

DRAYTON PARISH COUNCIL

**Minutes of the Meeting of Drayton Parish Council
Held on Monday 14TH January 2002 at 7.45pm
At the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON**

Present: Mr Cross, Mr Knight, Mr Stimpson, Mr Clough, Mr Killick, Mr Matthews, Mr Morris,
Mrs Morrison and Mrs Cook
Apologies: Mr Ash and Mr Wade

1/02 PUBLIC PARTICIPATION

There were no members of the public in attendance.

2/02 MINUTES OF THE MEETING OF 3rd December 2001.

The Minutes were agreed and signed.

3/02 MATTERS ARISING

236/01 Millennium Bus Shelter

The Clerk has been unable locate contractors who wish to quote for this project. The Clerk is awaiting a response from Mr Witton of OCC for a price for a 'basic' bus shelter.

269/01 Homezones

The County Council is encouraging provision for Homezones where pedestrians and playing children are given priority over cars. At the request of the Parish Council Mr Killick has reported this scheme for the Drayton Chronicle.

247/01 Highway Issues

Mr Wheeler OCC has now moved departments. No positive response has been received from his successor, Mr Molton. The Clerk will send a copy of the initial report to Mr Molton.

251/01 Manor Farm

The Clerk has received a letter from Robert Jackson MP in relation to the Manor Farm development. Mr Knight will reply to Mr Jackson.

4/02 FINANCE/ADMINISTRATION COMMITTEE BUSINESS

A Finance Committee Meeting 4th December 2001

The Chairman of the Finance Committee was unable to attend the Parish Council Meeting. The Parish Council was able to approve the Budget and Precept in total.

Precept

The Finance Committee proposed setting the precept for 2002/2003 at £21500.00. This is an increase of £500.00 from 2001/2002. The proposal was agreed unanimously.

Budget 2002/2003

The budget total was agreed, however the Council would like to discuss the budget in more detail at the next Parish council Meeting.

Donation/Grants Request

The Parish Council supported the Finance Committee proposal to give the South and Vales Carers a donation for £20.00.

Clerk's Contract

Copies of the proposed contract were circulated. The Council will discuss fully at the next Parish Council Meeting.

S137

The Council have asked that Mr Ash give clarification of S137.

Accounts Audit

The Audit interview scheduled for 18th December was cancelled due to staff shortages. The Audit Commission is unable to give any indication of when the interview will take place.

Model Code of Conduct

Mr Knight and Mrs Wysocki-Jones will attend a briefing meeting in Abingdon at the end of January.

B PAYMENTS

| | | |
|----------------------------|---------------------------|----------------------------|
| M Wysocki-Jones | Clerk's salary & expenses | £374.14 |
| Inland Revenue | Tax and NI | £112.79 |
| M Wysocki-Jones | Stationery and postage | £18.84 |
| N F Green | Litter clearing Nov/Dec | £40.50 |
| Drayton Hall | Hire for Carol Concert | £29.50 |
| Thames Water | September-December | £7.59 |
| Copycat Services | November | £57.75 (ex vat £10.11) |
| South & Vale Carers Centre | s137 Donation | £20.00 |
| Drayton Football Club | Grass cutting | £51.50 (ex vat 9.01) 90.77 |
| Caudwell Day Centre | Room Rental | £87.00 |

RECEIPTS

| | | |
|---------------------------|------------------|---------|
| Williams | Rental Access | £60.00 |
| Haste | Rental Access | £60.00 |
| R&H Barker | Funeral 'Munns' | £80.00 |
| Thomas & Jarvis | Funeral 'Alford' | £40.00 |
| Thames Valley Magistrates | Court Damages | £100.00 |

5/02 PLANNING COMMITTEE BUSINESS

A DTLR Green Paper 'Planning: Delivering a Fundamental Change'

Keith Mitchell Leader of OCC has asked all Parish and Town Councils to give carefully consideration to a Green Paper entitled Planning: Delivering a fundamental Change. A summary of the main points was copied to all Councillors. Mr Knight will attend a briefing meeting on this paper on Thursday 14th February. The closing date for responses to the Green Paper is 18th March 2002.

B APPLICATIONS

- 29/01 DRA/12093/1 5 Haywards Road Erection of two-storey rear extension
No Objections
- 31/01 DRA/445/19 Drayton Mill Two work at home units
No Objections

C DISTRICT COUNCIL PERMISSION/REFUSALS

- 28/01 DRA/9865/1 10 Crabtree Lane Replacement detached single garage kitchen extension, loft conversion
No Objections **Permitted**
- 30/01 DRA16277/3 18 Sutton Wick Lane Conversion of outbuildings to two residential units
Objections **Refused**
- 27/01 DRA/16996/1-D 8 Corneville Road Demolish existing and build new house
Objections **To Planning and development Committee**

6/02 LEISURE & GENERAL PURPOSES WORKING GROUP

A Playgrounds

Mr Cross and Mrs Hagan reviewed the Rospa report with reference to areas of medium/high risk as highlighted. The Clerk will contact the Play Architects for a quote. The Clerk will also contact Allianz Cornhill to explain the difficulty the Parish Council is having in obtaining a reasonable quote for removing the unused play equipment at the BMX Track. The Clerk will look into costing a new waste bin.

B Village Caretaker

The Clerk met with the Caretaker on the 15th January. The Caretaker only worked 2 hours in

December. There were no major areas of concern.

C Burial Ground

The Caretaker will obtain a quote for the levelling and relaying of turf where the old internal hedge has been removed. The Clerk will phone Mr Caudwell regarding the protection of the beech hedge.

D Village Handyperson

The Clerk will advertise in the chronicle for a handyperson to undertake minor maintenance jobs in the village.

7/02 RIGHTS OF WAY AND CONSERVATION WORKING GROUP

A Footpath 12

Mr Killick reported on Footpath 12, which starts at Eastway. It has been rerouted past the east side of the sewage works. The route is clearly defined, there are way markers but it ends at an overgrown path. It may be possible to liaise with Milton Parish Council to link the path through into their Parish. Mr Killick will provide the Clerk with some maps to assist in clarifying the pathways.

B ROW Meeting

There will be a meeting of the ROW&CWG on March 4th at 7pm prior to the main Parish Council Meeting.

8/02 CORRESPONDANCE - to be noted

- OCC:** Review of Financially Supported bus Services
Developments at OCC – Strategic Action Plan*
NEWS December 2001*
Community Action Group – Environmental issues
Home2School
- VWHDC:** Council's Standards Committee – Minutes and Code of Conduct briefings
South East Forum*
- OALC:** County Circular December 2001 includes:
Briefing Meeting on the Planning green Paper 14.02.02
AGM 2001 Minutes, AGM 2002 8.7.02
NALC Corporate Plan*
Local Heritage Initiative
Oxon Rural Transport Partnerships
Oxfordshire Community Health Council
- DTLR:** The Local Elections (Declaration of Acceptance of Office) Order 2001*
Local Government White Paper: Parish Proposals*
- OXON RURAL LEARNER' PROJECT** Computers for Oxfordshire Villages
CONSERVATIVE ASSOCIATION Dates for Mr Jackson MP's surgeries for 2002
DIALABILITY
Poster

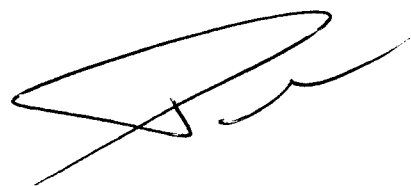
*Copied to Councillors

9/02 ANY OTHER BUSINESS (Matters for general discussion only)

A The Council discussed the Queens Jubilee. Mr Knight is attending a meeting at the Village Hall and will raise the matter of Village Celebrations for the Golden Jubilee.

B Mrs Morrison gave apologies for the Parish Council meeting on February 4th 2002.
March JK.

10/02 The Date of the NEXT MEETING was confirmed as MONDAY 4th FEBRUARY 2002 At 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE.



DRAYTON PARISH COUNCIL

Notice is hereby given that a Meeting of Drayton Parish Council will be
Held on MONDAY 14th JANUARY 2002 at 7.45pm
At the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON

8TH January 2002

Maria Wysocki-Jones
Clerk to the Parish Council
Tel: 01235 225909
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Email: mwjfordpc@aol.com

AGENDA

1. PUBLIC PARTICIPATION

2. APOLOGIES FOR ABSENCE

3. MINUTES OF THE MEETING OF 5th NOVEMBER 2001

4. MATTERS ARISING

236/01 Millennium Bus Shelter

5. FINANCE/ADMINISTRATION COMMITTEE BUSINESS

A FINANCE COMMITTEE MEETING 4TH DECEMBER 2001

1. Precept
2. Budget 2002/2003
3. Donation/Grant Requests
4. Clerk's Contract

B PAYMENTS

| | | |
|----------------------------|---------------------------|---------------------------------------|
| M Wysocki-Jones | Clerk's salary & expenses | £374.14 |
| Inland Revenue | Tax and NI | £112.79 |
| M Wysocki-Jones | Stationery and postage | £18.84 |
| N F Green | Litter clearing Nov/Dec | £40.50 |
| Drayton Hall | Hire for Carol Concert | £29.50 |
| Thames Water | September-December | £7.59 |
| Copycat Services | November | £57.75 (ex vat £10.11) |
| South & Vale Carers Centre | s137 Donation | £20.00 |
| Drayton Football Club | Grass cutting | £51.50 (ex vat 9.01) 77.25 |
| Caudwell Day Centre | Room Rental | £87.00 |

RECEIPTS

| | | |
|------------------------------------|-----------------------------|-------------------------------|
| Williams | Rental Access | £60.00 |
| Haste | Rental Access | £60.00 |
| Reeves Memorial Company | Memorial 'Joyce' | £12.00 in December |
| R&H Barker | Funeral 'Munns' | £80.00 |
| Thomas & Jarvis | Funeral 'Alford' | £40.00 |
| Thames Valley Magistrates Court | Damages | £100.00 |

6. PLANNING COMMITTEE BUSINESS

A DTLR Green Paper 'Planning: Delivering a Fundamental Change'

B APPLICATIONS

| | | | |
|-------|---------------|-----------------|--|
| 33/01 | DRA/6576/1-LB | 58 High Street | Change all windows in the dwelling No Objections |
| 30/01 | DRA/445/20 | Drayton Mill | Two work at home units |
| 34/01 | DRA/17251 | 33 Henleys Lane | Extensions and alterations |

C DISTRICT COUNCIL PERMISSION/REFUSALS

| | | | |
|-------|---------------|-------------------|---|
| 27/01 | DRA/16996/1-D | 8 Corneville Road | Demolish existing and build new house Objections Permitted |
| 29/01 | DRA/12093/1 | 5 Haywards Road | Erection of two-storey rear extension No Objections Permitted |
| 30/01 | DRA/445/19 | Drayton Mill | Two work at home units No Objections Refused |

7. LEISURE & GENERAL PURPOSES WORKING GROUP

A Burial Ground

B Village Caretaker's Report

C Playgrounds

8. RIGHTS OF WAY AND CONSERVATION WORKING GROUP

A Highway issues – Mr Don Wheeler

9. CORRESPONDANCE - to be noted

OCC: Review of Financially Supported bus Services
Developments at OCC – Strategic Action Plan*
NEWS December 2001*

Community Action Group – Environmental issues
Home2School

VWHDC: Council's Standards Committee – Minutes and Code of Conduct briefings
South East Forum*

OALC: County Circular December 2001 includes:
Briefing Meeting on the Planning green Paper 14.02.02
AGM 2001 Minutes, AGM 2002 8.7.02
NALC Corporate Plan*

Local Heritage Initiative
Oxon Rural Transport Partnerships
Oxfordshire Community Health Council

DTLR: The Local Elections (Declaration of Acceptance of Office) Order 2001*
Local Government White Paper: Parish Proposals*

OXON RURAL LEARNER' PROJECT Computers for Oxfordshire Villages

CONSERVATIVE ASSOCIATION Dates for Mr Jackson MP's surgeries for 2002

DIALABILITY Poster

*Copied to Councillors + Documents put into circulation.

10. ANY OTHER BUSINESS (Matters for general discussion only)

11. The DATE of the NEXT MEETING to be confirmed as Monday 4th February 2001 at 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE.

DRAYTON PARISH COUNCIL

Minutes of the Meeting of Drayton Parish Council Held on Monday 4TH February 2002 at 7.45pm At the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON

Present: Mr Cross, Mr Knight, Mr Stimpson, Mr Clough, Mr Killick, Mr Matthews, Mr Morris,
Mrs Morrison, Prof Wade and Mrs Mackenzie.
Apologies: Mr Ash

11/02 PUBLIC PARTICIPATION

A member of the public attended to express concern regarding a recent planning application for 33 Henleys Lane. The Parish Council was extremely concerned that despite asking for a delay in decision making by the District Council until after the Parish Council Meeting, they had met the previous Thursday. When the application was made the District Council had not made the Parish Council aware that proposed work was within a conservation area. Mrs Mackenzie described the three levels of decision making re planning applications at the District Council: (i) straightforward application to be processed without referral to any Committee, (ii) referral to the Chair and Vice Chair of the Planning Committee (iii) referral to the full Planning Committee. The Parish Council's understanding of the process had been that any application contested by the public would go to Committee. The Clerk will write to the Chief Executive of the District Council and Mr Rawling Director of Environmental Services outlining the Parish Council's concerns.

12/02 MINUTES OF THE MEETING OF 4th FEBRUARY 2002

4/02 Drayton Football Club should read £90.77

9/02 Mrs Morrison gave apologies for the Parish Council Meeting on March 4th not February 4th. The Minutes were agreed and signed.

13/02 MATTERS ARISING

236/01 Millennium Bus Shelter

The Clerk has requested brochures from several companies. Prices for a 'nice' basic bus shelter circa £3000 including installation and delivery. Mr Witton, OCC who has given advice re various companies and suggests cancelling the original grant, which is now out of date and submitting, a new application with costings.

256/01 Playground Repairs

Mr Taylor of the Play Architects will visit both Lockway and Lyford Close at the end of this week to give a quote for the areas identified. Mr Cross will accompany Mr Taylor.

259/01 Pond

The Clerk has organised a meeting with Debbie Jackson of the British Trust for Conservation Volunteers on February 20th to survey the ponds. The Clerk will notify Mr Shebere and Mr Price of Sutton Wick Lane. The Clerk will write to the County Council with regard to ownership of the Pond.

6/02 Village Handyperson

An advert will appear in February's Chronicle

7/02 Footpath 12

Mr Killick has provided a map regarding Footpath 12, and the Clerk has written to Milton Parish Clerk.

14/02 MODEL CODE OF CONDUCT

Mr Knight and the Clerk reported to the Parish Council about the Model Code of Conduct Briefing they attended on 30th January on behalf of the Parish Council. The reasons for change are to provide clearer rules, which are easier to enforce and hence increase public confidence. The new framework applies to Parish/Town Councils. Each Council must adopt its own code and hold registers of members': financial and other specified interests, declarations of interest, gifts and hospitality. All Councillors were provided

with copies of the proposed Code and Registers. The District Council recommends that the Parish Council accept the Code without amendment. The District Council has provided a step-by-step guide to adoption. The Chairman proposed that the Code be adopted at the March Meeting with effect from 15th April 2002.

15/02 FINANCE/ADMINISTRATION COMMITTEE BUSINESS

A MATTERS ARISING

The Chairman of the Finance Committee was unable to attend the Parish Council Meeting. The following agenda items will be carried forward to March.

1. Budget 2002/2003
2. Clerk's Contract
3. S137

B PAYMENTS

| | | |
|------------------|--------------------------------|------------------------|
| M Wysocki-Jones | Clerk's salary & expenses | £472.04 |
| Inland Revenue | Tax and NI | £14.89 |
| M Wysocki-Jones | Stationery, postage, telephone | £80.93 |
| N F Green | Litter clearing Nov/Dec | £20.25 |
| Copycat Services | December/January | £71.20 (ex vat £12.46) |
| OALC | Planning Meeting 14.9.01 | £5.86 (ex vat 0.87p) |
| S Hagan | Village Caretaker January | £113.25 |

C OTHER BUSINESS

1. **Cheques for signature.** It was agreed that previous procedure of signing cheques without all accompanying documentation will be resumed.
2. **Drayton Football Club.** Mr Alston advised the Parish Council that the price per cut would be £53.56 and asked the Council for their continuing support. In Mr Ash's absence this matter will be referred to the next Meeting.

16/02 PLANNING COMMITTEE BUSINESS

A NAMING AND NUMBERING (Small Developments)

The development at Milton Road has been officially named and consecutively numbered 1-10 Drayton Mill, Milton Road, Drayton, OX14 4FD.

B APPLICATIONS

| | | | |
|-------|-------------|-------------------|-------------------------------|
| 34/01 | DRA/17251 | 33 Henleys Lane | Extensions and alterations |
| 35/01 | DRA/11709/3 | 95 Abingdon Road | Erection of rear conservatory |
| 01/02 | DRA/4025/2 | 21 Steventon Road | Erection of a conservatory |

C DISTRICT COUNCIL PERMISSION/REFUSALS

| | | | |
|------------------------------|---------------|-----------------|--|
| 32/01 | DRA/1365/3 | 8 Haywards Road | Dormer windows, reduction in eaves height |
| No Objections | | | Permitted |
| 33/01 | DRA/6576/1-LB | 58 High Street | Change all windows in the dwelling |
| No Objections | | | Permitted |
| 30/01 | DRA/445/20 | Drayton Mill | Two detached dwellings with parking for six cars. B2 industrial unit including office space. |
| Application withdrawn | | | No Objections |

17/02 LEISURE & GENERAL PURPOSES WORKING GROUP

A Village Caretaker

The Caretaker has carried out a lot of litter picking; the wind has meant a lot of rubbish being blown around. It has been particularly bad at the recycling centre. The dog bins have not been emptied recently. The Clerk will contact the dog warden. The Caretaker should have a quote for the levelling and regrassing in the burial ground before the next meeting.

B Burial Ground

The Clerk has spoken to Mr Tyler with regard to removing the spoil heap. Mr Tyler will remove the spoil and the cost will be passed back to the Funeral Directors. Depending on the weather it may not always be possible for Mr Tyler to remove the spoil at the time of digging. The Clerk will speak to the Caretaker with regard to easy access for Mr Tyler.

18/02 RIGHTS OF WAY AND CONSERVATION WORKING GROUP

A Community Composting

Information about community composting has been forwarded to the Drayton Chronicle.

B ROW Meeting

There will be a meeting of the ROW&CWG on March 4th at 7pm prior to the main Parish Council Meeting. Could Councillors check their designated footpaths prior to the meeting.

19/02 DRAYTON PAROCHIAL CHARITIES

Following the resignation of Mrs Karen Thomas, the Parish Council's representative on the Committee the Clerk had received a letter from the Revd. Derrick, Chairman asking for another nominee. The Parish Council will discuss and nominate at the next Meeting.

20/02 CORRESPONDENCES

OCC:

Meetings with Town and Parish Councils

Mr Knight, Mrs Morrison and the Clerk will attend this meeting on the 18th March.

Planning Green Paper

The Clerk circulated a proforma re the green paper for Councillors to complete for the next meeting.

VWHDC:

Official Guide and Street Plan

The Clerk will request additional copies.

Fuel Poverty

This information will be forwarded to Mrs Cook

Community Funding Information

The Clerk will forward to the Drayton Chronicle.

Spring Clean 12th-21st April

Executive's Initial Budget Proposals 2002/03

ENVIRONMENT AGENCY: First Periodic Review

OPFA: Newsletter

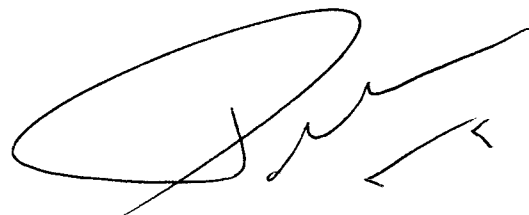
BRITISH LEGION: Request for donation

21/02 ANY OTHER BUSINESS (Matters for general discussion only)

A The Council discussed the Best Kept village Competition. Mr Killick will write in the Chronicle for opinions of what Drayton could and needs to do to improve its chances in the competition. Another working party will be held.

B Mrs Morrison gave apologies for the Parish Council Meeting on March 4th 2002.

22/02 The Date of the NEXT MEETING was confirmed as MONDAY 4TH MARCH 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE.



DRAYTON PARISH COUNCIL

Notice is hereby given that a Meeting of Drayton Parish Council will be
Held on MONDAY 4TH February 2002 at 7.45pm
At the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON

30th January 2002

Maria Wysocki-Jones
Clerk to the Parish Council
Tel: 01235 225909
Fax: 01235 223092
Email: mwjfordpc@aol.com

AGENDA

1. PUBLIC PARTICIPATION

2. APOLOGIES FOR ABSENCE

3. MINUTES OF THE MEETING OF 15th JANUARY 2002

4. MATTERS ARISING

| | |
|-------------------------------|---------------------------|
| 236/01 Millennium Bus Shelter | 256/01 Playground Repairs |
| 259/01 Pond | 6/02 Village Handyperson |
| 6/02 Beech Hedge | 7/02 Footpath 12 |

5. MODEL CODE OF CONDUCT BRIEFING 30TH JANUARY 2002

6. FINANCE/ADMINISTRATION COMMITTEE BUSINESS

A MATTERS ARISING FINANCE COMMITTEE MEETING 4TH DECEMBER 2001

| | | | |
|---------------------|---------------|--------|-----------------|
| 1. Budget 2002/2003 | staggered | £83.66 | £113.25 |
| 2. Clerk's Contract | oalc planning | | £5.86 (vat 86p) |

B PAYMENTS

| | | |
|-----------------|------------------------------|---------|
| M Wysocki-Jones | Clerk's salary & expenses | £472.04 |
| Inland Revenue | Tax and NI | £14.89 |
| M Wysocki-Jones | Stationery/postage/telephone | £80.93 |

C OTHER BUSINESS

1. S137
2. Cheques for signature
3. Drayton Football Club - grass cutting

7. PLANNING COMMITTEE BUSINESS

A NAMING AND NUMBERING (Small Developments)

B APPLICATIONS

| | | | |
|-------|-------------|-------------------|-------------------------------|
| 34/01 | DRA/17251 | 33 Henleys Lane | Extensions and alterations |
| 35/01 | DRA/11709/3 | 95 Abingdon Road | Erection of rear conservatory |
| 01/02 | DRA/4025/2 | 21 Steventon Road | Erection of a conservatory |

C DISTRICT COUNCIL PERMISSION/REFUSALS

| | | | |
|-----------------------|---------------|-----------------|---|
| 32/01 | DRA/1365/3 | 8 Haywards Road | Dormer windows, reduction in eaves height Permitted |
| No Objections | | | |
| 33/01 | DRA/6576/1-LB | 58 High Street | Change all windows in the dwelling Permitted |
| No Objections | | | |
| 30/01 | DRA/445/20 | Drayton Mill | Two work at home units <i>losses of amenity</i> No Objections |
| Application withdrawn | | | |

8. LEISURE & GENERAL PURPOSES WORKING GROUP
A Village Caretaker's Report

9. RIGHTS OF WAY AND CONSERVATION WORKING GROUP

10. DRAYTON PAROCHIAL CHARITIES

11. CORRESPONDANCE - to be noted

OCC: Meetings with Town and Parish Councils
Planning Green Paper
VWHDC: Official Guide and Street Plan
Fuel Poverty
Community Funding Information
Spring Clean 12th-21st April
Executive's Initial Budget Proposals 2002/03
ENVIRONMENT AGENCY: First Periodic Review
OPFA: Newsletter
BRITISH LEGION: Request for donation

12. ANY OTHER BUSINESS (Matters for general discussion only)

13. The DATE of the NEXT MEETING to be confirmed as Monday 4th March 2002 at 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE.

Please note that a Meeting of the Rights of Way and Conservation Working Group will be held at 7pm.

A DRAYTON PARISH COUNCIL

Minutes of the Meeting of Drayton Parish Council Held on Monday 4th March 2002 at 7.45pm At the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON

Present: Mr Cross, Mr Knight, Mr Stimpson, Mr Clough, Mr Killick, Mr Matthews,
Mr Ash and Mrs Cook

Apologies: Mr Morris, Mrs Morrison, and Mrs Mackenzie

23/02 PUBLIC PARTICIPATION

No members of the public attended the Meeting.

24/02 MINUTES OF THE MEETING OF 4th FEBRUARY 2002

The Minutes were agreed and signed.

25/02 MATTERS ARISING

236/01 Millennium Bus Shelter

The Clerk has received numerous brochures and prices, which have been reviewed by Mrs Morrison. Mr Knight will draw up a short list to be discussed at the L&GPWP Meeting on 8th April.

256/01 Playground Repairs

A quotation of £1976.00 has been received from The Play Architects who carried out a site visit with Mr Cook. It includes the following: Lockway - repair damage to the gate and the necessary alterations as outlined in the Rospa report. It also includes requirements highlighted in the Rospa Reports. Lyford - remove the existing play equipment and make good the area. There has been recent damage to the swing seats, which Mr Killick will mention in the Drayton Chronicle. The quotation was accepted and the Clerk will instruct the Play Architects.

259/01 Pond

Mrs Morrison, Mr Clough, Mr Killick, Mr Stimpson and Mr Price (MGT), met with Debbie Jackson of the British Trust for Conservation Volunteers on February 20th to survey the ponds. A report by Mrs Morrison had been distributed. The Parish Council felt that establishing a Pond Group would be of benefit to Drayton. Mr Killick would advertise the information in the Drayton Chronicle to look for volunteers and invite other pond owners such as the School and the MGT to become involved. The Parish Council would be able to contribute with initial funding in affiliating the Group to the BCTV, which would also provide insurance cover.

6/02 Village Handyperson

The Clerk has received an application and reference regarding the above position. The Clerk will invite the applicant to attend an interview prior to the next full Parish Council Meeting on the 8th April. The Council discussed working hours and rates. The Handyperson would be paid an hourly rate and the Clerk would instruct specific jobs. This method of working would be reviewed after three months.

158/01 Pelican Crossing

Mr Deriaz, Senior Engineer has notified the Clerk that the proposed Pelican Crossing and Gateway feature on the B4017 Abingdon Road has been delayed and installation will now not take place until April.

16/02 Planning Process

Planning Application DRA/17251 33 Henleys Lane, Drayton

The Clerk has written to the District Council on behalf of the Parish Council indicating its concerns as previously discussed. The letter has been acknowledged and a reply is awaited. Mr Ash confirmed the three levels of planning decision making by the District Council as also described by Mrs Mackenzie at the Parish Council Meeting of the 4th March. With reference to the conservation area Councillors requested that the Clerk should highlight applications made in the conservation area before sending the plans to the

Planning Committee. With reference to communication with any Planning Officer the Clerk will in future confirm all conversations in writing.

158/01 Speed Indicators

Richard Taunt, Road Safety will be installing Speed Indicator devices to be used in Drayton on a four week rolling basis. The Clerk had indicated that they would be best used on the Abingdon and Steventon Roads.

26/02 MODEL CODE OF CONDUCT

All Councillors were given full copies of documents relating to the adoption of the Model Code of Conduct at the Parish Council Meeting on the 4th March 2002. Concern was expressed that Councillors had always worked for their Communities on a voluntary basis and that the adoption of the Code in this format was paving the way for paid Councillors which somewhat negated the purpose of Parish Councillors. In future years Councillors will have to sign the declaration following a Council Election. The following resolution was proposed and passed as a majority not unanimous decision.

RESOLVED

- (a) In accordance with section 51(1) of the Local Government Act 2000, the Council adopts the Model Code of Conduct set out in the Schedule to the Parish Councils (Model Code of Conduct) Order 2001 without amendment as the Council's Local Code of Conduct with effect from 15 April 2002.
- (b) Every member of the council shall sign a Declaration of Acceptance of Office incorporating the statutory undertaking to observe the approved Local Code of Conduct and return it to the Clerk by 14 June 2002 at the latest.
- (c) The Clerk shall inform the District Council's Monitoring Officer as follows:
 - (i) that the Council has adopted the Model Code of Conduct as the Council's Local Code with effect from 15 April 2002 within five working days of the meeting approving the resolution set out in paragraph (a) above; and
 - (ii) that each member of the Council has signed and returned to the Clerk the undertaking to observe the Local Code of Conduct by 20 June 2002 at the latest.

27/02 FINANCE/ADMINISTRATION COMMITTEE BUSINESS

A MATTERS ARISING

(i) Budget 2002/2003

The Council discussed changes made between the proposed budget as discussed by the Finance Committee on the 4th December and the finalised budget as presented to the Council on the 14th January when the Precept and budget total was agreed. Concern was expressed that it was sometimes difficult to trace the changes between the proposed and actual budget on individual lines however it was confirmed that the total figures were those as agreed on the 4th December. The Clerk would try to minute more of the individual changes at the next budget-setting meeting in December. The Budget was agreed unanimously

(ii) Clerk's Contract and expense claim 4.12.01. & 30.01.02

The Contract as previously circulated to Councillors was agreed unanimously. The Council also agreed to reimburse the Clerk expenses incurred attending additional meetings on behalf of the Parish Council.

(iii) Audit of Accounts 2001/2002

The Clerk has received notification from the District Audit Office that the Audit has been completed and that the Office are satisfied with the Parish Council's Accounts. The Clerk has advertised the closure of the Audit. The Council expressed thanks to both Mr Ash and the Clerk.

B PAYMENTS

| | | |
|-----------------|---------------------------|---------|
| M Wysocki-Jones | Clerk's salary & expenses | £496.04 |
| Inland Revenue | Tax and NI | £14.89 |
| M Wysocki-Jones | Postage | £14.28 |
| S Hagan | Village Caretaker | £31.50 |

OPFA Membership £35.00

RECEIPTS

Abingdon Stone and Marble Memorial 'Alford' £12.00
Thomas and Jarvis Burial 'Whitlock' £40.00

C GRANTS/DONATIONS

(i) **S137** * *this notice does not take the payments above into account*
Councillors have previously been issued with an explanatory document regarding S137. Mr Ash confirmed that S137 had not previously been used to indicate certain expenditure when it in fact should have done. A total of £3.50 per elector can be spent as an S137 expense in a financial year.

(ii) **Millennium Green**
The Clerk has requested the latest set of MGT Accounts.

(iii) **Drayton Football Club – grass cutting**
Mr Ash reported to the Council on the whole aspect of grass cutting within the Parish. The conclusion was that it would not improve the current service or prove cost effective for the Parish Council to take on this responsibility. With regard to the Football Club it was established that due to the flexibility required and the specialist cutting they had achieved the best price possible. After full discussion that Council resolved that they were happy to continue supporting the Football Club in paying 50% of the cost of grass cutting. However in order to bring it in line with other such donations the Football Club would need to submit an annual application for the grant. This was agreed unanimously. The Clerk would contact Mr Alston with the relevant application form.

28/02 PLANNING COMMITTEE BUSINESS

A PLANNING GREEN PAPER BRIEFING 14TH FEBRUARY 2002

Mr Knight attended the briefing on behalf of the Parish Council. Concern was expressed regarding the lack of detail of the proposals. The County's concerns are that all counties will lose the County Structure Plan for Strategy to be replaced by the South East Regional Forum. Oxfordshire County Council would have no representatives on this board. The main concern is that strategic planning is to be far removed and local decisions such as those regarding reservoirs, airports etc. will be made without consultation and that the Local Plan will then have to fit around these plans. The Vale is concerned that it would have no method of objecting to these decisions. Mr Knight is to write and object on behalf of the Parish Council. Mr Ash will include an item in the next issue of the Drayton Chronicle. Copies will be sent to the Secretary of State and Mr Jackson MP.

B WORK TO TREES

The Parish Council had no objection to the cutting down of a Conifer at The Stone Barn, Gravel Lane.

C APPLICATIONS

2/02 DRA/17328 54 Steventon Road Vehicle Access

No Objections

3/02 DRA/1611/1 7 Haywards Road Two dwellings, garages, access, ancillary works

Objections

The Parish Council confirmed that the address for the application should be Binnings Close.

D DISTRICT COUNCIL PERMISSION/REFUSALS

35/01 DRA/11709/3 95 Abingdon Road Erection of rear conservatory

No Objections

Permitted

29/02 LEISURE & GENERAL PURPOSES WORKING GROUP

A Village Caretaker

The Caretaker has highlighted the mess outside the recycling centre. The Clerk has contacted Mr Cherry who had responsibility for these contracts. Mr Cherry will contact the centre to make sure that all rubbish outside of the tip is cleared. The Caretaker has also highlighted problems with dog bins being emptied on a

regular basis. The Clerk has contacted the Dog Warden. The Caretaker has worked 6 hours in the last month. Mr Knight proposed contacting the Caretaker to see if she would be able to increase the number of hours that she has been working.

B Best Kept Village

Mr Killick will write in the Chronicle about the competition to see if anyone has any suggestions or concerns about areas, which require attention. Councillors discussed parking on grass verges. Mr Ash has been in touch with the Police re discouraging people from doing this. To drive on a grass verge is contravening the law. There were concerns about people driving on the Green in particular the person who drives across the Green to pin up notices regarding the antiques fair, which is held regularly. Mr Knight will write to local employers seeking their support in the Competition. Mr Ash has also been asked to look into the matter of a boat which is parked in Eastway and concerns relating to ease of access.

30/02 RIGHTS OF WAY AND CONSERVATION WORKING GROUP

Mr Killick reported to the Council regarding the ROW&CWG Meeting, which had taken place prior to the main meeting.

A Footpaths

Estimates for work to Footpath 14 and Bridleway 9 have proved prohibitive. The Clerk will write to Mr Sumner regarding the possibility of sharing the cost with the County Council. £700.00 remains in the budget for 2001/2002 with £1000.00 for 2002/2003. The Group considered DIY work on FP21 but considered that time would be better utilised in maintaining FP25. A DIY evening to be held on Tuesday 9th April 6.30pm. Mrs Cook will look into having some gravel delivered to fill holes. The Group will also consider using some of the spoil heap from the Burial Ground. Oversight of paths continues with no major problems. New way markers have been used. Mr Killick will request more from Mrs Mackenzie.

B Conservation

Mr Killick has been continuing to work on the Nature Conservation Plan and has now surveyed 90% of the hedgerow. He will shortly start to summarise the information. Mr Mike Williams of Steventon has been assisting with the bird list. Mr Killick will write in the Chronicle regarding Bird Records and asking for people to help.

C Trees

Under the Amenity Tree Planting scheme a willow has been planted in Sutton Wick Lane but the lime on the green has not been replaced. The Clerk will write to the Vale. The Clerk will seek confirmation that the designation of the line of old oaks on the Steventon Road has taken place.

D Cycle Path to Abingdon

The Council discussed the cycle path to Abingdon, which is considered unsuitable. The cycle path needs to be improved. Mr Ash has been pursuing this matter for some time. The Clerk will write on behalf of the Parish Council to support Mr Ash's endeavours.

31/02 DRAYTON PAROCHIAL CHARITIES

The Clerk will contact Mrs King to discuss possible nominations.

32/02 CORRESPONDENCES

| | |
|---------------|--|
| OCC: | Planning Green Paper* |
| | NEWS February 2002 |
| VWHDC: | Spring Clean 12 th -21 st April 2002 |
| | Review of Waste Management Services* |
| | Recycling Shoes |
| | Standards Committee |
| | South East Area Forum and Committee Meetings* |
| OALC | County Circular: |
| | Queens Jubilee |
| | Employment Legislation |

CPRE Planning Green Paper

* copied to Councillors

33/02 ANY OTHER BUSINESS (Matters for general discussion only)

- A** The Council discussed the grass verge by Sutton Wick Pond where there is gravel from the road to the wall of the property and questioned ownership of this verge.
- B** No communications have been received from the Earl of Plymouth's Estate.
- C** Mrs Cook had been asked to raise the matter of the Holly bush by the Almshouses being obstructive.
- D** Mr Knight asked that a member of the Parish Council attend a meeting of The DAMASCUS Project on Tuesday 23rd April 2002 7.30pm at Steventon Church Hall at 7.30pm.
- E** The Clerk was asked to invite PC Pedley to the June Meeting of the Parish Council.

34/02 The Date of the NEXT MEETING was confirmed as MONDAY 8TH APRIL 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE.

The L&GPWP will meet prior to the Meeting at 6.30pm with the interview for village handyperson taking place at 7pm.

A handwritten signature in black ink, appearing to be a stylized 'J' followed by a long horizontal stroke.

DRAYTON PARISH COUNCIL

Notice is hereby given that a Meeting of Drayton Parish Council will be
Held on MONDAY 4TH March 2002 at 7.45pm
At the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON

26th February 2002

Maria Wysocki-Jones
Clerk to the Parish Council
Tel: 01235 225909
Fax: 01235 223092
Email: mwjfordpc@aol.com

AGENDA

1. PUBLIC PARTICIPATION

2. APOLOGIES FOR ABSENCE

3. MINUTES OF THE MEETING OF 4th FEBRUARY 2002

4. MATTERS ARISING

| | |
|-------------------------------|---------------------------|
| 236/01 Millennium Bus Shelter | 256/01 Playground Repairs |
| 259/01 Pond | 6/02 Village Handyperson |
| 158/01 Pelican Crossing | 158/01 Speed Indicators |
| 16/02 Planning Process | |

5. MODEL CODE OF CONDUCT

6. FINANCE/ADMINISTRATION COMMITTEE BUSINESS

A MATTERS ARISING FINANCE COMMITTEE MEETING 4TH FEBRUARY 2002

1. Budget 2002/2003
2. Clerk's Contract and expense claim 4.12.01. & 30.01.02
3. Audit of Accounts 2001/2002

B PAYMENTS

| | | |
|-----------------|---------------------------|---------|
| M Wysocki-Jones | Clerk's salary & expenses | £496.04 |
| Inland Revenue | Tax and NI | £14.89 |
| M Wysocki-Jones | Postage | £14.28 |
| S Hagan | Village Caretaker | £31.50 |
| OPFA | Membership | £35.00 |

RECEIPTS

| | | |
|---------------------------|-------------------|--------|
| Abingdon Stone and Marble | Memorial 'Alford' | £12.00 |
| Thomas and Jarvis | Burial 'Whitlock' | £40.00 |

C GRANTS/DONATIONS

1. S137
2. Millennium Green

D OTHER BUSINESS

1. Drayton Football Club – grass cutting

7. PLANNING COMMITTEE BUSINESS

A PLANNING GREEN PAPER BRIEFING 14TH FEBRUARY 2002

B WORK TO TREES

C APPLICATIONS

2/02 DRA/17328 54 Steventon Road Vehicle Access

No Objections

3/02 DRA/1611/1 7 Haywards Road Two dwellings, garages, access, ancillary works

D DISTRICT COUNCIL PERMISSION/REFUSALS

35/01 DRA/11709/3 95 Abingdon Road Erection of rear conservatory

No Objections

Permitted

8. LEISURE & GENERAL PURPOSES WORKING GROUP

1. Village Caretaker's Report
2. Best Kept Village

9. RIGHTS OF WAY AND CONSERVATION WORKING GROUP

1. Meeting 4th March 2002

10. DRAYTON PAROCHIAL CHARITIES

11. CORRESPONDANCE - to be noted

OCC: Planning Green Paper*

NEWS February 2002

VWHDC: Spring Clean 12th -21st April 2002

Review of Waste Management Services*

Recycling Shoes

Standards Committee

South East Area Forum and Committee Meetings*

OALC County Circular:

Queens Jubilee

Employment Legislation

CPRE Planning Green Paper

* copied to Councillors

12. ANY OTHER BUSINESS (Matters for general discussion only)

13. The DATE of the NEXT MEETING to be confirmed as Monday 8th April 2002 at 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE.

Please note that a Meeting of the Rights of Way and Conservation Working Group will be held at 7pm 4th March 2002.

A DRAYTON PARISH COUNCIL

Minutes of the Meeting of Drayton Parish Council Held on Monday 8TH April 2002 at 7.45pm At the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON

Present: Mr Cross, Mr Knight, Mr Stimpson, Mr Clough, Mr Killick, Mr Matthews,
Mr Ash, Mrs Cook, Mrs Morrison, Prof Wade and Mrs Mackenzie (County Councillor)

Apologies: Mr Morris.

35/02 PUBLIC PARTICIPATION

Mr Bax attended the Meeting on behalf of both The Drayton Community Trust and The Millennium Green Trust. Mr Bax asked that the Council bear in mind that funds for long-term projects in the village may be accessed through the Community Trust, and that the Council could direct requests to the Trust. Mr Bax also informed the Council of events planned for the Millennium Green. A Jubilee Celebration with hot air balloon and an open-air children's production on 4th August.

36/02 MINUTES OF THE MEETING OF 4th MARCH 2002

The Minutes were agreed and signed with the following amendment

27/02 C GRANTS/DONATIONS (i) S137 this however had not taken the payments above the S137 ceiling.

37/02 MATTERS ARISING

256/01 Playground Repairs

All work has been completed with the exception of the steel posts being fitted to the slide unit. These have been ordered from Wicksteed Leisure.

158/01 Pelican Crossing

Mr Deriaz, Senior Engineer has notified the Clerk that the construction of the proposed Pelican Crossing and Gateway feature on the B4017 Abingdon Road should commence in mid-May and be switched on during the first week of June.

16/02 Planning Process

The Clerk has received a reply from the District Council regarding concerns raised regarding the planning application for DRA/17251 33 Henleys Lane, Drayton. The Clerk will copy the letter to all Councillors.

26/02 Model Code of Conduct

The Clerk will advertise on village noticeboards where and during what hour's members of the public can inspect its Code of Conduct. All documents should be returned by the next Parish Council Meeting.

31/02 Drayton Parochial Charities

The Council again discussed the matter of nominating a Trustee but were unable to make a proposal.

38/02 FINANCE/ADMINISTRATION COMMITTEE BUSINESS

A AUDIT COMMISSION 'LIGHTER TOUCH AUDIT REGIME'

From April 1 2002 new audit regulations will apply to all Councils with income under £500,000.

Under current legislation all information is taken to the District Audit. This will be replaced by a requirement to complete three single-sided A4 annual returns. The Council will be charged a fixed annual fee for the audit. In addition the Council will need to employ its own 'internal auditor'. Serving Councillors are unlikely to be accepted as being independent enough to audit their own Councils. Concern was expressed that proposed arrangements would neither simplify procedures nor reduce the audit cost.

The Clerk will discuss the issue further with both the Chairman and the Chair of the Finance Committee.

B GRANTS/DONATIONS

(i) British Legion

A donation for £150.00 towards the cost of replacing their standard was agreed unanimously.

(ii) Millennium Green Trust

The Clerk will circulate accounts and grant/donation form to the Finance Committee so that a donation to the Trust may be considered at the next meeting.

(iii) Drayton Football Club – grass cutting

Mr Alston has completed the grant/donation application as requested and the Council agreed the 50% contribution to grass cutting costs as proposed at the Parish Council Meeting of 4th March.

C PAYMENTS

| | | |
|--|----------------------------|-------------------------|
| M Wysocki-Jones | Clerk's salary & expenses | £511.57 |
| Inland Revenue | Tax and NI | £14.89 |
| M Wysocki-Jones | Postage | £16.56 |
| S Hagan | Village Caretaker March | £15.75 |
| Caudwell Day Centre | Room Hire Feb, March | £30.00 |
| Glasdon UK Ltd | Bin Lockway | £71.31 (ex. vat £12.47) |
| Thames Water Utilities | December-March | £5.78 |
| SLCC | 'A Practitioners Guide' | £11.95 |
| Mr Green | Litter/Grass Cutting March | £170.99 |
| Best Kept Village Competition Entrance Fee | | £10.21 (ex. vat £1.79) |

RECEIPTS

| | | |
|---------------------------|-------------------|---------|
| Abingdon Stone and Marble | Memorial 'Munns' | £25.00 |
| Thomas and Jarvis | Burial 'Talbot' | £40.00 |
| Apache Signs | Memorial 'Bolton' | £25.00 |
| R&H Barker | Funeral 'Cox' | £40.00 |
| R&H Barker | Plot reservation | £10.00 |
| Litter Clearing Grant | 2000/2001 | £449.34 |
| Customs and Excise | Vat Reclaimed | £516.21 |

39/02 PLANNING COMMITTEE BUSINESS

A APPLICATIONS

4/02 DRA12684/1 88 Whitehorns Way Replacement garage, utility room, dining room, cloakroom, two bedrooms over

Objections

B DISTRICT COUNCIL PERMISSION/REFUSALS

3/02 DRA/1611/1 7 Haywards Road Two dwellings, garages, access, ancillary works

Objections

1/02 DRA/4025/2 21 Steventon Road

No Objections

Planning Committee 2.4.02

Conservatory

Planning Committee 18.3.02

Permitted

C NOTIFICATION OF APPEAL

Telecommunications application for a 15m-lattice mast and equipment. District Council Refused permission 25.10.01. An appeal has been lodged against this refusal. The Clerk has asked The Planning Inspectorate that Council be informed of the outcome.

D GOODS VEHICLE LICENSING

Vehicle Operation Times Farntech Limited East Paddocks, Drayton Mill. Goods vehicle operation at the site is limited to between 7.00am to 7.00pm (Mondays to Fridays), 7.00am to 5.00pm (Saturdays), and no vehicle movement on Sundays and Bank Holidays.

40/02 MEETING WITH TOWN AND PARISH COUNCILS

Mr Knight, Mr Cross, Mrs Morrison and Mr Killick attended the Meeting on the 18th March. The meeting consisted of a series of short presentations designed to give Councils information about various services and issues. Items on the Agenda were: OCC structure, Green Paper on Planning, Highway

Maintenance, Local Transport Plan and Waste Management. There was also the opportunity to discuss areas of concern.

41/02 LEISURE AND GENERAL PURPOSES WORKING PARTY

Mrs Morrison reported to the Council on the Meeting, which had taken place prior to the main meeting.

A Village Handyman

The Working Party had interviewed Mr Thomas and proposed that the Council should ask Mr Thomas to complete work in the village, which had been outstanding for some time. Mr Thomas would be paid an hourly rate and would be paid for each job completed. This arrangement would be reviewed after three months. The Clerk would clarify with the OALC as to whether this arrangement should be regarded as self-employment or as an employee of the Council.

B Village Caretaker

The Caretakers report had been circulated previously. Mr Knight would contact the Caretaker to request an increase in hours that have been worked recently.

C Burial Ground

The WP proposed that the Council accept a quotation to remove all roots in the area of the internal hedge, level and reseed. Remove all roots and debris in the perimeter fence area. Remove soil heap and all rubbish. The Council discussed the quote; the Clerk would negotiate a final costing, the maximum being £1200.00. Agreed unanimously. The possibility of using plastic casings to protect the saplings was also discussed. Mr Thomas has indicated that he would be happy to water the saplings during the summer.

D Allotment

The Council agreed to hire a Grundon bin (£111.00) for use by the allotment holders and caretaker for a period of four weeks. It would be hired initially as a one off experiment to assess its value.

E Ponds

An article regarding a Pond Group has appeared in the Drayton Chronicle. Mrs Cook will raise the matter with the School Governing Body on the 18th April. Mr Price will be involved on behalf of the MGT.

F Millennium Bus Shelter

The Council agreed to proceed with installing a bus shelter on the Village Green. The Council agreed the Arun enclosed shelter, with 6mm clear polycarbonate, and rounded roof in holly green. It would incorporate a new village noticeboard. The Clerk would contact Queensbury Shelters to arrange a site visit. The Clerk would contact Mr Witton OCC with regard to applying for a grant.

42/02 RIGHTS OF WAY AND CONSERVATION WORKING GROUP

A Footpaths

Mr Killick reminded the Council that a DIY working Party was to take place on 9th April at 6.30pm on FP25. Care would be taken not to disturb bird nests. The Council discussed the stiles on FP12, which were making it impossible to walk with dogs. Mr Killick would look at the stiles. *FP23 was regarded as failed by houses adjacent to McGregors. Concern was expressed regarding the dumping of rubbish in FP23.*

B Conservation

Mr Killick has received a good response to his article in the Chronicle regarding Bird Records. Information for the Parish Conservation Plan will soon be ready to be assembled, with the possibility of holding an exhibition. The Clerk will contact the ORCC with regard to advice and assistance in both compiling the information and possible funding opportunities.

43/02 CORRESPONDENCES

OCC: Didcot Integrated Transport Strategy
NEWS March 2002

CITY COUNCIL: Code of Conduct
Mr Knight and Mrs Wysocki-Jones to attend

VWHDC: Legal Service Partnership
Spring Clean

ABITS
OALC
SLCC
DEFRA

Community Renewable Energy Workshops
Newsletter
Briefing New Audit Regime
Planning Green Paper
Terms and Conditions of Employment for Clerks
Campaign Against The Illegal Poisoning of Wildlife
Parish and Town Council Vibrancy*

THAMES VALLEY POLICE: Area Beat Officer Drayton*

Mr Knight will write to thank PC Pedley (copy to Inspector) for the commitment and energy shown whilst serving Drayton Parish.

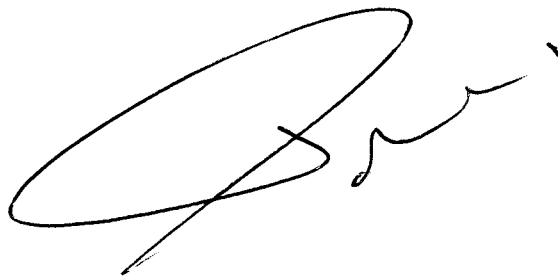
DAMASCUS PROJECT: Advisory Council Meeting April 23rd Prof Wade to attend.

* Copied to Councillors

44/02 ANY OTHER BUSINESS (Matters for general discussion only)

- A** The Council discussed the grass verge by Sutton Wick Pond where there is gravel from the road to the wall of the property and questioned ownership of this verge. The Clerk will establish ownership for this area.
- B** Mr Knight will look into correspondence from Mr Weaver in relation to speeding cyclists.

45/02 The Date of the NEXT MEETING was confirmed as MONDAY 13th MAY 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE.

A handwritten signature in black ink, appearing to be 'B. Knight', written in a cursive style.

DRAYTON PARISH COUNCIL

Notice is hereby given that a Meeting of Drayton Parish Council will be Held on **MONDAY 8th April 2002** following the Annual Parish Meeting at 7.45pm At the **CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON**

3rd April 2002

Maria Wysocki-Jones
Clerk to the Parish Council
Tel: 01235 225909
Fax: 01235 223092
Email: mwjfordpc@aol.com

AGENDA

1. PUBLIC PARTICIPATION

2. APOLOGIES FOR ABSENCE

3. MINUTES OF THE MEETING OF 4th MARCH 2002

4. MATTERS ARISING

256/01 Playground Repairs 31/02 Drayton Parochial Charities 16/02 Planning Process
26/02 Model Code of Conduct 158/01 Pelican Crossing
Included as Agenda Items: 6/02 Village Handyperson 236/01 Millennium Bus Shelter

5. FINANCE/ADMINISTRATION COMMITTEE BUSINESS

A Audit Commission 'lighter touch' audit regime

B PAYMENTS

| | | |
|-------------------------------|----------------------------|-------------------------|
| M Wysocki-Jones | Clerk's salary & expenses | £511.57 |
| Inland Revenue | Tax and NI | £14.89 |
| M Wysocki-Jones | Postage | £16.56 |
| S Hagan | Village Caretaker March | £15.75 |
| Caudwell Day Centre | Room Hire Feb, March | £30.00 |
| Glasdon UK Ltd | Bin Lockway | £71.31 (ex. vat £12.47) |
| Thames Water Utilities | December-March | £5.78 |
| SLCC | 'A Practitioners Guide' | £11.95 |
| Mr Green | Litter/Grass Cutting March | £170.99 |
| Best Kept Village Competition | Entrance Fee | £10.21 (ex. vat £1.79) |

RECEIPTS

| | | |
|---------------------------|-------------------|---------|
| Abingdon Stone and Marble | Memorial 'Munns' | £25.00 |
| Thomas and Jarvis | Burial 'Talbot' | £40.00 |
| Apache Signs | Memorial 'Bolton' | £25.00 |
| R&H Barker | Funeral 'Cox' | £40.00 |
| R&H Barker | Plot reservation | £10.00 |
| Litter Clearing Grant | 2000/2001 | £449.34 |
| Customs and Excise | Vat Reclaimed | £516.21 |

C GRANTS/DONATIONS

1. British Legion
2. Millennium Green Trust
3. Drayton Football Club

6. PLANNING COMMITTEE BUSINESS

A APPLICATIONS

4/02 DRA12684/1 88 Whitehorns Way Replacement garage, utility room, dining room, cloakroom, two bedrooms over

Objections

B DISTRICT COUNCIL PERMISSION/REFUSALS

3/02 DRA/1611/1 7 Haywards Road Two dwellings, garages, access, ancillary works

Objections

1/02 DRA/4025/2 21 Steventon Road Conservatory

No Objections

Planning Committee 2.4.02

Planning Committee 18.3.02

Permitted

C NOTIFICATION OF APPEAL

Telecommunications application for a 15m lattice mast and equipment Refused 25.10.01

D GOODS VEHICLE LICENSING

Vehicle Operation Times Farntech Limited East Paddocks, Drayton Mill

7. MEETINGS WITH TOWN AND PARISH COUNCILS

8. LEISURE & GENERAL PURPOSES WORKING GROUP

1. Meeting 8th April 2002
2. Village Caretaker's Report
3. Village Handyperson
4. Burial Ground

9. RIGHTS OF WAY AND CONSERVATION WORKING GROUP

10. CORRESPONDANCE - to be noted

OCC: Didcot Integrated Transport Strategy
NEWS March 2002

CITY COUNCIL: Code of Conduct

VWHDC: Legal Service Partnership
Spring Clean
Community Renewable Energy Workshops

ABITS

OALC

Newsletter
Briefing New Audit Regime
Planning Green Paper

SLCC

DEFRA

Terms and Conditions of Employment for Clerks
Campaign Against The Illegal Poisoning of Wildlife
Parish and Town Council Vibrancy*

THAMES VALLEY POLICE: Area Beat Officer Drayton*

DAMASCUS PROJECT: Advisory Council Meeting

* Copied to Councillors

11. ANY OTHER BUSINESS (Matters for general discussion only)

12. The DATE of the NEXT MEETING to be confirmed as Monday 13th May 2002 at 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE.

DRAYTON PARISH COUNCIL
Minutes of the Meeting of Drayton Parish Council
Held on Monday 13th May 2002 at 7.45pm
At the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON

Present: Mr Cross, Mr Knight, Mr Stimpson, Mr Clough, Mr Killick, Mr Matthews, Mr Morris,
Mr Ash, Mrs Morrison, and Mrs Mackenzie (County Councillor)
Apologies: Mrs Cook and Prof Wade

46/02 ELECTION OF CHAIRMAN FOR THE YEAR 2002/2003

Mr Knight was unanimously re-elected.

47/02 ELECTION OF VICE-CHAIRMAN FOR THE YEAR 2002/2003

Mr Clough was unanimously re-elected.

48/02 PUBLIC PARTICIPATION

Two members of the public attended the meeting.

49/02 DRAYTON SCHOOL MANAGEMENT

Mrs Cook had reported to the Council at the Annual Parish Meeting on 8th April 2002.

50/02 APPOINTMENT OF COMMITTEE/REPRESENTATIVES FOR 2002/2003

Mr Knight had received a letter from Mrs Cook indicating that she intended to resign from the Parish Council as Councillor and representative on the Governing Body of Drayton Community School. The Clerk will contact Mrs Cook to confirm her resignation.

COMMITTEES:

FINANCE: G Ash (Chairman), K Clough, J Killick, H Morrison, N Stimpson, and P Knight

PLANNING: N Stimpson (Chairman), G Ash, K Clough, R Matthews, H Morrison, and P Knight

WORKING GROUPS

GENERAL PURPOSES: H Morrison (Chairman), P Knight, R Matthews, M Morris, J Cross and R Wade

FOOTPATHS: J Killick (Chairman), S Cook, J Cross, P Knight, and R Wade

REPRESENTATIVES

| | |
|-------------------|--|
| P Knight | Public Transport Liaison |
| G Ash | Drayton Hall & Recreation Ground Management Committee |
| R Wade | Drayton Youth Centre Charity |
| S Cook | School Governor |
| Mrs King | Drayton Charities (nominated Trustee - until September 2002) |
| G Ash & J Killick | GARD |
| J Killick | Drayton Chronicle contributor |
| R Wade | Millennium Green Trust (nominated Trustee) |
| R Wade | DAMASCUS Project |

51/02 STANDING ORDERS

The Standing Orders as recommended by the National Association of Local Councils were adopted unanimously.

52/02 'NO SMOKING' AT MEETINGS

The motion was passed.

53/02 MINUTES OF THE MEETING OF 8TH APRIL 2002

The Minutes were agreed with the following amendment:

42/02 Deleted – FP23 was regarded as failed by houses adjacent to McGregors. Replaced with- Concern was expressed regarding the dumping of rubbish in FP23.

4/02 MATTERS ARISING

31/02 Drayton Parochial Charities

The Clerk had copied a letter from Rev Derrick stressing the urgency of nominating a Trustee, which the Council discussed but were unable to make a proposal. The Council discussed making a nomination of someone not a Parish Councillor. An item to this effect will be placed in the Drayton Chronicle.

58/01 Pelican Crossing

The Clerk has been informed that the crossing will be completed by the middle of June.

41/02 Work in the Burial Ground.

The Clerk informed the Council that she had negotiated a cost of £1100.00 for the works in the Burial Ground as previously discussed. The work has now been completed and received many favourable comments.

26/02 Model Code of Conduct

The Clerk requested that all documentation be returned as soon as possible. One Councillor had declined to sign the Code.

27/02 Bus Shelter

Mr Knight had attended a site visit with Queensbury Shelters. Queensbury suggested using glass rather than polycarbonate as this can be carved into and looks unsightly. Prices including provision for a notice board and bus timetables are: Glass £2931.50 Polycarbonate £3261.50. Queensbury also stated that a tarmac/concrete base needs to be laid before the bus shelter could be installed. The Clerk would request a foundation plan in order to obtain estimates for this. The Council decided that a concrete base would be most suitable. The Clerk had contacted Mr Witton OCC and is awaiting his response regarding a bus shelter grant.

55/02 FINANCE/ADMINISTRATION COMMITTEE BUSINESS

A PAYMENTS

| | | |
|--------------------|------------------------------|---------------------------|
| M Wysocki-Jones | Clerk's salary | £429.71 |
| Inland Revenue | Tax and NI | £23.12 |
| S Hagan | Village Caretaker April/May | £117.24 |
| Mr Green | Litter/Grass Cutting April | £211.74 |
| Copycat Services | Photocopying April | £17.70 (exc. Vat £3.10) |
| Cornhill Insurance | Insurance Premium | £456.42 |
| District Audit | Fees 1999/2000 | £541.80 (exc. Vat £94.82) |
| District Audit | Fees 2000/01 | £378.00 (exc. Vat £66.15) |
| Mr Thomas | Work in Village April/May | £158.44 (incl. Vat £8.52) |
| S Loveridge | Work in the Burial Ground | £1100.00 |
| Grundon | Skip hire for the allotments | £95.01 (exc. Vat £16.62) |

RECEIPTS

| | | |
|---------------------------|--------------------|-----------|
| Abingdon Stone and Marble | Memorial 'Cox' | £25.00 |
| Reeves Memorial Co Ltd | Memorial 'Horwood' | £25.00 |
| Memorials of Distinction | Memorial 'Fincham' | £25.00 |
| ORCC | Cancelled meeting | £7.50 |
| VWHDC | Half Year Precept | £10750.00 |

B GRANTS/DONATIONS

(i) Millennium Green Trust

The Finance Committee had reviewed the application and accounts supporting this donation request. Mr Ash proposed contributing £1500 as a one off payment to the Trust. The motion was seconded and passed.

(ii) Friends of Drayton School

A donation of £400.00 towards their Computer Suite and Library Appeal was agreed unanimously. Mrs Morrison declared an interest in this item.

St Peter's Church Drayton

Clerk had copied a letter received from Rev Derrick to all Councillors:

(i) The path through the Churchyard to the Parish Cemetery.

Rev Derrick asked if the Council would share the cost of repairing the path in the area that backs on to 55 High Street, as it is dangerous for those using this path for both the Churchyard and the Parish Cemetery. The Council agreed to pay £100, half of the proposed cost of £200.

(ii) The engraved plaque in the roof of the Lychgate.

Rev Derrick has received an offer from someone who wished to 'renew' the plaque in the Lychgate. The Council were happy to accept this offer if it actually meant to 'restore' the plaque as opposed to replace it. Mr Ash declared an interest in this item. The Clerk would contact Rev Derrick with regard to both items.

56/02 PLANNING COMMITTEE BUSINESS

A APPLICATIONS

5/02 DRA10243/1 2 Greenacres Two storey side extension

No Objections

6/02 DRA/3869/3 43 Abingdon Road Demolition of existing kitchen and conservatory.
Erection of new kitchen.

No Objections

7/02 DRA/16277/4 18 Sutton Wick Lane Conversion of outbuilding into two flats

Objections

8/02 DRA/5157/3 11 Marcham Road Two storey extension – demolish existing garage and utility room

No Objections

9/02 DRA/16277/5L-B18 Sutton Wick Lane Conversion of outbuilding into two flats

Objections

11/02 DRA/7039/3 21 Corneville Road Erection of rear conservatory

B DISTRICT COUNCIL PERMISSION/REFUSALS

3/02 DRA/1611/1 7 Haywards Road Two dwellings, garages, access, ancillary works
Planning Committee 2.4.02

Objections

4/02 DRA/12648/1 88 Whitehorns Way Replacement garage with utility room, dining room and cloakroom

Planning Committee 29th April 2002

Objections

The Clerk had contacted the Vale and been given verbal confirmation that the application had been approved.

30/01 DRA/445/211 Drayton Mill Residential Development

Planning Committee 29th April 2002

Objections

The Clerk had contacted the Vale and been given verbal confirmation that the application had been refused. Mr Ash informed the Council that due to specific legal arrangements relating to the use of the land any planning application had to be carefully considered by the full Planning Committee.

57/02 LEISURE AND GENERAL PURPOSES WORKING PARTY

A Village Caretaker

The Caretakers report had been circulated to all Councillors. The Caretaker had worked 21 hours during the month. Concern was expressed regarding the lack of improvement outside of the tip. The Clerk will contact the County again. Litter around the Village is particularly bad again.

B Village Handyperson

The Handyman's report had been circulated to all Councillors. Numerous outstanding tasks had been completed. The Clerk would look into the matter of missing plaques from some of the Parish benches.

58/02 RIGHTS OF WAY AND CONSERVATION WORKING GROUP

A Footpaths

(i) Mr Killick informed the Council that an Order Decision had been made regarding adding a bridleway No 29 to Drayton. This decision had become caught up in an inquiry relating to a footpath in the same

er but in a different Parish. This had delayed the confirmation of this new BW since 1999. The BW29 in the East past the scrap yard to Gypsy Lane. The Clerk will write to the County regarding funding for this BW.

(ii) Mr Killick thanked those who had attended the DIY working party on FP25.

(iii) A Parish Walk along FP12 will take place on Thursday 13th June at 7pm from the Village Green.

B Conservation

Mr Killick reported that he had been inundated with information for the Bird Record. A similar invitation regarding Wild Flowers will be in the next Chronicle.

59/02 CORRESPONDENCES * Copied to Councillors

OCC: Planning Our Future
Oxfordshire Structure Plan – Meetings with Local Councils

VWHDC: Local Codes of Conduct –FAQ Answersheet*
Parish Boundary Review
Spring Clean
Community Funding
South East Area Forum 30th April Agenda

Mr Ash reported this Meeting, which included Thames Water in relation to a proposed reservoir at Steventon. There is no immediate intention apply for permission to build a reservoir. It is not currently financially viable. The idea however has not been scrapped but it is unlikely that an application will be made in the next two years

Sewer at BMX Track
Map of Drayton Parish – to be copied to all Councillors
Brochure: Community Safety Strategy 2002-2005
Countryside Events Programme

OPFA Association Newsletter
2002 Roadshows

ORCC Exhibition at Oxfordshire Record Office

NALC National Conference and Exhibition

CLERKS & COUNCILS DIRECT

LOCAL COUNCIL REVIEW

FRIENDS OF WAR MEMORIALS Introductory letter- Passed to Mr Stimpson

SUTTON COURTNEY PARISH COUNCIL – Regarding Didcot Transport Issue Study – Mr Knight to liaise with the Parishes representative Dr Hughes.

60/02 ANY OTHER BUSINESS (Matters for general discussion only)

A Mrs Mackenzie had received several letters regarding the management of and problems relating to the Oday Hill Landfill Site. This item will be included on the June Agenda.


B The Land Agents for Manor Farm have called a meeting for Tuesday 14th May at 6pm in the Village Hall. Mr Knight asked that Councillors attend if possible.

C Mr Stimpson raised the matter of the Parish Council commemorating the Queen's Jubilee. A memorial stone was discussed. The Clerk will seek further information. The Council agreed that the Parish should send a letter of congratulations to the Queen on the occasion of her Jubilee. Mr Knight will write on behalf of the Parish Council.

D Concerns regarding the Village Post Office were raised. This item will be included on the June Agenda.

E The Council is still awaiting news of a new appointee as village policeman

61/02 Due to the Bank holiday on Monday 3rd May the Date of the NEXT MEETING was confirmed as MONDAY 10th June 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE.



DRAYTON PARISH COUNCIL

Notice is hereby given that a Meeting of Drayton Parish Council will be
Held on MONDAY 13th May 2002 at 7.45pm
At the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON

8th May

Maria Wysocki-Jones
Clerk to the Parish Council
Tel: 01235 225909
Fax: 01235 223092
Email: mwjfordpc@aol.com

AGENDA

1. APOLOGIES FOR ABSENCE
2. ELECTION OF CHAIRMAN FOR THE YEAR 2002/2003
3. ELECTION OF VICE-CHAIRMAN FOR THE YEAR 2002/2003
4. PUBLIC PARTICIPATION
5. DRAYTON SCHOOL MANAGEMENT
6. APPOINTMENT OF COMMITTEES/REPRESENTATIVES FOR 2002/2003
(Subject to member's availability) 2001/2002 appointments shown in italics

COMMITTEES:

Finance: *G Ash (Chairman), K Clough, J Killick, H Morrison, N Stimpson, P Knight*
Planning: *N Stimpson(Chairman), G Ash, K Clough, R Matthews, H Morrison, P Knight*

WORKING GROUPS:

General Purposes: *H Morrison(Chairman), P Knight, R Matthews, M Morris, R Wade*
Footpaths: *J Killick(Chairman), S Cook, J Cross, P Knight, R Wade*

REPRESENTATIVES:

| | |
|----------------------------|--|
| <i>P Knight</i> | Public Transport Liaison |
| <i>G Ash</i> | Drayton Hall & Recreation Ground Management Committee |
| <i>M Morris</i> | Drayton Youth Centre Charity |
| <i>S Cook</i> | School Governor |
| <i>Mrs King</i> | Drayton Charities (nominated Trustee - until September 2002) |
| <i>G Ash, J Killick</i> | GARD |
| <i>J Killick</i> | Drayton Chronicle Contributor |
| <i>R Wade</i> | Millennium Green Trust (nominated Trustee) |

7. STANDING ORDERS
To re-affirm adoption of orders
8. 'NO SMOKING' AT MEETINGS
9. MINUTES OF THE MEETING OF 8th APRIL 2002

10. MATTERS ARISING

31/02 Drayton Parochial Charities 26/02 Model Code of Conduct
58/01 Pelican Crossing 236/01 Millennium Bus Shelter
41/02 Work in the Burial Ground

11. FINANCE/ADMINISTRATION COMMITTEE BUSINESS

Grunden bus Allotments 11/163

| A PAYMENTS <i>S Lavendge landscape</i> | | £1100.00 |
|--|-----------------------------|---------------------------|
| M Wysocki-Jones | Clerk's salary | £429.71 |
| Inland Revenue | Tax and NI | £23.12 |
| S Hagan | Village Caretaker April/May | £117.24 |
| Mr Green | Litter/Grass Cutting April | £211.74 |
| Copycat Services | Photocopying April | £17.70 (exc. Vat £3.10) |
| Cornhill Insurance | Insurance Premium | £456.42 |
| District Audit | Fees 1999/2000 | £541.80 (exc. Vat £94.82) |
| District Audit | Fees 2000/01 | £378.00 (exc. Vat £66.15) |
| Mr Thomas | Work in Village April/May | £158.44 (incl. Vat £8.52) |

RECEIPTS

| | | |
|---------------------------|--------------------|-----------|
| Abingdon Stone and Marble | Memorial 'Cox' | £25.00 |
| Reeves Memorial Co Ltd | Memorial 'Horwood' | £25.00 |
| Memorials of Distinction | Memorial 'Fincham' | £25.00 |
| ORCC | Cancelled meeting | £7.50 |
| VWHDC | Half Year Precept | £10750.00 |

C GRANTS/DONATIONS

1. Millennium Green Trust
2. Friends of Drayton School

12. PLANNING COMMITTEE BUSINESS

A APPLICATIONS

| | | | |
|----------------------|----------------|---------------------|---|
| 5/02 | DRA10243/1 | 2 Greenacres | Two storey side extension |
| No Objections | | | |
| 6/02 | DRA/3869/3 | 43 Abingdon Road | Demolition of existing kitchen and conservatory. Erection of new kitchen. |
| No Objections | | | |
| 7/02 | DRA/16277/4 | 18 Sutton Wick Lane | Conversion of outbuilding into two flats |
| Objections | | | |
| 8/02 | DRA/5157/3 | 11 Marcham Road | Two storey extension – demolish existing garage and utility room |
| No Objections | | | |
| 9/02 | DRA/16277/5L-B | 18 Sutton Wick Lane | Conversion of outbuilding into two flats |
| Objections | | | |
| 11/02 | DRA/7039/3 | 21 Comeville Road | Erection of rear conservatory |

B DISTRICT COUNCIL PERMISSION/REFUSALS

| | | | |
|-------------------|------------|-----------------|---|
| 3/02 | DRA/1611/1 | 7 Haywards Road | Two dwellings, garages, access, ancillary works |
| Objections | | | Planning Committee 2.4.02 |
| | | | Permitted 2.04.02 |

| | | | |
|-------------------|-------------|-------------------|--|
| 4/02 | DRA/12648/1 | 88 Whitehorns Way | Replacement garage with utility room, dining room and cloakroom |
| Objections | | | Planning Committee 29th April 2002 |
| 30/01 | DRA/445/211 | Drayton Mill | Residential Development |
| Objections | | | Planning Committee 29th April 2002 |

13. LEISURE & GENERAL PURPOSES WORKING GROUP

1. Village Caretaker's Report
2. Village Handyperson

14. RIGHTS OF WAY AND CONSERVATION WORKING GROUP

15. CORRESPONDANCE - to be noted

OCC: Planning Our Future
Oxfordshire Structure Plan – Meetings with Local Councils

VWHDC: Local Codes of Conduct –FAQ Answersheet*
Parish Boundary Review
Spring Clean
Community Funding
South East Area Forum 30th April Agenda
Sewer at BMX Track
Map of Drayton Parish
Brochure: Community Safety Strategy 2002-2005
Countryside Events Programme

OPFA Association Newsletter
2002 Roadshows

ORCC Exhibition at Oxfordshire Record Office

NALC National Conference and Exhibition

CLERKS & COUNCILS DIRECT

LOCAL COUNCIL REVIEW

FRIENDS OF WAR MEMORIALS Introductory letter

SUTTON COURTNEY PARISH COUNCIL

* Copied to Councillors

16. ANY OTHER BUSINESS (Matters for general discussion only)

17. The DATE of the NEXT MEETING to be confirmed as Monday 10th June 2002 at 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE.

DRAYTON PARISH COUNCIL
Minutes of the Meeting of Drayton Parish Council
Held on Monday 10th June 2002 at 7.45pm
At the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON

Present: Mr Cross, Mr Knight, Mr Stimpson, Mr Clough, Mr Killick,
Mr Matthews, Prof Wade and Mrs Morrison
Apologies: Mr M Morris, Mr Ash and Mrs Mackenzie (County Councillor)

62/02 PUBLIC PARTICIPATION

Two members of the public attended the meeting.

Mr Alan Alston made a formal presentation to request a grant from the Parish Council to purchase a second hand set of 'ride on gang mowers'. A contribution of £400 towards a total cost of £800 was requested. Documentation detailing the request and Football Club accounts had been distributed. The Council moved this matter to Finance in the Agenda.

The issue of recent trouble with some of the village youth was raised. Mr Ash had been in communication with Inspector Rickard regarding the incidents. Mr Ash was not present at the meeting and the Council decided it would be wise to hear feedback from Mr Ash before any action was taken.

63/02 MINUTES OF THE MEETING OF 13TH MAY 2002

The Minutes were agreed and signed.

64/02 DECLARATIONS OF INTERESTS

Mr Knight declared an interest in Item 9 Stopping up of the Green.

65/02 MATTERS ARISING

50/02 Parish Councillors

The Clerk confirmed that Mrs Cook had resigned from the Council with immediate effect. Mr Knight would write to Mrs Cook to thank her for her considerable contribution to the Council. The vacancy would be advertised in the Drayton Chronicle.

26/02 Model Code of Conduct

The Clerk informed Councillors that all signed declarations needed to be returned by 14th June. Any Councillor who had not signed the declaration by this time would no longer be able to serve on the Council. Two declarations were still outstanding. The Council were very concerned that the adoption of the Code had led to resignations from the Council. Mr Matthews was thanked for all his hard work on behalf of the Parish Council.

236/01 Bus Shelter

The Clerk had obtained a foundation plan from Queensbury Shelters. Mr Cross would assist in obtaining quotes. The Clerk had contacted the OCC regarding a bus shelter grant.

56/01 Play Ground Repairs

Outstanding modifications to the slide unit should be completed within the next two weeks.

158/01 Pelican Crossing

Problems have arisen during installation in that traffic signals for pedestrians are overhanging the carriageway and in danger of being hit by large vehicles. Engineers are hoping to rectify this as soon as possible.

55/02 St Peter's Church

Following the last meeting the Clerk had written to Rev Derrick to confirm that the Council would contribute £100 to the renewal of the path in the churchyard. The Clerk had also accepted the offer of refurbishing the brass plaque in the memorial. Councillors discussed the

No Objections

7/02 DRA/16277/4 18 Sutton Wick Lane

Permitted

Conversion of outbuilding into two flats

Objections

9/02 DRA/16277/5L-B 18 Sutton Wick Lane

Planning Committee 28.05.02 Permitted

Conversion of outbuilding into two flats

Objections**Planning Committee 28.05.02 Permitted****68/02 LEISURE AND GENERAL PURPOSES WORKING GROUP****(i) Village Caretakers Report**

The Report was distributed to Councillors. Councillors discussed the burnt out dog bin on the Millennium Green. Prof Wade was aware of who was responsible and would discuss the matter with Mr Bax. The Clerk would ask the Caretaker to only include items relating to the maintenance of the village in her report.

(ii) Village Handyman's Report

During the month work had been carried out on the notice boards, church gates and bench in the burial ground. The Clerk would ask Mr Thomas make a boxed shelter for the water pipe.

(iii) Burial Ground

The Clerk had received a letter thanking the Parish Council for the recent works in the burial ground and its improving appearance.

69/02 RIGHTS OF WAY AND CONSERVATION WORKING GROUP

(i) A Parish Walk along FP12 is scheduled for Thursday 13th June 7pm from the Green.

(ii) Mr Killick asked that the Caretaker cut back the vegetation on FP12 by the sewage works.

(iii) Councillors discussed the problem of vehicles parked out to the edge of the road on the garage forecourt by BrickKiln Lane. Mr Cross will continue to liaise with the OCC.

(iv) Councillors discussed FP16, diagonally across the second field to Gypsy Lane. There are five horses in the field that are making it difficult for people to use the path.

70/02 MANOR FARM/STOPPING UP OF THE GREEN

Notices were placed on the Green regarding the proposed stopping up. As a result of objections the Department of Transport suggested to the Earl of Plymouth Estates that a meeting be called inviting the objectors to try and resolve any issues. It was not an open meeting. Representatives of the Parish Council attended. The main objections to the stopping up were issues related to; safety, traffic concerns, parking and loss of trade. No issues were resolved. The objectors then called an additional meeting on the 31st May to which the Parish Council was invited, several Councillors attended. The Council explained the process of five years previous when the applications had been under debate and objected to by the Parish Council. When objections by the Parish and District Councils failed and recommendations by the Oxfordshire Highways were accepted by the Inspector appointed by the Secretary of State were approved, this decision was awarded as being final and that the Parish Council had no further recourse to action or appeal. The outcome of the meeting was the decision by objectors to consider trying to push the matter forward to a public enquiry. Financial considerations were discussed.

The Parish Council discussed the options available to the Council regarding the possibility of a Public Enquiry. The Council agreed unanimously that having made a considerable commitment to the initial process and subsequently having to adopt a pragmatic approach in achieving the best deal for the village the Council could not break its legal contract to the Earl of Plymouths Estate and would write to the Departments of Transport and Highway Authority to support the Stopping Up. The Council had to take into account the effect on the whole of the village not just residents close to the Green. There was a very strong possibility that if the

nomination of a Trustee to Drayton Parochial Charities. Mr Clough was aware of a possible nominee. The Clerk would contact the Rev Derrick.

66/02 FINANCE/ADMINISTRATION COMMITTEE BUSINESS

A GRANTS/DONATIONS

(i) Drayton Football Club

The Council discussed the maintenance, storage and use of the machines. The cost of maintaining the equipment and running cost would be funded by the Football Club but in the unlikely of significant expenditure the Club would apply for a grant. The Club aim to use the mowers as soon as possible when arrangements had been made for the safe storage of the equipment. They would continue to use Isis Accord for grass cutting and the Parish Council would continue to pay half of the cost. A grant of £400 was agreed unanimously.

B PAYMENTS

| | | |
|-----------------------|-------------------------------|---------------------------|
| M Wysocki-Jones | Clerk's salary | £436.81 |
| Inland Revenue | Tax and NI | £16.02 |
| M Wysocki-Jones | Exp/stationery April/May/June | £101.85 (incl vat £6.27) |
| Mr Green | Litter/Grass Cutting May | £211.74 |
| Mr Thomas | Village Handyman May/June | £144.13 (incl vat £4.37) |
| Vickerys | Purchases for work in Village | £144.08 (incl vat £21.45) |
| Copycat Services | Photocopying May | £35.37 (incl vat £5.27) |
| Drayton Football Club | Cuts 04.04.02, 22.04.02 | £62.94 |
| S Hagan | May/June | £47.25 |

RECEIPTS

| | | |
|------------------------|--------------------------|---------|
| Co-operative Funerals | Burial 'Woodley' | £40.00 |
| Co-operative Funerals | Burial 'Macfadyen' | £40.00 |
| Oxford Payments Office | Damages to 'bus shelter' | £105.00 |
| Allotment Holders | Rental 2002/03 | £144.10 |

67/02 PLANNING COMMITTEE BUSINESS

APPLICATIONS

10/02 DRA/17479 7 Abingdon Road Two storey side extension

No Objections

12/02 DRA/10348/1 12 Binning Close Two story extension to enlarge lounge and bedroom

No Objections

13/02 DRA/2831/2 86B Abingdon Road Change one three bedroom apartment to two one bedroom apartments.

No Objections

14/02 DRA/16457/1 62 Steventon Road Loft gable extension and conversion to bedrooms

15/02 DRA/17512 40 Lockway Two story side extension

16/02 DRA/5555/3 157 Drayton Road Removal of timber porch and conservatory new pvc porch and conservatory

DISTRICT COUNCIL PERMISSION/REFUSALS

5/02 DRA/10243/1 2 Greenacres Two storey side extension

No Objections

Permitted

6/02 DRA/3869/3 42 Abingdon Road Demolition of existing kitchen and conservatory erection of new kitchen

development did not go ahead then a much larger development would be proposed affecting a wider range of the community.

71/02 VILLAGE POST OFFICE

Councillors discussed concerns regarding the Post Office with particular reference to under age drinking. The Clerk and Mr Knight would seek advice as to any possible influence the Parish Council may have.

72/02 ODAY HILL LANDFILL SITE

This item was carried forward to the July Meeting.

73/02 CODE OF CONDUCT BRIEFING

The Clerk and Mr Knight reported on this meeting. The main focus of the Meeting had been the work of the Standards Board and interpretation of the Code of Conduct. The Council discussed the Declaration of Interests and refraining from debate and voting on an item. The Declaration of an Interest being prejudicial was discussed in detail.

Mr Knight also reported on a consultative meeting regarding the Oxfordshire Structure Plan. Response to the Plan was generally favourable. Many communities expressed strong concern regarding the types of housing; such as large detached properties creating an insular environment that does not contribute to its local community. The importance of not only 'affordable housing' but also a range of different properties, promoting and supporting the community was discussed.

74/02 CORRESPONDENCES – TO BE NOTED

DTLR Consultation Paper – Local investigation and determination of misconduct

OCC NEWS

Didcot Transport Issues Study

VWHDC South East Area Forum and Committee / Membership of Standards Committee
Vale Views

Access Information

Sage +

UKAEA Echo

SPISE Newsletter

SOUTH WEST OXFORDSHIRE NHS Children's Health Public Meeting

75/02 ANY OTHER BUSINESS (Matters for general discussion only)

A Mr Knight clarified inclusion in the Rospa report of recommendations of having the tree at the entrance of Lockway Playground and the Village Hall removed.


B Mr Killick gave apologies for the Meeting on July 1st.

C Councillors discussed the Memorial Stone for the Jubilee. The Clerk has approached local stonemasons. Mr Stimpson suggested that he had stone if we could find a bricklayer prepared to carry out the work. Mr Mitchell would be approached.

D Mr Matthews informed the Council that the Twinning Society would be holding a Flea Market and Collectibles Event at Drayton School on June 23rd between 10-4pm.

E Due to the Clerk's holidays the September Meeting will be rescheduled for the second Monday of the month 9th September at 7.45pm.

76/02 The Date of the NEXT MEETING was confirmed as MONDAY 1st JULY 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE.



DRAYTON PARISH COUNCIL

Notice is hereby given that a Meeting of Drayton Parish Council will be
Held on MONDAY 10th June 2002 at 7.45pm
At the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON

5th June

Maria Wysocki-Jones
Clerk to the Parish Council
Tel: 01235 225909
Fax: 01235 223092
Email: mwjfordpc@aol.com

AGENDA

1. PUBLIC PARTICIPATION

2. APOLOGIES FOR ABSENCE

3. MINUTES OF THE MEETING OF 13TH MAY 2002

4. MATTERS ARISING

50/02 Parish Councillors 26/02 Model Code of Conduct 236/01 Bus Shelter
56/01 Playground Repairs 158/01 Pelican Crossing 55/02 St Peter's Church

5. FINANCE/ADMINISTRATION COMMITTEE BUSINESS

A PAYMENTS

S. Hagan may June £47.25

| | | |
|-----------------------|-------------------------------|---------------------------|
| M Wysocki-Jones | Clerk's salary | £436.81 |
| Inland Revenue | Tax and NI | £16.02 |
| M Wysocki-Jones | Exp/stationery April/May/June | £101.85 (incl vat £6.27) |
| Mr Green | Litter/Grass Cutting May | £211.74 |
| Mr Thomas | Village Handyman May/June | £144.13 (incl vat £4.37) |
| Vickers | Purchases for work in Village | £144.08 (incl vat £21.45) |
| Copycat Services | Photocopying May | £35.37 (incl vat £5.27) |
| Drayton Football Club | Cuts 04.04.02, 22.04.02 | £62.94 |

RECEIPTS

| | | |
|------------------------|--------------------------|---------|
| Co-operative Funerals | Burial 'Woodley' | £40.00 |
| Co-operative Funerals | Burial 'Macfadyen' | £40.00 |
| Oxford Payments Office | Damages to 'bus shelter' | £105.00 |
| Allotment Holders | Rental 2002/03 | £144.10 |

B GRANTS/DONATIONS

(i) Drayton Football Club Grass cutting

6. PLANNING COMMITTEE BUSINESS

APPLICATIONS

10/02 DRA/17479 7 Abingdon Road Two storey side extension

No Objections

12/02 DRA/10348/1 12 Binning Close Two story extension to enlarge lounge and bedroom

No Objections

13/02 DRA/2831/2 86B Abingdon Road Two change one three bedroomed apartment to two one bedroomed apartments.

No Objections

| | | | |
|-------|-------------|-------------------|---|
| 14/02 | DRA/16457/1 | 62 Steventon Road | Loft gable extension and conversion to bedrooms |
| 15/02 | DRA/17512 | 40 Lockway | Two story side extension |
| 16/02 | DRA/5555/3 | 157 Drayton Road | Removal of timber porch and conservatory – new pvc porch and conservatory |

DISTRICT COUNCIL PERMISSION/REFUSALS

| | | | |
|------|-------------|--------------|---------------------------|
| 5/02 | DRA/10243/1 | 2 Greenacres | Two storey side extension |
|------|-------------|--------------|---------------------------|

No Objections

| | | | |
|------|------------|------------------|---|
| 6/02 | DRA/3869/3 | 42 Abingdon Road | Demolition of existing kitchen and conservatory erection of new kitchen |
|------|------------|------------------|---|

No Objections

| | | | |
|------|-------------|---------------------|--|
| 7/02 | DRA/16277/4 | 18 Sutton Wick Lane | Conversion of outbuilding into two flats |
|------|-------------|---------------------|--|

Objections

| | | | |
|------|----------------|---------------------|--|
| 9/02 | DRA/16277/5L-B | 18 Sutton Wick Lane | Conversion of outbuilding into two flats |
|------|----------------|---------------------|--|

Objections

Permitted

Planning Committee 28.05.02

Planning Committee 28.05.02

7. LEISURE & GENERAL PURPOSES WORKING GROUP

- (i) Village Caretakers Report
- (ii) Village Handyman's Report
- (iii) Allotments

8. RIGHTS OF WAY AND CONSERVATION WORKING GROUP

9. MANOR FARM DEVELOPMENT/STOPPING UP OF THE GREEN

10. VILLAGE POST OFFICE

11. ODAY HILL LANDFILL SITE

12. CODE OF CONDUCT MEETING 23RD MAY 2002

13. CORRESPONDANCE – to be noted

DTLR Consultation Paper – Local investigation and determination of misconduct

OCC NEWS

Didcot Transport Issues Study

VWHDC South East Area Forum and Committee

Membership of Standards Committee

Vale Views

Access Information

Sage +

UKAEA Echo

SPISE Newsletter

SOUTH WEST OXFORDSHIRE NHS Children's Health Public Meeting

14. ANY OTHER BUSINESS (Matters for general discussion only)

15. The DATE of the NEXT MEETING to be confirmed as Monday 1st July 2002 at 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE.

DRAYTON PARISH COUNCIL
Minutes of the Meeting of Drayton Parish Council
Held on Monday 1st July 2002 at 7.45pm
At the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON

Present: Mr Knight, Mr Stimpson, Mr Clough, Prof Wade, Mrs Morrison, Mr Morris and Mrs Mackenzie (County Councillor)
Apologies: Mr Cross, Mr Killick and Mr Ash (District Councillor)

77/02 PUBLIC PARTICIPATION

No members of the Public were present.

78/02 DECLARATIONS OF INTERESTS

No interests were declared

79/02 MINUTES OF THE MEETING OF 10th June 2002

The Minutes were agreed and signed.

80/02 MATTERS ARISING

26/02 Model Code of Conduct

The Council was informed that Mr Ash had declined to sign the Code of Conduct and was therefore unable to continue serving as a Parish Councillor as all declarations had to be returned by 14th June 2002. The Council thanked Mr Ash for all his hard work. Mr Ash would continue to serve as District Councillor

236/01 Bus Shelter

The Clerk had received a quotation of £1465.00 to lay foundations for the shelter. Two further quotes were awaited.

158/01 Pelican Crossing

Traffic signals have been repositioned and the crossing should be opened within two weeks.

55/02 Drayton Parochial Charities

Mr Clough had suggested Mr Etheridge of Corneville Road as a possible nominated Trustee. The Reverend Derrick is to contact Mr Etheridge.

70/02 Stopping of the Green

The Clerk has written to the Government Office for the South East supporting the Stopping Up of the Green as detailed at the Parish Council Meeting 10th June 2002.

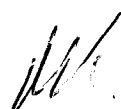
81/02 PARISH COUNCIL VACANCIES

The Council currently has three vacancies. The Clerk will place advertisements on the Village Noticeboards and in the next issue of the Drayton Chronicle.

82/02 FINANCE/ADMINISTRATION COMMITTEE BUSINESS

A PAYMENTS

| | | |
|-----------------------|-----------------------|---------------------------|
| M Wysocki-Jones | Clerk's salary | £433.31 |
| Inland Revenue | Tax and NI | £19.52 |
| M Wysocki-Jones | Expenses/telephone | £84.96 (incl vat £5.06) |
| Mr Thomas | Village Handyman June | £248.97 (incl vat £3.97) |
| Thames Water | March-June 2002 | £7.43 |
| OALC | Subscription 2002/03 | £253.10 (excl vat £44.29) |
| N F Green | Grass cutting/litter | £267.74 |
| Drayton Football Club | Grass Cutting | £62.94 |



RECEIPTS

| | | |
|------------------------|--------------------------|--------|
| Oxford Payments Office | Damages to 'bus shelter' | £50.00 |
| Thomas & Jarvis | Burial 'Waters' | £80.00 |

B Clerks Pay 2002 and Car Allowances for Local Council Employees

There has been a delay nationally in agreeing the Clerk's Pay Award and the Council agreed to include the review of car allowances when discussing the annual pay award.

83/02 PLANNING COMMITTEE BUSINESS

APPLICATIONS

| | | | |
|-------|-----------|-------------------|--|
| 17/02 | DRA/17552 | 2 Newmans Lane | Rear extensions to diner and study |
| 18/02 | DRA/ | 78 Steventon Road | Single storey rear extension kitchen/diner |

DISTRICT COUNCIL PERMISSION/REFUSALS

| | | | |
|-------|-----------|-----------------|---------------------------|
| 10/02 | DRA/17479 | 7 Abingdon Road | Two storey side extension |
|-------|-----------|-----------------|---------------------------|

No Objections

Permitted

| | | | |
|-------|------------|-------------------|-------------------------------|
| 11/02 | DRA/7039/3 | 21 Comeville Road | Erection of rear conservatory |
|-------|------------|-------------------|-------------------------------|

No Objections

Permitted

| | | | |
|-------|-------------|------------------|--|
| 12/02 | DRA/10348/1 | 12 Binning Close | Two storey extension to enlarge lounge/bedroom |
|-------|-------------|------------------|--|

No Objections

Permitted

| | | | |
|-------|------------|-------------------|---|
| 13/02 | DRA/2831/2 | 86B Abingdon Road | Two change one three-bedroom apartment to two one bedroom apartments. |
|-------|------------|-------------------|---|

No Objections

Permitted

84/02 LEISURE AND GENERAL PURPOSES WORKING GROUP

(i) Village Caretakers Report

No report was available for June. The Clerk would contact Mrs Hagan to ask her to concentrate on litter collection and the weeding of the beech hedge, which was becoming overgrown.

(ii) Village Handyman's Report

All work to the benches was now complete. During the next month Mr Thomas would build a boxed shelter for the standpipe in the Burial Ground and water the beech hedge during dry spells. Mr Thomas has completed all outstanding work. The Clerk would ask Mr Thomas to erect the sign in Love Lane.

85/02 RIGHTS OF WAY AND CONSERVATION WORKING GROUP

(i) The Clerk would investigate options regarding the purchases of a dog waste bin on behalf of the Millennium Green Trust.

86/02 ODAY HILL LANDFILL SITE

Mrs Mackenzie reported numerous complaints made about the Landfill Site with particular concerns about the speed of lorries, safety and environmental concerns regarding the smell, flies and seagulls. The Environmental Agency had visited the site and was concerned with numerous aspects of the way that the site was operated. The landfill site was due to be full by the end of 2002 and a planning application for recycling on the site would be considered. The Council supported the Mrs Mackenzie's proposal that a Liaison Committee be formed and the Clerk would invite Mr Duncalfe, Minerals Officer at OCC, to the next meeting of the Parish Council with the consideration of establishing a liaison committee to help resolve some of the issues.

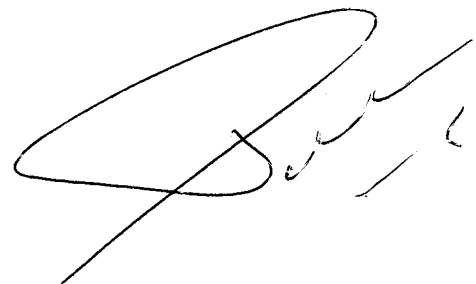
87/02 CORRESPONDENCES – TO BE NOTED

- OCC** NEWS
Review of Financially Supported Bus Services – Oxford and Abingdon Areas
Home 2 School
Oxfordshire Road Safety News
Celebrating good practice in Oxfordshire
Modification of the Definitive Map Order
Living and Learning Grant Scheme
- VWHDC** South East Area Forum 25th July 2002
Didcot Western Expansion: Consultation Workshop
Housing Strategy Forum
Internal Audit Proposal
- OALC** County Circular
Commons and Village Greens
- COUNTRYSIDE AGENCY** New Publications
- SW OXON PRIMARY CARE TRUST** Public Board Meeting
- DTLR** Consultation Paper – Local investigation and determination of misconduct

88/02 ANY OTHER BUSINESS (Matters for general discussion only)

- A** Apologies for the August Meeting were given by Prof Wade, Mrs Morrison and Mr Morris.
- B** Councillors discussed the distribution of funds by the Drayton Youth Centre Charity and the mechanism for discussing this. The Clerk would write to the Charity Treasurer.

89/02 The Date of the NEXT MEETING was confirmed as MONDAY 9th September 2002 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE.

A large, stylized handwritten signature in black ink, located in the bottom right corner of the page. The signature is cursive and appears to be a name, possibly 'S. J. ...'.

DRAYTON PARISH COUNCIL

Notice is hereby given that a Meeting of Drayton Parish Council will be
Held on **MONDAY 1st July 2002 at 7.45pm**
At the **CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON**

25th June

Maria Wysocki-Jones
Clerk to the Parish Council
Tel: 01235 225909
Fax: 01235 223092
Email: mwjfordpc@aol.com

AGENDA

1. PUBLIC PARTICIPATION

2. APOLOGIES FOR ABSENCE

3. DECLARATION OF INTEREST

4. MINUTES OF THE MEETING OF 10TH JUNE 2002

5. MATTERS ARISING

26/02 Model Code of Conduct
158/01 Pelican Crossing

236/01 Bus Shelter 70/02 Stopping up of the Green
55/02 St Peter's Church

6. PARISH COUNCIL VACANCIES

7. FINANCE/ADMINISTRATION COMMITTEE BUSINESS

A PAYMENTS

| | | |
|-----------------|-----------------------|---------------------------|
| M Wysocki-Jones | Clerk's salary | £433.31 |
| Inland Revenue | Tax and NI | £19.52 |
| M Wysocki-Jones | Expenses/telephone | £84.96 (incl vat £5.06) |
| Mr Thomas | Village Handyman June | £248.97 (incl vat £3.97) |
| Thames Water | March-June 2002 | £7.43 |
| OALC | Subscription 2002/03 | £253.10 (excl vat £44.29) |

RECEIPTS

| | | |
|------------------------|--------------------------|--------|
| Oxford Payments Office | Damages to 'bus shelter' | £50.00 |
| Thomas & Jarvis | Burial 'Waters' | £80.00 |

B Clerks Pay 2002 and Car Allowances for Local Council Employees

8. PLANNING COMMITTEE BUSINESS

APPLICATIONS

| | | | |
|-------|-----------|-------------------|--|
| 17/02 | DRA/17552 | 2 Newmans Lane | Rear extensions to diner and study |
| 18/02 | DRA/ | 78 Steventon Road | Single storey rear extension kitchen/diner |

DISTRICT COUNCIL PERMISSION/REFUSALS

| | | | |
|---------------|-----------|-----------------|---------------------------|
| 10/02 | DRA/17479 | 7 Abingdon Road | Two storey side extension |
| No Objections | | | Permitted |

*at Green £267.74
Drayton Football
club. £62*

| | | | |
|----------------------|-------------|-------------------|---|
| 11/02 | DRA/7039/3 | 21 Comeville Road | Erection of rear conservatory |
| No Objections | | | Permitted |
| 12/02 | DRA/10348/1 | 12 Binning Close | Two storey extension to enlarge lounge/bedroom |
| No Objections | | | Permitted |
| 13/02 | DRA/2831/2 | 86B Abingdon Road | Two change one three-bedroom apartment to two one bedroom apartments. |
| No Objections | | | Permitted |

9. LEISURE & GENERAL PURPOSES WORKING GROUP

- (i) Village Caretakers Report
- (ii) Village Handyman's Report

10. RIGHTS OF WAY AND CONSERVATION WORKING GROUP

11. ODAY HILL LANDFILL SITE

12. CORRESPONDANCE – to be noted

| | |
|-----------------------------------|--|
| OCC | NEWS |
| | Review of Financially Supported Bus Services – Oxford and Abingdon Areas |
| | Home 2 School |
| | Oxfordshire Road Safety News |
| | Celebrating good practice in Oxfordshire |
| | Modification of the Definitive Map Order |
| | Living and Learning Grant Scheme |
| VWHDC | South East Area Forum 25 th July 2002 |
| | Didcot Western Expansion: Consultation Workshop |
| | Housing Strategy Forum |
| | Internal Audit Proposal |
| OALC | County Circular |
| | Commons and Village Greens |
| COUNTRYSIDE AGENCY | New Publications |
| SW OXON PRIMARY CARE TRUST | Public Board Meeting |

14. ANY OTHER BUSINESS (Matters for general discussion only)

15. The DATE of the NEXT MEETING to be confirmed as Monday 5TH AUGUST 2002 at 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE.

DRAYTON PARISH COUNCIL
Minutes of the Meeting of Drayton Parish Council
Held on Monday 5th August 2002 at 7.45pm
At the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON

Present: Mr Knight, Mr Stimpson, Mr Clough, Mr Morris, Mr Cross, Mr Killick and Mrs Mackenzie (County Councillor)

Apologies: Prof Wade and Mrs Morrison

90/02 PUBLIC PARTICIPATION

Several members of the Public attended the Meeting in response to the discussions held previously regarding the problems associated with the Landfill Site at Oday hill. Many residents have had contact with both Mrs Mackenzie and representatives from OCC. The Parish Council had invited a representative of OCC, and Kirsten Berry attended on their behalf. Establishing responsibility and ensuring terms of RMC Aggregates contract were enforced was discussed in detail. Detailed discussion was carried forward to Matters Arising.

91/02 DECLARATIONS OF INTERESTS

No interests were declared

92/02 MINUTES OF THE MEETING OF 1st July 2002

The Minutes were agreed and signed.

93/02 MATTERS ARISING

70/02 Stopping Up of the Green

The Clerk has received acknowledgement from the Government Office for the South East. of the Council's letter regarding objections to the Stopping Up.

158/01 Pelican Crossing

The Pelican Crossing is now fully operational.

55/02 Drayton Parochial Charities

Mr Etheridge of Corneville Road was formally proposed and nominated Trustee to Drayton Parochial Charities.

86/02 Oday Hill Landfill Site

Discussion progressed as from Public Participation with particular emphasis on ROW and environmental issues and vehicle speed. OCC also informed the Council of an application soon to be made regarding proposed development at the site and a change of site use. The Council supported the proposal that a Liaison Committee be set up. It was agreed that Mrs Mackenzie would Chair the Committee, which would have representatives from the Parish, District and County Council and RMC Aggregates. Kirsten Berry would contact Mrs Mackenzie following the meeting to initiate the setting up of the committee. Subsequent organisation should be the responsibility of the contractor

94/02 PARISH COUNCIL VACANCIES

No response has been received to adverts for the vacancies for Councillors. As the 28-day period of advertising has now been passed it is possible to co-opt Councillors.

95/02 FINANCE/ADMINISTRATION COMMITTEE BUSINESS

A PAYMENTS

| | | |
|-----------------|----------------|---------|
| M Wysocki-Jones | Clerk's salary | £433.21 |
| Inland Revenue | Tax and NI | £19.62 |



| | | |
|--------------------------|-----------------------------|-----------------------------|
| M Wysocki-Jones | Expenses/postage | £40.10 |
| Mrs Hagan | Village Caretaker | £171.25 |
| Mr Thomas | Village Handyman | £70.80 (incl vat £2.60) |
| OALC | Council Review Subs | £10.99 |
| Glasdon | Dog bin Millennium Green | £97.81 (incl vat £14.5) |
| Fenland Leisure Products | Work to Lockway Playground | £2320.63 (incl vat £345.63) |
| ORCC | Annual Subs | £20.00 |
| Drayton Football Club | Grass Cutting June | £31.47 |
| OALC | Seminar – Village Greens | £11.75 (incl vat £1.75) |
| Copycat Services | Copying July | £14.98 (incl vat £2.23) |
| NF Green | Grass Cutting July | £211.74 |
| Drayton Football Club | Donation lawnmower purchase | £400.00 |

RECEIPTS

| | | |
|------------------------|--------------------------|--------|
| Oxford Payments Office | Damages to 'bus shelter' | £40.00 |
| Thomas & Jarvis | Funeral 'Malin' | £40.00 |

B Memorial 'Stimson'

Mr Knight reported to the Council regarding an error by the Clerk in agreeing a memorial in Drayton Parish Cemetery, not the Parish Council Cemetery. The Memorial erected is not within the guidelines set by the Oxford Diocese and so must be removed. The Parish discussed the issue and took responsibility for the cost of replacing the Memorial. The Clerk will ensure memorial applications are checked fully with burial registers before agreeing them. The Clerk will contact the Parish Council's Insurers with regard to a claim under professional indemnity insurance.

C Bus Shelter

Three quotations for building the bus shelter foundation had now been received. The Council agreed a quotation for £1465.00.

D Bank Mandate

Following recent resignations from the Council, Councillors were asked to sign a new bank mandate to update banking records.

E Lime Tree at Lockway

Councillors discussed the Limetree at the entrance of Lockway, by the village hall and playground. Work to prevent the tree lifting the tarmacs surface was discussed. The Clerk would give Mr Knight a copy of the Rospa report mentioning the tree and Mr Knight would discuss the matter with the Village Hall Committee.

96/02 PLANNING COMMITTEE BUSINESS

A APPLICATIONS

19/02 DRA/17566 66 Steventon Road Sgl storey rear extension to from kitchen and breakfast room. New garage to replace existing

No Objections

20/02 DRA/3434/1 16 Corneville Road Redesign front elevation roof, add front porch

No Objections

21/02 DRA/17586 Windy Ridge, Milton Road Adapt existing store to form shower room. demolish three sheds, erect new garage, workshop and conservatory. Form dormer window at first level

No Objections

22/02 DRA/1119/1 118 Abingdon Road Erection of conservatory

DISTRICT COUNCIL PERMISSION/REFUSALS

14/02 DRA/16457/1 62 Steventon Road Loft gable extension and conversion to bedrooms
No Objections Permitted

16/02 DRA/5555/3 Woodside 157 Drayton Road Removal of timber conservatory and porch, erection of new upvc porch/ conservatory
No Objections Permitted

17/02 DRA/17552 2 Newmans Lane Rear extensions to diner and study
No Objections Permitted

18/02 DRA/ 78 Steventon Road Sgl storey rear extension kitchen/diner
No Objections Permitted

19/02 DRA/17566 66 Steventon Road Sgl storey rear extension to from kitchen and breakfast room. New garage to replace existing
No Objections Permitted

20/02 DRA/3434/1 16 Cornecville Road Rcdesign front elevation roof, addition of front porch
No Objections Permitted

B Notification of Appeal Results Telecommunications Mast

The Appeal had been allowed and the mast would be installed.

C Naming and Numbering New Properties Binning Close

The Clerk had received information stating that the new properties were to be named not numbered. The Council concluded that the properties should also be numbered to bring them in line with other properties in Binning Close. The Clerk would write to the Vale.

97/02 LEISURE AND GENERAL PURPOSES WORKING GROUP

A Village Caretakers Report

The Clerk had received a letter of resignation from the Village Caretaker. A copy of the letter was distributed to all Councillors. The Caretaker would be asked to work until the end of August and to concentrate on litter picking until this time. The vacancy was discussed and the Clerk would place an advertisement in the next issue of The Chronicle.

B Village Handyman's Report

The Handyman had constructed a protective box around the tap in the burial ground and watered the beech hedge during July.

C Burial Ground

A working party to clear weeds from the beech hedge would be held on Saturday 24th August at 12am.

98/02 RIGHTS OF WAY AND CONSERVATION WORKING GROUP

A Amenity Tree Planting – The Clerk would request a site visit from the Vale.

99/02 CORRESPONDANCE – to be noted

OCC

Planning Green Paper

Ragwort Strategy

Electric Blanket Safety Checks – on noticeboards

Solar Water Heating Initiative – on noticeboards

News July 2002

Corrections to Service X30 Timetable

Environmental Services Performance Plan 2002/03-2004/05

Minutes from Meeting with local Councils 18th March 2002

VWHDC

Countryside Events Programme

SOUTH EAST ENGLAND REGIONAL ASSEMBLY Regional Transport Strategy, Consultation Draft

~~OPFA~~ Playing Field Newsletter
~~VALE HOUSING ASSOCIATION~~ Public Environmental Policy and Statement
~~CITIZENS ADVICE BUREAU~~ Annual Report 2001-2002
~~WREN~~ Funding and Information Seminar
~~ORCC~~ Best Kept Village Competition
~~SOUTH WEST OXFORDSHIRE PCT~~ Community Hospitals Strategy – on noticeboards
~~OXFORDSHIRE COMMUNITY HEALTH COUNCIL~~ Annual Report 2001-2002
~~ECHO~~ Harwell Newsletter

100/02 ANY OTHER BUSINESS (Matters for general discussion only)

A Concern was expressed regarding the pavement outside the village shop. The Clerk will contact OCC.

B Mr Morris gave apologies for the meeting on the 9th September.

C Mr Cross reported that work to create a proper cycleway and Footpath from Oday Hill/Sutton wick to Drayton. *had now been agreed.*

~~101/02 The Date of the NEXT MEETING was confirmed as MONDAY 9th September 2002 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE.~~

DRAYTON PARISH COUNCIL

Notice is hereby given that a Meeting of Drayton Parish Council will be
Held on MONDAY 5th August 2002 at 7.45pm
At the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON

31st July 2002

Maria Wysocki-Jones
Clerk to the Parish Council
Tel: 01235 225909
Fax: 01235 223092
Email: mwjfordpc@aol.com

AGENDA

1. PUBLIC PARTICIPATION
2. APOLOGIES FOR ABSENCE
3. DECLARATION OF INTERESTS
4. MINUTES OF THE MEETING OF 1st JULY 2002
5. MATTERS ARISING
70/02 Stopping up of the Green 158/01 Pelican Crossing 55/02 Drayton Parochial Charities
86/02 Oday Hill Landfill Site 75/02 Jubilee Memorial Stone
6. PARISH COUNCIL VACANCIES

7. FINANCE/ADMINISTRATION COMMITTEE BUSINESS

A PAYMENTS

| | | | |
|--------------------------|----------------------------|-----------------------------|----------------------------|
| M Wysocki-Jones | Clerk's salary | £433.21 | copcat services £149 |
| Inland Revenue | Tax and NI | £19.62 | Cincl |
| M Wysocki-Jones | Expenses/postage | £40.10 | NF Green £2211- |
| Mrs Hagan | Village Caretaker | £171.25 | Drayton Football Club £400 |
| Mr Thomas | Village Handyman | £70.80 (incl vat £2.60) | |
| OALC | Council Review Subs | £10.99 | |
| Glasdon | Dog bin Millennium Green | £97.81 (incl vat £14.56) | |
| Fenland Leisure Products | Work to Lockway Playground | £2320.63 (incl vat £345.63) | |
| ORCC | Annual Subs | £20.00 | |
| Drayton Football Club | Grass Cutting June | £31.47 | |
| OALC | Seminar - Village Greens | £11.75 (incl vat £1.75) | |

RECEIPTS

| | | |
|------------------------|--------------------------|--------|
| Oxford Payments Office | Damages to 'bus shelter' | £40.00 |
| Thomas & Jarvis | Funeral 'Malin' | £40.00 |

- B Memorial 'Stimson'
- C Bus Shelter
- D Bank Mandate
- E Lime Tree at Lockway

VWHDC Countryside Events Programme
SOUTH EAST ENGLAND REGIONAL ASSEMBLY Regional Transport Strategy,
Consultation Draft
OPFA Playing Field Newsletter
VALE HOUSING ASSOCIATION Public Environmental Policy and Statement
CITIZENS ADVICE BUREAU Annual Report 2001-2002
WREN Funding and Information Seminar
ORCC Best Kept Village Competition
SOUTH WEST OXFORDSHIRE PCT Community Hospitals Strategy – on noticeboards
OXFORDSHIRE COMMUNITY HEALTH COUNCIL Annual Report 2001-2002
ECHO Harwell Newsletter

12. ANY OTHER BUSINESS (Matters for general discussion only)

13. The DATE of the NEXT MEETING to be confirmed as MONDAY 9TH SEPTEMBER 2002 at 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE.

8. PLANNING COMMITTEE BUSINESS

A APPLICATIONS

- 19/02 DRA/17566 66 Steventon Road Sgl storey rear extension to from kitchen and breakfast room. New garage to replace existing
- No Objections**
20/02 DRA/3434/1 16 Comeville Road Redesign front elevation roof, addition of front porch
- No Objections**
21/02 DRA/17586 Windy Ridge, Milton Road Adapt existing store to form shower room. demolish three sheds, erect new garage, workshop conservatory. Form dormer window at first level
- No Objections**
22/02 DRA/1119/1 118 Abingdon Road Erection of conservatory
- DISTRICT COUNCIL PERMISSION/REFUSALS**
14/02 DRA/16457/1 62 Steventon Road Loft gable extension and conversion to bedrooms
Permitted
- No Objections**
16/02 DRA/5555/3 Woodside 157 Drayton Road Removal of timber conservatory and porch, erection of new upvc porch/ conservatory
Permitted
- No Objections**
17/02 DRA/17552 2 Newmans Lane Rear extensions to diner and study
Permitted
- No Objections**
18/02 DRA/ 78 Steventon Road Sgl storey rear extension kitchen/diner
Permitted
- No Objections**
19/02 DRA/17566 66 Steventon Road Sgl storey rear extension to from kitchen and breakfast room. New garage to replace existing
Permitted
- No Objections**
20/02 DRA/3434/1 16 Comeville Road Redesign front elevation roof, addition of front porch
Permitted
- No Objections**
B Notification of Appeal Results Telecommunications Mast
C Naming and Numbering New Properties Binning Close

9. LEISURE & GENERAL PURPOSES WORKING GROUP

- A Best Kept Village Competition
B Village Caretakers Report
C Village Handyman's Report

10. RIGHTS OF WAY AND CONSERVATION WORKING GROUP

- A. Amenity Tree Planting

11. CORRESPONDANCE – to be noted

- OCC Planning Green Paper*
Ragwort Strategy
Electric Blanket Safety Checks – on noticeboards
Solar Water Heating Initiative – on noticeboards
News July 2002
Corrections to Service X30 Timetable
Environmental Services Performance Plan 2002/03-2004/05
Minutes from Meeting with local Councils 18th March 2002

DRAYTON PARISH COUNCIL
Minutes of the Meeting of Drayton Parish Council
Held on Monday 9th September 2002 at 7.45pm
At the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON

Present: Mr Knight, Mr Stimpson, Mr Clough, Mr Morris, Mr Cross, Mr Killick
Apologies: Mr Morris, Mr Ash (District Councillor) and Mrs Morrison

102/02 PUBLIC PARTICIPATION

One member of the public attended the meeting to raise questions regarding the possibility of an additional bus shelter in Drayton. Mr Knight confirmed that the current plan was to provide a bus shelter on the village green at the site of the bus stop. There were no plans to provide further shelters.

103/02 DECLARATIONS OF INTERESTS

No interests were declared

104/02 MINUTES OF THE MEETING OF 1st July 2002

The Minutes were agreed and signed subject to the following amendments:

95/02 B Memorial 'Stimson', should read 'Parish Council Burial Ground' not Cemetery.

100/2 C addition -Sutton Wick to Drayton 'had now been agreed'.

105/02 MATTERS ARISING

70/02 Stopping Up of the Green

The Clerk has received acknowledgement from the Government Office for the South East that a public inquiry into the matter will be held at 10.00am on Tuesday 22nd October 2002.

Information regarding the inquiry including guidance on procedures was distributed.

Councillors discussed attendance of the inquiry and the presentation of the Parish Councils position. It was confirmed that the inquiry was to investigate legitimate highway issues not planning issues. The Clerk would seek information from the Council's solicitor, Mr Hornsby.

Further discussion would be carried to the next Parish Council Meeting on the 7th October

when Mrs Morrison would present information gathered at the time of the original

investigation into planning and highway application and subsequent appeal. Councillors

would contact residents who were in support of the stopping up.

86/02 Oday Hill Landfill Site

No further progress was reported.

106/02 FINANCE/ADMINISTRATION COMMITTEE BUSINESS

A PAYMENTS

| | | |
|--------------------------|-----------------------|---------------------------|
| M Wysocki-Jones | Clerk's salary | £433.31 |
| Inland Revenue | Tax and NI | £19.52 |
| Mr Thomas | Village Handyman | £51.00 |
| Drayton Football Club | Grass Cutting June | £31.47 |
| N F Green | Grass Cutting August | £211.74 |
| Copycat Services | August copying | £15.33 (incl vat £2.28) |
| Vickerys | purchases by handyman | £13.15 (incl vat £1.95) |
| Memorials of Distinction | Memorial 'Stimson' | £546.38 (incl vat £81.38) |

RECEIPTS

| | | |
|------------------------|--------------------------|--------|
| Edward Carter | Burial 'Ruddle' | £40.00 |
| Oxford Payments Office | Damages to 'bus shelter' | £25.00 |
| Oxford Payments Office | Damages to 'bus shelter' | £50.00 |

B The Council discussed transferring funds from the Lloyds current account to the National Savings Account to accrue more interest. When the second half precept is received the Council will transfer funds to leave £5,000 in the current account.

C Having contacted Babbie regarding the outstanding invoice for the work to Henleys Lane, an invoice for £6500.00 was received. This however was £500.00 in excess of the original quote. The Clerk would continue to discuss the reduction of this bill.

D The Finance Committee would meet on October 7th at 7pm.

107/02 PLANNING COMMITTEE BUSINESS

A APPLICATIONS

23/02 DRA/7523/1 Church cottage Church Lane First floor extension over kitchen and two storey extension

Objections

24/02 DRA/339/6 6A Gravel Lane

Demolition of existing flat roof extension, rear extension with room in roof space, and erection of conservatory

No Objections

25/02 OCC Environmental Services

Proposed Development at Sutton Wick Landfill Site

Objections

26/02 DRA/3961/3 2 Marcham Road

Proposed pitched roof on existing flat roof for use as dressing room/shower rm

No Objections

27/02 DRA/17659 216 Steventon Road

Rear Extension

No Objections

DISTRICT COUNCIL PERMISSION/REFUSALS

21/02 DRA/17586 Windy Ridge, Milton Road Adapt existing store to form shower room demolish three sheds, erect new garage workshop conservatory. Form dormer window at first level

No Objections

22/02 DRA/1119/1 118 Abingdon Road

Permitted
Erection of conservatory

No Objections

Permitted

108/02 LEISURE AND GENERAL PURPOSES WORKING GROUP

A Village Caretakers

Prior to the main Council meeting Leisure and General Purposes Working Group had interviewed and offered Mr Terry McGuire the position of self-employed village caretaker on a three-month trial following which the current hourly rate would be reviewed. Mr McGuire would work approximately 15 hours per month during the winter and 30 hours per month during the summer. Hours would be increased if specific additional work was required. Mr Cross was to take Mr McGuire on a tour of the village and would also contact Mrs Hagan the previous Caretaker regarding an inventory of Parish Council equipment.

B Village Handyman's Report

The Clerk would ask the Mr Thomas to repair some of the surfacing under the swings at Lockway, erect the sign at Love Lane (pending permission from the Mr Davies), and paint the gates into the Parish Burial Ground.

C Burial Ground

Mr Knight and Mr Clough had worked on clearing the growth from around the beech hedge. Another working part would be held.

D Playgrounds

The playground inspection report by Rospa had been received however the report detailed again as in the previous year duplicate reports for Lockway. The report also contradicted some observations. The Clerk would contact Rospa regarding these discrepancies.

109/02 RIGHTS OF WAY AND CONSERVATION WORKING GROUP

A A meeting of the Group would be held at 7pm on November 4th prior to the Parish Council Meeting.

110/02 CORRESPONDANCE – to be noted

OCC Better Ways to School Programme
Abits
Public Exhibition, Didcot Expansion Programme, Notices on Parish Board

OALC District Council Standards Committee
Annual General Meeting
County Circular

NALC Policy Update

VWHDC Refuse Collections
Part III Local Government Act 2000
Service of Celebration for Honorary Alderman John Jones OBE

ORCC Newsletter
Parish Plan Grant- The Clerk would invite David Fisher to attend a future

meeting.

SOUTH WEST OXFORDSHIRE PCT AGM

ECHO Harwell Newsletter

LOCAL COUNCIL REVIEW September 2002

CLERKS AND COUCILS DIRECT September 2002

COMMISSION FOR RACIAL EQUALITY Ethnic Monitoring Guide for Public

Authorities

OXON RURAL TRANSPORT PARTNERSHIPS Newsletter

DEFRA Rural Services Standard 2002

THAMES VALLEY POLICE Crime Stoppers Information

111/02 ANY OTHER BUSINESS (Matters for general discussion only)

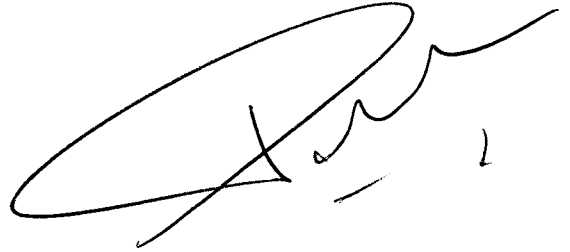
A Mr Knight attended a presentation regarding applying for funds from landfill taxes. The Meeting was held by Wren, who are responsible for distributing funds directly from taxes raised from the site at Sutton Courtney. It is possible to apply for funding from both Wren and Toe for new projects which are providing local amenities.

B Councillors discussed an article, which had appeared in the August Drayton chronicle regarding the provision of additional sports and public recreation facilities in Drayton. A general discussion regarding land beside the bypass Steventon Road took place. Concern was expressed regarding the suitability of such land given possible restrictions because of overhead cables and the position next to the bypass. Mr Knight would approach the landowner.

C Mr Cross reported that work to create a proper cycleway and Footpath from Oday Hill/Sutton Wick to Drayton would commence on 17th January 2002 at a cost of £175,000.00.

- M.
Drayton.
- D The Clerk will write to Sustrans regarding the possibility of linking ~~Sutton Courtney~~ ^{Drayton} to the Abingdon/Didcot path.
 - E The Clerk would write to Inspector Rickard regarding the community policeman for Drayton, and extend an invitation to attend a Parish Council Meeting.
 - F Councillors discussed the pond at Sutton Wick. There had been no response to an article in the Chronicle regarding establishing a Pond Group in Drayton.
 - G Council vacancies were discussed. Mr Killick would write a separate piece in the chronicle regarding these vacancies.

112/02 The Date of the NEXT MEETING was confirmed as MONDAY 7th October 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE following the Finance Committee Meeting at 7pm.

A large, stylized handwritten signature in black ink, located in the lower right quadrant of the page. The signature is cursive and appears to be a name, possibly 'John', with a long horizontal stroke extending to the right.

DRAYTON PARISH COUNCIL

Notice is hereby given that a Meeting of Drayton Parish Council will be
Held on MONDAY 9th September 2002 at 7.45pm
At the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON

4th September 2002

Maria Wysocki-Jones
Clerk to the Parish Council
Tel: 01235 225909
Fax: 01235 223092
Email: mwjfordpc@aol.com

AGENDA

1. PUBLIC PARTICIPATION

2. APOLOGIES FOR ABSENCE

3. DECLARATION OF INTERESTS

4. MINUTES OF THE MEETING OF 5th AUGUST 2002

5. MATTERS ARISING

70/02 Stopping up of the Green

86/02 Oday Hill Landfill Site

6. FINANCE/ADMINISTRATION COMMITTEE BUSINESS

A PAYMENTS

| | | |
|--------------------------|------------------------------|------------------------------|
| M Wysocki-Jones | Clerk's salary | £433.31 |
| Inland Revenue | Tax and NI | £19.52 |
| Mr Thomas | Village Handyman | £51.00 |
| Drayton Football Club | Grass Cutting June | £31.47 |
| N F Green | Grass Cutting August | £211.74 |
| Copycat Services | August copying | £15.33 (incl vat £2.28) |
| Vickers | purchases by handyman | £13.15 (incl vat £1.95) |
| Memorials of Distinction | Memorial 'Stimson' | £546.38 (incl vat £81.38) |
| Babtie | Traffic Calming Henleys Lane | £7637.50 (incl vat £1137.50) |

RECEIPTS

| | | |
|------------------------|--------------------------|--------|
| Edward Carter | Burial 'Ruddle' | £40.00 |
| Oxford Payments Office | Damages to 'bus shelter' | £25.00 |
| Oxford Payments Office | Damages to 'bus shelter' | £50.00 |

7. PLANNING COMMITTEE BUSINESS

A APPLICATIONS

23/02 DRA/7523/1 Church cottage Church Lane First floor extension over kitchen and two storey extension

Objections

24/02 DRA/339/6 6A Gravel Lane

Demolition of existing flat roof extension, rear extension with room in roof space, and erection of conservatory

No Objections

25/02 OCC Environmental Services

Proposed Development at Sutton Wick Landfill Site

Objections

26/02 DRA/3961/3 2 Marcham Road

Proposed pitched roof on existing flat roof- to be used as dressing room/ shower room

No Objections

27/02 DRA/17659 216 Steventon Road

Rear Extension

No Objections

DISTRICT COUNCIL PERMISSION/REFUSALS

21/02 DRA/17586 Windy Ridge, Milton Road Adapt existing store to form shower room.

demolish three sheds, erect new garage, workshop conservatory. Form dormer window at first level

No Objections

22/02 DRA/1119/1 118 Abingdon Road

Permitted

Erection of conservatory

No Objections

Permitted

8. LEISURE & GENERAL PURPOSES WORKING GROUP

A Village Caretaker & Handyman

B Burial Ground

9. RIGHTS OF WAY AND CONSERVATION WORKING GROUP

10. CORRESPONDANCE – to be noted

OCC

Better Ways to School Programme

Abits

Public Exhibition – Didcot Expansion Programme

OALC

District Council Standards Committee

Annual General Meeting

County Circular

NALC

Policy Update

VWHDC

Refuse Collections

Part III Local Government Act 2000

Service of Celebration for Honorary Alderman John Jones OBE

ORCC

Newsletter

Parish Plan Grant

SOUTH WEST OXFORDSHIRE PCT AGM

ECHO

Harwell Newsletter

LOCAL COUNCIL REVIEW

September 2002

CLERKS AND COUCILS DIRECT

September 2002

COMMISSION FOR RACIAL EQUALITY Ethnic Monitoring Guide for Public Authorities

OXON RURAL TRANSPORT PARTNERSHIPS Newsletter

DEFRA Rural Services Standard 2002

THAMES VALLEY POLICE

Crime Stoppers Information

11. ANY OTHER BUSINESS (Matters for general discussion only)

12. The DATE of the NEXT MEETING to be confirmed as MONDAY 7TH OCTOBER 2002 at 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE.

DRAYTON PARISH COUNCIL
Minutes of the Meeting of Drayton Parish Council
Held on Monday 7th October 2002 at 7.45pm
At the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON

Present: Mr Knight, Mr Stimpson, Mr Morris, Mr Cross, Mr Killick, Mrs Morrison, Prof Wade, Mr Ash (District Councillor) and Mrs Mackenzie (County Councillor)

Apologies: Mr Clough

113/02 PUBLIC PARTICIPATION

Four members of the public attended. The issue of the Stopping Up of the Green and the Public Inquiry was raised. Support and similar concern was expressed regarding the revised layout. The Council confirmed their support for the proposed layout as detailed in the Minutes of 10th June 2002 with particular reference to concerns that if the development did not go ahead a much larger development would be proposed affecting a wider range of the community.

114/02 DECLARATIONS OF INTERESTS

No interests were declared

115/02 MINUTES OF THE MEETING OF 9th September 2002

The Minutes were agreed and signed subject to the following amendments:

111/02 D 'Sutton Courtney' should read 'Drayton'

116/02 MATTERS ARISING

70/02 Stopping Up of the Green

Councillors had all been sent a copy of the document 'History of Manor Farm Project' written by Mrs Morrison to summarise matters to date. Councillors discussed the document with particular reference to the issue of the main development being contained within existing buildings with there being limited development into the fields. It was reiterated that the inquiry was into highway issues not planning concerns. Mr Knight, Mr Cross and Mrs Mackenzie would attend the inquiry. Mrs Mackenzie would seek clarification as to who would be attending on behalf of County Highways. The Clerk had contacted the Parish Council's solicitor who had advised that the Council's attendance would be primarily as witnesses and that they may be called to this effect.

86/02 Oday Hill Landfill Site

The first Liaison Meeting would be held on 7th November at 6.30pm at Sutton Courtney Village Hall. The Meeting would be Chaired by Mrs Mackenzie and attended by Mr Knight, Mr Cross and the Clerk. Mrs Mackenzie advised that the proposed amended planning application for the site which was due to be processed on the 21st October would most likely be held over until after the first liaison meeting.

110/02 Parish Plan

Mr David Fisher would attend the December Meeting of the Parish Council to make a presentation on the objectives and value of having a Parish Plan.

236/01 Bus Shelter

Due to the amendments of the bus shelter proposal the Council was required to resubmit its Grant Application. Given the length of order time the Council unanimously agreed to order the shelter whilst the application was being processed.

117/02 FINANCE/ADMINISTRATION COMMITTEE BUSINESS

A PAYMENTS

| | | |
|-----------------|------------------|--------------------------|
| M Wysocki-Jones | Clerk's salary | £433.21 |
| Inland Revenue | Tax and NI | £19.62 |
| Mr Thomas | Village Handyman | £142.64 (incl vat £2.64) |

| | | |
|--------------------------|--------------------------------|------------------------------|
| Drayton Football Club | Grass Cutting August | £62.94 |
| Babtie | Traffic Calming Henleys Lane | £7050.00 (incl vat £1050.00) |
| VWHDC | Loan Repayment | £750.00 |
| Thames Water | Burial Ground | £5.54 |
| N F Green | Grass cutting/litter September | £211.74 |
| St Peters Church Drayton | Contribution to new path | £100.00 |
| M Wysocki-Jones | Photocopying, phone, travel | £149.92 (incl vat £7.94) |
| M Wysocki-Jones | Purchase of printer | £149.95 (incl vat £22.33) |

RECEIPTS

| | | |
|------------------------|------------------------------|-----------|
| Oxford Payments Office | Damages to 'bus shelter' | £30.00 |
| VWHDC | 2 nd Half Precept | £10750.00 |

B In Mr Clough's absence Mr Knight reported to the Council regarding the Finance Committee Meeting held earlier in the evening. The Finance Committee had reviewed the accounts for the year ending 31st March 2002. All Councillors had previously received copies of the accounts and background notes as to the new 'lighter touch audit regime'. The accounts were agreed and accepted unanimously. The Clerk was thanked. The Finance Committee also proposed appointing Mr Brian Rollerson as Internal Auditor, as required under the new regime. The appointment was agreed unanimously. The Clerk reiterated the new process and that the Council's external auditor had been appointed by the audit Commission and was Burnett Swayne. The Council had received notice that its Audit was to take place from the 5th November 2002.

C The Council approved the purchase of a new printer.

D The Finance Committee would meet on November 18th 7.45pm at the Caudwell Day Centre to discuss the Budget and Precept for 2003/2004. Row would meet on 4th November 7pm and the L&GPWP would meet at 7pm on the 18th November to discuss their budget requirements.

118/02 PLANNING COMMITTEE BUSINESS

A APPLICATIONS

28/02 DRA/17691 26 Hilliat Fields Single storey rear extension

No Objections

29/02 OCC ENVIRONMENTAL SERVICES Planning permission for storage of imported soils to reinstate subsided levels of golf course built on former landfill site

Objections

30/02 DRA/9143/2 37 Steventon Road Loft conversion

No Objections

31/02 DRA/7713/3 31 Binning Close Erection of new front garden wall

No Objections

32/02 DRA/17725 19 Corneville Road Front bay extension with loft conversion for bedrooms with dormers front and rear

No Objections

33/02 DRA/16286/1 The Laurels High Street Two storey side and rear extension

No Objections

DISTRICT COUNCIL PERMISSION/REFUSALS

23/02 DRA/7523/1 Church Cottage First floor extension over kitchen and two storey extension

Objections

Refused

The Chairman of the Planning Committee had contacted the Planning Department to express concern that despite application DRA/7523/1 being refused and a new application being considered by the Council building work had commenced. The work had now ceased.

| | | | |
|-------|----------------------|--------------------|--|
| 24/02 | DRA/339/6 | 6A Gravel Lane | Demolish existing flat roof extension, erection of rear extension with room in roof space and erection of conservatory Permitted |
| | No Objections | | |
| 26/02 | DRA/3961/3 | 2 Marcham Road | Pitched roof over existing flat roof double garage to provide dressing room and shower room. Permitted |
| | No Objections | | |
| 27/02 | DRA/17659 | 216 Steventon Road | Rear extension Permitted |
| | No Objections | | |

B APPLICATION ABG/17182
For reference only- application to build on the flood plain adjacent to Tesco's has been withdrawn.

C WORK TO TREES
The Council had No Objection to work at 25 High Street.

119/02 LEISURE AND GENERAL PURPOSES WORKING GROUP

A Village Caretaker

The new Village Caretaker had worked twenty-eight hours in the previous months with seventeen and a half of these litter picking. Mr McGuire had highlighted areas of concern in his report with particular reference to a damaged metal fence upright at Lockway Playground.

B Village Handyman's Report

The Clerk was still awaiting permission for the sign at love Lane to be erected. Mr Thomas had repaired the surfacing under the swings at Lockway and painted the gates into the Burial Ground.

C Burial Ground

A working Party would be held on Saturday 2nd November at 10.30am.

120/02 RIGHTS OF WAY AND CONSERVATION WORKING GROUP

A A meeting of the Group would be held at 7pm on November 4th prior to the Parish Council Meeting.

B Amenity Tree Planting – Mr Knight had met with the Vale regarding potential sites for tree planting. A number of areas were identified such as Whitehorns Way and the Burial Ground.

C Work to Trees – Mr Knight had met with Mr Ringrose with regard to work to trees in the village, the Clerk would obtain additional quotes. The Clerk would contact County with regard to the removal of dead elm trees on FP25.

121/02 ABINGDON INTEGRATED TRANSPORT STRATEGY

Mrs Mackenzie stated that the Parish Council needed to collate information regarding the negative effect of the Transport Strategy on the village as one of those who would be most effected. The Clerk had circulated information, which would be carried forward to the next agenda. An article would appear in the Drayton Chronicle inviting comments.

122/02 FREEDOM OF INFORMATION ACT 2000

The Clerk had received and requested extensive information regarding the Freedom of Information Act 2000, and the requirement for the Parish Council to adopt and submit a publication scheme to the Information Commissioner for Approval by the 31st December. All documents were put into circulation with inclusion on November's Agenda.

123/02 MEETINGS

Village Greens

Mr Knight reported to the Council regarding a meeting attended on the Council's behalf regarding Village Greens. Mr Knight informed the Council of an easement of regulations in relation to

Village Greens. There is now no class such as 'common land' and new regulations will make it easier to register and deregister land.

Didcot Expansion Programme

Mr Knight attended a presentation regarding the proposed development. 72% of the properties would be one or two bedroomed. Vehicle access and the possibility of an additional junction from the A34 were discussed. The Parish Council should be aware of any consequences on traffic in Drayton and the availability of funds for traffic calming.

124/02 CORRESPONDANCE – to be noted

OCC Michaelmas Fair Abingdon – HGV restrictions and diversions
News 2002

OCC & HALCROW Oxfordshire Transport Networks Review

VWHDC South East Area Forum and Committee Thursday 14th November 2002

Local Plan Deposit Draft

ABITS Autumn 2002 Newsletter

WASTE REDUCTION Parish Council Update

INFORMATION COMMISSIONER Freedom of Information Act 2000 – Publication Scheme

125/02 ANY OTHER BUSINESS (Matters for general discussion only)

A The Council discussed recent information received regarding the use of bus tokens. The Council supported the use of the tokens continuing as a valued and popular service, with perhaps age equalisation at 65 as an alternative to losing the tokens entirely. The Clerk would write to the Vale.

B Mrs Mackenzie reported concern expressed by a resident of Steventon Road at the seeming priority of issues in the Abingdon Road area of the Village rather than Steventon Road. The Council noted this.

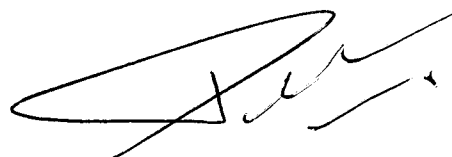
C A large amount of concern was expressed regarding the matter of parking and access outside of the village shop in the Abingdon Road and the junction with Henleys Lane. Visibility was often impaired. The Clerk would contact the County Council.

D The Council was made aware of the possibility of the Youth Club closing.

E St Peter's was starting a Youth Club aimed at 10-16 year olds.

F The Damascus Project was currently advertising for two new youth workers.

126/02 The Date of the NEXT MEETING was confirmed as MONDAY 4th November 2002 at 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE following the ROW&CWG Meeting at 7pm.



DRAYTON PARISH COUNCIL

Notice is hereby given that a Meeting of Drayton Parish Council will be
Held on MONDAY 7th October 2002 at 7.45pm
At the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON

1st October 2002

Maria Wysocki-Jones
Clerk to the Parish Council
Tel: 01235 225909
Fax: 01235 223092
Email: mwjfordpc@aol.com

AGENDA

1. PUBLIC PARTICIPATION

2. APOLOGIES FOR ABSENCE

3. DECLARATION OF INTERESTS

4. MINUTES OF THE MEETING OF 9th SEPTEMBER 2002

5. MATTERS ARISING

70/02 Stopping up of the Green
110/02 Parish Plan

86/02 Oday Hill Landfill Site
236/01 Bus shelter

6. FINANCE/ADMINISTRATION COMMITTEE BUSINESS

A PAYMENTS

| | | | |
|-----------------------|--------------------------------------|------------------------------|--|
| M Wysocki-Jones | Clerk's salary | £433.21 | <i>NF Green £211.74 Drayton PC £100.00</i> |
| Inland Revenue | Tax and NI | £19.62 | |
| Mr Thomas | Village Handyman | £142.64 (incl vat £2.64) | |
| Drayton Football Club | Grass Cutting June August | £62.94 | |
| Babtie | Traffic Calming Henleys Lane | £7050.00 (incl vat £1050.00) | |
| VWHDC | Loan Repayment | £750.00 | |
| Thames Water | Burial Ground | £5.54 | |

RECEIPTS

| | | |
|------------------------|------------------------------|-----------|
| Oxford Payments Office | Damages to 'bus shelter' | £30.00 |
| VWHDC | 2 nd Half Precept | £10750.00 |

B FINANCE COMMITTEE BUSINESS AND ACCOUNTS 2001/2002

7. PLANNING COMMITTEE BUSINESS

A APPLICATIONS

28/02 DRA/17691 26 Hilliat Fields Single storey rear extension

No Objections

29/02 OCC ENVIRONMENTAL SERVICES Planning permission for storage of imported soils
to reinstate subsided levels of golf course built on former landfill site

Objections

30/02 DRA/9143/2 37 Steventon Road Loft conversion

No Objections

31/02 DRA/7713/3 31 Binning Close Erection of new front garden wall
32/02 DRA/17725 19 Corneville Road Front bay extension with loft conversion for bedrooms with dormers front and rear
33/02 DRA/16286/1 The Laurels High Street Two storey side and rear extension

DISTRICT COUNCIL PERMISSION/REFUSALS

23/02 DRA/7523/1 Church Cottage First floor extension over kitchen and two storey extension

Objections

24/02 DRA/339/6 6A Gravel Lane **Refused**
Demolish existing flat roof extension, erection of rear extension with room in roof space and erection of conservatory

No Objections

26/02 DRA/3961/3 2 Marcham Road **Permitted**
Pitched roof over existing flat roof double garage to provide dressing room and shower room.

No Objections

27/02 DRA/17659 216 Steventon Road **Permitted**
Rear extension

No Objections

Permitted

B APPLICATION ABG/17182

C WORK TO TREES

8. LEISURE & GENERAL PURPOSES WORKING GROUP

A Village Caretaker & Handyman

B Burial Ground

C Abingdon Marathon

9. RIGHTS OF WAY AND CONSERVATION WORKING GROUP

10. ABINGDON INTEGRATED TRANSPORT STRATEGY

11. FREEDOM OF INFORMATION ACT 2002

12. CORRESPONDANCE – to be noted

OCC Michaelmas Fair Abingdon – HGV restrictions and diversions
News 2002

OCC & HALCROW Oxfordshire Transport Networks Review

VWHDC South East Area Forum and Committee Thursday 14th November 2002
Local Plan Deposit Draft

ABITS Autumn 2002 Newsletter

WASTE REDUCTION Parish Council Update

INFORMATION COMMISSIONER Freedom of Information Act 2000 – Publication Scheme

13. ANY OTHER BUSINESS (Matters for general discussion only)

14. The DATE of the NEXT MEETING to be confirmed as MONDAY 4TH NOVEMBER 2002 at 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE.

DRAYTON PARISH COUNCIL
Minutes of the Meeting of Drayton Parish Council
Held on Monday 4TH NOVEMBER 2002 at 7.45pm
At the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON

Present: Mr Knight, Mr Stimpson, Mr Cross, and Mr Killick

Apologies: Mr Morris, Mr Clough, Mrs Morrison, Prof Wade, Mr Ash (District Councillor) and Mrs Mackenzie (County Councillor)

127/02 PUBLIC PARTICIPATION

- Twelve members of the public attended. The issue of the Stopping Up of the Green and the Public Inquiry was raised. Concerns regarding the meeting with the Earl of Plymouth Estates in relation to a revised plan for the layout of the green were discussed. The meeting was held as a result of issues and concerns raised at the Public Inquiry and in an attempt to alleviate some of the worries, with particular reference to the problem of larger vehicles turning into Gravel Lane. A revised layout plan was circulated at the meeting. The village would gain 25sqm of Village Green. Land ownership with reference to a portion of the map in connection with the Stone Barn was raised and would be looked into. Concerns regarding greater developments that had been previously agreed were discussed. The First Deposit Draft of the Local Plan 2011 was discussed, particularly points such as a maximum of 9 property developments would be allowed as in fills. Drayton was not part of the Vale Plan to take a set allocation of new houses. Priority was centred on placing developments in main settlements.
- Concern regarding traffic issues and speeding through the village were raised. Information regarding the South East Area Forums Meeting on the 14th November was given. The Parish Council would be responding to OCC regarding traffic calming, and discussing the matter later in the meeting. The Clerk was asked to contact OCC regarding the timing of the crossing on the Abingdon Road.

128/02 DECLARATIONS OF INTERESTS

No interests were declared

129/02 MINUTES OF THE MEETING OF 7th OCTOBER 2002

The Minutes were agreed and signed.

130/02 MATTERS ARISING

70/02 Stopping Up of the Green

The Chairman reported to the Council on the progress of the Public Inquiry to date. The additional meeting with the Earl of Plymouth Estates regarding some revisions to the proposed Stopping Up of the Green was discussed, and the revised plan circulated. Some discussion took place regarding the scale of the plan. The revised layout was agreed and clarification would be sought regarding the issue of ownership as highlighted in 127/02.

The Inquiry was currently adjourned until Friday 8th November when it would be concluded. The Inspector would then write his report and make recommendations to the Secretary of State. The Council and Objectors and Earl of Plymouth Estates would then be informed as to whether the Secretary of State supported the Inspectors Decision.

108/02 Rospa Report

Following the earlier confusion with duplicate reports Rospa had agreed to carry out an independent report with no cost to the Parish Council.

131/02 FINANCE/ADMINISTRATION COMMITTEE BUSINESS

A PAYMENTS

| | | |
|-----------------|-------------------------|---------|
| M Wysocki-Jones | Clerk's salary | £433.21 |
| Inland Revenue | Tax and NI | £19.62 |
| M Wysocki-Jones | Copying/postage/mileage | £48.80 |

| | | |
|----------------------|--------------------------------|-----------------------------|
| G Latimer | Bus Shelter Foundations | £1721.37 (incl vat £256.37) |
| Al Vickery & Sons | Supplies Caretaker/Handyman | £31.56 (incl vat £4.70) |
| J MacFarlane | Remove metal bar in playground | £50.00 |
| B R Consulting | Internal Audit 2001/2002 | £160.00 |
| N F Green | Litter collection October | £20.25 |
| Mr McGuire | Village Caretaker | £286.13 |
| Mr McGuire | Strimmer hire | £26.99 (incl vat £4.02) |
| Royal British Legion | Donation | £40.00 |

RECEIPTS

| | | |
|------------------------|--------------------------|--------|
| Oxford Payments Office | Damages to 'bus shelter' | £45.00 |
| L Gardiner | Plot Reservation | £50.00 |

B A £40.00 donation to the Royal British Legion Appeal was agreed.

132/02 PLANNING COMMITTEE BUSINESS

A APPLICATIONS

34/02 DRA/7523/2 Church Cottage Church Lane First floor extension above existing kitchen

No Objections

35/02 DRA/2831/3 86 Abingdon Road Demolition of two workshops, erection of two houses and garages

No Objections

36/02 SODC Land to west of Didcot between A4130 and Park Road and to north and south of B4493 Wantage road

DISTRICT COUNCIL PERMISSION/REFUSALS

28/02 DRA/17691 26 Hilliat Fields Erection of a single storey extension

No Objections

Permitted

30/02 DRA/9143/2 37 Steventon Road Loft conversion

No Objections

Permitted

31/02 DRA/7713/3 31 Binning Close Erection of a new front garden wall

No Objections

Permitted

133/02 LEISURE AND GENERAL PURPOSES WORKING GROUP

A Village Caretaker and Handyman

The Village Caretaker had worked fifty-four and a half hours in the previous months with twenty-eight and a half of these litterpicking. The Clerk would contact both Mr Thomas and Mr McGuire with regard to some of the items as highlighted in the report from the ROW Committee Meeting Report Item 134/02.

134//02 RIGHTS OF WAY AND CONSERVATION WORKING GROUP

A Mr Killick reported the meeting of the ROW&CWG, which had taken place prior to the main meeting.

Footpaths:

The state of play of footpaths had been discussed in some detail. The Clerk would contact OCC, Mr McGuire and Mr Thomas regarding possible remedial work. The Clerk would also contact OCC regarding additional Way marks. The linking of FP24 to the Abingdon Path was also discussed.

Nature Conservation Plan: The majority of hedgerows had now been surveyed. The Council agreed costs for the production of an appropriate map to support the work on the hedgerows. The Clerk would contact the Heritage Trust regarding possible grants.

135/02 ABINGDON INTEGRATED TRANSPORT STRATEGY

In response to a letter received from OCC asking villages likely to receive the greatest impact from the change in the transport system in Abingdon to consider possible schemes and problem areas. The Council discussed measures such as traffic calming-speed humps, speed cameras, staggered junctions and other possible options. The Council also discussed problems that occur at the Milton Road and Drayton Road junction. A possible roundabout was suggested. The Council discussed the possible creation of a

Home Zone in Hilliat Fields, an article would be placed in the Chronicle. The Clerk would respond to the letter.

136/02 FREEDOM OF INFORMATION ACT 2000

The Clerk is to attend a briefing on the Adoption of a Publication Scheme on 21st November 2002. Extensive information regarding the Freedom of Information Act 2000, and the requirement for the Parish Council to adopt and submit a publication scheme to the Information Commissioner for Approval by the 31st December was currently being circulated. This Item would be carried to the December Agenda. The Parish Council has to Adopt a Publication Scheme by 31st December 2002.

137/02 MEETINGS

Town and Parish Councils Evening Tuesday 29th October 2002

The Clerk had previously circulated a report written by Mrs Morrison regarding the meeting and the First Deposit Draft of the Local Plan to 2011. The Parish Council must inform the Vale as to where they agree with plan or disagree and why. Comments must be received at the Vale by 23rd December. This item will be carried forward to the December Agenda. All members of the Public are entitled to comment on the Plan, a full list of public exhibitions of the Plan will be placed on village noticeboards.

OALC Consultation Meeting on NALC Development Strategy

Mr Knight reported to the Council. Financial implications of the strategy were discussed with a potential increase in subs for the next four years amounting to a total increase of 60%. These increases had not been supported. There was some concern as to the objectives for the increase in expanding the NALC's activities.

Strategic Networking Review

Mr Knight attended an OCC meeting to discuss transport issues and to discuss what worked and what didn't. Information was given to the Transport Consultants Halcrow who have recently been appointed by OCC to undertake Transport Planning Studies in the Region.

138/02 CORRESPONDANCE – to be noted

OCC

Local Transport Plan Annual Progress Report Summary Leaflet
Casualty report 2001 and road safety Plan 2002/2003
Better Ways to School

VWHDC

Council Standards Committee
Christmas Parking

SOUTH EAST ENGLAND REGIONAL ASSEMBLY Harnessing the Elements – Strategy for Energy Efficiency
Destination South East – Regional Spatial Planning Strategy

OALC

Training Event – Publication Scheme and Code of Conduct

ORCC

Annual General Meeting Thursday 7th November 2002

OPFA

The Playing Field – Newsletter
Annual Report 2001/2002

OXFORDSHIRE COMMUNITY HEALTH COUNCIL Newsletter

139/02 ANY OTHER BUSINESS (Matters for general discussion only)

No matters were raised

140/02 The Date of the NEXT MEETING was confirmed as MONDAY 2nd DECEMBER 2002 at 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE



DRAYTON PARISH COUNCIL

Notice is hereby given that a Meeting of Drayton Parish Council will be
Held on **MONDAY 4th November 2002 at 7.45pm**
At the **CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON**

30th October 2002

Maria Wysocki-Jones
Clerk to the Parish Council
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AGENDA

1. PUBLIC PARTICIPATION

2. APOLOGIES FOR ABSENCE

3. DECLARATION OF INTERESTS

4. MINUTES OF THE MEETING OF 7th OCTOBER 2002

5. MATTERS ARISING

70/02 Stopping up of the Green 108/02 Rospa Report

6. FINANCE/ADMINISTRATION COMMITTEE BUSINESS

A PAYMENTS

| | | | |
|-------------------|--------------------------------|-----------------------------|--------------------|
| M Wysocki-Jones | Clerk's salary | £433.21 | NF Green £20.25 |
| Inland Revenue | Tax and NI | £19.62 | T. mcGwire £286.13 |
| M Wysocki-Jones | Copying/postage/mileage | £48.80 | T. mcGwire £26.99 |
| G Latimer | Bus Shelter Foundations | £1721.37 (incl vat £256.37) | shrimms hwe |
| Al Vickery & Sons | Supplies Caretaker/Handyman | £31.56 (incl vat £4.70) | |
| J MacFarlane | Remove metal bar in playground | £50.00 | |
| B R Consulting | Internal Audit 2001/2002 | £160.00 | |

RECEIPTS

| | | |
|------------------------|--------------------------|--------|
| Oxford Payments Office | Damages to 'bus shelter' | £45.00 |
| L Gardiner | Plot Reservation | £50.00 |

7. PLANNING COMMITTEE BUSINESS

A APPLICATIONS

34/02 DRA/7523/2 Church Cottage Church Lane First floor extension above existing kitchen

No Objections

35/02 DRA/2831/3 86 Abingdon Road Demolition of two workshops, erection of two houses and garages

No Objections

36/02 SODC Land to west of Didcot between A4130 and Park Road and to north and south of B4493 Wantage road

DISTRICT COUNCIL PERMISSION/REFUSALS

| | | | |
|---|------------|-------------------|---------------------------------------|
| 28/02 | DRA/17691 | 26 Hilliat Fields | Erection of a single storey extension |
| No Objections | | | Permitted |
| 30/02 | DRA/9143/2 | 37 Steventon Road | Loft conversion |
| No Objections | | | Permitted |
| 31/02 | DRA/7713/3 | 31 Binning Close | Erection of a new front garden wall |
| No Objections | | | Permitted |
| B 29/02 OCC Environmental Services - Steventon Road Drayton | | | |

8. LEISURE & GENERAL PURPOSES WORKING GROUP

A Village Caretaker & Handyman
B Burial Ground

9. RIGHTS OF WAY AND CONSERVATION WORKING GROUP

10. ABINGDON INTEGRATED TRANSPORT STRATEGY

11. FREEDOM OF INFORMATION ACT 2002

12. CORRESPONDANCE – to be noted

OCC Local Transport Plan Annual Progress Report Summary Leaflet
Casualty report 2001 and road safety Plan 2002/2003
Better Ways to School

VWHDC Council Standards Committee
Christmas Parking

SOUTH EAST ENGLAND REGIONAL ASSEMBLY Harnessing the Elements – Strategy for
Energy Efficiency
Destination South East – Regional Spatial
Planning Strategy

OALC Training Event – Publication Scheme and Code of Conduct

ORCC Annual General Meeting Thursday 7th November 2002

OPFA The Playing Field – Newsletter
Annual Report 2001/2002

OXFORDSHIRE COMMUNITY HEALTH COUNCIL Newsletter

13. ANY OTHER BUSINESS (Matters for general discussion only)

14. The DATE of the NEXT MEETING to be confirmed as MONDAY 2nd DECEMBER 2002 at 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE.

DRAYTON PARISH COUNCIL
Minutes of the Meeting of Drayton Parish Council
Held on Monday 2nd DECEMBER 2002 at 7.45pm
At the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON

Present: Mr Knight, Mr Stimpson, Mr Cross, Mr Killick, Mr Clough, Mrs Morrison, Prof Wade,
Mr Ash (District Councillor) and Mrs Mackenzie (County Councillor).

Apologies: Mr Morris

141/02 INSPECTOR RICKARD AND PC STEVE ELLIOT

• Mr Knight apologised to members of the Public who had attended the meeting in anticipation of there being a presentation on Parish Plans. The opportunity of having police representatives attend had arisen at short notice. The presentation on Parish Plans would be held in the New Year with the date to be confirmed.

• Inspector Rickard talked about the level of crime in Drayton in general. The village was not perceived as being a 'problem' village, although at times it did have a certain amount of issues, which needed to be addressed. There were times when the village was very quiet and then there would be a spate of problems such as had occurred approximately eight weeks previously. As with many situations it was a case of a very small minority causing the majority of difficulties. Problems always arose, not just in Drayton, of encouraging people to be involved as witnesses, because of the fear of being involved. Anti-social behaviour and intimidation were two of the particular issues. The police have received some information regarding drugs in Drayton, but not particularly of drug related crime.

• Insp Rickard introduced PC Steve Elliot. PC Elliot's area covers Drayton, Sutton Courtney and Steventon. PC Elliot had been working positively with families in Drayton for some time. Insp Rickard had been working with Councillor Ash and on the 18th January a Liaison Meeting would be held in the village to promote and to encourage the village and police to work together to develop a positive community. The Council indicated that they were keen to promote this and suggested the use of the Chronicle to keep people well informed. Mr Knight thanked both the Inspector and Constable for their attendance.

142/02 PUBLIC PARTICIPATION

- 5 members of the Public attended the meeting.
- The issue of the Stopping up of the Green was raised. Particular reference was made to the visit by

the Chief Planner, who had made the initial recommendations regarding the proposed layout of the Green, revisiting the site just before the end of the Public Inquiry. The Planning Officer said that he now had reservations about his recommendations. Mr Knight replied that the Public Inquiry would take this into account. He also replied that subsequent proposed changes made to the layout during the inquiry was as a response to objectors' requests and was concerned that this should be noted. With regard to the Parish Council position in the matter, Mr Knight confirmed the Parish Council's response as in the minutes of 10th June 2002 point 70/02.

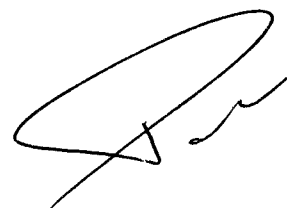
• As far as the Parish, District and County Councillors were aware, the Inspector would now present his report and make recommendations to the Secretary of State. The Council and Objectors and Earl of Plymouth Estates would then be informed as to whether the Secretary of State supported the Inspectors Decision.

143/02 DECLARATIONS OF INTERESTS

No interests were declared

144/02 MINUTES OF THE MEETING OF 4th NOVEMBER 2002

The Minutes were agreed and signed.



45/02 MATTERS ARISING

108/02 Rospa Report

The Clerk was following up inconsistencies with items described as medium/high risk within the report and work to these items carried out by the Play Architects.

135/02 Abits

The Council discussed a report by Mr Cross (previously circulated) regarding the impact of the proposed strategy. The Council discussed the implications of speed ramps. Mrs Mackenzie fully supported their use and confirmed this with the improvement on the traffic issues in Sutton Courtney. If ramps were to be introduced the Council agreed that they should extend the whole of the village to the end of the 30mph zone. The Council also discussed the possibility of the establishment of a permanent roundabout at the B4016 area known as Dropshort, it being a potential traffic black spot. All issues discussed would be put forward to the County and District to highlight the issues and concerns of the Council.

86/02 Oday Hill Liaison Group

Mrs Mackenzie confirmed that the Committee had now been established and the first meeting had been held on 7th November 2002. In attendance were RMC, Residents, OCC, Drayton Parish Council and representatives of agencies concerned. Given the residents' complaints and concerns over a period of time, the meeting was felt to be quite quiet. Mrs Mackenzie and Drayton Councillors were aware that the issues raised by the residents had been quite understated in the minutes and would continue to be aware of this when accepting the minutes of subsequent meetings. The next meeting would be held on 8th January 2003.

146/02 FINANCE/ADMINISTRATION COMMITTEE BUSINESS

A Budget/Precept 2003/2004 Meeting 18th November 2002

All Councillors had previously received a copy of the budget proposals as discussed at the Finance Meeting on 18th November 2002. The Committee had also met prior to the evening's meeting to finalise any amendments. No major issues were raised regarding the proposed budget. The Committee proposed a precept for 2003/2004 of £20,500.00, a reduction of £1000.00 on the previous year. The Receipts and Payments Summary showed a Payments Budget of £22420.50 and Receipts (excluding Precept) of £1860.00. This would give a deficit of £60.50 in the budget if the precept of £20,500.00 was accepted. Current reserves were such that it was felt that additional projects other than those specified in the budget should be funded from these reserves. The Council supported this and the budget and precept were approved unanimously.

B Village Caretaker three month salary review

The village caretaker has completed a three-month probationary period. The Council were extremely pleased with the work carried out and agreed that a rise of 25p per hour, as a self-employed caretaker should be immediately effective. The Clerk would write to Mr McGuire. The Clerk would also contact Mr Green with regard to submitting a new quotation for work of grass cutting in the village. The Clerk would confirm that whilst it was a requirement to litter pick during the summer prior to grass cutting this was not now required during the winter months, at the time when grass was not being cut. The village caretaker would undertake litter picking during this period.

C Payments

| | | |
|---------------------|-----------------------------|---------------------------|
| M Wysocki-Jones | Clerk's salary | £566.93 |
| Inland Revenue | Tax and NI | £49.27 |
| M Wysocki-Jones | Copying/postage/stationery | £188.07 (incl vat 5.09) |
| | Meetings/travel costs | |
| Caudwell Day Centre | Room hire April-December | £90.00 |
| Copycat Services | Copying October 2002 | £32.14 (incl vat £4.79) |
| Rospa | Playground Inspections 2002 | £139.24 (incl vat £20.74) |
| Mr T McGuire | Village Caretaker November | £131.25 |
| S L Vickery & Son | Equipment for Caretaker | £32.12 (incl vat £4.78) |
| N F Green | Litter collection | £20.25 |

17/02 PLANNING COMMITTEE BUSINESS

A APPLICATIONS

36/02 SODC

Land to west of Didcot between A4130 and Park Road and to north and south of B4493 Wantage road

Objections

37/02 DRA/17776 29 Corneville Road
replacement dwelling

Demolition of existing dwelling. Erection of

Objections

38/02 DRA/16997/1 23 Steventon Road

First floor extension to provide ensuite

No Objections

39/02 DRA/17789 52 Abingdon Road

Removal of one existing

amateur radio aerial. Erection of second aerial to a guyed mast of the same height to support wire
aerials

No Objections

40/02 DRA/1443/6 Coal Yard – land to rear of 8 High Street
houses with attached double garages

Erection of two four bed roomed

Objections

B DISTRICT COUNCIL PERMISSIONS/REFUSALS

32/02 DRA/17725

19 Corneville Road Front bay extension with loft conversion for

bedrooms with dormers front and rear

No Objections

Permitted

33/02 DRA/16286/1

The Laurels High Street Two storey side and rear extension

No Objections

Permitted

34/02 DRA/7523/2

Church Cottage Church Lane First floor extension above existing kitchen

No Objections

Permitted

C COUNTY PLANNING

27/02 Steventon Road Drayton Storage of imported soils to reinstate subsided levels of golf course built on former landfill site. Mrs Mackenzie confirmed that the application had been refused. Decisions on applications from Curtis' to improve and restore lakes created due to gravel extraction had been deferred.

148/02 LOCAL PLAN 2011 FIRST DEPOSIT DRAFT

The Clerk had previously circulated a report written by Mrs Morrison regarding the meeting and the First Deposit Draft of the Local Plan to 2011. All members of the Public are entitled to comment on the Plan. The Council discussed the Plan in some depth and the Clerk would report the following to the Vale by the 23rd December: The Council commented on Chapter 5, Paragraph 5.20, with regard to the A34, noting that no firm commitments were being made about the sliproad. The Council would formally request that it be kept fully informed with regard to future discussions. The Council would also comment on Chapter 8, Paragraph 8.67-8.71, Policy H16 with regard to affordable housing.

149/02 FREEDOM OF INFORMATION ACT 2000

The Clerk attended a briefing on the Adoption of a Publication Scheme on 21st November 2002. The Parish Council has to adopt and submit a Publication Scheme, to the Information Commissioner for Approval by the 31st December, extensive supporting documents had been circulated previously. If the Information Commissioner approves the Scheme, it will come into force from the 28th February 2003. The purpose of the scheme is to ensure greater access to information, and to ensure the ease of access. The Council resolves to adopt the Model Publication Scheme for Parish/Town Councils (core classes only). The core classes are: Council Internal Practice and Procedures, Code of Conduct, Periodic Electoral Review, Employment Practice and Procedure, Planning Documents and Audit and Accounts. The Council will discuss the method of publication and the format in which each item of information will be published and whether a charge will be made. Parishes should also agree arrangements for responding to requests. This Item will be discussed at the January Meeting.

148/02 - should the conservation area be extended to encompass the millennium green - is there a procedure - the clerk will

50/02 LEISURE AND GENERAL PURPOSES WORKING GROUP

A Minutes of the Meeting of the 18th November will be carried forward to the next meeting.

B Burial Ground

- The Clerk had been in touch with Victoria Griffiths with regard to the boundary between the burial ground and the field. Ms Griffiths had put up 1.2m stock fencing between the burial ground and the pony's field which should fully protect the new hedge. The cost was approximately £60. As the Council had previously agreed to carry out these works it agreed to reimburse Ms Griffiths. The Council was also asked if it would be acceptable to place a gate in the fence at the centre point, which would be used when going into the burial ground to get water. Ms Griffith would be discussing this matter with Mr Caudwell. The Council had no objections to a gate, but would prefer it to be to the side of the fence so that as the beech hedge grew it would not have a gate in the centre. The Clerk would advise Ms Griffiths.

- The Clerk reported to the Council that whilst making comparisons in Burial Ground fees with other parishes, in preparation for the budget meeting in November, she became aware that the Parish administered and charged very differently in relation to its burials and interment of ashes. Having received verbal confirmation from the OALC, the Clerk explained it was virtually unheard of for a Parish to not issue 'sole rights' when a burial or interment took place. Other Parishes issued this 'sole right to burial' – not the purchase of the land – to the family who were being buried in that particular plot for a period of up to 100 years. Drayton only charged a fee for burial (as in other Parishes), but did not give the family any right or reassurance. The Council discussed this issue and agreed unanimously that the Parish should issue and charge for the 'sole right to burial' in the future. This matter would be carried forward to the January meeting when the Clerk could provide further information from the OALC and other Parishes.

151/02 RIGHTS OF WAY AND CONSERVATION WORKING GROUP

A Minutes of the Meeting of the 4th November will be carried forward to the next meeting.

B Mr Killick would like to include a presentation on the Parish Nature Conservation Plan in a future Agenda, possibly March.

152/02 CORRESPONDANCE – to be noted

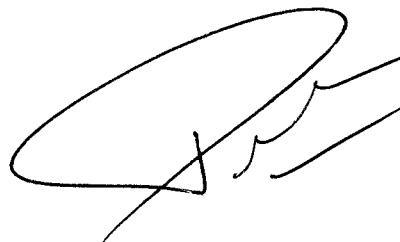
| | |
|--------------|--|
| OCC | News November 2002 |
| VWHDC | Review of Parliamentary Polling Districts and Polling Places |
| OALC | NALC – Development Strategy – Report of OALC |
| | Consultation Meeting |
| | Winter General Meeting 2002 |
| | Consultation on Draft Accounts and Audit Regulations 2003 |

CLERK AND COUNCILS DIRECT November 2002

153/02 ANY OTHER BUSINESS (Matters for general discussion only)

- Mr Knight reported the new scales and fees proposed by the Village Hall Committee.
- The Clerk would attend a presentation and workshop on Parish Plans on the 18th January 2003 run by the ORCC.
- The Crime Prevention Unit would visit Drayton in the Spring and be located behind the bus shelter at the end of Marcham Road.

154/02 The Date of the NEXT MEETING was confirmed as MONDAY 6TH JANUARY 2002 at 7.45pm at the CAUDWELL DAY CENTRE, GRAVEL LANE



DRAYTON PARISH COUNCIL

Notice is hereby given that a Meeting of Drayton Parish Council will be
Held on **MONDAY 2ND December 2002 at 7.45pm**
At the **CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON**

26th November 2002

Maria Wysocki-Jones
Clerk to the Parish Council
Tel: 01235 225909
Fax: 01235 223092
Email: mwjfordpc@aol.com

AGENDA

1. INSPECTOR RICKARD AND PC STEVE ELLIOT

2. PUBLIC PARTICIPATION

3. APOLOGIES FOR ABSENCE

4. DECLARATION OF INTERESTS

5. MINUTES OF THE MEETING OF 2ND NOVEMBER 2002

6. MATTERS ARISING

108/02 Rospa Report 121/02 Abits 86/02 Oday Hill Liaison Meeting

7. FINANCE/ADMINISTRATION COMMITTEE BUSINESS

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Objections

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Objections

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No Objections

39/02 DRA/17789 52 Abingdon Road Removal of one existing amateur radio aerial. Erection of second aerial to a guyed mast of the same height to support wire aerials

No Objections

40/02 DRA/1443/6 Coal Yard – land to rear of 8 High Street Erection of two four bed roomed houses with attached double garages

B DISTRICT COUNCIL PERMISSIONS/REFUSALS

32/02 DRA/17725 19 Corneville Road Front bay extension with loft conversion for bedrooms with dormers front and rear

No Objections

Permitted

33/02 DRA/16286/1

The Laurels High Street Two storey side and rear extension

No Objections

Permitted

34/02 DRA/7523/2

Church Cottage Church Lane First floor extension above existing kitchen

No Objections

Permitted

9. LOCAL PLAN 2011 FIRST DEPOSIT DRAFT

10. FREEDOM OF INFORMATION ACT 2000

11. LEISURE AND GENERAL PURPOSES WORKING GROUP

A Meeting 18th November 2002

B Village Caretaker and Handyman

12. RIGHTS OF WAY WORKING AND CONSERVATION WORKING GROUP

13. CORRESPONDANCE – to be noted

OCC

News November 2002

VWHDC

Review of Parliamentary Polling Districts and Polling Places

OALC

NALC – Development Strategy – Report of OALC

Consultation Meeting

Winter General Meeting 2002

Consultation on Draft Accounts and Audit Regulations 2003

CLERK AND COUNCILS DIRECT November 2002

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