. The Plan should give direction and support to the Parish Council. Its undertaking should positively influence grant applications and it should ultimately meet peoples needs in improving the community. A grant of up to £5K is available. Specific advice and support is available from the Countryside Agency and the ORCC. The next step would be to set up a steering group comprising of members of the community, with representatives of the Parish Council. The Chairman thanked Mr Fisher for attending the meeting.

17/03 PUBLIC PARTICIPATION

- Members of the Public gave strong support to the possibility of Drayton undertaking a Plan.
- Stopping up of the Green. With reference to the amount of exits on the green, Mr Knight stated that the outcome of the Public Enquiry was being awaited.

18/03 DECLARATION OF INTERESTS

No interests were declared

19/03 MINUTES OF THE MEETING OF 6th JANUARY 2003

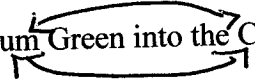

The Minutes were agreed and signed with the following amendment: 11/03 C 'The Clerk would send flowers and a card'.

20/03 MATTERS ARISING

148/02 Local Plan First Deposit Draft 2011

The Vale has confirmed receipt of the Parishes comments in respect of the First Deposit Draft.

148/02 Local Plan First Deposit Draft 2011

The Clerk would look into the procedure of extending the Millennium  Conservation Area. 

6/03 Drayton Mill

The Clerk confirmed that the development at Drayton Mill had been named Bradfield Court.

8/03 Freedom of Information Act 2000

The Clerk had previously circulated a draft document giving details of the scheme for publication in the Chronicle and on village noticeboards. The draft was approved.


10/03 Councillor Vacancies

The Clerk had advertised Mr Morris' resignation and the available vacancy. The Vale's Returning Officer has been informed. The Council are keen to encourage prospective District Council candidates to stand for the Parish Elections to encourage continuity and integration into the local community.

21/03 FINANCE/ADMINISTRATION COMMITTEE BUSINESS

A Payments

M Wysocki-Jones	Clerk's salary	£457.20
Inland Revenue	Tax and NI	£27.72



Mr T McGuire	Village Caretaker	£145.75
South & Vale Carers Centre	Donation	£30.00
Citizens Advice Bureau	Donation	£85.00

Receipts

Allotments Access	'Williams'	£60.00
Reeves Memorial	Memorial 'Fidler'	£12.00

B Minutes of the Meeting of 3rd February 2003

The Chairman of the Finance Committee reported on the Meeting.

- (i) The Clerk would monitor hours worked to ensure that an average of 15 hours per week was maintained to ensure that current holiday provision was adequate.
- (ii) Four donations requests had been received. The Finance Committee proposed donations to the South and Vale Carers Centre for £30 and Citizens Advice Bureau for £85.00. The Committee discussed a donation to the Millennium Green, but felt that some of the financial information given was contradictory. The Council were keen to continue to support this project and would request further information to support the application so that a decision could be made at the March Council meeting.
- (iii) The Council had reviewed the first nine months expenditure to date and were happy with current costs and projections for the full financial year.
- (iv) The Council discussed Risk Management as part of the Local Councils' Governance and Accountability Guidance. The Finance Committee felt that significant progress had been made regarding the control and maintenance of the Council's operations. The Clerk would contact Clerks of other councils with regard to their risk management procedures and structures. This item would be carried to the next meeting.
- (v) The next Finance Committee meeting would take place prior to the June Parish Council Meeting.

22/03 PLANNING COMMITTEE BUSINESS

A Applications

1/03 DRA/17872 44 Church Lane Conversion of garage into diner

No Objections – Clerk would highlight concerns regarding parking.

2/03 DRA/17884 31 Abingdon Road Double garage with office over replacing existing garage buildings

Objections - The Council agreed to send representation if the application went to Planning Committee

B District Council Permissions/Refusals

40/02 DRA/1443/6 Coal Yard – land to rear of 8 High Street Erection of two four bedroomed houses with attached double garages

Objections

37/02 DRA/17776 29 Corneville Road replacement dwelling

Planning Committee 3.02.03

Demolition of existing dwelling. Erection of

Objections

Planning Committee 6.01.03 – Permitted

23/03 MEETINGS

(i) Youth Crime Meeting 18th January 2003

Mr Knight reported on the Meeting. The meeting was very well attended (80-100 members of the public). There had been some concern prior to the meeting regarding the tone of flyers and posters. Mr Ash had met with some of the village youth prior to the meeting, and they did not attend the main meeting. Some of the youngsters were concerned and had not realised how much local residents had been upset by their behaviour. The meeting gave residents the opportunity to vent frustrations in a constructive environment. Community exclusion orders were discussed as a last resort. The more positive aspects were also discussed and a neighbourhood watch scheme is planned. The press had attended the meeting and a positive report had appeared in The Herald.

(ii) Oday Hill Liaison Meeting 8th January 2003

Mr Knight reported on the Meeting. The infill at the site should be completed by the end of February. From then only lorries with soil will be visiting the site to cap the waste. Residents were pleased with this development. There could be more control over the lorries and speeds, as a sole contractor would

only import soil. Gravel extraction would continue but pits were currently closed because of the volume of rain recently.

(iii) Parish Plans Workshop 18th January 2003

The Clerk reported on the meeting. The workshop had been extremely positive and informative. There had been presentations by Councils at different stages of the process and also the opportunity to attend several different workshops. The Clerk had gathered a lot of information and contacts, which would be very valuable as part of the Parish Plan process.

24/03 LEISURE AND GENERAL PURPOSES WORKING GROUP

(i) The Village Caretaker had worked a total of 25 hours during December and January and had concentrated on litter picking. The Clerk would follow up areas of concern highlighted in the caretakers report. The Clerk would ask the caretaker to check possible gaps in the beech hedge that would need replanting in the spring.

(ii) The Clerk would contact Biffa regarding insufficient cleaning on some roads in the Parish.

(iii) The Clerk informed the Council that Mr Thomas was recovering well in hospital. The accident had occurred by a pothole in Henleys Lane. The Clerk would contact OCC regarding the pothole.

25/03 RIGHTS OF WAY AND CONSERVATION WORKING GROUP

(i) Mr Killick discussed the development of the Parish Nature Conservation Plan. The Village Hall had been provisionally booked on March 15th between 11am-3pm to hold an initial consultation event. The Clerk would provide posters for the noticeboards. Mr Killick had received the first draft of the village map that the Council had commissioned. Mr Killick reported some of the general conclusions of the plan with regard to areas of interest within the village: relating to hedges, trees, Drayton Copse in particular, ridge and furrow meadows, flowers, and birds. Threats to the natural history and environment were also discussed. Obvious threats such as new developments, a possible airport and reservoir and others such as excessive tidiness and the less positive aspects of the plans to restore the canal going through Oday Hill were discussed.

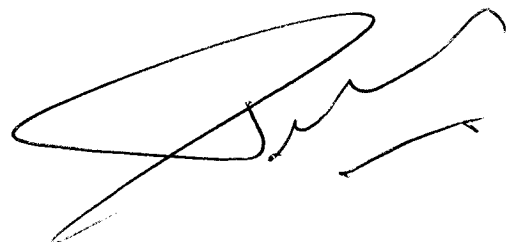
26/03 CORRESPONDANCE – to be noted

OCC	News January 2003
VWHDC	Review of Parliamentary Constituencies Audited Statement of Accounts
SW OXON PCT	Schedule of Public Board Meetings
OPFA	The Playing Field – Newsletter
SOUTH EAST ENGLAND REGIONAL ASSEMBLY	Draft Regional Transport Strategy and Supporting Statement* * Distributed to Councillors for comment

27/03 ANY OTHER BUSINESS (Matters for general discussion only)

- Mr Stimpson informed the Council that he had written to OCC for clarification of ownership of the Sutton Wick Pond.
- Councillors discussed use of the BMX track.

28/03 The Date of the NEXT MEETING was confirmed as MONDAY 3rd MARCH 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE



DRAYTON PARISH COUNCIL

Minutes of the Meeting of Drayton Parish Council Held on Monday 3rd MARCH 2003 at 7.45pm At the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON

Present: Mr Knight, Mr Stimpson, Mr Killick, Mr Clough, Mrs Morrison, Prof Wade, Mr Cross, Mr Ash (District Councillor) and Mrs Mackenzie (County Councillor)

29/03 PUBLIC PARTICIPATION

1 member of the Public attended the meeting. No issues were raised.

30/03 DECLARATION OF INTERESTS

No interests were declared

31/03 MINUTES OF THE MEETING OF 3rd MARCH 2003

The Minutes were agreed and signed with the following amendment: 20/3- 148/02 'extend the Conservation Area to include the Millennium Green'.

32/03 MATTERS ARISING

148/02 Local Plan First Deposit Draft

The Clerk had contacted the Vale and was awaiting a response regarding procedures relating to extending the Conservation Area.

8/03 Freedom of Information Act

All required action had been taken and appropriate systems put into place.

259/01 Pond at Sutton Wick

Mr Stimpson had received confirmation from OCC that responsibility of the Pond was Drayton's. The maps sent raise some question to access for planning applications DRA/16277/4 (7/02) and DRA/16277/5-LB, which were passed by the Vale despite Parish Council objections. The Clerk would write to the Vale with a copy to the landowner.

29/03 BMX Track

Mr Cross informed the Council that the BMX track was well used.

33/03 FINANCE/ADMINISTRATION COMMITTEE BUSINESS

A Payments

M Wysocki-Jones	Clerk's salary	£455.50
Inland Revenue	Tax and NI	£29.42
M Wysocki-Jones	Expenses Dec, Jan, Feb	£185.88 (vat incl £13.96)
A L Vickery & Son	Caretaker's equipment	£5.00 (vat incl 74p)
ORCC	Best Kept Village Competition	£12.00 (vat incl £1.79)
T McGuire	Village Caretaker	£93.50
E Gollnast	Village Maps	£70.00

Receipts

Allotments Access	'Haste'	£60.00
Memorials of Distinction	Memorial 'Hall'	£25.00
Thomas & Jarvis	Burial 'Strong'	£40.00
VWHDC	Litter Grant	£223.88

B Donations

The Committee discussed a donation to the Millennium Green for the financial year 2003/2004. The Council were keen to continue to support this project and it was proposed that a memorandum should

be made stating the Parish Council's support of the Green and its part in setting up the trust initially and its support of the original grant application. Mr Knight would contact Mr Hamilton. A grant of £1500.00 was agreed, to be paid in the new financial year.

C Grass Cutting Contract

The Council agreed unanimously to renew Mr Green's contract with immediate effect. An increase of 8% was agreed with the price being held until February 2005.

D Best Kept Village Competition

The Council agreed to enter the competition. The Clerk would request additional posters. The Clerk would ask the Caretaker to highlight any areas that might need to be improved. Mr Killick would advertise the competition in the Chronicle and ask for any ideas and suggestions to be forwarded to the Clerk.

E Burial Ground Revised Fees Draft

The draft was reviewed and agreed. Revised fees will come into force from 1st April.

F Allotment Access

The Clerk had received a request from Mr and Mrs Haste regarding the possibility of purchasing the land for which they currently pay an annual rental. The Council felt that it was prudent to maintain ownership of this access.

34/03 PLANNING COMMITTEE BUSINESS

A Applications

3/03 DRA/4134/6 Manor Farm Drayton Conversion of redundant farm buildings to form three-dwellings/erect replacement stables/garage filling in swimming pool. Utilise existing vehicular access.

No Objections

4/03 DRA/14134/7-LB Manor Farm Drayton Conversion of redundant farm buildings to form three dwellings. Erection of replacement stables/garage.

No Objections

With both if these applications the Council are keen that the 'staddle stones' be preserved.

5/03 DRA/5009/2 28 Steventon Road Drayton First floor extension over existing garage

No Objections

B District Council Permissions/Refusals

40/02 DRA/1443/6 Coal Yard – land to rear of 8 High Street Erection of two four bed roomed houses with attached double garages

Objections

1/03 DRA/17872 44 Church Lane

No Objections

C Work to Trees

Gothic House: Cutting down one eucalyptus, thin crown of one sycamore

No Objections

E Application for Certificate of Lawfulness

East Paddocks, Drayton Mill

The Application is for a certificate for the existing use of a three bedroomed bungalow and a two bedroomed bungalow with utility room and garden. An application for a Certificate of Lawfulness is a procedure which allows someone to obtain official acknowledgement that because they have carried out a particular activity for a specified period of time they are entitled to continue doing so even though the activity would normally require planning permission. The Council were concerned that the Vale had not addressed this issue previously. The Council had been unable to provide evidence regarding the stated use and timescales and assumed in all probability that the site had operated in this way for some years.

36/03 LEISURE AND GENERAL PURPOSES WORKING GROUP

(i) The Village Caretaker had worked a total of 17 hours during February. The Clerk was awaiting the full report.

37/03 RIGHTS OF WAY AND CONSERVATION WORKING GROUP

- (i) Mr Killick discussed the development of the Parish Nature Conservation Plan. The Village Hall had been booked for March 15th between 11am-3pm to hold an initial consultation event.
- (ii) The Clerk had requested that the Caretaker carryout work on FP12, 18 and 19 as reported by Mr Killick.

38/03 PUBLIC ENTERTAINMENT LICENSING

The Council fully supported the Licence Request for Mr Fleming for the Village Hall.

39/03 STOPPING UP OF THE GREEN

The results of the Public Inquiry had been received. The Stopping Up was approved. Modifications detailed in the summary were not of how the plan should be carried out but procedural amendments to the order. The Clerk had forwarded a copy of the report to Mr Hornsby, the Council's solicitor and would ask him to contact Mr Knight with regard to the de-registering of the Green.

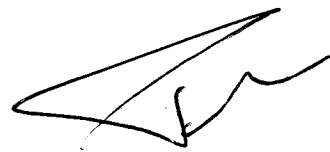
40/03 CORRESPONDANCE – to be noted

OCC	News February 2003
VWHDC	District Council Year Book and Diary
SW OXON PCT	Minutes and Agenda for Information
OALC	Certificate in Local Council Administration County Circular 1/2003 Minutes of the Sixty-Second General Meeting
ECHO	Harwell Newsletter
DEFRA	Licensing Bill
ORCC	Affordable Housing Information about guest speakers Wired-Up Villages
OXFORD INSPIRES	European Capital of Culture 2008
THE BOUNDARY COMMITTEE FOR ENGLAND	Periodic Electoral Review of OCC + +Noticeboards

41/03 ANY OTHER BUSINESS (Matters for general discussion only)

- (i) Nomination Forms for the Elections in May were made available.
- (ii) Mr Knight is to meet with a representative of Halcrow regarding the Didcot integrated transport initiative.
- (iii) Mr Cross was trying to find out the position on the improvement of the cycleway on the Abingdon road.
- (iv) Mr Stimpson expressed concern regarding the delay of the installation of the bus shelter.
- (v) Problems had been experienced again with the emptying of the dog bins on the Millennium Green.
- (vi) It was noted that some construction material had been dumped at the south end of Gypsy Lane.
- (vii) There was concern that some of the owners of the horses in the adjacent field to the Burial Ground had been carrying water and feed through the gap in the beech hedge. The Clerk would try to find out who owned these horses and contact them.
- (viii) Mrs Morrison queried progress regarding the rebuilding of lost documents by Morgan Cole. The Clerk would contact Morgan Cole.
- (ix) Mr Clough gave apologies for the April meeting. As this would be Mr Clough's last meeting as Councillor he was thanked for the valuable contribution he had made.

42/03 The Date of the NEXT MEETING was confirmed as MONDAY 7th APRIL 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE



DRAYTON PARISH COUNCIL

Notice is hereby given that a Meeting of Drayton Parish Council will be
Held on MONDAY 3rd MARCH 2003 at 7.45pm
At the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON

25th February 2003

Maria Wysocki-Jones
Clerk to the Parish Council
Tel: 01235 225909
Fax: 01235 223092
Email: mwjfordpc@aol.com

AGENDA

1. PUBLIC PARTICIPATION

2. APOLOGIES FOR ABSENCE

3. DECLARATION OF INTERESTS

4. MINUTES OF THE MEETING OF 3rd FEBRUARY 2003

5. MATTERS ARISING

148/02 Local Plan First Deposit Draft 8/03 Freedom of Information Act

6. FINANCE/ADMINISTRATION COMMITTEE BUSINESS

A Payments

M Wysocki-Jones	Clerk's salary	£455.50	BKV £12.00
Inland Revenue	Tax and NI	£29.42	E. Gollnast £70.00 Cmap
M Wysocki-Jones	Expenses Dec, Jan, Feb	£185.88	(vat incl £13.96)
A L Vickery & Son	Caretaker's equipment	£5.00	(vat incl 74p)

Receipts

Allotments Access	'Haste'	£60.00
Memorials of Distinction	Memorial 'Hall'	£25.00
Thomas & Jarvis	Burial 'Strong'	£40.00
VWHDC	Litter Grant	£223.88

B Donations

Millennium Green Trust

C Grass Cutting Contract

Mr Green

D Best Kept Village Competition

E Burial Ground Revised Fees Draft

PLANNING COMMITTEE BUSINESS

A Applications

3/03 DRA/4134/6 Manor Farm Drayton Conversion of redundant farm buildings to form three dwellings/erect replacement stables/garage filling in swimming pool. Utilise existing vehicular access.

No Objections

4/03 DRA/14134/7-LB Manor Farm Drayton Conversion of redundant farm buildings to form three dwellings. Erection of replacement stables/garage.

No Objections

5/03 DRA/5009/2 28 Steventon Road Drayton First floor extension over existing garage

No Objections

District Council Permissions/Refusals

0/02 DRA/1443/6 Coal Yard – land to rear of 8 High Street Erection of two four bed roomed houses with attached double garages

Objections

1/03 DRA/17872 44 Church Lane

Planning Committee 3.02.03 Permitted

Conversion of garage into diner

No Objections

Permitted

C Work to Trees

D Naming and Numbering

E Application for Certificate of Lawfulness

7. LEISURE AND GENERAL PURPOSES WORKING GROUP

8. RIGHTS OF WAY WORKING AND CONSERVATION WORKING GROUP

9. PUBLIC ENTERTAINMENT LICENSING – VILLAGE HALL

10. CORRESPONDANCE – to be noted

OCC News February 2003

VWHDC District Council Year Book and Diary

SW OXON PCT Minutes and Agenda for Information

OALC Certificate in Local Council Administration

County Circular 1/2003

Minutes of the Sixty-Second General Meeting

ECHO Harwell Newsletter

DEFRA Licensing Bill

ORCC Affordable Housing

Information about guest speakers

Wired-Up Villages

OXFORS INSPIRES European Capital of Culture 2008

THE BOUNDARY COMMITTEE FOR ENGLAND Periodic Electoral Review of OCC +
+noticeboards

11. ANY OTHER BUSINESS (Matters for general discussion only)

12. The DATE of the NEXT MEETING to be confirmed as MONDAY 7th 2003 at 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE.

DRAYTON PARISH COUNCIL

Minutes of the Meeting of Drayton Parish Council Held on Monday 7th APRIL 2003 at 7.45pm At the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON

Present: Mr Knight, Mr Stimpson, Mr Killick, Mrs Morrison, Prof Wade and Mr Cross
Apologies: Mr Clough and Mr Ash (District Councillor)

43/03 PUBLIC PARTICIPATION

No issues were raised.

44/03 DECLARATION OF INTERESTS

No interests were declared

45/03 MINUTES OF THE MEETING OF 3rd MARCH 2003

The Minutes were agreed and signed.

46/03 MATTERS ARISING

41/03 Parish Council Elections 2003

Drayton Parish had received nominations from eight candidates for the Parish Council. The Clerk had been informed by the VWHDC that therefore the election was uncontested in Drayton and those who had stood would be nominated to the Parish Council as from the 5th May 2003. The following candidates would form the new Parish Council. Mr R Butler, Mr J Cross, Mr C Fursdon Davis, Mr P Knight, Mrs H Morrison, Mrs J Pooley, Mr D Scharf and Prof R Wade. Mr Knight thanked the prospective Councillors who had been able to attend that evenings meeting and hoped it would give some continuity at the first Council Meeting in May. Mr Knight suggested that new members of the Council meet prior to this meeting in May in order that he and the Clerk might provide some basic background information regarding the Parish Council.

148/02 Conservation Area

The Clerk had been in contact with the Vale with regard to extending the Conservation Area. The advice given was that conservation areas were very rarely altered and only as a result of a full and comprehensive survey. It was highly unlikely that it would apply to Drayton. The implications to the Millennium Green in terms of permission for tree pruning and maintenance etc would make the extension impractical.

236/01 Bus Shelter

Queensbury shelters had informed the Clerk that they continued to be behind schedule with shelter installations and the provisional date would now be the first week in May. The Clerk had received a bill from Mr Latimer who had erected the bus shelter base before Christmas, for the hire of safety equipment, which had now been stolen. The Council agreed that the bill should be paid immediately but the Clerk would inform Queensbury of the difficulties caused by the continuing delays.

47/03 FINANCE/ADMINISTRATION COMMITTEE BUSINESS

A Payments

M Wysocki-Jones	Clerk's salary	£454.68
Inland Revenue	Tax and NI	£19.62
M Wysocki-Jones	Expenses March	£116.25
A L Vickery & Son	Caretaker's equipment	£19.99 (incl vat £2.97)
Copycat	Copying Dec-Mar 2003	£56.99 (incl vat £8.49)
Caudwell Day Centre	Room hire Dec-Mar	£36.00
Drayton Village Hall	Conservation Plan Preview	£32.50
ORCC	Annual Membership	£20.00

Mr J Killick	Nature Conservation Plan	£36.50
OPFA	Annual Membership	£35.00
Thames Water	December – March	£6.39
Mr T McGuire	Village Caretaker March	£22.00
Mr G Latimer	Safety Barriers	£235.00 (incl vat £35.00)
Oxon Assoc for the Blind	Donation	£100.00

Receipts

Mrs Brown	Burial Ground Reservation	£50.00
Edward Carter	Burial 'North'	£40.00
Dignity Funerals	Burial 'Gleed'	£40.00

B Donations

The Council discussed and agreed a donation to the Oxfordshire Association for the Blind of £100.00. The Association supports nine registered blind and visually impaired residents in Drayton.

48/03 PLANNING COMMITTEE BUSINESS

A Applications

6/03 DRA/13234/1 14 Steventon Road Replacement Conservatory

No Objections

7/03 DRA/17965 9 Henleys Lane Erections of a two storey rear extension

No Objections

8/03 DRA/4744/5 38 Church Lane Erection of garage with homeoffice hobbies room above

Objections

9/03 DRA/10949/3 Little Smiths Farm Training Arena

10/03 DRA/15758/2 67 Steventon Road Erection of a kitchen extension

B District Council Permissions/Refusals

2/03 DRA/17884 31 Abingdon Road Double garage with office over replacing existing garage buildings

Objections

Permitted at Planning Committee 31.1.03

Mr Knight attended the Planning Committee Meeting to object on the Parish Council's behalf.

3/03 DRA/4134/6 Manor Farm Drayton Conversion of redundant farm buildings to form three dwellings/erect replacement stables/garage filling in swimming pool. Utilise existing vehicular access.

No Objections

Permitted

4/03 DRA/14134/7-LB Manor Farm Drayton Conversion of redundant farm buildings to form three dwellings. Erection of replacement stables/garage.

No Objections

Permitted

5/03 DRA/5009/2 28 Steventon Road Drayton First floor extension over existing garage

No Objections

Permitted

6/03 DRA/13234/1 14 Steventon Road Replacement Conservatory

No Objections

Permitted

C Work to Trees

Applications had been approved by the Parish Council for work to trees at Church Cottage, Church Lane and at 57 High Street.

D Application for Certificate of Lawfulness

The Clerk had been informed that the Application for the Certificate of Lawfulness for Drayton Mill – East Paddocks had been granted in respect of the two-bedroom bungalow and the three-bedroom bungalow together with domestic buildings. The Clerk would contact the VVWHDC with regard to the other activities carried out on site in relation to their lawfulness.

E Vehicle Licensing and Operating Hours Application

Drayton Mill – The Council Objected to the application but should the application be permitted the Council requested that vehicle movements be limited from 8am to 6pm with no week-end movements.

49/03 LEISURE AND GENERAL PURPOSES WORKING GROUP

- (i) The Village Caretaker has had flu during the previous month and had completed 4 hours work. The Clerk would ask the caretaker to deadhead daffodils in the village.
- (ii) The Clerk had been contacted with regard to the state of the pond in Sutton Wick. Following the recent clarification of the ownership of the pond by OCC the item would be carried forward by the new L&GPWG to plan the future of the pond and to set up a maintenance scheme. There was still some confusion as to the ownership of the grass verge in this area of Sutton Wick, and as to the definition of the land being 'common' land or owned by the Parish Council. The Clerk would contact OCC with regard to this.

50/03 RIGHTS OF WAY AND CONSERVATION WORKING GROUP

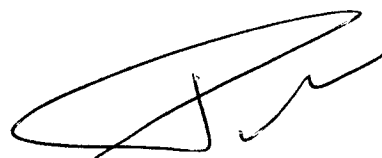
- (i) Mr Killick had held an initial consultation event in the Village Hall on March 15th to discuss the development of the Parish Nature Conservation Plan. Mr Killick reported on the event. The displays consisted of a statement of what is currently in the village and a statement of what might happen next with regard to how things could be maintained and improved. This work can be incorporated as part of a future Parish Plan but can also stand alone as a Parish Nature Conservation Plan. Mr Killick would put the findings to date into booklet form. Mr Killick was thanked for the tremendous effort and commitment, which he had devoted to the plan over several years. He would no longer be on the Parish Council but would continue to work on the Conservation Plan.

51/03 PARKING/PEDESTRIAN PROBLEMS

The Clerk informed the Council of correspondence received regarding the danger of vehicles parking on the pavements outside of the 'Mace' Stores on the Abingdon Road. The Clerk had contacted Inspector Rickard who supported measures that would improve safety but would find it difficult to enforce and parking restrictions. OCC would be happy to carry out a site visit to assess the area. The Parish Council was aware of the issues of parking and delivery to the shop and the potential dangers. They were keen to find a solution, which would improve safety, but also protect the valuable asset of the village shop. Mr Knight and Prof Wade would contact Mr Dix, the owner to arrange an informal discussion and would report to the Parish Council at the May Meeting.

52/03 CORRESPONDANCE – to be noted

OCC	Review of Bus Services 31&32/A/B Oday Hill Liaison Group Meeting – change of Date News – March 2003
VWHDC	South East Area Forum – 15 th April 2003 + Standards Committee for information Councillors guide to Local Codes of Conduct
SLCC	Advertising
OPFA	Newsletter Spring 2003
SW OXON PCT	Notice of Meeting +
ECHO	Newsletter – March and April
DEFRA	The 'Quality' Town and Parish Council Initiative
ORCC	News Spring 2003 a2b Launch Information(New Community Transport Website) +
NALC	Local Council Review
BRAKE	Road Safety Week 2003
VALE HOUSING ASSOCIATION	Spring Newsletter
CLERKS AND COUNCILS DIRECT	March 2003
+noticeboards	



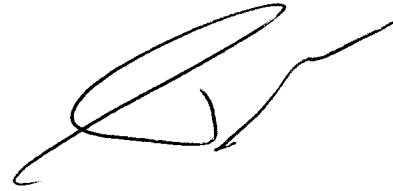
53/03 ANY OTHER BUSINESS (Matters for general discussion only)

(i) Questions had been raised by a resident as to whether there were any intentions to introduce double yellow lines throughout the village. Mr Knight stated that the Parish Council had not been made aware of any such plans by OCC.

(ii) Mr Killick was thanked for his contribution to the Council, which he had served for eight years, and the tremendous work carried out on Drayton's behalf. His knowledge and contribution would be greatly missed.

(iii) Mr Stimpson was also thanked for the considerable contributions he had made to the Council during a period of 32 years. His knowledge and experience had been invaluable and the massive commitment that had been given to the Parish had benefited several generations of residents. A presentation and toast to Mr Stimpson would follow the Meeting.

54/03 Due to the May Bank holiday and the unavailability of Councillors on the 12th May the **Date of the NEXT MEETING** was confirmed as **TUESDAY 6TH MAY 2003 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE**

A handwritten signature in black ink, consisting of a large, stylized initial 'A' followed by a horizontal line extending to the right.

DRAYTON PARISH COUNCIL

Notice is hereby given that a Meeting of Drayton Parish Council will be
Held on **MONDAY 7th APRIL 2003**
At the **CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON**
Following the **ANNUAL PARISH ASSEMBLY** at 7.45pm

2nd April 2003

Maria Wysocki-Jones
Clerk to the Parish Council
Tel: 01235 225909
Fax: 01235 223092
Email: mwjfordpc@aol.com

AGENDA

1. PUBLIC PARTICIPATION

2. APOLOGIES FOR ABSENCE

3. DECLARATION OF INTERESTS

4. MINUTES OF THE MEETING OF 3rd MARCH 2003

5. MATTERS ARISING

41/03	Elections May 2003	236/01	Bus Shelter
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6. FINANCE/ADMINISTRATION COMMITTEE BUSINESS

A Payments

M Wysocki-Jones	Clerk's salary	£454.68
Inland Revenue	Tax and NI	£19.62
M Wysocki-Jones	Expenses March	£95.00
A L Vickery & Son	Caretaker's equipment	£19.99 (incl vat £2.97)
Copycat	Copying Dec-Mar 2003	£56.99 (incl vat £8.49)
Caudwell Day Centre	Room hire Dec-Mar	£36.00
Drayton Village Hall	Conservation Plan Preview	£32.50
ORCC	Annual Membership	£20.00
Mr J Killick	Nature Conservation Plan	£36.50
OPFA	Annual Membership	£35.00
Thames Water	December – March	£6.39

Receipts

Mrs Brown	Burial Ground Reservation	£50.00
Edward Carter	Burial 'North'	£40.00
Dignity Funerals	Burial 'Gleed'	£40.00

7. PLANNING COMMITTEE BUSINESS

A Applications

6/03	DRA/13234/1	14 Steventon Road	Replacement Conservatory
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No Objections

7/03	DRA/17965	9 Henleys Lane	Erections of a two storey rear extension
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No Objections

8/03	DRA/4744/5	38 Church Lane	Erection of garage with homeoffice hobbies room above
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Objections

9/03 DRA/10949/3 Little Smiths Farm Training Arena
10/03 DRA/15758/2 67 Steventon Road Erection of a kitchen extension

B District Council Permissions/Refusals

2/03 DRA/17884 31 Abingdon Road Double garage with office over replacing existing garage buildings

Objections

Permitted at Planning Committee 31.1.03

3/03 DRA/4134/6 Manor Farm Drayton Conversion of redundant farm buildings to form three dwellings/erect replacement stables/garage filling in swimming pool. Utilise existing vehicular access.

No Objections

Permitted

4/03 DRA/14134/7-LB Manor Farm Drayton Conversion of redundant farm buildings to form three dwellings. Erection of replacement stables/garage.

No Objections

Permitted

5/03 DRA/5009/2 28 Steventon Road Drayton First floor extension over existing garage

No Objections

Permitted

6/03 DRA/13234/1 14 Steventon Road Replacement Conservatory

No Objections

Permitted

C Work to Trees

D Application for Certificate of Lawfulness

E Vehicle Licensing and Operating Hours Application

8. LEISURE AND GENERAL PURPOSES WORKING GROUP

(i) Ponds

9. RIGHTS OF WAY WORKING AND CONSERVATION WORKING GROUP

(i) Nature Conservation Plan

10. PARKING/PEDESTRIAN PROBLEMS

(i) Abingdon Road

11. CORRESPONDANCE – to be noted

OCC Review of Bus Services 31&32/A/B
Oday Hill Liaison Group Meeting – change of Date
News – March 2003

VWHDC South East Area Forum – 15th April 2003 +
Standards Committee for information
Councillors guide to Local Codes of Conduct

SLCC Advertising

OPFA Newsletter Spring 2003

SW OXON PCT Notice of Meeting +

ECHO Newsletter – March and April

DEFRA The ‘Quality’ Town and Parish Council Initiative

ORCC News Spring 2003
a2b Launch Information(New Community Transport Website) +

NALC Local Council Review

BRAKE Road Safety Week 2003

VALE HOUSING ASSOCIATION Spring Newsletter

CLERKS AND COUNCILS DIRECT March 2003

+noticeboards

12. ANY OTHER BUSINESS (Matters for general discussion only)

13. Due to the May Bank Holiday the DATE of the NEXT MEETING is to be confirmed as MONDAY 12th 2003 at 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE.

DRAYTON PARISH COUNCIL

Minutes of the Meeting of Drayton Parish Council Held on Tuesday 6th May 2003 at 7.45pm At the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON

Present: Mr Knight, Mr Cross, Mrs Pooley, Dr Fursdon Davis, Mr Scharf and Mr Butler
Apologies: Prof Wade, Mrs Morrison and Mr Ash (District Councillor)

55/03 ELECTION OF CHAIRMAN FOR THE YEAR 2003/2004

Mr Knight was re-elected unanimously.

56/03 ELECTION OF VICE-CHAIRMAN FOR THE YEAR 2003/2004

Mrs Morrison was elected unanimously. The appointment would be confirmed at the next meeting due to Mrs Morrison's absence.

57/03 DECLARATIONS OF INTEREST

No interests were declared.

58/03 PUBLIC PARTICIPATION

Mr Denno attended the meeting to discuss the current state of the pond at Sutton Wick. The pond had been of concern to the Council for some time and the Council's ownership had recently been established. Mr Denno, a resident of Sutton Wick had started work on clearing the pond and had been able to obtain professional advice as to the work needed to improve and maintain the pond. The Council were pleased to support Mr Denno and thanked him for the work he had done to date. The Council advised Mr Denno that in order to secure grants the pond group would need to affiliate with one of the charitable groups in the village or set up an independent group with its own bank account. The Parish Council was happy to provide some financial support. The Clerk would forward a donation application form. The Council would also provide information regarding sources of funding through the ORCC.

59/03 APPOINTMENT OF COMMITTEE/REPRESENTATIVES FOR 2003/2004

COMMITTEES: subject to agreement of absent councillors.

FINANCE: R Butler (Chairman), H Morrison, J Cross, J Pooley and P Knight

PLANNING: H Morrison (Chairman), J Pooley, C Fursdon Davis, R Butler and P Knight

WORKING GROUPS

GENERAL PURPOSES: J Cross (Chairman), P Knight, R Wade, and D Scharf

FOOTPATHS: J Pooley (Chairman), C Fursdon Davis, J Cross, R Wade and P Knight

REPRESENTATIVES

D Scharf	Public Transport Liaison
R Wade	Drayton Hall & Recreation Ground Management Committee
R Wade	Drayton Youth Centre Charity
Vacancy	School Governor
Mrs King	Drayton Charities (nominated Trustee - until September 2006)
Mr Etheridge	Drayton Charities (nominated Trustee - until August 2006)
J Cross	GARD
D Scharf	Drayton Chronicle contributor
R Wade	Millennium Green Trust (nominated Trustee)
R Wade	DAMASCUS Project

60/03 STANDING ORDERS

The Standing Orders as recommended by the National Association of Local Councils were adopted unanimously.

61/03 'NO SMOKING' AT MEETINGS

The motion was passed.

62/03 MINUTES OF THE MEETING OF 6TH MAY 2003

The Minutes were agreed and signed.

63/03 MATTERS ARISING

236/01 Bus Shelter

No date for the installation of the bus shelter had been arranged.

41/03 Elections May 2003

The Parish Council have a new council of eight; there are twenty-eight days to co-opt Councillors before the remaining three vacancies need to be advertised. Mr Grahame Ash had been elected District Councillor.

51/03 Parking Abingdon Road

Mr Knight had met informally with Mr Dix, shop proprietor, on Abingdon Road where problems have occurred at the junction with Henleys Lane. Parking and safety issues were discussed. The council discussed generally the possibility of creating a lay-by out of part of the Earl of Plymouth's field on the opposite side of Henleys Lane going into Drayton. Several questions were raised as to the feasibility and the desirability of such an option. The Clerk would arrange a site visit with Martin Turner, OCC, Mr Knight and Mr Cook to discuss available options.

16/03 Parish Plans

COUNTRYSIDE AGENCY Parish Plans – Guidance for Town and Parish Councils. This document was taken by Mr Scharf to go into circulation for discussion as an item on the June Agenda.

64/03 FINANCE/ADMINISTRATION COMMITTEE BUSINESS

A Payments

M Wysocki-Jones	Clerk's salary	£469.65
Inland Revenue	Tax and NI	£23.11
Cornhill Insurance	Insurance Premium	£535.16
OALC	Annual Membership	£333.21 (incl vat £49.63)
OALC	Subscription –Local Council Review	£11.59

Receipts

VWHDC	Half Year Precept	£10250.00
Oxford Payments Office	Compensation	£12.20

B Accounts 2002/2003 – Internal Audit

The Council agreed to continue the appointment of Mr Rollerson as Internal Auditor.

65/03 PLANNING COMMITTEE BUSINESS

A Applications

11/03 DRA/16508/1 51 Sutton Wick Lane Demolish and rebuild garage

No Objections

12/03 DRA/2831/4 86 Abingdon Road Erections of 2x2 bedroom houses with off street parking

No Objections

B District Council Permissions/Refusals

7/03 DRA/17965 9 Henleys Lane Erections of a two storey rear extension

No Objections

Permitted

8/03 DRA/4744/5 38 Church Lane

Erection of garage with homeoffice hobbies room above

Objections

Application Withdrawn

10/03 DRA/15758/2 67 Steventon Road

Erection of a kitchen extension

No Objections

Permitted

C Work to Trees

The District Council agreed the work to Trees at Cotswold House.

D Vehicle Licensing and Operating Hours Application

Drayton Mill – The Vale also objected to this application but would withdraw if the hours of operation were restricted. The Council await the outcome from the Department of transport Licensing Authority in Bristol.

66/03 LEISURE AND GENERAL PURPOSES WORKING GROUP

The bench seat in the Burial Ground had been removed from its base. The Clerk would ask the Caretaker to secure it again.

67/03 RIGHTS OF WAY AND CONSERVATION WORKING GROUP

The Clerk would provide footpath and previous minutes and agenda information to Mrs Pooley. The Clerk would ask the caretaker to repair the stile at the back of the Burial Ground towards the breakers yard.

68/03 CORRESPONDANCE – to be noted

OCC: Press Statement *
News April 2003
VWHDC: National Spring Clean
ORCC BKV Posters

LOCAL COUNCIL REVIEW

COUNTRYSIDE AGENCY Parish Plans – Guidance for Town and Parish Councils+

RMC Environmental Services Ltd Sutton Wick Liaison Meeting

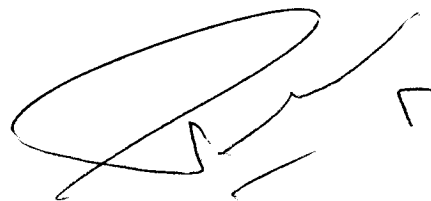
* Copied to Councillors

+ Into circulation

69/03 ANY OTHER BUSINESS (Matters for general discussion only)

- (i) The Council discussed the withdrawal of the 32 group of bus services from mid-August this year. Council responses need to be returned by the 23rd May. The Clerk would post notices regarding the withdrawal and asking for comments regarding the running of replacement services on village noticeboards and in the bus shelter. Mr Knight would reply on behalf of the Parish Council. The Council would recommend that there be one company running a regular service a minimum of once every hour.
- (ii) Mr Fursdon Davis raised the issue of the Stopping Up of the Green. With regard to his position of Parish Councillor the Clerk would seek guidance from the Monitoring Officer for the Vale, Mr Quayle as to whether as an active member of a group working against the Stopping up, and under the Terms of the Code of Conduct and Declaration of Register able Interests, Mr Davis would need to declare a prejudicial interest in this matter and so would be unable to take part in these discussion and be unable to vote.
- (iii) Mr Fursdon Davis informed the Council that he had been made aware of plans by the Earl of Plymouth estates to raise objections to the Local Plan First Deposit Draft 2011. Additional plans were thought to have been submitted for increased housing. Such housing would have an effect on the proposed Manor Farm Development and the Stopping up of the Green. The Clerk would contact Katie Barret with regard to the Local Plan and objections raised by the Earl of Plymouth estates. Once this had been established the Council could contact the Earl of Plymouth estates to request copies of the objections.

70/03 The Date of the NEXT MEETING was confirmed MONDAY 2ND JUNE 2003 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE



DRAYTON PARISH COUNCIL

Notice is hereby given that a Meeting of Drayton Parish Council will be
Held on **MONDAY 6th May 2003 at 7.45pm**
At the **CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON**

1st May

Maria Wysocki-Jones
Clerk to the Parish Council
Tel: 01235 225909
Fax: 01235 223092
Email: mwjfordpc@aol.com

AGENDA

1. APOLOGIES FOR ABSENCE

2. ELECTION OF CHAIRMAN FOR THE YEAR 2003/2004

3. ELECTION OF VICE-CHAIRMAN FOR THE YEAR 2003/2004

4. DECLARATIONS OF INTEREST

5. PUBLIC PARTICIPATION

6. APPOINTMENT OF COMMITTEES/REPRESENTATIVES FOR 2003/2004

(Subject to member's availability) 2002/2003 current committees/working groups shown in italics

COMMITTEES:

Finance: *K Clough(Chairman), J Killick, H Morrison, N Stimpson, P Knight*

Planning: *N Stimpson(Chairman), K Clough, H Morrison, P Knight*

WORKING GROUPS:

General Purposes: *H Morrison(Chairman), P Knight, R Wade*

Footpaths: *J Killick(Chairman), J Cross, P Knight, R Wade*

REPRESENTATIVES:

<i>P Knight</i>	<i>Public Transport Liaison</i>
<i>R Wade</i>	<i>Drayton Hall & Recreation Ground Management Committee</i>
<i>Vacant</i>	<i>School Governor</i>
<i>Mrs King</i>	<i>Drayton Charities (nominated Trustee - until September 2006)</i>
<i>Mr Etheridge</i>	<i>Drayton Charities (nominated Trustee - until August 2006)</i>
<i>J Killick</i>	<i>GARD</i>
<i>J Killick</i>	<i>Drayton Chronicle Contributor</i>
<i>R Wade</i>	<i>Millennium Green Trust (nominated Trustee)</i>
<i>R Wade</i>	<i>DAMASCUS PROJECT</i>

7. STANDING ORDERS

To re-affirm adoption of orders

8. 'NO SMOKING' AT MEETINGS

9. MINUTES OF THE MEETING OF 7TH April 2003

10. MATTERS ARISING

236/01	Bus Shelter	41/03 Elections May 2003	51/03	Parking Abingdon Road
16/03	Parish Plans			

11. FINANCE/ADMINISTRATION COMMITTEE BUSINESS

A Payments

M Wysocki-Jones	Clerk's salary	£469.65	£228.67 NFG
Inland Revenue	Tax and NI	£23.11	
Cornhill Insurance	Insurance Premium	£535.16	
OALC	Annual Membership	£333.21 (incl vat £49.63)	
OALC	Subscription –Local Council Review	£11.59	

Receipts

VWHDC	Half Year Precept	£10250.00
Oxford Payments Office	Compensation	£12.20

B Accounts 2002/2003 – Internal Audit

12. PLANNING COMMITTEE BUSINESS

A Applications

11/03 DRA/16508/1 51 Sutton Wick Lane Demolish and rebuild garage

No Objections

12/03 DRA/2831/4 86 Abingdon Road Erections of 2x2 bedroom houses with off street parking

No Objections

B District Council Permissions/Refusals

7/03 DRA/17965 9 Henleys Lane Erections of a two storey rear extension

No Objections

Permitted

8/03 DRA/4744/5 38 Church Lane Erection of garage with homeoffice hobbies room above

Objections

Application Withdrawn

10/03 DRA/15758/2 67 Steventon Road Erection of a kitchen extension

No Objections

Permitted

C Work to Trees

D Vehicle Licensing and Operating Hours Application

13. LEISURE & GENERAL PURPOSES WORKING GROUP

(i) Ponds

14. RIGHTS OF WAY AND CONSERVATION WORKING GROUP

15. CORRESPONDANCE - to be noted

OCC: Press Statement *
News April 2003
VWHDC: National Spring Clean
ORCC BKV Posters

LOCAL COUNCIL REVIEW

COUNTRYSIDE AGENCY Parish Plans – Guidance for Town and Parish Councils

RMC Environmental Services Ltd Sutton Wick Liaison Meeting

* Copied to Councillors

16. ANY OTHER BUSINESS (Matters for general discussion only)

17. The DATE of the NEXT MEETING to be confirmed as Monday 2nd June 2003 at 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE.

DRAYTON PARISH COUNCIL
Minutes of the Meeting of Drayton Parish Council
Held on Monday 2nd June 2003 at 7.45pm
At the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON

Present: Mr Knight, Mr Cross, Mrs Pooley, Dr Fursdon Davis, Mr Scharf and Mr Butler
Apologies: Prof Wade, Mrs McKenzie (County Councillor)

71/03 PUBLIC PARTICIPATION

No members of the public attended the Meeting.

72/03 DECLARATIONS OF INTEREST

No interests were declared.

73/03 MINUTES OF THE MEETING OF 6TH MAY 2003

The Minutes were agreed and signed.

74/03 MATTERS ARISING

59/03 Vice Chairman

Mrs Morrison electing as Vice Chairman was confirmed.

236/01 Bus Shelter

Installation had been arranged for 6th June; Mr Cross would meet with the contractors.

51/03 Parking Abingdon Road

The Clerk was awaiting a response from Mr Khan of OCC with regard to a site visit to discuss available options. The Clerk would contact Mr Khan again.

16/03 Parish Plans

COUNTRYSIDE AGENCY Parish Plans – Guidance for Town and Parish Councils. The document was still in circulation and this item would be carried to the July Agenda.

59/03 Governor Vacancy

This item would be carried forward to July.

148/02 Local Plan

Katie Barret of VWHDC had informed the Clerk that the Earl of Plymouth Estates had made planning objections in relation to the draft deposit. The Vale would not discuss these objections until the autumn. Dr Fursdon Davis had obtained copies of these objections and plans submitted by the EoPE and would distribute these to all Councillors. This item would be discussed fully at the July meeting when Councillors will have had the opportunity to review these objections and Dr Fursdon Davis would make a presentation on the issue. Mrs Morrison felt that there was no reason to revisit the issue of the Green at the current time but new issues as a result of the EoPE objections should be discussed. A Planning Meeting would be called prior in September.

69/03 (ii) Declaration of Interests

The Clerk had contacted Mr Quayle, Monitoring Officer for VWHDC with regard the position of Dr Fursdon Davis, Parish Councillor in relation to his situation as an active member of a group working against the Stopping Up of the Green. Mr Quayle would be happy to discuss Dr Fursdon Davis' position with him. He advised that membership of such groups should be declared on the Register of Members Interests. The Interest should also be declared when the Item was included on the Agenda or if it arose during a meeting. Dr Fursdon Davis should be aware that as a Councillor he should be open to debate and influence on the subject otherwise it would be considered a Prejudicial Interest in which case there should be no involvement in discussing the item in question.

68/03 Sutton Wick Liaison Meeting

The main issues at the site have now been resolved and activity is of reinstatement with all landfill operation completed. The next meeting will be held in November.

75/03 FINANCE/ADMINISTRATION COMMITTEE BUSINESS

A Payments

M Wysocki-Jones	Clerk's salary	£468.38
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Inland Revenue	Tax and NI	£46.57
Receipts		
Allotment Rental	2003/2004	£138.60

6/03 PLANNING COMMITTEE BUSINESS

A Applications

3/03 DRA/18046 10 Hilliat Fields Erection of a two story building to form four flats

B District Council Permissions/Refusals

0/03 DRA/10949/3 Little Smiths Farm Training Arena

No Objections

Permitted

1/03 DRA/16508/1 51 Sutton Wick Lane Demolish and rebuild garage

No Objections

Permitted

2/03 DRA/2831/4 86 Abingdon Road Erections of 2x2 bedroom houses with off street parking


No Objections

Planning Committee 27.5.03

7/03 LEISURE AND GENERAL PURPOSES WORKING GROUP

- (i) A meeting would be held at 7pm on 7th July. Mrs Morrison would pass a L&GPWP summary.
- (ii) The Clerk would ask Mr Green to strim an extra metre at the BMX track.
- (iii) Mr Knight had spoken to Mrs Griffiths with regard to the gate in the fence at the Burial Ground and she was keen to install this as soon as possible. The Council confirmed that their use of water in the Burial Ground was a longstanding arrangement and was not subject to a limited timescale.
- (iv) The issue of road marking in Church Lane was raised. The Clerk would contact the County to establish when and who had carried out this work

78/03 RIGHTS OF WAY AND CONSERVATION WORKING GROUP

- (i) The Council agreed that Mrs Pooley should purchase an up to date Ordinance Survey Map of the Area.
- (ii) The Clerk would contact the Caretaker with regard to clearing FP21, 19 and 4. 

79/03 CORRESPONDANCE – to be noted

OCC: News May 2003
DEFRA: Good Councillors Guide
ECHO MAY 2003

CLERKS AND COUNCILS DIRECT MAY 2003

SOUTH EAST ENGLAND REGIONAL ASSEMBLY: Proposed Alterations to Regional Planning

Guidance, South East – Tourism and Related Sport and Recreation

Destination South East – Supporting Statement to the Proposed Alterations

Proposed Alterations to Regional Planning

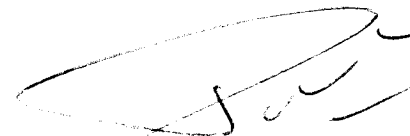
Guidance, South East – Energy Efficiency and Renewable Energy

Harnessing the Elements – Supporting Statement to the Proposed Alterations+ + Documents into circulation

80/03 ANY OTHER BUSINESS (Matters for general discussion only)

- (i) The Council discussed reports of problems with youths in the Burial Ground. The Clerk would make Mr Ash aware of the problems and the matter would also be highlighted in the Chronicle.
- (ii) Mrs Pooley reported she had received confirmation of the new cycleway that would be almost 2m wide
- (iii) Mr Scharf reported on the Transport Meeting which he had attended. He highlighted lift and car sharin proposals, which seemed to be in conflict with bus services.
- (iv) The issue of the cost of calls in representing the Council was raised.

81/03 The Date of the NEXT MEETING was confirmed MONDAY 7th JULY 2003 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE



DRAYTON PARISH COUNCIL

Notice is hereby given that a Meeting of Drayton Parish Council will be
Held on MONDAY 2nd June 2003 at 7.45pm
At the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON

29th May 2003

Maria Wysocki-Jones
Clerk to the Parish Council
Tel: 01235 225909
Fax: 01235 223092
Email: mwjfordpc@aol.com

AGENDA

1. PUBLIC PARTICIPATION

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

4. MINUTES OF THE MEETING OF 6TH MAY 2003

5. MATTERS ARISING

236/01 Bus Shelter	51/03 Parking Abingdon Road	16/03 Parish Plans
148/02 Local Plan	59/03 Governor Vacancy	68/03 Sutton Wick Liaison Meeting

6. FINANCE/ADMINISTRATION COMMITTEE BUSINESS

A Payments

M Wysocki-Jones	Clerk's salary	£468.38
Inland Revenue	Tax and NI	£46.57

Receipts

Allotment Rental	2003/2004	£138.60
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NT Given £228.67
m wysocki-jones £169.69
TUBA Audit. £243.75
m. wysocki-jones.
(Inland Revenue) £25.62

7. PLANNING COMMITTEE BUSINESS

A Applications

13/03 DRA/18046 10 Hilliat Fields Erection of a two story building to form four flats

B District Council Permissions/Refusals

9/03 DRA/10949/3 Little Smiths Farm Training Arena

No Objections

11/03 DRA/16508/1 51 Sutton Wick Lane Demolish and rebuild garage

No Objections

12/03 DRA/2831/4 86 Abingdon Road Erections of 2x2 bedroom houses with off street parking

No Objections

Planning Committee 27.5.03

8. LEISURE & GENERAL PURPOSES WORKING GROUP

9. RIGHTS OF WAY AND CONSERVATION WORKING GROUP

10. PARISH PLANS

CORRESPONDANCE - to be noted

JCC: News May 2003
DEFRA: Good Councillors Guide
ECHO MAY 2003

CLERKS AND COUNCILS DIRECT MAY 2003

SOUTH EAST ENGLAND REGIONAL ASSEMBLY: Proposed Alterations to Regional Planning
Guidance, South East – Tourism and Related Sport and Recreation

Destination South East – Supporting

Statement to the Proposed Alterations

Proposed Alterations to Regional Planning

Guidance , South East – Energy Efficiency and Renewable Energy

Harnessing the Elements – Supporting

Statement to the Proposed Alterations+

+ Documents into circulation

12. ANY OTHER BUSINESS (Matters for general discussion only)

**13. The DATE of the NEXT MEETING to be confirmed as Monday 7th July 2003 at
7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE.**

DRAYTON PARISH COUNCIL
Minutes of the Meeting of Drayton Parish Council
Held on Monday 7th July 2003 at 7.45pm
At the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON

Present: Mr Knight, Mr Cross, Mrs Pooley, Dr Fursdon Davis, Mr Scharf, Prof Wade, Mr Butler and Mrs McKenzie (County Councillor)

Apologies: Mrs Morrison

82/03 PUBLIC PARTICIPATION

No members of the public attended the Meeting.

83/03 DECLARATIONS OF INTEREST

P Knight Declared an Interest in Item 6B Grant Applications with reference to the application made by the Village Hall Drayton.

C Fursdon Davis Declared an Interest in Item 10 Local Plan with reference to the Stopping Up of the Green.

84/03 MINUTES OF THE MEETING OF 6TH MAY 2003

The Minutes were agreed and signed with the following amendment 78/03 (ii) FP14 not 4.

85/03 MATTERS ARISING

236/01 Bus Shelter

Queensbury Shelters had attempted to install the bus shelter but discovered that the foundation plan, which they had forwarded to the Council, was not the correct plan for the shelter ordered. Mr Knight and Mr Cross discussed the issue on site with Queensbury who agreed to provide the larger shelter to fit the foundation at no extra cost to the Parish Council. The new shelter had now been installed. The Clerk would contact the village handyman with regard to providing noticeboards in the shelter.

51/03 Parking Abingdon Road

Mr Knight and Mr Cross had attended a site meeting with Chris Felton of OCC regarding the issues related to parking on the Abingdon Road outside of the shop. OCC would not be opposed in principle to creating a parking area at the top of Henleys Lane however there would be numerous difficulties with phone and utility service points. The Clerk would contact Ms Felton with regard to the report she had said she would provide to the Council with regarding other possibilities.

16/03 Parish Plans

COUNTRYSIDE AGENCY Parish Plans – Guidance for Town and Parish Councils. The document was still in circulation and this item would be carried to the August Agenda.

59/03 Governor Vacancy

This item would be carried forward to August.

80/03 Drayton Almshouse Trustee

The Clerk had received correspondence from the Trust offering to put forward the name of a Trustee. The Clerk would contact the Trust to accept this offer and invite their nominee to a Parish Council Meeting.

135/02 Abits

Mr Cross had attended an Abits meeting and expressed concern that unless Drayton continued to apply pressure to be involved in the developments and proposals, its concerns and views would be overlooked. Abits main focus continued to be Marcham Road with some work starting on Drayton Road, with the possibility of taking the buses out of High Street. Concentration was still very much on short-term objectives with consideration of medium term objections just commencing. The next Abits Meeting would be in December. Abits would be included on the November PC Agenda.

77/03 Road Marking

Mr Cross confirmed that the new road marking in Church Lane, which had caused concern, had received permission from the County Council. The markings were not mandatory but advisory.

FINANCE/ADMINISTRATION COMMITTEE BUSINESS

Payments

M Wysocki-Jones	Clerk's salary	£468.38
Inland Revenue	Tax and NI	£36.07
Millennium Green	Grant 2003/2004	£1337.53
Glasdon	Dog Bin	£93.08 (incl vat £13.86)
Thames Water	March -June	£6.98
Copycat Services	Copying May	£18.92 (incl vat £2.82)
Vale of White Horse	Election Fee	£49.00
N F Green	Grass Cutting June	£228.67

Receipts

Reeves Memorial Memorial 'Acott'		£25.00
Howard Chadwick	Burial 'Tyndall'	£40.00
Haste	Allotment Access	£60.00
Co-Operative Funerals	Burial 'Roe'	£40.00
Howard Chadwick	Memorial 'Tyndall'	£25.00

Grant Applications

A grant of £250.00 was agreed for Drayton Hall to support their grant applications and fundraising for a new boiler system.

) A £100.00 grant to Help the Aged was agreed.

Finance Meeting 4th August 2003 6.45pm

Millennium Green – Memorandum of Understanding

Prof Wade outlined the purpose of drawing up a Memorandum of Understanding between the Parish Council and the Millennium Green Trust. The Parish Council had been the major driving force behind the original idea of the Green and the setting up of the Trust and obtaining and supporting applications regarding lottery and other funding. There was concern that few original members of the Parish Council were still involved and it was important that the original ideas were not lost. A memorandum setting out the rights and obligations of both parties would be a working document for both the Council and the Trust. The Council agreed that Prof Wade would contact Mr Hamilton with a review to jointly drafting the document, which would then be circulated for discussion.

27/03 PLANNING COMMITTEE BUSINESS

Applications

24/03 DRA/7372/2 240 Steventon Road Single storey front, side and rear extension

No Objections

25/03 DRA/7409/4 140 Abingdon Road Erection of a single storey extension

26/03 DRA/65521/1 31 Steventon Road Erection of a single storey side extension to provide garage and kitchen. Demolition of existing kitchen

27/03 DRA/445/23-X Drayton Mill Erection of three dwellings to amend previous application

District Council Permissions/Refusals

23/03 DRA/18046 10 Hilliat Fields Erection of a two story building to form four flats

No Objections

22/03 DRA/2831/4 86 Abingdon Road Erections of 2x2 bedroom houses with off street parking

Application Withdrawn
Planning Committee 27.5.03 Permitted

24/03 DRA/7372/2 240 Steventon Road Single storey front, side and rear extension

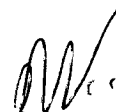
Permitted

28/03 Planning Meeting 1st September 2003 7.00pm

28/03 LEISURE AND GENERAL PURPOSES WORKING GROUP

A meeting of the L&GPWG had been held prior to the main meeting. Prof Wade and Mr Scharf apologised for their absence.

i) Village Caretaker



Group were concerned that the village caretaker had been very inactive during the previous two months. The Clerk would contact the caretaker to discuss hours worked.

(ii) Playgrounds

The Annual Rospa Report was due to be undertaken and the Group would wait to review its report. The Clerk had started to gather information regarding the repair and/or replacement of the soft play surface in Lockway and also the repainting of the equipment, which was starting to look very shabby. The Group hoped to propose a rolling programme of maintenance for Lockway Playground.

(iii) Burial Ground

The Group had also discussed generally the maintenance of the burial Grounds and allotments and ways in which they could be improved.

(iv) Ponds

The Clerk had been in contact with Mr Denno but progress in establishing a plan of action was proving to be quite slow.

89/03 RIGHTS OF WAY AND CONSERVATION WORKING GROUP

Mrs Pooley had purchased an Ordinance Survey Map, which was proving helpful. A meeting would be held during July. Some of the work, which the Caretaker had been asked to undertake on footpaths, had been done.

90/03 148/02 Local Plan

Dr Fursdon Davis had distributed copies of the objections and plans submitted by the EoPE with regard to the Draft Deposit of the Local Plan. The EoPE had raised two objections and submitted two plans for the following proposals. (i) 409/8 a development of houses running parallel with the A34 and (ii) 409/7 a development along the Abingdon Road and at the junction of Hilliat Fields thereby creating a roundabout at that junction.

Dr Fursdon Davis then outlined in detail these two proposals. He also related the possibility of these two proposals to the issues related to the Stopping up of the Green and the results of the Public Inquiry. Dr Fursdon Davis was concerned that communication regarding all possibilities should be kept as open as possible even if the Council did object to the actual development proposals. Other Councillors were concerned that the Parish Council should be firm in what they were for and against as the Vale would be less likely to support their concerns if they did not appear to be definite. All Councillors gave varying opinions on the various options of development. The overriding concern was that the EoPE appeared to have no regard for the agreement previously made with the Council. The Council had received no contact from them regarding these new proposals and their implications. The Council wanted to ensure that although the period when the Vale would consider these objections would not be until the autumn, the Council should write to the Vale strongly objecting to the EoPE's Objections to the Local Plan. The Clerk would also write to the EoPE requesting a meeting in light of the current agreement and the objections, which they had now made. The Clerk would contact Mr As (District Councillor) regarding the issue of the plan and the possibility of other objections of which the council might not be aware. Dr Fursdon Davis was thanked for uncovering this information on behalf of the Parish Council.

The Council continued to debate the issue of the Green with particular reference to safety. Mrs Mackenzie stated that a single access would always be considered to be the safest option as had been outline by the Public Inquiry. The Council felt that priority should be given to the two current objections made by the EoPE, as they could well affect the proposed Stopping up of the Green and the related development.

91/03 DAMASCUS PROJECT – Revised Constitution

As the Parish Council's representative Professor Wade had reviewed the revised Damascus Project's constitution and recommended that the Council support the revision and had no objections.

92/03 CORRESPONDANCE – to be noted

OCC:

Drayton to remain the same.

PERIODIC ELECTORAL REVIEW OF OCC

NEWS JUNE 2003

OXFORDSHIRE NEWS MAGAZINE ISSUE 2

QUALITY PARISH COUNCIL SCHEME

DEFRA:

Mr Knight would review and report at the next meeting.

ECHO

JUNE 2003

AND DR FURSDON DAVIS CONTINUED TO EXPRESS HIS PARTICULAR

LOCAL COUNCIL REVIEW
LLC
STANDARDS BOARD FOR ENGLAND
THE COUNTRYSIDE AGENCY
VH
PFA
RCC

JULY 2003
NATIONAL CONFERENCE
THE CODE IN PRACTICE +
INFORMATION BOOKLET
DRAFT MAP INFORMATION FOR PARISH COUNCILS+
REGISTER OF MEMBERS INTERESTS
WHITE HORSE NEWS
THE PLAYING FIELD
NEWS ISSUE 22

Documents into circulation

03 ANY OTHER BUSINESS (Matters for general discussion only)

Traffic Noise A34

The Clerk had received a letter from St Helen Without Parish Council asking for support in lobbying OCC with regard to the resurfacing of the A34 in connection with the reduction of road noise. The Council were happy to support this issue.

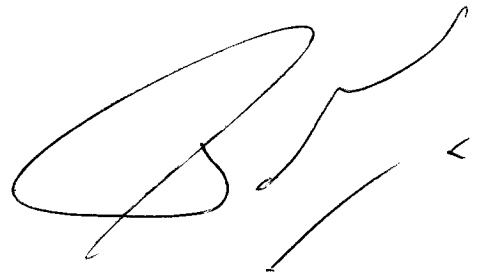
i) Drayton Car Boot Sale

The Clerk would contact the Vale with regard to concerns expressed about the Boot sale with reference to the signage, toilets etc. Mr Scharf would contact the Clerk with details regard this complaint.

ii) Abingdon Cycleway

Further delays were being experienced due to cables, which had not been expected. These would need to be routed at a cost of £34000.00 before work could continue.

4/03 The Date of the NEXT MEETING was confirmed MONDAY 4th August 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE

A handwritten signature in black ink, consisting of a large, stylized initial 'B' followed by a surname that appears to be 'Scharf'. There is a small mark to the right of the signature.

DRAYTON PARISH COUNCIL

Notice is hereby given that a Meeting of Drayton Parish Council will be
Held on MONDAY 7th July 2003 at 7.45pm
At the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON

2nd July 2003

Maria Wysocki-Jones
Clerk to the Parish Council
Tel: 01235 225909
Fax: 01235 223092
Email: mwjfordpc@aol.com

AGENDA

1. PUBLIC PARTICIPATION

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

4. MINUTES OF THE MEETING OF 2nd JUNE 2003

5. MATTERS ARISING

236/01 Bus Shelter	51/03 Parking Abingdon Road	16/03 Parish Plans
59/03 Governor Vacancy	80/03 Drayton Almshouse Trustee	135/02 Abits
77/03 Road Marking		

6. FINANCE/ADMINISTRATION COMMITTEE BUSINESS

A Payments

M Wysocki-Jones	Clerk's salary	£468.38
Inland Revenue	Tax and NI	£36.07
Millennium Green	Grant 2003/2004	£1337.53
Glasdon	Dog Bin	£93.08 (incl vat £13.86)
Thames Water	March -June	£6.98
Copycat Services	Copying May	£18.92 (incl vat £2.82)
Vale of White Horse	Election Fee	£49.00
N F Green	Grass Cutting June	£228.67

Receipts

Reeves Memorial Memorial 'Acott'		£25.00
Howard Chadwick	Burial 'Tyndall'	£40.00
Haste	Allotment Access	£60.00
Co-Operative Funerals	Burial 'Roe'	£40.00
Howard Chadwick	Memorial 'Tyndall'	£25.00

B Grant Applications

C Finance Meeting 4th August 2003 6.45pm

D Millennium Green – Memorandum of Understanding

7. PLANNING COMMITTEE BUSINESS

A Applications

14/03 DRA/7372/2 240 Steventon Road Single storey front, side and rear extension

No Objections

15/03 DRA/7409/4 140 Abingdon Road Erection of a single storey extension

- 6/03 DRA/65521/1 31 Steventon Road Erection of a single storey side extension to provide garage and kitchen. Demolition of existing kitchen
- 17/03 DRA/445/23-X Drayton Mill Erection of three dwellings to amend previous application
- B District Council Permissions/Refusals**
- 13/03 DRA/18046 10 Hilliat Fields Erection of a two story building to form four flats
- Objections** **Application Withdrawn**
- 12/03 DRA/2831/4 86 Abingdon Road Erections of 2x2 bedroom houses with off street parking
- No Objections** **Planning Committee 27.5.03 Permitted**
- 14/03 DRA/7372/2 240 Steventon Road Single storey front, side and rear extension
- No Objections** **Permitted**
- C Planning Meeting 1st September 2003 7.00pm**

8. LEISURE & GENERAL PURPOSES WORKING GROUP

(i) Meeting 7th July 2003

9. RIGHTS OF WAY AND CONSERVATION WORKING GROUP

10. 148/02 LOCAL PLAN

(i) Presentation by Dr Fursdon Davis

11. DAMASCUS PROJECT

(i) Revised Constitution

12. CORRESPONDANCE - to be noted

- OCC:** PERIODIC ELECTORAL REVIEW OF OCC
NEWS JUNE 2003
OXFORDSHIRE NEWS MAGAZINE ISSUE 2
- DEFRA:** QUALITY PARISH COUNCIL SCHEME
- ECHO** JUNE 2003
- LOCAL COUNCIL REVIEW** JULY 2003
- NALC** NATIONAL CONFERENCE
- STANDARDS BOARD FOR ENGLAND** THE CODE IN PRACTICE +
INFORMATION BOOKLET
- THE COUNTRYSIDE AGENCY** DRAFT MAP INFORMATION FOR PARISH COUNCILS+
- VWH** REGISTER OF MEMBERS INTERESTS
WHITE HORSE NEWS
- OPFA** THE PLAYING FIELD
- ORCC** NEWSA ISSUE 22
- + Documents into circulation**

13. ANY OTHER BUSINESS (Matters for general discussion only)

- (i) Traffic Noise A34**
- (ii) Drayton Car Boot Sale**

14. The DATE of the NEXT MEETING to be confirmed as Monday 4th August 2003 at 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE.

DRAYTON PARISH COUNCIL
Minutes of the Meeting of Drayton Parish Council
Held on Monday 1st September 2003 at 7.45pm
At the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON

Present: Mr Knight, Mr Cross, Mrs Pooley, Dr Fursdon Davis, Mr Scharf, Prof Wade, Mr Butler and Mr Morrison
Apologies: Mrs McKenzie (County Councillor) and Mr Ash (District Councillor)

95/03 PUBLIC PARTICIPATION

No members of the public attended the Meeting.

96/03 DECLARATIONS OF INTEREST

Dr Fursdon Davis informed the Council that he had taken advice from the Vale regarding the issue of the Stopping up of the Green and had been advised that it was not necessary for him to Declare an Interest. No other Interests were Declared.

97/03 MINUTES OF THE MEETING OF 7th JULY 2003

90/03 148/03 Local Plan

Extensive discussions were held regarding the wording of this minute. The following additions were made. At the end of the first line following EoPE 'as requested' was inserted. At the beginning of the second paragraph 'The Council continued' ...the end of this sentence currently ending 'safety' was continued to read 'and Dr Fursdon Davis continued to express his particular concerns over this issue.' The changes were not agreed unanimously.

98/03 MATTERS ARISING

51/03 Parking Abingdon Road

The Clerk had been in contact with Chris Felton OCC. Mrs Felton had been absent from work due to illness and had been unable to provide a report regarding the site visit. A report could be expected within two months.

16/03 Parish Plans

COUNTRYSIDE AGENCY Parish Plans – Guidance for Town and Parish Councils. The document had been lost in circulation; the Clerk requested that Councillors look for the mislaid document. The document was still in circulation and this item would be carried to the October Agenda.

79/03 Governor Vacancy

The Clerk had received an email from Mr Ciaran McDonnell Chair of Governors regarding the school putting forward a nominee as Parish Council representative. The Council were happy to do this and requested that the nominee attend a Meeting to meet the Council, and subsequently report to the Council regarding the school's activities at the Annual Parish Meeting. The Clerk would reply to Mr Mc Donnell.

80/03 Drayton Almshouse Trustee

The Clerk had accepted the Trust's offer to put forward the name of a Trustee but had had no response to date.

135/02 Abits

The Clerk would write to Ros Clarke, VWHDC to attend a Parish Council Meeting to update the Council on Abits progress. Mr Cross informed the Council that Halcrow planned a public meeting in Drayton regarding proposed traffic calming in the light of the development in Didcot. Sutton Courtney and Steventon would also be involved.

33/03 Best Kept Village Competition

The Council were pleased with Drayton's Village Report. Portions of the report would be produced in the Drayton Chronicle.

99/03 FINANCE/ADMINISTRATION COMMITTEE BUSINESS

A Payments

M Wysocki-Jones	Clerk's salary Aug&Sep	£936.76
Inland Revenue	Tax and NI Aug&Sep	£72.14
N F Green	Grass Cutting July	£228.67
N F Green	Grass Cutting August	£228.67
A L Vickery	Equipment to repair bench	£33.03 incl vat £4.91

Ym

Amenity Tree Planting

The Council did not identify any areas for planting. Mrs Pooley would ensure this would appear in next year's Chronicle in July to ask for ideas.

(iii) Burial Ground

The gravedigger had not been removing the spoil heap – the Clerk would contact him. The Council accepted a quote from Mr Green to prune the hedge where required and weed amongst the new hedge.

102/03 RIGHTS OF WAY AND CONSERVATION WORKING GROUP

(i) Meeting 23rd July 2003

Minutes of the ROW Meeting on the 23rd July 2003 were circulated. Mrs Pooley reported to the Council regarding the meeting. Numerous way markers had been ordered and many had been put up. Dr Fursdon Davis agreed that the Love Lane sign could be put up. It had been decided that instead of assigning Footpaths to individual Councillors an appeal would be put in the Chronicle asking that any problem paths should be reported to Mrs Pooley. Mrs Pooley highlighted the problem paths to the Council as detailed in the minutes. The Council were happy that Mrs Pooley liaise directly with OCC regarding stiles, footpath repairs and paths in dispute to gain their assistance in dealing with landowners.

103/03 DEFRA: QUALITY PARISH COUNCIL SCHEME – Mr Paul Knight Carried forward to October

104/03 CODE OF CONDUCT

(i) Video – The Code in Practice for Discussion

(ii) New Ethical Framework Regulations

Carried Forward to October

105/03 CORRESPONDANCE – to be noted

OCC Environment and Economy Service Plan 2003/2004 + for discussion on 1.9.03 Carried forward to October

Oxfordshire Structure Plan 2001-2016; Advanced Notification – Publication of the Draft Plan

News July 2003

News August 2003

Oxfordshire's Quality of Life and Sustainable Development Indicators 2002/3*

Oxfordshire Plan 2003-2004 +

Withdrawal of commercially operated bus services – Abingdon/Didcot/Wantage Mr Scharf to query new bus services and timetable

RCC Rural Transport Newsletter

DEFRA Rural Services Standard

ECHO July/August 2003

CLERKS AND COUNCILS DIRECT July 2003

VWHDC Parish Boundary Review

Amenity Tree Planting

Annual District/Parish Liaison Evening

Arts Audit

District Council Year Book and Diary

OALC County Circular August 2003 Highlights

OFFICE OF THE DEPUTY PRIME MINISTER Consultation Paper on Indemnities for Relevant Authority Members and Officers + for discussion on 1.9.03

SW OXON PCT Public Board Meeting

106/03 ANY OTHER BUSINESS (Matters for general discussion only)

(i) Drayton Car Boot Sale

Signage and toilets had approved but Mr Scharf would still contact the Clerk with details regard this complaint

(ii) The Council discussed a Neighbourhood Watch Scheme. Mr Knight reported that there was now no local liaison but it was centralised to Kidlington.

107/03 The Date of the NEXT MEETING was confirmed MONDAY 6TH OCTOBER 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE

Shaw & Sons Ltd	Stationery/Ledgers	£22.18 incl vat £2.25
Drayton Hall	Room hire replacement cheque	£32.50
Queensbury Shelters	Bus shelter	£3444.51 incl vat £513.01
Copycat	Photocopying	£21.97 incl vat £3.27
M Wysocki-Jones	3 months expenses	£151.30 incl vat £4.32

Receipts

Allotment Access	Williams	£60.00
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B Finance Meeting 1st September 2003 Presentation of Accounts 2002/2003

Mr Butler reported to the Council on the Finance Meeting and the presentation of the 2002/03 Accounts.

(i) It was agreed that donation requests would be circulated around the Finance Committee and reviewed by the Committee before being presented to the Council. If however timescales of meetings meant a long delay, the requests would still be circulated amongst the Committee but would then go straight to the main Council.

(ii) Expenditure in months 1-3 had been limited and there were no issues to discuss.

(iii) The Finance Committee proposed that the Council approve the accounts for 2002/2003. The Council had reviewed the accounts and they were agreed unanimously.

(iv) It was reported that the Council must review its risk management systems and create a risk management policy. The Clerk would report to the next Finance Committee Meeting on policies obtained from other Councils.

100/03 PLANNING COMMITTEE BUSINESS

A Applications

16/03 DRA/65521/1 31 Steventon Road Erection of a single storey side extension to provide garage and kitchen. Demolition of existing kitchen

No Objections

17/03 DRA/445/23-X Drayton Mill Erection of three dwellings to amend previous application

Objections

18/03 DRA/18157 94 Steventon Road Demolish existing garage, kitchen and conservatory. Erection of two storey and single storey extension

19/03 DRA/18166 30 Church Lane Demolish single storey garage. Erection of two storey rear extension

No Objections

20/03 DRA/9865/2 10 Crabtree Lane Amendments to planning permission DRA/9865/1 to increase size of garage, kitchen and change from pitched roof to flat

No Objections

21/03 DRA/18163 21 Eastway Accommodation for elderly relative over existing garage and new garden store

No Objections

B District Council Permissions/Refusals

15/03 DRA/7409/4 140 Abingdon Road Erection of a single storey extension

No Objections

Permitted

17/03 DRA/445/23-X Drayton Mill Erection of three dwellings to amend previous application

Objections

Outline Permission Granted

18/03 DRA/18157 94 Steventon Road Demolish existing garage, kitchen and conservatory. Erection of two storey and single storey extension

Permitted

21/03 DRA/18163 21 Eastway Accommodation for elderly relative over existing garage and new garden store

No Objections

Permitted

C Planning Committee Meeting

The Planning Meeting was moved to the 6th October.

101/03 LEISURE AND GENERAL PURPOSES WORKING GROUP

(i) Village Caretaker

The Clerk would write to the Caretaker regarding the Council's concern about the lack of contact during the previous months. The Clerk had been struggling to contact the Caretaker.

[Handwritten signature]

DRAYTON PARISH COUNCIL

Notice is hereby given that a Meeting of Drayton Parish Council will be
Held on **MONDAY 1ST SEPTEMBER 2003 at 7.45pm**
At the **CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON**

26th August 2003

Maria Wysocki-Jones
Clerk to the Parish Council
Tel: 01235 225909
Fax: 01235 223092
Email: mwjfordpc@aol.com

AGENDA

1. PUBLIC PARTICIPATION

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

4. MINUTES OF THE MEETING OF 7th JULY 2003

5. MATTERS ARISING

51/03	Parking Abingdon Road	16/03	Parish Plans	59/03	Governor Vacancy
80/03	Drayton Almshouse Trustee	135/02	Abits	33/03	Best Kept Village Competition
148/02	Local Draft Deposit				

6. FINANCE/ADMINISTRATION COMMITTEE BUSINESS

A Payments

M Wysocki-Jones	<i>copycat - Aug.</i> Clerk's salary Aug&Sep	£18.70 + vat	£3.27
Inland Revenue	Tax and NI Aug&Sep	£936.76	<i>expenses 3 mths £151.70 vat .4</i>
N F Green	Grass Cutting July	£72.14	
A L Vickery	Equipment to repair bench	£228.67 + £228.67 Aug =	£457.34
OALC	Publications	£33.03	incl vat £4.91
Shaw & Sons Ltd	Stationery/Ledgers	£22.18	incl vat £2.23
Drayton Hall	Room hire replacement cheque	£120.92	incl vat £18.01
Queensbury Shelters	Bus shelter	£32.50	
		£3444.51	incl vat £513.01

Receipts

Allotment Access	Williams	£60.00
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B Finance Meeting 1st September 2003 Presentation of Accounts 2002/2003

7. PLANNING COMMITTEE BUSINESS

A Applications

16/03	DRA/65521/1	31 Steventon Road	Erection of a single storey side extension to provide garage and kitchen. Demolition of existing kitchen
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No Objections

17/03	DRA/445/23-X	Drayton Mill	Erection of three dwellings to amend previous application
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Objections

18/03	DRA/18157	94 Steventon Road	Demolish existing garage, kitchen and conservatory. Erection of two storey and single storey extension
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✓ **WHDC** Parish Boundary Review
Amenity Tree Planting
Annual District/Parish Liaison Evening
Arts Audit
District Council Year Book and Diary

OALC County Circular August 2003 Highlights

OFFICE OF THE DEPUTY PRIME MINISTER Consultation Paper on Indemnities for Relevant Authority Members and Officers + for discussion on 1.9.03

SW OXON PCT Public Board Meeting

+ **Documents into circulation**

* **Copied to Councillors**

13. ANY OTHER BUSINESS (Matters for general discussion only)

14. The DATE of the NEXT MEETING to be confirmed as Monday 6th October 2003 at 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE.

19/03 DRA/18166 30 Church Lane Demolish single storey garage. Erection of two storey rear extension

No Objections

20/03 DRA9865/2 10 Crabtree Lane Amendments to planning permission DRA/9865/1 to increase size of garage, kitchen and change from pitched roof to flat

No Objections

21/03 DRA/18163 21 Eastway Accommodation for elderly relative over existing garage and new garden store

No Objections

B District Council Permissions/Refusals

15/03 DRA/7409/4 140 Abingdon Road Erection of a single storey extension

No Objections Permitted

17/03 DRA/445/23-X Drayton Mill Erection of three dwellings to amend previous application

Objections Outline Permission Granted

18/03 DRA/18157 94 Steventon Road Demolish existing garage, kitchen and conservatory. Erection of two storey and single storey extension

Permitted

21/03 DRA/18163 21 Eastway Accommodation for elderly relative over existing garage and new garden store

No Objections

Permitted

C Planning Committee Meeting

Please note that this meeting will now be held on Monday 6th October 2003 7pm Caudwell Day Centre

8. LEISURE & GENERAL PURPOSES WORKING GROUP

(i) Amenity Tree Planting 2003/2004

(ii) Burial Ground

(a) Hedge Pruning and Maintenance

(b) Memorial Applications

9. RIGHTS OF WAY AND CONSERVATION WORKING GROUP

(i) ROW Meeting

(ii) Countryside and Rights of Way Act 2000 – Draft Map Information for Parish Councils

10. CODE OF CONDUCT

(i) Video – The Code in Practice for Discussion

(ii) New Ethical Framework Regulations

11. DEFRA: QUALITY PARISH COUNCIL SCHEME – Mr Paul Knight

12. CORRESPONDANCE - to be noted

OCC Environment and Economy Service Plan 2003/2004 + for discussion on 1.9.03
Oxfordshire Structure Plan 2001-2016; Advanced Notification – Publication of the Draft Plan
News July 2003

News August 2003

Oxfordshire's Quality of Life and Sustainable Development Indicators 2002/3*

Oxfordshire Plan 2003-2004 +

Withdrawal of commercially operated bus services – Abingdon/Didcot/Wantage

ORCC Rural Transport Newsletter

DEFRA Rural Services Standard

ECHO July/August 2003

CLERKS AND COUNCILS DIRECT July 2003

DRAYTON PARISH COUNCIL

Notice is hereby given that a Meeting of Drayton Parish Council will be
Held on MONDAY 6TH OCTOBER 2003 at 7.45pm
At the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON

2ND OCTOBER 2003

Maria Wysocki-Jones
Clerk to the Parish Council
Tel: 01235 225909
Fax: 01235 223092
Email: mwjfordpc@aol.com

AGENDA

1. PUBLIC PARTICIPATION

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

4. MINUTES OF THE MEETING OF 1ST SEPTEMBER 2003

5. MATTERS ARISING

16/03 Parish Plans 59/03 Governor Vacancy 80/03 Drayton Almshouse Trustee
135/02 Abits 105/03 OCC Deposit Draft Structure Plan 2016

6. FINANCE/ADMINISTRATION COMMITTEE BUSINESS

A Payments

Expenses, stationery, stamps £ 73.15
M Wysocki-Jones Clerk's salary October £468.48
Inland Revenue Tax and NI October £35.97
Thames Water Allotment rental £7.11

Receipts

Precept Second payment £10250.00

B Finance Budget Meeting 2003/2004 10th December 2003 Drayton Hall 7pm

7. PLANNING COMMITTEE BUSINESS

A Applications

22/03 DRA/17548/1 78 Steventon Road Loft conversion with new gable end roofs

No Objections

23/02 DRA/2540/1 87 High Street Rear extension over new study and kitchen extension
replacing flat roof with pitched roof
24/02 DRA/17965/1 9 Henleys Lane Erection of two storey rear extension (resubmission)

B District Council Permissions/Refusals

16/03 DRA/65521/1 31 Steventon Road Erection of a single storey side extension to provide
garage and kitchen. Demolition of existing kitchen
Permitted

No Objections

C Planning Committee Meeting

Please note that this meeting will now be held on Monday 3rd November 2003 7pm

D Proposed Asda Distribution Warehouse Sutton Courtney

8. PARISH BOUNDARIES

10. ENVIRONMENT AND ECONOMY SERVICE PLAN 2003/2004

11. INDEMNITIES FOR RELEVANT AUTHORITY MEMBERS AND OFFICERS

12. LEISURE & GENERAL PURPOSES WORKING GROUP

- (i) Rospa Report**
- (ii) Repair to the Lych Gate**
- (iii) Burial Ground**

13. RIGHTS OF WAY AND CONSERVATION WORKING GROUP

- (i) ROW Meeting**
- (ii) Countryside and Rights of Way Act 2000 – Draft Map Information for Parish Councils**

14. CODE OF CONDUCT

- (i) Video – The Code in Practice for Discussion**
- (ii) New Ethical Framework Regulations**

15. DEFRA: QUALITY PARISH COUNCIL SCHEME – Mr Paul Knight

16. CORRESPONDANCE - to be noted

OCC Oxfordshire Structure Plan 2001-2016 Draft for Consultation
News September 2003

ORCC AGM Information

ECHO September 2003

CLERKS AND COUNCILS DIRECT September 2003

VWHDC Entertainment Licence
New Housing at Grove
Empty Dwellings
Comprehensive Performance Assessment
Electoral Register
Community Strategies
Standards Committee
Accommodation Guide

SW OXON PCT AGM and Annual Report

STANDARD BEARER DC Monitoring Officers Newsletter

OPFA AGM

ABINGDON MARATHON Event notification

16. ANY OTHER BUSINESS (Matters for general discussion only)

17. The DATE of the NEXT MEETING to be confirmed as Monday 3rd November 2003 at 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE. To be preceded by the Planning Meeting at 7pm.

Minutes of the Meeting of Drayton Parish Council
Held on Monday 6th October 2003 at 7.45pm
At the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON

Present: Mr Cross, Mrs Pooley, Dr Fursdon Davis, Mr Scharf, Mr Butler and Mrs Morrison
Apologies: Mr Knight, Mrs McKenzie (County Councillor) and Mr Ash (District Councillor)
Mrs Morrison Chaired the Meeting in Mr Knight's absence and it became necessary to carry forward several items to the November Meeting.

108/03 PUBLIC PARTICIPATION

Mr Justin Denno attended the meeting in relation to the work being carried out at Sutton Wick Pond. The Parish Council was informed of the progress of work to date and Mr Denno stated that he would like to apply to the Parish Council for a grant. The Clerk had previously forwarded an application form, which Mr Denno was advised to complete so that the Council could consider the application fully.

109/03 DECLARATIONS OF INTEREST

No Interests were declared.

110/03 MINUTES OF THE MEETING OF 7th JULY 2003

The minutes were agreed and signed

111/03 MATTERS ARISING

16/03 Parish Plans

COUNTRYSIDE AGENCY Parish Plans – Guidance for Town and Parish Councils. The document had still not been located. The Clerk would request an additional copy from the Countryside Agency.

59/03 Governor Vacancy

The Clerk confirmed David Hudson's appointment to the Governing Body as Parish Council Representative.

80/03 Drayton Almshouse Trustee

The Clerk had been advised by the Trust that Mr Laurence Vickery would be prepared to represent the Parish Council on the Trust. This proposal was agreed and the Clerk would confirm this in writing to Mr Vickery.

135/02 Abits

Mr Cross informed the Council that it would be necessary for them to reiterate its concerns regarding the increase in traffic and consideration of traffic calming measures to Abits, as discussions would soon be in progress regarding the budget for any schemes to be implemented in 2004/2005. New Councillors expressed the opinion that they were unaware of the Councils previous views on Abits and traffic calming. The Clerk would copy a previous letter regarding Abits to all Councillors. The Clerk would also invite a member of the Team involved with Abits to attend a Parish Council Meeting. Mr Cross would obtain up to date statistics from the County with regard to traffic through the village. The item would be included on the November Agenda.

105/03 OCC Deposit Draft Structure Plan 2016

The Clerk advised that the Draft was now in circulation and reminded Councillors of the meetings organised by OCC to brief the public about the Plan.

112/03 FINANCE/ADMINISTRATION COMMITTEE BUSINESS

A Payments

M Wysocki-Jones	Clerk's salary October	£468.48
Inland Revenue	Tax and NI October	£35.97
Thames Water	Allotment rental	£7.11
J Pooley	Map	£6.99
M Wysocki-Jones	Stationery, stamps, expenses	£73.15

Receipts

Precept	Second payment	£10250.00
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B Finance Budget Meeting 2003/2004 10th December 2003 Drayton Hall 7pm

113/03 PLANNING COMMITTEE BUSINESS



	DRA/17548/1 78 Steventon Road	Loft conversion with new gable end roofs
Objections		
02	DRA/2540/1 87 High Street	Rear extension over new study and kitchen extension replacing flat roof with pitched roof
24/02	DRA/17965/1 9 Henleys Lane	Erection of two storey rear extension (resubmission)
B District Council Permissions/Refusals		
16/03	DRA/65521/1 31 Steventon Road	Erection of a single storey side extension to provide garage and kitchen. Demolition of existing kitchen
		Permitted

No Objections

C Planning Committee Meeting

Please note that this meeting will now be held on Monday 3rd November 2003 7pm

D Proposed Asda Distribution Warehouse Sutton Courtney

The Clerk attended a meeting organised by Sutton Courtney Parish Council on 3rd October 2003 regarding an application by Asda to build a distribution centre on power station land. The VWHDC was putting the application to an independent consultant and had asked for Sutton Courtney's opinions. Sutton Courtney was keen to involve surrounding villages. The Clerk reported on the meeting and the proposed development, which would involve HGV movements of up to 30 vehicles per hour and would employ 500 staff on a three-shift basis. The main areas of concern were the staff movements, as the industrial movement would be confined to the main roads in Milton Park. Sutton Courtney were opposed to the application on traffic grounds but were also aware that they should consider their response if the application was to go ahead. The Parish Council would write a letter of support to Sutton Courtney and of objection to the VWHDC and the OCC. The Council would state the importance of gains which if the application were approved, such as green travel plans.

114/03 PARISH BOUNDARIES

The Council discussed the VWHDC review of Parish Boundaries. No issues were raised.

115/03 DIDCOT INTEGRATED TRANSPORT STRATEGY – MEETING 26TH SEPTEMBER

Fours Councillors attended the meeting. Concern was expressed at the speed of the meeting being called and the lack of time to publicize the event in the Chronicle. Councillors discussed the measures highlighted at the meeting. The proposed measures did not include speed bumps in High Street, and implications of it not being possible to install bumps in High Street due to conservation issues were disputed by Mr Costello of Halcrow, OCC's consultant. The next steps were that the Members Steering Group would meet on the 22nd October and recommend all comments made at the meeting would be taken forward for consideration as part of the detailed design of schemes.

116/03 ENVIRONMENT AND ECONOMY SERVICE PLAN 2003/2004 Carried forward to November.

117/03 INDEMNITIES FOR RELEVANT AUTHORITY MEMBERS AND OFFICERS Carried forward to November.

118/03 LEISURE AND GENERAL PURPOSES WORKING GROUP

(i) Village Caretaker

The Clerk had still had no contact from the Caretaker. The Council discussed and decided to place an advert in the Chronicle for a new Caretaker.

(ii) Repair to the Lych Gate

The Clerk read correspondence from Rev Derrick regarding the gate, which was unsafe, and need to be repaired. Mr Cross agreed to seek quotes for this work.

(iii) Burial Ground

It was reported that one of trees planted as part of the Amenity Tree Planting had died possibly due to the hot summer.

(iv) Rospa Report

The report had been previously circulated as had quotes obtained by Mr Cross for the work required to attend issues highlighted by the report. Mr Cross would confirm what was included in the quotes particularly the quarterly inspection. The Council agreed the work should proceed.

RIGHTS OF WAY AND CONSERVATION WORKING GROUP
Mrs Pooley reported on the meeting, which had taken place earlier that evening. OCC had carried out a visit and would be reviewing areas as highlighted by Mrs Pooley in her previous correspondence. Ms Ward would contact landowners with reference to the accessibility of paths. The Group had also discussed work required for paths and the possibility of making a modest contribution to works in order to speed up the process of maintenance and repair. The Group also discussed the budget for 2004/2005. Requests for information about FP's paths and BW's which were proving troublesome was placed in the Chronicle with Mrs Pooley's contact details.

ii) Conservation Plan

Mrs Pooley reported that Mr Killick would complete the Conservation Plan into a document format but would then retire from this project.

iii) Countryside and Rights of Way Act 2000 – Draft Map Information for Parish Councils

This document was still in circulation.

20/03 DEFRA: QUALITY PARISH COUNCIL SCHEME – Mr Paul Knight Carried forward to November

21/03 CODE OF CONDUCT

i) Video – The Code in Practice for Discussion

ii) New Ethical Framework Regulations

Carried Forward to November

22/03 CORRESPONDANCE – to be noted

OCC Oxfordshire Structure Plan 2001-2016 Draft for Consultation

News September 2003

ORCC AGM Information

ECHO September 2003

CLERKS AND COUNCILS DIRECT September 2003

VWHDC Entertainment Licence

New Housing at Grove

Empty Dwellings

Comprehensive Performance Assessment

Electoral Register

Community Strategies

Standards Committee

Accommodation Guide

SW OXON PCT AGM and Annual Report

STANDARD BEARER DC Monitoring Officers Newsletter

OPFA AGM

ABINGDON MARATHON Event notification

23/03 ANY OTHER BUSINESS (Matters for general discussion only)

(i) Mr Scharf reported on the Transport Meeting, which he had attended. The discussion considered the level of subsidies currently given and the fact that subsidies were currently half a million pounds a year and was increasing and there was concern that the issues of public transport and funding would soon be in crises.

(ii) Mrs Pooley reported on behalf of the Damascus Project that a group of youths would be being collected from the village hall on a regular basis to be taken to Dalton Barracks as part of a motorcycle maintenance programme.

24/03 The Date of the NEXT MEETING was confirmed MONDAY 3rd November 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE

J. Knight
3/11/03

DRAYTON PARISH COUNCIL
Minutes of the Meeting of Drayton Parish Council
Held on Monday 3rd November 2003 at 7.45pm
At the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON

Present: Mr Knight, Mr Cross, Mrs Pooley, Dr Fursdon Davis, Mr Butler and Mrs Morrison
Apologies: Mr Scharf, Mrs McKenzie (County Councillor) and Mr Ash (District Councillor)

125/03 PUBLIC PARTICIPATION

No members of the public attended the meeting.

126/03 DECLARATIONS OF INTEREST

Mr Knight declared an Interest in Item 7 Planning Committee Business 26/03 stating that he would prefer to withdraw from the meeting to avoid conflict as to whether the issue could be considered prejudicial.

127/03 MINUTES OF THE MEETING OF 6TH OCTOBER 2003

123/03 (ii) 'would' change to 'should'. Following this change the minutes were agreed and signed.

128/03 MATTERS ARISING

5/03 Didits

Mr Cross and Mrs Mackenzie attended the most recent the steering group meeting. The meeting had summarised the presentations on the 26th September held by Halcrow. All Parishes had commented that whilst they want the speed of vehicles cut feeling was against speed humps. Mrs Mackenzie is able to speak at these meetings but unable to vote. The Council noted that the Parish Councillor from Harwell is our Parish representative and has a vote on the steering group. The Council discussed the issues of speed, traffic volume through the village and the possibility of a speed camera.

113/03 Proposed Asda Distribution Warehouse Sutton Courtney

Mr Knight had attended another meeting organised by Sutton Courtney Parish Council regarding Asda's planning application. He reported that the possibility of using Didcot B entrance as an access point was not a viable option. Sutton Courtney would be objecting to the application and had gathered information for the external consultant as appointed by the Vale. However in the event that the application be approved the Council were preparing their response to request certain restrictions and gains.

129/03 FINANCE/ADMINISTRATION COMMITTEE BUSINESS

Payments

M Wysocki-Jones	Clerk's salary October	£468.38
Inland Revenue	Tax and NI October	£35.07

B Grant/Donation Requests

The Council discussed the application for funds for Sutton Wick Pond. The Council approve a donation of £600.00 subject to provision of written estimates for accounts. The Clerk noted thanks to Justin Denno for the time and effort he had put into the project.

130/03 PLANNING COMMITTEE BUSINESS

A Applications

23/03 DRA/2540/1 87 High Street Rear extension over new study and kitchen extension replacing flat roof with pitched roof

No Objections

24/03 DRA/17965/1 9 Henleys Lane Erection of two storey rear extension (resubmission)

No Objections

25/03 DRA/1385/1 34 Steventon Road Erection of a Conservatory

26/03 DRA/14149/5 Barton Garage 1 The Green Erection of 1x2 Bedroom flat, 2x2 bedroom and 8x3 bedroom terraced houses with associated highway access, garaging, parking, screening and landscaping. This item had been discussed fully at the Planning Committee Meeting. Mr Knight withdrew from the meeting. Following a full discussion the Council concluded that whilst they were keen that this area should be developed to improve its current situation they were concerned that the it should be appropriate no

terms of its design but in terms of safety and provide adequate on site parking. The Council
ved that the number of houses in relation to actual available space provided was an issue. The issue of
aced visibility up to the main roundabout in Drayton adjacent to the Green should be considered. The
question was also raised as to whether the property on the edge of the development boundary encroaches onto
private land. The Clerk would inform the Vale that the Council cannot give support to the current proposal but
were keen to encourage a more appropriate development and would be happy to liaise with the developers to
achieve this. The Council wish to be positive about developing this area and providing affordable housing.

B District Council Permissions/Refusals

22/03 DRA/17548/1 78 Steventon Road Loft conversion with new gable end roofs

No Objections

Permitted

C Work to Trees

Work to trees on 54 Steventon Road was approved.

D Planning Meeting 3rd November

The following issues were discussed. Planning Training for new Councillors, New Local Plan, Manor Farm update.

131/03 ABITS

Mr Cross had obtained up to date statistics from the County with regard to traffic through the village. The Clerk would distribute this to all Councillors. Mr Cross also reported that £10,000.00 had been put into the 2004/2005 budget for traffic calming on the Abingdon road. Mrs Mackenzie would look into when this funding might become available. The next meeting of the Abits Steering Group would take place on the 11.12.03.

132/03 OCC LOCAL DRAFT DEPOSIT CONSULTATION 2016

Not all Councillors had had the opportunity to comment on the Draft. It was noted however that the general opinion of the Council was that the draft followed the same principle at the VWHDC's Local Plan and as such could find no real issues to object to. They noted however that the content of the plan was very non-specific and as such the lack of detail did in effect make it quite difficult to object to a non-specific issue. The Clerk would comment to the County to this effect.

133/03 ENVIRONMENT AND ECONOMY SERVICE PLAN 2003/2004

This document had been mislaid in circulation and would not be able to be discussed.

134/03 INDEMNITIES FOR RELEVANT AUTHORITY MEMBERS AND OFFICERS

This document had been mislaid in circulation and would not be able to be discussed.

135/03 CODE OF CONDUCT

(v) Video – The Code in Practice for Discussion

This document had been mislaid in circulation and the Clerk would request an additional copy of the video.

136/03 LEISURE AND GENERAL PURPOSES WORKING GROUP

(i) Village Caretaker

The Council decided to place an advert in the Chronicle for a new Caretaker.

(ii) Repair to the Lych Gate

Mr Cross had found an appropriate contractor and the work should be completed by Christmas.

(iii) Burial Ground

The Council discussed replacing the bench in the burial ground. The Clerk would speak to Mr Stimpson regarding the missing plaque from the bench so that the Council could attempt to replace it.

137/03 RIGHTS OF WAY AND CONSERVATION WORKING GROUP

(i) Mrs Pooley reported on her communications with Ms Millard OCC. The bridge on FP 17 would be

This document had been mislaid in circulation and would not be able to be discussed. The Council discussed making a contribution towards work on BW29, FP14 and FP25, which were very well used and suffered from being very muddy during the wet weather. Mrs Pooley would discuss this with Ms Millard.

DEFRA: QUALITY PARISH COUNCIL SCHEME - Mr Knight reported to the Quality Parish Council Scheme. It was not considered viable for a small Parish such as Drayton to undertake the requirements of the scheme. The Council could not currently enter the scheme as not all the members of the Council had been elected.

139/03 COMPREHENSIVE PERFORMANCE ASSESSMENT – Mr Paul Knight

Mr Knight attended the Comprehensive Performance Assessment, which was held by the VWHDC as part of the Self Assessment consultation process regarding the effectiveness of the District Council. Partner organisations such as Town and Parish Councils were invited to a discussion forum to comment on the Self Assessment to provide views of all of the Authority's stakeholders.

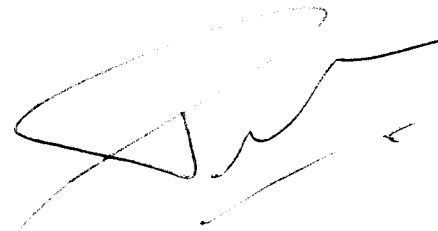
140/03 CORRESPONDANCE – to be noted

OCC	School Travel Action Plan News October 2003
VWHDC	Autumn/Winter 2003/2004
STANDARD BOARD FOR ENGLAND	Bulletin 13
OPFA	Annual Report and Newsletter
Rasih & Co	Licence Transfer
QRCC	Village Shop of the Year

141/03 ANY OTHER BUSINESS (Matters for general discussion only)

- Community Strategy – Mr Knight reported on a Community Strategy Meeting held in Abingdon.
- The Clerk discussed the circulation of documents as there was concern that several documents had gone missing during the previous few months. The Council concluded the documents would be circulated in exactly the same order so that it would be easy to identify where the document was. With regard to Planning and Finance documents would go first to the Chairman of the Council and last to the Chairman of the Committee for the final comment before being returned to the Clerk.

142/03 The Date of the NEXT MEETING was confirmed MONDAY 1st December 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE to be preceded by the Leisure and General Purposes Working Group.



DRAYTON PARISH COUNCIL

Notice is hereby given that a Meeting of Drayton Parish Council will be
Held on **MONDAY 3rd NOVEMBER 2003 at 7.45pm**
At the **CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON**

23RD OCTOBER 2003

Maria Wysocki-Jones
Clerk to the Parish Council
Tel: 01235 225909
Fax: 01235 223092
Email: mwjfordpc@aol.com

AGENDA

1. PUBLIC PARTICIPATION

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

4. MINUTES OF THE MEETING OF 6TH OCTOBER 2003

5. MATTERS ARISING

115/03 Didits 113/03 Proposed Distribution Centre

6. FINANCE/ADMINISTRATION COMMITTEE BUSINESS

A Payments

M Wysocki-Jones	Clerk's salary November	£468.38
Inland Revenue	Tax and NI November	£36.07

7. PLANNING COMMITTEE BUSINESS

A Applications

23/03 DRA/2540/1 87 High Street Rear extension over new study and kitchen extension
replacing flat roof with pitched roof

No Objections

24/03 DRA/17965/1 9 Henleys Lane Erection of two storey rear extension (resubmission)

No Objections

25/03 DRA/1385/1 34 Steventon Road Erection of a Conservatory

26/03 DRA/14149/5 Barton Garage 1 The Green Erection of 1x2 Bedroom flat, 2x2 bedroom
and 8x3 bedroom terraced houses with associated highway
access, garaging, parking, screening and landscaping

B District Council Permissions/Refusals

22/03 DRA/17548/1 78 Steventon Road Loft conversion with new gable end roofs

No Objections

Permitted

C Work to Trees

8. ABITS

9. OCC LOCAL DRAFT DEPOSIT CONSULTATION 2016

10. ENVIRONMENT AND ECONOMY SERVICE PLAN 2003/2004

1. INDEMNITIES FOR RELEVANT AUTHORITY MEMBERS AND OFFICERS

12. CODE OF CONDUCT

- (i) Video – The Code in Practice for Discussion**
- (ii) New Ethical Framework Regulations**

13. LEISURE & GENERAL PURPOSES WORKING GROUP

14. RIGHTS OF WAY AND CONSERVATION WORKING GROUP

- (ii) Countryside and Rights of Way Act 2000 – Draft Map Information for Parish Councils**

15. DEFRA: QUALITY PARISH COUNCIL SCHEME – Mr Paul Knight

16. COMPREHENSIVE PERFORMANCE ASSESSMENT – Mr Paul Knight

17. CORRESPONDANCE - to be noted

OCC	School Travel Action Plan
	News October 2003
VWHDC	Autumn/Winter 2003/2004
STANDARD BOARD FOR ENGLAND	Bulletin 13
OPFA	Annual Report and Newsletter
Rasiah & Co	Licence Transfer
ORCC	Village Shop of the Year

18. ANY OTHER BUSINESS (Matters for general discussion only)

19. The DATE of the NEXT MEETING to be confirmed as Monday 1ST December 2003 at 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE. To be preceded by the Leisure and General Purposes Working Group at 7pm.

DRAYTON PARISH COUNCIL
Minutes of the Meeting of Drayton Parish Council
Held on Monday 1st December 2003 at 7.45pm
At the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON

Present: Mr Knight, Mrs Pooley, Dr Fursdon Davis, and Mr Butler
Apologies: Mr Scharf, Mrs Morrison, Mr Cross, Mrs McKenzie (County Councillor) and Mr Ash (District Councillor)

143/03 PUBLIC PARTICIPATION

One member of the public attended the meeting.

144/03 DECLARATIONS OF INTEREST

No Interests were declared.

145/03 MINUTES OF THE MEETING OF NOVEMBER 2003

The Clerk noted that alteration to the minute point 123/03 (ii) 'would' should have been a change to 'might' or 'should'. The minutes were agreed and signed.

145/03 MATTERS ARISING

135/02 Abits

The Clerk had written to Jacqui Cox, Senior Transport Planner OCC, requesting an update of Abits plans with particular reference to the consequences for Drayton. Councillors discussed the traffic statistics as provided by Mr Cross. Mr Knight would try and obtain some more recent data.

147/03 FINANCE/ADMINISTRATION COMMITTEE BUSINESS

A Payments

M Wysocki-Jones	Clerk's salary November	£468.38
Inland Revenue	Tax and NI November	£36.07
M Wysocki-Jones	Expenses	£282.78 (incl vat £16.40)
Copycat	Copying October	£19.86 (incl vat £2.96)
Caudwell Day Centre	Room Hire Apr-Nov	£80.00
BR Consulting	Internal Audit 2002/2003	£140.00
Transfer to Invest A/C		£6000.00

B Audit Report – Internal Auditor 2002/2003

The Council reviewed the Internal Auditors Report alongside a response to the report as prepared by the Clerk in answer to some of the issues raised. The Council were pleased with the report and thanked the Clerk for his work.

The Council discussed in some detail the issue of its reserves and this would form a key part of the budget/precept setting for 2004/2005. Having set the Precept for 2004/2005 the Council would make the establishment of a Risk Assessment Policy priority for the Finance Committee in the early part of 2004.

C Grants/Donation Application

A donation of £150.00 was granted to the South and Vale Carers Association.

D Finance Meeting December 10th 7pm Drayton Village Hall Budget/Precept 2004/2005

148/03 PLANNING COMMITTEE BUSINESS

A Applications

26/03 DRA/14149/5 Barton Garage 1 The Green Erection of 1x2 Bedroom flat, 2x2 bedroom and 8x3 bedroom terraced houses with associated highway access, garaging, parking, screening and landscaping

Objections

28/03 DRA/18046/1 10 Hilliat Fields Erection of a two-storey building to form two flats

No Objections

29/03 DRA/8473/3 72 Steventon Road loft conversion

B District Council Permissions/Refusals

23/03 DRA/2540/1 87 High Street Rear extension over new study and kitchen extension

replacing that 1991 with p

Objections

6 DRA/17965/1 9 Henleys Lane

Permitted

Erection of two-storey rear extension (resubmission)

Objections

15/03 DRA/1385/1 34 Steventon Road

Permitted

Erection of a Conservatory

No Objections

17/03 DRA/7464/1 24 Binning Close

Permitted

Rear Extension and conservatory

No Objections

Permitted

C Naming and Numbering

The Council noted that Plot A, adj. 86 Abingdon Road had been officially named Brimar.

149/03 LEISURE AND GENERAL PURPOSES WORKING GROUP

i) Village Caretaker

The Clerk had missed the chronicle deadline for placing an advert for a new Caretaker. This would appear in the January issue. The Caretaker carried out work for the Council on a self-employed basis and the Finance Committee would discuss the hourly rate, duties and number of hours worked required at its next meeting.

ii) Burial Ground

Rev Derrick had had the path cleared prior to a burial, as it had become very mossy and slippery. The Council had been unable to get the path cleared due to the lack of caretaker. The Council agreed to contribute to the cost when an invoice was received.

150/03 RIGHTS OF WAY AND CONSERVATION WORKING GROUP

(i) Mrs Pooley reported on her communications with Ms Millard OCC. A site visit had been carried out and the response to the Council's offer of contributing £500.00 towards costs for BW29 had been well received. Mrs Pooley had now also discussed the possibility of contributing to works on FP14 and FP25. She had specified that this offer was based on the work being carried out within two years.

(ii) Problems were being experienced on FP25 with ivy etc across the path. The Clerk would contact the Vale Housing Association to ask them to clear the path.

**151/03 CORRESPONDANCE – to be noted
OCC**

Sutton Wick Liaison Meeting

News November 2003

Speedwatch

Flood Protection Information

Scrutiny Information on Geographical Equity for Older People's

Day Services

Abingdon to Drayton Cycleway

Public Rights of Way Improvement Planning

Countryside Access Assessment

Abstraction Management Strategy

Standards Committee Meeting Info

Meeting 24th February 2004 7.30pm St Michael's Hall Steventon

ENVIRONMENT AGENCY

VWHDC

DAMASCUS PROJECT

OXFORDSHIRE PRIMARY CARE TRUST

Meeting

TRUST FOR OXFORDSHIRE'S ENVIRONMENT

Friday 5th December

STANDARDS BOARD FOR ENGLAND

Bulletin No 14

ECHO

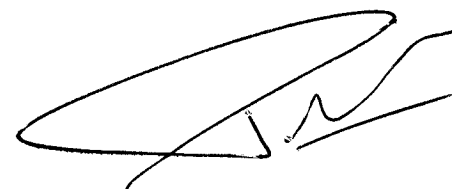
November 2003

ENGLISH NATURE

Parish Plans and Nature Conservation

152/03 ANY OTHER BUSINESS (Matters for general discussion only)

153/03 The Date of the NEXT MEETING was confirmed MONDAY 5th January 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE to be preceded by the Finance Committee at 7.15pm



DRAYTON PARISH COUNCIL

Notice is hereby given that a Meeting of Drayton Parish Council will be
Held on **MONDAY 1ST DECEMBER** at 7.45pm
At the **CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON**

27TH NOVEMBER

Maria Wysocki-Jones
Clerk to the Parish Council
Tel: 01235 225909
Fax: 01235 223092
Email: mwjfordpc@aol.com

AGENDA

1. PUBLIC PARTICIPATION

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

4. MINUTES OF THE MEETING OF 3RD NOVEMBER 2003

5. MATTERS ARISING

131/03 Abits

6. FINANCE/ADMINISTRATION COMMITTEE BUSINESS

A Payments

M Wysocki-Jones	Clerk's salary November	£468.38
Inland Revenue	Tax and NI November	£36.07
M Wysocki-Jones	Expenses	£282.78 (incl vat £16.40)
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C Audit Report – Internal Auditor 2002/2003

B Finance Meeting December 10th 7pm Drayton Village Hall

7. PLANNING COMMITTEE BUSINESS

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No Objections

29/03 DRA/8473/3 72 Steventon Road loft conversion

B District Council Permissions/Refusals

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No Objections

Permitted

β DRA/1385/1 34 Steventon Road Erection of a Conservatory
No Objections Permitted
7/03 DRA/7464/1 24 Binning Close Rear Extension and conservatory
No Objections Permitted
C Naming and Numbering

8. LEISURE & GENERAL PURPOSES WORKING GROUP

(i) Meeting 1st December 2003 7pm Caudwell Day Centre

9. RIGHTS OF WAY AND CONSERVATION WORKING GROUP

10. CORRESPONDANCE - to be noted

OCC Sutton Wick Liaison Meeting
News November 2003
Speedwatch
Flood Protection Information
Scrutiny Information on Geographical Equity for Older
People's Day Services
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DAMASCUS PROJECT Meeting 24th February 2004 7.30pm St Michael's Hall
Steventon
OXFORDSHIRE PRIMARY CARE TRUST Meeting
TRUST FOR OXFORDSHIRE'S ENVIRONMENT Friday 5th December
STANDARDS BOARD FOR ENGLAND Bulletin No 14
ECHO November 2003
ENGLISH NATURE Parish Plans and Nature Conservation

11. ANY OTHER BUSINESS (Matters for general discussion only)

12. The DATE of the NEXT MEETING to be confirmed as Monday 5th January 2004 at 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE.